



**VILLAGE OF FOREST PARK  
COUNCIL MEETING AGENDA**

Tuesday, October 14, 2025  
Lower Level of Village Hall  
7:00 PM

In-Person and Via Live Stream: Click [Here](#)

Dial-In Live Stream: 312-626-6799; Webinar ID 884 6212 8582 Passcode: 146573

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**APPROVAL OF THE MINUTES FROM THE AUGUST 25, 2025 SPECIAL MEETING**

**APPROVAL OF THE MINUTES FROM THE SEPTEMBER 8, 2025 REGULAR MEETING OF THE COUNCIL**

**PUBLIC COMMENT:** - emailed public comment can be sent to the deputy village clerk at [mroach@forestpark.net](mailto:mroach@forestpark.net) prior to 6:30 p.m. the day of the meeting

**COMMUNICATIONS:**

**DEPARTMENT REPORTS:**

**BILLS BY RESOLUTION**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

1. Appointment: Recommendation to appoint Letitia Olmsted as Village Treasurer
2. Ordinance terminating the Designation of the Roosevelt Road and Hannah Avenue Redevelopment Project Area
3. Ordinance authorizing the sale or disposition of surplus property of the Village of Forest Park
4. Resolution approving Pay Request #2 for the Madison Street Site Furnishings Project from Misfits Construction Company
5. Resolution authorizing acceptance of a FEMA Fiscal Year (FY) 2024 Assistance to Firefighters Grant for air packs in the amount of \$218,740.65
6. Resolution approving the execution of an Employee Leasing Agreement between MGT Impact Solutions, LLC and the Village for a temporary HR Consultant.
7. Resolution authorizing the waiver of the hiring freeze for IMRF employees regarding the hiring of a full-time Public Works Chauffeur
8. Approval: Motion to Direct the Board of Fire and Police to offer employment to the next eligible Probationary Police Officer
9. Approval: Senior Trip Agreements – Paramount Theater and Drury Lane
10. Approval: Solicitation Request: Salvation Army Red Kettle Campaign

**ADMINISTRATOR'S REPORT**

**COMMISSIONER REPORTS**

**ADJOURN**

**THE SPECIAL MEETING OF THE COUNCIL OF THE  
VILLAGE OF FOREST PARK, COOK COUNTY, ILLINOIS  
HELD ON MONDAY AFTERNOON, AUGUST 25, 2025, 5:00 P.M.**

**ROLL CALL**

Commissioners Maxham, Melin-Rogovin, Voogd and Mayor Hoskins answered the Roll Call at 5:02 p.m. Mayor Hoskins announced that regular rules of order are suspended. Also, in attendance were Village Administrator, Rachell Entler, Health and Safety Director, Steve Glinke, and Village Engineer, Jim Amelio.

**PUBLIC COMMENT**

Mr. Thomas Kovac expressed his opinion that the space should be used for moderate residential and park space.

Mr. Gene Armstrong stated that he might have a comment after he hears the discussion today.

Ms. Leah Shapiro stated that she lives at the Grove and parking is an issue. Ms. Shapiro stated that the village needs to consider a balanced development and hopes there is consensus.

Mr. Marty Tellalian expressed his opinion that park space should be managed by the Park District and not the Village, encouraging the village not to gift the property to anyone, given the current condition of the village's finances.

**NEW BUSINESS:**

Administrator Entler outlined the currently outstanding issues:

- Bike Path – The village has an Intergovernmental Agreement (IGA) that has been extended to 12/31/25. As it is currently designed, it will not be possible to complete the construction in 2025, primarily due to the timeframe needed by ComEd to bury the utilities. It was suggested that the path be moved to the west side of the property. Staff was directed to forego the balance of the IGA and reach out to the Altenheim board to receive their input.
- Burying ComEd Utility – the village would need to acquire an easement and land in order to bury the utility along the east side of the property. Staff was directed to gather more information regarding the easement and land needed for a 20 foot area to build a sidewalk as well as bury the utilities. ComEd is required to bury the utility as outlined in the franchise agreement.
- The Altenheim Buffer Property – The Altenheim has made a proposal to purchase property back from the village in order to provide a buffer around the buildings they own. There were two areas outlined in the map. The council was agreeable to sell Area A. Area B is not available for sale to Altenheim for this use.
- Sale or Development of balance of village's land.

- Amount of land to sell
- Use our own staff or consultant
- RFP or RFQ

It was discussed that a consultant would be used to help digest material in the RFP and not for drafting the RFP. Staff was directed to start a high level of preparation for issuing an RFP.

## **ADJOURNMENT**

There being no further business to be addressed, Commissioner Maxham moved and Commissioner Melin-Rogovin seconded to adjourn the meeting. The motion carried.

Mayor Hoskins declared the meeting adjourned at 6:036 P.M.

Respectfully submitted,

Vanessa Belmonte  
Village Clerk

**THE REGULAR MEETING OF THE COUNCIL OF THE  
VILLAGE OF FOREST PARK, COOK COUNTY, ILLINOIS  
HELD ON MONDAY EVENING, SEPTEMBER 22, 2025**

Mayor Hoskins led all assembled in the Pledge of Allegiance at 7:00 p.m.

**ROLL CALL**

Commissioners Maxham, Nero, Voogd and Mayor Hoskins answered the Roll Call. Commissioner Melin-Rogovin was not in attendance.

**APPROVAL OF THE MINUTES OF PREVIOUS MEETINGS**

It was moved by Commissioner Maxham and seconded by Commissioner Nero that the minutes from the September 8, 2025, Regular Meeting of the Village Council be approved, as corrected.

**ROLL CALL:**

**AYES:** Commissioners Maxham, Nero, Voogd and Mayor Hoskins

**NAYES:** None

**ABSENT:** Commissioner Melin-Rogovin

The motion carried.

**PUBLIC COMMENT**

None

**COMMUNICATIONS:**

None

**DEPARTMENT REPORTS:**

The Police Department submitted its July-August, 2025 report and the Fire Department submitted its August, 2025 report.

**APPROVAL OF BILLS:**

It was moved by Commissioner Maxham and seconded by Commissioner Nero that the Resolution for the payment of bills be adopted. The bills totaled \$524,352.69.

**R-92-25  
RESOLUTION FOR THE  
PAYMENT OF BILLS IN THE  
AMOUNT OF \$524,352.69  
APPROVED**

**ROLL CALL:**

**AYES:** Commissioners Maxham, Nero, Voogd and Mayor Hoskins

**NAYES:** None

**ABSENT:** Commissioner Melin-Rogovin

The motion carried.

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

Ms. Laurie Kokenes, Executive Director of the Forest Park Chamber of Commerce, presented a Marketing Report and Plan for the period 9/1/2025 through 2/1/2026, as well as an accounting and report for the period ended 8/31/2025. The Chamber spent \$19,287 from 2/1/2025-8/31/2025 on various marketing and promotions for local businesses. The planned marketing spending for the upcoming period is \$20,500.00.

**CHAMBER OF COMMERCE  
MARKETING AND  
PLANNING PRESENTATION**

It was moved by Commissioner Maxham and seconded by Commissioner Voogd that the Resolution approving the levy of an additional library tax for building and maintenance be adopted.

**R-93-25  
RESOLUTION APPROVING  
LIBRARY BUILDING AND  
MAINTENANCE LEVY  
APPROVED**

**ROLL CALL:**

**AYES:** Commissioners Maxham, Nero, Voogd and Mayor Hoskins

**NAYES:** None

**ABSENT:** Commissioner Melin-Rogovin

The motion carried.

It was moved by Commissioner Maxham and seconded by Commissioner Nero that the Resolution authorizing acceptance of a 2025 ComEd Powering Safe Communities Grant in the amount of \$1,739.00 be adopted.

**R-94-25  
RESOLUTION ACCEPTING  
COMED GRANT  
APPROVED**

**ROLL CALL:**

**AYES:** Commissioners Maxham, Nero, Voogd and Mayor Hoskins

**NAYES:** None

**ABSENT:** Commissioner Melin-Rogovin

The motion carried.

It was moved by Commissioner Maxham and seconded by Commissioner Nero that the Resolution approving and ratifying the execution of an Organized Retail Crime Grant Program Grant Agreement by and between the State of Illinois and the Village of Forest Park be adopted.

**R-95-25  
RESOLUTION ACCEPTING  
RETAIL CRIME GRANT  
AGREEMENT WITH THE  
STATE OF ILLINOIS  
APPROVED**

**ROLL CALL:**

**AYES:** Commissioners Maxham, Nero, Voogd and Mayor Hoskins

**NAYES:** None

**ABSENT:** Commissioner Melin-Rogovin

The motion carried.

It was moved by Commissioner Maxham and seconded by Commissioner Nero that the Resolution authorizing and accepting a Grant Agreement by and between the Illinois Department of Revenue and the Village of Forest Park for the FY 2026 Tobacco Enforcement Program Grant be adopted.

**R-96-25  
RESOLUTION ACCEPTING  
GRANT AGREEMENT WITH  
ILLINOIS DEPARTMENT OF  
REVENUE  
APPROVED**

**ROLL CALL:**

**AYES:** Commissioners Maxham, Nero, Voogd and Mayor Hoskins

**NAYES:** None

**ABSENT:** Commissioner Melin-Rogovin

The motion carried.

It was moved by Commissioner Maxham and seconded by Commissioner Nero that the Resolution authorizing the Village of Forest Park to participate in the New National Multistate Opioid Settlements and authorizing the execution of related Settlement Agreements be adopted.

**R-97-25  
RESOLUTION FOR  
PARTICIPATION IN NEW  
NATIONAL MULTISTATE  
OPIOID SETTLEMENTS  
APPROVED**

**ROLL CALL:**

**AYES:** Commissioners Maxham, Nero, Voogd and Mayor Hoskins

**NAYES:** None

**ABSENT:** Commissioner Melin-Rogovin

The motion carried.

**R-98-25  
RESOLUTION APPROVING  
SPECIFICATIONS AND  
BIDS FOR SIDEWALK  
IMPROVEMENT PROJECT  
APPROVED**

It was moved by Commissioner Voogd and seconded by Commissioner Maxham that the Resolution approving the specifications and authorizing the advertising of bids for the Village of Forest Park 2025 Sidewalk Improvement Project be adopted.

**ROLL CALL:**

**AYES:** Commissioners Maxham, Nero, Voogd and Mayor Hoskins  
**NAYES:** None  
**ABSENT:** Commissioner Melin-Rogovin  
The motion carried.

**R-99-25  
RESOLUTION APPROVING  
CONSULTING AGREEMENT  
WITH RYAN, LLC  
APPROVED**

It was moved by Commissioner Maxham and seconded by Commissioner Nero that the Resolution approving and authorizing the execution of a Consulting Agreement by and between the Village of Forest Park and Ryan, LLC (f/k/a Kane, McKenna and Associates, Inc.) regarding potential development projects within the village be adopted.

**ROLL CALL:**

**AYES:** Commissioners Maxham, Nero, Voogd and Mayor Hoskins  
**NAYES:** None  
**ABSENT:** Commissioner Melin-Rogovin  
The motion carried.

**R-100-25  
RESOLUTION APPROVING  
AGREEMENT AND  
ENGINEERING FOR  
JACKSON BOULEVARD  
RESURFACING BETWEEN  
DES PLAINES AVENUE  
AND HARLEM AVENUE  
APPROVED**

It was moved by Commissioner Voogd and seconded by Commissioner Maxham that the Resolution approving a Local Public Agency Joint Funding Agreement with the Illinois Department of Transportation for Federally Funded Construction and a Local Public Agency Engineering Services Agreement with Christopher B. Burke Engineering, Ltd. regarding certain improvements to the Jackson Boulevard resurfacing between Des Plaines Avenue and Harlem Avenue be adopted.

**ROLL CALL:**

**AYES:** Commissioners Maxham, Nero, Voogd and Mayor Hoskins  
**NAYES:** None  
**ABSENT:** Commissioner Melin-Rogovin  
The motion carried.

It was moved by Commissioner Maxham and seconded by Commissioner Nero to approve the 2026 Village of Forest Park Council Meeting Schedule as presented by Clerk Belmonte.

**ROLL CALL:**

**AYES:** Commissioners Maxham, Nero, Voogd and Mayor Hoskins

**NAYES:** None

**ABSENT:** Commissioner Melin-Rogovin

The motion carried.

**ADMINISTRATOR'S REPORT:**

Administrator Entler read aloud a Proclamation honoring Village Clerk, Vanessa Belmonte, on her retirement from the village. The administrator congratulated Clerk Belmonte and thanked her for her years of service.

**COMMISSIONER'S REPORTS:**

Commissioner Maxham congratulated Clerk Belmonte on her pending retirement. The commissioner further reported that the Firefighters' Union Local 2753 is selling T-shirts benefitting a Fire Department in Mexico. The shirts can be purchased at the Fire House for \$25.00.

Commissioner Nero reported that Des Plaines Avenue, south of Roosevelt in the northbound lane is in poor condition and asked staff to contact IDOT to urge them to make repairs. The commissioner expressed his appreciation to Administrator Entler for the Economic Development update report she submitted. Commissioner Nero stated his desire to bring the zoning updates to a resolution. The real estate inventory in Forest Park is low and these updates would potentially alleviate this by encouraging development and investment in Forest Park. Last, the commissioner congratulated Clerk Belmonte on her retirement and appreciated her continuity throughout the last 20 years.

Commissioner Voogd commented that the elected officials shared their feedback, concerns and suggestions, and look forward to Commissioner Nero's proposals on how to address the issues. The Commissioner announced that the Community Clean Up event was rescheduled to this Saturday, September 27 at 9:00, recognizing U3 for donating coffee for the volunteers and an anonymous doner for providing 50 T-shirts. Commissioner Voogd reported that she attended the Illinois Municipal League conference for 3 days and received much valuable information and appreciates the opportunity to attend. Last, the commissioner thanked Village Clerk Belmonte for her service to the village and congratulated her on her retirement.

Mayor Hoskins reported that the village recently sponsored a Suicide Prevention Workshop in Oak Brook in conjunction with Oak Park Township and River Edge Hospital. There were over 100 speakers, and one member of the Forest Park Board of Health attended as well. The mayor further reported that he continues to work with the Governor and Legislators regarding Transit Consolidation and issues we are experiencing at the Blue Line terminal. One of the suggestions was to obligate the CTA to maintain advanced life saving capabilities at the terminal. Last, the mayor congratulated Clerk Belmonte on her retirement.

## **ADJOURNMENT**

There being no further business to be addressed, Commissioner Nero moved, and Commissioner Maxham seconded to adjourn. The motion carried.

Mayor Hoskins declared the meeting adjourned at 7:37 P.M.

Respectfully submitted,

Vanessa Belmonte  
Village Clerk

**RESOLUTION No.**

**BE IT RESOLVED** by the Council of the Village of Forest Park, Cook County, Illinois, that we dispense with the reading of the individual bills inasmuch as each department head has approved and signed bills in the following aggregate amount for their respective departments.

Refunds and Allocations	108.00
Public Affairs	314,169.85
Police Department	4,256.02
Community Center	92.75
Accounts & Finance (Clerks Office)	284,478.36
Accounts & Finance (Fire Department)	205,373.06
Department of Health & Safety	3,062.33
Streets and Public Improvements	104,472.15
Public Property	23,269.41
Seizure	212.10
Federal Customs	15,521.23
Fleet Replacement	225,106.56
TIF	2,982.00
VIP	34,079.43
Water Department	34,544.00
<b>TOTAL</b>	<b>\$ 1,251,727.25</b>

**ADOPTED BY THE Council of the Village of Forest Park this 14th Day of October 2025**

Ayes:  
Nays:  
Absent:

\_\_\_\_\_  
Rory Hoskins, Mayor

ATTEST:

\_\_\_\_\_  
Rachell Entler, Deputy Clerk



<b>Account Number</b>	<b>Vendor</b>	<b>Invoice Date</b>	<b>Amount</b>
100-00-000-4480-300	June Novalich	08/21/2025	108.00
		Refunds and Allocations	108.00



<b>Account Number</b>	<b>Vendor</b>	<b>Invoice Date</b>	<b>Amount</b>
100-10-101-6100-100	Storino Ramello & Durkin	08/31/2025	9,773.35
100-10-101-6100-100	Storino Ramello & Durkin	08/31/2025	997.50
100-10-101-6120-160	Williamson Law Book Co.	09/12/2025	383.15
100-10-101-6120-305	West Central Municipal Conf	09/25/2025	550.00
100-10-101-6150-152	Verizon Wireless	09/22/2025	301.94
100-10-101-6150-152	Verizon Wireless	09/22/2025	42.42
100-10-101-6150-300	West Suburban Cons Dispatch Center	09/16/2025	241,536.03
100-10-101-6150-300	West Suburban Cons Dispatch Center	09/16/2025	4,320.60
100-10-101-6150-300	West Suburban Cons Dispatch Center	09/16/2025	50,379.86
100-11-111-6100-120	Proxit Technology Solutions Inc	09/11/2025	5,135.00
100-11-111-6110-110	Proxit Technology Solutions Inc	09/11/2025	750.00
		Public Affairs	314,169.85



<b>Account Number</b>	<b>Vendor</b>	<b>Invoice Date</b>	<b>Amount</b>
100-12-121-5005-030	Joe Schick	09/16/2025	2,976.00
100-12-121-6120-305	Tom McNamara	09/11/2025	140.00
100-12-121-6150-114	Northwest Police Academy	09/11/2025	75.00
100-12-121-6150-114	West Suburban Chiefs of Police	09/17/2025	630.00
100-12-121-6150-114	West Suburban Chiefs of Police	09/17/2025	145.00
100-12-126-6145-126	Verizon Wireless	09/22/2025	20.02
100-12-130-6145-100	Alyssa Murphy	09/10/2025	270.00
		Police Department	4,256.02



<b>Account Number</b>	<b>Vendor</b>	<b>Invoice Date</b>	<b>Amount</b>
100-15-153-6170-202	Brenda Powers	08/05/2025	92.75
		Community Center	92.75



