



**VILLAGE OF FOREST PARK
COUNCIL MEETING AGENDA**
Monday, March 9, 2026
Lower Level of Village Hall
7:00 PM

In-Person and Via Live Stream: Click [Here](#)

Dial-In Live Stream: 312-626-6799; Webinar ID 830 3781 6492 Passcode: 204736

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF THE MINUTES FROM THE FEBRUARY 23, 2026 REGULAR MEETING OF THE COUNCIL

PUBLIC COMMENT: - emailed public comment can be sent to the deputy village clerk at rentler@forestpark.net prior to 6:30 p.m. the day of the meeting

COMMUNICATIONS:

DEPARTMENT REPORTS:

BILLS BY RESOLUTION

UNFINISHED BUSINESS:

NEW BUSINESS:

1. Resolution for Maintenance Under the Illinois Highway Code
2. Resolution appointing an authorized agent to the Illinois Municipal Retirement Fund for the Village of Forest Park
3. Resolution for improvement under the Illinois Highway Code and authorizing the expenditure of motor fuel tax funds for roadway improvements
4. Resolution authorizing acceptance and execution of an Illinois Law Enforcement Training and Standards Board (ILETSB) In-Car Cameras Grant
5. Resolution approving and authorizing the execution of an application for a Cook County Bureau of Economic Development Community Development Block Grant Program (CDBG) 2026 Program Year Capital Improvement/Economic Development and Demolition Project Application (Burkhardt Court Water Main & Resurfacing from Madison to South Property Line of 7444 Washington Street Project).

ADMINISTRATOR'S REPORT

COMMISSIONER REPORTS

ADJOURNMENT

Village of Forest Park
Village Council Meeting February 23, 2026
Meeting minutes

PLEDGE OF ALLEGIANCE

Students from D91 led all assembled in the Pledge of Allegiance at 7:04 p.m.

ROLL CALL

Present: Commissioner Maxham, Commissioner Nero, Commissioner Melin-Rogovin, Commissioner Voogd, Mayor Hoskins

APPROVAL OF THE MINUTES FROM THE FEBRUARY 9, 2026 REGULAR MEETING OF THE COUNCIL

Motion to approve the minutes from February 9, 2026, regular meeting, as revised, was made by Commissioner Maxham, seconded by Commissioner Melin-Rogovin, and approved unanimously.

APPROVAL OF THE MINUTES FROM THE FEBRUARY 9, 2026 CLOSED MEETING OF THE COUNCIL

Motion to approve the minutes from February 9, 2026, closed session, as revised, was made by Commissioner Maxham, seconded by Commissioner Melin-Rogovin, and approved unanimously.

PUBLIC COMMENT

Lou Arzon, a property owner in the Village who owns several properties within the community, addressed the Council. He expressed frustration regarding communication between the Village and property owners who may reside outside the area. He requested that the Commissioners and Village staff make a greater effort to communicate with the billing address on file, particularly concerning infrastructure projects.

Village Administrator Entler read a proclamation recognizing Public Schools Week and acknowledging School District D91.

COMMUNICATIONS

No formal communications were before the Council.

DEPARTMENT REPORTS

Public Works 2025 Annual Report

Public Health and Safety 2025 Annual Report

Community Center – February 2026 Report

Three reports were presented under Department Reports: the Public Works 2025 Annual Report; the Public Health & Safety (Building Department) 2025 Annual Report; and the Community Center Report for February 2026.

Commissioner Nero thanked staff for all three reports. He noted that the Public Health & Safety (Building Department) Annual Report was especially helpful in highlighting the accomplishments achieved in 2025. He thanked Director Glinke for the comprehensive report and for his continued efforts in supporting economic development initiatives.

Commissioner Melin-Rogovin stated that she found the reports helpful and insightful and thanked the Public Works Department for their continued services to the community.

Commissioner Voogd encouraged residents to review the reports and expressed thanked the Public Works Department's transparency, including its openness in sharing the challenges faced while operating within a tight budget.

All three reports are available in the Village newsletter and on the Village website under their respective department pages.

BILLS BY RESOLUTION

Deputy Clerk Roach read the bills by resolution for the various departments, with a total amount of \$633,471.14.

Motion to adopt the resolution on the bills was made by Commissioner Maxham, seconded by Commissioner Nero, and approved unanimously. This was recorded as **Resolution 14-26**.

NEW BUSINESS

1 Presentation: Burke Engineering 2026 Infrastructure Project

Jim Amelio of Burke Engineering presented an overview of the Village's ongoing infrastructure projects. The Village continues to make progress on lead service line replacement, green alley initiatives, water main improvements, and other necessary infrastructure upgrades. Additionally, the Illinois Department of Transportation (IDOT) is expected to renovate the Des Plaines Avenue bridge over Interstate 290 within the next one to two years.

2 Ordinance appointing Carla Taylor as Village Clerk

Motion to approve the ordinance appointing Carla Taylor as Village Clerk was made by Commissioner Maxham, seconded by Commissioner Nero, and approved unanimously **Ordinance 07-26**.

3 Resolution approving and authorizing the execution of a consulting agreement with addendum by and between the Village of Forest Park and Ryan llc (f/k/a Kane, McKenna and Associates, Inc) regarding the study and evaluation of certain areas within the village located at or near the intersection of Brown Avenue & Franklin Street in regard to a potential Tax Increment Financing district.

Motion to approve the resolution was made by Commissioner Maxham, seconded by Commissioner Nero, and approved unanimously **Resolution 15-26**.

4 Approval: Community Center Senior Trip Agreement – Timberlake Playhouse

Motion to approve the Community Center Senior Trip Agreement for Timberlake Playhouse was made by Commissioner Maxham, seconded by Commissioner Nero, and approved unanimously.

ADMINISTRATOR'S REPORT

Village Administrator Entler formally welcomed Carla Taylor as the Village's new Village Clerk and thanked the Council for their patience throughout the selection process. She noted that the Village received approximately 25-30 applications. While the residency requirement limited eligibility for some candidates, the Village was pleased with the strong

pool of applicants and is excited to welcome Ms. Taylor to the team. Administrator Entler also reminded residents that vehicle sticker renewals are now due.

COMMISSIONER REPORTS

Commissioner Maxham welcomed Clerk Taylor and shared that she is currently compiling financial projections related to a proposed places of eating tax. She anticipates the topic will be discussed prior to the start of the budget review process in June.

Commissioner Nero reported that Courtney of Muse Consulting has concluded her contract with the Village, and the Village has begun the process of identifying a new urban planning firm. He thanked Commissioner Melin-Rogovin for meeting with him to discuss zoning matters and expressed appreciation for her feedback. He also thanked Jim Amelio for his continued insight regarding ongoing infrastructure projects.

Commissioner Melin-Rogovin thanked Commissioner Nero for the collaborative discussion on zoning. She reported that the recent Safety and Traffic Town Hall was a success, noting the significant effort made by the Safety & Traffic Committee to share goals with the public and to listen to community concerns. She expressed appreciation to District 91 students, families, and staff for attending and encouraged residents to participate in the March 7 parade.

Commissioner Voogd welcomed Clerk Taylor and expressed appreciation to local schools in recognition of Public Schools Week. She noted that there are currently open seats on the Recreation Board and shared her hope that appointments will be made from the recent applicant pool in the near future.

Mayor Hoskins reported that he recently had a productive meeting with the I-290 Corridor development team to discuss planning efforts along the Eisenhower Expressway. He noted that the Des Plaines Avenue bridge over Interstate 290 is in need of repair and that the I-290 Committee is aware of the issue and working with IDOT on a plan. He expressed hope that future improvements will also include enhancements to the CTA station at 711 Des Plaines Avenue.

ADJOURNMENT

Motion to adjourn was made at 7:55 p.m. by Commissioner Nero and seconded by Commissioner Maxham.

Respectfully submitted

Deputy Village Clerk Megan Roach

RESOLUTION No.

BE IT RESOLVED by the Council of the Village of Forest Park, Cook County, Illinois, that we dispense with the reading of the individual bills inasmuch as each department head has approved and signed bills in the following aggregate amount for their respective departments.

Refunds and Allocations	885.00
Public Affairs	130,794.54
Police Department	366.00
Community Center	2,732.88
Accounts & Finance (Clerks Office)	184,833.62
Accounts & Finance (Fire Department)	1,340.79
Department of Health & Safety	6,200.00
Streets and Public Improvements	90,066.17
Public Property	31,005.01
Seizure	2,782.24
Federal Customs	1,198.10
VIP	2,548.43
Water Department	28,519.65
TOTAL	\$ 483,272.43

ADOPTED BY THE Council of the Village of Forest Park this 9th Day of March 2026

Ayes:
Nays:
Absent:

Rory Hoskins, Mayor

ATTEST:

Carla Taylor, Village Clerk



Account Number	Vendor	Invoice Date	Amount
100-00-000-4220-225	Four Seasons	07/21/2025	85.00
100-00-000-4230-135	Ava Valdivieso	10/17/2025	300.00
100-00-000-4510-106	Johnathan Ziemer	02/25/2026	150.00
235-00-000-4510-106	Johnathan Ziemer	02/25/2026	350.00
		Refunds and Allocations	885.00



Account Number	Vendor	Invoice Date	Amount
100-10-101-6150-220	Anastasia M. Senat	01/31/2026	495.00
100-10-101-6150-220	Anastasia M. Senat	01/31/2026	330.00
100-10-101-6150-300	West Suburban Cons Dispatch Center	03/01/2026	122,830.00
100-11-111-6100-120	Proxit Technology Solutions Inc	02/18/2026	5,135.00
100-11-111-6110-110	Proxit Technology Solutions Inc	02/18/2026	750.00
100-11-111-6110-110	Redsky Technologies Inc	02/20/2026	1,254.54
		Public Affairs	130,794.54



Account Number	Vendor	Invoice Date	Amount
100-12-123-6145-202	Bio-One Chicago LLC.	02/19/2026	50.00
100-12-123-6145-202	Bio-One Chicago LLC.	02/19/2026	100.00
100-12-126-6145-126	TKK Electronics LLC	12/05/2025	216.00
		Police Department	366.00



Account Number	Vendor	Invoice Date	Amount
100-15-154-6170-110	Signature Transportation Group	03/25/2026	1,220.88
100-15-154-6170-110	Signature Transportation Group	04/23/2026	1,512.00
	Community Center		2,732.88



Account Number	Vendor	Invoice Date	Amount
100-21-211-5005-002	Blue Cross-Blue Shield of Ill	02/13/2026	179,209.40
100-21-211-5005-002	Blue Cross-Blue Shield of Ill	02/13/2026	1,774.44
100-21-211-6110-110	Gordon Flesch Co Inc	02/05/2026	69.92
100-21-211-6140-104	Quill	02/18/2026	29.99
100-21-211-6140-110	Forest Printing Company	02/11/2026	832.50
100-21-211-6140-110	Forest Printing Company	02/11/2026	869.85
100-21-211-6140-140	Quill	02/13/2026	44.69
100-21-211-6140-140	Quill	02/18/2026	95.67
100-21-211-7000-080	GFC Leasing - WI	02/13/2026	1,709.16
100-21-211-7000-080	Pitney Bowes Inc	02/08/2026	198.00
	Accounts and Finance (Clerks Office)		184,833.62



Account Number	Vendor	Invoice Date	Amount
100-30-301-6140-200	Grainger Inc.	02/06/2026	332.81
100-30-301-7000-040	Grainger Inc.	02/06/2026	34.04
100-30-301-7000-040	Grainger Inc.	02/10/2026	70.10
100-30-301-7000-040	Witmer Public Safety Group	02/25/2026	206.94
100-30-302-6110-200	Dinges Fire Company	02/24/2026	167.18
100-30-302-6145-105	Aaron Hannan	02/23/2026	230.05
100-30-302-6145-321	Grainger Inc.	02/06/2026	55.89
100-30-303-6145-300	Henry Schein	02/18/2026	56.43
100-30-303-6145-300	Linde Gas & Equipment, Inc.	02/27/2025	187.35
	Accounts and Finance (Fire Department)		1,340.79



Account Number	Vendor	Invoice Date	Amount
100-40-401-5000-017	Raymond Traynor	02/23/2026	900.00
100-40-403-6150-226	Cook County Dept of Public Health	02/02/2026	5,300.00
	Department of Health and Safety		6,200.00



Account Number	Vendor	Invoice Date	Amount
100-50-501-6145-100	Jon Pankey	02/13/2026	100.00
100-50-501-6145-100	Jon Pankey	02/13/2026	92.20
100-50-502-6185-112	Republic Services #551	02/15/2026	1,349.82
100-50-502-6185-501	Republic Services #551	02/15/2026	49,011.14
100-50-502-6185-502	Republic Services #551	02/15/2026	34,646.80
100-50-502-6185-503	Republic Services #551	02/15/2026	4,866.21
		Streets and Public Improvements	90,066.17



Account Number	Vendor	Invoice Date	Amount
100-55-552-6145-100	Joseph Decosola	02/16/2026	193.49
100-55-552-6145-100	Grayson Hendrix	02/16/2026	300.00
100-55-553-6180-152	Meade Electric Co	01/13/2026	618.00
100-55-553-6180-160	AEP Energy	02/06/2026	5,136.37
100-55-553-6180-160	Com Ed	02/23/2026	58.68
100-55-560-6180-175	HOME DEPOT CREDIT	02/04/2026	64.41
100-55-570-6150-122	Municipal Fleet Managers Assoc	02/14/2026	50.00
100-55-570-6155-101	Mohr Oil Company	02/09/2026	1,838.80
100-55-570-6155-101	Mohr Oil Company	02/12/2026	12,254.29
100-55-570-6155-106	ABC Automotive Electronic	02/02/2026	258.00
100-55-570-6155-106	Currie Motors Chevrolet	02/11/2026	164.29
100-55-570-6155-106	Currie Motors Chevrolet	02/17/2026	166.26
100-55-570-6155-106	Currie Motors Chevrolet	02/17/2026	3.77
100-55-570-6155-106	Currie Motors Chevrolet	02/24/2026	71.88
100-55-570-6155-106	Fleet Safety Supply	02/12/2026	96.22
100-55-570-6155-106	Fleet Safety Supply	02/25/2026	427.93
100-55-570-6155-106	Factory Motor Parts Co	02/17/2026	161.22
100-55-570-6155-106	Factory Motor Parts Co	02/19/2026	18.50
100-55-570-6155-106	Factory Motor Parts Co	02/19/2026	144.44
100-55-570-6155-106	Factory Motor Parts Co	02/23/2026	128.97
100-55-570-6155-106	Factory Motor Parts Co	02/23/2026	402.93
100-55-570-6155-106	Linde Gas & Equipment, Inc.	02/22/2026	333.54
100-55-570-6155-106	Linde Gas & Equipment, Inc.	02/22/2026	321.05
100-55-570-6155-106	Vermeer Midwest	02/12/2026	148.82
100-55-570-6155-106	Vermeer Midwest	02/13/2026	516.04
100-55-570-6155-106	Vermeer Midwest	02/20/2026	88.96
100-55-570-6155-112	Commercial Tire Service	02/11/2026	573.08
100-55-570-6155-112	Heavy Metal	11/19/2025	363.80
100-55-570-6155-112	Heavy Metal	02/11/2026	2,701.27
100-55-580-6180-302	Davis Tree Care	02/19/2026	3,400.00
	Public Property		31,005.01



Account Number	Vendor	Invoice Date	Amount
230-00-000-6900-230	Currie Motors Chevrolet	01/30/2026	1,782.24
230-00-000-6900-230	Illinois State Police	02/02/2026	1,000.00
		Seizure	2,782.24



Account Number	Vendor	Invoice Date	Amount
232-00-000-6900-231	Ray O'Herron Co Inc	02/16/2026	998.10
232-00-000-6900-231	XTreme Graphics Lettering	02/10/2026	100.00
232-00-000-6900-231	XTreme Graphics Lettering	02/11/2026	100.00
		Federal Customs	1,198.10



Account Number	Vendor	Invoice Date	Amount
312-00-000-6180-200	Comcast	02/08/2026	200.21
312-00-000-6180-200	Illinois Alarm	03/01/2026	192.00
312-00-000-6180-200	Quill	02/13/2026	188.95
312-00-000-6180-210	Comcast	02/12/2026	2.31
312-00-000-6180-215	Illinois Alarm	03/01/2026	270.00
312-00-000-6180-220	Illinois Alarm	03/01/2026	165.00
312-00-000-6180-220	Kinetic Energy Inc.	02/18/2026	452.00
312-00-000-6180-230	Illinois Alarm	03/01/2026	165.00
312-00-000-6180-240	Comcast	02/07/2026	2.31
312-00-000-6180-240	Illinois Alarm	03/01/2026	135.00
312-00-000-6180-260	Comcast	02/17/2026	295.65
312-00-000-7000-312	K-Five Hodgkins LLC	02/11/2026	160.00
312-00-000-7000-312	K-Five Hodgkins LLC	02/12/2026	160.00
312-00-000-7000-312	K-Five Hodgkins LLC	02/19/2026	160.00
		VIP	2,548.43



Account Number	Vendor	Invoice Date	Amount
501-80-800-6150-154	Com Ed	02/16/2026	234.49
501-80-800-6150-154	Com Ed	02/17/2026	70.76
501-80-800-6150-154	Constellation Energy Services Inc	02/11/2026	2,413.88
501-80-800-6800-111	Suburban Laboratories Inc	01/05/2026	247.50
501-80-800-6800-151	Centurion Plumbing Company	02/21/2026	13,188.58
501-80-800-6800-151	Centurion Plumbing Company	02/21/2026	5,819.06
501-80-800-6800-151	Centurion Plumbing Company	02/21/2026	6,446.73
501-80-800-6800-153	Comcast	02/06/2026	98.65
		Water Department	28,519.65



BIG CITY ACCESS

SMALL TOWN CHARM

Memorandum

Date: March 5, 2026

To: Mayor Hoskins
Commissioner Maxham
Commissioner Nero
Commissioner Melin-Rogovin
Commissioner Voogd

From: Rachell Entler, Village Administrator

Re: 03/09/2026 Village Council Meeting Agenda

Rory E. Hoskins
MAYOR

517 DESPLAINES AVENUE
FOREST PARK, IL 60130
PH: 708-366-2323
FAX: 708-488-0361
www.forestpark.net

Maria Maxham
COMMISSIONER
ACCOUNTS & FINANCE

Ryan Nero
COMMISSIONER
PUBLIC HEALTH & SAFETY

Michelle Melin-Rogovin
COMMISSIONER
STREETS & PUBLIC IMPROVEMENTS

Jessica L. Voogd
COMMISSIONER
PUBLIC PROPERTY

Rachell Entler
VILLAGE ADMINISTRATOR

Carla Taylor
VILLAGE CLERK

New Business Items-

1. **Resolution for Maintenance Under the Illinois Highway Code-** Please see Director Olmsted's memo for detailed information. This item is related to annual allocation of Motor Fuel Tax funds by the Village. The resolution is a requirement of the Illinois Department of Transportation, the agency responsible for distributing the funds.
2. **Resolution appointing an authorized agent to the Illinois Municipal Retirement Fund for the Village of Forest Park –** The Illinois Pension Code requires each participating municipality to designate an Authorized Agent to the Illinois Municipal Retirement Fund (IMRF). This individual is responsible for managing IMRF-related administrative functions and acts as the official representative of the Village for all IMRF matters. Historically, this role was fulfilled by former Clerk Vanessa Belmonte in her capacity as the Village's Human Resources Coordinator. Following a review of the position's responsibilities, staff recommends that—given the current absence of a full-time Human Resources employee—the Village Administrator be appointed as the IMRF Authorized Agent. The Village Administrator is presently overseeing HR functions, making this assignment the most appropriate and consistent with operational needs. For additional information on the duties and responsibilities of an IMRF Authorized Agent, click [here](#).
3. **Resolution for improvement under the Illinois Highway Code and authorizing the expenditure of motor fuel tax funds for roadway improvements –** Staff and Burke Engineering have been working closely with IDOT for several years on the Jackson Boulevard Water Main and Resurfacing Project, with consistent Council support throughout its development. The project includes the replacement of lead service lines along Jackson Boulevard, the replacement of a water main more than 50 years old between Harlem Avenue and Desplaines Avenue, and a full resurfacing of the roadway. The resurfacing work will also include selective curb and gutter replacement, targeted sidewalk replacement, ADA-compliant sidewalk ramp improvements, imprinted crosswalks, and the replacement of deteriorated drainage structures. The lead service line replacement component is being funded through IEPA resources. Due to evolving IDOT requirements and significant increases in construction costs in recent years, the project now reflects an additional funding need of \$1,174,981. Staff have reviewed the necessity of completing this work at this time. The existing water main is well beyond its useful life, and the Village has already experienced multiple breaks along this line. Without replacement, emergency repairs will continue to occur. Additionally, the Village must comply with mandated lead service line replacement requirements. Coordinating



BIG CITY ACCESS

SMALL TOWN CHARM

Rory E. Hoskins
MAYOR

517 DESPLAINES AVENUE
FOREST PARK, IL 60130
PH: 708-366-2323
FAX: 708-488-0361
www.forestpark.net

Maria Maxham
COMMISSIONER
ACCOUNTS & FINANCE

Ryan Nero
COMMISSIONER
PUBLIC HEALTH & SAFETY

Michelle Melin-Rogovin
COMMISSIONER
STREETS & PUBLIC IMPROVEMENTS

Jessica L. Voogd
COMMISSIONER
PUBLIC PROPERTY

Rachell Entler
VILLAGE ADMINISTRATOR

Carla Taylor
VILLAGE CLERK

approval of this project now is critical in order to align it with the upcoming LSLR project scheduled to begin this spring/summer.

