



**VILLAGE OF FOREST PARK  
COUNCIL MEETING AGENDA**  
Monday, September 22, 2025  
Lower Level of Village Hall  
7:00 PM

In-Person and Via Live Stream: Click [Here](#)

Dial-In Live Stream: 312-626-6799; Webinar ID 875 2449 3267 Passcode: 823264

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**APPROVAL OF THE MINUTES FROM THE SEPTEMBER 8, 2025 REGULAR MEETING OF THE COUNCIL**

**PUBLIC COMMENT:** - emailed public comment can be sent to the village clerk at [ybelmonte@forestpark.net](mailto:ybelmonte@forestpark.net) prior to 6:30 p.m. the day of the meeting

**COMMUNICATIONS:**

**DEPARTMENT REPORTS:**

1. Police Department Report: July - August 2025
2. Fire Department Report: August 2025

**BILLS BY RESOLUTION**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

1. Presentation: Forest Park Chamber of Commerce
2. Resolution providing for the levy of an additional library tax for building and maintenance
3. Resolution authorizing acceptance of a 2025 ComEd Powering Safe Communities Grant in the amount of \$1,739.00
4. Resolution approving and ratifying the execution of an Organized Retail Crime Grant Program Grant Agreement by and between the State of Illinois and the Village
5. Resolution authorizing and accepting a Grant Agreement by and between IDOT and the Village for the FY 2026 Tobacco Enforcement Program Grant
6. Resolution authorizing the Village to participate in the New National Multistate Opioid Settlements and authorizing the execution of related settlement agreements
7. Resolution approving the specifications and authorizing the advertising of bids for the Village's 2025 Sidewalk Improvement Project
8. Resolution approving and authorizing the execution of a Consulting Agreement by and between the Village and Ryan, LLC regarding potential development projects within the Village
9. Resolution approving a Local Public Agency Joint Funding Agreement with IDOT for federal funded construction and Local Public Agency Engineering Services Agreement with CBBEL regarding certain improvements to the Jackson Boulevard Resurfacing, between Des Plaines Avenue and Harlem Avenue
10. Approval: 2026 Village Council Meeting Schedule

**ADMINISTRATOR'S REPORT**

**COMMISSIONER REPORTS**

**ADJOURN**

**THE REGULAR MEETING OF THE COUNCIL OF THE  
VILLAGE OF FOREST PARK, COOK COUNTY, ILLINOIS  
HELD ON MONDAY EVENING, SEPTEMBER 8, 2025**

Mayor Hoskins led all assembled in the Pledge of Allegiance at 7:00 p.m.

**ROLL CALL**

Commissioners Maxham, Nero, Melin-Rogovin, Voogd and Mayor Hoskins answered the Roll Call.

**APPROVAL OF THE MINUTES OF PREVIOUS MEETINGS**

It was moved by Commissioner Maxham and seconded by Commissioner Nero that the minutes from the August 25, 2025, Regular Meeting of the Village Council be approved.

**ROLL CALL:**

**AYES:** Commissioners Maxham, Nero, Melin-Rogovin, Voogd and Mayor Hoskins

**NAYES:** None

**ABSENT:** None

The motion carried unanimously.

**PUBLIC COMMENT**

Ms. Liz Gould spoke on behalf of herself and 5 other households near Pioneer Tap. The residents expressed their concerns about bad behavior and criminal activity of the patrons, in addition to the domestic violence incident on August 31, fireworks on July 4<sup>th</sup> which pose a significant negative impact on their properties. The neighbors urged the Police Department to increase patrols and to work with Pioneer on a corrective action plan, which includes Pioneer employees cleaning up the exterior and trash left by patrons. Ms. Gould provided a letter and a signed petition to Village Administrator Entler.

Ms. Maggie Grady Hooper expressed her concerns about the safety and cleanliness issues surrounding Pioneer Tap and how it detracts from her property.

Mr. James Michael gave context of the domestic violence incident which he witnessed and his perception that the police did not do enough and did not take anyone into custody. Mr. Michael stated that he thought the way it was handled was unacceptable.

Clerk Belmonte read public comment submitted by Amy Turilli urging people to visit the Forest Park Library if they believe spying on residents and sharing license plate data with the federal government is a good use of village revenue.

**COMMUNICATIONS:**

None

**DEPARTMENT REPORTS:**

None

**APPROVAL OF BILLS:**

It was moved by Commissioner Maxham and seconded by Commissioner Nero that the Resolution for the payment of bills be adopted. The bills totaled \$448,676.07.

**R-84-25  
RESOLUTION FOR THE  
PAYMENT OF BILLS IN THE  
AMOUNT OF \$448,676.07  
APPROVED**

**ROLL CALL:**

**AYES:** Commissioners Maxham, Nero, Melin-Rogovin,  
Voogd and Mayor Hoskins

**NAYES:** None

**ABSENT:** None

The motion carried unanimously.

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

It was moved by Commissioner Maxham and seconded by Commissioner Nero that the Ordinance amending Section 6-2-2, entitled "License Fee Schedule," of Chapter 2, entitled "Vehicle Licenses, of Title 6, entitled "Motor Vehicles and Traffic," of the municipal code of the Village of Forest Park be adopted.

**O-41-25  
ORDINANCE APPROVING  
AMENDMENT TO VEHICLE  
LICENSE FEES  
APPROVED**

**ROLL CALL:**

**AYES:** Commissioners Maxham, Nero, Melin-Rogovin,  
Voogd and Mayor Hoskins

**NAYES:** None

**ABSENT:** None

The motion carried unanimously.

It was moved by Commissioner Voogd and seconded by Commissioner Melin-Rogovin that the Ordinance authorizing the sale or disposition of Surplus Property of the Village of Forest Park (police vehicle) be adopted.

**O-42-25  
ORDINANCE APPROVING  
DISPOSAL OF SURPLUS  
VEHICLE  
APPROVED**

**ROLL CALL:**

**AYES:** Commissioners Maxham, Nero, Melin-Rogovin,  
Voogd and Mayor Hoskins

**NAYES:** None

**ABSENT:** None

The motion carried unanimously.

It was moved by Commissioner Maxham and seconded by Commissioner Nero that the Resolution approving and authorizing a 6b Classification for 7501 Industrial Drive, Forest Park, Illinois (Chicago Specialty Bakers, Inc.) be adopted. The improvements consist of rehabilitation and installation of production lines. Employees typically live within 3-5 miles.

**R-85-25  
RESOLUTION IN SUPPORT  
OF 6B CLASSIFICATION  
FOR 7501 INDUSTRIAL  
DRIVE  
APPROVED**

**ROLL CALL:**

**AYES:** Commissioners Maxham, Nero, Melin-Rogovin,  
Voogd and Mayor Hoskins

**NAYES:** None

**ABSENT:** None

The motion carried unanimously.

It was moved by Commissioner Maxham and seconded by Commissioner Nero that the Resolution authorizing the waiver of the hiring freeze for IMRF employees regarding the hiring of a full-time Administration Accounts Payable Clerk be adopted.

**R-86-25  
RESOLUTION WAIVING  
HIRING FREEZE RE:  
ACCOUNTS PAYABLE  
CLERK POSITION  
APPROVED**

**ROLL CALL:**

**AYES:** Commissioners Maxham, Nero, Melin-Rogovin,  
Voogd and Mayor Hoskins

**NAYES:** None

**ABSENT:** None

The motion carried unanimously.

It was moved by Commissioner Maxham and seconded by Commissioner Nero that the Resolution approving and authorizing the execution of a Subscription Renewal Agreement between Thomson Reuters and the Village of Forest Park be adopted. There was discussion about police access to information as well as privacy concerns.

**R-87-25  
RESOLUTION APPROVING  
RENEWAL AGREEMENT  
WITH THOMSON REUTERS  
APPROVED**

**ROLL CALL:**

**AYES:** Commissioners Maxham, Nero, Melin-Rogovin  
and Mayor Hoskins

**NAYES:** Commissioner Voogd

**ABSENT:** None

The motion carried.

It was moved by Commissioner Melin-Rogovin and seconded by Commissioner Voogd that the Resolution to approve and authorize the execution of a Professional Engineering Services Proposal for a Survey and GIS of the Village of Forest Park Water Atlas by and between Christopher B. Burke Engineering, Ltd. and the Village of Forest Park be adopted. The water infrastructure will be added to the existing GIS.

**R-88-25  
RESOLUTION FOR  
ENGINEERING SERVICES  
FOR SURVEY AND GIS OF  
WATER ATLAS  
APPROVED**

**ROLL CALL:**

**AYES:** Commissioners Maxham, Nero, Melin-Rogovin,  
Voogd and Mayor Hoskins

**NAYES:** None

**ABSENT:** None

The motion carried unanimously.

It was moved by Commissioner Maxham and seconded by Commissioner Nero that the Resolution approving and ratifying the execution of an application for a Cook County Disaster Response and Recovery Fund Award Agreement between the County of Cook and the Village of Forest Park be adopted.

**R-89-25  
RESOLUTION APPROVING  
APPLICATION FOR AWARD  
FROM COOK COUNTY  
APPROVED**

**ROLL CALL:**

**AYES:** Commissioners Maxham, Nero, Melin-Rogovin,  
Voogd and Mayor Hoskins

**NAYES:** None

**ABSENT:** None

The motion carried unanimously.

It was moved by Commissioner Maxham and seconded by Commissioner Melin-Rogovin that the Resolution approving and ratifying the execution of pricing schedules for digital phone services by and between AT&T and the Village of Forest Park be adopted.

**R-90-25  
RESOLUTION APPROVING  
AT&T PRICING  
SCHEDULES FOR DIGITAL  
PHONE SERVICES  
APPROVED**

**ROLL CALL:**

**AYES:** Commissioners Maxham, Nero, Melin-Rogovin,  
Voogd and Mayor Hoskins

**NAYES:** None

**ABSENT:** None

The motion carried unanimously.

It was moved by Commissioner Melin-Rogovin and seconded by Commissioner Voogd that the Resolution approving and ratifying the execution of a Proposal for Professional Engineering Services for Lead Water Service Line Material Inventory Assistance by and between Christopher B. Burke Engineering, Ltd. and the Village of Forest Park be adopted.

**R-91-25  
RESOLUTION APPROVING  
ENGINEERING SERVICES  
FOR LEAD WATER  
SERVICE LINE INVENTORY  
ASSISTANCE  
APPROVED**

**ROLL CALL:**

**AYES:** Commissioners Maxham, Nero, Melin-Rogovin,  
Voogd and Mayor Hoskins

**NAYES:** None

**ABSENT:** None

The motion carried unanimously.

It was moved by Commissioner Maxham and seconded by Commissioner Melin-Rogovin to approve the Raffle Permit application submitted by Kiwanis Club of Forest Park for their event on October 9, 2025.

**RAFFLE LICENSE FOR  
KIWANIS CLUB OF  
FOREST PARK  
APPROVED BY MOTION**

**ROLL CALL:**

**AYES:** Commissioners Maxham, Nero, Melin-Rogovin,  
Voogd and Mayor Hoskins

**NAYES:** None

**ABSENT:** None

The motion carried unanimously.

It was moved by Commissioner Maxham and seconded by Commissioner Nero to approve the execution of an agreement with Metropolis Performing Arts Center, associated with events organized by the Community Center.

**COMMUNITY CENTER  
AGREEMENT WITH  
METROPOLIS  
PERFORMING ARTS  
APPROVED BY MOTION**

**ROLL CALL:**

**AYES:** Commissioners Maxham, Nero, Melin-Rogovin,  
Voogd and Mayor Hoskins

**NAYES:** None

**ABSENT:** None

The motion carried unanimously.

It was moved and seconded by Commissioners Nero and Voogd to approve the application for use of the public way from Events by Cibula for display of art in front of 7503 Madison Street.

**USE OF THE PUBLIC WAY  
APPLICATION FROM  
EVENTS BY CIBULA  
APPROVED AS AMENDED**

It was moved by Commissioner Melin-Rogovin and seconded by Commissioner Nero to amend the application to have an end date of December 5, 2025.

**MOTION AMENDING  
APPLICATION FOR USE OF  
THE PUBLIC WAY FROM  
EVENTS BY CIBULA  
APPROVED**

**ROLL CALL:**

**AYES:** Commissioners Maxham, Nero, Melin-Rogovin,  
Voogd and Mayor Hoskins

**NAYES:** None

**ABSENT:** None

The motion carried unanimously.

Clerk Belmonte called the roll call on the motion as amended.

**ROLL CALL:**

**AYES:** Commissioners Maxham, Nero, Melin-Rogovin,  
Voogd and Mayor Hoskins

**NAYES:** None

**ABSENT:** None

The motion carried unanimously.

**ADMINISTRATOR'S REPORT:**

Administrator Entler reported that she and Mayor Hoskins met with Motorola regarding the recent audit by the Illinois Secretary of State. The SOS is planning to issue protocols to Motorola in the near future. The Village of Forest Park is now in compliance with the State law. The administrator further reported that she attended a briefing with Cook County Board President Preckwinkle about training at Great Lakes. The county is not aware of the National Guard being deployed at Great Lakes or here in Forest Park. The county did confirm that ICE was on the southwest side of Chicago and not in Forest Park.

**COMMISSIONER'S REPORTS:**

Commissioner Maxham reported that there have been some staffing changes in the Clerk's office and the Finance Department. We are currently seeking candidates to fill the Accounts Payable Clerk position. In addition, Administrator Entler is working on strategic planning, and updating the village's needs and defining the roles.

Commissioner Nero requested that property owners be proactive in helping control the rat population in town. Cleaning up the property, being responsible, picking up pet waste, and making sure the trash containers are closed are all good ways to take accountability and be a good neighbor.

Commissioner Melin-Rogovin thanked the residents who provided public comments and reported that she attended Fall Fest at the Park District. The commissioner represented the Safety and Traffic Commission and distributed information and received resident feedback. The Safety and Traffic Commission meets next Thursday at 7:00 at Village Hall.

Commissioner Voogd thanked the residents who provided public comments and concurred with Commissioner Melin-Rogovin that the Fall Fest event was really great. The 5<sup>th</sup> annual Community Cleanup event is being held this Saturday, September 13<sup>th</sup>. Local business, U-3, generously donated a coffee bar and an anonymous donor provided T-shirts for the volunteers. The commissioner expressed her gratitude to all who volunteer and help keep Forest Park beautiful.

Mayor Hoskins commented on his meeting with Motorola regarding the LPR audit. He stated that there was a proposal of an alert system or mechanism to turn off access. The village is using its best practices and providing better training for the use of this valuable tool to improve our use of it.

### **ADJOURNMENT**

There being no further business to be addressed, Commissioner Nero moved, and Commissioner Maxham seconded to adjourn. The motion carried unanimously.

Mayor Hoskins declared the meeting adjourned at 8:10 P.M.

Respectfully submitted,

Vanessa Belmonte  
Village Clerk



THE REAL SVG

Forest Park  
Forest Park  
Police Department

July - August  
2025

Monthly Report  
Monthly Report



**July / August 2025**

Following are some activities related to the Forest Park Police Department that took place in July and August 2025:

- 07/04/25 -- North Riverside Fourth of July Parade -- Lt. Miller and Aux. Fluker
- 07/04/25 -- Forest Park Fireworks at the Forest Park Park District -- Auxiliary and Sworn Police Department Staff provided security
- 07/13/25 -- Cycle Across Illinois -- Traffic Control -- Aux. Fluker and Aux. Giovanni



- 8/15/25 -- Probationary Police Officers Sworn In -- Daniel Dodson and Omar Ramirez



- 08/15/25 -- Illinois Association of Chiefs of Police -- Looking Beyond The Safety Belt Award -  
- Sgt. Joseph Schick



- Suburban Law Enforcement Graduation -- PPO J. McNally and PPO D. Wade



- 08/19/25 -- Groovin' in the Grove -- Aux. Knack
- 08/30/25 -- Living Word 5k -- Aux. Fluker



## Alliance Against Intoxicated Motorists

Woodfield Grove, Suite 131

870 East Higgins Road

Schaumburg, Illinois 60173

Phone (847) 240-0027

Toll Free (888) 240-0027

Fax (847) 240-0028

[www.aaim1.org](http://www.aaim1.org)

July 2025

Chief Ken Gross  
Forest Park Police Department  
517 Des Plaines Avenue  
Forest Park, IL 60130

Dear Chief Gross,

On behalf of the Alliance Against Intoxicated Motorists, it is our great pleasure to acknowledge the exceptional DUI enforcement of **Officer Joseph Aftanas**, by awarding a **Certificate of Appreciation** in recognition of these life-saving efforts.

Every year hundreds of people are killed and thousands severely injured as a result of alcohol and drug-related crashes in Illinois. It takes only seconds to become a victim – without warning or choice. Impaired drivers make choices. They choose their weapons – vehicles and alcohol or drugs. We at AAIM, pledge to continue our fight against impaired driving, and to persist in our campaign of this 100% preventable crime.

AAIM conducts its Annual DUI Survey of over 700 Illinois police agencies, with funding from the Illinois Department of Transportation, wherein we request your department's top DUI officers. In response, we ask that you pay tribute to this fine officer, as one of AAIM's Top Cops, with our congratulations and the presentation of the enclosed award. You have our sincere appreciation and heartfelt thanks for exceptional public service.

Respectfully,

A handwritten signature in black ink that reads "Rita Kreslin".

Rita Kreslin  
Executive Director

•••AAIM TO SAVE LIVES  
DON'T DRINK AND DRIVE•••



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July 2025

Chief Ken Gross  
Forest Park Police Department  
517 Des Plaines Avenue  
Forest Park, IL 60130

Dear Chief Gross,

On behalf of the Alliance Against Intoxicated Motorists, it is our great pleasure to acknowledge the exceptional DUI enforcement of **Officer Arleta Kochan**, by awarding a **Certificate of Appreciation** in recognition of these life-saving efforts.

Every year hundreds of people are killed and thousands severely injured as a result of alcohol and drug-related crashes in Illinois. It takes only seconds to become a victim – without warning or choice. Impaired drivers make choices. They choose their weapons – vehicles and alcohol or drugs. We at AAIM, pledge to continue our fight against impaired driving, and to persist in our campaign of this 100% preventable crime.

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Respectfully,

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Rita Kreslin  
Executive Director

...AAIM TO SAVE LIVES  
DON'T DRINK AND DRIVE...



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July 2025

Chief Ken Gross  
Forest Park Police Department  
517 Des Plaines Avenue  
Forest Park, IL 60130

Dear Chief Gross,

On behalf of the Alliance Against Intoxicated Motorists, it is our great pleasure to acknowledge the exceptional DUI enforcement of **Officer Jack Reilly**, by awarding a **Certificate of Appreciation** in recognition of these life-saving efforts.

Every year hundreds of people are killed and thousands severely injured as a result of alcohol and drug-related crashes in Illinois. It takes only seconds to become a victim – without warning or choice. Impaired drivers make choices. They choose their weapons – vehicles and alcohol or drugs. We at AAIM, pledge to continue our fight against impaired driving, and to persist in our campaign of this 100% preventable crime.

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July 2025

Chief Ken Gross  
Forest Park Police Department  
517 Des Plaines Avenue  
Forest Park, IL 60130

Dear Chief Gross,

On behalf of the Alliance Against Intoxicated Motorists, it is our great pleasure to acknowledge the exceptional DUI enforcement of **Officer Michael Campbell**, by awarding a **Certificate of Appreciation** in recognition of these life-saving efforts.

Every year hundreds of people are killed and thousands severely injured as a result of alcohol and drug-related crashes in Illinois. It takes only seconds to become a victim – without warning or choice. Impaired drivers make choices. They choose their weapons – vehicles and alcohol or drugs. We at AAIM, pledge to continue our fight against impaired driving, and to persist in our campaign of this 100% preventable crime.

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Rita Kreslin  
Executive Director

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DON'T DRINK AND DRIVE...



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July 2025

Chief Ken Gross  
Forest Park Police Department  
517 Des Plaines Avenue  
Forest Park, IL 60130

Dear Chief Gross,

On behalf of the Alliance Against Intoxicated Motorists, it is our great pleasure to acknowledge the exceptional DUI enforcement of **Officer Szymon Wiewiora**, by awarding a **Certificate of Appreciation** in recognition of these life-saving efforts.

Every year hundreds of people are killed and thousands severely injured as a result of alcohol and drug-related crashes in Illinois. It takes only seconds to become a victim – without warning or choice. Impaired drivers make choices. They choose their weapons – vehicles and alcohol or drugs. We at AAIM, pledge to continue our fight against impaired driving, and to persist in our campaign of this 100% preventable crime.

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Respectfully,

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Rita Kreslin  
Executive Director

...AAIM TO SAVE LIVES  
DON'T DRINK AND DRIVE...



# CERTIFICATE OF APPRECIATION FOR ROADWAY SAFETY AND ENFORCEMENT

IDOT's Bureau of Safety Programs and Engineering honors

## **Forest Park Police Department**

*In recognition of your exemplary enforcement to change driving behaviors,  
reduce traffic crashes and save lives in Illinois during the  
Distracted Driving Enforcement Campaign*

August 6, 2025 Presented on

A handwritten signature in blue ink, appearing to read "S. Elbrun".

Bureau of Safety Programs and Engineering  
Illinois Department of Transportation



**Illinois Department  
of Transportation**



# Illinois Department of Transportation

Office of Highways Project Implementation / Bureau of Safety Programs & Engineering  
2300 South Dirksen Parkway / Springfield, Illinois / 62764

August 7, 2025

Ken Gross  
Chief of Police  
Forest Park Police Department  
517 Des Plaines Avenue  
Forest Park, IL 60130

Dear Chief of Police Gross,

On behalf of the Illinois Department of Transportation (IDOT), Bureau of Safety Programs and Engineering, thank you for your agency's efforts during the third quarter of the Federal Fiscal Year 2025 Sustained Traffic Enforcement Program (STEP).

STEP is designed to provide local law enforcement agencies the additional resources needed to save lives and improve community safety with high visibility enforcement of traffic safety related laws.

Because of your participation, Illinois has seen a decline in fatalities on roadways in 2024. Your agency is to be commended for conducting exceptional enforcement activities during the Distracted Driving enforcement campaign.

IDOT recognizes that your job is not always easy, and your efforts often go unnoticed, but the success of the STEP reflects the dedication and commitment your agency displays towards highway safety.

Thank you, your agency makes Illinois a safer place to travel.

Sincerely,

Stephane B. Seck-Birhame, P.E, PTOE  
Bureau Chief

A handwritten signature in blue ink that reads "Steve Esslinger".

By: Steve Esslinger, Safety Projects Manager  
Bureau of Safety Programs and Engineering

cc: Christopher Chin  
Julie Coplea  
Paul Rizzo  
Sarah Moore



# **The Suburban Law Enforcement Academy at College of DuPage**

cordially invites you to attend  
graduation ceremonies for BA class 25-02.