<b>Account Number</b>	<b>Vendor</b>	<b>Invoice Date</b>	<b>Amount</b>
100-21-211-5005-002	Blue Cross-Blue Shield of Ill	09/16/2025	160,825.35
100-21-211-5005-002	Fidelity Security Life Ins Co	09/22/2025	659.88
100-21-211-5005-002	Fidelity Security Life Ins Co	09/22/2025	73.90
100-21-211-5005-002	Guardian	09/22/2025	7,200.18
100-21-211-5005-002	Local 705 I.B of T. Health & Welfare	09/23/2025	29,568.00
100-21-211-6140-104	Jackson-Hirsh Inc	09/25/2025	36.65
100-21-211-6140-104	Quill	09/11/2025	73.42
100-21-211-6140-110	Forest Printing Company	09/25/2025	79.22
100-21-211-6140-140	Quill	09/11/2025	297.87
100-21-211-6150-112	Municipal Clerks of S/W Suburbs	09/25/2025	30.00
100-21-211-6160-001	SCHAUERS HARDWARE	08/31/2025	75.98
100-21-211-6160-001	Alliant Insurance Services Inc - 8377	09/16/2025	100.00
100-21-211-6160-001	R A James Construction Inc	09/15/2025	12,631.25
100-21-211-6160-001	R A James Construction Inc	09/20/2025	29,477.50
100-21-211-6160-001	R A James Construction Inc	09/20/2025	425.00
100-21-211-6160-005	Dr. Carrie Steiner	06/28/2025	600.00
100-21-211-6160-005	Dr. Carrie Steiner	07/09/2025	400.00
100-21-211-6190-003	POLICE PENSION FUND	09/22/2025	11,850.00
100-21-211-6190-004	Firefighters Pension Fund	09/22/2025	11,850.00
100-21-211-7000-080	GFC Leasing - WI	09/16/2025	1,709.16
100-22-221-6320-525	CDS Office Technologies	09/12/2025	15,875.00
100-22-221-6320-930	RoadSafe	09/22/2025	640.00
<b>Accounts and Finance (Clerks Office)</b>			<b>284,478.36</b>



<b>Account Number</b>	<b>Vendor</b>	<b>Invoice Date</b>	<b>Amount</b>
100-30-301-6100-170	IL Dept of Healthcare and Family Services - GEMT	08/29/2025	195,043.04
100-30-301-6140-200	SCHAUERS HARDWARE	08/31/2025	127.27
100-30-301-7000-040	Dinges Fire Company	09/23/2025	4,242.24
100-30-301-7000-040	Grainger Inc.	09/03/2025	17.41
100-30-302-6110-150	Verizon Wireless	09/22/2025	147.28
100-30-302-6145-105	Dinges Fire Company	08/11/2025	464.64
100-30-302-6145-105	Dinges Fire Company	09/17/2025	212.30
100-30-302-6145-105	Eagle Engraving Inc	09/11/2025	81.15
100-30-302-6145-105	Ray O'Herron Co Inc	09/11/2025	220.78
100-30-302-6145-105	Ray O'Herron Co Inc	09/11/2025	228.00
100-30-302-6145-105	Ray O'Herron Co Inc	09/19/2025	23.21
100-30-302-6145-105	Witmer Public Safety Group	09/17/2025	52.26
100-30-302-6145-321	SCHAUERS HARDWARE	08/31/2025	34.17
100-30-302-6150-122	William Toth	09/19/2025	95.00
100-30-303-6145-300	American AED LLC	09/16/2025	667.99
100-30-303-6145-300	Henry Schein	09/04/2025	29.74
100-30-303-6145-300	Image Trend	09/17/2025	3,686.58
<b>Accounts and Finance (Fire Department)</b>			<b>205,373.06</b>



<b>Account Number</b>	<b>Vendor</b>	<b>Invoice Date</b>	<b>Amount</b>
100-40-401-5000-017	Raymond Traynor	09/22/2025	450.00
100-40-402-6100-100	Storino Ramello & Durkin	08/31/2025	2,289.00
100-40-403-6140-206	Smithereen Pest Mgmt Services	09/10/2025	75.00
100-40-403-6150-230	Elevator Inspection Services	09/25/2025	25.00
100-40-410-6145-100	Steve Glinke	08/31/2025	223.33
	Department of Health and Safety		3,062.33





<b>Account Number</b>	<b>Vendor</b>	<b>Invoice Date</b>	<b>Amount</b>
100-55-552-6180-101	SCHAUERS HARDWARE	08/31/2025	104.37
100-55-553-6180-160	Com Ed	09/17/2025	115.51
100-55-570-6155-101	Mohr Oil Company	09/12/2025	12,849.28
100-55-570-6155-106	Currie Motors Chevrolet	09/17/2025	19.84
100-55-570-6155-106	Factory Motor Parts Co	09/10/2025	50.14
100-55-570-6155-106	Factory Motor Parts Co	09/10/2025	50.14
100-55-570-6155-106	Factory Motor Parts Co	09/15/2025	38.46
100-55-570-6155-106	Factory Motor Parts Co	09/15/2025	344.85
100-55-570-6155-106	Factory Motor Parts Co	09/15/2025	849.99
100-55-570-6155-106	Linde Gas & Equipment, Inc.	09/23/2025	292.55
100-55-570-6155-106	Linde Gas & Equipment, Inc.	09/23/2025	280.30
100-55-570-6155-112	Action Transmission & Auto	09/18/2025	952.17
100-55-570-6155-112	Commercial Tire Service	09/17/2025	432.10
100-55-570-6155-112	Runnion Equipment Company	08/06/2025	4,500.00
100-55-570-6155-202	Arlington Heights Ford	08/11/2025	189.71
100-55-580-6180-302	Davis Tree Care	09/09/2025	1,800.00
100-55-580-6180-302	Davis Tree Care	09/19/2025	400.00
		<b>Public Property</b>	<b>23,269.41</b>



<b>Account Number</b>	<b>Vendor</b>	<b>Invoice Date</b>	<b>Amount</b>
230-00-000-6150-152	Verizon Wireless	09/22/2025	212.10
		Seizure	212.10



<b>Account Number</b>	<b>Vendor</b>	<b>Invoice Date</b>	<b>Amount</b>
232-00-000-6900-231	CDS Office Technologies	09/12/2025	13,255.00
232-00-000-6900-231	Motorola Solutions StarCom21 Network	09/01/2025	120.00
232-00-000-6900-231	Ray O'Herron Co Inc	09/17/2025	1,462.88
232-00-000-6900-231	Ray O'Herron Co Inc	09/18/2025	683.35
		Federal Customs	15,521.23



<b>Account Number</b>	<b>Vendor</b>	<b>Invoice Date</b>	<b>Amount</b>
240-50-501-7000-001	Lindco Equipment Sales Inc	06/30/2025	14,376.78
240-50-501-7000-001	Lindco Equipment Sales Inc	06/30/2025	14,697.78
240-50-501-7000-001	Lindco Equipment Sales Inc	09/16/2025	98,016.00
240-50-501-7000-001	Lindco Equipment Sales Inc	09/16/2025	98,016.00
		Fleet Replacement	225,106.56



<b>Account Number</b>	<b>Vendor</b>	<b>Invoice Date</b>	<b>Amount</b>
304-00-000-6100-100	Storino Ramello & Durkin	08/31/2025	157.50
309-00-000-6100-100	Storino Ramello & Durkin	08/31/2025	2,824.50
		TIF	2,982.00



<b>Account Number</b>	<b>Vendor</b>	<b>Invoice Date</b>	<b>Amount</b>
312-00-000-6100-100	Storino Ramello & Durkin	08/31/2025	288.75
312-00-000-6100-105	Christopher Burke Engineering LTD	09/08/2025	3,820.00
312-00-000-6100-105	Christopher Burke Engineering LTD	09/08/2025	1,848.75
312-00-000-6150-152	Verizon Wireless	09/22/2025	74.02
312-00-000-6180-114	SCHAUERS HARDWARE	08/31/2025	59.79
312-00-000-6180-114	HOME DEPOT CREDIT	09/02/2025	31.95
312-00-000-6180-114	McAdam Landscaping	09/15/2025	1,246.00
312-00-000-6180-114	McAdam Landscaping	09/22/2025	292.50
312-00-000-6180-200	Comcast	09/08/2025	200.21
312-00-000-6180-200	Quill	09/11/2025	288.69
312-00-000-6180-200	Quill	09/11/2025	58.35
312-00-000-6180-200	Quill	09/17/2025	82.18
312-00-000-6180-200	PremiStar-North	09/23/2025	516.00
312-00-000-6180-210	Comcast	09/02/2025	40.71
312-00-000-6180-210	Comcast	09/12/2025	2.31
312-00-000-6180-240	SCHAUERS HARDWARE	08/31/2025	126.20
312-00-000-6180-240	Comcast	09/07/2025	2.31
312-00-000-6180-240	HOME DEPOT CREDIT	09/02/2025	38.25
312-00-000-6180-250	SCHAUERS HARDWARE	08/31/2025	5.12
312-00-000-7000-130	Christopher Burke Engineering LTD	09/08/2025	8,905.00
312-00-000-7000-130	Christopher Burke Engineering LTD	09/08/2025	4,751.20
312-00-000-7000-312	Christopher Burke Engineering LTD	09/08/2025	2,157.50
312-00-000-7000-312	K-Five Hodgkins LLC	09/03/2025	80.00
312-00-000-7000-312	K-Five Hodgkins LLC	09/04/2025	56.32
312-00-000-7000-312	K-Five Hodgkins LLC	09/08/2025	80.64
312-00-000-7000-312	K-Five Hodgkins LLC	09/09/2025	42.88
312-00-000-7000-312	K-Five Hodgkins LLC	09/10/2025	58.88
312-00-000-7000-312	K-Five Hodgkins LLC	09/11/2025	49.92
312-00-000-7000-312	Misfits Construction Company	09/17/2025	8,875.00
		VIP	34,079.43



<b>Account Number</b>	<b>Vendor</b>	<b>Invoice Date</b>	<b>Amount</b>
501-80-800-6100-100	Storino Ramello & Durkin	08/31/2025	625.00
501-80-800-6100-105	Christopher Burke Engineering LTD	09/08/2025	490.00
501-80-800-6110-105	Verizon Wireless	09/22/2025	36.01
501-80-800-6110-105	Verizon Wireless	09/22/2025	36.01
501-80-800-6150-154	Com Ed	09/16/2025	160.74
501-80-800-6150-154	Com Ed	09/17/2025	28.00
501-80-800-6150-154	Constellation Energy Services Inc	09/11/2025	237.91
501-80-800-6155-110	SCHAUERS HARDWARE	08/31/2025	40.43
501-80-800-6800-151	Core & Main LP	09/24/2025	1,075.50
501-80-800-6800-151	Tim Stefl Inc	09/18/2025	188.40
501-80-800-6800-151	USA BLUE BOOK	09/16/2025	542.47
501-80-800-6800-153	SCHAUERS HARDWARE	08/31/2025	2.99
501-80-800-6800-153	Comcast	09/06/2025	95.35
501-80-800-7000-003	Christopher Burke Engineering LTD	09/08/2025	20,553.70
501-80-800-7000-006	Christopher Burke Engineering LTD	09/08/2025	2,207.50
501-80-800-7000-006	Christopher Burke Engineering LTD	09/08/2025	490.00
501-80-800-7000-006	Christopher Burke Engineering LTD	09/08/2025	2,995.00
501-80-800-7000-020	Christopher Burke Engineering LTD	09/08/2025	3,798.99
501-80-800-7000-020	Christopher Burke Engineering LTD	09/08/2025	940.00
<b>Water Department</b>			<b>34,544.00</b>



BIG CITY ACCESS

SMALL TOWN CHARM

**Rory E. Hoskins**  
MAYOR

517 DESPLAINES AVENUE  
FOREST PARK, IL 60130  
PH: 708-366-2323  
FAX: 708-488-0361  
www.forestpark.net

**Maria Maxham**  
COMMISSIONER  
ACCOUNTS & FINANCE

**Ryan Nero**  
COMMISSIONER  
PUBLIC HEALTH & SAFETY

**Michelle Melin-Rogovin**  
COMMISSIONER  
STREETS & PUBLIC IMPROVEMENTS

**Jessica L. Voogd**  
COMMISSIONER  
PUBLIC PROPERTY

**Rachell Entler**  
VILLAGE ADMINISTRATOR

**Vanessa Belmonte**  
VILLAGE CLERK

# Memorandum

Date: October 10, 2025

To: Mayor Hoskins  
Commissioner Maxham  
Commissioner Nero  
Commissioner Melin-Rogovin  
Commissioner Voogd

From: Rachell Entler, Village Administrator

Re: 10/14/2025 Village Council Meeting Agenda

Dear Council Members,

Please find below a summary of the New Business items scheduled for consideration at the upcoming Village Council meeting. Each item is referenced by its corresponding agenda number for your convenience.

1. **Appointment: Recommendation to appoint Letitia Olmsted as Village Treasurer** - Director Olmsted has long fulfilled the duties associated with this role, and this official designation will authorize her to act as a signatory on behalf of the Village. The appointment recognizes her ongoing contributions and ensures proper administrative authority moving forward.
2. **Ordinance terminating the Designation of the Roosevelt Road and Hannah Avenue Redevelopment Project Area** - The Roosevelt-Hannah TIF is set to expire on December 31, 2025. Staff recommendation is to terminate the designation of the Roosevelt Road and Hannah Avenue Redevelopment Project Area as a Tax Increment Financing (TIF) district. The ordinance also authorizes the dissolution of the associated Special Tax Allocation Fund, effective December 31, 2025, following the resolution of all financial obligations and appeals. Any remaining funds will be ported to the Roosevelt Road TIF as allowed by the Illinois TIF Act.
3. **Ordinance authorizing the sale or disposition of surplus property of the Village of Forest Park** - Director Stella is seeking permission authorizing the sale or disposal the F450 Boom which has been deemed no longer necessary for Village operations.
4. **Resolution approving Pay Request #2 for the Madison Street Site Furnishings Project from Misfits Construction Company** – Staff is recommending approval of pay request #2 from Misfits Construction Company in the amount of \$8,875.00 for the installation of additional garbage receptacles as part of the Madison Street Site Furnishings Project.
5. **Resolution authorizing acceptance of a FEMA Fiscal Year (FY) 2024 Assistance to Firefighters Grant for air packs in the amount of \$218,740.65** – Chief Hankus is seeking authorization to accept a FEMA FY 2024 grant in the amount of \$218,740.65 for the purchase of new self-contained breathing apparatus (air packs) for the Fire Department. This represents partial funding of the original request submitted by Chief Hankus.
6. **Resolution approving the execution of an Employee Leasing Agreement between MGT Impact Solutions, LLC and the Village for a temporary HR Consultant** – With the retirement of Village Clerk Vanessa Belmonte, I am recommending a restructuring of the Village’s organizational chart to better reflect the operational needs of the Finance Department.

Currently, the Village Clerk's Office is designated as a standalone department, with the Finance Director reporting under that structure. I propose that the department be formally reclassified as the Finance Department, with the Finance Director serving as the Department Head. Under this revised structure, the Village Clerk, whose primary responsibilities include maintaining official records and collecting fees, would report directly to the Finance Director.

To further align roles with functional responsibilities, I recommend separating Human Resources (HR) duties from the Village Clerk's position. These responsibilities would be reassigned to a newly created Human Resources Coordinator role, reporting to the Village Administrator. This change will allow for more focused oversight of personnel matters and compliance.

In the interim, we are in immediate need of HR support to manage critical year-end and new-year functions, including open enrollment and income tax-related tasks. Therefore, I am seeking approval to enter into an agreement with MGT Impact Solutions, LLC to retain a temporary HR consultant through the end of February. This consultant will assist with current HR duties and help assess the Village's long-term HR needs, including the development of a job description and recommendation on whether the HR Coordinator position should be full-time or part-time. Director Olmsted and I have interviewed Stephana Przybylski and believe she is well-suited to support the Village's current human resources needs. Her work will be conducted both remotely and on-site, and will include assisting with the evaluation of the Village's HR functions. This assessment will help inform the development of the HR Coordinator role and ensure it aligns with the operational needs of the organization. I am requesting your approval and authorization to enter into an agreement with MGT Impact Solutions, LLC for the purpose of utilizing the professional services of Stephana Przybylski as a temporary Human Resources consultant.

7. **Resolution authorizing the waiver of the hiring freeze for IMRF employees regarding the hiring of a full-time Public Works Chauffeur** – Due to a vacancy in the Public Works Department, Director Stella is seeking a waiver of the hiring freeze for IMRF-covered positions to allow the hiring of a full-time Public Works Chauffeur, addressing a vacancy critical to seasonal operations.
8. **Approval: Motion to Direct the Board of Fire and Police to offer employment to the next eligible Probationary Police Officer** – Chief Gross is seeking approval to hire the next eligible candidate on the Probationary Police Officer eligibility list. This hire will prepare the Police Department for a vacancy that will be created when Sgt. Andrea Caines retires in May 2026.
9. **Approval: Senior Trip Agreements – Paramount Theater and Drury Lane** – The Community Center is seeking approval of two senior group trip contracts: Paramount Theatre: "Dear Evan Hansen" performance on February 25, 2026 and Drury Lane Theatre: "Father of the Bride" performance on May 20, 2026. Both agreements include group pricing and terms for ticketing and deposits.
10. **Approval: Solicitation Request: Salvation Army Red Kettle Campaign** - The Salvation Army is seeking approval to conduct its annual Red Kettle Campaign solicitation within the Village during the winter holiday season.

Should you need further information or have any questions regarding these agenda items, please do not hesitate to ask.

VILLAGE OF



BIG CITY ACCESS  
SMALL TOWN CHARM

**Rory E. Hoskins**  
MAYOR

517 DESPLAINES AVENUE  
FOREST PARK, IL 60130  
PH: 708-366-2323  
FAX: 708-488-0361  
www.forestpark.net

**Maria Maxham**  
COMMISSIONER  
ACCOUNTS & FINANCE

**Ryan Nero**  
COMMISSIONER  
PUBLIC HEALTH & SAFETY

**Michelle Melin-Rogovin**  
COMMISSIONER  
STREETS & PUBLIC IMPROVEMENTS

**Jessica L. Voogd**  
COMMISSIONER  
PUBLIC PROPERTY

**Rachell Entler**  
VILLAGE ADMINISTRATOR

**Vanessa Belmonte**  
VILLAGE CLERK

## MEMORANDUM

To: Village Council

From: Mayor Rory E. Hoskins

Date: September 30, 2025

Subject: Appointment of Village Treasurer

I am recommending the appointment of Letitia Olmsted to serve as Village Treasurer for the Village of Forest Park.

Tish has been serving as the Village's Finance Director, where she has demonstrated professionalism, diligence, and strong financial management. The statutory duties of the Treasurer substantially overlap with the responsibilities she already fulfills as Finance Director. Combining these roles under her leadership will streamline operations, maintain consistency, and ensure continued accountability in our financial practices.

Therefore, I respectfully submit her name for Council approval as Village Treasurer, concurrent with her service as Finance Director.