Staff has determined that the Village can absorb the increased cost by utilizing Motor Fuel Tax (MFT) funds in place of the initially budgeted VIP funds. Some project components are eligible for MFT funding under IDOT guidelines. The remaining additional cost would be supported through an increased allocation from the Water Fund. Once 75% of the project is complete, the Village may become eligible for additional STP funding; staff will pursue these funds if available at that time. To utilize MFT funds for this project, the Village must adopt the required resolution. All project funding will come from restricted special funds and will not affect the General Fund.

4. **Resolution authorizing acceptance and execution of an Illinois Law Enforcement Training and Standards Board (ILETSB) In-Car Cameras Grant** – Chief Gross is seeking approval to accept the terms of a grant from the Illinois Law Enforcement Training and Standards Board for \$51,922. This grant would fund the purchase of in-car cameras for the police department.
5. **Resolution approving and authorizing the execution of an application for a Cook County Bureau of Economic Development Community Development Block Grant Program (CDBG) 2026 Program Year Capital Improvement/Economic Development and Demolition Project Application (Burkhardt Court Water Main & Resurfacing from Madison to South Property Line of 7444 Washington Street Project)** – Staff is seeking approval to apply for Community Development Block Grant (CDBG) funding for an infrastructure project located at on Burkhardt Ct. This area falls within the boundaries eligible for CDBG funding and would include replacing an aging watermain within the village. This funding is administered by the Cook County Bureau of Economic Development. The Village is requesting \$500,000 in funding for this project.

Should you need further information or have any questions regarding these agenda items, please do not hesitate to ask.

VILLAGE OF



BIG CITY ACCESS
SMALL TOWN CHARM

Rory E. Hoskins
MAYOR

517 DESPLAINES AVENUE
FOREST PARK, IL 60130
PH: 708-366-2323
FAX: 708-488-0361
www.forestpark.net

Maria Maxham
COMMISSIONER
ACCOUNTS & FINANCE

Ryan Nero
COMMISSIONER
PUBLIC HEALTH & SAFETY

Michelle Melin-Rogovin
COMMISSIONER
STREETS & PUBLIC IMPROVEMENTS

Jessica L. Voogd
COMMISSIONER
PUBLIC PROPERTY

Rachell Entler
VILLAGE ADMINISTRATOR

Vanessa Belmonte
VILLAGE CLERK

TO: Mayor Hoskins
Commissioners
Village Administrator Entler

FROM: Letitia Olmsted, Finance Director 

DATE: March 5, 2026

RE: 2026 Motor Fuel Tax / Estimate of General Maintenance

Motor Fuel Tax (MFT) is placed upon motor vehicles operating upon public highways and operating recreational watercraft upon waters within Illinois. Effective July 1, 2025, through June 30, 2026, the tax rate is \$0.483 per gallon of gasoline and \$0.558 per gallon on diesel fuel. The Department of Transportation allocates these monies according to the provisions outlined in the MFT fund distribution statute (35 ILCS 505/8) and initiates the process for distribution of motor fuel tax to counties, townships, and municipalities. Disbursements are issued monthly, and municipalities are allocated based upon population.

The expenditure of MFT funds requires the approval of the Department of Transportation. Municipalities must adopt a resolution that states how the funds will be used and submit to the appropriate IDOT district office for approval. The Estimate of General Maintenance is passed by resolution annually for eligible expenses such as salt, signage, and maintenance of street lighting and traffic controls. Previous practice has been an operating transfer from the MFT fund to the to the General fund following the calendar year program to reimburse for these eligible expenditures. As of May 1, 2026 (FY2027) these expenses will be coded directly to the Motor Fuel Tax fund to streamline the documentation that is required by IDOT. The estimate of maintenance will remain on a calendar year basis to align with MFT audit requests.

Per Illinois Municipal League's February 2026 publication, the estimated state share of FY2027 municipal revenue for Forest Park equates to \$665,616. The funds that are not required for the general maintenance program will remain in the fund balance for future capital projects.

IDOT performs an annual program review of all documentation (invoices, cancelled checks, bank statements) to ensure that funds have been expended properly. This review occurs for general maintenance expenditures as well as capital improvement projects. If any expenditure is deemed unauthorized, reimbursement to the MFT fund is required.



E-mail DISTRICT

Reset Form

District	County	Resolution Number	Resolution Type	Section Number
1	Cook		Original	26-00000-00-GM

BE IT RESOLVED, by the Council of the Village of
Governing Body Type Local Public Agency Type
Forest Park Illinois that there is hereby appropriated the sum of \$595,000.00
Name of Local Public Agency
Five Hundred Ninety Five Thousand Dollars (\$595,000.00)
of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from
01/01/2026 to 12/31/2026.
Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village of Forest Park
Local Public Agency Type Name of Local Public Agency
shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Carla Taylor Village Clerk in and for said Village
Name of Clerk Local Public Agency Type Local Public Agency Type
of Forest Park in the State of Illinois, and keeper of the records and files thereof, as
Name of Local Public Agency
provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the
Council of Forest Park at a meeting held on 03/09/2026.
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 9 day of March, 2026.
Day Month, Year

(SEAL, if required by the
LPA)

APPROVED



Local Public Agency General Maintenance

Submittal Type

Estimate of Maintenance Costs

District Estimate of Cost For

Local Public Agency	County	Section Number	Maintenance Period	
			Beginning	Ending
Village of Forest Park	Cook	26-00000-00-GM	01/01/26	12/31/26

Maintenance Items

Maintenance Operation	Maint Eng Category	Insp. Req.	Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	Unit	Quantity	Unit Cost	Cost	Total Maintenance Operation Cost
Salt	I	No	Central Management Services	LSUM	1	\$175,000.00	\$175,000.00	\$175,000.00
Street Painting	IIA	No		LSUM	1	\$20,000.00	\$20,000.00	\$20,000.00
Pavement Markings	IIA	No		LSUM	1	\$40,000.00	\$40,000.00	\$40,000.00
Signage	IIA	No		LSUM	1	\$60,000.00	\$60,000.00	\$60,000.00
Street Light Maintenance	IIB	No	Lyons Pinner	LSUM	1	\$225,000.00	\$225,000.00	\$225,000.00
Traffic Signal Maintenance	IIB	No	Lyons Pinner / IDOT	LSUM	1	\$75,000.00	\$75,000.00	\$75,000.00
Total Operation Cost								\$595,000.00

Estimate of Maintenance Costs Summary

Maintenance	MFT Funds	RBI Funds	Other Funds	Estimated Costs
Local Public Agency Labor				
Local Public Agency Equipment				
Materials/Contracts(Non Bid Items)	\$595,000.00	\$0.00		\$595,000.00
Materials/Deliver & Install/Materials Quotations (Bid Items)				
Formal Contract (Bid Items)				
Maintenance Total	\$595,000.00	\$0.00		\$595,000.00

Estimated Maintenance Eng Costs Summary

Maintenance Engineering	MFT Funds	RBI Funds	Other Funds	Total Est Costs
Preliminary Engineering				
Engineering Inspection				
Material Testing				
Advertising				
Bridge Inspection Engineering				
Maintenance Engineering Total				
Total Estimated Maintenance	\$595,000.00	\$0.00		\$595,000.00

Remarks

Estimate of Maintenance Costs

Submittal Type

Local Public Agency	County	Section	Maintenance Period	
			Beginning	Ending
Village of Forest Park	Cook	26-00000-00-GM	01/01/26	12/31/26

SUBMITTED

Local Public Agency Official Signature & Date

Title

County Engineer/Superintendent of Highways Signature & Date

APPROVED

Regional Engineer Signature & Date
Department of Transportation

IDOT Department Use Only

Received Location Received Date Additional Location?

WMFT Entry By Entry Date

**A RESOLUTION APPOINTING AN AUTHORIZED AGENT
TO THE ILLINOIS MUNICIPAL RETIREMENT FUND
FOR THE VILLAGE OF FOREST PARK, ILLINOIS**

WHEREAS, the Village of Forest Park (“Village”) participates in the Illinois Municipal Retirement Fund; and

WHEREAS, Section 7-135 of the Illinois Pension Code (40 ILCS 5/7-135) provides for each participating municipality to appoint an authorized agent to the Illinois Municipal Retirement Fund who shall have the powers and duties set forth in that Section; and

WHEREAS, the Mayor has proposed to the corporate authorities for approval Rachell Entler for appointment as the authorized agent to the Illinois Municipal Retirement Fund, who shall have the powers and duties set forth in Section 7-135 of the Illinois Pension Code (40 ILCS 5/7-135).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Village Council of the Village of Forest Park, Cook County, Illinois, as follows:

Section 1. The facts and statements contained in the preambles to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

Section 2. The Mayor hereby appoints Rachell Entler to be the Village’s authorized agent to the Illinois Municipal Retirement Fund, who shall have the powers and duties set forth in Section 7-135 of the Illinois Pension Code (40 ILCS 5/7-135), subject to the approval of the corporate authorities of the Village.

Section 3. The corporate authorities of the Village hereby approve the appointment of Rachel Entler to be the Village’s authorized agent to the Illinois Municipal Retirement Fund, who

shall have the powers and duties set forth in Section 7-135 of the Illinois Pension Code (40 ILCS 5/7-135), effective immediately.

Section 4. All resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed to the extent of the conflict.

Section 5. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

RESOLVED by the Council of the Village of Forest Park, Cook County, Illinois, this 9th day of March, 2026.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this 9th day of March, 2026.

Rory E. Hoskins, Mayor

ATTESTED and Filed in my office,
and published in pamphlet form
this _____ day of March, 2026.

Carla Taylor, Village Clerk

**A RESOLUTION FOR IMPROVEMENT UNDER THE ILLINOIS HIGHWAY CODE
AND AUTHORIZING THE EXPENDITURE OF MOTOR FUEL TAX FUNDS
FOR ROADWAY IMPROVEMENTS**

WHEREAS, the Village of Forest Park (“Village”) has received Motor Fuel Tax Funds from the State of Illinois, through its Department of Transportation; and

WHEREAS, the corporate authorities of the Village find it advisable, necessary and in the best interest of the Village to adopt a resolution authorizing the expenditure of said Motor Fuel Tax Funds for roadway resurfacing and reconstruction to Jackson Boulevard, between Desplaines Avenue and Harlem Avenue, throughout the Village (the “Project”).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Village of Forest Park, Cook County, Illinois, as follows:

Section 1. The corporate authorities of the Village hereby approve and authorize the adoption of that certain “Resolution for Improvement Under the Illinois Highway Code,” a copy of which is attached hereto as Exhibit A and made a part hereof (the “IDOT Resolution”).

Section 2. The corporate authorities of the Village hereby authorize and direct the Village Clerk to certify the IDOT Resolution on behalf of the Village.

Section 3. The corporate authorities of the Village hereby approve the expenditure of Motor Fuel Tax Funds for the Project and hereby authorize and direct the Village Administrator to execute that certain “Request for Expenditure/Authorization of Motor Fuel Tax Funds,” on behalf of the Village, a copy of which is attached hereto as Exhibit B.

Section 4. This Resolution shall be in full force and effect upon its approval as provided by law.

RESOLVED by the Council of the Village of Forest Park, Cook County, Illinois, this 9th day of March, 2026.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this 9th day of March, 2026.

Rory E. Hoskins, Mayor

ATTESTED and Filed in my office,
and published in pamphlet form
this _____ day of March, 2026.

Carla Taylor, Village Clerk

EXHIBIT A



Resolution for Improvement Under the Illinois Highway Code

Is this project a bondable capital improvement?

Yes No

Resolution Type	Resolution Number	Section Number
Original		25-00121-00-RS

BE IT RESOLVED, by the Council of the Village

Governing Body Type Local Public Agency Type

of FOREST PARK Illinois that the following described street(s)/road(s)/structure be improved under
Name of Local Public Agency

the Illinois Highway Code. Work shall be done by Contract
Contract or Day Labor

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To
JACKSON BLVD	0.5	1462	DES PLAINES AVE	HARLEM AVE

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Roadway resurfacing will include spot curb and gutter removal and replacement, spot sidewalk removal and replacement, sidewalk ramp improvements for ADA compliance, pavement imprinted crosswalks, and replacement of deteriorated drainage structures.

2. That there is hereby appropriated the sum of ONE MILLION TWO HUNDRED THOUSAND DOLLARS AND NO CENTS Dollars (\$1,200,000.00) for the improvement of said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, CARLA TAYLOR Village Clerk in and for said Village
Name of Clerk Local Public Agency Type Local Public Agency Type

of FOREST PARK in the State aforesaid, and keeper of the records and files thereof, as provided by
Name of Local Public Agency

statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by
Council of FOREST PARK at a meeting held on _____
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of _____
Day Month, Year

(SEAL, if required by the LPA)

Clerk Signature & Date

Approved

Regional Engineer Signature & Date
Department of Transportation

EXHIBIT B



**Illinois Department
of Transportation**

**Request for Expenditure/Authorization
of Motor Fuel Tax Funds**

Local Public Agency	Type	County	Section Number
FOREST PARK	Village	Cook	25-00121-00-RS

I hereby request authorization to expend Motor Fuel Tax Funds as indicated below:

Purpose	Motor Fuel Tax Amount	Rebuild Illinois Amount
County Engineer/Superintendent Salary & Expenses		n/a
Contract Construction		\$1,200,000.00
Day Labor Construction		
Engineering		
Engineering Investigations		
IMRF/Social Security		n/a
Maintenance		
Maintenance Engineering		
Obligation Retirement		n/a
Other		
Right-of-Way (Itemized on 2nd page)		
TOTAL		\$1,200,000.00

Comments

Local Public Agency Official Signature & Date

Title

MAYOR

Approved

Regional Engineer Signature & Date
Department of Transportation

Department of Transportation Use

Entered By	Date

Completed 02/26/26

Page 1 of 2

BLR 09150 (Rev. 07/07/22)

Itemization of Right-of-Way Request

Location of Property			Property Owner	Acres Right-of-Way	Relocation Costs	Cost of Land Acquired	Cost of Damage to Land not Acquired	Total
Street/Road	Parcel Number	Address of Property Involved						
n/a								
							TOTAL	
Add Item								

A RESOLUTION AUTHORIZING ACCEPTANCE AND EXECUTION OF AN ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD (ILETSB) IN-CAR CAMERAS GRANT

WHEREAS, the Village of Forest Park (“Village”) has made application for an Illinois Law Enforcement Training and Standards Board (ILETSB) In-Car Cameras Grant (“Grant”); and

WHEREAS, the Village has been awarded the Grant and is required to accept the terms of a Grant Agreement with ILETSB, in the amount of \$51,992.00 (“Grant Agreement”).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Village of Forest Park, Cook County, Illinois, as follows:

Section 1. The facts and statements contained in the preamble clauses to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

Section 2. The application for the Grant is hereby approved and the Village Administrator is authorized to execute, on behalf of the Village, the Grant Agreement with ILETSB, in the amount of \$51,992.00, a copy of which is attached hereto as Exhibit A.

Section 3. The Village Administrator or her designee is hereby authorized and directed to execute any and all other documents and to perform all other requirements in connection with the request for the ILETSB Grant Agreement.

Section 4. The Village agrees to accept the \$51,992.00 Grant from ILETSB, and further agrees to use the funds received pursuant to said Grant Agreement.

ADOPTED by the Council of the Village of Forest Park, Cook County, Illinois this 9th day of March, 2026.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this 9th day of March, 2026.

Rory E. Hoskins, Mayor

ATTESTED and filed in my office,
And published in pamphlet form
This _____ day of March, 2026.

Carla Taylor, Village Clerk

EXHIBIT A

ILETSB GRANT AGREEMENT

**Village of Forest Park
Council Agenda Item Summary**

Council Meeting Date:	March 9, 2026	Presented By:	Chief Ken Gross
Agenda Item Title:	Illinois Training and Standards	Budgeted Item:	Yes: No: X
Budget Account Number:	ILETSB Grant	Amount Budgeted:	\$51,922.00
Council Executive Summary			
<p>The Forest Park Police Department submitted an In-Car Camera Grant requesting eight (8) cameras with warranties and accessories through the Illinois Training and Standards Board (ILETSB) in November 2025. This request for the replacement of in-car cameras allows our fleet to be up to date with efficient and effective equipment. Our current system is outdated and is in dire need of replacement. We chose Panasonic to streamline with our current body worn camera vendor to mirror an equal platform for universal functions.</p> <p>On February 18, 2026 the police department received notification of the grant award.</p> <p style="text-align: center;">Total grant funding received \$51,922.00.</p>			
Recommended Action			
It is the recommendation of the Police Department that the Mayor and Village Council approve the ILETSB grant as awarded for eight (8) Panasonic In-Car Cameras to upgrade our fleet.			
Approved:	Denied:	Deferred:	
Other Comments:			



**GRANT AGREEMENT
BETWEEN
THE STATE OF ILLINOIS, Law Enforcement Training
AND
Village of Forest Park**

The parties to this Grant Agreement (Agreement) are the State of Illinois (State), acting through the undersigned agency (Grantor) and **Village of Forest Park** (Grantee) (collectively, the "Parties" and individually, a "Party"). The Agreement, consisting of the signature page, the parts listed below, and any additional exhibits or attachments referenced in this Agreement, constitute the entire agreement between the Parties. No promises, terms, or conditions not recited, incorporated or referenced herein, including prior agreements or oral discussions, are binding upon either Grantee or Grantor.

PART ONE – The Uniform Terms

Article I	Definitions
Article II	Award Information
Article III	Grantee Certifications and Representations
Article IV	Payment Requirements
Article V	Scope of Award Activities/Purpose of Award
Article VI	Budget
Article VII	Allowable Costs
Article VIII	Lobbying
Article IX	Maintenance and Accessibility of Records; Monitoring
Article X	Financial Reporting Requirements
Article XI	Performance Reporting Requirements
Article XII	Audit Requirements
Article XIII	Termination; Suspension; Non-compliance
Article XIV	Subcontracts/Subawards
Article XV	Notice of Change
Article XVI	Structural Reorganization and Reconstitution of Board Membership
Article XVII	Conflict of Interest
Article XVIII	Equipment or Property
Article XIX	Promotional Materials; Prior Notification
Article XX	Insurance
Article XXI	Lawsuits and Indemnification
Article XXII	Miscellaneous
Exhibit A	Project Description
Exhibit B	Deliverables or Milestones
Exhibit C	Contact Information
Exhibit D	Performance Measures and Standards
Exhibit E	Specific Conditions

PART TWO – Grantor-Specific Terms

PART THREE – Project-Specific Terms

The Parties or their duly authorized representatives hereby execute this Agreement.

[Law Enforcement Training]

[Village of Forest Park]

By: _____
Signature of Keith Calloway, Executive Director
By: _____
Signature of Designee
Date: _____
Printed Name: _____
Printed Title: _____
Designee

By: _____
Signature of Authorized Representative
Date: _____
Printed Name: _____
Printed Title: _____
E-mail: _____

By: _____
Signature of Second Grantor Approver, if applicable
Date: _____
Printed Name: _____
Printed Title: _____
Second Grantor Approver

By: _____
Signature of Second Grantee Approver, if applicable
Date: _____
Printed Name: _____
Printed Title: _____
Second Grantee Approver
(optional at Grantee's discretion)

By: _____
Signature of Third Grantor Approver, if applicable
Date: _____
Printed Name: _____
Printed Title: _____
Third Grantor Approver

PART ONE – THE UNIFORM TERMS

**ARTICLE I
DEFINITIONS**

1.1. Definitions. Capitalized words and phrases used in this Agreement have the meanings stated in 2 CFR 200.1 unless otherwise stated below.

“Allowable Costs” has the same meaning as in 44 III. Admin. Code 7000.30.

“Award” has the same meaning as in 44 III. Admin. Code 7000.30.

“Budget” has the same meaning as in 44 III. Admin. Code 7000.30.

“Catalog of State Financial Assistance” or “CSFA” has the same meaning as in 44 III. Admin. Code 7000.30.

“Close-out Report” means a report from the Grantee allowing Grantor to determine whether all applicable administrative actions and required work have been completed, and therefore closeout actions can commence.

“Conflict of Interest” has the same meaning as in 44 III. Admin. Code 7000.30.

“Cooperative Research and Development Agreement” has the same meaning as in 15 USC 3710a.

“Direct Costs” has the same meaning as in 44 III. Admin. Code 7000.30.

“Financial Assistance” has the same meaning as in 44 III. Admin. Code 7000.30.

“GATU” has the same meaning as in 44 III. Admin. Code 7000.30.

“Grant Agreement” has the same meaning as in 44 III. Admin. Code 7000.30.