**Friday, August 22, 2025  
1 p.m.**

*Doors open at 12:45 p.m.*

Medinah Shrine Center  
550 N. Shriners Drive  
Addison, IL 60101

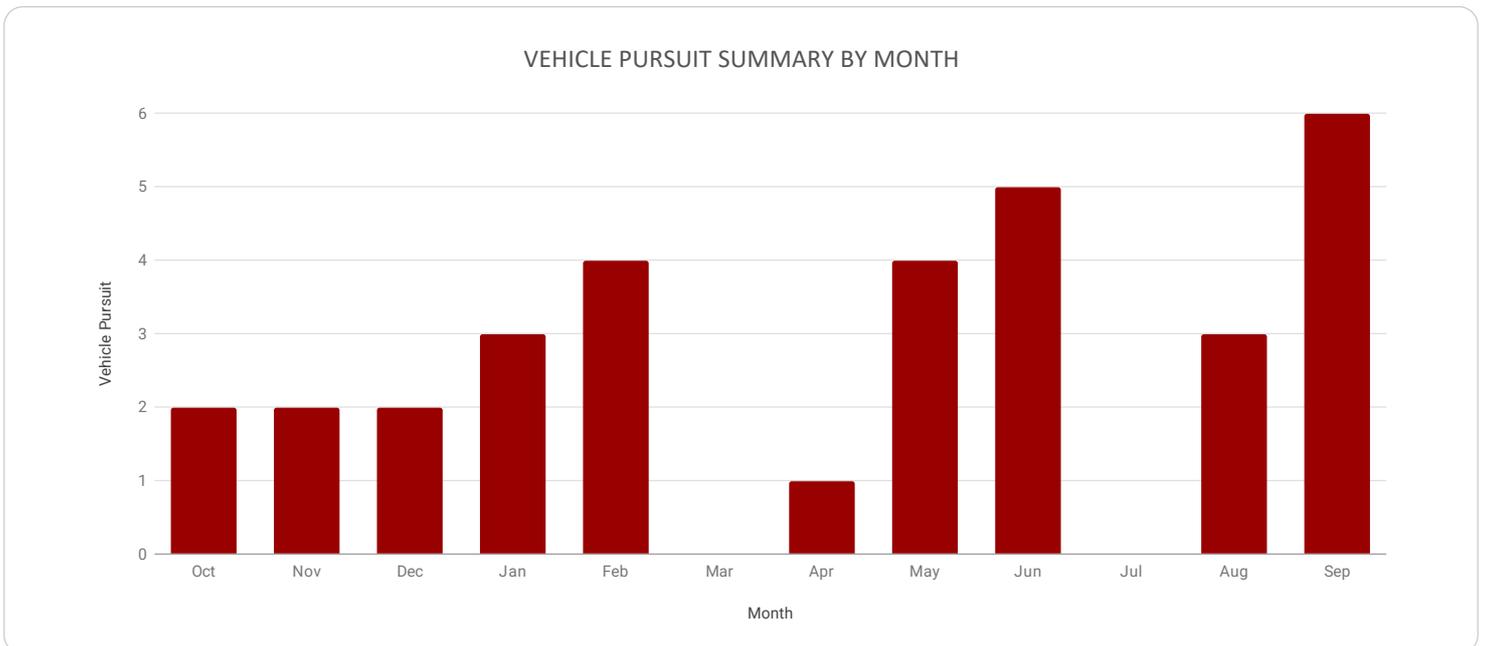
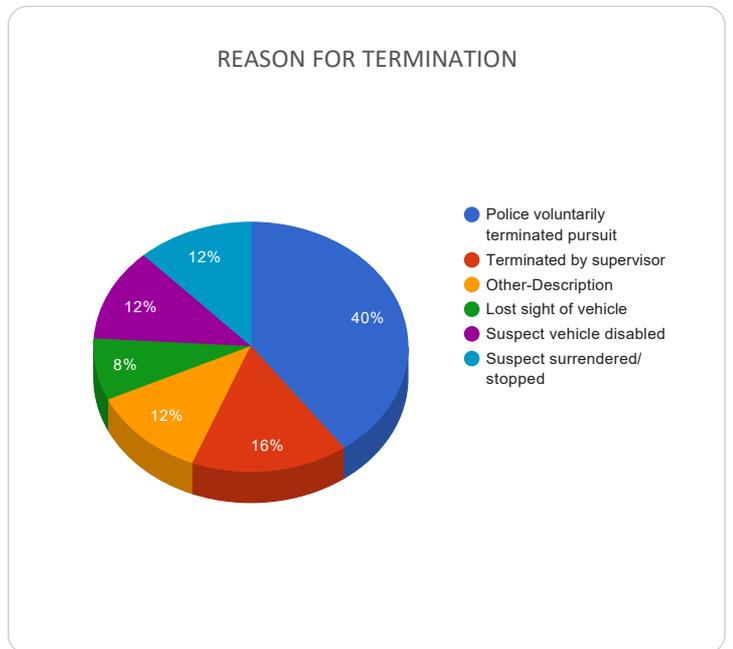
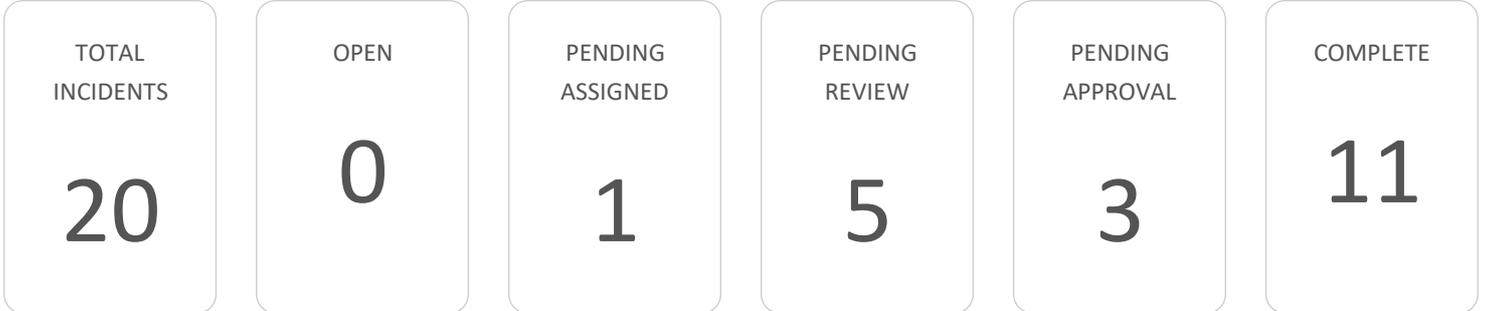
 **College of DuPage**

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Homeland Security  
Training Institute

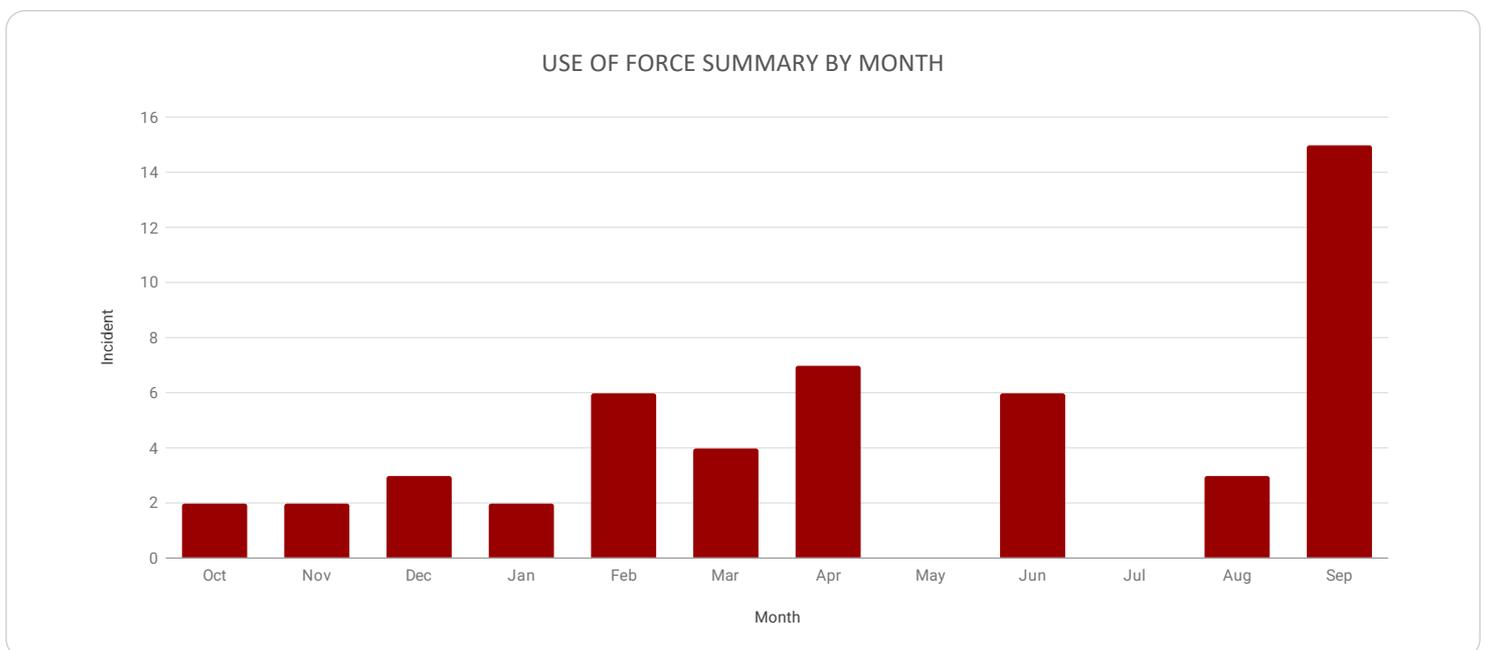
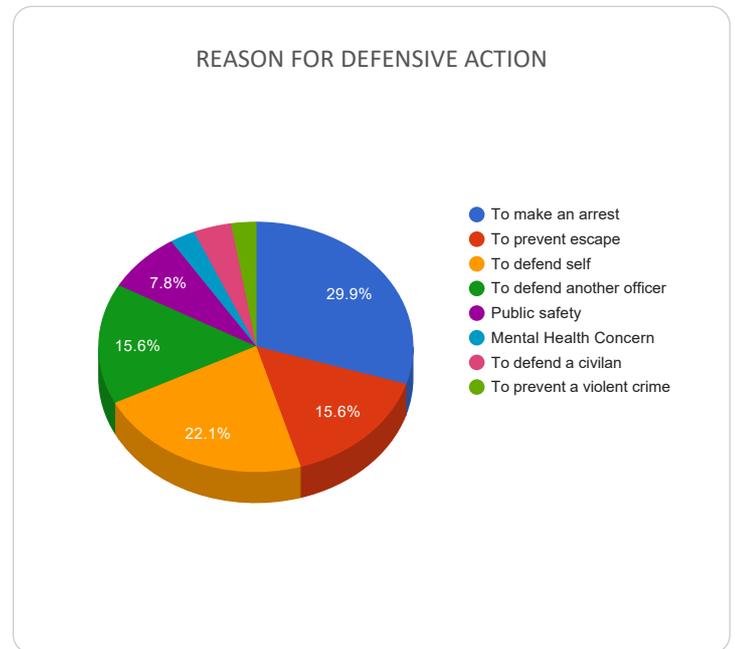
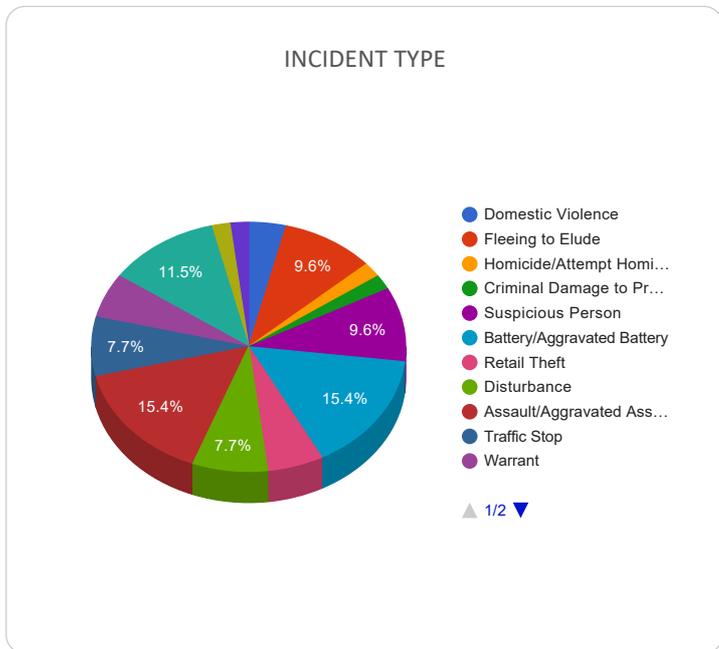
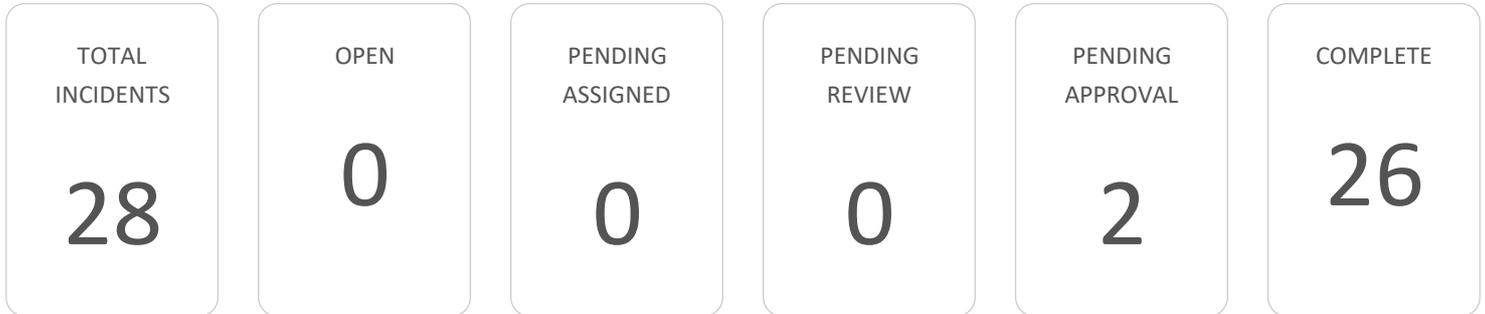
**Forest Park Police Department**

**DASHBOARD - VEHICLE PURSUIT - CUSTOM  
(1/1/2025 - 8/31/2025) -**



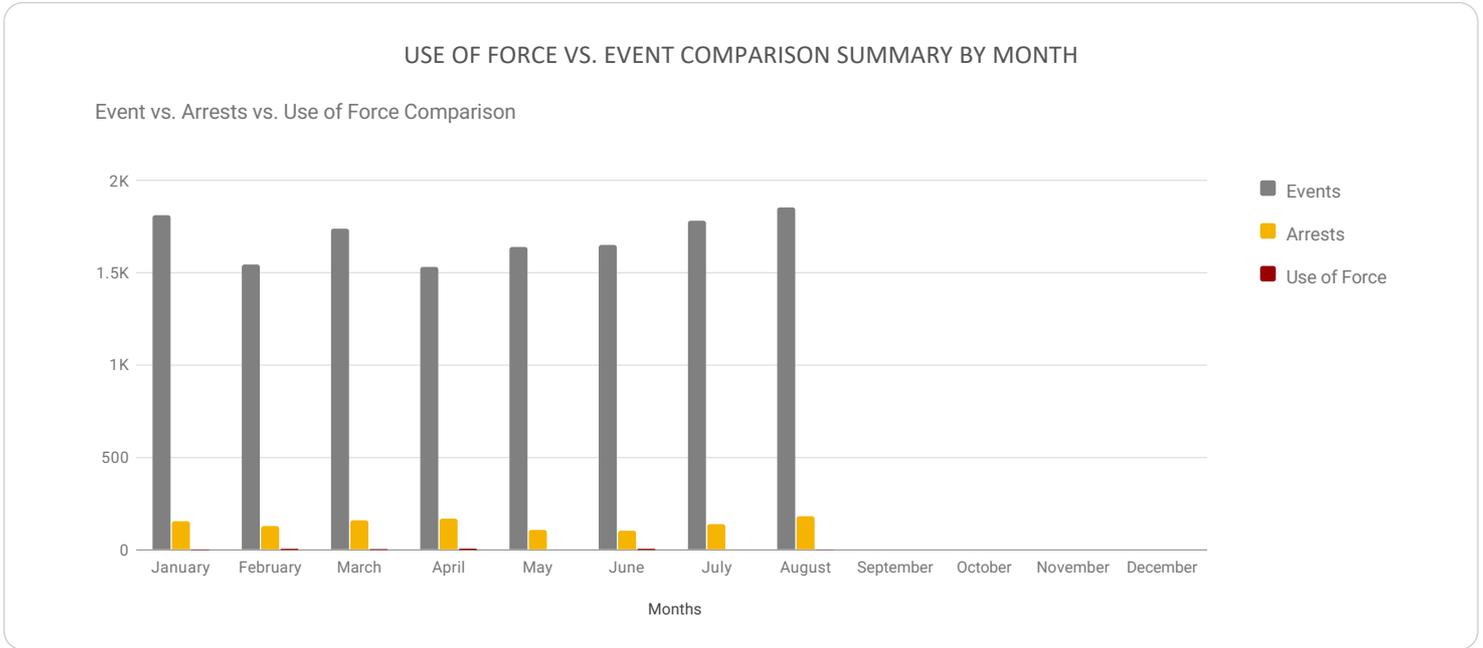
**Forest Park Police Department**

**DASHBOARD - USE OF FORCE - CUSTOM**  
(1/1/2025 - 8/31/2025) -



**Forest Park Police Department**

**USE OF FORCE VS. EVENT COMPARISON (RESULT FOR YEAR 2025)**



**2025 Events vs. Use Of Force**

|                         |       |              |
|-------------------------|-------|--------------|
| Total Events:           | 13579 | <b>0.19%</b> |
| Use of Force Incidents: | 26    |              |

**2025 Arrests vs. Use Of Force**

|                         |      |              |
|-------------------------|------|--------------|
| Total Arrests:          | 1178 | <b>2.21%</b> |
| Use of Force Incidents: | 26   |              |

| MONTHS    | TOTAL EVENTS | USE OF FORCE | %     |
|-----------|--------------|--------------|-------|
| January   | 1815         | 2            | 0.11% |
| February  | 1548         | 6            | 0.39% |
| March     | 1742         | 4            | 0.23% |
| April     | 1535         | 7            | 0.46% |
| May       | 1643         | 0            | 0.00% |
| June      | 1654         | 6            | 0.36% |
| July      | 1785         | 0            | 0.00% |
| August    | 1857         | 1            | 0.05% |
| September | 0            | 0            | 0.00% |
| October   | 0            | 0            | 0.00% |
| November  | 0            | 0            | 0.00% |
| December  | 0            | 0            | 0.00% |

| MONTHS    | TOTAL ARRESTS | USE OF FORCE | %     |
|-----------|---------------|--------------|-------|
| January   | 159           | 2            | 1.26% |
| February  | 133           | 6            | 4.51% |
| March     | 164           | 4            | 2.44% |
| April     | 173           | 7            | 4.05% |
| May       | 112           | 0            | 0.00% |
| June      | 108           | 6            | 5.56% |
| July      | 143           | 0            | 0.00% |
| August    | 186           | 1            | 0.54% |
| September | 0             | 0            | 0.00% |
| October   | 0             | 0            | 0.00% |
| November  | 0             | 0            | 0.00% |
| December  | 0             | 0            | 0.00% |

# Forest Park Police Department

## Arrest Statistics (Primary Charge)

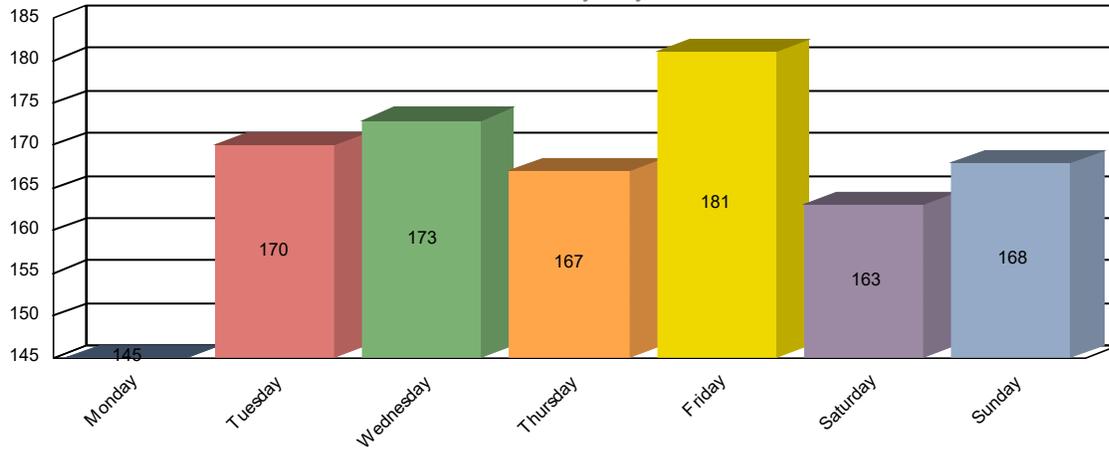
Time Period 01/01/2025 - 08/31/2025

### Total Items For Service

1,167

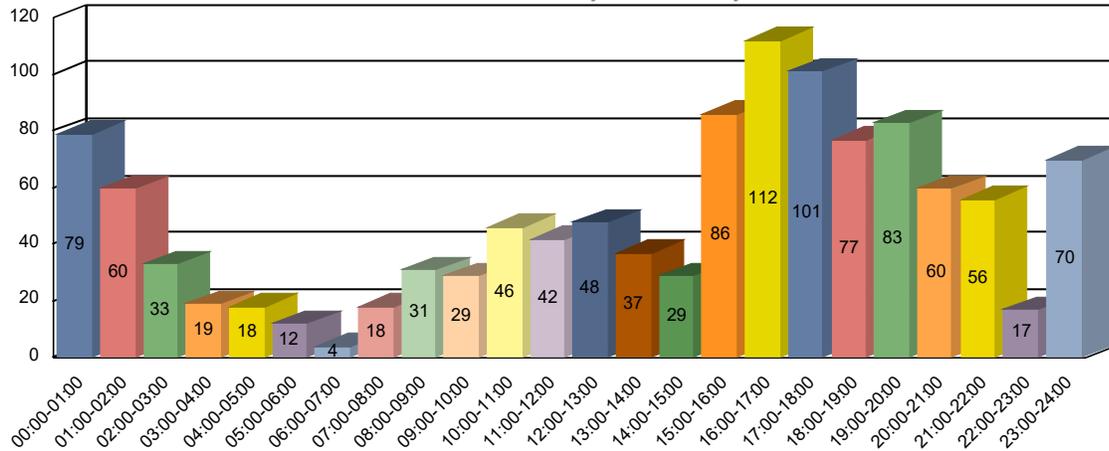
### Items For Service Distribution

Total By Day of Week



### Items For Service Distribution

Total By Hour of Day



# Forest Park Police Department

## Completed CAPERS Reports (Incident Reports)

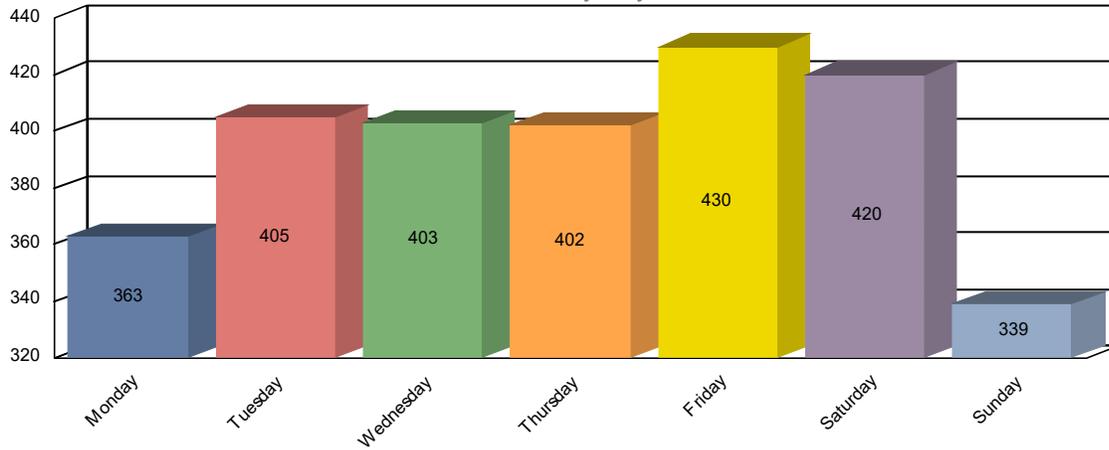
Time Period 01/01/2025 - 08/31/2025

### Total Items For Service

2,762

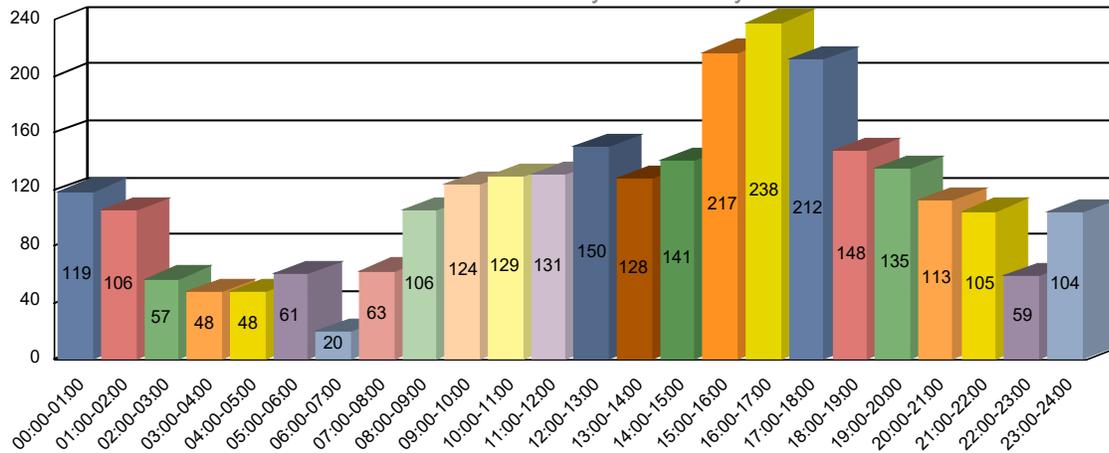
### Items For Service Distribution

Total By Day of Week

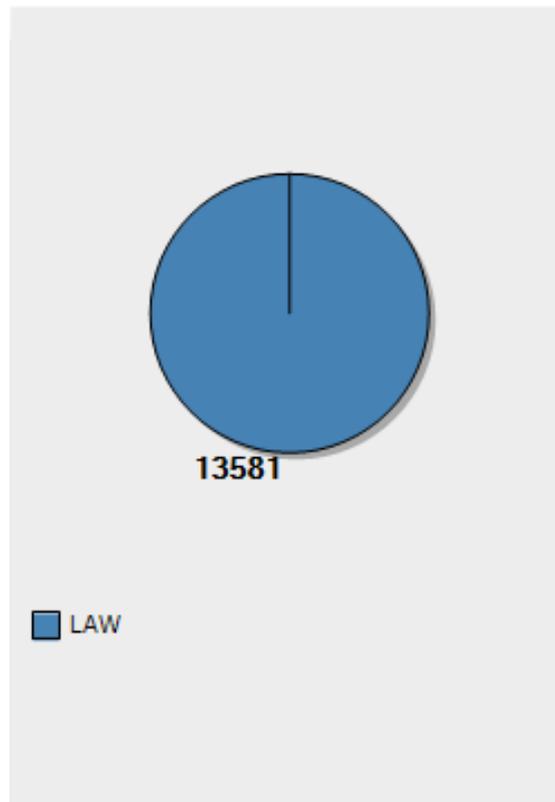
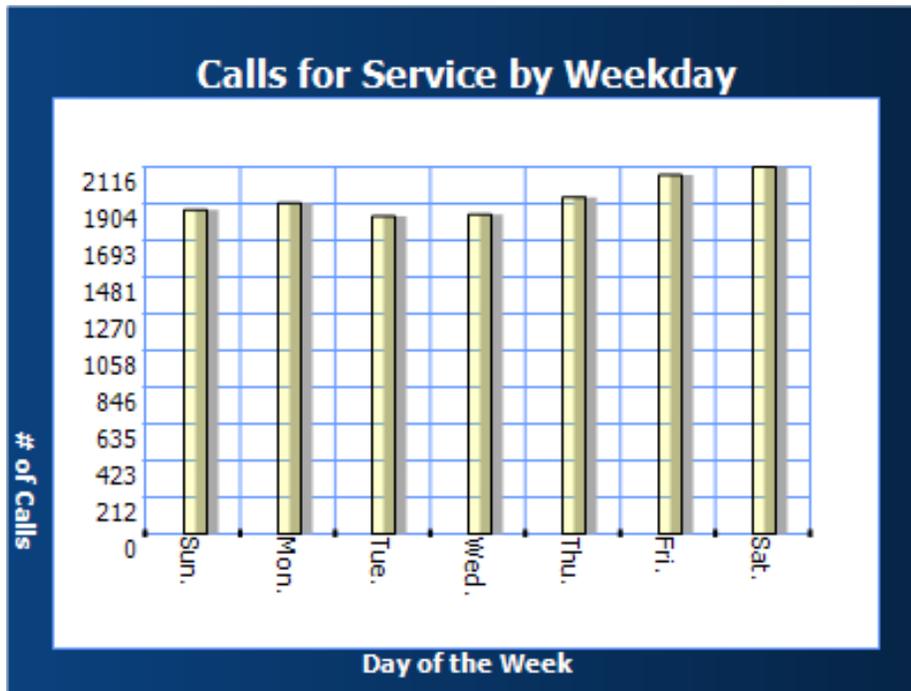