Sincerely,

Rory E. Hoskins

Mayor, Village of Forest Park

**AN ORDINANCE TERMINATING THE DESIGNATION OF THE ROOSEVELT ROAD AND HANNAH AVENUE TIF REDEVELOPMENT PROJECT AREA OF THE VILLAGE OF FOREST PARK AS A TAX INCREMENT FINANCING REDEVELOPMENT PROJECT AREA, AND DISSOLVING THE SPECIAL TAX INCREMENT ALLOCATION FUND FOR SAID REDEVELOPMENT PROJECT AREA**

**WHEREAS**, on August 12, 2002, the Village Council (the “Corporate Authorities”) of the Village of Forest Park (the “Village”), in accordance with the provisions of the Tax Increment Allocation Redevelopment Act, 65 ILCS 5/11-74.4-1, *et seq.* (the “Act”), passed (i) Ordinance No. O-41-02 entitled “*An Ordinance of the Village of Forest Park, Cook County, Illinois Approving a Tax Increment Redevelopment Plan and Redevelopment Project for the Roosevelt Road and Hannah Avenue TIF Redevelopment Project Area*” (the “Redevelopment Plan and Project”); (ii) Ordinance No. O-42-02 entitled “*An Ordinance of the Village of Forest Park, Cook County, Illinois Designating the Forest Park Roosevelt Road and Hannah Avenue TIF Redevelopment Project Area of Said Village a Redevelopment Project Area Pursuant to the Tax Increment Allocation Redevelopment Act*” (the “Redevelopment Project Area”); and (iii) Ordinance No. O-43-02 entitled “*An Ordinance of the Village of Forest Park, Cook County, Illinois Adopting Tax Increment Allocation Financing for the Roosevelt Road and Hannah Avenue TIF Redevelopment Project Area*” (said ordinances are collectively, the “TIF Ordinances”); and

**WHEREAS**, the corporate authorities have determined that it is in the best interests of the Village, its residents and the affected taxing districts to terminate the designation of the Redevelopment Project Area as a redevelopment project area under the Act and dissolve the special tax allocation fund for the Redevelopment Project Area (the “Special Tax Allocation Fund”) in accordance with the terms and provisions of this Ordinance; and

**WHEREAS**, the Village will close the books and records of the Redevelopment Project Area once the Finance Director of the Village determines that all obligations of the Redevelopment Project Area have been paid, all debt obligations issued in connection with the Redevelopment Project Area have been paid or retired, all real estate tax appeals and equalized assessed valuation contests of properties with the Redevelopment Project Area are resolved/determined, and the time period to appeal and/or contest real estate taxes and equalized assessed values of properties within the Redevelopment Project Area has expired, and if any excess monies are available in the Special Tax Allocation Fund for the Redevelopment Project Area (the “Special Tax Allocation Fund”), said monies shall be distributed in accordance with Section 11-74.4-8 of the Act; and

**WHEREAS**, in accordance with the provisions of the Act, the Village terminates the designation of the Redevelopment Project Area as a redevelopment project area effective as of the passage of this Ordinance and will dissolve the Special Tax Allocation Fund relating to the Redevelopment Project Area upon determination by the Finance Director that all obligations of the Redevelopment Project Area have been paid, all debt obligations of the Redevelopment Project Area have been paid or retired, all real estate tax appeals and equalized assessed valuation contests of properties with the Redevelopment Project Area are resolved/determined, and the time period to appeal and/or contest real estate taxes and equalized assessed values of properties within the Redevelopment Project Area has expired; and

**WHEREAS**, prior to October 31, 2025, the Village did or will provide notice to all affected taxing districts of the Village’s intention to terminate the Redevelopment Project Area, effective December 31, 2025; and

**WHEREAS**, the Village will give notice to the affected taxing districts that the Redevelopment Project Area was terminated, effective December 31, 2025, by providing the

affected taxing districts with a copy of this Ordinance, within a reasonable time after its passage and approval.

**NOW, THEREFORE, BE IT ORDAINED** by the Village Council of the Village of Forest Park, Cook County, Illinois, as follows:

**Section 1:** The recitals to this Ordinance are full, true and correct and adopted as findings of the Corporate Authorities and are incorporated herein by specific reference.

**Section 2:** The designation of the Redevelopment Project Area as described in the TIF Ordinances, as a redevelopment project area, is terminated effective as of December 31, 2025. The Village Clerk or a designee is hereby directed to timely file a certified copy of this Ordinance with the Clerk of Cook County and the Village shall cause notice to be given to all affected taxing districts that the Redevelopment Project Area was terminated, effective December 31, 2025, by providing the affected taxing districts with a copy of this Ordinance, within a reasonable time after its passage and approval.

**Section 3:** The Special Tax Allocation Fund established for the Redevelopment Project Area shall be dissolved upon the determination of the Finance Director that all obligations of the Redevelopment Project Area have been paid, all debt obligations issued in connection with the Redevelopment Project Area have been paid or retired, all real estate tax appeals and equalized assessed valuation contests of properties with the Redevelopment Project Area are resolved/determined, and the time period to appeal and/or contest real estate taxes and equalized assessed values of properties within the Redevelopment Project Area has expired. Upon satisfaction and occurrence of the above, the Finance Director of the Village is hereby authorized and directed to finalize the accounting necessary to close the books and records of the Redevelopment Project Area and remit any excess monies in the Special Tax Allocation Fund to

the County of Cook for distribution to the affected taxing districts in accordance with 11-74.4-8 of the Act upon final payouts of obligations.

**Section 4:** If any section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

**Section 5:** All ordinances, resolutions, motions or orders in conflict herewith shall be, and the same hereby are, repealed to the extent of such conflict.

**Section 6:** This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED by the Council of the Village of Forest Park, Cook County, Illinois this 14<sup>th</sup> day of October, 2025.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED by me this 14<sup>th</sup> day of October, 2025.

\_\_\_\_\_  
Rory E. Hoskins, Mayor

ATTESTED and filed in my office,  
and published in pamphlet form  
this \_\_\_\_\_ day of October, 2025.

\_\_\_\_\_  
Rachell Entler, Deputy Village Clerk

**VILLAGE OF FOREST PARK, COOK COUNTY, ILLINOIS**

**ORDINANCE NO. O - \_\_\_\_\_ - 25**

**AN ORDINANCE AUTHORIZING THE SALE OR DISPOSITION OF  
SURPLUS PROPERTY OF THE VILLAGE OF FOREST PARK**

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Forest Park, Cook County, Illinois as follows:

**Section 1:** Pursuant to Section 11-76-4 of the Illinois Municipal Code, 65 ILCS 5/11-76-4, the corporate authorities of the Village find that one (1) F450 Boom Truck (VIN: 1FDXF46P74EC80173) is no longer necessary, or useful to, or for the best interests of the Village, and further find that it is in the best interest of the Village to dispose of said property.

**Section 2:** The corporate authorities hereby authorize the Village Administrator to sell or otherwise dispose of one (1) F450 Boom Truck (VIN: 1FDXF46P74EC80173).

The Village Administrator is authorized to sell such items at a public or private sale, or otherwise dispose of such property, in the discretion of the Village Administrator. The Village Administrator shall, in her discretion, determine a minimum price for such items, if such items are to be sold.

**Section 3:** This Ordinance shall be in full force and effect from and after its passage, approval and publication in accordance with the applicable law.

**PASSED** by the Council of the Village of Forest Park, Cook County, Illinois this 14<sup>th</sup> day of October, 2025.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED by me this 14<sup>th</sup> day of October, 2025.

\_\_\_\_\_  
Rory E. Hoskins, Mayor

ATTEST:

\_\_\_\_\_  
Rachell Entler, Deputy Village Clerk

**RESOLUTION NO. R-\_\_\_\_\_ -25**

**A RESOLUTION APPROVING PAY REQUEST #2 FOR THE MADISON STREET SITE FURNISHINGS PROJECT FROM MISFITS CONSTRUCTION COMPANY**

WHEREAS, the Village of Forest Park, Cook County, Illinois ("Village"), awarded the contract for the Madison Street Site Furnishings Project ("Project") to Misfits Construction Company ("Contractor"); and

WHEREAS, Contractor has submitted its Pay Request #2 for installation of additional garbage cans under the Project, a copy of which is attached hereto and made a part hereof; and

WHEREAS, the Pay Request #2 has been reviewed by the Village Engineer, who has determined that Contractor is entitled to compensation for its performance under the Project to date, pursuant to the Pay Request #2; and

WHEREAS, the Village will be obligated to make a payment on Pay Request #2 to Contractor in the amount of Eight Thousand Eight Hundred Seventy-Five and 00/100 Dollars (\$8,875.00); and

WHEREAS, it is necessary that the Mayor and Council of the Village approve Pay Request #2 to Contractor under the contract for the Project.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Village of Forest Park, Cook County, Illinois, as follows:

Section 1. The Council of the Village hereby approves Pay Request #2 to Contractor in the amount of Eight Thousand Eight Hundred Seventy-Five and 00/100 Dollars (\$8,875.00) under the contract for the Project with Contractor.

Section 2. The Village Clerk is directed to attest to the Mayor's signature on any and all documents, as necessary.

Section 3. This Resolution shall be in full force and effect upon its passage in the manner provided by law.

RESOLVED by the Council of the Village of Forest Park, Cook County, Illinois this 14<sup>th</sup> day of October, 2025.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED by me this 14<sup>th</sup> day of October, 2025.

\_\_\_\_\_  
Rory E. Hoskins, Mayor

ATTESTED and filed in my office,  
and published in pamphlet form  
this \_\_\_\_\_ day of October, 2025.

\_\_\_\_\_  
Rachell Entler, Deputy Village Clerk

**MADISON STREET SITE FURNISHINGS PROJECT**  
**PAY REQUEST #2**



**CHRISTOPHER B. BURKE** ENGINEERING, LTD.  
9575 W Higgins Road, Suite 600 Rosemont, Illinois 60018-4920 Tel (847) 823-0500 Fax (847) 823-0520

September 17, 2025

Village of Forest Park  
Department of Public Works  
7343 W. 15th Street  
Forest Park, IL 60130

Attention: Salvatore Stella  
Director of Public Works

Subject: Madison Street Revitalization  
Pay Request #2

Dear Mr. Stella:

Christopher B. Burke Engineering, Ltd. (CBBEL) has reviewed Pay Request #2 submitted by Misfits Construction Company in the amount of **\$8,875** for the work completed to date.

We recommend payment in the amount of **\$8,875** to Misfits Construction Company.

Please find enclosed the invoice, partial waiver of lien and certified payroll. If you have any questions or concerns, please contact me at 847-823-0500.

Sincerely,

Jon Duddles P.E.  
Senior Construction Engineer



333 South Wabash Avenue  
 Suite 2700  
 Chicago, IL 60604  
 Phone : (312) 420-5041

## TRANSMITTAL

MADISON STREET SITE FURNISHINGS PROJECT  
 Village of Forest Park

Contract: Madison Street Site Furnishings Project  
 Owner: Village of Forest Park  
 Recipient: William B. Loftus, Project Engineer  
 Attention: Max Orlandi, Engineering Technician

TRANSMITTAL NO: 09  
 SUBMITTAL NO: N/A  
 Date: August 08, 2025

<i>WE ARE SENDING</i>	<i>SUBMITTED FOR</i>	<i>ACTION TAKEN</i>
<input type="checkbox"/> LETTER	<input type="checkbox"/> REQUEST FOR INFORMATION	<input type="checkbox"/> APPROVED AS SUBMITTED
<input type="checkbox"/> CHANGE ORDER	<input type="checkbox"/> AS REQUESTED	<input type="checkbox"/> APPROVED W/ COMMENTS
<input type="checkbox"/> PLANS/DRAWINGS	<input checked="" type="checkbox"/> FOR APPROVAL	<input type="checkbox"/> REVISE & RESUBMIT
<input type="checkbox"/> SPECIFICATIONS	<input type="checkbox"/> FOR INFORMATION ONLY	<input type="checkbox"/> REJECTED
<input type="checkbox"/> SHOP DRAWINGS	<input type="checkbox"/> OTHER	<input type="checkbox"/> NOT REVIEWED
<input type="checkbox"/> CERTIFICATIONS		<input type="checkbox"/> OTHER
<input type="checkbox"/> SAMPLES		
<input type="checkbox"/> PRODUCT DATA		
<input checked="" type="checkbox"/> OTHER		

No.	Item No.	General Conditions	Drawing Sheet	Detail	Part No.	Description / Use
01	-	-	-	-	-	Pay Estimate No. 02 (2 pages)

**REMARKS:**

Pay Estimate No. 02 for all work completed

ISSUED BY:	RECEIVED BY:	RECEIVED BY:
John Thomas Project Manager <b>Misfits Construction Company</b>		
SIGNED: John Thomas Project Manager DATE: 08/08/2025	SIGNED: DATE:	SIGNED: DATE:

VILLAGE OF FOREST PARK				Page 1 of 2
CONTRACTOR'S PAY ESTIMATE AND ENGINEER'S CERTIFICATE FOR PAYMENT				
TO: Village of Forest Park 517 Des Plaines Avenue Forest Park, IL 60130	PROJECT: Madison Street Site Furnishings	Pay Estimate No. <u>02</u> Pay Period: <u>04-26-2025 to 08-05-2025</u> Project No. <u>n/a</u>		OWNER <input checked="" type="checkbox"/> ENGINEER <input checked="" type="checkbox"/> CONTRACTOR <input checked="" type="checkbox"/> OTHER <input type="checkbox"/>
FROM: Misfits Construction Company 333 South Wabash Ave, Suite 2700 Chicago, IL 60604	VIA ENGINEER: Christopher B. Burke Engineering, Ltd.	Contract Date: 7/8/2024		
FOR: Madison Street Site Furnishings				
<b>CONTRACTOR'S APPLICATION FOR PAYMENT</b> Application is made for Payment, as shown below, in connection with the Contract Pay Item Summary Continuation Sheet, attached herein.		<b>The undersigned Contractor certifies that to the best of the Contractor's</b> knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.		
1. ORIGINAL CONTRACT SUM	\$164,500.00	CONTRACTOR:	Misfits Construction Company	
2. Net change by Change Orders	\$0.00	BY:	DATE: August 05, 2025	
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$164,500.00	State of: Illinois		
4. TOTAL AMOUNT COMPLETED TO DATE (Column K on attached sheet)	\$152,275.00	County of: Cook		
5. RETAINAGE:		Subscribed and sworn to before me this 5th day of August, 2025	<b>"OFFICIAL SEAL"</b> <b>AMY LOPEZ</b> Notary Public - State of Illinois My Commission Expires November 08, 2025	
a. 00% of Completed Work (Column H + J on attached sheet)	\$0.00	Notary Public:		
Total Retainage (Line 5a or Total in Column N on attached sheet)	\$0.00	My Commission expires: <u>November 08, 2025</u>		
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	\$152,275.00	<b>ENGINEER'S CERTIFICATE FOR PAYMENT</b>		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$143,400.00	In accordance with the Contract Documents, based on on-site observations and the data comprising this application, Engineer certifies to the Owner that to the best of the Engineer's knowledge, information, and belief, the Work has progressed as indicated the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.		
8. CURRENT PAYMENT DUE	\$8,875.00	<b>AMOUNT CERTIFIED</b> ..... <span style="border: 1px solid black; padding: 2px;">\$8,875.00</span>		
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$12,225.00	<small>(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified.)</small>		
<b>CHANGE ORDER SUMMARY</b>		ENGINEER: Christopher B. Burke Engineering, Ltd.		
Total changes approved in previous months by owner:	ADDITIONS	DEDUCTIONS		
Total approved this Month:				
TOTALS	\$0.00	\$0.00		
NET CHANGES BY Change Order	\$0.00			
BY: _____ DATE: _____ Village Engineer				
<small>This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.</small>				

**VILLAGE OF FOREST PARK  
PAY ITEM SUMMARY CONTINUATION SHEET**

Page 2 of 2

PAY ESTIMATE NO.: **02**  
 PAY PERIOD: **04-26-2025 to 06-05-2025**  
 PROJECT NO.: n/a  
 PROJECT NAME: Madison Street Site Furnishings

ORIGINAL CONTRACT													
A	B	C	D	E	F	G	H	I	J	K	L	M	N
CODE NUMBER / PAY ITEM ID	PAY ITEM DESCRIPTION	UNIT	UNIT PRICE	AMOUNT CONTRACT QUANTITY	SCHEDULED CONTRACT VALUE	PREVIOUS QUANTITIES COMPLETED	AMOUNT FROM PREVIOUS PAY ESTIMATE	CURRENT QUANTITIES COMPLETED	AMOUNT FOR WORK COMPLETED THIS PERIOD	TOTAL AMOUNT COMPLETED TO DATE (H + J)	% COMPL.	BALANCE TO FINISH	90% RETAINAGE
01	BENCHES REMOVAL & REPLACEMENT	EA	\$3,800.00	16	\$57,000.00	16	\$60,800.00	0.0	\$0.00	\$60,800.00	107%	(\$3,800.00)	\$0.00
02	TRASH RECEPTACLES REMOVAL & REPLACEMENT	EA	\$2,000.00	26	\$52,000.00	26	\$52,000.00	4.0	\$8,000.00	\$60,000.00	116%	(\$8,000.00)	\$0.00
03	BIKE RACKS REMOVAL & REPLACEMENT	EA	\$1,800.00	15	\$27,000.00	17	\$30,600.00	0.0	\$0.00	\$30,600.00	113%	(\$3,600.00)	\$0.00
04	COMMUNITY EVENTS SIGN	EA	\$28,500.00	1	\$28,500.00	0	\$0.00	0.0	\$0.00	\$0.00	0%	\$28,500.00	\$0.00
					\$0.00	0	\$0.00	0.0	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00
<b>EXTRAS AND CREDITS</b>													
CO01-01	ADDITIONAL SHIPPING	EA	\$875.00	1	\$0.00	0	\$0.00	1	\$875.00	\$875.00	#DIV/0!	(\$875.00)	\$0.00
					\$0.00	0	\$0.00	0	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00
<b>TOTALS</b>					<b>\$164,500.00</b>		<b>\$143,400.00</b>		<b>\$5,875.00</b>	<b>\$162,275.00</b>	<b>93%</b>	<b>\$12,225.00</b>	<b>\$0.00</b>

## TRANSMITTAL

### MADISON STREET SITE FURNISHINGS PROJECT Village of Forest Park

Contract: Madison Street Site Furnishings Project

TRANSMITTAL NO: 10

Owner: Village of Forest Park

SUBMITTAL NO: N/A

Recipient: William B. Loftus, Project Engineer

Date: September 05, 2025

Attention: Max Orlandi, Engineering Technician

<i>WE ARE SENDING</i>	<i>SUBMITTED FOR</i>	<i>ACTION TAKEN</i>
<input type="checkbox"/> LETTER	<input type="checkbox"/> REQUEST FOR INFORMATION	<input type="checkbox"/> APPROVED AS SUBMITTED
<input type="checkbox"/> CHANGE ORDER	<input checked="" type="checkbox"/> AS REQUESTED	<input type="checkbox"/> APPROVED W/ COMMENTS
<input type="checkbox"/> PLANS/DRAWINGS	<input type="checkbox"/> FOR APPROVAL	<input type="checkbox"/> REVISE & RESUBMIT
<input type="checkbox"/> SPECIFICATIONS	<input type="checkbox"/> FOR INFORMATION ONLY	<input type="checkbox"/> REJECTED
<input type="checkbox"/> SHOP DRAWINGS	<input type="checkbox"/> OTHER	<input type="checkbox"/> NOT REVIEWED
<input type="checkbox"/> CERTIFICATIONS		<input type="checkbox"/> OTHER
<input type="checkbox"/> SAMPLES		
<input type="checkbox"/> PRODUCT DATA		
<input checked="" type="checkbox"/> OTHER		

No.	Item No.	General Conditions	Drawing Sheet	Detail	Part No.	Description / Use
01	-	-	-	-	-	Final Waiver of Lien (2 pages)
02	-	-	-	-	-	Certified Transcript of Payroll Form No. 002 - Final (1 page)

**REMARKS:**

Final Waiver of Lien for Pay Estimate No. 02 with corresponding Certified Transcript of Payroll Form No. 002 - Final

ISSUED BY:	RECEIVED BY:	RECEIVED BY:
John Thomas Project Manager <b>Misfit Construction Company</b>		
SIGNED: John Thomas Project Manager DATE: 09/05/2025	SIGNED: DATE:	SIGNED: DATE:

**FINAL WAIVER OF LIEN**

STATE OF ILLINOIS )  
 COUNTY OF COOK )

WHEREAS The undersigned has been employed by Village of Forest Park  
 to furnish Site Furnishings  
 for the premises known as the Madison Street Site Furnishings Project  
 of which the Village of Forest Park is the owner.