“Grantee Compliance Enforcement System” has the same meaning as in 44 III. Admin. Code 7000.30.

“Grant Funds” means the Financial Assistance made available to Grantee through this Agreement.

“Grantee Portal” has the same meaning as in 44 III. Admin. Code 7000.30.

“Indirect Costs” has the same meaning as in 44 III. Admin. Code 7000.30.

“Indirect Cost Rate” means a device for determining in a reasonable manner the proportion of Indirect Costs each Program should bear. It is a ratio (expressed as a percentage) of the Indirect Costs to a Direct Cost base. If reimbursement of Indirect Costs is allowable under an Award, Grantor will not reimburse those Indirect Costs unless Grantee has established an Indirect Cost Rate covering the applicable activities and period of time, unless Indirect Costs are reimbursed at a fixed rate.

“Indirect Cost Rate Proposal” has the same meaning as in 44 III. Admin. Code 7000.30.

“Obligations” has the same meaning as in 44 III. Admin. Code 7000.30.

"Period of Performance" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Prior Approval" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Profit" means an entity's total revenue less its operating expenses, interest paid, depreciation, and taxes. "Profit" is synonymous with the term "net revenue."

"Program" means the services to be provided pursuant to this Agreement. "Program" is used interchangeably with "Project."

"Program Costs" means all Allowable Costs incurred by Grantee and the value of the contributions made by third parties in accomplishing the objectives of the Award during the Term of this Agreement.

"Related Parties" has the meaning set forth in Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 850-10-20.

"SAM" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"State-issued Award" means the assistance that a grantee receives directly from a State agency. The funding source of the State-issued Award can be federal pass-through, State or a combination thereof. "State-issued Award" does not include the following:

- contracts issued pursuant to the Illinois Procurement Code that a State agency uses to buy goods or services from a contractor or a contract to operate State government-owned, contractor-operated facilities;
- agreements that meet the definition of "contract" under 2 CFR 200.1 and 2 CFR 200.331, which a State agency uses to procure goods or services but are exempt from the Illinois Procurement Code due to an exemption listed under 30 ILCS 500/1-10, or pursuant to a disaster proclamation, executive order, or any other exemption permitted by law;
- amounts received for services rendered to an individual;
- Cooperative Research and Development Agreements;
- an agreement that provides only direct cash assistance to an individual;
- a subsidy;
- a loan;
- a loan guarantee; or
- insurance.

"Illinois Stop Payment List" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Unallowable Cost" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Unique Entity Identifier" or "UEI" has the same meaning as in 44 Ill. Admin. Code 7000.30.

ARTICLE II
AWARD INFORMATION

2.1. Term. This Agreement is effective on 07/01/2025 and expires on 06/30/2030 (the Term), unless terminated pursuant to this Agreement.

2.2. Amount of Agreement. Grant Funds \$51,992.00, of which \$0.00 are federal funds. Grantee accepts Grantor's payment as specified in this ARTICLE.

2.3. Payment. Payment will be made as follows (see additional payment requirements in ARTICLE IV; additional payment provisions specific to this Award may be included in PART TWO or PART THREE):

Procedure for Advance Payment:

A. The Grantee may be paid in advance, provided it maintains or demonstrates the willingness to maintain written procedures that minimize the time elapsing between the transfer of funds and disbursement; and the use of a financial management system that includes the following:

- 1) Identification of all grant awards received, related funds expended, and the programs under which they were received, including the title and number, award identification number, year issued, and name of the awarding agency.
- 2) Accurate, current, and complete disclosure of the financial results of each grant award or program in reports submitted at the appropriate deadlines, in a format that allows for ILETSB monitoring. The Grantee may develop accrual data for its reports based on an analysis of the documentation on hand.
- 3) Maintaining records that sufficiently identify the amount, source, and expenditure of grant funds for awards. These records must contain information necessary to identify awards, authorizations, financial obligations, unobligated balances, as well as assets, expenditures, income, and interest. All records must be supported by source documentation.
- 4) Effective control over and accountability for all funds, property, and assets. The Grantee must safeguard all assets and ensure they are used solely for authorized purposes.
- 5) Comparison of expenditures with the approved budget amounts for each award.
- 6) Written procedures to implement the requirements of 44 Ill. Adm. Code 7000.120.
- 7) Maintenance of records documenting compliance with statutes, regulations, and the terms and conditions of the award, must be sufficient to prepare reports required by the terms and conditions; and tracking expenditures to establish that funds have been used in accordance with statutes, regulations, and the terms and conditions of the award, including any funds used for lobbying or otherwise influencing the creation, passage, or opposition of legislation.

B. ILETSB requires the completion of additional applications for any Grantee seeking to receive Advance funding to assert that the above conditions are met. Receipt of grant award is not itself approval for the use of advance funding. The determination of this request will be made by the ILETSB Grant Manager. The application will require the following:

- 1) Confirmation that Grantee is making a formal request for Advance payment,
- 2) A list of required documentation for review, and confirmation that is included with the application,
- 3) Information, budgets and/or approved pre-award documentation,
- 4) Acknowledgment that all Risk Assessment documentation will be completed: ICQ in the GATA Implementation Site and the PRA,
- 5) Guidelines regarding the Grantee's eligibility for Advance payment,
- 6) Information regarding the option to receive reimbursement with a working capital advance if Advance payment criteria are not met. 44 Ill. Admin. Code 7000.120(b)(3).

C. Advance payments to a Grantee must be limited to the minimum amounts needed and be timed with actual, immediate cash requirements of the Grantee in carrying out the purpose of the approved program or project.

D. The timing and amount of advance payments must be as close as is administratively feasible to the actual disbursements by the Grantee for direct program or project costs. The Grantee must make timely payments to contractors, suppliers, or providers in accordance with the contract provisions.

E. Whenever possible, advance payment requests by the Grantee must be consolidated to cover anticipated cash needs for all awards received by the recipient from ILETSB.

F. Advance payment mechanisms must comply with the preference to distribute funds electronically, which includes, but are not limited to, Treasury checks and electronic funds transfers.

G. Grantees must be authorized to submit payment requests as often as necessary when electronic fund transfers are used or at least monthly when electronic transfers are not used.

H. ILETSB shall publish written procedures for determining the allowability of costs and advance funding options in accordance with the Administrative Rules of the grant Accountability and Transparency Act and the terms and conditions of the grant award. ILETSB must document the determination that the Grantee meets the requirements of advance payments in accordance with 44 Ill. Adm. Code 7000.120 (b)(1).

Procedure for Reimbursements:

A. Grantees will be paid via the reimbursement method when they do not meet the requirements of 44 Ill. Admin. Code 7000.120(b)(1), or upon a Grantee's request to use the reimbursement method of payment, or as stipulated in a specific condition. Grantees that have relevant specific conditions noted in their Uniform Grant Agreement based on the results of their Programmatic Risk Assessment (PRA) shall be paid via reimbursement method. Grantees who do not meet the requirements of 44 Ill. Admin. Code 7000.120(b)(1) may also request use of the Working Capital Advance payment method, detailed herein in a subsequent section.

B. ILETSB will disburse payments to the Grantee based on actual allowable costs incurred or expended as reported in their PFR submitted for the respective period, as described in their grant agreement.

Procedure for Working Capital Advance:

A. For Grantees that the Grant Program Manager or their designee determines that reimbursement is not feasible because the Grantee lacks sufficient working capital, the ILETSB may, in its sole discretion, provide a Working Capital Advance to the Grantee. Working Capital Advance payments may be requested by completing the Working Capital Advance Questionnaire or by other means as prescribed by ILETSB.

B. Grantees may request a Working Capital Advance payment for each grant program awarded by ILETSB. Requests must be submitted on the ILETSB Estimate Working Capital Advance Payment Requirements Forecast (Cash Budget) Form Template to the respective Grant Program Manager or their designee in the method prescribed in the grant program Notice of Funding Opportunity (NOFO), grant agreement, or as prescribed by ILETSB. The Cash Budget must include monthly cash requirements for every month of the grant term. Grantees must submit an updated cash budget at the request of the ILETSB Grant Program Manager, their designee, or a representative of the Office of Fiscal Management. A separate request must be submitted for each ILETSB grant program application. Requests must be signed by either the Chief Executive Officer or Chief Financial Officer (or equivalent) for the entity.

C. The ILETSB Grant Program Manager or their designee will advance the working capital payment to the Grantee to cover their estimated disbursement needs for an initial period of grant expenses. Additional startup costs may be approved as part of the working capital payment if determined by the ILETSB Grant Program Managers or their designees to be allowable

2.4. Award Identification Numbers. If applicable, the Federal Award Identification Number (FAIN) is NA. The federal awarding agency is NA, and the Federal Award date is NA. If applicable, the Assistance Listing Program Title is NA and Assistance Listing Number is NA. The Catalog of State Financial Assistance (CSFA) Number is 569-00-3496 and the CSFA Name is FY26 Law Enforcement Camera Grant. If applicable, the State Award Identification Number (SAIN) is 20261026.

ARTICLE III GRANTEE CERTIFICATIONS AND REPRESENTATIONS

3.1. Registration Certification. Grantee certifies that: (i) it is registered with SAM and JGWJBEJKDTF6 is Grantee's correct UEI; (ii) it is in good standing with the Illinois Secretary of State, if applicable; and (iii) Grantee has successfully completed the annual registration and prequalification through the Grantee Portal.

Grantee must remain current with these registrations and requirements. If Grantee's status with regard to any of these requirements changes, or the certifications made in and information provided in the uniform grant application changes, Grantee must notify Grantor in accordance with ARTICLE XV.

3.2. Tax Identification Certification. Grantee certifies that: 366005875 is Grantee's correct federal employer identification number (FEIN) or Social Security Number. Grantee further certifies, if applicable: (a) that Grantee is not subject to backup withholding because (i) Grantee is exempt from backup withholding, or (ii) Grantee has not been notified by the Internal Revenue Service (IRS) that Grantee is subject to backup withholding as a result of a failure to report all interest or dividends, or (iii) the IRS has notified Grantee that Grantee is no longer subject to backup withholding; and (b) Grantee is a U.S. citizen or other U.S. person. Grantee is doing business as a Government Unit.

If Grantee has not received a payment from the State of Illinois in the last two years, Grantee must submit a W-9 tax form with this Agreement.

3.3. Compliance with Uniform Grant Rules. Grantee certifies that it must adhere to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, which are published in Title 2, Part 200 of the Code of Federal Regulations (2 CFR Part 200) and are incorporated herein by reference. 44 Ill. Admin. Code 7000.40(c)(1)(A). The requirements of 2 CFR Part 200 apply to the Grant Funds awarded through this Agreement, regardless of whether the original source of the funds is State or federal, unless an exception is noted in federal or State statutes or regulations. 30 ILCS 708/5(b).

3.4. Representations and Use of Funds. Grantee certifies under oath that (1) all representations made in this Agreement are true and correct and (2) all Grant Funds awarded pursuant to this Agreement must be used only for the purpose(s) described herein. Grantee acknowledges that the Award is made solely upon this certification and that any false statements, misrepresentations, or material omissions will be the basis for immediate termination of this Agreement and repayment of all Grant Funds.

3.5. Specific Certifications. Grantee is responsible for compliance with the enumerated certifications in this Paragraph to the extent that the certifications apply to Grantee.

(a) **Bribery.** Grantee certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor made an admission of guilt of such conduct which is a matter of record.

(b) **Bid Rigging.** Grantee certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Paragraph 33E-3 or 33E-4 of the Criminal Code of

2012 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).

(c) **Debt to State.** Grantee certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because Grantee, or its affiliate(s), is/are delinquent in the payment of any debt to the State, unless Grantee, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt.

(d) **International Boycott.** Grantee certifies that neither it nor any substantially owned affiliated company is participating or will participate in an international boycott in violation of the provision of the Anti-Boycott Act of 2018, Part II of the Export Control Reform Act of 2018 (50 USC 4841 through 4843), and the anti-boycott provisions set forth in Part 760 of the federal Export Administration Regulations (15 CFR Parts 730 through 774).

(e) **Discriminatory Club Dues or Fees.** Grantee certifies that it is not prohibited from receiving an Award because it pays dues or fees on behalf of its employees or agents, or subsidizes or otherwise reimburses employees or agents for payment of their dues or fees to any club which unlawfully discriminates (775 ILCS 25/2).

(f) **Pro-Children Act.** Grantee certifies that it is in compliance with the Pro-Children Act of 2001 in that it prohibits smoking in any portion of its facility used for the provision of health, day care, early childhood development services, education or library services to children under the age of eighteen (18) (except such portions of the facilities which are used for inpatient substance abuse treatment) (20 USC 7181-7184).

(g) **Drug-Free Workplace.** If Grantee is not an individual, Grantee certifies it will provide a drug free workplace pursuant to the Drug Free Workplace Act. 30 ILCS 580/3. If Grantee is an individual and this Agreement is valued at more than \$5,000, Grantee certifies it will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance during the performance of the Agreement. 30 ILCS 580/4. Grantee further certifies that if it is a recipient of federal pass-through funds, it is in compliance with the government-wide requirements for a drug-free workplace as set forth in 41 USC 8103.

(h) **Motor Voter Law.** Grantee certifies that it is in full compliance with the terms and provisions of the National Voter Registration Act of 1993 (52 USC 20501 *et seq.*).

(i) **Clean Air Act and Clean Water Act.** Grantee certifies that it is in compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 USC 7401 *et seq.*) and the Federal Water Pollution Control Act, as amended (33 USC 1251 *et seq.*).

(j) **Debarment.** Grantee certifies that it is not debarred, suspended, proposed for debarment or permanent inclusion on the Illinois Stop Payment List, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal department or agency (2 CFR 200.205(a)), or by the State (30 ILCS 708/25(6)(G)).

(k) **Non-procurement Debarment and Suspension.** Grantee certifies that it is in compliance with Subpart C of 2 CFR Part 180 as supplemented by 2 CFR Part 376, Subpart C.

(l) **Health Insurance Portability and Accountability Act.** Grantee certifies that it is in compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) (Public Law No. 104-191, 45 CFR Parts 160, 162 and 164, and the Social Security Act, 42 USC 1320d-2 through 1320d-7), in that it may not use or disclose protected health information other than as permitted or required by law

and agrees to use appropriate safeguards to prevent use or disclosure of the protected health information. Grantee must maintain, for a minimum of six (6) years, all protected health information.

(m) **Criminal Convictions.** Grantee certifies that:

(i) Neither it nor a managerial agent of Grantee (for non-governmental grantees only, this includes any officer, director or partner of Grantee) has been convicted of a felony under the Sarbanes-Oxley Act of 2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or that at least five (5) years have passed since the date of the conviction; and

(ii) It must disclose to Grantor all violations of criminal law involving fraud, bribery or gratuity violations potentially affecting this Award. Failure to disclose may result in remedial actions as stated in the Grant Accountability and Transparency Act. 30 ILCS 708/40. Additionally, if Grantee receives over \$10 million in total federal Financial Assistance, during the period of this Award, Grantee must maintain the currency of information reported to SAM regarding civil, criminal or administrative proceedings as required by 2 CFR 200.113 and Appendix XII of 2 CFR Part 200, and 30 ILCS 708/40.

(n) **Federal Funding Accountability and Transparency Act of 2006 (FFATA).** Grantee certifies that it is in compliance with the terms and requirements of 31 USC 6101 with respect to Federal Awards greater than or equal to \$30,000. A FFATA subaward report must be filed by the end of the month following the month in which the award was made.

(o) **Illinois Works Review Panel.** For Awards made for public works projects, as defined in the Illinois Works Jobs Program Act, Grantee certifies that it and any contractor(s) or subcontractor(s) that performs work using funds from this Award, must, upon reasonable notice, appear before and respond to requests for information from the Illinois Works Review Panel. 30 ILCS 559/20-25(d).

(p) **Anti-Discrimination.** Grantee certifies that its employees and subcontractors under subcontract made pursuant to this Agreement, must comply with all applicable provisions of State and federal laws and regulations pertaining to nondiscrimination, sexual harassment and equal employment opportunity including, but not limited to: Illinois Human Rights Act (775 ILCS 5/1-101 *et seq.*), including, without limitation, 44 Ill. Admin. Code 750- Appendix A, which is incorporated herein; Public Works Employment Discrimination Act (775 ILCS 10/1 *et seq.*); Civil Rights Act of 1964 (as amended) (42 USC 2000a - 2000h-6); Section 504 of the Rehabilitation Act of 1973 (29 USC 794); Americans with Disabilities Act of 1990 (as amended) (42 USC 12101 *et seq.*); and the Age Discrimination Act of 1975 (42 USC 6101 *et seq.*).

(q) **Internal Revenue Code and Illinois Income Tax Act.** Grantee certifies that it complies with all provisions of the federal Internal Revenue Code (26 USC 1), the Illinois Income Tax Act (35 ILCS 5), and all regulations and rules promulgated thereunder, including withholding provisions and timely deposits of employee taxes and unemployment insurance taxes.

ARTICLE IV PAYMENT REQUIREMENTS

4.1. Availability of Appropriation; Sufficiency of Funds. This Agreement is contingent upon and subject to the availability of sufficient funds. Grantor may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been

appropriated or otherwise made available to Grantor by the State or the federal funding source, (ii) the Governor or Grantor reserves funds, or (iii) the Governor or Grantor determines that funds will not or may not be available for payment. Grantor must provide notice, in writing, to Grantee of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Paragraph will be effective upon the date of the written notice unless otherwise indicated.

4.2. Pre-Award Costs. Pre-award costs are not permitted unless specifically authorized by Grantor in **Exhibit A, PART TWO** or **PART THREE** of this Agreement. If they are authorized, pre-award costs must be charged to the initial Budget Period of the Award, unless otherwise specified by Grantor. 2 CFR 200.458.

4.3. Return of Grant Funds. Grantee must liquidate all Obligations incurred under the Award within forty-five (45) days of the end of the Period of Performance, or in the case of capital improvement Awards, within forty-five (45) days of the end of the time period the Grant Funds are available for expenditure or obligation, unless Grantor permits a longer period in **PART TWO** OR **PART THREE**. Grantee must return to Grantor within forty-five (45) days of the end of the applicable time period as set forth in this Paragraph all remaining Grant Funds that are not expended or legally obligated.

4.4. Cash Management Improvement Act of 1990. Unless notified otherwise in **PART TWO** or **PART THREE**, Grantee must manage federal funds received under this Agreement in accordance with the Cash Management Improvement Act of 1990 (31 USC 6501 *et seq.*) and any other applicable federal laws or regulations. 2 CFR 200.305; 44 Ill. Admin. Code 7000.120.

4.5. Payments to Third Parties. Grantor will have no liability to Grantee when Grantor acts in good faith to redirect all or a portion of any Grantee payment to a third party. Grantor will be deemed to have acted in good faith when it is in possession of information that indicates Grantee authorized Grantor to intercept or redirect payments to a third party or when so ordered by a court of competent jurisdiction.

4.6. Modifications to Estimated Amount. If the Agreement amount is established on an estimated basis, then it may be increased by mutual agreement at any time during the Term. Grantor may decrease the estimated amount of this Agreement at any time during the Term if (i) Grantor believes Grantee will not use the funds during the Term, (ii) Grantor believes Grantee has used Grant Funds in a manner that was not authorized by this Agreement, (iii) sufficient funds for this Agreement have not been appropriated or otherwise made available to Grantor by the State or the federal funding source, (iv) the Governor or Grantor reserves funds, or (v) the Governor or Grantor determines that funds will or may not be available for payment. Grantee will be notified, in writing, of any adjustment of the estimated amount of this Agreement. In the event of such reduction, services provided by Grantee under **Exhibit A** may be reduced accordingly. Grantor must pay Grantee for work satisfactorily performed prior to the date of the notice regarding adjustment. 2 CFR 200.308.

4.7. Interest.

(a) All interest earned on Grant Funds held by a Grantee or a subrecipient will be treated in accordance with 2 CFR 200.305(b)(12), unless otherwise provided in **PART TWO** or **PART THREE**. Grantee and its subrecipients must remit annually any amount due in accordance with 2 CFR 200.305(b)(12) or to Grantor, as applicable.

(b) Grant Funds must be placed in an insured account, whenever possible, that bears interest, unless exempted under 2 CFR 200.305(b)(10), (b)(11).

4.8. Timely Billing Required. Grantee must submit any payment request to Grantor within fifteen (15) days of the end of the quarter, unless another billing schedule is specified in **ARTICLE II, PART TWO**, or **PART**

THREE. Failure to submit such payment request timely will render the amounts billed Unallowable Costs which Grantor cannot reimburse. In the event that Grantee is unable, for good cause, to submit its payment request timely, Grantee shall timely notify Grantor and may request an extension of time to submit the payment request. Grantor's approval of Grantee's request for an extension shall not be unreasonably withheld.

4.9. Certification. Pursuant to 2 CFR 200.415, each invoice and report submitted by Grantee (or subrecipient) must contain the following certification by an official authorized to legally bind Grantee (or subrecipient):

By signing this report [or payment request or both], I certify to the best of my knowledge and belief that the report [or payment request] is true, complete, and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the State or federal pass-through award; and that supporting documentation has been submitted as required by the grant agreement. I acknowledge that approval for any other expenditure described herein is considered conditional subject to further review and verification in accordance with the monitoring and records retention provisions of the grant agreement. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise (U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Sections 3729-3730 and 3801-3812; 30 ILCS 708/120).