### Items For Service Distribution

Total By Hour of Day



**Total Forest Park Police Department Calls  
January 1, 2025 – August 31, 2025**



# ILLINOIS UNIFORM CRIME REPORTING PROGRAM MONTHLY INDEX CRIME FORM

Forest Park Police Department  
2025-01-01T00:00:00 - 2025-08-31T00:00:00

### INDEX CRIME OFFENSES (# of Victims - Total Counts - Counts with Hierarchy Applied)

| CRIMINAL HOMICIDE   | RAPE   | ROBBERY   | AGG. ASSAULT/<br>AGG. BATTERY   | BURGLARY  | THEFT  | MOTOR VEHICLE THEFT                          | ARSON   | HUMAN TRAFFICKING - COMMERCIAL | HUMAN TRAFFICKING - INVOLUNTARY |
|---|--|---|---|---|--|--|---|--------------------------------|---------------------------------|
| Include only offenses 0110, 0130 (do not include attempts; attempts should be included in Agg. Assault/Agg. Battery category) | Include only offenses 0260*, 0261*, 0280*, 0262, 0281 (include attempts) | Include only offenses 0310, 0320, 0325, 0326, 0330 (include attempts) | Include only offenses 0410, 0485, 0488, 0490, 0492, 0493, 0495, 0510 (include attempts), 0110 | Include only offenses 0610, 0625, 0650 (include attempts) | Include only offenses 0710, 0720, 0730, 0760, 0770, 0805, 0815, 0825, 0830, 0860, 0865, 0870, 0880, 0890, 0895, 1137, 1138 | Include only offense 0910 (include attempts) | Include only offenses 1010, 1025, 1035 (include attempts) | Include only offense 1050      | Include only offense 1055       |
| 1 - 1 - 1   | 8 - 8 - 8  | 9 - 9 - 6   | 12 - 12 - 12  | 39 - 42 - 31  | 168 - 229 - 233  | 28 - 30 - 30                                 | 0 - 0 - 0   | 0 - 0 - 0                      | 0 - 0 - 0                       |

### INDEX CRIME ARRESTS (# of Arrestees - Total Counts - Counts with Hierarchy Applied)

| CRIMINAL HOMICIDE   | RAPE   | ROBBERY   | AGG. ASSAULT/<br>AGG. BATTERY   | BURGLARY  | THEFT  | MOTOR VEHICLE THEFT                          | ARSON   | HUMAN TRAFFICKING - COMMERCIAL | HUMAN TRAFFICKING - INVOLUNTARY |
|---|--|---|---|---|--|--|---|--------------------------------|---------------------------------|
| Include only offenses 0110, 0130 (do not include attempts; attempts should be included in Agg. Assault/Agg. Battery category) | Include only offenses 0260*, 0261*, 0280*, 0262, 0281 (include attempts) | Include only offenses 0310, 0320, 0325, 0326, 0330 (include attempts) | Include only offenses 0410, 0485, 0488, 0490, 0492, 4093, 0495, 0510 (include attempts), 0110 | Include only offenses 0610, 0625, 0650 (include attempts) | Include only offenses 0710, 0720, 0730, 0760, 0770, 0805, 0815, 0825, 0830, 0860, 0865, 0870, 0880, 0890, 0895, 1137, 1138 | Include only offense 0910 (include attempts) | Include only offenses 1010, 1025, 1035 (include attempts) | Include only offense 1050      | Include only offense 1055       |
| 1 - 1 - 1   | 0 - 0 - 0  | 4 - 4 - 2   | 10 - 9 - 10   | 17 - 17 - 16  | 91 - 91 - 79   | 5 - 5 - 5                                    | 0 - 0 - 0   | 0 - 0 - 0                      | 0 - 0 - 0                       |

### DRUG CRIME ARRESTS

| VIOLATIONS OF CANNABIS CONTROL ACT           | VIOLATIONS OF CONTROLLED SUBSTANCES ACT   | VIOLATIONS OF THE HYPODERMIC SYRINGES | VIOLATIONS OF THE DRUG PARAPHERNALIA | VIOLATIONS OF THE METHAMPHETAMINE ACT   |
|--|---|---------------------------------------|--------------------------------------|---|
| Include only offenses 1810, 1813, 1815, 1816 | Include only offenses 2010, 2011, 2012, 2013, 2014, 2015, 2020, 2030, 2040, 2050, 2051, 2060, | Include only offense 2110             | Include only offenses                | Include only offenses 1910, 1915, 1920, 1925, 1930, 1931, 1935, 1940, 1945, 1950, 1955, 1960, 1965, |
| 15   | 50  | 0                                     | 3                                    | 3   |

**Illinois State Police**  
**Illinois Uniform Crime Reporting**  
**801 South 7th Street, 300-South**  
**Springfield, Illinois 62703**  
**Fax Number 217/524-8850**  
 Call I-UCR program staff at  
 (217) 557-6482  
 if you have any questions

\* Report only criminal sexual assault (CSA), aggravated CSA and predatory CSA of a child offenses meeting the RAPE definition found in the Index Crime Reporting Guidelines.



# Cook County State's Attorney's Office August 2025 Report

## Forest Park

The August 2025 report from the Cook County State's Attorney's Office (CCSAO) provides a comprehensive overview of key activities related to pre-trial detentions and prosecutions within Cook County.

### Adult Pre-trial Detention and Prosecution

#### Crime Initiatives

##### Forest Park

| Case Category                   | Reviewed | Approved | App. Rate | Filed | Detention Requested | Det. Req. Rate | Detained | Det. Rate | Prosecuted | Guilty |
|---------------------------------|----------|----------|-----------|-------|---------------------|----------------|----------|-----------|------------|--------|
| Crimes on CTA                   | 0        | 0        | 0%        | 0     | 0                   | 0%             | 0        | 0%        | 0          | 0      |
| Felony Automatic Firearms       | 0        | 0        | 0%        | 0     | 0                   | 0%             | 0        | 0%        | 0          | 0      |
| Escape                          | 0        | 0        | 0%        | 0     | 0                   | 0%             | 0        | 0%        | 0          | 0      |
| Domestic Violence - Felony      | 0        | 0        | 0%        | 0     | 0                   | 0%             | 0        | 0%        | 0          | 0      |
| Domestic Violence - Misdemeanor | --       | --       | --        | 2     | 0                   | 0%             | 0        | 0%        | 1          | 0      |
| Felony Retail Theft             | 0        | 0        | 0%        | 2     | --                  | 0%             | --       | --        | 3          | 1      |

##### Cook County

| Case Category                   | Reviewed | Approved | App. Rate | Filed | Detention Requested | Det. Req. Rate | Detained | Det. Rate | Prosecuted | Guilty |
|---------------------------------|----------|----------|-----------|-------|---------------------|----------------|----------|-----------|------------|--------|
| Crimes on CTA                   | 19       | 18       | 95%       | 34    | 9                   | 26%            | 9        | 100%      | 26         | 15     |
| Felony Automatic Firearms       | 47       | 45       | 96%       | 53    | 49                  | 92%            | 35       | 73%       | 89         | 66     |
| Escape                          | 9        | 9        | 100%      | 6     | 6                   | 100%           | 6        | 100%      | 10         | 3      |
| Domestic Violence - Felony      | 50       | 42       | 84%       | 83    | 51                  | 61%            | 42       | 84%       | 45         | 19     |
| Domestic Violence - Misdemeanor | --       | --       | --        | 1,092 | 291                 | 27%            | 176      | 63%       | 1,085      | 189    |
| Felony Retail Theft             | 255      | 243      | 95%       | 245   | --                  | 0%             | --       | --        | 179        | 106    |

#### Pre-trial Detention, Prosecutions, and Convictions

During August 2025 in Forest Park, the CCSAO made 1 request for pretrial detention for adult felony and misdemeanor cases in Cook County as permitted by Illinois law. Judges denied the CCSAO request. In August 2025, the CCSAO prosecuted 21 adult felony cases. Of the 21 adult felony prosecuted cases, 7 resulted in a conviction.

| Area        | Pretrial Detention |           |          |                 | Prosecution  |        |
|-------------|--------------------|-----------|----------|-----------------|--------------|--------|
|             | Filed              | Requested | Detained | Detention Rate* | Prosecuted** | Guilty |
| Forest Park | 30                 | 1         | 0        | 0%              | 21           | 7      |
| Cook County | 5,522              | 842       | 545      | 68%             | 2,481        | 1,468  |

#### Adult Felony & Misdemeanor Detention

##### Top Requested Adult Felony & Misdemeanor Categories

| Forest Park |                        |       |           |          |           | Cook County             |       |           |          |           |
|-------------|------------------------|-------|-----------|----------|-----------|-------------------------|-------|-----------|----------|-----------|
| Ranking     | Top Requested Category | Filed | Requested | Detained | Det. Rate | Top Requested Category  | Filed | Requested | Detained | Det. Rate |
| 1           | Robbery                | 1     | 1         | 0        | 0%        | Domestic Battery        | 1,162 | 342       | 215      | 66%       |
| 2           | --                     |       |           |          |           | Unlawful Use of Weapons | 285   | 143       | 109      | 77%       |
| 3           | --                     |       |           |          |           | Other Offense           | 759   | 139       | 67       | 52%       |
| 4           | --                     |       |           |          |           | Robbery                 | 61    | 49        | 34       | 74%       |
| 5           | --                     |       |           |          |           | Sex Crimes              | 71    | 26        | 18       | 75%       |



*Pre-trial Detention by Race*

| Race     | Forest Park |           |          |           | Cook County |           |          |           |
|----------|-------------|-----------|----------|-----------|-------------|-----------|----------|-----------|
|          | Filed       | Requested | Detained | Det. Rate | Filed       | Requested | Detained | Det. Rate |
| Black    | 19          | 1         | 0        | 0%        | 3,197       | 552       | 370      | 71%       |
| White    | 4           | 0         | 0        | --        | 818         | 79        | 42       | 58%       |
| Latino   | 7           | 0         | 0        | --        | 1,309       | 182       | 112      | 64%       |
| Asian    | 0           | 0         | 0        | --        | 66          | 5         | 3        | 60%       |
| Biracial | 0           | 0         | 0        | --        | 0           | 0         | 0        | --        |
| Other    | 0           | 0         | 0        | --        | 11          | 1         | 1        | 100%      |
| Unknown  | 0           | 0         | 0        | --        | 117         | 21        | 15       | 71%       |

Adult Felony Prosecution

*Top Prosecuted Adult Felony Categories*

| Ranking | Forest Park             |            |        | Cook County             |            |        |
|---------|-------------------------|------------|--------|-------------------------|------------|--------|
|         | Top Prosecuted Category | Prosecuted | Guilty | Top Prosecuted Category | Prosecuted | Guilty |
| 1       | Aggravated Battery      | 4          | 2      | Narcotics               | 551        | 158    |
| 2       | Narcotics               | 4          | 0      | Unlawful Use of Weapons | 413        | 279    |
| 3       | Other Offense           | 3          | 0      | Other Offense           | 302        | 175    |
| 4       | Retail Theft            | 3          | 1      | Retail Theft            | 179        | 106    |
| 5       | Robbery                 | 3          | 1      | Burglary                | 128        | 97     |

*Adult Felony Prosecution by Race*

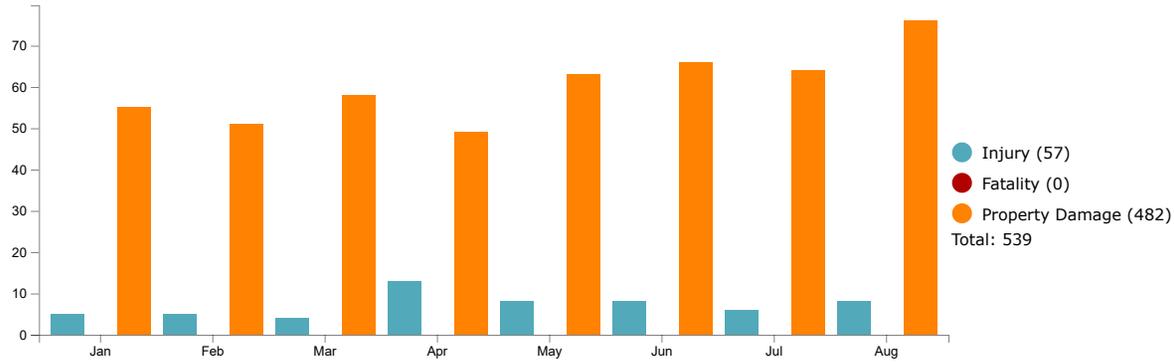
| Race     | Forest Park |        | Cook County |        |
|----------|-------------|--------|-------------|--------|
|          | Prosecuted  | Guilty | Prosecuted  | Guilty |
| Black    | 15          | 4      | 1,562       | 919    |
| White    | 2           | 2      | 300         | 179    |
| Latino   | 4           | 1      | 571         | 343    |
| Asian    | 0           | 0      | 25          | 16     |
| Biracial | 0           | 0      | 0           | 0      |
| Other    | 0           | 0      | 4           | 2      |
| Unknown  | 0           | 0      | 17          | 8      |

\* **Detention Rate:** The detention rate is defined as the number of requests for pretrial detention approved divided by the number of known pretrial detention request outcomes.

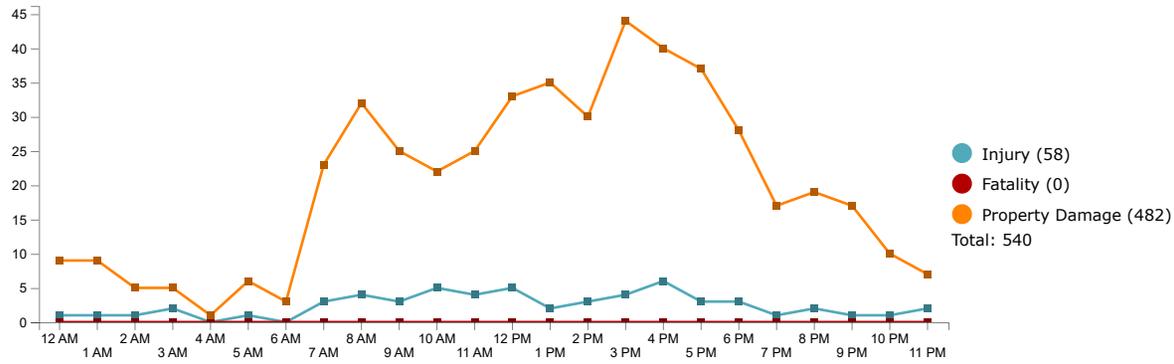
\*\* **Prosecuted:** A case is moved through the system to a conclusion of guilty or not guilty; **Guilty:** defendant was determined to be guilty of criminal charges;

### By Month

## Forest Park Crash Information -- January 1, 2025 to August 31, 2025

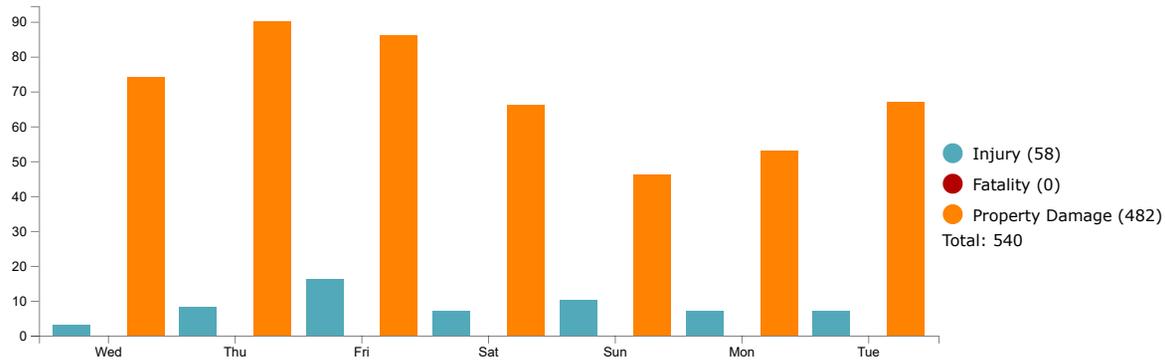


### By Time of Day



\*Results exclude any crash reports requiring manual indexing

### By Day of Week



## Injury Total (Percentage)



## Alcohol Related Crashes

**7**

Total Crashes

**Injury: 1**

**Injury: 14.29%**

**Fatality: 0**

**Fatality: 0.00%**

**Property Damage: 6**

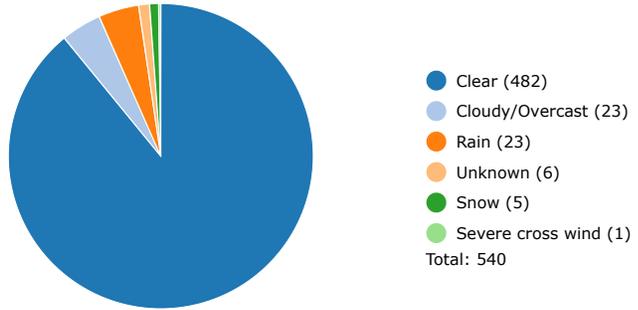
**Property Damage: 85.71%**

**1.30%**

% of Alcohol Related Crashes

\*Results exclude any crash reports requiring manual indexing

## Weather Conditions



## Commercial Crashes requiring manual indexing

**52**

Total Crashes

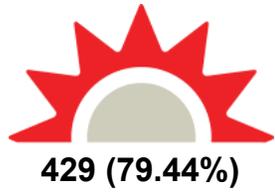
**Injury:** 5  
**Injury:** 9.62%  
**Fatality:** 0  
**Fatality:** 0.00%  
**Property Damage:** 47  
**Property Damage:** 90.38%

**9.63%**

% of Commercial Crashes

\*Results exclude any crash reports requiring manual indexing

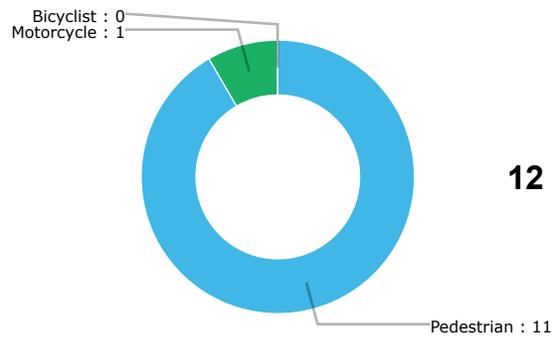
## Day/Night



**103 (19.07%)**

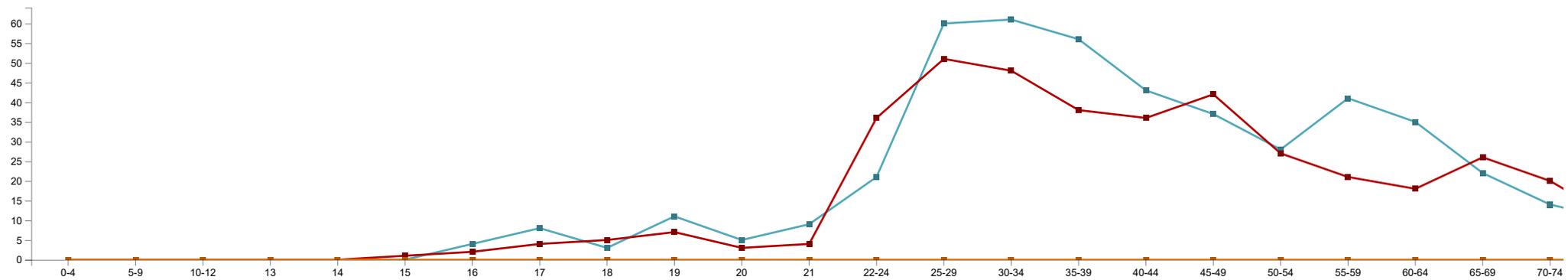
## Number Involved

\*Results exclude any crash reports requiring manual indexing



## Number of Crashes by Age and Sex of Operator

\*Results exclude any crash reports requiring manual indexing



## UCR STATS 2025

|                             | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | YTD  |
|-----------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|
| Felony Arrests              | 23  | 35  | 27  | 44  | 24  | 14  | 29  | 26  |     |     |     |     | 222  |
| Misdemeanor Arrests         | 100 | 85  | 98  | 96  | 62  | 67  | 88  | 113 |     |     |     |     | 709  |
| Warrant Arrests             | 14  | 5   | 4   | 14  | 12  | 10  | 6   | 4   |     |     |     |     | 69   |
| DUI Arrests                 | 0   | 2   | 0   | 1   | 0   | 1   | 0   | 0   |     |     |     |     | 4    |
| Suspended License Arrests   | 52  | 45  | 55  | 52  | 28  | 27  | 50  | 56  |     |     |     |     | 365  |
| Traffic Citations Issued    | 285 | 235 | 311 | 251 | 196 | 200 | 291 | 329 |     |     |     |     | 2098 |
| Traffic Crashes             | 59  | 54  | 62  | 56  | 70  | 70  | 69  | 83  |     |     |     |     | 523  |
| Vehicular Hijackings        | 0   | 0   | 0   | 0   | 1   | 0   | 0   | 0   |     |     |     |     | 1    |
| Total                       | 533 | 461 | 557 | 514 | 393 | 388 | 533 | 611 |     |     |     |     | 3990 |
| Police Reports              | 335 | 300 | 341 | 344 | 333 | 317 | 361 | 433 |     |     |     |     | 2764 |
| <b>INDEX CRIME OFFENSES</b> |     |     |     |     |     |     |     |     |     |     |     |     |      |
| Criminal Homicide           | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   |     |     |     |     | 0    |
| Forcible Rape               | 1   | 0   | 3   | 0   | 1   | 1   | 1   | 1   |     |     |     |     | 8    |
| Robbery                     | 0   | 3   | 1   | 0   | 6   | 0   | 2   | 0   |     |     |     |     | 12   |
| Agg. Assault/Agg Battery    | 0   | 1   | 0   | 1   | 3   | 5   | 2   | 0   |     |     |     |     | 12   |
| Burglary                    | 4   | 4   | 0   | 3   | 8   | 6   | 2   | 14  |     |     |     |     | 41   |
| Theft                       | 30  | 21  | 18  | 23  | 26  | 30  | 39  | 42  |     |     |     |     | 229  |
| Motor Vehicle Theft         | 4   | 7   | 4   | 4   | 4   | 0   | 5   | 2   |     |     |     |     | 30   |
| Arson                       | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   |     |     |     |     | 0    |
| Total                       | 39  | 36  | 26  | 31  | 48  | 42  | 51  | 59  |     |     |     |     | 332  |
| <b>INDEX CRIME ARRESTS</b>  |     |     |     |     |     |     |     |     |     |     |     |     |      |
| Criminal Homicide           | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   |     |     |     |     | 0    |
| Forcible Rape               | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   |     |     |     |     | 0    |
| Robbery                     | 0   | 0   | 2   | 0   | 0   | 0   | 2   | 0   |     |     |     |     | 4    |
| Agg. Assault/Agg Battery    | 0   | 0   | 1   | 3   | 2   | 2   | 0   | 1   |     |     |     |     | 9    |
| Burglary                    | 1   | 1   | 2   | 1   | 5   | 1   | 1   | 5   |     |     |     |     | 17   |
| Theft                       | 19  | 14  | 8   | 16  | 5   | 7   | 12  | 10  |     |     |     |     | 91   |
| Motor Vehicle Theft         | 2   | 1   | 0   | 1   | 0   | 0   | 0   | 1   |     |     |     |     | 5    |
| Arson                       | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   |     |     |     |     | 0    |
| Total                       | 22  | 16  | 13  | 21  | 12  | 10  | 15  | 17  |     |     |     |     | 126  |
| <b>DRUG CRIME ARRESTS</b>   |     |     |     |     |     |     |     |     |     |     |     |     |      |
| Cannabis Control Act        | 1   | 2   | 4   | 0   | 4   | 1   | 2   | 1   |     |     |     |     | 15   |
| Controlled Substance        | 4   | 7   | 5   | 11  | 13  | 1   | 6   | 3   |     |     |     |     | 50   |
| Hypodermic Needle/Syringe   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   |     |     |     |     | 0    |
| Drug Paraphernalia          | 1   | 2   | 0   | 0   | 0   | 0   | 0   | 0   |     |     |     |     | 3    |
| Methamphetamine             | 0   | 0   | 0   | 2   | 0   | 0   | 1   | 0   |     |     |     |     | 3    |
| Total                       | 6   | 11  | 9   | 13  | 17  | 2   | 9   | 4   |     |     |     |     | 71   |