The undersigned, for and in consideration of Eight Thousand Eight Hundred Seventy-Five and 00/100  
(\$ 8,875.00) dollars,  
 and other good and valuable considerations, the receipt whereof is hereby acknowledged, Do(es) hereby waive and release any and all  
 lien or claim of, or right to, lien, under the statues of the State of Illinois, relating to mechanics' liens, with respect to and on said  
 above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the  
 moneys, funds or other considerations due or to become due from the owner, on account of labor services, material, fixtures, apparatus  
 or machinery, furnished to this date, by the undersigned for the above-described premises.

Signed this 5th day of August, 2025 · Signature: [Signature]  
 Title: President  
 Company: Misfits Construction Company

**CONTRACTOR'S AFFIDAVIT**

STATE OF ILLINOIS )  
 COUNTY OF COOK )

TO WHOM IT MAY CONCERN:

The undersigned, being duly sworn, deposes and says that he / she is John Thomas, President  
 of Misfits Construction Company  
 who is the contractor for the Madison Street Site Furnishings Project  
 work on the building located on Madison Street between Harlem Avenue and Des Plaines Avenue in Forest Park, IL 60130  
 owned by the Village of Forest Park.

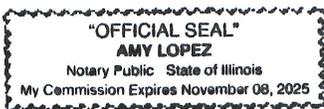
That the total amount of the contract including extras is \$ 164,500.00 which he has received payment of \$ 143,400.00 prior to  
 this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or  
 equitable to defeat the validity of said waivers. That the following are the names of all parties who have furnished material or labor,  
 or both, for said work and all parties having contracts or subcontracts for specific portions of said work or for material entering into  
 the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material  
 required to complete said work according to plans and specification:

NAME	WHAT FOR	CONTRACT VALUE	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
Misfits Construction Company	Install Furnishings	\$ 84,970.30	\$ 69,848.66	\$ 2,896.64	\$ 12,225.00
NuToys Leisure Products, Inc.	Furnish Benches	\$ 27,292.00	\$ 27,292.00	\$ 00.00	\$ 00.00
Dero	Furnish Bike Racks	\$ 8,320.00	\$ 8,320.00	\$ 00.00	\$ 00.00
Graber Manufacturing, Inc.	Furnish Trash Receptables	\$ 43,917.70	\$ 37,939.34	\$ 5,978.36	\$ 00.00
TOTAL LABOR & MATERIAL:		\$ 164,500.00	\$ 143,400.00	\$ 8,875.00	\$ 12,225.00

That there are not contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor  
 or other work of any kind done or to be upon or in connection with said work other than above stated.

Signed this 5th day of August, 2025 · Signature: [Signature]  
 Title: President  
 Company: Misfits Construction Company

Subscribed and sworn to before me this 5th day of August, 2025



Notary Public: [Signature]





Case #: 25-CTP-292081

Illinois Department of Labor

160 N. LaSalle St Suite1300  
Chicago, IL 60601

Dol.certifiedpayroll@Illinois.gov • Phone: (312) 793-3600

## CERTIFIED TRANSCRIPT OF PAYROLL FORM

### PAY PERIOD

<b>Payroll Date</b>	<b>Project Location</b>
8/4/2025 to 8/10/2025	7422 MADISON ST
<b>FEIN or Contractor Number</b>	FOREST PARK IL 60130
46-5254624	
<b>Project Number or Name</b>	<b>State Capital Funds</b>
Madison Street Site Furnishing Project	No
<b>Agency</b>	
Not a State Agency	

### Contractor and/or Subcontractor

<b>Company Name</b>	<b>Contractor Location</b>
Misfits Construction Company	333 S WABASH AVE STE 2700
<b>Contact Name</b>	CHICAGO IL 60604
John Thomas	
<b>Primary Email</b>	<b>Secondary Email</b>
JohnThomas@misfitsconstruction.com	
<b>Primary Phone</b>	<b>Secondary Phone</b>
3124205041	

### Public Body Information

<b>Public Body Name</b>	<b>Public Body Address</b>
Village of Forest Park	517 DES PLAINES AVE
<b>Contact Name</b>	FOREST PARK IL 60130
<b>Primary Phone</b>	<b>Secondary Phone</b>

# Memo

**To:** Forest Park Village Council  
**From:** Chief Lindsey Hankus  
**Date:** 09/25/2025  
**Re:** FEMA Assistance to Firefighters Grant Acceptance

---

Forest Park Village Council

I am requesting that the Forest Park Village Council approve the acceptance of a FEMA Assistance to Firefighters Grant (AFG) recently awarded to the Forest Park Fire Department.

We were awarded \$218,740.65 to purchase new self-contained breathing apparatus (air packs) for our firefighters. This award represents partial funding from our original request of \$352,423.05, which was submitted to secure federal resources for the replacement of our department's aging and broken air packs.

Thank you,

Chief Hankus

**A RESOLUTION AUTHORIZING ACCEPTANCE OF A  
FEMA FISCAL YEAR (FY) 2024 ASSISTANCE TO FIREFIGHTERS  
GRANT FOR AIR PACKS IN THE AMOUNT OF \$218,740.65**

WHEREAS, the Village of Forest Park (“Village”) has made application to the Federal Emergency Management Agency (FEMA), and has been awarded a FEMA Fiscal Year (FY) 2024 Assistance to Firefighters Grant for Air Packs to support the operations of the Village’s Fire Department (the “Grant”); and

WHEREAS, the Village was awarded the Grant in the amount of Two Hundred Eighteen Thousand Seven Hundred Forty and 65/100 Dollars (\$218,740.65) (“Grant Award”).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Village Council of the Village of Forest Park, Cook County, Illinois, as follows:

SECTION 1. The foregoing recital clauses to this Resolution are adopted by the corporate authorities as their findings of fact and are incorporated herein by specific reference.

SECTION 2. The Village hereby approves and authorizes the Village Administrator, or her designee, to execute any Grant Award acceptance documents (“Grant Award Documents”), attached hereto as Exhibit A and made a part hereof.

SECTION 3. The Village agrees to accept the Grant Award, agrees to use the Grant Award funds for the Grant and authorizes the expenditure of any required matching funds, all as may be required under the Grant Award Documents.

SECTION 4. The officials, officers and employees of the Village are hereby authorized to take such further actions and execute any and all such documents and take such steps as are necessary to accept and perform the Grant Award Documents and carry out the purpose and intent of this Resolution for the Grant.

ADOPTED by the Village Council of the Village of Forest Park, Cook County, Illinois,  
this 14<sup>th</sup> day of October, 2025.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED by me this 14<sup>th</sup> day of October, 2025.

\_\_\_\_\_  
Mayor Rory E. Hoskins

ATTESTED and filed in my office,  
and published in pamphlet form this  
\_\_\_\_\_ day of October, 2025.

\_\_\_\_\_  
Rachell Entler, Deputy Village Clerk

**EXHIBIT A**

GRANT AWARD DOCUMENTS

## System for Award Management (SAM.gov) profile

Please identify your organization to be associated with this application.

All organization information in this section will come from the System for Award Management (SAM) profile for that organization.

### FOREST PARK VILLAGE OF

Information current from SAM.gov as of:	09/07/2025
UEI-EFT:	JGWJBEJKDTF6
DUNS (includes DUNS+4):	076891365
Employer Identification Number (EIN):	366005875
Organization legal name:	FOREST PARK VILLAGE OF
Organization (doing business as) name:	
Mailing address:	517 DESPLAINES AVE FOREST PARK, IL 60130-1801
Physical address:	517 DES PLAINES AVE FOREST PARK, IL 60130-1801
Is your organization delinquent on any federal debt?	N
SAM.gov registration status:	Active as of 12/15/2024
<input checked="" type="checkbox"/> We have reviewed our bank account information on our SAM.gov profile to ensure it is up to date	

## Applicant information

Please provide the following additional information about the applicant.

Applicant name	Forest Park Fire Department
----------------	-----------------------------

### Main address of location impacted by this grant

Main address 1	517 Des Plaines Ave
Main address 2	
City	Forest Park

State/territory	IL
Zip code	60130
Zip extension	0130
In what county/parish is your organization physically located? If you have more than one station, in what county/parish is your main station located?	Cook

## Applicant characteristics

The Assistance to Firefighters Grants Program's objective is to provide funding directly to fire departments and nonaffiliated EMS organizations or a State Fire Training Academy for the purpose of protecting the health and safety of the public and first responder personnel against fire and fire-related hazards. Please review the Notice of Funding Opportunity Announcement (NOFO) for information on available program areas and for more information on the evaluation process and conditions of award. Please provide the following additional information about the applicant.

Applicant type: **Fire Department/Fire District**

Is this grant application a regional request? A regional request provides a direct regional and/or local benefit beyond your organization. You may apply for a regional request on behalf of your organization and any number of other participating eligible organizations within your region. **No**

What kind of organization do you represent? **All Paid/Career**

How many active firefighters does your department have who perform firefighting duties? **24**

How many of your active firefighters are trained to the level of Firefighter I or equivalent? **0**

How many of your active firefighters are trained to the level of Firefighter II or equivalent? **24**

Are you requesting training funds in this application to bring 100% of your firefighters into compliance with NFPA 1001? **No**

Which of the following standards does your organization meet regarding physicals? If physicals are not required then do not select any option. (optional)

- Meets NFPA or 1582 standard
- Meets NTSB or DOT standard

Meets State/Local standard

How many members in your department are trained to the level of EMR or EMT, Advanced EMT or Paramedic? **26**

Does your department have a Community Paramedic program? **No**

How many stations are operated by your department? **1**

Does your organization protect critical infrastructure of the state? **Yes**

Please describe the critical infrastructure protected below.

**The Village of Forest Park and the Forest Park Fire Department work to protect significant critical infrastructure within the community, from schools to residences to businesses to large industries. The volume and breadth of calls the Fire Department manages each year reflect the diversity and high-density infrastructure and people. Forest Park is home to more than 8,160 housing units within its 2.4 square miles. It also includes five schools providing K-8 grade education and one high school. That high school, the Proviso Math and Science Academy, enrolls about 900 students in a converted 4-story office building. The Living Word Christian Center is a 20,000-member mega-church in a converted mall with 2500+ seating capacity. A new addition to Forest Park is a live music venue with a 240-person occupancy. Forest Park is also home to a four-story, 232-bed nursing home and a three-story, 210-bed mental health hospital. More than a dozen companies in Forest Park's industrial area process, manufacture, or store numerous hazardous materials. In addition to the hazardous products, these facilities use heavy machinery for their operations. Iron Workers Union Local 1's Headquarters and Apprenticeship Training Center are also housed in our industrial area. The training center uses flammable and compressed gases in its learning stations. The United States Postal Service has a Bulk Mail Center in Forest Park, which has recently been renovated to support increased staffing. With Forest Park's proximity to the City of Chicago, transportation concerns are significant. Chicago Transit Authority (CTA) has two rail lines that terminate in Forest Park at separate stations that use high-**

voltage electricity, which presents additional hazards. The CTA's Green and Blue Lines also have maintenance facilities in Forest Park. The Canadian National Railway is improving its track through our community to resume operations. A significant feature of Forest Park is a two-mile stretch of the Eisenhower Expressway (I-290), one of the busiest interstate highways in the Midwest. The expressway connects western suburban communities, like Forest Park, to the City of Chicago. I-290 has three access points (on/off ramps) and numerous bridges within village limits. Excessive flooding has been an issue on I-290, so the Army Corps of Engineers recently constructed a pump house where the Eisenhower Expressway crosses the Des Plaines River. The Metropolitan Water Reclamation District of Chicago manages our wastewater and flood water. Forest Park also has numerous underground utility lines, elevated water tanks, power transmission, high-voltage power lines, and electrical substations. Given its relatively small size, the village includes a wide variety of infrastructure for residents, transportation, and industry.

Do you currently report to the National Fire Incident Reporting System (NFIRS)? You will be required to report to NFIRS for the entire period of the grant. **Yes**

Please enter your FDIN/FDID. **CS412**

Do you offer live fire training? **Yes**

What is the total number of live fire training exercises conducted per year on average? **1**

## Operating budget

What is your organizations operating budget (e.g., personnel, maintenance of apparatus, equipment, facilities, utility costs, purchasing expendable items, etc.) dedicated to expenditures for day-to-day activities for the current (at time of application) fiscal year, as well as the previous two fiscal years?

Current fiscal year:

2025

Fiscal Year	Operating budget
2025	\$4,708,047.00
2024	\$3,708,802.00
2023	\$3,317,702.00

What percentage of the declared operating budget is dedicated to personnel costs (salary, benefits, overtime costs, etc.)? **96**

Does your department have any rainy day reserves, emergency funds, or capital outlay? **No**

What percentage of the declared operating budget is derived from the following	2025	2024	2023
Taxes	90	90	92
Bond issues	0	0	0
EMS billing	10	10	8
Grants	0	0	0
Donations	0	0	0
Fund drives	0	0	0
Fee for service	0	0	0
Other	0	0	0
<b>Totals</b>	<b>100 %</b>	<b>100 %</b>	<b>100 %</b>

Describe your financial need and how consistent it is with the intent of the AFG Program. Include details **Financially, the Village of Forest Park has a deficit of \$22M. Although the pandemic is over, the**

describing your organization's financial distress such as summarizing budget constraints, unsuccessful attempts to secure other funding, and proving the financial distress is out of your control.

adverse economic effects will last years. Our second-highest tax generator is our car dealerships, which have yet to fully recover. The Department's budget is \$4.7M. Over 95% of it is dedicated to personnel costs. That leaves about 4% for day-to-day expenses. Forest Park Plaza, LLC, a subsidiary of Living Word Church, owns and operates the 33-acre Forest Park Plaza mall. A large former home improvement store, previously a Cook County mass vaccination site during COVID-19, remains vacant. This area of Forest Park also has a large USPS bulk mail center. Forest Park also has seven acres of Cook County Forest Preserve. One square mile, about half of our area, is home to numerous cemeteries. Due to these being non-tax-generating properties, Forest Park is limited in how much tax revenue we can collect. These economic downfalls and since FY24 ended with a deficit in the General Fund, paint a bleak picture of our future financial position. The General Fund has operated in deficits in five of the last six years. The Village has had to rely on grants and make cuts to each department's budget. As such, the Village cannot establish and/or maintain a Capital Purchase Fund or a Reserve Fund. Revenue projections for FY24 did not meet their goals. Property tax estimates came in under projection. Cook County collects these taxes and then distributes them to the municipalities. These were delayed by the County this past year, contributing to the delay of revenue to the Village. The County forecasted a FY24 budget shortfall of \$170M. The fire department was instructed to halt spending because of the delayed tax revenue. All non-essential overtime was cut, and training was negatively impacted. Illinois has one of the worst pension crises in the nation. It increases statutory annual pension contributions for Forest Park firefighters and police. As a non-home rule community, the Village is limited in the ability and resources to generate additional revenues. Most of any new revenue is already allocated to the previously mentioned Police and Fire Pension Funds and General Fund operations. The Village of Forest Park will soon incur significant expenses. A Village-owned water reservoir must be replaced at an estimated \$10M. Our public works department needs various vehicles

replaced, and its building requires numerous costly repairs. The police department's jail cells require extensive work to remain up to code. The fire station has its own challenges. The station is over 100 years old and needs numerous repairs to compensate for years of neglect. Most notably, the bunk room is an open concept, which does not allow staff privacy. The station's second-floor windows do not work, have missing glass panes, and are not energy efficient. There is no insulation throughout the top floor. Numerous housekeeping issues are present, visible mold from leaking windows, missing ceiling tiles, and a 50-year-old carpet. The fleet also requires expensive maintenance and repair costs. Our engine and ladder truck need to be replaced in the next three years. They are due to be replaced at the same time, which is a substantial financial burden on the Village. The increased call volume by 67% presents additional challenges. Not only does it affect vehicle & equipment life span, but it also worsens mental and physical fatigue for the firefighters. Due to this, the Village has dealt with increased sick time and overtime. In 2022 we had a 75% increase in sick time usage and in 2023 it was a 50% increase. Given the conditions described above, the department will remain in dire financial straits and have difficulty maintaining and replacing its equipment and property. Large dollar and necessary purchases such as vehicles, hose, SCBA, and portable radios will likely be delayed due to the Village's financial state.

In cases of demonstrated economic hardship, and upon the request of the grant applicant, the FEMA Administrator may grant an Economic Hardship Waiver. Is it your organization's intent to apply for an Economic Hardship Waiver?

No

### Other funding sources

This fiscal year, are you receiving Federal funding from any other grant program for the same purpose for which you are applying for this grant?

No

This fiscal year, are you receiving Federal funding from any other grant program regardless of purpose?