ARTICLE V SCOPE OF AWARD ACTIVITIES/PURPOSE OF AWARD

5.1. Scope of Award Activities/Purpose of Award. Grantee must perform as described in this Agreement, including as described in Exhibit A (Project Description), Exhibit B (Deliverables or Milestones), and Exhibit D (Performance Measures and Standards), as applicable. Grantee must further comply with all terms and conditions set forth in the Notice of State Award (44 Ill. Admin. Code 7000.360) which is incorporated herein by reference. All Grantor-specific provisions and programmatic reporting required under this Agreement are described in PART TWO (Grantor-Specific Terms). All Project-specific provisions and reporting required under this Agreement are described in PART THREE (Project-Specific Terms).

5.2. Scope Revisions. Grantee must obtain Prior Approval from Grantor whenever a scope revision is necessary for one or more of the reasons enumerated in 44 Ill. Admin. Code 7000.370(b)(2). All requests for scope revisions that require Grantor approval must be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval. 2 CFR 200.308.

5.3. Specific Conditions. If applicable, specific conditions required after a risk assessment are included in Exhibit E. Grantee must adhere to the specific conditions listed therein. 44 Ill. Admin. Code 7000.340(e).

ARTICLE VI BUDGET

6.1. Budget. The Budget submitted by Grantee at application, or a revised Budget subsequently submitted and approved by Grantor, is considered final and is incorporated herein by reference.

6.2. Budget Revisions. Grantee must obtain Prior Approval, whether mandated or discretionary, from Grantor whenever a Budget revision is necessary for one or more of the reasons enumerated in 44 Ill. Admin. Code 7000.370(b). All requests for Budget revisions that require Grantor approval must be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval.

6.3. Notification. Within thirty (30) calendar days from the date of receipt of the request for Budget revisions, Grantor will review the request and notify Grantee whether the Budget revision has been approved, denied, or the date upon which a decision will be reached. 44 Ill. Admin. Code 7000.370(b)(7).

ARTICLE VII ALLOWABLE COSTS

7.1. Allowability of Costs; Cost Allocation Methods. The allowability of costs and cost allocation methods for work performed under this Agreement will be determined in accordance with 2 CFR Part 200 Subpart E and Appendices III, IV, V, and VII.

7.2. Indirect Cost Rate Submission.

(a) All grantees, except for Local Education Agencies (as defined in 34 CFR 77.1), must make an Indirect Cost Rate election in the Grantee Portal, even grantees that do not charge or expect to charge Indirect Costs. 44 Ill. Admin. Code 7000.420(e).

(i) Waived and de minimis Indirect Cost Rate elections will remain in effect until Grantee elects a different option.

(b) Grantee must submit an Indirect Cost Rate Proposal in accordance with federal and State regulations, in a format prescribed by Grantor. For grantees who have never negotiated an Indirect Cost Rate before, the Indirect Cost Rate Proposal must be submitted for approval no later than three months after the effective date of the Award. For grantees who have previously negotiated an Indirect Cost Rate, the Indirect Cost Rate Proposal must be submitted for approval within 180 days of Grantee's fiscal year end, as dictated in the applicable appendices, such as:

(i) Appendix VII to 2 CFR Part 200 governs Indirect Cost Rate Proposals for state and Local Governments and Indian Tribes,

(ii) Appendix III to 2 CFR Part 200 governs Indirect Cost Rate Proposals for public and private institutions of higher education,

(iii) Appendix IV to 2 CFR Part 200 governs Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Nonprofit Organizations, and

(iv) Appendix V to 2 CFR Part 200 governs state/Local Government-wide Central Service Cost Allocation Plans.

(c) A grantee who has a current, applicable rate negotiated by a cognizant federal agency must provide to Grantor a copy of its Indirect Cost Rate acceptance letter from the federal government and a copy of all documentation regarding the allocation methodology for costs used to negotiate that rate, e.g., without limitation, the cost policy statement or disclosure narrative statement. Grantor will accept that Indirect Cost Rate, up to any statutory, rule-based or programmatic limit.

(d) A grantee who does not have a current negotiated rate, may elect to charge a *de*

minimis rate up to 15 percent of modified total direct costs, which may be used indefinitely. No documentation is required to justify the *de minimis* Indirect Cost Rate. 2 CFR 200.414(f).

7.3. Transfer of Costs. Cost transfers between Grants, whether as a means to compensate for cost overruns or for other reasons, are unallowable. 2 CFR 200.451.

7.4. Commercial Organization Cost Principles. The federal cost principles and procedures for cost analysis and the determination, negotiation and allowance of costs that apply to commercial organizations are set forth in 48 CFR Part 31.

7.5. Financial Management Standards. The financial management systems of Grantee must meet the following standards:

(a) **Accounting System**. Grantee organizations must have an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to each state- and federally-funded Program. Accounting records must contain information pertaining to State and federal pass-through awards, authorizations, Obligations, unobligated balances, assets, outlays, and income. These records must be maintained on a current basis and balanced at least quarterly. Cash contributions to the Program from third parties must be accounted for in the general ledger with other Grant Funds. Third party in-kind (non-cash) contributions are not required to be recorded in the general ledger, but must be under accounting control, possibly through the use of a memorandum ledger. To comply with 2 CFR 200.305(b)(9) and 30 ILCS 708/97, Grantee must use reasonable efforts to ensure that funding streams are delineated within Grantee's accounting system. 2 CFR 200.302.

(b) **Source Documentation**. Accounting records must be supported by such source documentation as canceled checks, bank statements, invoices, paid bills, donor letters, time and attendance records, activity reports, travel reports, contractual and consultant agreements, and subaward documentation. All supporting documentation must be clearly identified with the Award and general ledger accounts which are to be charged or credited.

(i) The documentation standards for salary charges to Grants are prescribed by 2 CFR 200.430, and in the cost principles applicable to the Grantee's organization.

(ii) If records do not meet the standards in 2 CFR 200.430, then Grantor may notify Grantee in **PART TWO, PART THREE** or **Exhibit E** of the requirement to submit personnel activity reports. 2 CFR 200.430(g)(8). Personnel activity reports must account on an after-the-fact basis for one hundred percent (100%) of the employee's actual time, separately indicating the time spent on the Award, other grants or projects, vacation or sick leave, and administrative time, if applicable. The reports must be signed by the employee, approved by the appropriate official, and coincide with a pay period. These time records must be used to record the distribution of salary costs to the appropriate accounts no less frequently than quarterly.

(iii) Formal agreements with independent contractors, such as consultants, must include a description of the services to be performed, the period of performance, the fee and method of payment, an itemization of travel and other costs which are chargeable to the agreement, and the signatures of both the contractor and an appropriate official of Grantee.

(iv) If third party in-kind (non-cash) contributions are used for Award purposes, the valuation of these contributions must be supported with adequate documentation.

(c) **Internal Control**. Grantee must maintain effective control and accountability for all cash, real and personal property, and other assets. Grantee must adequately safeguard all such property and must provide assurance that it is used solely for authorized purposes. Grantee must also have systems in

place that provide reasonable assurance that the information is accurate, allowable, and compliant with the terms and conditions of this Agreement. 2 CFR 200.303.

(d) **Budget Control.** Grantee must maintain records of expenditures for each Award by the cost categories of the approved Budget (including Indirect Costs that are charged to the Award), and actual expenditures are to be compared with budgeted amounts at least quarterly.

(e) **Cash Management.** Requests for advance payment must be limited to Grantee's immediate cash needs. Grantee must have written procedures to minimize the time elapsing between the receipt and the disbursement of Grant Funds to avoid having excess funds on hand. 2 CFR 200.305.

7.6. Profits. It is not permitted for any person or entity to earn a Profit from an Award. *See, e.g.,* 2 CFR 200.400(g); *see also* 30 ILCS 708/60(a)(7).

7.7. Management of Program Income. Grantee is encouraged to earn income to defray Program Costs where appropriate, subject to 2 CFR 200.307.

ARTICLE VIII LOBBYING

8.1. Improper Influence. Grantee certifies that it will not use and has not used Grant Funds to influence or attempt to influence an officer or employee of any government agency or a member or employee of the State or federal legislature in connection with the awarding of any agreement, the making of any grant, the making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. Additionally, Grantee certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.

8.2. Federal Form LLL. If any federal funds, other than federally-appropriated funds, were paid or will be paid to any person for influencing or attempting to influence any of the above persons in connection with this Agreement, the undersigned must also complete and submit Federal Form LLL, Disclosure of Lobbying Activities Form, in accordance with its instructions.

8.3. Lobbying Costs. Grantee certifies that it is in compliance with the restrictions on lobbying set forth in 2 CFR 200.450. For any Indirect Costs associated with this Agreement, total lobbying costs must be separately identified in the Program Budget, and thereafter treated as other Unallowable Costs.

8.4. Procurement Lobbying. Grantee warrants and certifies that it and, to the best of its knowledge, its subrecipients have complied and will comply with Illinois Executive Order No. 1 (2007) (EO 1-2007). EO 1-2007 generally prohibits grantees and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments, if that procurement may result in a contract valued at over \$25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.

8.5. Subawards. Grantee must include the language of this ARTICLE in the award documents for any subawards made pursuant to this Award at all tiers. All subrecipients are also subject to certification and disclosure. Pursuant to Appendix II(l) to 2 CFR Part 200, Grantee must forward all disclosures by contractors regarding this certification to Grantor.

8.6. Certification. This certification is a material representation of fact upon which reliance was placed to enter into this transaction and is a prerequisite for this transaction, pursuant to 31 USC 1352. Any person who fails to file the required certifications will be subject to a civil penalty of not less than \$10,000, and not more than \$100,000, for each such failure.

**ARTICLE IX
MAINTENANCE AND ACCESSIBILITY OF RECORDS; MONITORING**

9.1. Records Retention. Grantee must maintain for three (3) years from the date of submission of the final expenditure report, adequate books, all financial records and, supporting documents, statistical records, and all other records pertinent to this Award, adequate to comply with 2 CFR 200.334, unless a different retention period is specified in 2 CFR 200.334, 44 Ill. Admin. Code 7000.430(a) and (b) or **PART TWO** or **PART THREE**. If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.

9.2. Accessibility of Records. Grantee, in compliance with 2 CFR 200.337 and 44 Ill. Admin. Code 7000.430(f), must make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized Grantor representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, Grantor's Inspector General, federal authorities, any person identified in 2 CFR 200.337, and any other person as may be authorized by Grantor (including auditors), by the State of Illinois or by federal statute. Grantee must cooperate fully in any such audit or inquiry.

9.3. Failure to Maintain Books and Records. Failure to maintain adequate books, records and supporting documentation, as described in this ARTICLE, will result in the disallowance of costs for which there is insufficient supporting documentation and also establishes a presumption in favor of the State for the recovery of any Grant Funds paid by the State under this Agreement for which adequate books, records and supporting documentation are not available to support disbursement.

9.4. Monitoring and Access to Information. Grantee must monitor its activities to assure compliance with applicable state and federal requirements and to assure its performance expectations are being achieved. Grantor will monitor the activities of Grantee to assure compliance with all requirements, including applicable programmatic rules, regulations, and guidelines that the Grantor promulgates or implements, and performance expectations of the Award. Grantee must timely submit all financial and performance reports, and must supply, upon Grantor's request, documents and information relevant to the Award. Grantor may make site visits as warranted by Program needs. 2 CFR 200.329; 200.332. Additional monitoring requirements may be in **PART TWO** or **PART THREE**.

**ARTICLE X
FINANCIAL REPORTING REQUIREMENTS**

10.1. Required Periodic Financial Reports. Grantee must submit financial reports as requested and in the format required by Grantor no later than the dues date(s) specified in **PART TWO** or **PART THREE**. Grantee must submit reports to Grantor describing the expenditure(s) of the funds related thereto at the intervals specified by Grantor, which must be no less frequent than annually and no more frequent than quarterly, unless otherwise specified in either **PART TWO** or **PART THREE** (approved as an exception by GATU) or on **Exhibit E** pursuant to specific conditions. 2 CFR 200.328(b). Any report required by 30 ILCS 708/125 may be detailed in **PART TWO** or **PART THREE**.

10.2. Financial Close-out Report.

(a) Grantee must submit a financial Close-out Report, in the format required by Grantor, by the due date specified in **PART TWO** or **PART THREE**, which must be no later than sixty (60) calendar days following the end of the Period of Performance for this Agreement or Agreement termination. The format of this financial Close-out Report must follow a format prescribed by Grantor. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

(b) If an audit or review of Grantee occurs and results in adjustments after Grantee submits a Close-out Report, Grantee must submit a new financial Close-out Report based on audit adjustments, and immediately submit a refund to Grantor, if applicable. 2 CFR 200.345; 44 Ill. Admin. Code 7000.450.

10.3. Effect of Failure to Comply. Failure to comply with the reporting requirements in this Agreement may cause a delay or suspension of funding or require the return of improper payments or Unallowable Costs, and will be considered a material breach of this Agreement. Grantee's failure to comply with ARTICLE X, ARTICLE XI, or ARTICLE XVII will be considered prima facie evidence of a breach and may be admitted as such, without further proof, into evidence in an administrative proceeding before Grantor, or in any other legal proceeding. Grantee should refer to the State Grantee Compliance Enforcement System for policy and consequences for failure to comply. 44 Ill. Admin. Code 7000.80.

**ARTICLE XI
PERFORMANCE REPORTING REQUIREMENTS**

11.1. Required Periodic Performance Reports. Grantee must submit performance reports as requested and in the format required by Grantor no later than the due date(s) specified in **PART TWO** or **PART THREE**. 44 Ill. Admin. Code 7000.410. Grantee must report to Grantor on the performance measures listed in **Exhibit D, PART TWO** or **PART THREE** at the intervals specified by Grantor, which must be no less frequent than annually and no more frequent than quarterly, unless otherwise specified in either **PART TWO** or **PART THREE** (approved as an exception by GATU), or on **Exhibit E** pursuant to specific conditions. For certain construction-related Awards, such reports may be exempted as identified in **PART TWO** or **PART THREE**. 2 CFR 200.329.

11.2. Performance Close-out Report. Grantee must submit a performance Close-out Report, in the format required by Grantor by the due date specified in **PART TWO** or **PART THREE**, which must be no later than 60 calendar days following the end of the Period of Performance or Agreement termination. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

11.3. Content of Performance Reports. Pursuant to 2 CFR 200.329(b) and (c), all performance reports must relate the financial data and project or program accomplishments to the performance goals and objectives of this Award and also include the following: a comparison of actual accomplishments to the objectives of the Award established for the reporting period (for example, comparing costs to units of accomplishment); computation of the cost and demonstration of cost effective practices (e.g., through unit cost data); performance trend data and analysis if required; the reasons why established goals were not met, if appropriate; and additional information, analysis, and explanation of any cost overruns or higher-than-expected unit costs. Additional content and format guidelines for the performance reports will be determined by Grantor contingent on the Award's statutory, regulatory and administrative requirements, and are included in **PART TWO** or **PART THREE** of this Agreement.

**ARTICLE XII
AUDIT REQUIREMENTS**

12.1. Audits. Grantee is subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 USC 7501-7507), Subpart F of 2 CFR Part 200, and the audit rules and policies set forth by the Governor's Office of Management and Budget. 30 ILCS 708/65(c); 44 Ill. Admin. Code 7000.90.

12.2. Consolidated Year-End Financial Reports (CYEFR). All grantees must complete and submit a CYEFR through the Grantee Portal, except those exempted by federal or State statute or regulation, as set forth in **PART TWO** or **PART THREE**. The CYEFR is a required schedule in Grantee's audit report if Grantee is required to complete and submit an audit report as set forth herein.

(a) Grantee's CYEFR must cover the same period as the audited financial statements, if required, and must be submitted in accordance with the audit schedule at 44 Ill. Admin. Code 7000.90. If Grantee is not required to complete audited financial statements, the CYEFR must cover Grantee's fiscal year and must be submitted within 6 months of the Grantee's fiscal year-end.

(b) The CYEFR must include an in relation to opinion from the auditor of the financial statements included in the audit.

(c) The CYEFR must follow a format prescribed by Grantor.

12.3. Entities That Are Not "For-Profit".

(a) This Paragraph applies to Grantees that are not "for-profit" entities.

(b) Single and Program-Specific Audits. If, during its fiscal year, Grantee expends at least \$1,000,000 in federal Awards (direct federal and federal pass-through awards combined), Grantee must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. The audit report packet must be completed as described in 2 CFR 200.512 (single audit) or 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90(h)(1) and the current GATA audit manual and submitted to the Federal Audit Clearinghouse, as required by 2 CFR 200.512. The results of peer and external quality control reviews, management letters issued by the auditors and their respective corrective action plans if significant deficiencies or material weaknesses are identified, and the CYEFR(s) must be submitted to the Grantee Portal at the same time the audit report packet is submitted to the Federal Audit Clearinghouse. The due date of all required submissions set forth in this Paragraph is the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of Grantee's audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than \$1,000,000 in federal Awards, Grantee is subject to the following audit requirements:

(i) If, during its fiscal year, Grantee expends at least \$750,000 in State-issued Awards, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Government Auditing Standards (GAGAS). Grantee may be subject to additional requirements in **PART TWO**, **PART THREE** or **Exhibit E** based on Grantee's risk profile.

(ii) If, during its fiscal year, Grantee expends less than \$750,000 in State-issued Awards, but expends at least \$500,000 in State-issued Awards, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Auditing Standards (GAAS).

(iii) If Grantee is a Local Education Agency (as defined in 34 CFR 77.1), Grantee must have a financial statement audit conducted in accordance with GAGAS, as required by 23 Ill. Admin. Code 100.110, regardless of the dollar amount of expenditures of State-issued Awards.

(iv) If Grantee does not meet the requirements in subsections 12.3(b) and 12.3(c)(i-iii) but is required to have a financial statement audit conducted based on other regulatory requirements, Grantee must submit those audits for review.

(v) Grantee must submit its financial statement audit report packet, as set forth in 44 Ill. Admin. Code 7000.90(h)(2) and the current GATA audit manual, to the Grantee Portal within the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) six (6) months after the end of Grantee's audit period.

12.4. "For-Profit" Entities.

(a) This Paragraph applies to Grantees that are "for-profit" entities.

(b) Program-Specific Audit. If, during its fiscal year, Grantee expends at least \$1,000,000 in federal pass-through funds from State-issued Awards, Grantee must have a program-specific audit conducted in accordance with 2 CFR 200.507. The auditor must audit federal pass-through programs with federal pass-through Awards expended that, in the aggregate, cover at least 50 percent (0.50) of total federal pass-through Awards expended. The audit report packet must be completed as described in 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90 and the current GATA audit manual, and must be submitted to the Grantee Portal. The due date of all required submissions set forth in this Paragraph is the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of Grantee's audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than \$1,000,000 in federal pass-through funds from State-issued Awards, Grantee must follow all of the audit requirements in Paragraphs 12.3(c)(i)-(v), above.

(d) Publicly-Traded Entities. If Grantee is a publicly-traded company, Grantee is not subject to the single audit or program-specific audit requirements, but must submit its annual audit conducted in accordance with its regulatory requirements.

12.5. Performance of Audits. For those organizations required to submit an independent audit report, the audit must be conducted by the Illinois Auditor General (as required for certain governmental entities only), or a Certified Public Accountant or Certified Public Accounting Firm licensed in the State of Illinois or in accordance with Section 5.2 of the Illinois Public Accounting Act (225 ILCS 450/5.2). For all audits required to be performed subject to GAGAS or Generally Accepted Auditing Standards, Grantee must request and maintain on file a copy of the auditor's most recent peer review report and acceptance letter. Grantee must follow procedures prescribed by Grantor for the preparation and submission of audit reports and any related documents.

12.6. Delinquent Reports. When audit reports or financial statements required under this ARTICLE are prepared by the Illinois Auditor General, if they are not available by the above-specified due date, they must be provided to Grantor within thirty (30) days of becoming available. Grantee should refer to the State Grantee Compliance Enforcement System for the policy and consequences for late reporting. 44 Ill. Admin. Code 7000.80.

**ARTICLE XIII
TERMINATION; SUSPENSION; NON-COMPLIANCE**

13.1. Termination.

(a) Either Party may terminate this Agreement, in whole or in part, upon thirty (30) calendar days' prior written notice to the other Party.

(b) If terminated by the Grantee, Grantee must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If Grantor determines in the case of a partial termination that the reduced or modified portion of the Award will not accomplish the purposes for which the Award was made, Grantor may terminate the Agreement in its entirety. 2 CFR 200.340(a)(3).

(c) This Agreement may be terminated, in whole or in part, by Grantor:

(i) Pursuant to a funding failure under Paragraph 4.1;

(ii) If Grantee fails to comply with the terms and conditions of this or any Award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any Award; or

(iii) If the Award no longer effectuates the Program goals or agency priorities and if this termination is permitted in the terms and conditions of the Award, which must be detailed in **Exhibit A, PART TWO** or **PART THREE**.