**FOREST PARK POLICE DEPARTMENT  
ASSET SEIZURE AND FORFEITURES  
July-August 2025**

Following is a summary of Asset Seizure and Forfeiture activity by the Forest Park Police Department in July and August. All money, vehicles, and property seizures made by this department are in compliance with Illinois Statutes on drug and money laundering forfeiture laws (Illinois Compiled Statutes, Chapter 725, Article 150/5) and other vehicle seizure laws (Chapter 720, Article 36).

**NEW CASES:**

- On 08/31/2025, the Forest Park Police Department Patrol Division seized a 2018 Jeep Cherokee after the vehicle was used in an Aggravated Driving Flee/Eluding. Estimated Value: \$40,424 \*Lien Holder Rights Apply\*
- On 08/29/2025, the Forest Park Police Department Patrol Division seized a 2022 Dodge Challenger after the vehicle was used in an Aggravated Driving While License Revoked. Estimated Value: \$25,824 \*Lien Holder Rights Apply\*
- On 08/28/2025, the Forest Park Police Department Patrol Division seized a 2021 Honda Accord after the vehicle was used in a Flee/Eluding. Estimated Value: \$19,544 \*Lien Holder Rights Apply\*
- On 08/27/2025, the Forest Park Police Department Patrol Division seized a 2024 Buick Envisa after the vehicle was used in an Aggravated Flee/Eluding. Estimated Value: \$19,975 \*Lien Holder Rights Apply\*
- On 08/26/2025, the Forest Park Police Department Patrol Division seized a 2013 Kia Sportage after the vehicle was used in an Aggravated Driving While License Revoked. Estimated Value: \$2,810
- On 08/24/2025, the Forest Park Police Department Patrol Division seized \$2,479 United States Currency during a narcotics arrest.
- On 08/21/2025, the Forest Park Police Department Patrol Division seized a 2020 Porche Taycan for Aggravated Flee/Elude \*Lien Holder Rights Apply\*. Estimated Value: \$44,575 with a currency seizure of \$27,000 for Money Laundering.
- On 08/11/2025, the Forest Park Police Department Patrol Division seized a 2011 BMW 528I after the vehicle was used in an Aggravated Flee/Eluding. Estimated Value: \$4,355

- On 08/01/2025, the Forest Park Police Department Patrol Division seized a 2016 Cadillac CT6 after the vehicle was used in an Aggravated Driving While License Revoked. Estimated Value: \$11,620
- On 07/25/2025 the Forest Park Police Department Patrol Division seized \$7,340 United States Currency during a narcotics arrest.
- On 07/11/2025, the Forest Park Police Department Patrol Division seized a 2020 Acura RDX after the vehicle was used in an Aggravated Driving While License Revoked. Estimated Value: \$14,817 \*Lien Holder Rights Apply\*
- On 07/08/2025, the Forest Park Police Department Patrol Division seized a \$2,368 United States Currency during a narcotics arrest.
- On 07/06/2025, the Forest Park Police Department Patrol Division seized a 2023 Hyundai Elantra after the vehicle was used in an Aggravated Flee/Elude. Estimated Value: \$15,254 \*Lien Holder Rights Apply\*
- On 07/01/2025, the Forest Park Police Department Patrol Division seized a 2009 Jaguar XF after the vehicle was used in an Aggravated Flee/Elude. Estimated Value: \$4,714
- Forest Park PD received court orders being awarded the following seized vehicles: 2019 Ford (Released to Lien Holder after Administrative Hold Payment), 2020 Land Rover (Released to Lien Holder after Administrative Hold Payment), 2011 Mercedes (Released to Lien Holder after Administrative Hold Payment) and \$1000 USC turned over to Defendant with \$802 USC forfeited under Article 1505.

**FOREST PARK POLICE DEPARTMENT**  
**License Plate Reader (LPR)/Street Camera Usage**  
**July-August 2025**

During the months of July-August 2025, the Forest Park Police Department documented 16 usages of Street Camera and LPR system. Forest Park Police Officers used cameras/technology for a variety of crimes/incidents including Criminal Damage to Vehicle, Burglaries, Accident Investigation, Flee/Eluding, Robbery, Hit and Run Accidents, and Aggravated Battery.

**FOREST PARK POLICE DEPARTMENT**  
**LESO/GSA**  
**July-August 2025**

The Forest Park Police Department was awarded the following items from the US Government:

- Belt Keepers for Duty Belts



## **Criminal Investigations Division**

**July and August, 2025**



The Forest Park Police Department's (FPPD) Criminal Investigation Division (CID) is supervised by Detective Lieutenant Dan Pater. Two detectives are assigned to CID; Det. Sgt. Stasinopoulos and Det. Cannon.

Joel Zavala is Forest Park's Evidence Custodian and is in charge of maintaining evidence and records. Aside from his Evidence Custodian duties, Joel performs administrative duties for investigators and assists communications and records when needed.

Francie Lane is Forest Park's Body Worn Camera and Squad Camera Auditor and is in charge of downloading, reviewing, redacting, and submitting video to the Assistant State's Attorney's office. Francie also reviews, redacts, and supplies video for FOIA requests.

Evelyn Simmons is a counselor assigned to the department from Ascension ProCare. Evelyn is outsourced to the Forest Park Police Department two days a week and has office space within the CID building located at 501 Desplaines Ave.

Police incident reports are reviewed by the Investigations Division every working day. Incidents that have victims wishing to sign a complaint against an offender are assigned to a detective for further review in an effort to develop a suspect(s), conduct interviews, and gather evidence to effect an arrest and present a case in criminal court. Some incidents are turned over to Evelyn Simmons should there be a need for outreach from her organization, mainly in reference to mental health concerns.

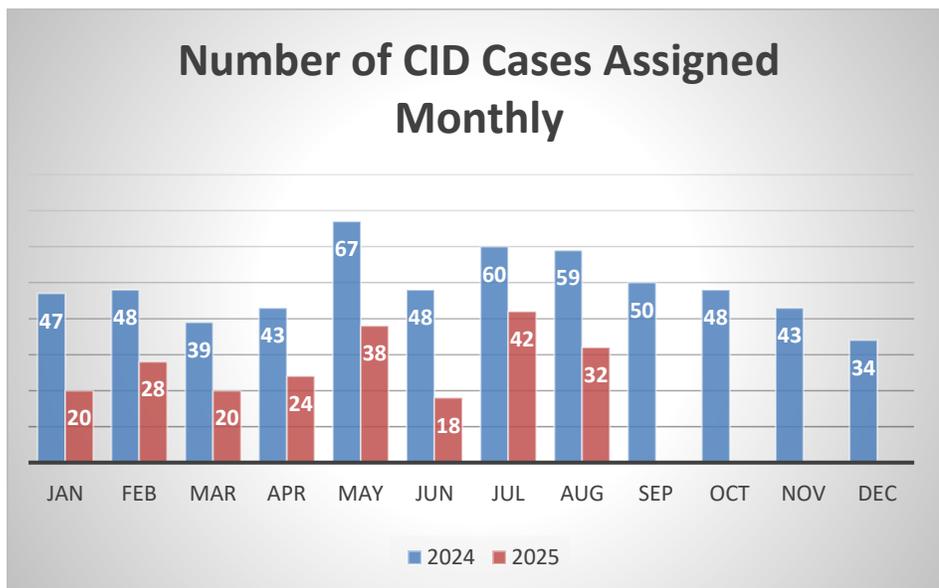
Detectives rotate on call assignments weekly so a Forest Park Police Detective is available 24 hours a day, seven days a week should the need for CID assistance arise. If a major incident is encountered during off hours, the entire CID staff could be called upon to respond if needed. The detectives are members of the West Suburban Major Crimes Task Force (WESTAF) and are, at times, on call to assist member agencies should a major incident and/or homicide occur in a WESTAF jurisdiction. Detectives were not activated for any callouts during July and August.

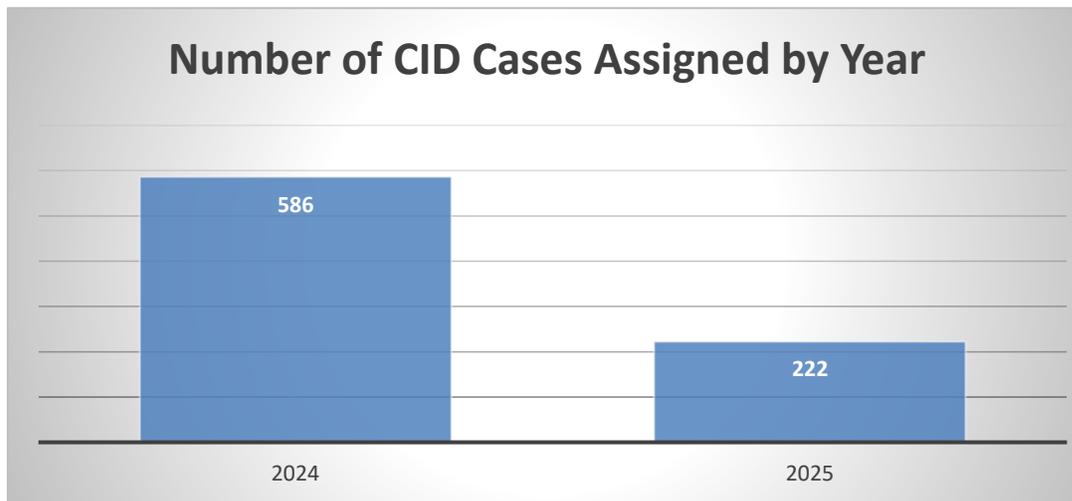
The Forest Park PD is a member agency in the multi-jurisdictional West Suburban Drug and Gang Enforcement Task Force (WEDGE). WEDGE officer's aide CID with attempting to locate persons of interest. Lt. Miller, Sgt. B. Reilly, and Ofc. Kochan are our assigned WEDGE officers.

Det. Lt. Pater is assigned as the Assistant Team Commander for NIPAS (Northern Illinois Police Alarm System) Mobile Field Force, comprised of approximately 140 members from 85 different Police agencies. The NIPAS MFF is a highly-trained crowd control team designated to respond to critical incidents involving civil disturbances, union conflicts, public demonstrations, and other events involving large or disorderly crowds. The NIPAS MFF was put on standby 3 times in July and August for Gurnee, Elmwood Park, and Harper College. The NIPAS MFF was activated 1 time in LaGrange for a town meeting with U.S. Congressman Sean Casten.

Forest Park CID still monitors and networks with the Cook County Sheriff's Office and the Chicago Police Department on a Joint Vehicular Hijacking Task Force.

There were 74 new incidents assigned to investigators for follow-up July and August, 2025; .42 in July and 32 in August. Case selections continue to be reduced and screened due to a shortage of manpower and more focus has been exhausted on major cases and those involving violence against victims. In addition to the 74 newly assigned cases, CID detectives continue to work on cases predating July 1, 2025.





The following is a summary of notable investigations in July and August 2025:

- Case #: 25-00916 – Identity Theft – CID investigated a tax return case, from 26 Mar 25, where a known offender used our victim’s information to obtain money fraudulently. Det. Sgt. Stasinopoulos thoroughly investigated the case, which proved the two parties involved lied to defraud the IRS. The case was transferred to the IRS for investigating/charging.
- Case #: 25-02044 – Aggravated Unlawful Possession of Weapon – On 05 Jul 25, a complainant contacted this PD in reference to a potential burglary to his residence. As Patrol Officers were investigating, the male indicated he had a gun in his residence and wanted to be honest about shooting his gun off in the air to celebrate. The male did not possess a FOID or CCL. The weapon was recovered on this day. On 07 Jul 25, Det. Sgt. Stasinopoulos assisted patrol with interviewing the male offender and he was subsequently placed into custody and charged with Aggravated UPW.
- Case #: 25-02097 – Battery – On 11 Jul 25, officers took a report for a battery at Riveredge. CID was able to draft a search warrant and obtain enough evidence to charge the offender in this case. On 17 Jul 25, the offender was charged with battery.
- Case #25-02132 –Theft – On 14 Jul 25, FP Officers took a report for a theft of a cell phone, laptop, I-Pad, and Nintendo Switch game system from victim’s residence. FP Officers were able to locate 3 or 4 items at a location in Maywood after the items were pinging in an apartment, which also helped identify a suspect. CID Investigators were able to locate the fourth missing item, the game system, at a nearby pawn shop and were able to obtain enough evidence to take two offenders into custody and both were charged with theft.

- Case #25-02227 – Battery – On 23 July 25, a battery occurred near 1300 Desplaines, where the victim who was unprovoked was battered by a suspect he knew through a mutual friend. Chief Gross was able to utilize the Village cameras and LPRs and locate a suspect and vehicle registered to a resident of Cicero. CID Investigators responded to the location in Cicero and located the suspect vehicle. CID Investigators also located a suspect who admitted to being in an altercation in Forest Park. The suspect was positively identified by the victim and witness and was cited for Battery.
- Case #: 25-02249 – Robbery – On 24 Jul 25, FP Officers responded to Harlem and I290 for a robbery, where the male victim was battered and robbed of USC. The offender fled and made good on his escape on this date. CID Investigators were able to retrieve video surveillance from local businesses and CTA and were able to identify the offender. After a thorough and extensive investigation, the victim no longer wanted to pursue complaints against the offender. This case was closed and cleared.
- Case #: 25-02268 – Death Investigation – On 26 Jul 25 at approximately 0300hrs, FP Officers discovered a male victim who appeared to be struck in the middle of the road in the 7500 block of Roosevelt in an apparent Hit-and-Run accident. CID Investigators were notified and WESTAF Crash was also activated. CID Investigators were able to obtain an ID on the victim and notify his next of kin utilizing investigation website, Thompson Reuters.

CID Investigators found evidence of the victim being dragged and were able to view a suspect Semi-Truck and Trailer utilizing our Village cameras and LPRs. CID Investigators utilized shared LPR data from other towns which showed the semi and trailer last seen driving near 1<sup>st</sup> Avenue in Lyons/McCook area. CID Investigators located and stopped the suspect truck and trailer in McCook, IL, where more evidence was located on the undercarriage of the semi and trailer. CID Investigators located the driver and interviewed him in reference to this hit and run/death investigation. CID Investigators were able to work with the trucking company and discover dash cam footage of the hit and run/death investigation, which revealed the initial incident began in Chicago, near Roosevelt Road and Central Avenue. All evidence and investigation was turned over to Chicago PD.

- Case #25-02609 – Burglary to Motor Vehicle – On 20 Aug 25, FP Officers and CID Investigators responded to 7700 block of Van Buren for a burglary to auto just occurred. CID Investigators were able to obtain a description of the offender and relay the information. Det. Cannon and FP patrol officers were able to locate the offender on a CTA train at 711 Desplaines. The victim positively identified the offender and proceeds from the burglary were located on the offender. CID

Investigators Mirandized and interviewed the offender, who admitted to burglarizing the victim's vehicle. Investigation into the offender's personal property revealed evidence from a burglary that occurred in Maywood prior to our burglary. The offender was charged with our burglary and burglary in Maywood.

- Case #25-02512 – Burglary – On 14 Aug 25, a male offender driving a red sedan committed a burglary and stole a lawnmower from the rear of a residence. CID Investigators utilized the Village and LPR cameras and were able to obtain a suspect vehicle, owner, and suspect information. CID Investigators located the vehicle and performed an investigative stop, at that time the offender made omissions to burglarizing the residence and was still in possession of the lawnmower. CID Investigators were able to retrieve the lawnmower, and the offender was charged with one count of burglary.
- Case #24-02660 – Missing Juvenile / Parental Abduction – On 14 Aug 24, a father with full-custody of his 16-year-old daughter, reported her missing and believed the child's mother kidnapped her. CID Investigators obtained emergency PING information, which showed the mother and daughter traveled to Texas and the daughter remained there as the mother returned to the Chicagoland area. CID Investigators spoke to the mother who denied all wrongdoing, nor did she admit to seeing the child. The daughter was returned to the Chicagoland area and agreed to stay with the paternal grandmother. Investigators spoke with the now 17-year-old daughter, Investigators were able to confirm the mother took the daughter to Texas and was arranging for the mom to relocate away from the father. After a very extensive and thorough investigation, ASA's office refused to prosecute without the child's cooperation to testify against the biological mother. Based on this information, this case was turned over and recommended to be handled further in civil court.
- In addition to these highlighted cases, in the last two months, CID assists Forest Park Patrol shifts with calls for service when shifts have low manpower and/or busy on other calls for service. In addition to the cases mentioned above, CID closed and cleared over 35 prior cases.

***Forest Park Criminal Investigations Division members are experienced and dedicated public servants who have built and continue to maintain professional relationships within the community and with neighboring agencies in an effort to quash criminal activity and to solve as many cases as possible.***

May – August 2025 Training Report  
Forest Park Police Department  
Training Cadre

Prepared by Sgt. N. DeFors #123

May – August 2025 Training Report  
Forest Park Police Department

The following is a summary of training:

The FPPD Training Staff conducted several evolutions of training during the months of May and August 2025. We did not conduct any training during the months of June and July due to vacations and street coverage.

**May:**

**Range Training:**

This training evolution included the following:

The FPPD Range Staff conducted our annual Spring Range training that the entire department (Full time, Part-time, and Auxiliary officers) attended over the course of several individual days in April and May. Each of these training days began with the Illinois Law Enforcement Training and Standards Board qualification course of fire for pistol, as well as the FPPD qualification course for rifle. The rest of each day was then made up of courses of fire designed to train officers in the following areas: increasing skills in each step of the shot process including stance, vision, grip, trigger control, and recoil management. Improvement in each of these areas contribute to being more accurate, which is a constant goal to strive for. *See story board for more information.*

**August:**

**New Officer Orientation:**

Prior to their start on the street with a Field Training Officer, new probationary officers who just graduated from the academy first have several "on-boarding" days. This evolution was for PPOs McNally, Wade, and Ramirez. Sgt. J. Reilly and I provided this 2-day training outside of the field training program, with several intents: provide department, training, and behavior expectations, learn department operations, range qualification, address uniform and equipment issues, complete any program logins, and expose them to daily workings within the department. This also provided a common starting point for all new officers and sets the tone immediately.

### **Additional Considerations:**

- I mention this often because it cannot be said enough- training that is consistent keeps officers in a growth mindset and keeps the "rust" of complacency at bay. It also allows us to maintain up to date and best practices, given the trainers are also keeping up to date. Better trained officers have a higher tendency to perform better during high stress incidents.
  
- To be able to maintain a consistent training schedule we need three things: First is that we have adequate manpower to keep the streets of Forest Park staffed and safe while also sending officers for training; second is that we need trainers and training materials/gear; and last we need a space to conduct it. Basically, we need time, people, materials, and locations. I commend our staff for giving us the time and people, and the budget for recognizing that the materials are just as important to maintaining our high standards.
  
- Training also keeps our officers accredited with the Illinois Training and Standards Board, whose mandates require us to stay current with training hours.
  
- The next monthly report will have further department trainings conducted this fall of 2025.

# Forest Park Police Department: 2025 Spring Range Training

UNCLASSIFIED//FOUO

**WHO:** FPPD Officers, Auxiliary Officers

**WHAT:** Conduct Firearms Training

**WHEN:** April-May 2025

**WHERE:** Kendall County Sheriff's Office Range

**PRIMARY OBJECTIVES:**

- Complete Annual Qualification as required by the ILETSB
- Improve Marksmanship fundamentals
- Continue building skill in the shot process
- Obtain training hours as mandated by ILETSB

**SUMMARY:**

The FPPD Training Cadre conducted range training over the course of April-May 2025. This cycle was created to improve all aspects of the shot process with focus on the draw, grip, vision, trigger press, and recoil management. The effect of training to improve any of these aspects is an increase in accuracy which is a never-ending goal. However, this can only come with consistent training as these skill can deteriorate. Additionally, a portion of the day was utilized for our annual State qualification for both pistol and rifle, as required by the Illinois Law Enforcement Training and Standards Board.



**Listening intently to the safety brief prior to the start of training**



**Officers complete a string of fire during their rifle qualification**



**Proper stance, grip, vision, and trigger press contribute to precision**



**Conducting a lightning fast reload**

***FPPD personnel conducts In Service Training at the Kendall County Sheriff's Office. The training increased FPPD personnel's readiness and ability to conduct daily law enforcement operations within the Village of Forest Park.***

### **Special Response Team (SRT)**

There were no SRT activations for the months of July / August 2025.

### **Special Response Team Training**

The SRT did not conduct training for the months of July / August 2025.

### **Search Warrants:**

There were no Search Warrants for the months of July / August 2025.

### **Auxiliary Unit**

The following is a list of events for July & August:

7/4/2025- Park District of Forest Park July 4<sup>th</sup> Fireworks Celebration (entire Auxiliary unit).

7/9/2025- Forest Park Local Ordinance Court (Cpl. Fluker & Ofc. Bolton).

7/13/2025- Cycle Across Illinois (Ofc. Rodriguez).

7/15/2025- Groovin' in the Grove (Ofc. Knack).

7/23/2025- Forest Park Parking Court (Cpl. Fluker & Ofc. Bolton).

7/24-7/27/2025- No Gloves Softball Tournament (Ofc. Kobela).

8/9/2025- St. Bernardine Funeral for Alain Adam (Cpl. Fluker).

8/13/2025- Forest Park Local Ordinance Court (Cpl. Fluker & Ofc. Bolton).

8/19/2025- Groovin' in the Grove (Ofc. Knack).