No

## Applicant and community trends

Please provide the following additional information about the applicant.

Injuries and fatalities	2024	2023	2022
What is the total number of fire-related civilian fatalities in your jurisdiction over the last three calendar years?	0	0	0
What is the total number of fire-related civilian injuries in your jurisdiction over the last three calendar years?	0	0	0
What is the total number of line of duty member fatalities in your jurisdiction over the last three calendar years?	0	0	0
What is the total number of line of duty member injuries in your jurisdiction over the last three calendar years?	1	0	0
What is the total number of members with self-inflicted fatalities over the last three years?	0	0	0

How many vehicles does your organization have in each of the type or class of vehicle listed below? You must include vehicles that are leased or on long-term loan as well as any vehicles that have been ordered or otherwise currently under contract for purchase or lease by your organization but not yet in your possession.



### Seated riding positions

The number of seated riding positions must be equal or greater than the total number of frontline and reserve apparatus. If there are zero frontline and zero reserve apparatus, the number of seated riding positions must be zero..

Type or class of vehicles	Number of frontline apparatus	Number of reserve apparatus	Number of seated riding positions
Engines or pumpers (pumping capacity of 750 gallons per minute (GPM) or greater and water capacity of 300 gallons or more): pumper, pumper/tanker, rescue/pumper, foam pumper, CAFS pumper, type I, type II engine urban interface.	1	1	8
Ambulances for transport and/or emergency response.	1	1	4
Tankers or tenders (water capacity of 1,000 gallons or more).	0	0	0

Type or class of vehicles	Number of frontline apparatus	Number of reserve apparatus	Number of seated riding positions
Aerial apparatus: aerial ladder truck, telescoping, articulating, ladder towers, platform, tiller ladder truck, quint.	1	0	4
Brush/quick attack (pumping capacity of less than 750 GPM and water carrying capacity of at least 300 gallons): brush truck, patrol unit (pickup w/ skid unit), quick attack unit, mini-pumper, type III engine, type IV engine, type V engine, type VI engine, type VII engine.	0	0	0
Rescue vehicles: rescue squad, rescue (light, medium, heavy), technical rescue vehicle, hazardous materials unit.	1	0	4
Additional vehicles: EMS chase vehicle, air/light unit, rehab units, bomb unit, technical support (command, operational support/supply), hose tender, salvage truck, ARFF (aircraft rescue firefighting), command/mobile communications vehicle.	2	0	2

How many ALS Response vehicles are in your fleet? **3**

Is your department facing a new risk, expanding service to a new area, or experiencing an increased call volume? **Yes**

Please explain how your department is facing a new risk, expanding service to a new area, or experiencing an increased call volume.

**The demand for services in Forest Park is rapidly growing. We operate from one firehouse in the Village, which is equipped with one engine, one ambulance, and occasionally a one-person truck company. Over the past 20 years, our call volume has surged by 67%. Notably, 2019 marked the first year we exceeded 4,000 calls. This was followed by 4,147 in 2021, 4351 in 2022, and 4,343 in 2023. We are on track to reach 4,500 calls in 2024. Over the past five years, significant development has occurred within the Village of Forest Park, including several subsidized apartment complexes for senior citizens. Additionally, our neighboring towns continue to expand. Our mutual aid agreements with these towns have also led to an increase in calls. For instance, in Oak Park, which borders Forest Park, five apartment buildings, ranging from 13 to 22 stories, have been constructed in the last five years. The USPS Bulk Mail Center in Forest Park has reconstructed its facility to accommodate**

more employees as it shuts down other facilities in the Chicago area. Two of the Chicago Transit Authority's (CTA's) commuter rail lines terminate in the relatively small community of Forest Park at two different stations. As a result, we have seen greater demand for our services. Approximately 10-15% of our emergency responses are due to the Chicago Transit Authority system. Since the CTA Blue Line runs 24/7, our department often responds throughout the night to this large city asset for EMS calls. The CTA also requires the fire department to have additional equipment when responding to train emergencies. Forest Park will have to budget for this equipment and find space on our apparatus to store it. Unfortunately, the Chicago Transit Authority does not provide any financial support to the Fire Department or Village to accommodate these requirements. Thus, placing this financial burden on the Forest Park Fire Department.

## Community description

Please provide the following additional information about the community your organization serves.

Type of jurisdiction served **Village**

What type of community does your organization serve? **Urban**

What is the square mileage of your first due response zone/jurisdiction served? **2**

What percentage of your primary response area is protected by hydrants? **90**

What percentage of your primary response area is for the following:	Percentage (must sum to 100%)
Agriculture, wildland, open space, or undeveloped properties	40
Commercial and industrial purposes	20
Residential purposes	40

What percentage of your primary response area is for the following:	Percentage (must sum to 100%)
<b>Total</b>	100

What is the permanent resident population of your first due response zone/jurisdiction served? **14660**

Do you have a seasonal increase in population? **No**

Please describe your organization and/or community that you serve. **The Village of Forest Park, with 14,660 residents, is a suburban Cook County community 10 miles west of downtown Chicago. It offers a mix of small-town charm and urban density, featuring diverse residential, commercial, and industrial areas within its 2.4 square miles. Forest Park's density outpaces the typical urban area in the U.S. by more than double, with 5,969 residents per square mile. The Fire Department responds to over 4,300 calls for service each calendar year. This marks a 67% increase in call volume over the past 20 years and makes it one of the busiest suburban Chicago fire departments. The Village's proximity to the city, middle-class community, and access to public transportation make it attractive to working-class families and young professionals. Forest Park has a thriving downtown with numerous bars, restaurants, coffee shops, and parks. Forest Park proudly hosts large-scale community events every year that draw thousands of participants, notably the No Glove National Softball Tournament, the annual St. Patrick's Day parade, and the annual Casket Races held every October. The Fire Department also responds to a seven-acre Cook County Forest Preserve that attracts large crowds on summer days to enjoy the picnic groves, dog park, walking path, and model airplane field. The Fire Department is an all-hazards municipal fire and EMS organization staffed entirely by career professionals. In March 2023, the fire department took over its EMS from a private ambulance company. The company that was contracted to staff the ambulance could not provide an adequate number of paramedics. The department now consists of a 40-hour Chief and a Deputy Chief, and 26 firefighter/paramedics (27 ff/pm in**

May 2027), who work under a 24/48-hour staffing schedule. Operations are conducted from a single fire station that is more than 100 years old. Each shift is staffed by eight firefighter/paramedics, with a minimum of six personnel on duty daily. The current apparatus fleet includes two ALS pumpers (one frontline), an aerial ladder, and one ALS ambulance. Every Forest Park Fire Department member is trained to meet the State of Illinois standards for firefighters, receiving ongoing education in hazardous materials and various technical rescue disciplines, including confined space, high angle, trench, and collapse rescue. Forest Park firefighters also conduct fire inspections and training. These members work at a part-time rate in addition to their normal firefighter schedule. Of the 4,300 calls for service, approximately 2,900 are EMS-related calls, and 1,400 are fire-related calls. As a member of the Mutual Aid Box Alarm System (MABAS), Forest Park Fire provides and receives automatic and mutual aid with six other communities. Forest Park helps protect a combined population of over 230,000 across 22 square miles. Known as MABAS Division XI, in addition to fire and EMS, these agencies offer hazardous materials support, technical rescue, fire investigations, and other specialty services to the Division, the region, and during catastrophic incidents within Chicago, including O’Hare and Midway Airports. Last year, we provided mutual/auto aid 525 times and received it 497 times. The department complies with the National Incident Management System (NIMS) and operates under the Incident Command System (ICS) protocols.

## Call volume

Summary	2023	2022	2021
Fire - NFIRS Series 100	93	73	91
Overpressure Rupture, Explosion, Overheat (No Fire) - NFIRS Series 200	1	3	4

<b>Summary</b>	<b>2023</b>	<b>2022</b>	<b>2021</b>
Rescue & Emergency Medical Service Incident - NFIRS Series 300	2601	2563	2496
Hazardous Condition (No Fire) - NFIRS Series 400	59	68	72
Service Call - NFIRS Series 500	365	385	553
Good Intent Call - NFIRS Series 600	958	881	746
False Alarm & Falls Call - NFIRS Series 700	261	266	185
Severe Weather & Natural Disaster - NFIRS Series 800	1	0	0
Special Incident Type - NFIRS Series 900	2	1	0
<b>Total</b>	<b>4341</b>	<b>4240</b>	<b>4147</b>

## Fire

<b>How many responses per year per category?</b>	<b>2023</b>	<b>2022</b>	<b>2021</b>
"Structure Fire" (Of the NFIRS Series 100 calls, NFIRS Codes 111-120)	68	53	62
"Vehicle Fire" (Of the NFIRS Series 100 calls, NFIRS Codes 130-138)	9	15	14
"Vegetation Fire" (Of the NFIRS Series 100 calls, NFIRS Codes 140-143)	5	4	6
<b>Total</b>	<b>82</b>	<b>72</b>	<b>82</b>

<b>Total acreage per year</b>	<b>2023</b>	<b>2022</b>	<b>2021</b>
Total acreage of all vegetation fires	0	0	0

## Rescue and emergency medical service incidents

<b>How many responses per year per category?</b>	<b>2023</b>	<b>2022</b>	<b>2021</b>
"Motor Vehicle Accidents" (Of the NFIRS Series 300 calls, NFIRS Codes 322-324)	224	191	222

How many responses per year per category?	2023	2022	2021
"Extrications from Vehicles" (Of the NFIRS Series 300 calls, NFIRS Code 352)	6	1	2
"Rescues" (Of the NFIRS Series 300 calls, NFIRS Code 300, 351, 353-381)	10	33	25
EMS-BLS Response Calls	1126	972	1182
EMS-ALS Response Calls	684	795	715
EMS-BLS Scheduled Transports	0	0	0
EMS-ALS Scheduled Transports	0	0	0
Community Paramedic Response Calls	0	0	0
Total	2050	1992	2146

### Mutual and automatic aid

How many responses per year per category?	2023	2022	2021
Amount of times the organization received Mutual Aid	241	235	303
Amount of times the organization received Automatic Aid	256	270	180
Amount of times the organization provided Mutual Aid	176	100	228
Amount of times the organization provided Automatic Aid	349	376	346
Of the Mutual and Automatic Aid responses, amount that were structure fires	22	20	25
Total	1044	1001	1082

### Grant request details

Are you requesting a Micro Grant? A Micro Grant is limited to \$75,000 in federal resources. **No**

**Grand total: \$370,044.20**

**Program area: Operations and safety**

▶	Activity: Personal Protective Equipment (PPE)	\$370,044.20
---	---	--------------

**Grant request summary**

The table below summarizes the number of items and total cost within each activity you have requested funding for. This table will update as you change the items within your grant request details.

**Grant request summary**

Activity	Number of items	Total cost
Personal Protective Equipment (PPE)	4	\$370,044.20
<b>Total</b>	<b>4</b>	<b>\$370,044.20</b>

Is your proposed project limited to one or more of the [following activities](#) : Planning and development of policies or processes. Management, administrative, or personnel actions. Classroom-based training. Acquisition of mobile and portable equipment (not involving installation) on or in a building.

Yes

**Budget summary**

**Budget summary**

Object class categories	Total
Personnel	\$0.00
Fringe benefits	\$0.00
Travel	\$0.00
Equipment	\$370,044.20

<b>Object class categories</b>	<b>Total</b>
Supplies	\$0.00
Contractual	\$0.00
Construction	\$0.00
Other	\$0.00
<b>Total direct charges</b>	<b>\$370,044.20</b>
Indirect charges	\$0.00
<b>TOTAL</b>	<b>\$370,044.20</b>
<b>Non-federal resources</b>	
Applicant	\$17,621.15
State	\$0.00
Local	\$
Other sources	\$0.00
Remarks	
<b>Total Federal and Non-federal resources</b>	
Federal resources	\$352,423.05
Non-federal resources	\$17,621.15
<b>TOTAL</b>	<b>\$370,044.20</b>
Program income	\$0.00

## Contact information

Did any individual or organization assist with the development, preparation, or review of the application to include drafting or writing the narrative and budget, whether that person, entity, or agent is compensated or not and whether the assistance took place prior to submitting the application?

Yes

### Application participants

---

Please add all individuals or organizations who assisted with the application.

Include all individuals or organizations who assisted with the development, preparation, or review of the application to include drafting or writing the narrative and budget, whether that person, entity, or agent is compensated or not and whether the assistance took place prior to submitting the application or not.

<b>Dennis Eulberg</b>  <a href="mailto:deulberg@iaff.org">deulberg@iaff.org</a>	<b>Primary phone</b> 7202726117 Work  <b>Fax</b>	<b>Mailing address</b> 1750 New York Avenue, NW Suite 300 Washington DC DC 20006
---	--	---

### Secondary point of contact

Please provide a secondary point of contact for this grant.

The Authorized Organization Representative (AOR) who submits the application will be identified as the primary point of contact for the grant. Please provide one secondary point of contact for this grant below. The secondary contact can be members of the fire department or organizations applying for the grant that will see the grant through completion, are familiar with the grant application, and have the authority to make decisions on and to act upon this grant application. The secondary point of contact can also be an individual who assisted with the development, preparation, or review of the application.

<b>Mark Maylath</b> Deputy Fire Chief  <a href="mailto:mmaylath@forestpark.n">mmaylath@forestpark.n</a>	<b>Primary phone</b> 7086156289 Work  <b>Fax</b>	<b>Additional phones</b> 7083661234 Mobile
--	--	--

### Assurance and certifications

OMB number: 4040-0007, Expiration date: 02/28/2025 [View burden statement](#)

## SF-424B: Assurances - Non-Construction Programs

OMB Number: 4040-0007

Expiration Date: 02/28/2025

Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a

result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. 276a to 276a-7), the Copeland Act (40 U.S.C. 276c and 18 U.S.C. 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. 1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

## **Certifications regarding lobbying**

OMB Number: 4040-0013

Expiration Date: 02/28/2025

## Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

## Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

OMB number: 4040-0013, Expiration date: 02/28/2025 [View burden statement](#)

## SF-LLL: Disclosure of Lobbying Activities

OMB Number: 4040-0013

Expiration Date: 02/28/2025

Complete only if the applicant is required to do so by 44 C.F.R. part 18. Generally disclosure is required when applying for a grant of more than \$100,000 and if any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Further, the recipient shall file a disclosure form at the end of each calendar quarter in which there occurs any event described in 44 C.F.R. § 18.110(c) that requires

disclosure or that materially affects the accuracy of the information contained in any disclosure form previously filed by the applicant.

The applicant is not currently required to submit the SF-LLL.

### **Notice of funding opportunity**

I certify that the applicant organization has consulted the appropriate Notice of Funding Opportunity and that all requested activities are programmatically allowable, technically feasible, and can be completed within the award's Period of Performance (POP).

### **Accuracy of application**

I certify that I represent the organization applying for this grant and have reviewed and confirmed the accuracy of all application information submitted. Regardless of intent, the submission of information that is false or misleading may result in actions by FEMA that include, but are not limited to: the submitted application not being considered for award, enforcement actions taken against an existing award pending investigation or review, or referral to the DHS Office of Inspector General.

### **Authorized Organizational Representative for the grant**

By signing this application, I certify that I understand that inputting my password below signifies that I am the identified Authorized Organization Representative for this grant. Further, I understand that this electronic signature shall bind the organization as if the application were physically signed and filed.

### **Authorization to submit application on behalf of applicant organization**

By signing this application, I certify that I am either an employee or official of the applicant organization and am authorized to submit this application on behalf of my organization; or, if I am not an employee or official of the applicant organization, I certify that the applicant organization is aware I am submitting this application on its behalf, that I have written authorization from the applicant organization to submit this application on their behalf, and that I have provided contact information for an employee or official of the applicant organization in addition to my contact information.

Award offered

## EMW-2024-FG-01493: Fiscal Year (FY) 2024 Assistance to Firefighters Grant

FOREST PARK VILLAGE OF

---

Period of performance **09/27/2025 - 09/26/2027**

---

Federal resources awarded **\$218,740.65**

---

Required non-federal resources **\$10,937.03**

---

Federal resources disbursed to recipient **\$0.00**

---

Pending disbursements to recipient **\$0.00**

---

Balance of federal resources available **\$218,740.65**

---

### My to do list

Description	Status	Date of status	Due date	Action
Award	Not started	09/24/2025	10/24/2025 3:31 pm	Actions ▾

### Organization : FOREST PARK VILLAGE OF

This information is current of SAM.gov as of: 09/07/2025

#### Registration summary

---

UEI-EFT **JGWJBEJKDTF6**

DUNS **076891365**

Registration status	Active
Registration last update date	12/16/2024
Registration expiration date	
Has active exclusion?	No
Debt subject to offset?	N

### Business Information

Doing business as name	
Physical address	517 DES PLAINES AVE FOREST PARK, IL 60130
Mailing address	517 DESPLAINES AVE FOREST PARK, IL 60130

--

--

### Financial reports

Report	Due date	Status	Date of status	Action
--------	----------	--------	----------------	--------

### Performance progress reports

Report	Due date	Status	Date of status	Action
--------	----------	--------	----------------	--------

### Closeout reports

Report	Due date	Status	Date of status	Action
--------	----------	--------	----------------	--------

### Request for Information

RFI number	Request date	Status	Date of status	Action
------------	--------------	--------	----------------	--------

## Outlook

---

### Award Notification (Application Number: EMW-2024-FG-01493)

---

**From** FEMA GO <no-reply@fema.dhs.gov>

**Date** Wed 9/24/2025 2:31 PM

**To** Lindsey Hankus <lhankus@forestpark.net>

**Cc** Mark Maylath <mmaylath@forestpark.net>; Lindsey Hankus <lhankus@forestpark.net>; Letitia Olmsted <lolmsted@forestpark.net>; Danylle Stark <dstark@forestpark.net>

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Lindsey,

Congratulations! Your grant application submitted under the Grant Programs Directorate's Fiscal Year (FY) 2024 Assistance to Firefighters Grant has been approved for award.

Please use the FEMA GO system at <https://go.fema.gov> to accept or decline your award. Please note that you will have thirty (30) days from the date of this award notification to either accept or decline the award, and that the award must be accepted or declined by an Authorized Organization Representative (AOR) within the FEMA GO system. Instructions for registering within the system and becoming an AOR are available at <https://www.fema.gov/gmm-training-resources>.

Once you are in the system and made an AOR for your organization, your home page will be the first screen you see. You will see a section entitled My Grants. In this section, please select the award acceptance link for EMW-2024-FG-01493 under Fiscal Year (FY) 2024 Assistance to Firefighters Grant. View your award package and indicate your acceptance or declination of award. If you wish to accept your grant, you should do so immediately. When you have finished, we recommend printing your award package for your records.