13.2. Suspension. Grantor may suspend this Agreement, in whole or in part, pursuant to a funding failure under Paragraph 4.1 or if the Grantee fails to comply with terms and conditions of this or any Award. If suspension is due to Grantee's failure to comply, Grantor may withhold further payment and prohibit Grantee from incurring additional Obligations pending corrective action by Grantee or a decision to terminate this Agreement by Grantor. Grantor may allow necessary and proper costs that Grantee could not reasonably avoid during the period of suspension.

13.3. Non-compliance. If Grantee fails to comply with the U.S. Constitution, applicable statutes, regulations or the terms and conditions of this or any Award, Grantor may impose additional conditions on Grantee, as described in 2 CFR 200.208. If Grantor determines that non-compliance cannot be remedied by imposing additional conditions, Grantor may take one or more of the actions described in 2 CFR 200.339. The Parties must follow all Grantor policies and procedures regarding non-compliance, including, but not limited to, the procedures set forth in the State Grantee Compliance Enforcement System. 44 Ill. Admin. Code 7000.80 and 7000.260.

13.4. Objection. If Grantor suspends or terminates this Agreement, in whole or in part, for cause, or takes any other action in response to Grantee's non-compliance, Grantee may avail itself of any opportunities to object and challenge such suspension, termination or other action by Grantor in accordance with any applicable processes and procedures, including, but not limited to, the procedures set forth in the State Grantee Compliance Enforcement System. 2 CFR 200.342; 44 Ill. Admin. Code 7000.80 and 7000.260.

13.5. Effects of Suspension and Termination.

(a) Grantor may credit Grantee for allowable expenditures incurred in the performance of authorized services under this Agreement prior to the effective date of a suspension or termination.

(b) Except as set forth in subparagraph (c), below, Grantee must not incur any costs or Obligations that require the use of Grant Funds after the effective date of a suspension or termination, and must cancel as many outstanding Obligations as possible.

(c) Costs to Grantee resulting from Obligations incurred by Grantee during a suspension or after termination of the Agreement are not allowable unless Grantor expressly authorizes them in the notice of suspension or termination or subsequently. However, Grantor may allow costs during a suspension or after termination if:

(i) The costs result from Obligations properly incurred before the effective date of suspension or termination, are not in anticipation of the suspension or termination, and the costs would be allowable if the Agreement was not suspended or terminated prematurely. 2 CFR 200.343.

13.6. Close-out of Terminated Agreements. If this Agreement is terminated, in whole or in part, the Parties must comply with all close-out and post-termination requirements of this Agreement. 2 CFR 200.340(d).

ARTICLE XIV SUBCONTRACTS/SUBAWARDS

14.1. Subcontracting/Subrecipients/Delegation. Grantee must not subcontract nor issue a subaward for any portion of this Agreement nor delegate any duties hereunder without Prior Approval of Grantor. The requirement for Prior Approval is satisfied if the subcontractor or subrecipient has been identified in the uniform grant application, such as, without limitation, a Project description, and Grantor has approved. Grantee must follow all applicable requirements set forth in 2 CFR 200.332.

14.2. Application of Terms. If Grantee enters into a subaward agreement with a subrecipient, Grantee must notify the subrecipient of the applicable laws and regulations and terms and conditions of this Award by attaching this Agreement to the subaward agreement. The terms of this Agreement apply to all subawards authorized in accordance with Paragraph 14.1. 2 CFR 200.101(b).

14.3. Liability as Guaranty. Grantee will be liable as guarantor for any Grant Funds it obligates to a subrecipient or subcontractor pursuant to this ARTICLE in the event Grantor determines the funds were either misspent or are being improperly held and the subrecipient or subcontractor is insolvent or otherwise fails to return the funds. 2 CFR 200.345; 30 ILCS 705/6; 44 Ill. Admin. Code 7000.450(a).

ARTICLE XV NOTICE OF CHANGE

15.1. Notice of Change. Grantee must notify Grantor if there is a change in Grantee's legal status, FEIN, UEI, SAM registration status, Related Parties, senior management (for non-governmental grantees only) or address. If the change is anticipated, Grantee must give thirty (30) days' prior written notice to Grantor. If the change is unanticipated, Grantee must give notice as soon as practicable thereafter. Grantor reserves the right to take any and all appropriate action as a result of such change(s).

15.2. Failure to Provide Notification. To the extent permitted by Illinois law (see Paragraph 21.2), Grantee must hold harmless Grantor for any acts or omissions of Grantor resulting from Grantee's failure to notify Grantor as required by Paragraph 15.1.

15.3. Notice of Impact. Grantee must notify Grantor in writing of any event, including, by not limited to, becoming a party to litigation, an investigation, or transaction that may have a material impact on Grantee's ability to perform under this Agreement. Grantee must provide notice to Grantor as soon as possible, but no later than five (5) days after Grantee becomes aware that the event may have a material impact.

15.4. Effect of Failure to Provide Notice. Failure to provide the notice described in this ARTICLE is grounds for termination of this Agreement and any costs incurred after the date notice should have been given may be disallowed.

**ARTICLE XVI
STRUCTURAL REORGANIZATION AND RECONSTITUTION OF BOARD MEMBERSHIP**

16.1. Effect of Reorganization. This Agreement is made by and between Grantor and Grantee, as Grantee is currently organized and constituted. Grantor does not agree to continue this Agreement, or any license related thereto, should Grantee significantly reorganize or otherwise substantially change the character of its corporate structure, business structure or governance structure. Grantee must give Grantor prior notice of any such action or changes significantly affecting its overall structure or, for non-governmental grantees only, management makeup (for example, a merger or a corporate restructuring), and must provide all reasonable documentation necessary for Grantor to review the proposed transaction including financial records and corporate and shareholder minutes of any corporation which may be involved. Grantor reserves the right to terminate the Agreement based on whether the newly organized entity is able to carry out the requirements of the Award. This ARTICLE does not require Grantee to report on minor changes in the makeup of its board membership or governance structure, as applicable. Nevertheless, **PART TWO** or **PART THREE** may impose further restrictions. Failure to comply with this ARTICLE constitutes a material breach of this Agreement.

**ARTICLE XVII
CONFLICT OF INTEREST**

17.1. Required Disclosures. Grantee must immediately disclose in writing any potential or actual Conflict of Interest to Grantor. 2 CFR 200.112; 30 ILCS 708/35.

17.2. Prohibited Payments. Payments made by Grantor under this Agreement must not be used by Grantee to compensate, directly or indirectly, any person currently holding an elective office in this State including, but not limited to, a seat in the General Assembly. In addition, where Grantee is not an instrumentality of the State of Illinois, as described in this Paragraph, Grantee must request permission from Grantor to compensate, directly or indirectly, any officer or any person employed by an office or agency of the State of Illinois. An instrumentality of the State of Illinois includes, without limitation, State departments, agencies, boards, and State universities. An instrumentality of the State of Illinois does not include, without limitation, units of Local Government and related entities.

17.3. Request for Exemption. Grantee may request written approval from Grantor for an exemption from Paragraph 17.2. Grantee acknowledges that Grantor is under no obligation to provide such exemption and that Grantor may grant an such exemption subject to additional terms and conditions as Grantor may require.

**ARTICLE XVIII
EQUIPMENT OR PROPERTY**

18.1. Purchase of Equipment. For any equipment purchased in whole or in part with Grant Funds, if Grantor determines that Grantee has not met the conditions of 2 CFR 200.439, the costs for such equipment will be disallowed. Grantor must notify Grantee in writing that the purchase of equipment is disallowed.

18.2. Prohibition against Disposition/Encumbrance. Any equipment, material, or real property that Grantee purchases or improves with Grant Funds must not be sold, transferred, encumbered (other than original financing) or otherwise disposed of during the Award Term without Prior Approval of Grantor unless a longer period is required in **PART TWO** or **PART THREE** and permitted by 2 CFR Part 200 Subpart D. Use or disposition of real property acquired or improved using Grant Funds must comply with the requirements of 2 CFR 200.311. Real property, equipment, and intangible property that are acquired or improved in whole or in part using Grant Funds are subject to the provisions of 2 CFR 200.316. Grantor may require the Grantee to record liens or other appropriate notices of record to indicate that personal or real property has been acquired or improved with this Award and that use and disposition conditions apply to the property.

18.3. Equipment and Procurement. Grantee must comply with the uniform standards set forth in 2 CFR 200.310–200.316 governing the management and disposition of property, the cost of which was supported by Grant Funds. Any waiver from such compliance must be granted by either the President’s Office of Management and Budget, the Governor’s Office of Management and Budget, or both, depending on the source of the Grant Funds used. Additionally, Grantee must comply with the standards set forth in 2 CFR 200.317-200.327 to establish procedures to use Grant Funds for the procurement of supplies and other expendable property, equipment, real property and other services.

18.4. Equipment Instructions. Grantee must obtain disposition instructions from Grantor when equipment, purchased in whole or in part with Grant Funds, is no longer needed for their original purpose. Notwithstanding anything to the contrary contained in this Agreement, Grantor may require transfer of any equipment to Grantor or a third party for any reason, including, without limitation, if Grantor terminates the Award or Grantee no longer conducts Award activities. Grantee must properly maintain, track, use, store and insure the equipment according to applicable best practices, manufacturer’s guidelines, federal and state laws or rules, and Grantor requirements stated herein.

18.5. Domestic Preferences for Procurements. In accordance with 2 CFR 200.322, to the greatest extent practicable and consistent with law, Grantee must, under this Award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this Paragraph must be included in all subawards and in all contracts and purchase orders under this Award.

**ARTICLE XIX
PROMOTIONAL MATERIALS; PRIOR NOTIFICATION**

19.1. Promotional and Written Materials. Use of Grant Funds for promotions is subject to the prohibitions for advertising or public relations costs in 2 CFR 200.421(e). To use Grant Funds in whole or in part to produce any written publications, announcements, reports, flyers, brochures or other written materials, these uses must be allowable under 2 CFR 200.421 and 200.467 and Grantee must include in these publications, announcements, reports, flyers, brochures and all other such material, the phrase “Funding provided in whole or in part by the [Grantor].” 2 CFR 200.467. Exceptions to this requirement must be requested, in writing, from Grantor and will be considered authorized only upon written notice thereof to Grantee.

19.2. Prior Notification/Release of Information. Grantee must notify Grantor ten (10) days prior to

issuing public announcements or press releases concerning work performed pursuant to this Agreement, or funded in whole or in part by this Agreement, and must cooperate with Grantor in joint or coordinated releases of information.

**ARTICLE XX
INSURANCE**

20.1. Maintenance of Insurance. Grantee must maintain in full force and effect during the Term of this Agreement casualty and bodily injury insurance, as well as insurance sufficient to cover the replacement cost of any and all real or personal property (including equipment), or both, purchased or, otherwise acquired, or improved in whole or in part, with funds disbursed pursuant to this Agreement. 2 CFR 200.310. Additional insurance requirements may be detailed in **PART TWO** or **PART THREE**.

20.2. Claims. If a claim is submitted for real or personal property, or both, purchased in whole with funds from this Agreement and such claim results in the recovery of money, such money recovered must be surrendered to Grantor.

**ARTICLE XXI
LAWSUITS AND INDEMNIFICATION**

21.1. Independent Contractor. Neither Grantee nor any employee or agent of Grantee acquires any employment rights with Grantor by virtue of this Agreement. Grantee must provide the agreed services and achieve the specified results free from the direction or control of Grantor as to the means and methods of performance. Grantee must provide its own equipment and supplies necessary to conduct its business; provided, however, that in the event, for its convenience or otherwise, Grantor makes any such equipment or supplies available to Grantee, Grantee's use of such equipment or supplies provided by Grantor pursuant to this Agreement is strictly limited to official Grantor or State of Illinois business and not for any other purpose, including any personal benefit or gain.

21.2. Indemnification and Liability.

(a) **Non-governmental entities.** This subparagraph applies only if Grantee is a non-governmental entity. Grantee must hold harmless Grantor against any and all liability, loss, damage, cost or expenses, including attorneys' fees, arising from the intentional torts, negligence or breach of contract of Grantee, with the exception of acts performed in conformance with an explicit, written directive of Grantor. Indemnification by Grantor is governed by the State Employee Indemnification Act (5 ILCS 350/.01 *et seq.*) as interpreted by the Illinois Attorney General. Grantor makes no representation that Grantee, an independent contractor, will qualify or be eligible for indemnification under said Act.

(b) **Governmental entities.** This subparagraph applies only if Grantee is a governmental unit as designated in Paragraph 3.2. Neither Party shall be liable for actions chargeable to the other Party under this Agreement including, but not limited to, the negligent acts and omissions of the other Party's agents, employees or subcontractors in the performance of their duties as described under this Agreement, unless such liability is imposed by law. This Agreement is not construed as seeking to enlarge or diminish any obligation or duty owed by one Party against the other or against a third party.

ARTICLE XXII

MISCELLANEOUS

- 22.1. Gift Ban. Grantee is prohibited from giving gifts to State employees pursuant to the State Officials and Employees Ethics Act (5 ILCS 430/10-10) and Illinois Executive Order 15-09.
- 22.2. Assignment Prohibited. This Agreement must not be sold, assigned, or transferred in any manner by Grantee, to include an assignment of Grantee's rights to receive payment hereunder, and any actual or attempted sale, assignment, or transfer by Grantee without the Prior Approval of Grantor in writing renders this Agreement null, void and of no further effect.
- 22.3. Copies of Agreements upon Request. Grantee must, upon request by Grantor, provide Grantor with copies of contracts or other agreements to which Grantee is a party with any other State agency.
- 22.4. Amendments. This Agreement may be modified or amended at any time during its Term by mutual consent of the Parties, expressed in writing and signed by the Parties.
- 22.5. Severability. If any provision of this Agreement is declared invalid, its other provisions will remain in effect.
- 22.6. No Waiver. The failure of either Party to assert any right or remedy pursuant to this Agreement will not be construed as a waiver of either Party's right to assert such right or remedy at a later time or constitute a course of business upon which either Party may rely for the purpose of denial of such a right or remedy.
- 22.7. Applicable Law; Claims. This Agreement and all subsequent amendments thereto, if any, are governed and construed in accordance with the laws of the State of Illinois. Any claim against Grantor arising out of this Agreement must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505/1 *et seq.* Grantor does not waive sovereign immunity by entering into this Agreement.
- 22.8. Compliance with Law. Grantee is responsible for ensuring that Grantee's Obligations and services hereunder are performed in compliance with all applicable federal and State laws, including, without limitation, federal regulations, State administrative rules, including but not limited to 44 Ill. Admin. Code Part 7000, laws and rules which govern disclosure of confidential records or other information obtained by Grantee concerning persons served under this Agreement, and any license requirements or professional certification provisions.
- 22.9. Compliance with Freedom of Information Act. Upon request, Grantee must make available to Grantor all documents in its possession that Grantor deems necessary to comply with requests made under the Freedom of Information Act. 5 ILCS 140/7(2).
- 22.10. Compliance with Whistleblower Protections. Grantee must comply with the Whistleblower Act (740 ILCS 174/1 *et seq.*) and the whistleblower protections set forth in 2 CFR 200.217, including but not limited to, the requirement that Grantee and its subrecipients inform their employees in writing of employee whistleblower rights and protections under 41 U.S.C. 4712.
- 22.11. Precedence.

(a) Except as set forth in subparagraph (b), below, the following rules of precedence are controlling for this Agreement: In the event there is a conflict between this Agreement and any of the exhibits or attachments hereto, this Agreement controls. In the event there is a conflict between **PART ONE** and **PART TWO** or **PART THREE** of this Agreement, **PART ONE** controls. In the event there is a conflict

between **PART TWO** and **PART THREE** of this Agreement, **PART TWO** controls. In the event there is a conflict between this Agreement and relevant statute(s) or rule(s), the relevant statute(s) or rule(s) controls.

(b) Notwithstanding the provisions in subparagraph (a), above, if a relevant federal or state statute(s) or rule(s) requires an exception to this Agreement's provisions, or an exception to a requirement in this Agreement is granted by GATU, such exceptions must be noted in **PART TWO** or **PART THREE**, and in such cases, those requirements control.

22.12. Illinois Grant Funds Recovery Act. In the event of a conflict between the Illinois Grant Funds Recovery Act and the Grant Accountability and Transparency Act, the provisions of the Grant Accountability and Transparency Act control. 30 ILCS 708/80.

22.13. Headings. Articles and other headings contained in this Agreement are for reference purposes only and are not intended to define or limit the scope, extent or intent of this Agreement or any provision hereof.

22.14. Counterparts. This Agreement may be executed in one or more counterparts, each of which are considered to be one and the same agreement, binding on all Parties hereto, notwithstanding that all Parties are not signatories to the same counterpart. Duplicated signatures, signatures transmitted via facsimile, or signatures contained in a Portable Document Format (PDF) document are deemed original for all purposes.

22.15. Attorney Fees and Costs. Unless prohibited by law, if Grantor prevails in any proceeding to enforce the terms of this Agreement, including any administrative hearing pursuant to the Grant Funds Recovery Act or the Grant Accountability and Transparency Act, Grantor has the right to recover reasonable attorneys' fees, costs and expenses associated with such proceedings.

22.16. Continuing Responsibilities. The termination or expiration of this Agreement does not affect: (a) the right of Grantor to disallow costs and recover funds based on a later audit or other review; (b) the obligation of the Grantee to return any funds due as a result of later refunds, corrections or other transactions, including, without limitation, final Indirect Cost Rate adjustments and those funds obligated pursuant to ARTICLE XIV; (c) the CYEFR(s); (d) audit requirements established in 44 Ill. Admin. Code 7000.90 and ARTICLE XII ; (e) property management and disposition requirements established in 2 CFR 200.310 through 2 CFR 200.316 and ARTICLE XVIII; or (f) records related requirements pursuant to ARTICLE IX. 44 Ill. Admin. Code 7000.440.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.

EXHIBIT A

PROJECT DESCRIPTION

The Law Enforcement Camera Grant Program was created to assist Illinois police agencies of municipalities, counties, park districts, public universities, and all units of Illinois local governmental recognized by the Board for the purchase or lease of:

- 1) in-car video cameras for use in law enforcement vehicles;
- 2) officer-worn body cameras for law enforcement officers;
- 3) data storage related to officer-worn cameras only, and training for law enforcement officers in the operation of the cameras.

Pre-award costs are allowed.

Indirect costs are not allowed.

Pre-Award Requirements for requesting reimbursement on costs for Officer-worn cameras, In-Car Cameras, accessories, licensing, and data storage already purchased are as follows:

1. **Reimbursement on Cameras and/or Data Storage/Server - original detailed invoice dated with date range and a zero balance Invoice with attached proof of payment (EFT or cancelled check) that must match the pre-award budget amount.**
2. **In-Car cameras- proof of installation via a work-order must show the date of completion in the squad cars and serial numbers installed prior to application submitted date.**

EXHIBIT B

DELIVERABLES OR MILESTONES

Deliverables:

Applicant shall submit a request for award of funds via the Amplifund portal. Necessary application forms and instructions are available through the Board's website at ptb.illinois.gov. Announcements will also be made in the Catalog of State Financial Assistance as a Notice of Funding Opportunity (NOFO) in accordance with 44 Ill. Adm. Code 7000.310.

Eligibility Criteria.

The law enforcement agency must:

- 1) be an Illinois law enforcement agency of a unit of local government, or public university that is recognized by the Board;
- 2) list their active law enforcement officers on a roster on file with the Board and LEDI; indicate that all active law enforcement officers reflected on the agency roster subject to the mandated training requirements of Section 7 of the Police Training Act are compliant with all Board training requirements at the time of award. Any officer that is not compliant may be listed as inactive upon reporting the date the officer left service, their expected date of return, the reason for leaving service, and an acknowledgement that all outstanding training will be completed within 60 days of return;
- 3) be compliant with all reporting requirements of Sections 15 and 20 of the Law Enforcement Camera Grant Act and Section 10-25 of the Law Enforcement Officer-Worn Body Camera Act [50 ILCS 706]. See 20 Ill. Adm. Code 1705.120
- 4) must meet GATA pre-qualification requirements and Applicant's must have the current annual Fiscal and Administrative Risk Assessment (ICQ) completed and approved by the closing date/time of the funding opportunity in which they are applying.
- 5) Must be current with all Financial reporting (Quarterly, annually)

The following application materials will be required when applying for an award:

- Grant Application filled in its entirety through Amplifund, including the budget template
- Mandatory Disclosures
- Conflict of Interest Affidavit (Grantee)
- Supporting Documentation of requested funds, including but not limited to:
 - a) Invoices/lease agreements and proof of payment matching the requested funding amount, listed in a detailed breakdown of per unit costs, accessories, training, and data storage. Bundled invoices can be accepted if costs of items are listed to show per line item in the bulk pricing.
 - 1) Data storage costs for body worn cameras and in-car cameras must be listed separately, if bundled. Only data storage costs for body worn cameras are allowable.
 - b) Additionally, for In-Car Cameras:
 - 1) Proof of installation, including serial numbers, via work-order and proof of payment at time of application submission for reimbursement

Grantees will be asked to verify: a) that any awarded advance funding will be held in a segregated, interest-bearing account if required by Administrative Rule; b) that the agency has already purchased, or will purchase or execute an agreement to purchase the subject equipment within six months of award; c) that the proper procurement process will be utilized; and d) that it will not have a conflict of interest with the selected vendor.