8/27/2025- Forest Park Parking Court (Cpl. Fluker & Ofc. Bolton).

8/30/2025- Living Word 5k Run (Cpl. Fluker).

8/20-8/30/2025- NEMRT 40-hour Mandatory Firearm Course (Ofc. Flores-Foster).

Our last meeting was on August 13, 2025, and a discussion took place of the 4<sup>th</sup> of July detail. The next scheduled meeting is on October 8, 2025.

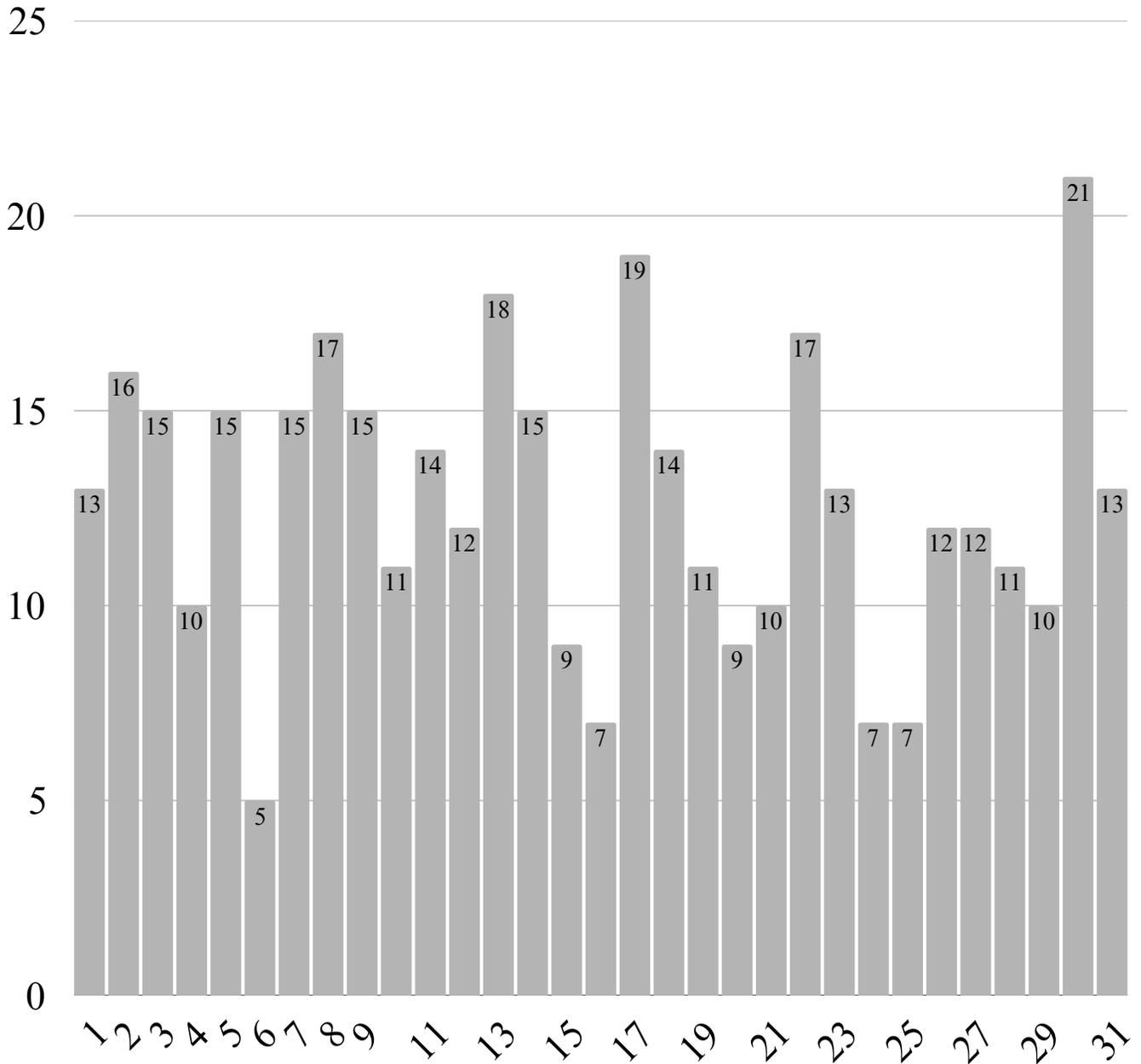
# **Forest Park Fire Department**



## **August 2025 Report**

# Calls Per Day August 2025

## 388 Total

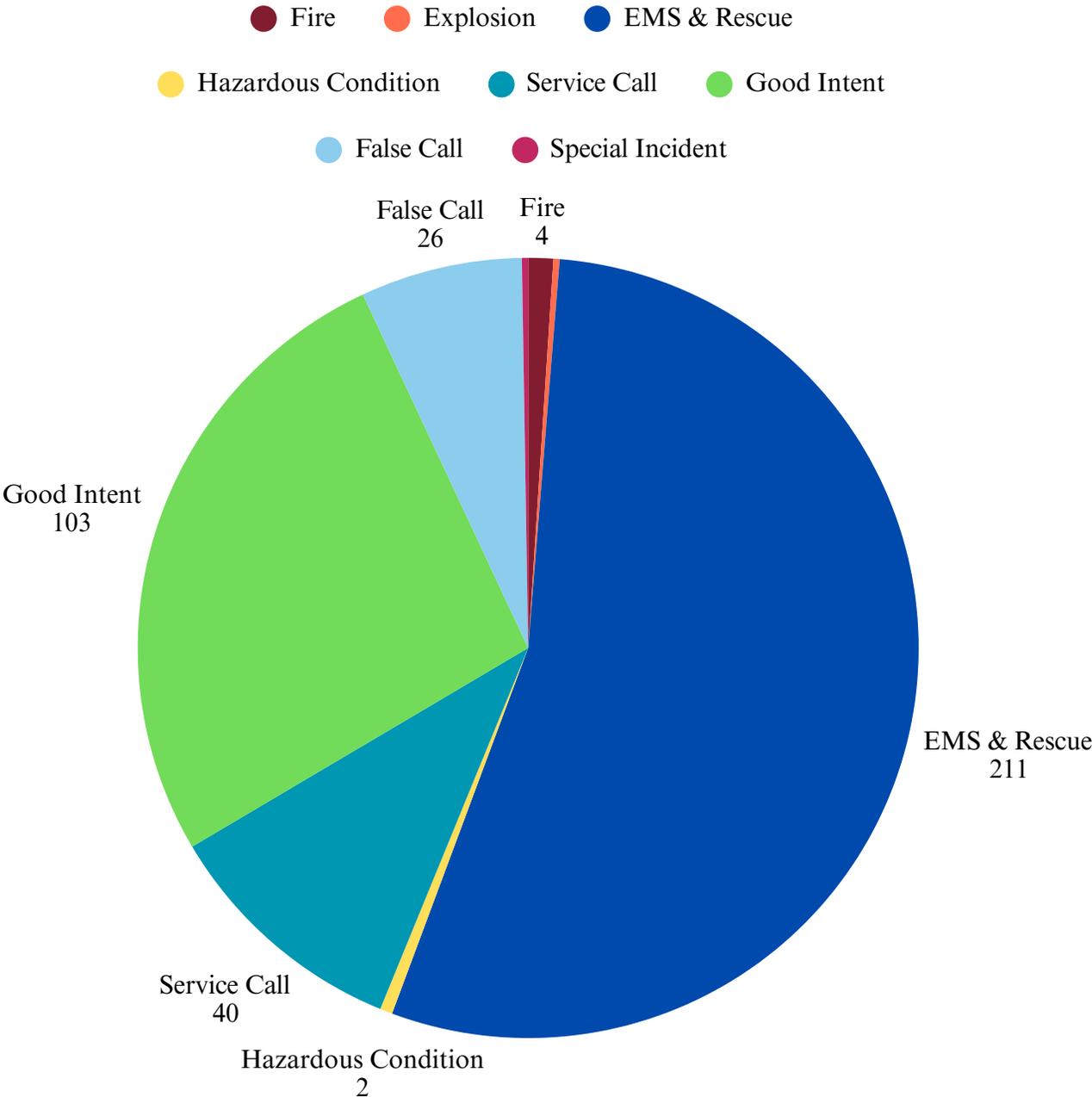


PAST YEARS' CALL VOLUME FOR August

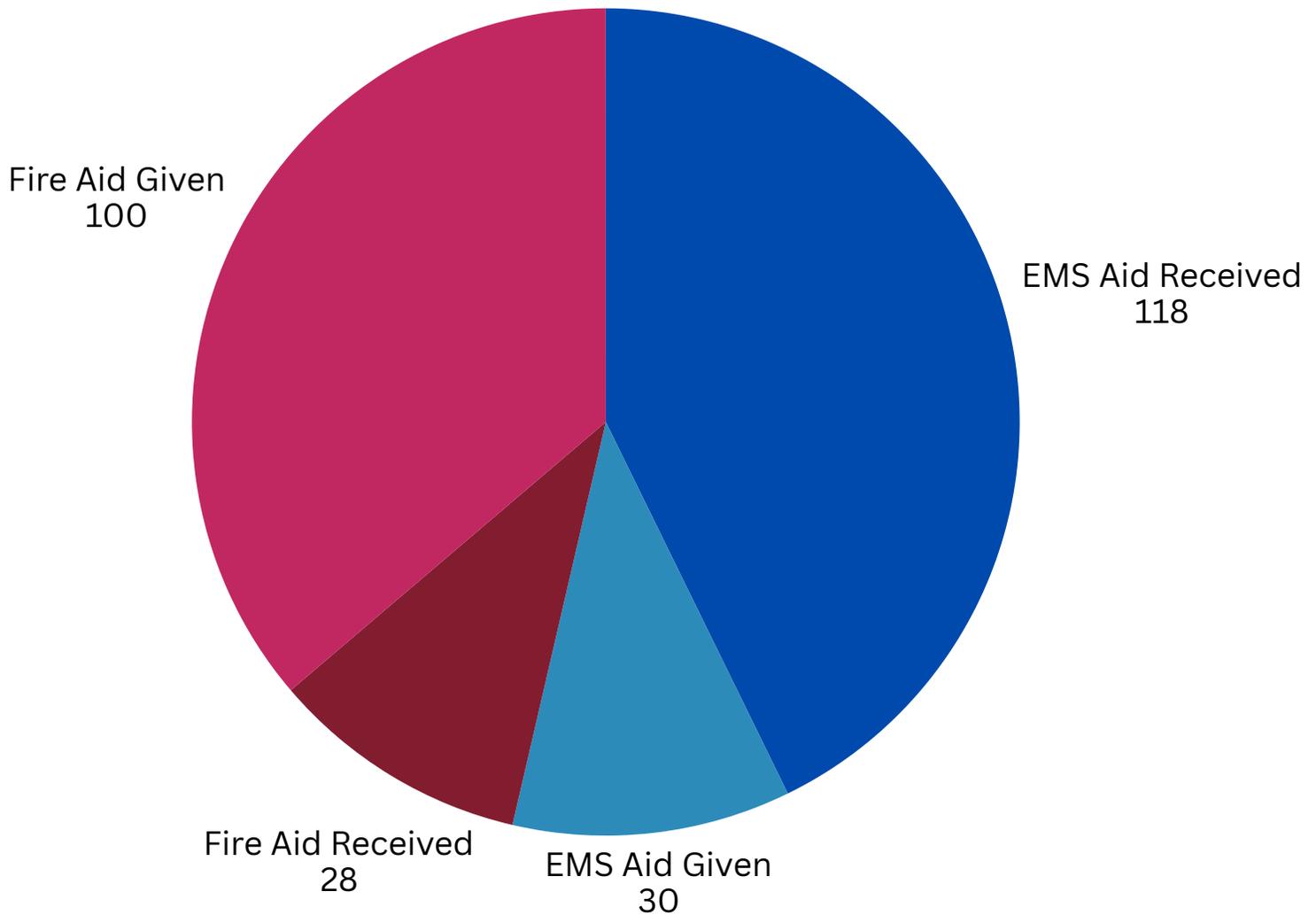
2023- 410

2024- 366

# 388 Total Calls for August 2025



# Aid Given or Received by Neighboring Fire Departments



## Call Clusters

There were 71 occurrences where 2-4 incidents were happening at the same time.

| <b>Inspections</b> | Commercial | Residential |
|--------------------|------------|-------------|
| Inspection         |            | 13          |
| Re-inspection      |            |             |

| <b>Training</b>               | On-Shift Hours | Off-Shift Hours |
|-------------------------------|----------------|-----------------|
| EMS CE                        | 9              |                 |
| FAE                           | 3              |                 |
| Relay Pumping w/ River Forest | 6              |                 |
| Hydrants                      |                | 34              |
| Trench Rescue                 |                | 4               |

| <b>Misc. Activities</b> | Admin (Hours) | Shift Members (Hours) |
|-------------------------|---------------|-----------------------|
| EOP Meeting             | 2             |                       |
| New Engine Meeting      | 2             |                       |
| FH Renovation Meeting   | 1             |                       |
| Block Parties           |               | 7                     |
| New CAD meeting         | 1             |                       |
| Data Entry              | 7             | 10                    |
| Scheduling              |               | 5                     |
| New Software meetings   | 6             |                       |

# Training with River Forest



Engine crew attending a block party.



Our newest firefighter, Drew Clift!

**RESOLUTION No.**

**BE IT RESOLVED** by the Council of the Village of Forest Park, Cook County, Illinois, that we dispense with the reading of the individual bills inasmuch as each department head has approved and signed bills in the following aggregate amount for their respective departments.

|                                      |                      |
|--------------------------------------|----------------------|
| Refunds and Allocations              | 183.34               |
| Public Affairs                       | 33,221.45            |
| Police Department                    | 7,247.15             |
| Community Center                     | 647.97               |
| Accounts & Finance (Clerks Office)   | 27,689.76            |
| Accounts & Finance (Fire Department) | 6,203.60             |
| Department of Health & Safety        | 14,568.26            |
| Streets and Public Improvements      | 4,867.63             |
| Public Property                      | 206,821.86           |
| Seizure                              | 1,665.45             |
| Federal Customs                      | 4,657.33             |
| TIF                                  | 2,724.00             |
| VIP                                  | 3,284.40             |
| Water Department                     | 210,570.49           |
| <b>TOTAL</b>                         | <b>\$ 524,352.69</b> |

**ADOPTED BY THE Council of the Village of Forest Park this 22nd Day of September 2025**

Ayes:  
Nays:  
Absent:

\_\_\_\_\_  
Rory Hoskins, Mayor

ATTEST:

\_\_\_\_\_  
Vanessa Belmonte, Village Clerk



| <b>Account Number</b> | <b>Vendor</b>     | <b>Invoice Date</b>     | <b>Amount</b> |
|-----------------------|-------------------|-------------------------|---------------|
| 100-00-000-4450-121   | Passport Labs Inc | 08/31/2025              | 172.79        |
| 100-00-000-4450-130   | Authorize.Net     | 09/01/2025              | 10.55         |
|                       |                   | Refunds and Allocations | 183.34        |



| <b>Account Number</b> | <b>Vendor</b>                          | <b>Invoice Date</b>   | <b>Amount</b>    |
|-----------------------|--|-----------------------|------------------|
| 100-10-101-6120-160   | Zoom Video Communications Inc          | 09/04/2025            | 94.99            |
| 100-10-101-6120-305   | Corey Thomas                           | 09/10/2025            | 425.00           |
| 100-10-101-6120-305   | Forest Park Chamber of Commerce        | 09/10/2025            | 75.00            |
| 100-10-101-6120-305   | Kiwanis Club of Forest Park            | 09/10/2025            | 180.00           |
| 100-10-101-6120-305   | Oak Park Township                      | 08/19/2025            | 1,000.00         |
| 100-10-101-6150-112   | West Central Municipal Conf            | 08/26/2025            | 16,922.88        |
| 100-10-101-6150-125   | IPELRA                                 | 09/09/2025            | 495.00           |
| 100-10-101-6150-202   | C.O.P.S. and F.I.R.E Personnel Testing | 09/02/2025            | 500.00           |
| 100-10-101-6150-202   | Woodlake Occupational Health           | 09/08/2025            | 786.00           |
| 100-10-101-6150-202   | Woodlake Occupational Health           | 09/08/2025            | 706.00           |
| 100-10-101-6150-220   | Anastasie M. Senat                     | 08/31/2025            | 412.50           |
| 100-10-101-6150-220   | Anastasie M. Senat                     | 08/31/2025            | 412.50           |
| 100-11-111-6100-115   | Grant Writing Consultants LLC          | 09/01/2025            | 2,500.00         |
| 100-11-111-6100-115   | Lauterbach & Amen LLP                  | 08/21/2025            | 825.00           |
| 100-11-111-6100-115   | Lauterbach & Amen LLP                  | 08/21/2025            | 275.00           |
| 100-11-111-6100-120   | Proxit Technology Solutions Inc        | 08/21/2025            | 5,135.00         |
| 100-11-111-6110-110   | Proxit Technology Solutions Inc        | 08/21/2025            | 750.00           |
| 100-11-111-6110-110   | Proxit Technology Solutions Inc        | 08/21/2025            | 469.58           |
| 100-11-111-6110-110   | Proxit Technology Solutions Inc        | 08/21/2025            | 216.00           |
| 100-11-111-6110-110   | Proxit Technology Solutions Inc        | 08/21/2025            | 1,020.00         |
| 100-11-111-6110-110   | Springbrook Holding Company LLC        | 08/31/2025            | 21.00            |
|                       |  | <b>Public Affairs</b> | <b>33,221.45</b> |



| <b>Account Number</b> | <b>Vendor</b>                | <b>Invoice Date</b>      | <b>Amount</b>   |
|-----------------------|------------------------------|--------------------------|-----------------|
| 100-12-121-6120-305   | Szymon Wiewiora              | 09/08/2025               | 28.58           |
| 100-12-123-6145-202   | Amazon.com                   | 08/28/2025               | 104.67          |
| 100-12-123-6145-202   | Amazon.com                   | 09/04/2025               | 33.99           |
| 100-12-123-6145-202   | Amazon.com                   | 09/08/2025               | (89.98)         |
| 100-12-123-6145-202   | Bio-One Chicago LLC.         | 08/19/2025               | 50.00           |
| 100-12-124-6150-114   | Thomson Reuters-West         | 09/01/2025               | 491.85          |
| 100-12-125-6140-204   | Telcom Innovations Group LLC | 09/05/2025               | 100.00          |
| 100-12-125-6145-204   | DACRA Adjudication System    | 08/31/2025               | 6,055.00        |
| 100-12-126-6140-112   | Forest Printing Company      | 09/02/2025               | 193.40          |
| 100-12-127-6145-100   | Alyssa Murphy                | 08/27/2025               | 72.00           |
| 100-12-130-6145-100   | Amazon.com                   | 09/11/2025               | 38.97           |
| 100-12-130-6145-100   | An Aramark Co Galls Inc      | 09/15/2025               | 102.96          |
| 100-12-130-6145-100   | ULINE                        | 09/11/2025               | 65.71           |
|                       |                              | <b>Police Department</b> | <b>7,247.15</b> |



| <b>Account Number</b> | <b>Vendor</b> | <b>Invoice Date</b> | <b>Amount</b> |
|-----------------------|---------------|---------------------|---------------|
| 100-15-151-6140-140   | Case Lots Inc | 05/19/2025          | 139.80        |
| 100-15-152-6170-200   | Amazon.com    | 08/25/2025          | 260.57        |
| 100-15-154-6170-102   | Case Lots Inc | 06/16/2025          | 247.60        |
|                       |               | Community Center    | 647.97        |



| <b>Account Number</b>                | <b>Vendor</b>                                    | <b>Invoice Date</b> | <b>Amount</b> |
|--------------------------------------|--|---------------------|---------------|
| 100-21-211-6110-110                  | Gordon Flesch Co Inc                             | 09/05/2025          | 42.54         |
| 100-21-211-6110-110                  | Gordon Flesch Co Inc                             | 09/05/2025          | 131.17        |
| 100-21-211-6120-300                  | Edward Occupational Health                       | 08/31/2025          | 84.00         |
| 100-21-211-6120-300                  | Elmhurst Occupational Health                     | 08/31/2025          | 63.00         |
| 100-21-211-6120-300                  | Elmhurst Occupational Health                     | 08/31/2025          | 63.00         |
| 100-21-211-6120-300                  | Elmhurst Occupational Health                     | 08/31/2025          | 76.00         |
| 100-21-211-6120-300                  | Elmhurst Occupational Health                     | 08/31/2025          | 63.00         |
| 100-21-211-6140-104                  | Amazon.com                                       | 08/27/2025          | 36.26         |
| 100-21-211-6140-104                  | Amazon.com                                       | 09/02/2025          | 57.64         |
| 100-21-211-6140-104                  | Office 8   | 08/28/2025          | 391.92        |
| 100-21-211-6140-104                  | Quill  | 08/27/2025          | 151.90        |
| 100-21-211-6140-104                  | Quill  | 09/03/2025          | 65.69         |
| 100-21-211-6140-140                  | Quill  | 09/03/2025          | 83.38         |
| 100-21-211-6150-122                  | Illinois Government Finance Officers Association | 09/10/2025          | 100.00        |
| 100-21-211-6150-122                  | Illinois Government Finance Officers Association | 09/10/2025          | 100.00        |
| 100-21-211-6150-150                  | AT&T   | 09/07/2025          | 1,908.32      |
| 100-21-211-6150-150                  | AT&T LONG DISTANCE                               | 09/04/2025          | 9.22          |
| 100-21-211-6160-001                  | Amazon.com                                       | 09/02/2025          | 532.72        |
| 100-21-211-6160-001                  | CNA Surety Direct Bill                           | 09/10/2025          | 30.00         |
| 100-21-211-6190-003                  | POLICE PENSION FUND                              | 09/12/2025          | 11,850.00     |
| 100-21-211-6190-004                  | Firefighters Pension Fund                        | 09/12/2025          | 11,850.00     |
| Accounts and Finance (Clerks Office) |  |                     | 27,689.76     |



| <b>Account Number</b>                  | <b>Vendor</b>                      | <b>Invoice Date</b> | <b>Amount</b> |
|--|------------------------------------|---------------------|---------------|
| 100-30-301-6120-305                    | Mark Maylath                       | 08/29/2025          | 56.23         |
| 100-30-301-6140-200                    | Air One Equipment Inc              | 08/29/2025          | 165.00        |
| 100-30-301-6140-200                    | Door Systems                       | 09/05/2025          | 1,820.94      |
| 100-30-301-6140-200                    | Forest Security Inc                | 08/15/2025          | 320.00        |
| 100-30-301-6150-114                    | Fire Investigator Strike Force     | 09/03/2025          | 125.00        |
| 100-30-301-7000-040                    | Air One Equipment Inc              | 09/10/2025          | 93.00         |
| 100-30-301-7000-040                    | Air One Equipment Inc              | 09/10/2025          | 343.85        |
| 100-30-301-7000-040                    | Fire Service Inc                   | 09/10/2025          | 43.63         |
| 100-30-302-6110-200                    | D & K Truck Safety Lanes           | 08/31/2025          | 45.00         |
| 100-30-302-6110-200                    | Grainger Inc.                      | 08/28/2025          | 92.89         |
| 100-30-302-6110-200                    | MES I Acquisition Inc              | 08/12/2025          | 868.52        |
| 100-30-302-6145-100                    | MES I Acquisition Inc              | 08/18/2025          | 835.78        |
| 100-30-302-6145-105                    | Eagle Engraving Inc                | 08/28/2025          | 19.15         |
| 100-30-302-6145-105                    | Ray O'Herron Co Inc                | 08/15/2025          | 35.94         |
| 100-30-302-6145-105                    | Ray O'Herron Co Inc                | 09/06/2025          | 220.94        |
| 100-30-302-6145-306                    | Amazon.com                         | 09/02/2025          | 13.41         |
| 100-30-302-6145-306                    | Amazon.com                         | 09/02/2025          | 12.99         |
| 100-30-302-6145-306                    | Amazon.com                         | 09/09/2025          | 57.87         |
| 100-30-302-6145-306                    | Amazon.com                         | 09/09/2025          | 18.15         |
| 100-30-302-6145-306                    | Amazon.com                         | 09/09/2025          | 30.41         |
| 100-30-302-6150-122                    | Village of Romeoville Fire Academy | 08/28/2025          | 725.00        |
| 100-30-302-6155-110                    | Grainger Inc.                      | 08/27/2025          | 122.96        |
| 100-30-303-6145-300                    | Amazon.com                         | 09/02/2025          | 13.99         |
| 100-30-303-6145-300                    | Henry Schein                       | 08/22/2025          | 122.95        |
| Accounts and Finance (Fire Department) |                                    |                     | 6,203.60      |