If you have questions on using the FEMA GO system, please reach out to the FEMA GO Help Desk (1-877-585-3242). For programmatic questions about your grant, please reach out to the AFG Helpdesk (firegrants@fema.dhs.gov / 1-866-274-0960).

All recipients are required to comply with FEMA EHP Policy Guidance. This EHP Policy Guidance can be found in [FEMA Policy \(FP\) 108-023-1, Environmental Planning and Historic Preservation Policy Guidance](#).

Sincerely,

Grants Management Branch

Assistance to Firefighters Grants

# Memo

**To:** Forest Park Village Council  
**From:** Chief Lindsey Hankus  
**Date:** 09/25/2025  
**Re:** FEMA Assistance to Firefighters Grant Acceptance

---

Forest Park Village Council

I am requesting that the Forest Park Village Council approve the acceptance of a FEMA Assistance to Firefighters Grant (AFG) recently awarded to the Forest Park Fire Department.

We were awarded \$218,740.65 to purchase new self-contained breathing apparatus (air packs) for our firefighters. This award represents partial funding from our original request of \$352,423.05, which was submitted to secure federal resources for the replacement of our department's aging and broken air packs.

Thank you,

Chief Hankus



August 5, 2025

Dear Chief Hankus,

Congratulations! The *Powering Safe Communities* proposal submitted by the Forest Park Fire Department has been selected for funding. You are awarded \$1,739 to complete your project, "Battery Operated Saws for the Forest Park Fire Department". You have proposed to match this grant with \$1,739 of additional expenditures and/or in-kind services. ComEd and the Metropolitan Mayors Caucus are pleased to partner with you.

ComEd provides these grant funds and the Metropolitan Mayors Caucus is the grant program administrator. The Caucus will establish a contract with you, monitor your work over the grant period, and reimburse you for eligible expenses to complete your project up to \$1,739. Of course, we will work with you to successfully administer and complete your project.

Attached are documents needed to accept the grant and the detailed terms that will qualify you for payment at the conclusion of your project. Executing the grant agreement involves these simple steps:

- The proposal you submitted online is the *Scope of Work* for your project. Proceed with your work as proposed, revising the budget and scope to adapt to your actual award amount budget. No further work plan is needed.
- The terms of the grant are detailed in the *Recipient Assurances and Requirements*. Keep these for you records.
- Accept these terms and agree to perform your *Scope of Work* by signing and returning the *Acceptance Form*.

→ **Promptly sign the Acceptance Form and return via email to [bschnelle@mayorscaucus.org](mailto:bschnelle@mayorscaucus.org)**

The **Grant Project Period will conclude on April 30, 2026**, or sooner if you complete your project earlier. You may complete your project at any time before this date. Your grant will close-out once we receive your *Final Report*, satisfactory documentation of work and expenses, and reimburse you for eligible expenditures.

You will be required to submit a *Progress Report* by October 31, 2025, unless your project is completed and closed-out before that date.

When you **complete your project**, which must be **on or before April 30, 2026**, you must submit a *Final Report* and *Reimbursement Request*. Documentation of expenses and match must be provided in the Reimbursement Request. The reporting schedule and forms are attached.

City of Chicago · DuPage Mayors and Managers Conference · Lake County Municipal League · McHenry County Council of Governments  
Metro West Council of Governments · Northwest Municipal Conference · South Suburban Mayors and Managers Association  
Southwest Conference of Mayors · West Central Municipal Conference · Will County Governmental League

433 W. Van Buren Street, Suite 450, Chicago, Illinois 6067  
Tel: 312.201.4505 Fax: 312.454.0411  
[www.mayorscaucus.org](http://www.mayorscaucus.org)

The competition for Powering Safe Communities grants was robust. You are to be commended for your excellent proposal. Please complete your Powering Safe Communities project with the same care and professionalism.

Ben Schnelle oversees the administration of the Powering Safe Communities program. Please feel free to contact him at 417-366-1684 or [bschnelle@mayorscaucus.org](mailto:bschnelle@mayorscaucus.org) with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Neil James", written over a light gray rectangular background.

Neil James  
Executive Director  
Metropolitan Mayors Caucus

City of Chicago · DuPage Mayors and Managers Conference · Lake County Municipal League · McHenry County Council of Governments  
Metro West Council of Governments · Northwest Municipal Conference · South Suburban Mayors and Managers Association  
Southwest Conference of Mayors · West Central Municipal Conference · Will County Governmental League

433 W. Van Buren Street, Suite 450, Chicago, Illinois 6067  
Tel: 312.201.4505 Fax: 312.454.0411  
[www.mayorscaucus.org](http://www.mayorscaucus.org)



**2025 Powering Safe Communities Grant Acceptance Form**

Recipient organization: \_\_\_\_\_

Name of Project: \_\_\_\_\_

Source of Funds: ComEd

The Powering Safe Communities **Recipient Assurances and Requirements** document has been reviewed and approved for signature. Signature below certifies that the individuals listed in this document are authorized to act in their respective areas for matters related to this agreement.

**For recipient organization:**

\_\_\_\_\_  
Signature of AUTHORIZED REPRESENTATIVE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
TITLE

**For the Metropolitan Mayors Caucus:**

\_\_\_\_\_  
NEIL JAMES  
EXECUTIVE DIRECTOR  
METROPOLITAN MAYORS CAUCUS

\_\_\_\_\_  
DATE

**Send to:**

Ben Schnelle  
Metropolitan Mayors Caucus  
[bschnelle@mayorscaucus.org](mailto:bschnelle@mayorscaucus.org)

*Please send signed acceptance form to [bschnelle@mayorscaucus.org](mailto:bschnelle@mayorscaucus.org). One countersigned original will be returned to you.*

Powering Safe Communities Grant Acceptance Form 2025



**Powering Safe Communities Grant  
Recipient Assurances and Requirements**

**Cooperating Agencies**

Administrator: Metropolitan Mayors Caucus (Caucus)  
Funder: ComEd

**Recipient Project Implementation Terms**

**A. Scope of Work**

The grant application submitted by the recipient serves as the *Scope of Work* for the grant project. You must complete the work as proposed. Prior approval is required for any change such as:

- change in the scope or the objective of the project (even if there is no associated budget revision)
- change in a key person specified in the application or award document
- significant changes in local match

**B. Budget Revisions**

Revisions to the budget proposed in the *Scope of Work* greater than 10% are not allowed without prior approval by the Metropolitan Mayors Caucus.

**C. Grant Period**

**The Grant Period begins when the *Award Acceptance Form* is signed by the Recipient and returned to the Metropolitan Mayors Caucus.** Recipients may incur eligible grant-related costs after that date. Matching expenses incurred after that date are eligible for reporting.

The Grant Period ends when the project is complete and Final Report and Reimbursement Requests are submitted by **no later than April 30, 2026**.

**D. Use of Funds**

Funds are to be expended only for services and goods described in the *Scope of Work* and Budget, submitted at the time of application.

**E. Notification**

The recipient shall immediately notify the Caucus of changes that impact the timely completion of activities supported under this grant. This notification shall include a statement of the action taken or contemplated, and any assistance needed to resolve the situation.

**F. Reporting Requirements**

You are required to submit one *Progress Report* to the Caucus describing activities on your grant project by **October 31, 2025**. If you finish your project on or before this date, only a *Final Report* is due.

Recipient Assurances and Requirements  
Powering Safe Communities

G. Close-Out Procedure

**All work for this grant project, the *Final Report and Reimbursement Request* must be completed and submitted to the Metropolitan Mayors Caucus by April 30, 2026.** Please use the forms provided.

Please familiarize yourself with this form and keep careful records of all costs related to the grant project. For each expense you must provide evidence of:

- The nature of the good or service and cost
- The date(s) it was acquired or performed
- The provider of the good or service (employees or vendors)
- Proof of payment

H. Payment Procedures

The Metropolitan Mayors Caucus will reimburse grant recipients for successful completion of the Scope of Work as documented by the *Final Report*. Recipients may only receive one payment at the successful conclusion of the project for actual expenditures (not-to-exceed the Grant Award). An invoice and financial documents must be submitted to the Metropolitan Mayors Caucus no later than **April 30, 2026** addressed to (e-mail is preferred):

Ben Schnelle  
Metropolitan Mayors Caucus  
433 W. Van Buren Street, Suite 450  
Chicago, IL 60607  
[bschnelle@mayorscaucus.org](mailto:bschnelle@mayorscaucus.org)  
417-366-1684

*Retain this agreement for your records. You agree to these terms by signing the Award Acceptance Form.*



**Powering Safe Communities Grant Progress Report**  
*Due October 31, 2025*

Recipient Organization: \_\_\_\_\_

Date Report Submitted: \_\_\_\_\_

Project Title:

Recipient Project Manager:

Name \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Respond to these questions using your own format or submit this report as an email attachment **by October 31, 2025**. If you complete your project by this date, submit only the *Final Report* and *Request for Reimbursement*.

To: Ben Schnelle  
Metropolitan Mayors Caucus  
[bschnelle@mayorscaucus.org](mailto:bschnelle@mayorscaucus.org)  
417-366-1684

1. What is the status of your Powering Safe Communities project?
2. Have you made your planned project purchases? If not, why not?
3. Describe outcomes of this project to date. Please attach any public communication about of this project (press release, news story).
4. Do you anticipate completing this project by April 30, 2025? Yes/No

*Submit completed report by October 31, 2025*



A. Cover Sheet

Powering Safe Communities  
**Final Report and Reimbursement Request**  
*Due by April 30, 2026*

Recipient Organization: \_\_\_\_\_

Date Report Submitted: \_\_\_\_\_

Recipient Project Manager:

Name \_\_\_\_\_

Title \_\_\_\_\_

Phone: \_\_\_\_\_ Email address: \_\_\_\_\_

**Grant Reimbursement Checklist:**

*Submit the following documents*

\_\_\_ **A. Cover Sheet**

\_\_\_ **B. Narrative Report**

\_\_\_ **C. Signed Reimbursement Worksheet**

\_\_\_ Form W-9

\_\_\_ Official, dated invoice to the Metropolitan Mayors Caucus on your agency's letterhead

\_\_\_ Paid invoices to vendors with proof of payment

\_\_\_ Documentation of matching expenditures

\_\_\_ Examples of outreach, communication, public engagement and publicity

\_\_\_ Photos of the completed grant project

*Please be sure all documents are labeled with your organization name and dated.*

Send to: Ben Schnelle  
Metropolitan Mayors Caucus  
[bschnelle@mayorscaucus.org](mailto:bschnelle@mayorscaucus.org)

*Return this Cover Sheet with completed Narrative Final Report, Reimbursement Worksheet and checklist items*

Final Report and Reimbursement Request  
Powering Safe Communities 2025



## B. Powering Safe Communities Final Narrative Report

Recipient Organization: \_\_\_\_\_

Date Report Submitted: \_\_\_\_\_

Please respond to the following questions. You may use your own format or complete this form.

1. What did you accomplish with the Powering Safe Communities grant?
2. Is your project primarily the purchase of equipment/ supplies? Yes/No  
Is the item purchased installed and operational? Is it performing as expected? Has there been a need to use it yet?
3. Have you encountered any challenges in completing this project?
4. Please describe any related outreach efforts to residents and constituents, if relevant. Attach related brochures, newsletter articles, or other public messages.
5. Other comments:

*Complete and return this report to [bschnelle@mayorscaucus.org](mailto:bschnelle@mayorscaucus.org)*

Final Report and Reimbursement Request  
Powering Safe Communities 2025



### C. Signed Reimbursement Worksheet Instructions

#### REIMBURSEMENT WORKSHEET INSTRUCTIONS

Use this form to summarize all costs related to the project. This summary should align with the budget in your proposal adjusting for any reductions in your award from your original request.

Costs are to be divided between those eligible for reimbursement from the grant and those paid by your organization as your local share. The total of all costs in Column B should be equal to or less than the amount your grant award. All costs must be directly related to the grant outcomes and must have been incurred during the Grant Period. *See example below.*

1. Assemble paid invoices and records for all eligible costs related to the grant project.
2. Itemize payments to each vendor, name the vendor and good or service. (*i.e. AED Purchase: ACME Supply, \$10,000*) Enter the portion of those charges that are eligible for reimbursement as the Grant Share in Column B. The entire cost is eligible for reimbursement, unless costs exceed your grant award.
3. Enter the amount of those purchases for labor or goods that are greater than your grant award in Column C. The total in Column D should be your total expenditure for all purchases related to your project.
4. Assemble time sheets, department personnel reports and records for all in-house services eligible to be used as Local Share/ Match. These include labor for installation, supervision, training work, and administration directly related to the project. *If you are not claiming in-kind services as match, this documentation is not necessary.*
5. Summarize charges for in-house labor and equipment use and itemize by category. (*i.e. Labor for training, \$1,100; Fire Chief supervision, \$900.*) Enter these costs in in Column C.
6. Enter any donated services or goods in Column C. *If you are not claiming donations as match, this documentation is not necessary.*
7. Total all columns. Column B must be equal to or less than your grant award. Column C is your total matching contribution to the project. Column D is the total project costs.

*Questions?*

Contact Ben Schnelle at 417-366-1684 or  
[bschnelle@mayorscaucus.org](mailto:bschnelle@mayorscaucus.org)

*For your reference only. Do not submit this page.*

Final Report and Reimbursement Request  
Powering Safe Communities 2025



**Example for Reference Only:** Your grant award for was \$6,000. You purchased a total \$10,000 worth of AED equipment. Your in-house staff provided training at a cost of \$1,100. Your supervisory costs were \$900

A	B	C	D
Cost	Grant Share	Local Share/ Match	Total
<b>In-house Expenses</b>			
In-house Services			
Training		1,100	2,000
Supervision – Fire Chief		900	
<b>Purchased Goods &amp; Services</b>			
ACME Medical Supply	6,000	4,000	10,000
4 AEDs			
<b>Total</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$12,000</b>

**DOCUMENTATION:**

All costs reported in the Reimbursement Worksheet must be well documented. For each expense you must provide evidence of:

- the nature of the good or service and cost;
- the date(s) it was acquired or performed;
- the provider of the good or service (employees or vendors);
- and proof of payment.

1. **For purchased goods submitted as ‘Grant Share’ and/or ‘Local Share/Match’:** Include invoice(s) that identify the vendor; you as the customer; the date; item(s) purchased. Only final invoices are acceptable, bids or quotes are not.
2. **For contracted services:** Include invoice(s) that identify the vendor; you as the customer; the date(s) of service.

**For both:** Provide canceled check(s), or bookkeeping records indicating payment was made. Payment documentation must refer to vendor, invoice or purchase order number, and date. Without proof of payment, expenses will not be reimbursed.

3. **For in-kind expenses reported as ‘Local Share/Match’:** Include appropriate documentation to verify the nature of the work performed; the date(s); locations; employees who performed the work. These may include work orders, time sheets/ cards, signed supervisor reports, etc. For in-house equipment use provide records indicating equipment used, operator, dates and locations. Reference the source of your reported equipment rates i.e., FEMA. *If you are not claiming in-kind labor or services as match, this documentation is not necessary.*



**C. Reimbursement Worksheet**

Recipient Organization: \_\_\_\_\_

A	B	C	D
Cost	Grant Share	Local Share/ Match	Total
<b>In-house Expenses</b>			
In-house Personnel Services			
In-house Equipment Use			
<b>Purchased Goods &amp; Services</b>			
<b>Donated/ In-kind Goods &amp; Services</b>			
Other (Describe)			
Total	\$	\$	\$

Submitted by Recipient Project Manager:

Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Complete this form using actual project expenses and submit to [bschnelle@mayorscaucus.org](mailto:bschnelle@mayorscaucus.org)

Final Report and Reimbursement Request  
Powering Safe Communities 2025



# 2025 Grant Recipient Digital Toolkit

**ComEd Powering Safe Communities Program**

*In partnership with the Metropolitan Mayors Caucus*

**Congratulations for being selected as a**  
**2025 POWERING SAFE COMMUNITIES**  
**GRANT RECIPIENT!**

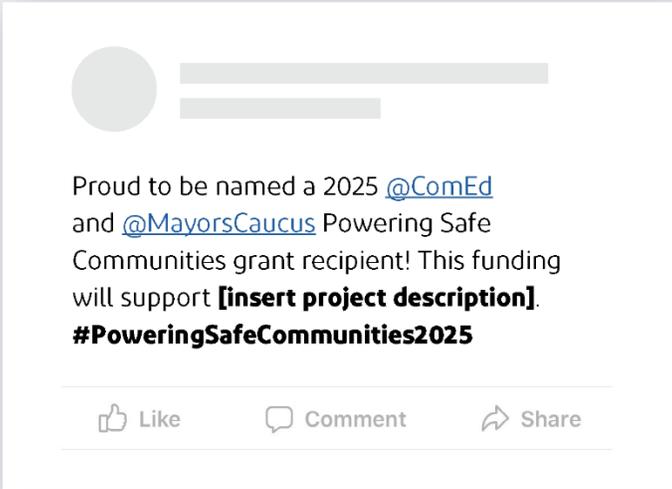
Through this program, ComEd and the Metropolitan Mayors Caucus are committed to providing support to help communities advance innovative public safety and clean transportation initiatives in every corner of the region.

In this digital toolkit, you will find graphics to post on your organization's social media accounts. We encourage you to share the news and more about the project. When you post, tag **@ComEd** on Facebook, X, & Instagram and **@MayorsCaucus** on [Facebook](#) & [X](#) and use the hashtag **#PoweringSafeCommunities2025**. We will ensure that our accounts engage with yours to amplify the news of your community project.



# Social Media Post Copy

SAMPLE SOCIAL MEDIA POST TO CUSTOMIZE:

A sample social media post template. It features a circular profile picture placeholder on the left and a horizontal bar for the name on the right. Below this is the main text of the post, followed by a horizontal line and three interaction buttons: 'Like', 'Comment', and 'Share'.