Please note: acceptance of the NOSA does not constitute an award. An agreement will need to be executed in order to constitute an award.

Milestones:

The period of performance for this grant is five years. During that period, grantees whose procurement methods are Reimbursement, Advanced Funding or Working Capital must submit the following:

1. Periodic Performance Reports (PPR) as stated in Exhibit D
2. Periodic Financial Reports (PFR)- as stated in Exhibit D
3. Annual reporting requirements per Camera Grant act as stated in Exhibit D

For Periodic Performance Report (PPR) in lieu of listing deliverables please attach the annual report template with data respective to the quarter in which you are reporting on. All reporting is required to be uploaded into Amplifund via Documents-Public folder.

Quarterly Reporting is due as follows in Amplifund:

- Q1: July 1- September 30 due on October 1st
- Q2: October 1-December 31 due on January 1st
- Q3: January 1- March 31 due on April 1st
- Q4: April 1-June 30 due on July 1st

**EXHIBIT C
CONTACT INFORMATION**

CONTACTS FOR NOTIFICATION AND GRANT ADMINISTRATION:

Unless specified elsewhere, all notices required or desired to be sent by either Party must be sent to the persons listed below. Grantee must notify Grantor of any changes in its contact information listed below within five (5) business days from the effective date of the change, and Grantor must notify Grantee of any changes to its contact information as soon as practicable. The Party making a change must send any changes in writing to the contact for the other Party. No amendment to this Agreement is required if information in this Exhibit is changed.

FOR OFFICIAL GRANT NOTIFICATIONS

GRANTOR CONTACT

Name: Allison Mesecher

Title: Grant Manager

Address: 500 S. 9th Street, Springfield, IL 62701

GRANTEE CONTACT

Name: Dora Murphy

Title:

Address: 517 Desplaines Avenue

Forest Park, IL 60130

GRANTEE PAYMENT ADDRESS

(If different than the address above)

Address:

FOR GRANT ADMINISTRATION

<u>GRANTOR CONTACT</u>	<u>GRANTEE CONTACT</u>
Name: Allison Mesecher	Name: Dora Murphy
Title: Grant Manager	Title:
Address: 500 S. 9th Street, Springfield, IL 62701	Address: 517 DesPlaines Ave. Forest Park, IL 60130
Phone: 217-558-1542	Phone: (708) 615-6223
TTY#:	TTY#:
E-mail Address: PTB.Grants@illinois.gov	E-mail Address: dmurphy@forestpark.net

EXHIBIT D

PERFORMANCE MEASURES AND STANDARDS

Financial Reporting: Grantees must submit quarterly Periodic Financial Reports (PFRs) of their actual cash disbursements for reimbursement, advanced, or working capital procurements in the GATA Required Periodic Performance Report (PPR) and Periodic Financial Report (PFR) demonstrating all allowable expenditures with backup documentation for each quarter of operations until the end of the grant term. Grantees must submit PPRs/PFRs to their Amplifund account following the schedule listed in Exhibit B. For the PPR submission please utilize and attach the annual reporting Excel template to your Amplifund Public Documents. Reports are required throughout the term of the agreement.

Annual Reporting:

Each law enforcement agency receiving a grant for **in-car video cameras** under Section 10 of this Act must provide an annual report to the Board, the Governor, and the General Assembly (see below for email address) on or before May 1 of the year following the receipt of the grant and by each May 1 thereafter during the period of the grant. The report shall include the following: (1) the number of cameras received by the law enforcement agency; (2) the number of cameras actually installed in law enforcement agency vehicles; (3) a brief description of the review process used by supervisors within the law enforcement agency; (4) a list of any criminal, traffic, ordinance, and civil cases in which in-car video recordings were used, including party names, case numbers, offenses charged, and disposition of the matter. Proceedings to which this paragraph (4) applies include, but are not limited to, court proceedings, coroner's inquests, grand jury proceedings, and plea bargains; and (5) any other information relevant to the administration of the program.

The Annual reports will be sent to:

ILETSB: PTB.CameraReporting@illinois.gov
Governor: gov.reports@illinois.gov
General Assembly: reports@ilga.gov

Each law enforcement agency receiving a grant for **officer-worn body cameras - data storage** under Section 10 of this Act must provide an annual report to the Board, the Governor, and the General Assembly (see below for email addresses) on or before May 1 of the year following the receipt of the grant and by each May 1 thereafter during the period of the grant. The report shall include: (1) a brief overview of the makeup of the agency, including the number of officers utilizing officer-worn body cameras; (2) the number of officer-worn body cameras utilized by the law enforcement agency; (3) any technical issues with the equipment and how those issues were remedied; (4) a brief description of the review process used by supervisors within the law enforcement agency; (5) for each recording used in prosecutions of conservation, criminal, or traffic offenses or municipal ordinance violations: (A) the time, date, and location of the incident; and (B) the offenses charged and the date charges were filed; (6) for a recording used in a civil proceeding or internal affairs investigation: (A) the number of pending civil proceedings and internal investigations; (B) in resolved civil proceedings and pending investigations: (i) the nature of the complaint or allegations; (ii) the disposition, if known; and (iii) the date, time and location of the incident; and (7) any other information relevant to the administration of the program.

The Annual reports will be sent to:

ILETSB: PTB.CameraReporting@illinois.gov
Governor: gov.reports@illinois.gov
General Assembly: reports@ilga.gov

Additional Information: From time to time, the Board may request any other information relevant to the program's administration.

EXHIBIT E

SPECIFIC CONDITIONS

Grantor may remove (or reduce) a Specific Condition included in this Exhibit by providing written notice to the Grantee, in accordance with established procedures for removing a Specific Condition.

ICQ Section: 03-Financial and Programmatic Reporting

Conditions: Requires development of a plan to correct deficiencies identified in the risk assessment. The state agency may request to review documentation of the plan at its discretion.

Risk Explanation: Medium to high risk increases the likelihood that grant revenues and expenditures will be inaccurate that could result in misreporting, and an abusive environment.

How to Fix: Grantee must submit documentation of implementation of new or enhanced accounting system, mitigating controls or a combination of both.

Timeframe: One year.

PART TWO –GRANTOR-SPECIFIC TERMS

In addition to the uniform requirements in **PART ONE**, Grantor has the following additional requirements for its Grantee:

[Here is where Grantor lists its specific requirements. Numbering should continue from **PART ONE**, so the first Article of **PART TWO** should be ARTICLE XXIII and the first paragraph should be 23.1.]

[See Paragraphs 2.3, 4.2, 4.3, 4.4, 4.7, 4.8, 5.1, 7.5, 9.1, 9.4, 10.1, 10.2, 11.1, 11.2, 11.3, 12.2, 12.3, 13.1, 16.1, 18.2, 20.1, and 22.11 for information that may be required in this **PART TWO**.]

23.1 Pre award costs identified in Section 4.2 may be claimed for reimbursement if they are directly related to and allowable under the program specific terms.

23.2 The Period of Performance is five years from the date of execution of the Uniform Grant Agreement.

23.3 Indirect costs referenced in Section 7.2 are not authorized under this award.

PART THREE –PROJECT-SPECIFIC TERMS

In addition to the uniform requirements in **PART ONE** and Grantor-Specific Terms in **PART TWO**, Grantor has the following additional requirements for this Project:

[Here is where Grantor lists the specific requirements for this Project, including identification of all applicable state and federal rules. Numbering should continue from **PART TWO**.]

[See Paragraphs 2.3, 4.2, 4.3, 4.4, 4.7, 4.8, 5.1, 7.5, 9.1, 9.4, 10.1, 10.2, 11.1, 11.2, 11.3, 12.2, 12.3, 13.1, 16.1, 18.2, 20.1, and 22.11 for information that may be required in this **PART THREE**.]

24.1 In addition to the reporting requirements of Section 5.1, grantees must also comply with the reporting requirements of 50 ILCS 707/15 and 50 ILCS 707/20 if they were awarded body worn or in-car cameras, respectively.

**RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION
OF AN APPLICATION FOR A COOK COUNTY BUREAU OF
ECONOMIC DEVELOPMENT COMMUNITY DEVELOPMENT BLOCK GRANT
PROGRAM (CDBG) 2026 PROGRAM YEAR CAPITAL IMPROVEMENT/
ECONOMIC DEVELOPMENT AND DEMOLITION PROJECT APPLICATION
(Burkhardt Court Water Main & Resurfacing from Madison
to South Property Line of 7444 Washington Street Project)**

WHEREAS, the Village of Forest Park (“Village”) is applying for a Cook County Bureau of Economic Development Community Development Block Grant Program (CDBG) 2025 Program Year Capital Improvement/Demolition and Economic Development Project for a grant amount of Five Hundred Thousand Dollars (\$500,000.00) (“CDBG Grant”); and

WHEREAS, the Village wishes to apply for a CDBG Grant for the Burkhardt Court Water Main and Resurfacing from Madison to South Property Line of 7444 Washington Street Project (the “Project”), with an estimated total Project budget cost of Six Hundred Seventy-Two Thousand Dollars (\$672,000.00), which Project is eligible for funding under the CDBG Grant; and

WHEREAS, the Village deems it advisable, necessary and in public interest that the Village apply for the CDBG Grant for the Project.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Forest Park, Cook County, Illinois, as follows:

Section 1. The Village’s application for a CDBG Grant, pursuant to the terms and conditions contained in said application, a copy of which is attached hereto and made a part hereof as Exhibit A (“Application”) and on file with the Village Clerk, is hereby approved, and the execution to submit the Application by the Mayor is hereby authorized.

Section 2. The officials, officers and employees of the Village are hereby authorized to take such further actions and execute such documents as are necessary to obtain the Application for the CDBG Grant and carry out the purpose and intent of this Resolution, the Application and the CDBG Grant.

Section 3. The Village will make available the Village's share of the Project costs, if the Village's application for a CDBG Grant is approved, equal to the local matching amount of One Hundred Seventy-Two Thousand Dollars (\$172,000.00).

Section 4. This Resolution shall be in full force and effect upon its passage and approval in accordance with law.

RESOLVED by the Council of the Village of Forest Park, Cook County, Illinois, this 9th day of March, 2026.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this 9th day of March, 2026.

Rory E. Hoskins, Mayor

ATTESTED and Filed in my office,
and published in pamphlet form
this _____ day of March, 2026.

Carla Taylor, Village Clerk

EXHIBIT A

**CDBG 2026 Program Year Application
(Burkhardt Court Water Main and Resurfacing
from Madison to South Property Line of 7444 Washington Street Project)**



COOK COUNTY
BUREAU OF
ECONOMIC
DEVELOPMENT

Toni Preckwinkle, President
Cook County Board of Commissioners

Department of Planning and Development
Community Development Block Grant Program (CDBG)

2026 Program Year
Capital Improvement
Economic Development and Demolition
Project Application

Village of Forest Park

Applicant Municipality/Agency

Mayor Rory E. Hoskins

Applicant's Name and Title

(Mayor, President, Supervisor, Chief Executive Officer, Executive Director)

Toni Preckwinkle, President
Cook County Board of Commissioners

Cook County Department of Planning and Development
69 West Washington, Suite 2900
Chicago, Illinois 60602

Susan M. Campbell, Director

January 2026



2026 CDBG Capital Improvement, Economic Development and Demolition Project Application

APPLICATION CHECKLIST

Please complete all applicable sections of the application before submitting, and make sure that the person who signed your application is the person authorized in your resolution. If your application is for an **Economic Development (see pgs. 26-27) or Demolition (see pgs. 28-29) project, please complete these sections as well.**

The following attachments are required and **must** be submitted as part of this application.

Public Agency (Municipality Only) (Resolution and Certification samples start on page 20)

- Resolution and Certification of Resolution – (see sample Forms A-1/A-2 and A-3)
- Estimated Matching Funds Certification – Form B
- Maintenance of Effort and Project Sustainability – Form C
- Fair Housing Action Plan – Form D
- Audited Financial Statements (most current) – Submit your A133 Single Audit, if applicable. Otherwise, submit your latest audited financial.
- Project Cost Estimate (certified by an Engineer, preferred)
- Project Photos and Location Map(s)

Non-Profit Agency (Form samples are attached.)

- Resolution and Certification of Resolution – (see sample Forms A-2 and A-3)
- Estimated Matching Funds – Form B
- Maintenance of Effort and Project Sustainability – Form C
- Racial Equity Information – Form E
- List of Board of Directors
- Copy of 501(c)3
- Current Certificate of Good Standing (dated within the last 45 days)
- Copy of Articles of Incorporation or Copy of Amended Articles of Incorporation, if amended, from the **Illinois Secretary of State.**
- Audited Financial Statements (most current) - Submit your A133 Single Audit, if applicable. Otherwise, submit your latest audited financial. If you do not have audited financial, you may submit other financial documents for consideration. Audited financials are preferred.
- Project Cost Estimate (certified by an Engineer, preferred)
- Project Photos and Location Map(s)

THIS APPLICATION WILL BE DENIED IF ALL ABOVE-MENTIONED ITEMS ARE NOT COMPLETED AND SUBMITTED TIMELY.

Note: You will lose 15 points for each of the above items that is missing from your submitted application. For more information about application scoring, please see the application guide.

If you have any questions or need assistance regarding the application, please contact Sylvia Parham at (312) 603-1030 or sylvia.parham@cookcountyl.gov.

Please upload an electronic copy of the completed application PDF and all related attachments through the Cook County CDBG Capital Improvement application submission page.

Please see the application guide for detailed submission instructions. *

The deadline for submitting all applications is: FRIDAY, MARCH 20, 2026, 5:00PM
(Applications received after this date and time will not be accepted. No exceptions.)



2026 CDBG Capital Improvement/Demolition and Economic Development Project Application

APPLICANT INFORMATION SHEET

Municipality or Agency Name: Village of Forest Park

Mayor or Chief Executive Officer Name: Mayor Rory E. Hoskins

E-mail Address: mayorhoskins@forestpark.net

Contact Person Name & Title: Ryan Williams, Civil Design Engineer I

E-mail Address: rwilliams@cbbel.com

Total Amount Requested: \$ 500,000.00

Total Project Estimate: \$ 672,000.00

*Total Matching Funds (if applicable): \$ 172,000.00

***Note:** Matching funds, though not required for CDBG, are encouraged and will be looked upon favorably during application review. Matching funds for public facility projects will be assessed based on the income level of the service area and beneficiaries.

"The signature below must be from the person authorized to sign the application as noted in the resolution."

Signature

Date

Title



2026 CDBG Capital Improvement/Demolition and Economic Development Project Application

APPLICANT INFORMATION SHEET (CONT'D)

2026 PROGRAM YEAR - October 1, 2025 - September 30, 2026

Please complete all pages, as applicable.

Applicant Address: 517 Des Plaines Avenue

City: Forest Park Illinois Zip Code: 60130-1802
(include full ZIP + 4)

Project Manager
(if different from contact person): James Amelio

E-Mail: jamelio@cbbel.com

Telephone: 847-825-0500 Fax: 847-823-0520

County Commissioner District No.: 1

Project Title: Burkhardt Court Water Main and Resurfacing from Madison to South Property Line

Is this project consistent with Cook County's current Consolidated Plan? If no, **"STOP"**. Yes No
(See related question on page 6.)

Is this capital improvement project a continuation of a prior-year project? Yes No
(If yes, please specify how this project links and the anticipated completion dates. (Please attach your statement.)

Is your agency a faith-based entity? Yes No

Activity Category:

- CAPITAL IMPROVEMENT PROJECT TYPES:
- Infrastructure (Municipal)
 - Public Facility (Nonprofit)
 - **Economic Development
 - Demolition

**Please refer to the CDBG Application Guide for guidelines regarding economic development activities.



2026 CDBG Capital Improvement/Demolition and Economic Development Project Application

National Objective *(must select one)*:

CDBG requires that each activity funded, except for program administration and planning activities, must meet one of the three national objectives outlined below. An activity that does not meet a national objective is not compliant with CDBG requirements and is therefore ineligible for funding. Applicants are strongly encouraged to consult the application guide for more detailed information.

- Benefit to low- and moderate income (LMI) persons**
 1. **Area Benefit Activities** benefit all residents in a particular area, where at least **51%** of the people are low- and moderate-income. The service area of the project must be specifically identified, and the area must be primarily residential (see the Appendix of the application guide for details).
 2. **Limited clientele activities** benefit low- and moderate-income persons without regard to the area being served. At least **51%** of the persons participating in the activity must be low- and moderate-income and the activity must meet one of the following criteria (see application guide for details):
 - **Presumption of low- and moderate-income:** the activity serves persons who are presumed to be low- and moderate-income: abused children; battered spouses; elderly persons; severely disabled adults; homeless persons; illiterate adults; persons living with AIDS and migrant workers; or
 - **Income Guidelines:** the activity must have eligibility requirements which limit the activity exclusively to low- and moderate-income persons, or income must be documented.
 3. **Housing activities** that are undertaken for the purpose of providing or improving permanent residential structures which, upon completion, will be occupied by at least 51% low- and moderate-income households.
 4. **Job creation or retention activities** designed to create or retain permanent jobs, at least 51% of which (computed on a full-time equivalent basis) will be made available to or held by low- and moderate-income persons.

- Aid in the prevention or elimination of slums or blight**
Prevent or eliminate slum and blight on an area basis, or eliminate specific conditions of blight or physical decay on a spot basis that are not located in a slum or blighted area.

- Meet a need having a particular urgency (Demolition Projects Only)**
Use of the urgent need national objective category is rare. It is designed only for activities that alleviate emergency conditions. Activities qualified under urgent need must meet the following criteria:
 - The existing conditions must pose a serious and immediate threat to the health or welfare of the community; and
 - The existing conditions are of recent origin or recently became urgent (generally, within the past 18 months); and
 - The grantee is unable to finance the activity on its own; and
 - Other sources of funding are **not** available.

Does this project meet a National Objective and other eligibility requirements, as noted in HUD's 24 CFR Part 570.201 regulations? (Please refer to the 2026 CDBG Application Guide for details.) If no, **"STOP"**.

Yes

No



2026 CDBG Capital Improvement/Demolition and Economic Development Project Application

Unique Entity Identifier No. (Required): 076891365 CFDA Number: 14.218

FEIN Number: 36-6005875

If acquisition or demolition is required for this project, is the property vacant? Yes No If yes, please specify how long the property has been vacant. _____

PROJECT NEED AND JUSTIFICATION (35 Pts.)

For the questions below, please attach additional pages if needed when providing your answers.

Describe the proposed project and designated project area (must be suburban Cook County):

(Provide a DETAILED description and a map that shows the project site and area that will benefit, if applicable. The map should also include any public transit stations (rail and bus) and bicycle facilities. Please also attach any applicable photos.)

The project consists of replacing the existing 4" diameter water main with an 8" diameter water main in order to ensure quality and reliability of the water supply to this area. As part of the water main effort all water services, including those made of lead, and fire hydrants will be replaced. The project will also include roadway resurfacing, ADA sidewalks and spot curbs.

Project Location Information:

Please ensure the following fields are filled in as completely as possible. Also, attach a "MAP" with sufficient detail to accurately locate your project in a GIS System.

Project Limits

Forest Park

Municipality or Agency Name

Madison Street

Project Boundaries (South/West Project Extents)

Burkhardt Court

Address

South Property Line of 7444 Washington Street

Project Boundaries (North/East Project Extents)

Linear Feet (infrastructure projects only): 520 Linear Feet

List Project Address(es), please upload an attachment, if additional space is needed.:

Burkhardt Court, Forest Park, IL 60130



2026 CDBG Capital Improvement/Demolition and Economic Development Project Application

Summary of Project Need and Justification: Provide a concise summary of the need for the project and why this project is a priority. If the project is for a community center or other public facility, please indicate who is served or will be served by the facility, and include information about the location of similar facilities; the demand for services in the surrounding area; pedestrian, bicycle and public transit accessibility; and the applicant's financial ability to operate and maintain the facility. *(If additional space is required, please include and upload attachments.)*

The Village of Forest Park is challenged with an outdated and undersized water main system. The existing 4" diameter water main on Burkhardt Court currently suffers from deterioration due to corrosion and sediment buildup which poses potential risks to the safety and reliability of the water supply to this area. In order to mitigate those risks, a newer and larger 8" diameter water main will be installed. The roadway conditions on Burkhardt Court have also diminished due to aging, causing alligator cracks and potholes to form. The resurfacing of the roadway with new asphalt will guarantee the residents a smoother and safer drive and extend the life of the pavement.

Specific Anticipated Accomplishments: *(Please provide details of the proposed activity. If additional space is required, please include attachments.)*

- Installing 520 linear feet of 8" diameter water main
- Resurfacing of 520 linear feet of roadway
- Replacing 550 linear feet of concrete curb and gutter
- Replacing 1660 square feet of concrete sidewalk
- Removing 12 lead services and installing new copper water services

Please describe how your agency's proposed project is consistent with Cook County's current Consolidated Plan. The plan can be found here: [Cook County Consolidated Plan 2025-2029 September 2025.pdf](#). If your proposed project is consistent with the County's [Policy Roadmap](#), please describe that connection here as well. Documents related to the Policy Roadmap can be found at the following link: [Policy Roadmap](#)

This project supports the Consolidated Plan's to target infrastructure projects and programs to economic development as well as continue to support capital improvements for public facilities.