| <b>Account Number</b> | <b>Vendor</b>                     | <b>Invoice Date</b> | <b>Amount</b> |
|-----------------------|-----------------------------------|---------------------|---------------|
| 100-40-401-5000-017   | AMS Electric Inc                  | 08/12/2025          | 1,620.00      |
| 100-40-401-5000-017   | Tariq Dandan                      | 09/02/2025          | 1,150.00      |
| 100-40-401-5000-017   | Raymond Traynor                   | 09/08/2025          | 495.00        |
| 100-40-401-6140-130   | Cloudpermit Inc                   | 08/01/2025          | 6,000.00      |
| 100-40-402-6100-115   | Courtney Kashima                  | 08/31/2025          | 1,481.25      |
| 100-40-402-6141-003   | Christopher Burke Engineering LTD | 09/08/2025          | 61.25         |
| 100-40-402-6141-003   | Christopher Burke Engineering LTD | 09/08/2025          | 183.75        |
| 100-40-402-6150-232   | Tariq Dandan                      | 09/02/2025          | 1,626.00      |
| 100-40-403-6140-206   | Smithereen Pest Mgmt Services     | 08/20/2025          | 300.00        |
| 100-40-403-6140-206   | Smithereen Pest Mgmt Services     | 09/01/2025          | 1,200.00      |
| 100-40-403-6140-206   | Smithereen Pest Mgmt Services     | 09/03/2025          | 300.00        |
| 100-40-403-6150-230   | Elevator Inspection Services      | 09/11/2025          | 32.00         |
| 100-40-410-6140-202   | O'leary's Contractor Equipment    | 08/29/2025          | 119.01        |
|                       | Department of Health and Safety   |                     | 14,568.26     |



| <b>Account Number</b> | <b>Vendor</b> | <b>Invoice Date</b>             | <b>Amount</b> |
|-----------------------|---------------|---------------------------------|---------------|
| 100-50-502-6180-160   | Com Ed        | 08/27/2025                      | 4,867.63      |
|                       |               | Streets and Public Improvements | 4,867.63      |



| Account Number      | Vendor                          | Invoice Date | Amount   |
|---------------------|---------------------------------|--------------|----------|
| 100-55-552-6145-100 | Joseph Decosola                 | 09/08/2025   | 100.00   |
| 100-55-553-6180-150 | Lyons Pinner Electric Co        | 08/20/2025   | 719.99   |
| 100-55-553-6180-150 | Lyons Pinner Electric Co        | 08/27/2025   | 1,195.58 |
| 100-55-553-6180-150 | Lyons Pinner Electric Co        | 08/31/2025   | 1,348.90 |
| 100-55-553-6180-152 | Lyons Pinner Electric Co        | 08/27/2025   | 459.05   |
| 100-55-553-6180-152 | Lyons Pinner Electric Co        | 08/31/2025   | 595.00   |
| 100-55-553-6180-160 | Com Ed                          | 08/30/2025   | 746.32   |
| 100-55-553-6180-160 | Com Ed                          | 09/02/2025   | 31.79    |
| 100-55-553-6180-160 | Com Ed                          | 09/02/2025   | 267.47   |
| 100-55-553-6180-160 | Com Ed                          | 09/02/2025   | 32.03    |
| 100-55-553-6180-160 | Com Ed                          | 09/02/2025   | 36.38    |
| 100-55-553-6180-160 | Com Ed                          | 09/02/2025   | 32.66    |
| 100-55-553-6180-160 | Com Ed                          | 09/02/2025   | 120.13   |
| 100-55-553-6180-160 | Com Ed                          | 09/02/2025   | 408.96   |
| 100-55-553-6180-160 | Com Ed                          | 09/03/2025   | 41.38    |
| 100-55-553-6180-160 | Com Ed                          | 09/03/2025   | 42.76    |
| 100-55-570-6155-101 | Superior Petroleum Marketers    | 08/27/2025   | 530.00   |
| 100-55-570-6155-102 | Schaeffer Mfg Co                | 08/25/2025   | 1,931.08 |
| 100-55-570-6155-106 | Arlington Power Equipment Inc   | 07/21/2025   | 254.71   |
| 100-55-570-6155-106 | Currie Motors Chevrolet         | 08/29/2025   | 111.74   |
| 100-55-570-6155-106 | Factory Motor Parts Co          | 08/28/2025   | 578.95   |
| 100-55-570-6155-106 | Factory Motor Parts Co          | 09/02/2025   | 422.17   |
| 100-55-570-6155-106 | Factory Motor Parts Co          | 09/02/2025   | 323.36   |
| 100-55-570-6155-106 | Factory Motor Parts Co          | 09/03/2025   | 103.14   |
| 100-55-570-6155-106 | Factory Motor Parts Co          | 09/03/2025   | 131.22   |
| 100-55-570-6155-106 | Factory Motor Parts Co          | 09/03/2025   | 83.88    |
| 100-55-570-6155-106 | Factory Motor Parts Co          | 09/04/2025   | 46.05    |
| 100-55-570-6155-106 | Factory Motor Parts Co          | 09/08/2025   | 123.48   |
| 100-55-570-6155-106 | Factory Motor Parts Co          | 09/08/2025   | 237.46   |
| 100-55-570-6155-106 | Factory Motor Parts Co          | 09/10/2025   | 236.78   |
| 100-55-570-6155-106 | Henderson Products Inc.         | 09/11/2025   | 274.83   |
| 100-55-570-6155-106 | Pulltarps Mfg                   | 08/29/2025   | 3,877.91 |
| 100-55-570-6155-106 | Standard Equipment Co.          | 09/04/2025   | 580.25   |
| 100-55-570-6155-106 | Zeigler Ford North Riverside    | 08/27/2025   | 74.16    |
| 100-55-570-6155-106 | Zeigler Ford North Riverside    | 09/04/2025   | 4.08     |
| 100-55-570-6155-112 | Interstate Billing Services Inc | 03/12/2025   | (24.38)  |
| 100-55-570-6155-112 | Interstate Billing Services Inc | 09/02/2025   | 1,815.80 |
| 100-55-570-6155-112 | Commercial Tire Service         | 08/26/2025   | 191.05   |



| <b>Account Number</b> | <b>Vendor</b>               | <b>Invoice Date</b> | <b>Amount</b> |
|-----------------------|-----------------------------|---------------------|---------------|
| 100-55-570-6155-112   | Commercial Tire Service     | 08/26/2025          | 570.50        |
| 100-55-570-6155-112   | Cummins Inc                 | 08/15/2025          | 7,966.14      |
| 100-55-570-6155-112   | Currie Motors Chevrolet     | 08/14/2025          | 1,039.32      |
| 100-55-570-6155-112   | Currie Motors Chevrolet     | 08/27/2025          | 1,692.03      |
| 100-55-570-6155-112   | NOBS TOWING                 | 08/26/2025          | 878.75        |
| 100-55-580-6180-302   | Davis Tree Care             | 09/03/2025          | 395.00        |
| 100-55-580-6180-302   | Davis Tree Care             | 09/08/2025          | 2,500.00      |
| 100-55-580-6180-302   | West Central Municipal Conf | 08/28/2025          | 575.00        |
| 240-55-551-7000-001   | Runnion Equipment Company   | 07/21/2025          | (4,500.00)    |
| 240-55-551-7000-001   | Runnion Equipment Company   | 08/22/2025          | 177,619.00    |
|                       |                             | Public Property     | 206,821.86    |



| <b>Account Number</b> | <b>Vendor</b>         | <b>Invoice Date</b> | <b>Amount</b> |
|-----------------------|-----------------------|---------------------|---------------|
| 230-00-000-6900-230   | Fleet Safety Supply   | 08/27/2025          | 517.45        |
| 230-00-000-6900-230   | Illinois State Police | 09/08/2025          | 1,148.00      |
|                       |                       | Seizure             | 1,665.45      |



| <b>Account Number</b> | <b>Vendor</b>                          | <b>Invoice Date</b> | <b>Amount</b> |
|-----------------------|--|---------------------|---------------|
| 232-00-000-6900-231   | Grant Writing Consultants LLC          | 09/01/2025          | 2,500.00      |
| 232-00-000-6900-231   | Amazon.com                             | 09/03/2025          | 37.29         |
| 232-00-000-6900-231   | An Aramark Co Galls Inc                | 09/03/2025          | 86.99         |
| 232-00-000-6900-231   | IL Homicide Investigators Associations | 09/02/2025          | 295.00        |
| 232-00-000-6900-231   | Ray O'Herron Co Inc                    | 09/03/2025          | 78.11         |
| 232-00-000-6900-231   | Proxit Technology Solutions Inc        | 07/03/2025          | 250.00        |
| 232-00-000-6900-231   | Proxit Technology Solutions Inc        | 08/21/2025          | 283.94        |
| 232-00-000-6900-231   | Proxit Technology Solutions Inc        | 08/21/2025          | 250.00        |
| 232-00-000-6900-231   | Alyssa Murphy                          | 08/31/2025          | 405.00        |
| 232-00-000-6900-231   | Alyssa Murphy                          | 08/31/2025          | 189.00        |
| 232-00-000-6900-231   | Special T Unlimited                    | 08/26/2025          | 282.00        |
|                       |  | Federal Customs     | 4,657.33      |



| <b>Account Number</b> | <b>Vendor</b>      | <b>Invoice Date</b> | <b>Amount</b> |
|-----------------------|--------------------|---------------------|---------------|
| 304-00-000-6180-114   | McAdam Landscaping | 09/08/2025          | 908.00        |
| 306-00-000-6180-114   | McAdam Landscaping | 09/08/2025          | 908.00        |
| 309-00-000-6180-114   | McAdam Landscaping | 09/08/2025          | 908.00        |
|                       |                    | TIF                 | 2,724.00      |



| <b>Account Number</b> | <b>Vendor</b>       | <b>Invoice Date</b> | <b>Amount</b> |
|-----------------------|---------------------|---------------------|---------------|
| 312-00-000-6180-114   | McAdam Landscaping  | 09/08/2025          | 376.00        |
| 312-00-000-6180-200   | Amazon.com          | 09/11/2025          | 99.99         |
| 312-00-000-6180-200   | Kinetic Energy Inc. | 08/28/2025          | 160.00        |
| 312-00-000-6180-200   | Quill               | 08/27/2025          | 198.33        |
| 312-00-000-6180-200   | Quill               | 09/03/2025          | 38.94         |
| 312-00-000-6180-200   | Quill               | 09/03/2025          | 191.56        |
| 312-00-000-6180-210   | Amazon.com          | 08/27/2025          | 27.08         |
| 312-00-000-6180-230   | Comcast             | 09/01/2025          | 256.71        |
| 312-00-000-6180-230   | Case Lots Inc       | 05/19/2025          | 318.35        |
| 312-00-000-6180-230   | Case Lots Inc       | 06/16/2025          | 228.60        |
| 312-00-000-6180-230   | PremiStar-North     | 08/28/2025          | 1,094.05      |
| 312-00-000-6180-240   | Comcast             | 08/28/2025          | 2.31          |
| 312-00-000-7000-312   | K-Five Hodgkins LLC | 08/20/2025          | 17.92         |
| 312-00-000-7000-312   | K-Five Hodgkins LLC | 08/21/2025          | 74.24         |
| 312-00-000-7000-312   | K-Five Hodgkins LLC | 08/26/2025          | 55.04         |
| 312-00-000-7000-312   | K-Five Hodgkins LLC | 08/27/2025          | 57.60         |
| 312-00-000-7000-312   | K-Five Hodgkins LLC | 08/28/2025          | 50.56         |
| 312-00-000-7000-312   | K-Five Hodgkins LLC | 08/29/2025          | 37.12         |
|                       |                     | VIP                 | 3,284.40      |



| <b>Account Number</b> | <b>Vendor</b>                     | <b>Invoice Date</b> | <b>Amount</b> |
|-----------------------|-----------------------------------|---------------------|---------------|
| 501-00-000-1200-050   | Alexander Groesch                 | 09/03/2025          | 76.68         |
| 501-80-800-6110-105   | Springbrook Holding Company LLC   | 08/31/2025          | 1,067.00      |
| 501-80-800-6150-154   | Com Ed                            | 09/02/2025          | 92.11         |
| 501-80-800-6150-154   | Com Ed                            | 09/02/2025          | 28.72         |
| 501-80-800-6150-154   | Com Ed                            | 09/03/2025          | 200.04        |
| 501-80-800-6150-154   | Constellation Energy Services Inc | 09/01/2025          | 2,942.36      |
| 501-80-800-6150-156   | NICOR                             | 09/04/2025          | 54.72         |
| 501-80-800-6150-156   | NICOR                             | 09/04/2025          | 82.12         |
| 501-80-800-6800-100   | City of Chicago                   | 09/09/2025          | 203,506.74    |
| 501-80-800-6800-153   | CDC ENTERPRISES INC               | 09/02/2025          | 2,520.00      |
|                       |                                   | Water Department    | 210,570.49    |

# **Memorandum**

Date: September 19, 2025

To: Mayor Hoskins  
Commissioner Maxham  
Commissioner Nero  
Commissioner Melin-Rogovin  
Commissioner Voogd

From: Rachell Entler, Village Administrator

Re: 09/22/2025 Village Council Meeting Agenda

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Dear Council Members,

Please find below a summary of the New Business items scheduled for consideration at the upcoming Village Council meeting. Each item is referenced by its corresponding agenda number for your convenience.

1. **Presentation: Forest Park Chamber of Commerce:** The Forest Park Chamber of Commerce will provide an overview of its recent and upcoming marketing initiatives. These include promotional campaigns, social media engagement, influencer partnerships, and budget allocations aimed at increasing visibility for local businesses and enhancing engagement with the public. The presentation will also outline strategic planning for future outreach and branding efforts. This presentation is part of a requirement to receive ARPA funding from the Village. The Village committed \$120,000 from ARPA funds to the Chamber. Thus far we have approved \$100,000 for the Chamber and have dispersed \$80,000. There is a \$20,000 payment being held pending this presentation. The final \$20,000 payment request will be made in March of 2026.
2. **Resolution providing for the levy of an additional library tax for building and maintenance:** A resolution by the Forest Park Library Board was approved to levy an additional 0.02% tax for the maintenance and improvement of library facilities. The proposed levy would generate \$76,168. The Library Board is now seeking approval by the Village Council for this additional levy. A memo from the library is included in the meeting packet.
3. **Resolution authorizing acceptance of a 2025 ComEd Powering Safe Communities Grant in the amount of \$1,739:** Chief Hankus is seeking approval to accept a \$1,739 grant from ComEd's Powering Safe Communities program. The grant will be used to purchase battery-operated chainsaws, replacing older gas-powered models. The Village will provide matching funds to complete the purchase.
4. **Resolution approving and ratifying the execution of an Organized Retail Crime Grant Program Grant Agreement by and between the State of Illinois and the Village:** Chief Gross is seeking approval to accept a \$13,000 Organized Retail Crime Grant from the State of Illinois to support law enforcement efforts targeting retail theft. This grant will cover the cost of one (1) LPR camera as well as officer overtime pay to saturate patrol in the Village's retail areas
5. **Resolution authorizing and accepting a Grant Agreement by and between IDOT and the Village for the FY26 Tobacco Enforcement Program Grant::** Chief Gross is seeking approval to accept a \$3,407 Tobacco Enforcement

Program Grant from the Illinois Department of Human Services to aid in tobacco law compliance and education.

6. **Resolution authorizing the Village to participate in the New National Multistate Opioid Settlements and authorizing the execution of related settlement agreements:** Village staff is seeking approval to participate in new national multistate opioid settlements involving Purdue Pharma and several secondary manufacturers. Previous settlement funds have assisted the Village in purchasing equipment for the Fire Department related to rendering aid to those affected by opioid use.
7. **Resolution approving the specifications and authorizing the advertising of bids for the Village's 2025 Sidewalk Improvement Project:** Director Stella is seeking approval of the specifications and authorizing staff to advertising of bids for the 2025 Sidewalk Improvement Project. This initiative aims to enhance pedestrian infrastructure throughout the Village and will include sidewalk replacement requests made through the 50/50 Sidewalk Program as well as those areas identified by Director Stella as needing to be replaced/repared.
8. **Resolution approving and authorizing the execution of a Consulting Agreement by and between the Village and Ryan, LLC regarding potential development projects within the Village:** A consulting agreement was approved between the Village and Ryan, LLC (formerly Kane, McKenna and Associates) to assist with evaluating potential development projects. The firm will provide economic development consulting services to support strategic growth. This agreement is limited to one (1) project located in the Circle-Harlem TIF and two (2) projects located in the Roosevelt Road TIF.
9. **Resolution approving a Local Public Agency Joint Funding Agreement with IDOT for federal funded construction and Local Public Agency Joint Funding Agreement with IDOT for federal funded construction and Local Public Agency Engineering Services Agreement with CBBEL regarding certain improvements to the Jackson Boulevard Resurfacing, between Des Plaines Avenue and Harlem Avenue:** Village staff are seeking approval of a joint funding agreement with the Illinois Department of Transportation (IDOT) and an engineering services agreement with Christopher B. Burke Engineering, Ltd. for the resurfacing of Jackson Boulevard between Des Plaines Avenue and Harlem Avenue. The total project cost is \$2.42 million, with \$792,000 covered by federal funds and the remaining \$1.628 million funded by the Village.
10. **Approval: 2026 Village Council Meeting Schedule:** The Village is required to approve the meeting schedule for the 2026 Village Council sessions. We are seeking approval of the dates now so that we may publish them in the 2026 Village Calendar.

Should you need further information or have any questions regarding these agenda items, please do not hesitate to ask.

**REPORTING PERIOD: 2/1/2025-8/31/2025**

| ITEM   | COST         | PAID   | MARKETING PERIOD   | STATS   |
|--|--------------|--|--|---|
| Forest Park Eats - NSFP (Print ad) 12K       | \$ 770.00    | X  | Current - Complete   | Digital on Web + Ded email (11K) + 7K printed/inserted in issues + drops. See <a href="#">GCM media kit</a> for all stats. <a href="#">See ad here</a>  |
| WSL Dining Issue - NSFP (Print ad)           | \$ 1,250.00  | X  | Current - Complete   | 25K paid sub. <a href="#">Stats, demographics in media kit</a> . Got 2/3 page for 1/2 page price. Ad is same as above   |
| Design Fees for ads                          | \$ 150.00    | X  | Current - Complete   |   |
| Explore Oak Park & Beyond (Visit OP)         | \$ 5,000.00  | X  | Current - Complete - replaces ESPN \$6K  | Casket Races most visited page all year. Published 51 blogs that mentioned FP or were completely about FP in the past year, which is close to half of all EOPB content. Each blog averages a value of \$5000. EOPB made FP promo video for free. <a href="#">See EOPB metrics here</a> . (FP's landing page on EOPB site is beign updated). <a href="#">Explore Oak Park &amp; Beyond Web</a> |
| Forest Park Promo Video                      | \$ -         | N/C  | Current - Complete   | Stats from our post <a href="#">Forest Park Video</a>   |
| Quarterly Welcome Book Mailing NSFP          | \$ 701.33    | X  | Current - Complete Mailing #1 12/24-4/25   | Total Mailings: Forest Park: 559, Oak Park 2131, River Forest 318 = 3008 total residents  |
| Quarterly Welcome Book Mailing NSFP          | \$ 621.13    | X  | Current - Complete Mailing #2 4/25-8/25  | Mailing info Included above   |
| All paid Social Media (posts, blogs, videos) | \$ 718.36    | X  | Current - Complete for this period   | <a href="#">Social media stats here</a>   |
| Boosted Blogs to Promote Businesses          |              | Incl. in paid social costs   | Chamber staff created & boosted blogs  | <a href="#">View Blogs</a>  |
| Website                                      | \$ 1,000.00  |  | Current - In progress - payment to be made   | Update website to increase SEO performance. Must have easy to find blogs, FP info, business directory, etc. (to be done by Weblinx who created our site). Chamber will the portion of work we're capable of at a much lower per hour rate (paid with Chamber funds) rather than pay Weblinx a higher rate.  |
| Social Media NSFP templates                  | \$ 1,000.00  |  | Current-in progress - payment to be made   | NSFP branded ready made templates will help with social media posting   |
| Photography (Biz/Assets) Deposit             | \$ 1,000.00  | \$500 deposit made   | Current - in progress - Final invoice to come  | Madison shots, shots of key FP assets, shots outside/inside biz for multi-use promo   |
| Photography (Events)                         | \$ 450.00    | x  | Current - Complete   | Chamber/Village use   |
| Additional Videos (Shop/Dine/Entertain)      | \$ 1,500.00  | Depoist to be made   | Current - in progress - Invoice to come  | Individual interviews & video will be shot by Ian Pfaff (videographer) that business/Chamber/Village can use. End result: Individual biz videos for biz to use + a shopping video & a dining/entertainment video. Multiple videos for much lower cost because he wants to help. Videos are key to engaging audiences and will also help businesses.   |
| Influencer Videos                            | \$ 500.00    | Receipt - 1 influencer \$100   | Current - in progress - \$100 spent. More to come.   | Influencer videos drive the most traffic. Got several influencers to do reels at no cost. <a href="#">View Reel</a>   |
| Mad Pass                                     | \$ 193.07    | x  | Current - Complete   | Designed it ourselves. <a href="#">See Mad Pass here</a>  |
| Dog Days                                     | \$ 147.78    | x  | Current - Cancelled due to weather   | Rescheduling tough. Will use for Summer 2026  |
| No Gloves Tournament Section Ad              | \$ 275.00    | x  | Current - Completed  | 3,000 copies dist. at tournament <a href="#">See ad here</a>  |
| Shop/Dine/Entertainment Guide                | \$ 1,200.00  |  | Current - Not started - Invoice to come  | Quotes have been too high. Re-quoting. Guide will be digital but promoted w QR codes at Garage Galleries, Tournament etc. to drive these crowds back to biz. Other uses as well.  |
| Event Cards Print & Insert (\$1496.06)       |              | Finished last period. Receipt incl. with last report                             | \$1400 est. included in 9/1/24-2/1/25 report   | throughout town <a href="#">See card here</a>   |
| Event Card Design                            | \$ 650.00    | x  | Current - Complete   |   |
| Dining Video                                 | \$ 660.00    | Finished in this period but receipt for previous payments incl. with last report | \$2000 est. included in 9/1/24-2/1/25 report. Total was \$1920                                       | <a href="#">New Dining Video</a>  |
| Billboard                                    | \$ 1,000.00  |  | Current - Quoting & designing. Invoice to come   | Finally found contact, agreement, specs. Working on design. <a href="#">Agreement here.</a>   |
| Forest Park Eats Ad 2024 paid in 2025        | \$ 500.00    | x  | From 2024. Rec'd invoice late. Paid Feb. 2025  |   |
|  | \$ 19,286.67 |  |  |   |
| <b>PLANNING PERIOD: 9/1/2025-2/1/2026</b>    |              |  |  |   |
| ITEM   | COST         |  | NOTES  |   |
| Social Media Boosts                          | \$ 800.00    |  | Boost posts, reels, videos, influencer content   |   |
| Reprint NSFP-branded Event Cards             | \$ 500.00    |  | Print 5 or 10K (if inserting = additional cost)  | Promoting all main events to wide audience  |
| New Resident Welcome Book                    | \$ 2,000.00  | Print & mail 3K postcards  | Cut costs significantly by printing postcards w QR code that takes them to a digital version of book | Promote Forest Park to all 3,000 new residents in OP RF FP as they create their shop/dine habits  |
| Dedicated Emails/Sponsored Posts Holidays    | \$ 1,000.00  | WSL and GCM.   | Promote gift guide, Small Biz Sat, Shopping FP   | Stats. Reach a wider audience   |
| Holiday Events/Small Business Saturday       | \$ 3,500.00  | On site events   | Small Biz Sat., Grinch, Holiday Promo  | On-site events to encourage holiday shopping  |
| Holiday Gift Guide                           | \$ 1,500.00  |  | Digital guide: to represent overall gift options   | Gift guide to drive holiday shopping  |

|  |              |                             |   |   |
|--|--------------|-----------------------------|---|---|
| Restaurant Week w/EOPB & other commun.     | \$ 250.00    |                             | Partner with EOPB & other communities                           | EOPB does all the work. We buy street banners.                            |
| Paid Influencer Videos                     | \$ 500.00    |                             | Work with influencers to promote FP & businesses                | Influencer videos get us in front of other audiences                      |
| Remaining Asset Photography                | \$ 250.00    |                             | Helps promo FP aand each business                               | Good photo for better promo of all FP has to offer                        |
| Additional Promo Videos                    | \$ 1,000.00  |                             | Review videos on hand/determine what's needed                   | Videos draw a larger audience/more attention                              |
| Event Photography                          | \$ 750.00    | Wine Walk, Casket, Hol Walk | For Chamber/Village use   | To promote signature FP events/drive traffic                              |
| Website upgrades                           | \$ 500.00    |                             | Reserved for potential additional work                          | Chamber will also contribute \$ to project                                |
| Additional designs of NSFP templates       | \$ 500.00    |                             | Having these designs help cut down on time                      | Working with new local gallery  |
| Billboard Design                           | \$ 1,500.00  |                             | Continued use of the billboard for FP messaging                 | NSFP - Dining - Shopping - Entertainment - Events                         |
| Slow winter months                         |              |                             | Work with Arts Alliance / possible event in Jan.                | Public art drives traffic & attention                                     |
| ESPN                                       | \$ 6,000.00  |                             | Would love to get partners for this program                     | <a href="#">See initial plan here</a> <a href="#">See ESPN Stats here</a> |
|  | \$ 20,550.00 |                             |   |   |
| <b>PLANNING PERIOD: 2/1/2026-8/31/2026</b> |              |                             |   |   |
| Social media boosts/posts/videos/blogs     |              |                             | Post regularly, share videos, promote for holidays              |   |
| Influencers/Local business owners          |              |                             | Continue working with influencers & local biz to create content |   |
| Welcome Book                               |              |                             | New version. Big savings. Mail postcard w/QR code               |   |
| Mad Pass                                   |              |                             | Further discussion & research needed                            |   |
| Summer Events                              |              |                             | Further discussion & research needed                            |   |
| Billboard Design                           |              |                             | Continual use of billboard                                      |   |
| Discuss ESPN                               |              |                             | See initial plan in report                                      |   |
| <b>MARKETING ACTIVITIES - OVERVIEW</b>     |              |                             |   |   |
|  |              |                             |   |   |
| <a href="#">Click here for overview</a>    |              |                             |   |   |
|  |              |                             |   |   |