Proud to be named a 2025 [@ComEd](#) and [@MayorsCaucus](#) Powering Safe Communities grant recipient! This funding will support **[insert project description]**.  
**#PoweringSafeCommunities2025**

Like   Comment   Share

# Social Graphics

POST #1, 1200x628px



POST #2, 1200x628px



POST #3, 1200x628px



# Social Graphics

POST #1, 1080x1080px



POST #2, 1080x1080px



[CLICK TO ACCESS GRAPHICS](#)

# Facebook Banner

FACEBOOK BANNER, 820x360px



[CLICK TO ACCESS BANNER](#)

# Thank You!



**RESOLUTION NO. R-\_\_\_\_\_ -25**

**A RESOLUTION APPROVING THE EXECUTION OF AN  
EMPLOYEE LEASING AGREEMENT BETWEEN  
MGT IMPACT SOLUTIONS, LLC AND THE VILLAGE OF FOREST PARK  
(HR Consultant)**

WHEREAS, the Village of Forest Park (the “Village”) is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and

WHEREAS, the Village Council has determined that it is advisable, necessary and in the best interest of the Village to enter into an employee leasing agreement with MGT Impact Solutions, LLC to continue the engagement of Stephana Przybylski as a temporary HR consultant until the Village finalizes the HR responsibilities and duties going forward.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Village Council of the Village of Forest Park, Cook County, Illinois, as follows:

SECTION 1. The facts and statements contained in the preambles to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. The corporate authorities of the Village of Forest Park hereby approve the Employee Leasing Agreement between the MGT Impact Solutions, LLC and the Village, related to the engagement of Stephana Przybylski as a temporary HR consultant, a copy of which is attached hereto as Exhibit A, and the Village Administrator is authorized to execute the Employee Leasing Agreement, in substantially the form attached hereto, on behalf of the Village.

SECTION 3. This Resolution shall be in full force and effect upon its passage and approval in accordance with law.

RESOLVED by the Council of the Village of Forest Park, Cook County, Illinois this 14<sup>th</sup> day of October, 2025.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED by me this 14<sup>th</sup> day of October, 2025.

\_\_\_\_\_  
Rory E. Hoskins, Mayor

ATTESTED and filed in my office,  
and published in pamphlet form  
this \_\_\_\_\_ day of October, 2025.

\_\_\_\_\_  
Rachell Entler, Deputy Village Clerk

**EXHIBIT A**

**EMPLOYEE LEASING AGREEMENT**



## EMPLOYEE LEASING AGREEMENT

**THIS EMPLOYEE LEASING AGREEMENT** (this "Agreement") is made by **MGT Impact Solutions, LLC** ("MGT"), and the **Village of Forest Park** (the "Client"). MGT and the Client can be individually identified as a ("Party") and collectively as the ("Parties"). MGT and the Client agree as follows:

### SECTION 1 SCOPE OF AGREEMENT

**Section 1.01. Assigned Employee.** The Client will lease certain employees of MGT, and MGT will lease to the Client, the personnel identified in attached Exhibit A, (the "Assigned Employee"). **Exhibit A** identifies the temporary position and/or assignment (the "Assignment") each Assigned Employee will fill at the Client, and it further identifies the base compensation for each Assigned Employee, as of the effective date of this Agreement. **Exhibit A** may be modified from time to time by an amended Exhibit A signed by both MGT and the Client. MGT has the sole authority to assign and/or remove the Assigned Employee, provided however, that the Client may request, in writing, that MGT remove or reassign the Assigned Employee which removal or reassignment shall not be unreasonably withheld by MGT. The Parties understand and acknowledge that the Assigned Employee is subject to the Client's day-to-day supervision.

**Section 1.02. Independent Contractor.** MGT is and remains an independent contractor, and not an employee, agent, partner of, or joint venturer with, the Client. MGT has no authority to bind the Client to any commitment, contract, agreement or other obligation without the Client's express written consent.

### SECTION 2 SERVICES AND OBLIGATIONS OF MGT AND CLIENT

**Section 2.01. Payment of Wages.** MGT will, to the extent applicable and /or required by law, timely pay the wages and related payroll taxes of the Assigned Employee from MGT's own account in accordance with federal and state law and MGT's standard payroll practices. MGT will withhold from such wages all applicable taxes and other deductions elected by the Assigned Employee. The Client acknowledges that MGT may engage a financial entity to maintain its financing and record keeping services, which may include the payment of wages and related payroll taxes in accordance with this Section 2.01. The Client agrees to cooperate with MGT and any such financial entity to ensure timely payment of wages, related payroll taxes, and any applicable fees pursuant to this Section 2.01. As to Assigned Employees, MGT will comply with the Immigration Reform and Control Act of 1986, Title VII of the Civil Rights Act of 1964, as amended, (Title VII), the Americans With Disabilities Act of 1990 (ADA), the Age Discrimination in Employment Act (ADEA), the Equal Pay Act of 1963, the Civil Rights Acts of 1866 and 1871 (42 U.S.C. § 1981), the Family and Medical Leave Act of 1993, the Fair Labor Standards Act of 1938, the National Labor Relations Act, the Employee Retirement Income Security Act ("ERISA") of 1974, and any other federal, state or local statute, state constitution, ordinance, order, regulation, policy or decision regulating wages and the payment of wages, prohibiting employment discrimination or otherwise establishing or relating to rights of Assigned Employee.

**Section 2.02. Workers' Compensation.** To the extent required by applicable law, MGT will maintain in effect workers' compensation coverage covering its Assigned Employee's work in an Assignment. Any applicable coverage under this Agreement terminates on the Termination Date of this Agreement. It is understood and agreed that the Client shall be under no obligation to reimburse or indemnify MGT for the workers compensation claims of the Assigned Employee(s) and MGT agrees to not seek any such reimbursement and/or indemnification; provided, however, that, this provision shall not



apply and the Client shall be obligated to reimburse and hold MGT harmless for all loss and expense incurred as a result of such workers compensation claims in the event the Client engaged in intentional, reckless or grossly negligent misconduct relating thereto.

**Section 2.03. Employee Benefits.** MGT will provide to Assigned Employee those employee benefits identified in the attached **Exhibit B**. MGT may amend or terminate any of its employee benefit plans according to their terms. All employee benefits, including severance benefits for Assigned Employee will be included in Fees payable to MGT under Section 3.01 of this Agreement.

**Section 2.04. Maintenance and Retention of Payroll and Benefit Records.** MGT will maintain records of all wages and benefits paid and personnel actions taken by MGT in connection with any of the Assigned Employees. MGT will retain control of such records and make them available for inspection as required by applicable federal, state or local laws.

**Section 2.05. Other Obligations of MGT.** MGT will comply with any federal, state and local law applicable to its Assigned Employee(s).

**Section 2.06. Direction and Control.** The Parties agree and acknowledge that, with relation to the work to be performed by the Assigned Employee for Client hereunder, the Client has the right of direction and control over the Assigned Employee, including matters of discipline, excluding removal or reassignment, as provided for by Section 1.01. The Assigned Employee(s) will be supervised, directly and indirectly, and exclusively with regard thereto by the Client's supervisory and managerial employees and shall be deemed and considered a "public employee" under the Illinois Governmental Employees Tort Immunity Act, 745 ILCS 10/1-101, et seq., and specifically as an agent, volunteer, servant or employee" under Section 1-102 thereof with respect to the work performed for the Client hereunder.

**Section 2.07. Obligations of the Client.** Pursuant to this Agreement the Client covenants, agrees and acknowledges:

(a) The Client will provide the Assigned Employee with a suitable workplace, that complies with US Occupational Safety and Health Administration ("OSHA") statutes and regulations, and all other health and safety laws, regulations, ordinances, directives, and rules applicable to the Assigned Employee and the Assigned Employee's workplace. The Client agrees to comply, at its expense, with all health and safety directives from MGT's internal and external loss control specialists, MGT's workers' compensation carrier, or any government agency having jurisdiction over the place of work. The Client will provide and ensure use of all functional personal protective equipment as required by any federal, state or local law, regulation, ordinance, directive, or rule or as deemed necessary by MGT's workers' compensation carrier. MGT and/or its insurance carriers have the right to inspect the Client's premises to ensure that the Assigned Employee is not exposed to an unsafe workplace. MGT's rights under this paragraph do not diminish or alter the Client's obligations to the Assigned Employee under applicable law, or its obligations to MGT under this Agreement;

(b) With respect to the Assigned Employee, the Client will comply with all applicable labor and employment-related laws and regulations, and any other federal, state or local statute, state constitution, ordinance, order, regulation, policy or decision, prohibiting employment discrimination, or otherwise establishing or relating to the terms and conditions of Assigned Employee's Assignment;

(c) The Client retains the right to exert sufficient direction and control over the Assigned Employee as is necessary to conduct the Client's business and operations, without



which, the Client would be unable to conduct its business, operation or to comply with any applicable licensure, regulatory or statutory requirements;

(d) The Client cannot remove or reassign the Assigned Employee unless mutually agreed to in writing by MGT and the Client in accordance with Section 1.01 of this Agreement. Client will timely confer with MGT regarding any concern or complaint regarding Assigned Employee's performance or conduct under this Agreement;

(e) The Client will not pay wages, salaries or other forms of direct or indirect compensation, including employee benefits, to Assigned Employee. Client represents that its actions under this Agreement do not violate its obligations it may have under any collective bargaining agreement;

(f) The Client must report to MGT any injury to any Assigned Employee of which it has knowledge within twenty-four (24) hours of acquiring such knowledge. If any Assigned Employee is injured in the course of performing services for the Client, the Client must follow the procedures and practices regarding injury claims and reporting; and

(g) The Client must report all on the job illnesses, accidents and injuries of the Assigned Employee to MGT within twenty-four (24) hours following notification of said injury by Assigned Employee or Assigned Employee's representative.

### **SECTION 3 FEES PAYABLE TO MGT**

**Section 3.01. Fees.** The Client will pay MGT fees for the services provided under this Agreement as follows:

(a) The base compensation as fully identified on **Exhibit A**, as amended; plus

(b) Any employee benefits MGT paid to the Assigned Employee as identified on **Exhibit B** (if applicable), including, but not limited to, salary; wages; commissions; bonuses; sick pay; workers' compensation, health and other insurance premiums; payroll, unemployment, FICA and other taxes; vacation pay; overtime pay; severance pay; monthly automobile allowances, and any other compensation or benefits payable under any applicable MGT pension and welfare benefit plan or federal, state or local laws covering the Assigned Employee.

**Section 3.02. Payment Method.** Every two (2) weeks during the term of this Agreement, MGT will invoice in writing the Client for the fees owed under this Agreement. Within thirty (30) days following receipt of such invoice, the Client must pay all invoiced amounts by check, wire transfer or electronic funds transfer to MGT to an account or lockbox as designated on the invoice. Late payments will be subject to all applicable interest payments or service charges provided by state or local law. In addition to charging interest or service charges provided by applicable law, MGT may, upon written notice to Client, suspend performance of services under this Agreement while any amount due is past due and remains unpaid.

### **SECTION 4 INSURANCE**

**Section 4.01. General and Professional Liability Insurance.**



(a) The Client must maintain in full force and effect at all times during the term of this Agreement a Comprehensive (or Commercial) General Liability policy and Professional Liability insurance policy or policies (the "Policies") insuring the Client, its officials, and employees, with minimum coverage in the amount of \$1,000,000 per occurrence, \$3,000,000 aggregate. In the alternative, as applicable, the Client may maintain in full force and effect at all times during the term of this Agreement a self-insured retention ("SIR") which provides the same minimum coverage limits as set forth above. In the event such SIR exists and applies to this Agreement, the Client agrees to fully discuss the SIR's parameters with MGT and its relationship to the Policies. At a minimum, the Policies must insure the Client its officials and employees against bodily injury and property damage liability caused by on-premises business operations, completed operations and/or products or professional service and non-owned automobile coverage. The non-owned automobile coverage shall not include the Assigned Employee's personal vehicle.

(b) MGT shall use its best efforts to obtain general liability and professional liability insurance naming the Client as an additional insured for Losses (as defined in Section 7 of this Agreement) to the Client arising out of the wrongful conduct of the Assigned Employee(s). To the extent that such coverage is available, responds to or defends against any such Losses, the Client shall have no further rights against MGT with relation thereto.

**Section 4.02. Certificate of Insurance.** Upon request, the Client will promptly issue to MGT one or more Certificates of Insurance, verifying the Client's compliance with the provisions of Section 4.01. It is understood and agreed that the commencement of work by an Assigned Employee hereunder prior to the issuance of any required Certificate of Insurance shall not constitute nor be deemed a waiver of the obligation of the Client under this provision nor the enforceability hereof.

**Section 4.03. Automobile Liability Insurance.** The Client shall maintain in effect automobile liability insurance which shall insure the Client and the Assigned Employee if the Assigned Employee operates a Client vehicle for any reason in connection with his or her Assignment hereunder. Such coverage shall insure against liability for bodily injury, death and property damage.

## SECTION 5 DURATION AND TERMINATION OF AGREEMENT

**Section 5.01. Term and Effective Date.** The Effective Date of this Agreement is the date that this Agreement is last signed by MGT on the signature page (the "Effective Date"). The period during which the Assigned Employee works at the Client is defined as the ("Term"). The Term commences on the Effective Date and will continue for the period identified on the attached Exhibit A, or until it is terminated in accordance with the remaining provisions of this Section 5. For the purposes of this Agreement, the date on which this Agreement expires and/or is terminated is the ("Termination Date").

**Section 5.02. Termination of Agreement for Failure to Pay Fees.** If the Client fails to timely pay the fees required under this Agreement, MGT may give the Client notice of its intent to terminate this Agreement for such failure and if such failure is remedied within ten (10) days, the notice will be of no further effect. If such failure is not remedied within the ten (10) day period, MGT has the right to terminate the Agreement upon expiration of such remedy period.

**Section 5.03. Termination of Agreement for Material Breach.** If either Party materially breaches this Agreement, the non-breaching Party must give the breaching Party written notice of its intent to terminate this Agreement for such breach and if such breach is remedied within ten (10) days, the notice will be of no further effect. If such breach is not remedied within the ten (10) day period, the non-breaching Party has the right to immediately terminate the Agreement upon expiration of such remedy period.



**Section 5.04. Termination of Agreement to execute Temp-to-Hire Option.** The Client may hire the Assigned Employee as a permanent or temporary employee of the Client at any time during the Term. Recognizing the substantial investment of time and resources by MGT under this Agreement to place its Assigned Employee with Client, Client agrees to pay to MGT a conversion fee calculated as a percentage of the annual salary offered to the Assigned Employee by Client. Said conversion fees shall be paid according to the following schedule:

Time on Assignment	Administrative and Clerical Roles	IT Roles	Executive Roles (Manager and Above)
0-3 Months	25.00%	30.00%	35.00%
4 - 6 Months	20.00%	25.00%	30.00%
7-12 Months	15.00%	20.00%	25.00%
13 -24 Months	5.00%	5.00%	10.00%
25+ Months	No Fee	No Fee	No Fee

The conversion fee shall be paid to MGT no later than thirty (30) days after the date the Assigned Employee becomes the Client's employee.

## SECTION 6 NON-SOLICITATION

**Section 6.01. Non-Solicitation.** The Client acknowledges MGT's legitimate interest in protecting its business for a reasonable time following the termination of this Agreement. Accordingly, the Client agrees that during the Term of this Agreement and for a period of two (2) years thereafter, the Client will not solicit, request, entice or induce Assigned Employee to terminate their employment with MGT, and the Client will not hire Assigned Employee as a permanent or temporary employee. If a Temp-to-Hire option provided for in Section 5.04 is properly exercised by the Client, then this Section 6.01 will not apply.

**Section 6.02. Injunctive Relief.** The Client recognizes that the rights and privileges granted by this Agreement are of a special, unique, and extraordinary character, the loss of which cannot reasonably or adequately be compensated for in damages in any action at law. Accordingly, the Client understands and agrees that MGT is entitled to equitable relief, including a temporary restraining order and preliminary and permanent injunctive relief, to prevent or enjoin a breach of Section 6.01 of this Agreement. The Client also understands and agrees that any such equitable relief is in addition to, and not in substitution for, any other relief to which MGT can recover.

**Section 6.03. Survival.** The provisions of Section 6 survive the expiration or termination of this Agreement.

## SECTION 7 DISCLOSURE AND INDEMNIFICATION PROVISIONS

**Section 7.01. Indemnification by MGT.** MGT agrees to indemnify, defend and hold the Client and its related entities or their agents, representatives or employees (the "Client Parties") harmless from and against all claims, liabilities, damages, costs and expenses ("Losses") arising out of any of the following: (a) MGT's breach of its obligations under this Agreement; (b) actions or conduct of MGT and its related business entities, their agents, representatives, and employees (the "MGT Parties"), taken or not taken with respect to the Assigned Employees that relate to events or incidents occurring prior or subsequent to the term of this Agreement; or (c) acts or omissions of MGT or any of the MGT Parties including the Assigned Employee, that are the direct and proximate cause of any such Loss.



**Section 7.02. Indemnification by the Client.** The Client agrees to indemnify, defend and hold the MGT Parties harmless from and against all Losses arising out of any of the following: (a) Client's breach of its obligations under this Agreement; (b) activities or conditions associated with the Assignment, including without limitation, the Assigned Employee workers' compensation claims, but only as specifically provided in Section 2.02 of this Agreement; or (c) acts or omissions of Client that are the direct and proximate cause of any such Loss. Notwithstanding the foregoing, the Client shall have no obligation to the MGT parties under this Section with respect to Losses arising out of events or incidents occurring before or after the term of this Agreement.

**Section 7.03. Indemnification Procedures.** The Party seeking indemnity (the "Indemnified Party") from the other Party (the "Indemnifying Party") pursuant to this Section 7, must give the Indemnifying Party prompt notice of any such claim, allow the Indemnifying Party to control the defense or settlement of such claim and cooperate with the Indemnifying Party in all matters related thereto. However, prior to the Indemnifying Party assuming such defense and upon the request of the Indemnified Party, the Indemnifying Party must demonstrate to the reasonable satisfaction of the Indemnified Party that the Indemnifying Party (a) is able to fully pay the reasonably anticipated indemnity amounts under this Section 7 and (b) will take steps satisfactory to the Indemnified Party to ensure its continued ability to pay such amounts. In the event the Indemnifying Party does not control the defense, the Indemnified Party may defend against any such claim at the Indemnifying Party's cost and expense, and the Indemnifying Party must fully cooperate with the Indemnified Party, at no charge to the Indemnified Party, in defending such potential Loss, including, without limitation, using reasonable commercial efforts to keep the relevant Assigned Employee available. In the event the Indemnifying Party controls the defense, the Indemnified Party is entitled, at its own expense, to participate in, but not control, such defense. The failure to promptly notify the Indemnifying Party of any claim pursuant to this Section will not relieve such Indemnifying Party of any indemnification obligation that it may have to the Indemnified Party, except that the Indemnifying Party shall have no obligation to reimburse the Indemnified Party for fees and costs incurred and any settlements made by the Indemnified Party without the prior written consent of the Indemnifying Party prior to such notice or to the extent that the Indemnifying Party demonstrates that the defense of such action was materially prejudiced by the Indemnified Party's failure to timely give such notice.