2026 CDBG Capital Improvement/Demolition and Economic Development Project Application

CAPACITY AND SKILLS TO EXECUTE THE PROJECT (35 Pts.)

PREVIOUSLY FUNDED APPLICANTS:

Does your municipality or agency have any CDBG project balances, Yes No except for the current Program Year 2025 grant?

If yes, please explain why the project(s) currently has a balance(s) and provide next steps to close out and expend remaining funds. Please specify expected deadlines for spending the remaining funds.

Does your municipality or agency have any outstanding CDBG performance reports, HUD reports or monitoring findings? Yes No

If yes, please identify the project(s) via project number(s) and explain why the project(s) currently have outstanding performance reports, HUD reports or monitoring findings. Cook County maintains reporting records and will be verifying this information. Outstanding performance reports/HUD reports/monitoring findings can be submitted with the application, or preferably prior to submission of the application.

On your past CDBG projects, please describe your performance related to contracting with Minority Business Enterprises (MBE's), Women Business Enterprises (WBE's) and Section 3 businesses, as well as hiring and reporting targeted work hours of Section 3 residents. *(If additional space is required, please include attachments.)*

In past CDBG projects we have consistently encouraged and required bidders to meet the MBE, WBE, and Section 3 business goals and have a great performance record with achieving said goals.

NEW AND PREVIOUSLY FUNDED APPLICANTS:

Has your municipality or agency previously executed similar projects (whether with CDBG or other funding)? Yes No

If yes, please describe the project(s) previously completed and the outcome(s).

In 2023, the Village constructed a sewer separation project on 15th Street. On an annual basis, the Village performs water main and roadway resurfacing projects. On all previous projects, the Village

If not, please explain how you will successfully administer this program and execute the proposed project given that you have not previously executed similar efforts. *(If additional space is required, please explain and upload attachments.)*



2026 CDBG Capital Improvement/Demolition and Economic Development Project Application

LEVERAGING OTHER FUNDING (+5 Bonus Pts.)

If applicable, please describe how this CDBG funding will help you leverage future funding and/or how your municipality or agency will leverage other funds (public or private) over the long-term to support your efforts and reduce reliance upon Cook County CDBG funding. *(If applicable, please complete and certify "FORM B: ESTIMATED MATCHING FUNDS CERTIFICATION" included in this application.)*

The Village is always searching for ways to leverage other funding to reduce reliance on CDBG funding. The Village has applied to IEPA and IDOT for funding assistance for water main and roadway improvements. The Village is also committing matching funds towards the cost of the project.



2026 CDBG Capital Improvement/Demolition and Economic Development Project Application

PROPOSED PROJECT BUDGET (15 Pts.) (Clarity and Reasonableness of Proposed Costs)

STAFF SALARIES, IF APPLICABLE (3 Person Limit)

Position	(A) Annual Salary	(B) % of time spent on project	(A) multiplied by B) Salary allocated for project	Salary CDBG Portion	Project Match (In-Kind)
TOTAL SALARIES					

Please note: Fringe benefits and indirect costs are not applicable for Capital, Demolition or Economic Development Projects.



2026 CDBG Capital Improvement/Demolition and Economic Development Project Application

PROPOSED PROJECT BUDGET (CONT'D) (Clarity and Reasonableness of Proposed Costs)

LINE ITEM BUDGET

<i>Project Activity</i>	CDBG Funds	Matching Funds	TOTAL
Capital Improvements	500,000.00	60,000.00	560,000.00
Public Facilities			
Economic Development			
Demolition			
Total Project Activity	500,000.00	60,000.00	560,000.00

<i>Project Delivery</i>	CDBG Funds	Matching Funds	TOTAL
Staff Salaries			
Postage			
Printing			
Publication/Notices			
Project Travel @ \$0.72 per mile			
Total Project Delivery			

***Professional Services	CDBG Funds	Matching Funds	TOTAL
Engineering		112,000.00	112,000.00
Architectural			
Legal			
Accounting (except Single Audit)			
Other:			
Total Professional Services		112,000.00	112,000.00
Grand Total (Project Activity, Project Delivery & Prof. Services)	500,000.00	172,000.00	672,000.00

*****Professional Services MUST be procured if you are using CDBG funds.**

{Please upload any construction cost estimates, preferably provided by a certified engineer.}



2026 CDBG Capital Improvement/Demolition and Economic Development Project Application

PROJECT ELIGIBILITY

Please see the **Application Guide** for more information on eligibility.

A. AREA BENEFIT: *(must be completed for all infrastructure projects - "below 51% not eligible")*

Total percentage of low and moderate-income persons served in area:

Census Tract	Block Group	% Low/Mod Income
815900	3	59.50
TOTAL AVERAGE LOW/MOD INCOME AREA PERCENTAGE:		59.50

(Please see the 2026 CDBG Program Funding Application Guide for appropriate website links.)

B. LIMITED CLIENTELE BENEFIT: *(must be completed for all public facility projects)*

<p>1. Presumed Benefit</p> <p>Qualifying group _____</p> <p>Number of persons served _____</p>	<p>2. Low- and Moderate-Income Persons* Served</p> <p>Moderate-income (61-80% of AMI) _____</p> <p>Low-income (51-60% of AMI) _____</p> <p style="text-align: center;">- OR -</p> <p>Very Low (31-50% of AMI) _____</p> <p>Extremely Low (<30% of AMI) _____</p> <p>Total Served (add above lines) _____</p> <p>Number of Female-Headed Households _____</p>
--	---

*How will income be verified? Check below:

- Income Verification Request Forms *(Attach a sample of the form you will use.)*
- Eligibility Status for other Governmental Assistance program
- Self-Certification *(You must request source documentation for 20% of certifications and must inform the beneficiary that all sources of income and assets must be included when calculating annual income)*



2026 CDBG Capital Improvement/Demolition and Economic Development Project Application

READINESS TO PROCEED (0 to -15 Pts.)

Summary of Project Readiness: Please indicate if all funds have been secured for this project and the date the project is ready to start. Please describe any obstacles that will prevent this project from starting on time. Please explain if this project will require phases/multi-year to complete. *(If additional space is required, please upload attachment.)*

The local matching funds have been secured for this project and the Village is prepared to start design and bidding work upon execution of an agreement with Cook County. We anticipate Spring 2027 construction start and completion by Fall of 2027. There are no known obstacles that would prevent this project from starting on time.



2026 CDBG Capital Improvement/Demolition and Economic Development Project Application

PROJECT COMPLETION SCHEDULE

Capital Improvement Projects - Please provide a detailed timeline outlining specific plans for completing this project within 12 months after issuance of the "Authorization to Incur Grant Costs" letter, including but not limited to project specification development, bid and contractor procurement, pre-construction, construction and completion schedule. Assume that the authorization to incur grant costs will be issued by 12/31/26. Construction should begin in the spring to the extent possible.

January 2027 (Contingent upon Notice to Proceed Issuance)	Project Approval - Begin Design Engineering
February 2027	Design
March 2027	Design
April 2027	Design & Permitting
May 2027	Advertisement of Bids and Bid Opening
June 2027	Award Contract and Start of Construction
July 2027	Construction
August 2027	Construction
September 2027	Construction Completion
October 2027	CDBG Paperwork Closeout
November 2027	Project Complete
December 2027 (Project Completion, if not earlier)	



2026 CDBG Capital Improvement/Demolition and Economic Development Project Application

BROADER CONTEXT OF PROJECT (15 Pts.)

Please describe how your agency's proposed project is part of a broader organizational strategic plan or vision, and/or consistent with an existing local plan (e.g., comprehensive plan, capital improvement plan) or a plan produced through CMAP's Local Technical Assistance Program, RTA's Community Planning Program, or similar programs. Describe any connection to the Cook County Department of Transportation and Highways' **Invest in Cook and Build-up Cook** programs. If your project relates to the United Way Neighborhood Network in Blue Island/Robbins, describe the connection. (In addition to your narrative response below, please provide a copy of or a link to relevant plans, pages, etc.)

This project is part of the Village's capital improvement plan for lead service line replacement and also addresses deteriorating roadways.

Does your proposed project connect to a geographic target area or to other recent projects? If so, describe the connection. Please provide a map showing recent investments/developments and the proposed 2026 project. This question applies to demolition projects as well as construction and facility improvements.



2026 CDBG Capital Improvement/Demolition and Economic Development Project Application

BROADER CONTEXT OF PROJECT (CONT'D)

If you are proposing an infrastructure improvement, how are you considering storm water management, flood issues or “Complete Streets” in the design of the project, where applicable? Cook County encourages applicants to consider these broader impacts of the proposed project. We will be examining proposals in the context of local flooding data, as well as assessing a project’s impact on making the County less auto dependent. Please also describe any sustainable or resilient features of the proposed project.

The Village considers storm water management and complete street with every project they undertake. Typically the Village is able to install green alleys as a storm water management strategy. The resurfacing of the roadway will improve drainage capabilities as well as performing any repairs deemed necessary to the sewer system after they are cleaned and televised. +

Regional Collaboration

Does your proposed project offer or support a plan for regional or sub-regional collaboration?

Yes No

Is your proposed project consistent with the [ON TO 2050 comprehensive regional plan](#)?

Yes No

Please describe how your efforts are related to regional or sub-regional collaboration and/or is consistent with ON TO 2050. *(If additional space is required, please include attachments.)*

This project is consistent with the ON TO 2050 comprehensive regional plan as it addresses aging infrastructure.

Innovative or Creative Aspects of Proposal

Does your proposed project include innovative aspects?

Yes No

If yes, please describe the creative elements of your proposal.



2026 CDBG Capital Improvement/Demolition and Economic Development Project Application

APPLICATION RESOLUTION AND CERTIFICATION

Instructions

Cook County has prepared two versions of the authorizing resolution: one for municipalities and one for all other applicants. Please choose the appropriate resolution. Samples of the versions are included in this application.

The person signing the application must be the same person authorized to sign by the resolution.

The resolution must be adopted by your governing body and a **certified** copy submitted with the application. A sample form for certification by non-municipal agencies is included.

A municipal or agency seal should be included on both the resolution and the certification. If an agency does not have a seal, please indicate that on the forms.



2026 CDBG Capital Improvement/Demolition and Economic Development Project Application

FORM A-1: SAMPLE RESOLUTION Municipality

NOW, THEREFORE BE IT RESOLVED by the Mayor/President and Council/Board of Trustees of Municipality, Illinois as follows:

Section 1. That a Request is hereby made to the County of Cook, Illinois for Community Development Block Grant ("CDBG") funds for Program Year 2026 in the amount of \$ _____ for the following project(s):

Project: _____ Amount: \$ _____

as identified in Municipality's CDBG 2026 Program Year

Section 2. That the (insert position title of person signing the application) is hereby authorized to sign the application and various forms contained therein, make all required submissions and do all things necessary to complete the application for the funds requested in Section 1 of this Resolution, a copy of which application is on file with the Secretary.

-B Optional -B

Section 3. That the (insert position title of person signing the matching funds certification) is hereby authorized to certify that matching funds which have been identified as supporting its projects as set out within its application will be made available upon the approval of the projects by the County of Cook, Illinois or the prorated share thereof.

Dated this _____ day of _____ 2026

By: _____
Print Name - Mayor/President Sign - Mayor/President

Attest: _____
Print Name - Clerk Sign - Clerk

{SEAL}



2026 CDBG Capital Improvement/Demolition and Economic Development Project Application

FORM A-2: SAMPLE RESOLUTION Not-for-Profit Organization/Non-Municipal Agency

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of (insert agency name) as follows:

Section 1. That a Request is hereby made to the County of Cook, Illinois for Community Development Block Grant ("CDBG") funds for Program Year 2026 in the amount of \$ _____ for the following project(s):

Project: _____ Amount: \$ _____

as identified in agency's CDBG 2026 Program Year application.

Section 2. That the (insert position title of person signing the application) is hereby authorized to sign the application and various forms contained therein, make all required submissions and do all things necessary to complete the application for the funds requested in Section 1 of this Resolution, a copy of which application is on file with the Secretary.

-B Optional -B

Section 3. That the (insert position title of person signing the matching funds certification) is hereby authorized to certify that matching funds which have been identified as supporting its projects as set out within its application will be made available upon the approval of the projects by the County of Cook, Illinois or the prorated share thereof.

Dated this _____ day of _____ 2026

By: _____
Print Name - Chairman/President Signature - Chairman/President

Attest: _____
Print Name - Board Secretary Signature - Board Secretary

{SEAL}



2026 CDBG Capital Improvement/Demolition and Economic Development Project Application

FORM B: ESTIMATED MATCHING FUNDS CERTIFICATION

Matching funds are defined as any local, county, state, federal (other than CDBG) or private funds used in conjunction with CDBG funds to implement or construct a proposed project. This form must be filled out to document matching funds entered on the project budget (page 10-11). **Please note** that the use of special assessments against property owned and occupied by low- and moderate-income persons is prohibited.

In the event that the proposed project is funded at a lesser amount than requested, the matching funds will be reduced in the same proportion. For example, if you request \$100,000 with a \$30,000 (30%) match, and receive \$50,000 in block grant funds, your required match will be \$15,000 (30% x\$50,000).

Subrecipients are urged to use matching funds whenever possible.

- 1. Project Type Capital Improvement
- 2. Amount of Matching Funds to Assist Project 172,000.00
- 3. Source(s) of Matching Funds to Assist Project General Revenue Funds
- 4. Timetable of Availability of Matching Funds Immediate
- 5. Designated Use of Matching Funds Construction, Design, and Constr

The authorized official of the applicant must certify the availability of the above matching funds by signing in the designated area below. Municipal/Agency seal is also required, if available. If there is no seal, please note that below.

Dated this _____ day of _____ 2026

By: Rory E. Hoskins _____
Print Name - Authorized Official Signature - Authorized Official

Mayor
Title of Authorized Official

Attest: Rachell Entler - Deputy Clerk _____
Print Name - Clerk/Board Secretary Signature - Clerk/Board Secretary

{SEAL}



2026 CDBG Capital Improvement/Demolition and Economic Development Project Application

FORM C: MAINTENANCE OF EFFORT AND PROJECT SUSTAINABILITY Capital Improvement Project

CDBG funds cannot be used for on-going maintenance, building operations and staffing requirements for projects constructed or rehabilitated with CDBG funds. Please provide the following information concerning these costs:

Amount of Annual Funds Required for Maintenance of Effort/Project: \$ N/A

Source of Funds: General Funds

Designated Use of Maintenance Funds: (i.e. utilities, staff, equipment, maintenance). An applicant must demonstrate the availability of funding to perform routine maintenance/upkeep on the proposed CDBG project and should strive to have adequate reserves to cover needed larger improvements with less reliance on CDBG funding.

Public Works shall maintain the water main and roadway as part of their annual duties.



2026 CDBG Capital Improvement/Demolition and Economic Development Project Application

FAIR HOUSING ACTION PLAN - 2026 PROGRAM YEAR

The Secretary of the United States Department of Housing and Urban Development requires that Community Development Block Grant recipients certify that they will comply with Title VIII of the Civil Rights Act of 1968. To fulfill this certification, Cook County requires each **municipal** Subrecipient to take action each year to affirmatively further fair housing.

In accordance with Cook County's revised *Analysis of Impediments to Fair Housing Choice*, please indicate on the list below *all* of the items that currently apply to your municipality:

- Existence of a fair housing ordinance
- Existence of a fair housing enforcement body that is responsible for reviewing fair housing complaints
- An individual identified as the fair housing compliance officer
- Existence of an action plan for affirmatively furthering fair housing
- Outreach to the public on fair housing issues via workshops, educational materials, etc.
- Outreach to housing-related industries including real estate, finance and property management on fair housing issues via workshops, educational materials, etc.
- Annual fair housing training for municipal staff, especially those answering public phone calls
- Annual reviews of land use and zoning ordinances and building codes to ensure they are not impediments to fair housing

As part of the application, a municipal Subrecipient must submit a Fair Housing Action Plan. If you already have a plan, you should review it to ensure the plan is still relevant and up-to-date before submission.

The following are examples of actions your municipality can take to affirmatively further fair housing. Please check the appropriate sections that you plan to undertake during this program year. On the attached Form D, provide a narrative of actions to be undertaken and what your agency plans to accomplish during this program year to affirmatively further fair housing.

- Provide copies of fair housing brochures published and distributed among realtors and other businesses in your community.
- Provide copies of newspaper articles published locally about fair housing issues in your community.
- Provide a summary of activities conducted to promote an open community.
- Enact a Fair Housing Ordinance.
- Update/Amend your Fair Housing Ordinance, if applicable.
- Attend Cook County's Fair Housing Seminar.
- Submit notices, agendas and minutes of Fair Housing meetings sponsored by your municipality.

These points are merely suggestions for the types of actions that are acceptable to demonstrate your community's active commitment to fair housing. Additional or different action may be acceptable as well, and your submissions are not limited to the types listed above.

The County is required to provide documentation supporting its activities in compliance with Title VIII of the Civil Rights Acts of 1968. The activities of Cook County's Subrecipients, therefore, require this documentation. Failure by a municipal Subrecipient to provide complete and accurate information to the County in a timely manner may jeopardize current and/or future funding for that community.



2026 CDBG Capital Improvement/Demolition and Economic Development Project Application

FORM D: FAIR HOUSING ACTION PLAN (0 to -10Pts.) Municipalities Only

Please complete the Department of Planning and Development's Municipal Fair Housing Survey at this link:
<https://www.surveymonkey.com/r/municipalfairhousingsurvey>

All municipal applicants should complete the survey by the application due date of **March 20, 2026.**

If you have questions regarding the Fair Housing Survey, please feel contact Cheryl Cooke at cheryl.cooke@cookcountyil.gov or Sylvia Parham at sylvia.parham@cookcountyil.gov

ACTIONS TO BE UNDERTAKEN FOR THIS 2026 PROGRAM YEAR:

The Village of Forest Park is a member of the West Cook County Housing Collaborative (WCCHC). As a working group, we have received cooperation and advice from the Department of Commerce and Economic Opportunity (DCEO) and Department of Housing and Urban Development (HUD) to assist with fair housing. Oak Park required housing has an office in Forest Park and we frequently promote it in newsletters to the community.



2026 CDBG Capital Improvement/Demolition and Economic Development Project Application

AUDITED FINANCIAL STATEMENTS
(Please attach the most current.)



**2026 CDBG Capital Improvement/Demolition
and Economic Development Project Application**
ECONOMIC DEVELOPMENT PROJECTS "ONLY"

(This section must also be completed for any economic development project, as noted on page 7 -8 of the application guide.)

AGENCY INFORMATION

Name of Agency: _____

Unique Entity Identifier #: _____

Agency Contact Person: _____

Agency Contact Person Title: _____

Address: _____

City: _____ Zip: _____

Email: _____ Phone: _____

Special Economic Development

Describe the type of economic development services that will create or retain at least one full-time equivalent permanent job per \$35,000 of CDBG funds used where to number of low- and moderate-income persons served by the assisted business: _____

Number of Anticipated Jobs Creation: _____ Number of Jobs Retained: _____

Social Services and Capacity Building Assistance

Describe your agency's level of capacity to carry out eligible neighborhood revitalization or economic development:

Microenterprise Development (Workforce Development)

Describe how your agency will develop, support, and expand microenterprise businesses which are commercial enterprises with five or fewer employees (one of whom owns the enterprise): _____

Economic Development Activities

Does your proposed project directly or indirectly facilitate economic development using any of the activities described below? (check all that apply):

- | | |
|---|--|
| <input type="checkbox"/> Business Incubator | <input type="checkbox"/> Commercial/Industrial Rehabilitation/Improvements |
| <input type="checkbox"/> Economic Development Infrastructure Projects | <input type="checkbox"/> Façade Improvements |
| <input type="checkbox"/> Non-Profit Business and Technical Assistance | <input type="checkbox"/> Micro-Enterprise Assistance |
| | <input type="checkbox"/> Public Facilities |



2026 CDBG Capital Improvement/Demolition and Economic Development Project Application

Economic Development Impact

Does your proposed project directly or indirectly facilitate economic development targeting the following as major goals? (check all that apply):

Job Creation Job Retention Goods or Services Provision

Please describe how your proposed project will facilitate economic development directly or indirectly, including specifying major goals. *(If additional space is required, please include attachments.)*

Specific Outcome Indicators

Anticipated Number of Persons to be Assisted (Infrastructure & Public Facility Projects)

(For municipal infrastructure projects, census tract or block group data is permissible.)

With NEW access to service or benefit

With IMPROVED access to service or benefit

Anticipated Number of Businesses to be Assisted (For Profit & Non Profit)

With NEW access to service or benefit

With IMPROVED access to service or benefit

Anticipated Economic Development Impact (if applicable)

Estimated number of jobs created

Estimated number of jobs retained

Estimated amount of taxes generated

Estimated number of businesses retained and/or recruited

Anticipated Number of Housing Units Assisted (if applicable)

Estimated number of units occupied by low- or moderate-income households



**2026 CDBG Capital Improvement/Demolition
and Economic Development Project Application**
DEMOLITION PROJECTS “ONLY”

(This section must also be completed for any demolition project, as noted on page 6 of the application guide.)