**SUMMARY OF MARKETING ACTIVITIES**

| Marketing Activity                | Goal  | Type  | Other  | Audience/Reach                        |
|-----------------------------------|---|---|--|---------------------------------------|
| Fall Shop Small Crawl             | Drive traffic & sales/promote FP/promote-support biz/ \$1K food pantry fundraiser   | In person. Print posters/Banners/Bingo Card               | Purchased Local GC + Raffle Prizes               | LOCAL EVENT                           |
| Holiday Gift Guide                | Drive holiday traffic & sales / promote FP & businesses                             | Digital + print ad + dedicated email                      | Lots of research/photos/30 businesses            | LOCAL EVENT                           |
| Small Business Saturday           | Drive holiday traffic & sales / promote FP / Support biz                            | In person event/Big gift card giveaway                    | Purchased Local GC + Raffle Prizes               | LOCAL EVENT                           |
| Photos with Grinch                | Drive holiday traffic & sales   | In person event   | Purchased local treats                           | LOCAL EVENT                           |
| Event Photos                      | Professional photography to help market events better/drive more traffic            | Digital/print/ongoing                                     | For Chamber/Village use                          | Chicago DMA (Cook/DuPage/Chicago)     |
| Photography of Key FP Assets      | Professional photography to help market FP  | Digital/print/in progress                                 | <b>IN PROGRESS</b>                               | Chicago DMA (Cook/DuPage/Chicago)     |
| Dining Video (professional)       | Promote 40+ dining options, drive dining traffic to FP                              | Promoted/boosted on social media.                         | <b>COMPLETE</b>                                  | Chicago DMA (Cook/DuPage/Chicago)     |
| Forest Park Video (professional)  | Drive traffic/promote FP  | Promoted/boosted on social media                          | Result of partnership with EOPB                  | Chicago DMA (Cook/DuPage/Chicago)     |
| Additional Videos                 | Drive traffic & sales by promoting shopping & entertainment                         | Promoted/boosted on social media/in progress              | <b>IN PROGRESS - IAN PFAFF DOING MULTIPLE</b>    | Chicago DMA (Cook/DuPage/Chicago)     |
| West Suburban Living Town Focus   | Promote FP/NSFP brand to broader audience/NSFP full page ad                         | Article/ad print mag. w/subscribers. Digital              | Editorial and NSFP ad                            | Western Suburbs/Cook/DuPage           |
| West Suburban Living Dining Issue | Promote 40+ dining options to broadened audience                                    | Print ad in mag. w/subscribers. Digital                   | Dining Issue                                     | Cook/DuPage                           |
| NSFP Branding Campaign            | Concept & design of NSFP Campaign   | Social, print, inserts, dedicated emails, blogs, etc      |  | Chicago DMA (Cook/DuPage/Chicago)     |
| Chicago Reader web ads/banner ads | NSFP message to broader audience  | Digital   | Reach different audience                         | Chicago/Younger & Diverse Audience    |
| Explore Oak Park & Beyond         | Community Partnership. Broaden FP reach, promote FP, promote biz                    | Earned media, social media, Google ads, blogs, web page   | Annual partnership \$5K                          | Chicago DMA (Cook/DuPage/Chicago)     |
| Welcome New Resident Book         | Printed. Reach new res. OP FP RE right away w/FP message.                           | Print & direct mail quarterly                             | Reach all new residents.                         | FP, OP, RF NEW RESIDENTS              |
| Dedicated Emails                  | Reach a subscriber audience outside of our own with NSFP Blogs                      | GCM - WJ, FPR, Landmark, Austin Weekly                    | Good open rates                                  | OP, RF, Riverside, Brookfield, Austin |
| Event Card Inserts                | Annual event card for people to keep. Helps drive more event traffic.               | GCM inserts - WJ, Landmark, Austin Weekly                 | Card that people can keep/put on fridge          | OP, RF, Riverside, Brookfield, Austin |
| Neighbors Magazine                | NSFP print ads. Extend audience reach at low cost.                                  | Reached Melrose area. Not currently in plan.              | Neighbors promotes our events                    | OP, RF, Riverside, Brookfield, Austin |
| Forest Park EATS                  | Be included in special dining section w/all other communities                       | 1/2 page ad. Message, 2K print, digital & dedicated email | 2K copies.                                       | OP, RF, Riverside, Brookfield, Austin |
| No Glove Nationals Ad             | GCM special pull-out section to reach tournament attendees                          | 1/2 page ad with NSFP message                             | Section distributed at tournament                | LOCAL + 10K Tourney Attendees         |
| Blogs                             | Create & boost blogs for awareness, drive traffic/business                          | Promoted/boosted on social. Lives on website.             | Promote various events, shops, restaurants, etc. | Chicago DMA (Cook/DuPage/Chicago)     |
|                                   | <i>NSFP top 10 reasons make FP your next stop. Shopping, Dining, Entertainment.</i> | Lives on web. Boosted on social media                     |  |                                       |
|                                   | <i>Outdoor dining, Party rooms/caterers. Where to watch big games, etc.</i>         |   |  |                                       |
| Window Decals                     | Brand recognition. NSFP window decals for stores.                                   | Decal   | NSFP brand visibility                            | LOCAL + ANY VISITORS                  |
| Social Media                      | Promote FP/Drive traffic & sales  | Facebook, Instagram, TikTok                               | Regular creation of posts                        | Chicago DMA (Cook/DuPage/Chicago)     |
| Social Media                      | Use influencers to reach a broader audience   | Facebook, Instagram, TikTok                               | Paid influencers                                 | Chicago DMA (Cook/DuPage/Chicago)     |
| Restaurant Week w/EOPB            | Be included with other communities  | Digital. Posters. Social media                            | Chamber adds street banners                      | Local + Chicago DMA                   |
| Website Optimization              | All FP promo content/event info easy to find  | Digital. Posters. Social media                            | Currently FP's 'tourism' page. In progress       | All web visitors looking for info     |
| Public Art Marketing              | Drive traffic by promoting public art   | Digital. Social media.                                    | Ongoing  | Chicago DMA (Cook/DuPage/Chicago)     |
| NSFP Templates                    | Create NSFP templates for easy/continued use + promotion of NSFP brand              | Digital. Design work.                                     | Social media/multiple use. Creating more.        |                                       |
| Summer Series                     | Create regular or mini events to drive summer traffic                               | Discuss feasibility/ideas                                 | Need a committee/can't do by ourselves           | Local                                 |
| Shop/Dine/Enter. Guide            | Promote FP/Drive traffic & sales  | Digital shop/dine/entertainment guide                     | <b>IN PROGRESS</b>                               | Chicago DMA (Cook/DuPage/Chicago)     |
| ESPN Campaign                     | Promote FP & partner businesses to broader audience                                 | Discussion w/Rachel, Dexter, Partners                     | <b>DISCUSS</b>                                   | Chicago Metro/NW Indiana              |
| Chamber/Other Events              | Parade, Wine Walk, Casket Races, Holiday Walk, Film Fest, Theatre, Stoop Sessions.  |   |  | Chicago DMA (Cook/DuPage/Chicago)     |
|                                   | Cemetery Tours, Groov'n in the Grove, Makers Markets, PRIDE, Germanfest             |   |  |                                       |
|                                   | Garage Galleries, No Gloves Tourney, Garden Walk.                                   |   |  |                                       |

## Marketing Report Notes

Everyone we partner with helps extend our reach – especially with digital promotion. We can reach their audience which we couldn't otherwise...and any and all shares from the partner's audiences further extends our reach. Some 'in print' (like West Suburban Living mag and Forest Park Eats just as an example) also include an online digital online component.

### Forest Park Eats

With 41+ dining options being a big draw, FP can't afford not to be included in EATS guide where all other communities are featured. Lots of FP mentions! Elmwood Park buys a bunch of pages.

### WSL Dining Issue

A way to reach the western suburbs and promote dining/Forest Park in quality publication. (DuPage/Suburban & more). 25K Paid subscriptions and in bookstores and other newsstands. (People come from Naperville etc. for Wine Walk). We've used Chicago Mag in the past by being included in their Best in the West issue.

### Explore Oak Park & Beyond Partnership

Huge value. In Google search, they rank #1 as people are driven directly to their site when searching local keywords - largely because they monitor current keywords and write content using those. Their blog reach and website visits are incredible and we benefit.

### Forest Park Promo Video

A professional, free video promoting Forest Park - created by PR group serving Explore Oak Park & Beyond. EOPB also promoted it. Will have a long life and can be edited.

### New Resident Welcome Book

A way to promote Forest Park to new residents (OP RF FP) as they are just beginning to form their shopping/dining/entertainment habits. Cut costs by printing a welcome postcard with QR code to digital book.

### Blogs

Blogs are king. It's a way to provide a list of options such as 'outdoor dining in Forest Park' which also shows how many options there are – one stop is never enough. EOPB who has all the tools behind them to measure the reach, says blogs are what drive the most traffic to their site.

### Website

A benefactor provided significant funding to re-do the Chamber website a number of years ago. Goal was to promote better promote membership, events, our members...but there was a need to further promote Forest Park, so in the last year and a half or so, we've added pages to promote Forest Park, blogs to promote shopping/dining etc. at all business – not just Chamber members - and more...and we need to make revisions/create more effective and better-looking

pages, increase performance (SEO), etc. so people we drive to the website through blogs, posts, promotions, etc., can quickly and concisely find the information they're looking for.

### Social Media Templates

We have all the design elements of NSFP campaign but need help putting them together in reusable templates to help us be more efficient and follow the brand guidelines of this campaign.

### Summer Events

We don't have the staff or resources to do regular summer events, but we feel strongly that something needs to be happening on Madison on some regular level (monthly, bi-monthly?). So we planned 'Dog Days of Summer' where had ACL, Rescuber, local pet pharmacy, local influencer Arlo, a face painter, etc., all lined up, and had to cancel due to weather. Difficult to re-schedule with partner schedules. Currently, the plan includes 3 events (June, July, August or July, August, September): (1) Local concert – like Arts Alliance porch concerts – in Constitution Court – then drive people to restaurants/shops (2) Sidewalk Sale/Taste of Forest Park – 'taste portions' or other food options sold in front of restaurants (3) Dog Days of Summer. We will need a committee to help make this happen. For Dog Days, Christine and I were going to be setting up tents, etc. by ourselves. Any input or other ideas is welcome!

### Shop Dine Guide

Something we've been talking about for a while. We need a shop/dine/entertainment guide where all info is in one place for anyone looking to find info. One of the important goals is to drive people who attend events like Garage Galleries (800 people came this year), the softball tournament (10K), etc., back to Forest Park businesses to shop and dine. It would be a digital guide with both a basic, printed version plus we'd use signs with QR code at events.

### Photography

Good photography is key to reaching audience and media attention. Media always asks for photos and video.

### Additional Videos

We hit the jackpot by reaching out to Ian Pfaff who is a videographer. Professional videos are expensive (dining video was \$1900) He has agreed to interview local business owners and shoot video so that each business owner can have a short video and then he'll edit and create a shopping and a dining/entertainment video at a very low cost. This project would be much more costly elsewhere, but he wants to help Forest Park -- and the business community.

### Mad Pass

Inexpensively created. Looking to see if Mad Pass can become an app or regularly updated card to help drive traffic through good deals at specific times.

### Event Cards

We believe these are valuable as they list all main events in a format that can easily be saved, hung on refrigerator. We have them throughout town but have also inserted them into WJ,

Landmark, Austin. The more people that come to Forest Park events, the more people are exposed to all the Forest Park has to offer.

#### I-290 Billboard

After a few years of searching, we finally have the contact and an excerpt from the agreement with the village which allows 7 hours per month/84 per year free time for PSA's or event promo. Great use for Next Stop Forest Park campaign messages.

### Upcoming Plan – 9/1/25-2/1/2026

#### Social media boosts/posts

Will be posting regularly, sharing all videos, promoting for the holidays, etc.

#### Influencers

Continue working with influencers to create more content

#### Reprint Event Cards for 2026

#### Welcome Book

New version – huge savings. Postcard with NSFP message & QR code for digital copy of book

#### Holidays

Host an on-site Small Business Saturday event with give aways/raffle plus host Grinch photo event. Have someone design a Holiday Gift Guide.

#### Dedicated Emails

Using those to promote holiday shopping/holiday gift guide

#### Restaurant Week with EOPB

Very little investment but keeps FP name out there

#### Professional photography

Forest Park key asset photography as needed. Event photography.

#### Videos

Review what we have. Determine what's needed.

#### Website

Reserve some funds for any additional upgrades. Chamber will use their remaining website funds first.

#### NSFP campaign templates/design needs

### Billboard design

Create several versions of designs.

### Winter

Work with Arts Alliance on potential ice sculpture project

### ESPN

Something we'd like to continue exploring. We had 4 interested partners but at request by one partner, we needed 5 to make it work. Was unable to find an interested partner. Discussed using more than \$6K marketing funds to make it happen and lessen the cost for partners. (Village would get a certain # of NSFP campaign ads, partners would get a certain #). Is there value in getting on radio to a different demographic?

## Placeholders for discussion/planning - 2/1/26-8/31/26

Summer Events - \$3K

Mad Pass

Welcome Book

Paid social media/Blogs/Work with influencers

Billboard design

ESPN

## Overview of most marketing activities

Spreadsheet has a link to an overview of most marketing activities to date.

## Marketing Strategies - General

**PULL & PUSH MARKETING:** Push marketing like a direct mail ad, markets products to consumers, while pull marketing, like a popular blog, attracts customers to a product. Examples of push marketing include TV commercials, paid social media ads, and cold calls that actively seeks out potential customers. In contrast, pull marketing examples include SEO-optimized content like blog posts that customers find when searching, influencer marketing, and social media content that builds brand loyalty and a following.

### MARKETING OPTIONS

- Content (creating valuable, relevant, consistent content like blogs to attract target audience.
- Social media (Engage with audiences on relevant platforms to build brand awareness, foster community & drive traffic
- Email marketing (Leverage email to nurture leads, promote products, deliver valuable content)
- SEO (optimize website content to improve organic search rankings to increase visibility
- Influencer marketing (partner with individuals who have a strong following)

- Paid (Google or social media ads)
- Video
- Print/radio/TV
- Earned media (WGN spots, etc.)



FOREST PARK  
PUBLIC LIBRARY

7555 Jackson Blvd  
Forest Park, IL 60130

September 16, 2025

To Mr. Mayor and Commissioners of the Village of Forest Park:

I am submitting the Forest Park Public Library's annual resolution for the .02% Building and Maintenance Levy for your consideration. This annual resolution allows the Library to place .02% of its overall tax levy into its Building and Maintenance Fund, and means that those funds are dedicated solely to the upkeep of Forest Park Public Library facility.

The Board of Library Trustees and I are dedicated to ensuring that the Library is maintained in such a way that is safe, pleasant, and viable for years to come. Over the past several years, we have taken many steps to ensure building systems are functioning correctly, our grounds are safe and inviting, and the building is well-maintained. For that, we rely heavily on our Building and Maintenance Special Tax Fund, which pays for our cleaning, much of our preventative maintenance, and projects that arise.

Thank you for your consideration, and please feel free to reach out to me or our Trustees for any questions you may have. We are very grateful for your support in maintaining the Forest Park Public Library for all Forest Parkers to use and enjoy.

Sincerely yours,

Vicki Rakowski  
Director of the Forest Park Public Library

**RESOLUTION NO. R-025-006**

**A RESOLUTION OF THE BOARD OF LIBRARY TRUSTEES OF THE VILLAGE OF FOREST PARK, COOK COUNTY, ILLINOIS ASKING THE CORPORATE AUTHORITIES OF THE VILLAGE OF FOREST PARK, COOK COUNTY, ILLINOIS TO ADOPT A RESOLUTION DETERMINING TO IMPOSE A .02% LIBRARY BUILDING AND MAINTENANCE TAX FOR TAX YEAR 2025 AS ALLOWED BY LAW**

**WHEREAS**, the Board of Library Trustees of the Village of Forest Park (hereinafter referred to as the "Library Board") may determine its need for a .02% Library Building and Maintenance levy and ask the Corporate Authorities of the Village of Forest Park to impose a levy not to exceed .02% of the full fair value of the taxable property in the Village to be used for such Library purposes as allowed in the Illinois Local Library Act (75 ILCS 5/3-4); and

**WHEREAS**, the Corporate Authorities must adopt a Resolution determining to levy such a tax and publish said Resolution within fifteen (15) days after its adoption giving notice to Village residents that ten percent (10%) of the registered voters may file a petition with the Village Clerk requiring that the question of imposing such a levy be placed on the ballot, and including the specific number of voters required to sign such a petition, the time in which the petition must be filed and the date of the prospective referendum.

**NOW, THEREFORE**, the Board of Library Trustees of the Village of Forest Park, Cook County, Illinois resolves as follows:

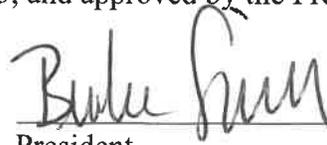
Section 1: That the Library Board finds that sum of **\$76,168** is necessary and required for the maintenance, repairs and alterations of the Library building and equipment.

Section 2: That said **\$76,168** may be acquired through the imposition of the .02% Building and Maintenance Levy as is allowed by statute (75 ILCS 5/3-4).

Section 3: That the Secretary of the Library Board is hereby directed to file a duly certified copy of this Resolution with the Clerk of the Village of Forest Park, Cook County, Illinois to be presented by said Clerk to the Corporate Authorities of said Village in accordance with the laws of the State of Illinois so that they may take the action necessary to include **\$76,168** in the Village's 2025 Levy Ordinance as the .02% Library Building and Maintenance levy.

Section 4: That this Resolution shall be in full force and effect from and after its passage as provided by law.

ADOPTED this 15<sup>th</sup> day of September, 2025, and approved by the President and Board of Library Trustees of the Village of Forest Park.

  
\_\_\_\_\_  
President

ATTEST:

  
\_\_\_\_\_  
Secretary

**A RESOLUTION PROVIDING FOR THE  
LEVY OF AN ADDITIONAL LIBRARY TAX  
FOR BUILDING AND MAINTENANCE**

**BE IT RESOLVED** by the Council of the Village of Forest Park, Cook County, Illinois, as follows:

**Section 1.** The Board of Library Trustees of the Village of Forest Park, by Resolution dated September 15, 2025, has requested the corporate authorities of the Village of Forest Park to levy an additional 0.02% tax for the maintenance, repairs and alterations of library buildings and equipment, pursuant to 75 ILCS 5/3-4, in order to include the sum of \$76,168.00 in the Village's 2025 tax levy ordinance as the 0.02% Library Building and Maintenance levy.

**Section 2.** The corporate authorities of the Village of Forest Park hereby determine and propose to levy such additional 0.02% tax for the year 2025, subject to the provisions of 75 ILCS 5/3-4.

**Section 3.** The Village Clerk is hereby authorized and directed to publish a copy of this Resolution in the *Forest Park Review*, a newspaper with a general circulation within the Village of Forest Park, said publication to occur within fifteen (15) days of the adoption of this Resolution.

**Section 4.** Pursuant to 75 ILCS 5/3-4, notice is hereby given that if a petition requesting a referendum signed by 1,064 or more registered voters of the Village of Forest Park is filed with the corporate authorities of the Village of Forest Park on or before October 31, 2025, which is thirty (30) days after the date of publication of this Resolution, then the question whether this Resolution shall become effective and said tax imposed shall be submitted to the electors of the Village of Forest Park at a general or special election to be held in accordance with the election

laws of the State of Illinois in force at the time of such election. The Village Clerk is hereby directed to provide a petition form to any individual requesting one.

**Section 5.** In the event no petition is filed with the corporate authorities within thirty (30) days from the date of publication of this Resolution, then this Resolution shall be effective and the additional library tax shall be levied accordingly, and included in the Village's levy ordinance for library purposes.

**ADOPTED** by the Council of the Village of Forest Park, Cook County, Illinois this 22<sup>nd</sup> day of September, 2025.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**APPROVED** by me this 22<sup>nd</sup> day of September, 2025.

---

Rory E. Hoskins, Mayor

**ATTESTED** and filed in my office,  
and published in pamphlet form  
this \_\_\_\_ day of September, 2025.

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Vanessa Belmonte, Clerk

# Memo

**To:** Forest Park Village Council  
**From:** Chief Lindsey Hankus  
**Date:** 09/08/2025  
**Re:** Grant Acceptance

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Forest Park Village Council,

The Fire Department has successfully applied for the 2025 ComEd Powering Safe Communities Grant through the Metropolitan Mayors Caucus, and we are requesting council approval to accept this grant.

We have requested funding to replace our aging gas-powered chainsaws with battery-operated models. The total cost for two battery-operated chainsaws is \$3,478, and the grant has a 50% match. This means that the Metropolitan Mayors Caucus will reimburse us for half of the cost.

I have attached the grant information along with our application for your review.

Thank you,

Chief Hankus

**RESOLUTION NO. R-\_\_\_\_\_ -25**

**A RESOLUTION AUTHORIZING ACCEPTANCE OF A 2025 ComEd  
POWERING SAFE COMMUNITIES GRANT IN THE AMOUNT OF \$1,739.00**

WHEREAS, the Village of Forest Park (“Village”) has made application to the Metropolitan Mayors Caucus, and has been awarded a 2025 ComEd Powering Safe Communities Grant for the purpose of purchasing electric chainsaws to support the operations of the Village’s Fire Department (the “Grant Project”); and

WHEREAS, the Village was awarded a grant for the Grant Project in the amount of One Thousand Seven Hundred Thirty-Nine and 00/100 Dollars (\$1,739.00) (“Grant Award”).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Village Council of the Village of Forest Park, Cook County, Illinois, as follows:

SECTION 1. The foregoing recital clauses to this Resolution are adopted by the corporate authorities as their findings of fact and are incorporated herein by specific reference.

SECTION 2. The Village hereby approves and authorizes the Village Administrator, or her designee, to execute the Grant Project Award acceptance documents (“Grant Project Award Documents”), attached hereto as Exhibit A and made a part hereof.

SECTION 3. The Village agrees to accept the Grant Award, agrees to use the Grant Award funds for the Grant Project and authorizes the expenditure of the required matching funds, all as required under the Grant Project Award Documents.

SECTION 4. The officials, officers and employees of the Village are hereby authorized to take such further actions and execute any and all such documents and take such steps as are necessary to accept and perform the Grant Project Award Documents and carry out the purpose and intent of this Resolution for the Grant Project.

ADOPTED by the Village Council of the Village of Forest Park, Cook County, Illinois,  
this 22<sup>nd</sup> day of September, 2025.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED by me this 22<sup>nd</sup> day of September, 2025.

\_\_\_\_\_  
Mayor Rory E. Hoskins

ATTESTED and filed in my office,  
and published in pamphlet form this  
\_\_\_\_\_ day of September, 2025.