**Section 7.04. Survival of Indemnification Provisions.** The provisions of Section 7 survive the expiration or termination of this Agreement.

## **SECTION 8 MISCELLANEOUS PROVISIONS**

**Section 8.01. Amendments.** This Agreement may be amended at any time and from time to time, but any amendment must be in writing and signed by all the Parties to this Agreement, except for changes to the fees provided for in Section 3.

**Section 8.02. Binding Effect.** This Agreement inures to the benefit of and binds the Parties and their respective heirs, successors, representatives and assigns. Neither Party may assign its rights or delegate its duties under this Agreement without the express written consent of the other Party, which consent will not be unreasonably withheld.

**Section 8.03. Counterpart Execution.** This Agreement may be executed and delivered in any number of counterparts, each of which will be an original, but all of which together constitutes one and the same instrument. This Agreement may be executed and delivered via facsimile or electronic mail.

**Section 8.04. Entire Agreement.** This Agreement constitutes the entire agreement between the Parties regarding MGT's placement of the Assigned Employee with the Client, and contains all of the



terms, conditions, covenants, stipulations, understandings and provisions agreed upon by the Parties. This Agreement supersedes and takes precedence over all proposals, memorandum agreements, tentative agreements, and oral agreements between the Parties, made prior to and including the Effective Date of this Agreement not specifically identified and incorporated in writing into this Agreement. No agent or representative of either Party has the authority to make, and the Parties will not be bound by or liable for, any statement, representation, promise, or agreement not specifically set forth in this Agreement.

**Section 8.05. Further Assurances.** The Parties will execute and deliver any and all additional papers, documents, and other assurances and do any and all acts and things reasonably necessary in connection with the performances of their obligations under this Agreement.

**Section 8.06. Gender.** Whenever the context herein so requires, the masculine, feminine or neuter gender and the singular and plural number include the other.

**Section 8.07. Section Headings.** Section and other headings contained in this Agreement are for reference purposes only and do not affect in any way the meaning or interpretation of this Agreement.

**Section 8.08. Severability.** If any part or condition of this Agreement is held to be void, invalid or inoperative, such shall not affect any other provision hereof, which will continue to be effective as though such void, invalid or inoperative part, clause or condition had not been made.

**Section 8.09. Waiver of Provisions.** The failure by one Party to require performance by the other Party shall not be deemed to be a waiver of any such breach, nor of any subsequent breach by the other Party of any provision of this Agreement, and shall not affect the validity of this Agreement, nor prejudice either Party's rights in connection with any subsequent action. Any provision of this Agreement may be waived if, but only if, such waiver is in writing signed by the Party against whom the waiver is to be effective.

**Section 8.10. Confidentiality.** Each Party will protect the confidentiality of the other's records and information and must not disclose confidential information without the prior written consent of the other Party. Each Party must reasonably cooperate with the other Party regarding any Freedom of Information Act (FOIA) request calling for production of documents related to this Agreement.

**Section 8.11. Governing Law.** This Agreement will be governed by and construed in accordance with the laws of the State of Illinois applicable to contracts made and to be performed entirely within such state, except the law of conflicts.

**Section 8.12. Force Majeure.** MGT will not be responsible for failure or delay in assigning its Assigned Employee to Client if the failure or delay is caused by labor disputes and strikes, fire, riot, terrorism, acts of nature or of God, or any other causes beyond the control of MGT.

**Section 8.13. Assignment.** Neither party may assign any rights nor delegate any duties or obligations under this Agreement without the express written consent of the other party. Notwithstanding the foregoing, MGT, or its permitted successive assignees or transferees, may assign or transfer this Agreement or delegate any rights or obligations hereunder without consent: (i) to any entity controlled by, or under common control with, MGT, or its permitted successive assignees or transferees; or (ii) in connection with a merger, reorganization, transfer, sale of assets or change of control or ownership of MGT, or its permitted successive assignees or transferees.



## SECTION 9 DISPUTE RESOLUTION

**Section 9.01. Good Faith Attempt to Settle.** The Parties will attempt to settle any dispute arising out of or relating to this Agreement, or the breach thereof, through good faith negotiation between the Parties.

**Section 9.02. Governing Law/Jurisdiction.** If a dispute cannot be settled through good faith negotiation within thirty (30) days after the initial receipt by the allegedly offending party of written notice of the dispute, then the controversy or claim may be adjudicated by a federal or state court sitting in Illinois. Venue and jurisdiction for any action under this Agreement is Cook County, Illinois. This Agreement and any amendments hereto will be governed by and construed in accordance with the laws of the State of Illinois.

**Section 9.03. Attorneys' Fees.** The Parties agree that, in the event of litigation under this Agreement, each Party is liable for only those attorneys' fees and costs incurred by that Party.

## SECTION 10 NOTICES

**Section 10.01. Notices.** All Notices given under this Agreement must be written and may be given by personal delivery, first class U.S. Mail, registered or certified mail return receipt requested, overnight delivery service, or electronic mail.

Notices will be deemed received at the earlier of actual receipt or three (3) days from mailing date. Notices must be sent to the Parties at their respective addresses shown below. A Party may change its address for notice by giving written notice to the other Party.

If to MGT:

MGT Impact Solutions, LLC  
4320 W Kennedy Blvd.  
Tampa, FL 33609  
Attention: Legal Notice/Contracts  
813-327-4717 - [contracts@mgt.us](mailto:contracts@mgt.us)

Copy to:  
Michael J. Earl, Staffing Manager  
847-652-1310 - [mearl@mgt.us](mailto:mearl@mgt.us)

If to Client:

Village of Forest Park  
517 Desplaines Ave  
Forest Park, IL 60130  
Attention: Village Administrator - Rachell Entler  
708-615-6201 - [rentler@forestpark.net](mailto:rentler@forestpark.net)

*[Signatures on following page]*



IN WITNESS WHEREOF, the Parties executed this Agreement on the Effective Date, which is the date this Agreement is last signed by MGT.

**MGT IMPACT SOLUTIONS, LLC**

By \_\_\_\_\_  
Name: A. Trey Traviesa  
Title: CEO

**Effective Date:** October 20, 2025

**VILLAGE OF FOREST PARK**

By \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_



**EXHIBIT A**  
**Assigned Employee and Base Compensation**

As of October 20, 2025 ("Effective Date"), **MGT Impact Solutions, LLC** ("MGT") and the **Village of Forest Park** ("Client") execute this Exhibit A pursuant to the Employee Leasing Agreement between the Parties dated October 20, 2025 ("Agreement").

**ASSIGNED EMPLOYEE:** Stephana Przybylski

**POSITION/ASSIGNMENT:** HR Consultant

**POSITION TERM:** October 20, 2025 – February 27, 2026. With agreement of both parties, the agreement may be extended up to and including July 31, 2026. Either party may terminate the agreement at any time by providing two weeks advance written notice.

**BASE COMPENSATION:** \$116/hour. Hours per week will vary and are estimated at between 20-24 hours per week. To compensate for drive time and mileage expense, employee will receive ½ hour time credit every work week. Specific work schedule will be determined between the client and the employee in a hybrid work structure.

**OTHER-PAID TIME OFF:** State required paid leave (Illinois Paid Leave for all Workers Act) is included in the fee for service. Employee will coordinate any leave requests with the client. Time off for paid leave shall be administered in accordance with state law.

*The parties hereby represent and warrant that the individuals whose signatures appear below are authorized by resolution or by their position with that party to enter into and execute this Exhibit A and any amendment thereto on that party's behalf.*

**MGT IMPACT SOLUTIONS, LLC**

**VILLAGE OF FOREST PARK**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

This Exhibit A amends and supplements but does not replace all Exhibits A dated prior to the Effective Date of this Agreement.



**EXHIBIT B**  
**Summary of Benefits**

DOES NOT APPLY



**MEMO**

**To:** Mayor & Elected Officials, Village of Forest Park

**From:** Director of Public Works

**Date:** October 7, 2025

**Subject:** Public Works Department Staffing Update and Request to Fill Vacancy

Due to a recent termination, there is a vacancy in the Public Works Department.

With leaf collection season beginning and winter operations approaching, it is critical that this vacancy be filled promptly to maintain departmental efficiency and service delivery. With your approval, the Public Works Department would like to proceed with candidate interviews and, contingent upon a successful evaluation, extend an offer of employment.

Thank you for your attention to this matter and your continued support.

Respectfully,

Sal Stella

Director of Public Works

**RESOLUTION NO. R- -25**

**A RESOLUTION AUTHORIZING THE WAIVER  
OF THE HIRING FREEZE FOR IMRF EMPLOYEES REGARDING  
THE HIRING OF A FULL-TIME PUBLIC WORKS CHAUFFEUR**

WHEREAS, the corporate authorities previously adopted Resolution R-46-06 on September 11, 2006, which Resolution directed that no position of employment which is covered by the Illinois Municipal Retirement Fund be filled unless said Resolution was rescinded or otherwise repealed by action of the corporate authorities of the Village of Forest Park; and

WHEREAS, the Village has found a need to hire one full-time employee in the Public Works Department to fill a vacancy.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Forest Park, Cook County, Illinois, as follows:

Section 1. The restrictions on hiring imposed by Resolution R-46-06 are hereby waived only to the extent to allow for the Village to hire one full-time Public Works Chauffeur.

Section 2. The provisions of Resolution R-46-06 shall remain in full force and effect, except as otherwise modified by this Resolution.

Resolved this 14<sup>th</sup> day of October, 2025.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED:

\_\_\_\_\_  
Rory E. Hoskins, Mayor

ATTESTED:

\_\_\_\_\_  
Rachell Entler, Deputy Village Clerk

Forest Park Police Department

Field Services

---

Memorandum

**TO: Mayor Hoskins; Rachell Entler**

**FROM: Chief Ken Gross**

**DATE: 01Oct25**

**SUBJECT: Probationary Police Officer (PPO) Need**

---

*01OCT25  
ZFC*

Sgt. A. Caines announced that she will be retiring on May 4, 2026. The sergeant's retirement will create a need for the police department to hire one probationary police officer (PPO).

I am respectfully asking that the Village Council direct the Forest Park Board of Fire and Police Commissioners to offer employment to the next, eligible probationary police officer candidate.

cc: D.C. C. Chin  
Lt. D. Miller  
D. Murphy

**PARAMOUNT THEATRE GROUP DISCOUNT CONTRACT**

PLEASE READ THIS CONTRACT CAREFULLY, SIGN AND RETURN,  
TO THE ATTENTION OF MELISSA STRIEDL, ALONG WITH YOUR **DEPOSIT BY 11-07-25.**

CONTRACT OFFER IS NULL AND VOID IF NOT RETURNED BY AFOREMENTIONED DATE.

Performance Requested: *Dear Evan Hansen* – Wednesday, February 25, 2026 at 1:30 p.m.

Name of Organization: Forest Park Seniors # Buses \_\_\_\_\_

Group Coordinator: Brenda Powers

Address: 7640 Jackson Blvd

E-mail: [bpowers@forestpark.net](mailto:bpowers@forestpark.net)

City: Forest Park

State: IL

Zip: 60130

Telephone Number: 708-771-7737

Fax Number:

Requested Number of Tickets: 30

Price: 29 pd + 1 comp (mixed prices-avg. = \$49.45)

**Total: \$1,448.50**

**30% Non-refundable Deposit: \$435.00**

**Final Count and Balance Due: Feb. 4, 2026**

**Balance: \$1,013.50**

**(There are no cancellations after this date. Groups are responsible for 80% of initial requested number and 100% of final count.)**

A credit card number must be given at the time of order to establish an account and initiate seating. A 30% non-refundable deposit and signed contract are required to guarantee seating.

The Paramount Theatre reserves the right to make all seating assignments, and all performances are subject to change.

Groups will be seated for the performance date and time specified.

If tickets are added to a group we cannot guarantee that blocks of seats will be together. Group discounted price cannot be guaranteed for tickets purchased on the day of the performance.

All groups are responsible for 80% of initial number on this contract and, on the finalization date assigned, 100% of the final number confirmed. Seats will be released unless final payment is received by the balance due date.

Group rates are based on a minimum confirmed number and include \$1.00 for the Paramount Theatre Historic Preservation Fund. A minimum purchase of 20 tickets is required to receive a complimentary ticket. The Theatre Group Sales Manager in accordance with the Theatre Group Sales Policy must approve all special pricing. Should the final number be less than the number required for the quoted rate, the next appropriate prevailing rate will be charged.

All sales are final. There are no refunds, cancellations or exchanges. After finalization date, no reduction of group size will be accepted. There is a \$2.00 per ticket fee for lost tickets.

Twenty-four hour notice is required if payment is to be made in person.

IF PAYING BY CHECK, PLEASE MAKE PAYABLE TO: PARAMOUNT THEATRE  
PAYMENT MAY BE SENT TO: PARAMOUNT THEATRE

ATTN: MELISSA STRIEDL

8 E. GALENA BLVD., SUITE 230, AURORA, IL 60506

PHONE: (630) 723-2461

FAX: (630) 892-1084

GROUP COORDINATOR: \_\_\_\_\_

DATE: \_\_\_\_\_

GROUP SALES MANAGER

*Melissa Striedl* DATE: *10-6-25*





# DRURY LANE THEATRE

## Group Sales/Catering Contract

Client/Organization Howard Mohr Community Center	Event Date 5/20/2026 (Wed)	Booking Contact Powers, Brenda	Sales Rep Shirley Freda	Event # G05977
Address 7640 Jackson Blvd, Forest Park, IL 60130		Booking Tel (708) 771-7737	Booking Cell	Guests 30 (Pln)
Party Name Father of the Bride	Theme Show Only	Booking Email BPowers@forestpark.net	Gtd Guests 27	

### Booking Information

Description	Serving	Show Time	Guests
Show Only	NA	1:30 pm	30 (Pln)

### Theatre/Dining Items

Food/Service Items	Price	Qty	Total
WED/THU M Senior Group Pricing: Father of the Bride Theatre Ticket	50.00	29	1,450.00
Comp Theatre Ticket		1	

### Terms & Conditions

- **A 10% non-refundable, non-transferable deposit is due fourteen days from receipt of this contract to secure your reservation.** Performance Tickets will not be held or reserved until the deposit and signed contract are received.
- **Final Payment is due two weeks prior to the contracted performance date** or tickets may be forfeited.
- Final payments can be made by check or credit card. Checks should be made payable to Drury Lane Events. **Any payments made with a credit card must be accompanied by a signed credit card authorization form and will include a 3% processing fee.**
- **Once final payment has been made, all sales are final.**
- Please confirm all dates, time, and guest guarantees listed herein are correct prior to signing.
- Drury Lane will only reduce the final guest count by 10% from your planned numbers listed herein. **The release of theatre seats must be done at least three weeks prior to your scheduled performance.**

Original Number of Tickets Booked : **30**

Minimum Tickets Required: **27**

- **Seating locations will be based on best available at the time of booking with initial deposit.**
- **Accessible seating requirements and special dietary requests must be arranged prior to the final payment.**
- Drury Lane offers wheelchairs and hearing devices, which are available at our Box Office on a first come first serve basis with a valid ID.
- Should you wish to increase your meal or ticket count after final payment, the request will be honored based on availability. Every effort will be made to keep your group together, however the theatre reserves the right to determine where additional seats will be located. Credit card payment is required for any add-on tickets.
- Drury Lane will hold performance and meal tickets at the Group Check-In Table for pick up on the day of the performance. Tickets are mailed only upon request. To ensure proper delivery, Drury Lane will not mail tickets within ten days of performance.

- Pricing is subject to change until a contract is issued. Prices freeze when Group Services receives a signed contract and initial deposit within the date listed on the contract. Price freeze does not pertain to Tax and Service fee.
- Please advise all members of your group that the Group Services department will only speak with the Group Leader indicated on your contract.
- **Tax Exemption** : If your organization is exempt from Illinois State Sales Tax, please attach a copy of your Illinois Exemption Letter. IF Drury Lane does not have a valid copy of this exemption letter, Illinois State Tax will be added to your final invoice. Please also keep in mind that all invoices must be addressed to the same organization listed on the exemption letter.

**If your group is dining with us:**

- Everybody in your group will receive the same first course and third course.
- The exact count of your entree must be given to the group services department three weeks prior to your event date as noted on this agreement.
- All meals are subject to Tax and Service fee.
- Tax and Service fees are subject to change.

Subtotal	1,450.00	Paid	0.00
Tax	0.00	Balance	1,450.00
Service Charge	0.00		
Total Value	1,450.00		

In the event of a cancellation, the 10% initial deposit is non-refundable or transferable.

Booked Date: October 3, 2025  
 Signed Contract Return Due: October 17, 2025  
 Initial Deposit Due: \$145.00 by October 17, 2025  
 Final Attendance and/or Final Meal Selections Due: April 29, 2026  
 Final Payment Due: May 6, 2026

I have read the above contract and agree to the terms and conditions as well as any terms and conditions on any contract addendum's which I may sign.

Client: \_\_\_\_\_

Date : \_\_\_\_\_

Sales Rep : \_\_\_\_\_

Date : \_\_\_\_\_



Lyndon Buckingham  
General

Evie Diaz  
Territorial Commander

Jonathan Rich  
Lt. Colonel | Divisional Commander

September 25, 2025

Mr. Rory Hoskins  
Mayor  
517 Des Plaines Avenue  
Forest Park, IL 60130

Dear Mr. Rory Hoskins,

The world has tough problems: neighborhoods beset by violence and crime, families torn apart by addiction, children living with hunger, neglect or abuse, and people suffering from clinical depression, emotional and spiritual angst. These problems are the toughest of the tough, but The Salvation Army meets them head on, all year round.

We consider it an honor and a privilege to partner with community leaders like yourself to serve the most vulnerable in our neighborhoods.

We are requesting your community's approval to conduct our annual Red Kettle Campaign and our intent to seek permission from private property owners regarding collections of funds in front of their establishments.

**RED KETTLE CAMPAIGN: Monday - Saturday, November 1st - December 24th 2025**

Enclosed is a confirmation form. We ask that you take a few minutes to fill it out, specifying any requirements or notes you'd like us to acknowledge. Please scan and email this form back to us, keeping a copy for your records.

For any additional information, please feel free to call Sara Ruthberg at: **773.368.9311** or email [sara.ruthberg@usc.salvationarmy.org](mailto:sara.ruthberg@usc.salvationarmy.org). We look forward to hearing from you. Thank you.

Sincerely,

A handwritten signature in blue ink that reads "Sara Ruthberg".

Sara Ruthberg  
Associate Director of Annual Campaigns  
773-205-3526 | [alison.friduss@usc.salvationarmy.org](mailto:alison.friduss@usc.salvationarmy.org)