COMMUNITY INFORMATION

Name of Municipality: _____

Unique Entity Identifier #: _____

Municipal Contact Person: _____

Municipal Contact Person Title: _____

Address: _____

City: _____

Phone: _____

E-mail: _____

PROPERTY OWNER INFORMATION (If different from municipality)

Owner/ Business: _____

Owner/Business Contact Person: _____

Owner/Business Contact Person Title: _____

Address: _____

City: _____

Phone: _____

E-mail: _____

NATIONAL OBJECTIVE (Please check one)

Elimination or Prevention of Slums and Blight

If selecting this National Objective, all of the following must be included with this application:

- A. Slum/Blight Criteria selected (include narrative description)
- B. Additional Documentation (Photos, Letters from Officials, etc.)
- C. Declaration/Resolution of Slum/Blight Condition

Urgent Health and Welfare Threat

If selecting this National Objective, all of the following criteria must be met (include narrative description where needed):

- A. Determination of immediate threat – when and by whom; include documentation
- B. Applicant’s inability to finance
- C. Confirmation that no other financial sources are available
- D. Confirmation that threat did **not** exist for more than 18 months



2026 CDBG Capital Improvement/Demolition and Economic Development Project Application

DEMOLITION RATIONALE

Provide the rationale for demolishing this structure and why the municipality does not consider rehabilitation a viable option. Include a letter from the municipal solicitor describing the municipality’s condemnation process, acknowledging that condemnation proceedings ensued in accordance with all municipal ordinances and that the municipality has the authority to remove the subject structure.

Include copies of the following documents in support of your rationale for demolition:

- On-site inspection reports identifying the nature of the unsafe condition(s) (e.g. engineer, building inspector/code enforcement officer, fire/police officials, etc.).
Municipal notification of an unsafe condition to the property owner, agent or person in control of the structure. The correspondence must describe the unsafe condition(s), specifying the required repairs or improvements necessary to abate the existing conditions, or require the owner, agent or person in control to demolish the structure. Supply evidence that sufficient time was permitted to address the situation. Provide proof that notice was properly served (i.e. copy of certified or registered mail return receipt).
- Any correspondence from the owner, agent or person in control of the structure in response to municipal notification of unsafe conditions.
- Order of Condemnation (as posted at the site of the proposed demolition site).

PROPERTY INFORMATION

Property Identification

Number: _____

Street Address: _____

Legal Description: _____

Please Describe Property:

- i.e. building size, type, condition

Intended Use of Property After Demolition:

NOTE: If parcel is to remain vacant, describe how the municipality will assure that the resulting lot will be maintained and kept clear of health and safety hazards (e.g. trash, debris).

Estimated Demolition Cost: _____

CERTIFICATIONS

- A. There are no pending legal actions underway or being contemplated that would significantly impact the demolition of this facility.
- B. There are no unpaid property taxes filed against the property.
- C. There are no liens/assessments on the property, or proof of any are attached
- D. The property owner signing has full legal authority to sign

Print Name – Mayor/President

Signature – Mayor/President

Date



**Estimated Schedule of Prices
CBBEL Project No. 00-26 GENERAL
2026 CDBG Application**

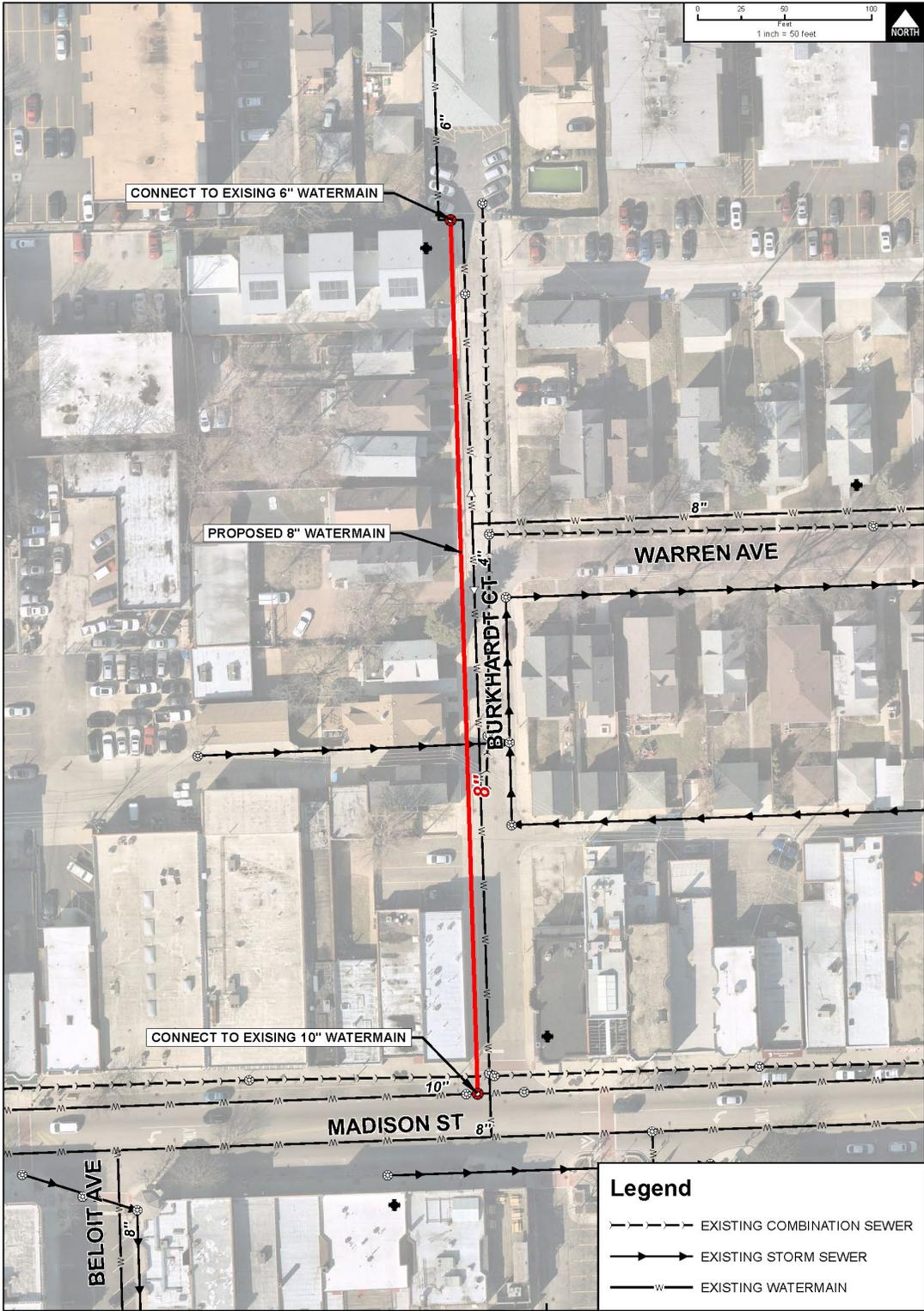
PROJECT: Burkhardt Court Water Main and Resurfacing
LOCATION: Burkhardt Court from Madison Street to South Property Line of 7444 Washington Street

DATE: 2/18/26

SP	ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	COST
	20800150	TRENCH BACKFILL	CU YD	409	\$ 55.00	\$ 22,495.00
	21101815	TOPSOIL FURNISH AND PLACE, 4"	SQ YD	363	\$ 4.00	\$ 1,452.00
	25200100	SODDING	SQ YD	363	\$ 10.00	\$ 3,630.00
	25200200	SUPPLEMENTAL WATERING	UNIT	19	\$ 100.00	\$ 1,900.00
	28000510	INLET FILTERS	EACH	4	\$ 200.00	\$ 800.00
	31101200	SUBBASE GRANULAR MATERIAL, TYPE B 4"	SQ YD	1200	\$ 25.00	\$ 30,000.00
	40600290	BITUMINOUS MATERIALS (TACK COAT)	POUND	810	\$ 1.00	\$ 810.00
	40603200	POLYMERIZED HOT-MIX ASPHALT BINDER COURSE, IL-4.75, N50	TON	51	\$ 130.00	\$ 6,630.00
	40604060	HOT-MIX ASPHALT SURFACE COURSE, MIX "D", IL-9.5, N50	TON	104	\$ 150.00	\$ 15,600.00
	42300200	PORTLAND CEMENT CONCRETE DRIVEWAY PAVEMENT, 6 INCH	SQ YD	76	\$ 85.00	\$ 6,460.00
	42400200	PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH	SQ FT	1654	\$ 15.00	\$ 24,810.00
	42400800	DETECTABLE WARNINGS	SQ FT	72	\$ 55.00	\$ 3,960.00
	44000158	HOT-MIX ASPHALT SURFACE REMOVAL, 2 1/4"	SQ YD	1200	\$ 6.00	\$ 7,200.00
	44000200	DRIVEWAY PAVEMENT REMOVAL	SQ YD	76	\$ 20.00	\$ 1,520.00
	44000500	COMBINATION CURB AND GUTTER REMOVAL	FOOT	546	\$ 10.00	\$ 5,460.00
	44000600	SIDEWALK REMOVAL	SQ FT	1654	\$ 6.50	\$ 10,751.00
	44201723	CLASS D PATCHES, TYPE IV, 6 INCH	SQ YD	42	\$ 85.00	\$ 3,570.00
	56101150	DUCTILE IRON WATER MAIN REDUCER, 8" X 6"	EACH	1	\$ 500.00	\$ 500.00
	56103000	DUCTILE IRON WATER MAIN 6"	FOOT	3	\$ 160.00	\$ 480.00
	56103100	DUCTILE IRON WATER MAIN 8"	FOOT	520	\$ 180.00	\$ 93,600.00
*	56105000	WATER VALVES 8"	EACH	2	\$ 5,000.00	\$ 10,000.00
	56109420	DUCTILE IRON WATER MAIN FITTINGS 8" 45 DEGREE BEND	EACH	2	\$ 350.00	\$ 700.00
*	56400500	FIRE HYDRANTS TO BE REMOVED	EACH	1	\$ 500.00	\$ 500.00
*	56400825	FIRE HYDRANT WITH AUXILIARY VALVE AND VALVE BOX AND TEE	EACH	1	\$ 10,000.00	\$ 10,000.00
	60248700	VALVE VAULTS, TYPE A, 4' DIAMETER, TYPE 1 FRAME, CLOSED LID	EACH	2	\$ 4,000.00	\$ 8,000.00
	60603800	COMBINATION CONCRETE CURB AND GUTTER, TYPE B-6.12	FOOT	546	\$ 40.00	\$ 21,840.00
	66900200	NON-SPECIAL WASTE DISPOSAL	CU YD	21	\$ 150.00	\$ 3,150.00
	66900450	SPECIAL WASTE PLANS AND REPORTS	EACH	1	\$ 1,250.00	\$ 1,250.00
	66900530	SOIL DISPOSAL ANALYSIS	EACH	1	\$ 1,250.00	\$ 1,250.00
	67100100	MOBILIZATION	L SUM	1	\$ 17,889.00	\$ 17,889.00
	70102620	TRAFFIC CONTROL AND PROTECTION, STANDARD 701501	L SUM	1	\$ 15,000.00	\$ 15,000.00
	72000100	SIGN PANEL - TYPE 1	SQ FT	27	\$ 50.00	\$ 1,350.00
	72400310	REMOVE SIGN PANEL - TYPE 1	SQ FT	27	\$ 25.00	\$ 675.00
	72900100	METAL POST - TYPE A	FOOT	48	\$ 15.00	\$ 720.00
	78000400	THERMOPLASTIC PAVEMENT MARKING - LINE 6"	FOOT	55	\$ 4.00	\$ 220.00
	78000650	THERMOPLASTIC PAVEMENT MARKING - LINE 24"	FOOT	13	\$ 6.00	\$ 78.00
*	X0320050	CONSTRUCTION LAYOUT (SPECIAL)	LSUM	1	\$ 5,000.00	\$ 5,000.00
*	X0326806	WASHOUT BASIN	L SUM	1	\$ 500.00	\$ 500.00
*	X0326859	PAVEMENT IMPRINTING	SQ YD	17	\$ 300.00	\$ 5,100.00
*	X0326862	STRUCTURES TO BE ADJUSTED	EACH	4	\$ 700.00	\$ 2,800.00
*	X0327018	DECORATIVE SIGN POST	EACH	1	\$ 2,000.00	\$ 2,000.00
*	X5510008	STORM SEWER REPAIR	FOOT	25	\$ 500.00	\$ 12,500.00
*	X5630004	CUT AND CAP EXISTING 4" WATER MAIN	EACH	1	\$ 1,500.00	\$ 1,500.00
*	X5630008	CUT AND CAP EXISTING 8" WATER MAIN	EACH	1	\$ 1,600.00	\$ 1,600.00
*	X5630706	CONNECTION TO EXISTING WATER MAIN 6"	EACH	1	\$ 3,500.00	\$ 3,500.00
*	X5630710	CONNECTION TO EXISTING WATER MAIN 10"	EACH	1	\$ 5,000.00	\$ 5,000.00
*	X6026622	VALVE VAULTS TO BE REMOVED	EACH	2	\$ 2,000.00	\$ 4,000.00
*	XX004766	STRUCTURE ADJUSTMENT (SPECIAL)	EACH	12	\$ 1,000.00	\$ 12,000.00
*	XX008639	SHRUBS (SPECIAL)	EACH	2	\$ 100.00	\$ 200.00
*	Z0051398	REMOVE EXISTING SIGN POST	EACH	5	\$ 100.00	\$ 500.00
*	N/A	CATCH BASIN TO BE REMOVED AND REPLACED	EACH	1	\$ 5,000.00	\$ 5,000.00
*	N/A	COMBINED SEWER REPAIR	L SUM	1	\$ 15,000.00	\$ 15,000.00
*	N/A	ITEMS ORDERD BY ENGINEER	DOLLAR	5000	\$ 1.00	\$ 5,000.00
*	N/A	SEWER CLEANING AND TELEVISION	FOOT	470	\$ 15.00	\$ 7,050.00
*	N/A	VIDEOTAPING (INTERIOR AND EXTERIOR)	L SUM	1	\$ 1,000.00	\$ 1,000.00
*	N/A	WATER SERVICE INTERIOR RESTORATION	EACH	12	\$ 750.00	\$ 9,000.00
*	N/A	WATER SERVICE LINE (PRIVATE) - LEAD SERVICE REPLACEMENT, 1"	EACH	12	\$ 6,000.00	\$ 72,000.00
*	N/A	WATER SERVICE REPLACEMENT WITH NEW BUFFALO BOX, LONG SIDE, 1"	EACH	3	\$ 5,000.00	\$ 15,000.00
*	N/A	WATER SERVICE REPLACEMENT WITH NEW BUFFALO BOX, SHORT SIDE, 1"	EACH	9	\$ 4,500.00	\$ 40,500.00
						Subtotal \$ 560,000.00
						Design \$ 56,000.00
						CM \$ 56,000.00
						Total \$ 672,000.00

ENGINEER

JAMES F. AMELIO
ILLINOIS REGISTRATION NO. 062-060779
EXPIRATION DATE: 11/30/27



CLIENT:  VILLAGE OF FOREST PARK BIG CITY ACCESS SMALL TOWN CHARM	TITLE: BURKHARDT COURT FROM MADISON ST TO SOUTH PROPERTY LINE OF 7444 WASHINGTON STREET	PROJ. NO. 000023
		DATE: 02/19/2025
 CHRISTOPHER B. BURKE ENGINEERING, LTD. 9575 W. Higgins Road, Suite 600 · Rosemont, Illinois 60018 · (847) 823-0500	DSGN. SCALE: 1:600 DWN. DRW. AUTHOR: DWALTERS	EXH
	CHKD. PLOT DATE: 2/19/2025	
	FILE: Aerial Exhibit Burkhardt Ct 2025	

Path: N:\FORESTPARK\0023\GENERAL\CD\BGG\GIS\Exhibits\Aerial Exhibit Burkhardt Ct 2025.mxd

Existing Condition Photographs – Burkhardt Court



Contact Links

Department Contacts

Fair Housing Policy Contact

Grievance Contact

Nondiscrimination Disability
Contact

ADA ROW Transition Plan

Affirmative Fair Housing Policy

This notice is published pursuant to the requirements of Executive Order 11063 on equal opportunity in housing and nondiscrimination in the sale or rental of housing built with federal assistance, and with Title VIII of the Civil Rights Act of 1968, as amended, which prohibits discrimination in the provision of housing because of race, color, creed, religion, sex, national origin, disability or familial status.

The Village of Forest Park advises the public that it will administer its assisted programs and activities relating to housing and community development in a manner to affirmatively further fair housing in the sale or rental of housing, the financing of housing and the provision of brokerage services.

The Village of Forest Park shall assist individuals who believe they have been subject to discrimination in housing through the resources of the Illinois Department of Human Rights or the U.S. Department of Housing and Urban Development.

The Village of Forest Park has designated the following as the contact to coordinate efforts to comply with this policy. Inquiries should be directed to:

Village Administrator
Village of Forest Park
517 Des Plaines Avenue
Forest Park, IL 60130
(P) 708-615-6201
8am to 5pm Monday – Friday

Contact Links

Department Contacts
Fair Housing Policy Contact
Grievance Contact
Nondiscrimination Disability Contact
ADA ROW Transition Plan

Section 504 Grievance Procedure

It is the policy of the Village of Forest Park not to discriminate on the basis of disability. The Village of Forest Park has adopted an internal grievance procedure providing for prompt and equitable resolution of complaints alleging any action prohibited by Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794). Section 504 prohibits discrimination on the basis of disability in any program or activity receiving Federal financial assistance. The Law and Regulations may be examined in the office of the Village Administrator, 517 Des Plaines Avenue, Forest Park, Illinois, 708-366-2323(the "Section 504 Coordinator"), who has been designated to coordinate the efforts of the Village of Forest Park to comply with Section 504.

Any person who believes she or he has been subjected to discrimination on the basis of disability may file a grievance under this procedure. It is against the law for the Village of Forest Park to retaliate against anyone who files a grievance or cooperates in the investigation of a grievance.

Procedure:

- Grievances must be submitted to the Section 504 Coordinator within 30 days of the date the person filing the grievance becomes aware of the alleged discriminatory action.
- A complaint must be in writing, containing the name and address of the person filing it. The complaint must state the problem or action alleged to be discriminatory and the remedy or relief sought.
- The Section 504 Coordinator (or her/his designee) shall conduct an investigation of the complaint. This investigation may be informal, but it must be thorough, affording all interested persons an opportunity to submit evidence relevant to the complaint. The Section 504 Coordinator will maintain the files and records of the Village of Forest Park relating to such grievances.
- The Section 504 Coordinator will issue a written decision on the grievance no later than 30 days after its filing.
- The person filing the grievance may appeal the decision of the Section 504 Coordinator in writing to the Mayor of the Village of Forest Park within 15 days of receiving the Section 504 Coordinator's decision. The Mayor shall issue a written decision in response to the appeal no later than 30 days after its filing.
- The availability and use of this grievance procedure does not prevent a person from filing a complaint of discrimination on the basis of disability with the Illinois Department of Commerce and Economic Opportunity.

The Village of Forest Park will make appropriate arrangements to ensure that disabled persons are provided other accommodations, if needed, to participate in this grievance process. Such arrangements may include, but are not limited to, providing interpreters for the deaf, providing taped cassettes of material for the blind, or assuring a barrier-free location for the proceedings. The Section 504 Coordinator will be responsible for such arrangements.

Contact Links

Department Contacts
Fair Housing Policy Contact
Grievance Contact
Nondiscrimination Disability Contact
ADA ROW Transition Plan

Notice of Nondiscrimination on the Basis of Disability

The Village of Forest Park does not discriminate on the basis of disability in the admission to, access to, or operations of programs, services or activities.

Qualified individuals who need accessible communication aids and services or other accommodations to participate in programs and activities are invited to make your needs and preferences known to the Section 504 coordinator. Please give us at least three to five day's advance notice so we can adequately meet your needs.

An internal grievance procedure is available to resolve complaints. Questions, concerns, or requests for additional information regarding Section 504 should be forwarded to:

Section 504 Coordinator – Forest Park Village Administrator

517 Des Plaines Avenue, Forest Park, IL 60130

(P) 708-615-6201

TDD: 708-366-2425

8am to 5pm Monday – Friday

Upon request, this notice and other materials may be made available in alternative formats (for example, large print or audio tape) from the Section 504 coordinator.

The Americans with Disabilities Act Coordinator for the Village of Forest Park is the Village Administrator. Written correspondence should be sent to the Village Administrator in care of the Village of Forest Park, 517 Des Plaines Avenue, Forest Park, IL 60130 or email at contact@forestpark.net. The Administrator's office line is 708-615-6201 and can be reached Monday through Friday from 8:00 am until 5:00 pm.

[ADA Notice](#)

[ADA Grievance Procedure](#)