\_\_\_\_\_  
Vanessa Belmonte, Village Clerk

**EXHIBIT A**

GRANT PROJECT AWARD DOCUMENTS

Title **Battery Operated Saws for the Forest Park Fire Department** 03/25/2025  
 id. 50071834  
 by **Lindsey Hankus** in **2025 ComEd Powering Safe Communities Grant Program**  
 lhankus@forestpark.net

**Original Submission** 03/25/2025

Score n/a

Introduction The Metropolitan Mayors Caucus is proud to partner with ComEd to administer the Powering Safe Communities program. The Powering Safe Communities program will continue to provide grants of up to \$10,000 for local public safety and electrification projects. ComEd provides funding and the Metropolitan Mayors Caucus is the grant program administrator. Applications are due by March 28, 2025. Please refer to the Powering Safe Communities Guidelines prior to submitting an application.

Begin Your Powering Safe Communities Program Application by entering a title for your application Battery Operated Saws for the Forest Park Fire Department

Upload a Cover Letter  
[fire.pdf](#)

Section A. Applicant Information

Applicant Organization Name Forest Park Fire Department  
 Contact Name Lindsey Hankus  
 Title Fire Chief  
 Street Address 517 Desplaines Ave  
 City Forest Park  
 State IL  
 Zip Code 60130  
 Office Phone Number 7086156290

Mobile Phone  
Number

---

County                      Cook

---

Service Area (if other  
than municipal  
boundary)

---

Organization Tax ID#

---

Community                      14,339  
Population (2020  
Census)

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Section B. Project  
Description

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Project Description      The Forest Park Fire Department is seeking grant funding to replace two aging gas-powered chain saws with two modern battery-operated models. This project will enhance safety by eliminating hazards from gas fumes and spills, while also reducing maintenance costs. The new saws will provide a quieter and more environmentally friendly alternative, aligning with our commitment to sustainability. This investment will improve operational efficiency and demonstrate our dedication to greener practices.

---

Type of Project              Public Safety Equipment

---

Grant Funds                      \$1739.00  
Requested Amount

---

Proposed Matching              \$1739.00  
Contribution

---

Section C. Budget              Use the Budget Form provided in the Grant Guidelines or a comparable spreadsheet. The Budget Form contains instructions for completing your budget. Complete the form filling in your proposed budget, then upload it below.

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Budget File Upload

[Section-C\\_Budget-Form-and-Instructions\\_Powering-Safe-Communities\\_.xlsx](#)

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Section D. Work  
Plan Narrative

As part of the Forest Park Fire Department's commitment to improving operational efficiency and promoting environmental sustainability, we are seeking grant funding to replace our aging chain saws, which currently operate on mixed fuel, with two state-of-the-art battery-operated chain saws. This transition aligns with our organization's goals of reducing carbon emissions, enhancing safety, and minimizing operational costs associated with fuel and maintenance.

Timeline:

Completed: Research and selection of battery-operated chain saws.

Research and select the most appropriate battery-operated chain saws that meet our operational needs, ensuring they are powerful, efficient, and reliable.

- Month 1: Purchase and procurement process.

Utilize grant funds to procure the chosen battery-operated chain saws from a reputable supplier, ensuring compliance with all purchasing policies.

- Month 2: Staff training on new equipment.

Develop a training program for staff to familiarize them with the new equipment. This will include safety protocols, operational best practices, and maintenance routines.

- Month 3: Full implementation of the new saws into operations.

Schedule the implementation of the new chain saws into our regular operations. This may include a phased approach, allowing for the safe disposal of the old saws.

- Month 4-12: Monitoring and evaluation of performance; adjustments as necessary.

Establish a plan to monitor the performance of the new chain saws, assessing their impact on safety, efficiency, and environmental considerations. This will inform future purchases and operations.

---

Section E. Outcomes  
and Leveraged  
Benefits

By securing this grant and replacing the Fire Department's aging chain saws with battery-operated models, we anticipate significant improvements in safety, efficiency, and environmental impact. Our firefighters will benefit from safer and more user-friendly tools, while our organization will contribute positively to sustainability efforts. This project aligns with the goals of the Powering Safe Communities program by improving public safety by using battery as a fuel source instead of fossil fuels. The community we serve will benefit by the Fire Department having a reliable tool to depend on. Battery saws are able to operate under smoky conditions at a structure fire, where gas powered saws can sometimes fail if not used in fresh air environment.

---

Section F. Need Statement

Currently, the village is facing a \$5M financial deficit, which has necessitated a mandate from the administration for all departments to operate with minimal resources. This situation has limited our ability to maintain and upgrade essential equipment, directly affecting our operational readiness and safety. The transition to battery-operated saws represents not only a move towards more sustainable practices but also aligns with our goal to minimize maintenance costs and eliminate greenhouse gas emissions associated with the combustion of gasoline.

Investing in battery-operated technology will reduce our dependency on fossil fuels, contribute to a healthier environment, and ultimately support our commitment to the safety and wellbeing of our community. By securing funding for this transition, we aim to ensure that the Forest Park Fire Department can continue to provide effective and efficient service, despite the current financial constraints.

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Optional Support Letter(s)

How did you hear about the ComEd Powering Safe Communities program?

Forest Park Village Administrator Rachell Entler

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Optional Additional Comments

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August 5, 2025

Dear Chief Hankus,

Congratulations! The *Powering Safe Communities* proposal submitted by the Forest Park Fire Department has been selected for funding. You are awarded \$1,739 to complete your project, "Battery Operated Saws for the Forest Park Fire Department". You have proposed to match this grant with \$1,739 of additional expenditures and/or in-kind services. ComEd and the Metropolitan Mayors Caucus are pleased to partner with you.

ComEd provides these grant funds and the Metropolitan Mayors Caucus is the grant program administrator. The Caucus will establish a contract with you, monitor your work over the grant period, and reimburse you for eligible expenses to complete your project up to \$1,739. Of course, we will work with you to successfully administer and complete your project.

Attached are documents needed to accept the grant and the detailed terms that will qualify you for payment at the conclusion of your project. Executing the grant agreement involves these simple steps:

- The proposal you submitted online is the *Scope of Work* for your project. Proceed with your work as proposed, revising the budget and scope to adapt to your actual award amount budget. No further work plan is needed.
- The terms of the grant are detailed in the *Recipient Assurances and Requirements*. Keep these for you records.
- Accept these terms and agree to perform your *Scope of Work* by signing and returning the *Acceptance Form*.

→ **Promptly sign the Acceptance Form and return via email to [bschnelle@mayorscaucus.org](mailto:bschnelle@mayorscaucus.org)**

The **Grant Project Period will conclude on April 30, 2026**, or sooner if you complete your project earlier. You may complete your project at any time before this date. Your grant will close-out once we receive your *Final Report*, satisfactory documentation of work and expenses, and reimburse you for eligible expenditures.

You will be required to submit a *Progress Report* by October 31, 2025, unless your project is completed and closed-out before that date.

When you **complete your project**, which must be **on or before April 30, 2026**, you must submit a *Final Report* and *Reimbursement Request*. Documentation of expenses and match must be provided in the Reimbursement Request. The reporting schedule and forms are attached.

City of Chicago · DuPage Mayors and Managers Conference · Lake County Municipal League · McHenry County Council of Governments  
Metro West Council of Governments · Northwest Municipal Conference · South Suburban Mayors and Managers Association  
Southwest Conference of Mayors · West Central Municipal Conference · Will County Governmental League

433 W. Van Buren Street, Suite 450, Chicago, Illinois 6067  
Tel: 312.201.4505 Fax: 312.454.0411  
[www.mayorscaucus.org](http://www.mayorscaucus.org)

The competition for Powering Safe Communities grants was robust. You are to be commended for your excellent proposal. Please complete your Powering Safe Communities project with the same care and professionalism.

Ben Schnelle oversees the administration of the Powering Safe Communities program. Please feel free to contact him at 417-366-1684 or [bschnelle@mayorscaucus.org](mailto:bschnelle@mayorscaucus.org) with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Neil James". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Neil James  
Executive Director  
Metropolitan Mayors Caucus

City of Chicago · DuPage Mayors and Managers Conference · Lake County Municipal League · McHenry County Council of Governments  
Metro West Council of Governments · Northwest Municipal Conference · South Suburban Mayors and Managers Association  
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Tel: 312.201.4505 Fax: 312.454.0411  
[www.mayorscaucus.org](http://www.mayorscaucus.org)



**2025 Powering Safe Communities Grant Acceptance Form**

Recipient organization: \_\_\_\_\_

Name of Project: \_\_\_\_\_

Source of Funds: ComEd

The Powering Safe Communities **Recipient Assurances and Requirements** document has been reviewed and approved for signature. Signature below certifies that the individuals listed in this document are authorized to act in their respective areas for matters related to this agreement.

**For recipient organization:**

\_\_\_\_\_  
Signature of AUTHORIZED REPRESENTATIVE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
TITLE

**For the Metropolitan Mayors Caucus:**

\_\_\_\_\_  
NEIL JAMES  
EXECUTIVE DIRECTOR  
METROPOLITAN MAYORS CAUCUS

\_\_\_\_\_  
DATE

**Send to:**

Ben Schnelle  
Metropolitan Mayors Caucus  
[bschnelle@mayorscaucus.org](mailto:bschnelle@mayorscaucus.org)

*Please send signed acceptance form to [bschnelle@mayorscaucus.org](mailto:bschnelle@mayorscaucus.org). One countersigned original will be returned to you.*

Powering Safe Communities Grant Acceptance Form 2025



**Powering Safe Communities Grant  
Recipient Assurances and Requirements**

Cooperating Agencies

Administrator: Metropolitan Mayors Caucus (Caucus)  
Funder: ComEd

**Recipient Project Implementation Terms**

A. Scope of Work

The grant application submitted by the recipient serves as the *Scope of Work* for the grant project. You must complete the work as proposed. Prior approval is required for any change such as:

- change in the scope or the objective of the project (even if there is no associated budget revision)
- change in a key person specified in the application or award document
- significant changes in local match

B. Budget Revisions

Revisions to the budget proposed in the *Scope of Work* greater than 10% are not allowed without prior approval by the Metropolitan Mayors Caucus.

C. Grant Period

**The Grant Period begins when the Award Acceptance Form is signed by the Recipient and returned to the Metropolitan Mayors Caucus.** Recipients may incur eligible grant-related costs after that date. Matching expenses incurred after that date are eligible for reporting.

The Grant Period ends when the project is complete and Final Report and Reimbursement Requests are submitted by **no later than April 30, 2026**.

D. Use of Funds

Funds are to be expended only for services and goods described in the Scope of Work and Budget, submitted at the time of application.

E. Notification

The recipient shall immediately notify the Caucus of changes that impact the timely completion of activities supported under this grant. This notification shall include a statement of the action taken or contemplated, and any assistance needed to resolve the situation.

F. Reporting Requirements

You are required to submit one *Progress Report* to the Caucus describing activities on your grant project by **October 31, 2025**. If you finish your project on or before this date, only a *Final Report* is due.

Recipient Assurances and Requirements  
Powering Safe Communities

G. Close-Out Procedure

**All work for this grant project, the *Final Report* and *Reimbursement Request* must be completed and submitted to the Metropolitan Mayors Caucus by April 30, 2026.** Please use the forms provided.

Please familiarize yourself with this form and keep careful records of all costs related to the grant project. For each expense you must provide evidence of:

- The nature of the good or service and cost
- The date(s) it was acquired or performed
- The provider of the good or service (employees or vendors)
- Proof of payment

H. Payment Procedures

The Metropolitan Mayors Caucus will reimburse grant recipients for successful completion of the Scope of Work as documented by the *Final Report*. Recipients may only receive one payment at the successful conclusion of the project for actual expenditures (not-to-exceed the Grant Award). An invoice and financial documents must be submitted to the Metropolitan Mayors Caucus no later than **April 30, 2026** addressed to (e-mail is preferred):

Ben Schnelle  
Metropolitan Mayors Caucus  
433 W. Van Buren Street, Suite 450  
Chicago, IL 60607  
[bschnelle@mayorscaucus.org](mailto:bschnelle@mayorscaucus.org)  
417-366-1684

*Retain this agreement for your records. You agree to these terms by signing the Award Acceptance Form.*



**Powering Safe Communities Grant Progress Report**  
*Due October 31, 2025*

Recipient Organization: \_\_\_\_\_

Date Report Submitted: \_\_\_\_\_

Project Title:

Recipient Project Manager:

Name \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Respond to these questions using your own format or submit this report as an email attachment **by October 31, 2025**. If you complete your project by this date, submit only the *Final Report* and *Request for Reimbursement*.

To: Ben Schnelle  
Metropolitan Mayors Caucus  
[bschnelle@mayorscaucus.org](mailto:bschnelle@mayorscaucus.org)  
417-366-1684

1. What is the status of your Powering Safe Communities project?
2. Have you made your planned project purchases? If not, why not?
3. Describe outcomes of this project to date. Please attach any public communication about of this project (press release, news story).
4. Do you anticipate completing this project by April 30, 2025? Yes/No

*Submit completed report by October 31, 2025*



Powering Safe Communities  
**Final Report and Reimbursement Request**  
*Due by April 30, 2026*

Recipient Organization: \_\_\_\_\_

Date Report Submitted: \_\_\_\_\_

Recipient Project Manager:

Name \_\_\_\_\_

Title \_\_\_\_\_

Phone: \_\_\_\_\_ Email address: \_\_\_\_\_

**Grant Reimbursement Checklist:**

*Submit the following documents*

**A. Cover Sheet**

**B. Narrative Report**

**C. Signed Reimbursement Worksheet**

Form W-9

Official, dated invoice to the Metropolitan Mayors Caucus on your agency's letterhead

Paid invoices to vendors with proof of payment

Documentation of matching expenditures

Examples of outreach, communication, public engagement and publicity

Photos of the completed grant project

*Please be sure all documents are labeled with your organization name and dated.*

Send to: Ben Schnelle  
Metropolitan Mayors Caucus  
[bschnelle@mayorscaucus.org](mailto:bschnelle@mayorscaucus.org)

*Return this Cover Sheet with completed Narrative Final Report, Reimbursement Worksheet and checklist items*

Final Report and Reimbursement Request  
Powering Safe Communities 2025





### C. Signed Reimbursement Worksheet Instructions

#### REIMBURSEMENT WORKSHEET INSTRUCTIONS

Use this form to summarize all costs related to the project. This summary should align with the budget in your proposal adjusting for any reductions in your award from your original request.

Costs are to be divided between those eligible for reimbursement from the grant and those paid by your organization as your local share. The total of all costs in Column B should be equal to or less than the amount your grant award. All costs must be directly related to the grant outcomes and must have been incurred during the Grant Period. *See example below.*

1. Assemble paid invoices and records for all eligible costs related to the grant project.
2. Itemize payments to each vendor, name the vendor and good or service. (*i.e. AED Purchase: ACME Supply, \$10,000*) Enter the portion of those charges that are eligible for reimbursement as the Grant Share in Column B. The entire cost is eligible for reimbursement, unless costs exceed your grant award.
3. Enter the amount of those purchases for labor or goods that are greater than your grant award in Column C. The total in Column D should be your total expenditure for all purchases related to your project.
4. Assemble time sheets, department personnel reports and records for all in-house services eligible to be used as Local Share/ Match. These include labor for installation, supervision, training work, and administration directly related to the project. *If you are not claiming in-kind services as match, this documentation is not necessary.*
5. Summarize charges for in-house labor and equipment use and itemize by category. (*i.e. Labor for training, \$1,100; Fire Chief supervision, \$900.*) Enter these costs in in Column C.
6. Enter any donated services or goods in Column C. *If you are not claiming donations as match, this documentation is not necessary.*
7. Total all columns. Column B must be equal to or less than your grant award. Column C is your total matching contribution to the project. Column D is the total project costs.

*Questions?*

Contact Ben Schnelle at 417-366-1684 or  
[bschnelle@mayorscaucus.org](mailto:bschnelle@mayorscaucus.org)

*For your reference only. Do not submit this page.*

Final Report and Reimbursement Request  
Powering Safe Communities 2025



**Example for Reference Only:** Your grant award for was \$6,000. You purchased a total \$10,000 worth of AED equipment. Your in-house staff provided training at a cost of \$1,100. Your supervisory costs were \$900

| A                                     | B              | C                  | D               |
|---------------------------------------|----------------|--------------------|-----------------|
| Cost                                  | Grant Share    | Local Share/ Match | Total           |
| <b>In-house Expenses</b>              |                |                    |                 |
| In-house Services                     |                |                    |                 |
| Training                              |                | 1,100              | 2,000           |
| Supervision – Fire Chief              |                | 900                |                 |
| <b>Purchased Goods &amp; Services</b> |                |                    |                 |
| ACME Medical Supply                   | 6,000          | 4,000              | 10,000          |
| 4 AEDs                                |                |                    |                 |
| <b>Total</b>                          | <b>\$6,000</b> | <b>\$6,000</b>     | <b>\$12,000</b> |

**DOCUMENTATION:**

All costs reported in the Reimbursement Worksheet must be well documented. For each expense you must provide evidence of:

- the nature of the good or service and cost;
- the date(s) it was acquired or performed;
- the provider of the good or service (employees or vendors);
- and proof of payment.

1. **For purchased goods submitted as ‘Grant Share’ and/or ‘Local Share/Match’:** Include invoice(s) that identify the vendor; you as the customer; the date; item(s) purchased. Only final invoices are acceptable, bids or quotes are not.
2. **For contracted services:** Include invoice(s) that identify the vendor; you as the customer; the date(s) of service.

**For both:** Provide canceled check(s), or bookkeeping records indicating payment was made. Payment documentation must refer to vendor, invoice or purchase order number, and date. Without proof of payment, expenses will not be reimbursed.

3. **For in-kind expenses reported as ‘Local Share/Match’:** Include appropriate documentation to verify the nature of the work performed; the date(s); locations; employees who performed the work. These may include work orders, time sheets/ cards, signed supervisor reports, etc. For in-house equipment use provide records indicating equipment used, operator, dates and locations. Reference the source of your reported equipment rates i.e., FEMA. *If you are not claiming in-kind labor or services as match, this documentation is not necessary.*



**C. Reimbursement Worksheet**

Recipient Organization: \_\_\_\_\_

| A  | B           | C                  | D     |
|--|-------------|--------------------|-------|
| Cost   | Grant Share | Local Share/ Match | Total |
| <b>In-house Expenses</b>                     |             |                    |       |
| In-house Personnel Services                  |             |                    |       |
| In-house Equipment Use                       |             |                    |       |
| <b>Purchased Goods &amp; Services</b>        |             |                    |       |
|  |             |                    |       |
|  |             |                    |       |
|  |             |                    |       |
| <b>Donated/ In-kind Goods &amp; Services</b> |             |                    |       |
|  |             |                    |       |
| Other (Describe)                             |             |                    |       |
| Total  | \$          | \$                 | \$    |

Submitted by Recipient Project Manager:

Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Complete this form using actual project expenses and submit to [bschnelle@mayorscaucus.org](mailto:bschnelle@mayorscaucus.org)

Final Report and Reimbursement Request  
Powering Safe Communities 2025



# 2025 Grant Recipient Digital Toolkit

**ComEd Powering Safe Communities Program**

*In partnership with the Metropolitan Mayors Caucus*

**Congratulations for being selected as a**  
**2025 POWERING SAFE COMMUNITIES**  
**GRANT RECIPIENT!**

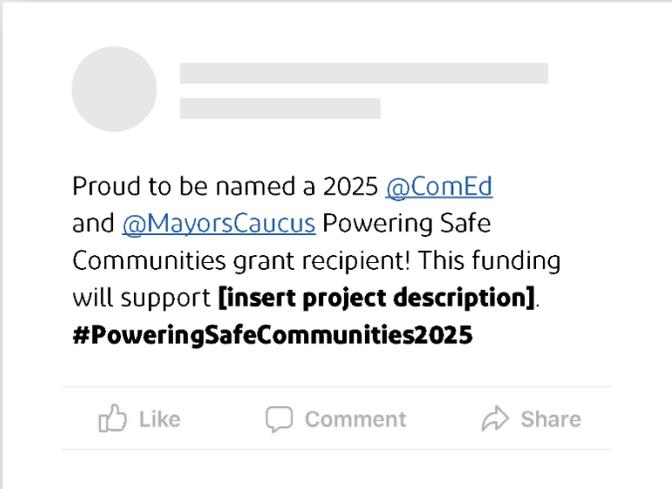
Through this program, ComEd and the Metropolitan Mayors Caucus are committed to providing support to help communities advance innovative public safety and clean transportation initiatives in every corner of the region.

In this digital toolkit, you will find graphics to post on your organization's social media accounts. We encourage you to share the news and more about the project. When you post, tag **@ComEd** on Facebook, X, & Instagram and **@MayorsCaucus** on [Facebook](#) & [X](#) and use the hashtag **#PoweringSafeCommunities2025**. We will ensure that our accounts engage with yours to amplify the news of your community project.



# Social Media Post Copy

SAMPLE SOCIAL MEDIA POST TO CUSTOMIZE:

A white rectangular box representing a social media post. It features a grey circular profile picture placeholder on the left and two horizontal grey bars representing a name and a bio on the right. The main text of the post is centered and reads: "Proud to be named a 2025 @ComEd and @MayorsCaucus Powering Safe Communities grant recipient! This funding will support [insert project description]. #PoweringSafeCommunities2025". Below the text is a horizontal line, and underneath it are three interaction options: "Like" with a thumbs-up icon, "Comment" with a speech bubble icon, and "Share" with a share icon.

Proud to be named a 2025 [@ComEd](#) and [@MayorsCaucus](#) Powering Safe Communities grant recipient! This funding will support **[insert project description]**.  
**#PoweringSafeCommunities2025**

Like   Comment   Share

# Social Graphics

POST #1, 1200x628px



POST #2, 1200x628px



POST #3, 1200x628px



# Social Graphics

POST #1, 1080x1080px



POST #2, 1080x1080px



[CLICK TO ACCESS GRAPHICS](#)

# Facebook Banner

FACEBOOK BANNER, 820x360px



[CLICK TO ACCESS BANNER](#)

# Thank You!



**RESOLUTION APPROVING AND RATIFYING THE EXECUTION  
OF AN ORGANIZED RETAIL CRIME GRANT PROGRAM  
GRANT AGREEMENT BY AND BETWEEN THE STATE OF ILLINOIS  
AND THE VILLAGE OF FOREST PARK**

WHEREAS, the Village of Forest Park (“Village”) has made application for and has received a FY26 Organized Retail Crime Grant in the amount of Thirteen Thousand Dollars (\$13,000.00) from the State of Illinois (“Grant”); and

WHEREAS, the Village deems it advisable, necessary and in public interest that the Village confirm and ratify the Organized Retail Crime Grant Program Grant Agreement (“Agreement”) for the Grant.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Forest Park, Cook County, Illinois, as follows:

Section 1. The application for the Grant and the Agreement, a copy of which is attached hereto and made a part hereof as Exhibit A and on file with the Village Clerk, is hereby approved, and the prior execution thereof by the Mayor, is hereby ratified, and the execution thereof to constitute conclusive evidence of approval of same.

Section 2. The officials, officers and employees of the Village are hereby authorized to take such further actions and execute such documents as are necessary to perform the Agreement and carry out the purpose and intent of this Resolution and the Grant.

Section 3. This Resolution shall be in full force and effect upon its passage and approval in accordance with law.

RESOLVED by the Council of the Village of Forest Park, Cook County, Illinois, this  
22<sup>nd</sup> day of September, 2025.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED by me this 22<sup>nd</sup> day of September, 2025.

\_\_\_\_\_  
Rory E. Hoskins, Mayor

ATTESTED and Filed in my office,  
and published in pamphlet form  
this \_\_\_\_\_ day of September, 2025.

\_\_\_\_\_  
Vanessa Belmonte, Village Clerk

**EXHIBIT A**

**Agreement**

**Village of Forest Park  
Council Agenda Item Summary**

|   |   |                         |                            |
|---|---|-------------------------|----------------------------|
| <b>Council Meeting Date:</b>  | September 9, 2025                       | <b>Presented By:</b>    | Chief Ken Gross            |
| <b>Agenda Item Title:</b>   | FY26 Organized Retail Theft Crime Grant | <b>Budgeted Item:</b>   | Yes: Not Applicable<br>No: |
| <b>Budget Account Number:</b>   | Grant                                   | <b>Amount Budgeted:</b> | \$13,000                   |
| <b>Council Executive Summary</b>  |   |                         |                            |
| <p>The Forest Park Police Department was awarded the FFY26 Organized Retail Theft Crime Grant from the Office of the Attorney General, State of Illinois. The funding awarded will cover the cost of one (1) LPR Camera and \$3,000 in officer overtime pay to cover saturated patrols in our identified retail theft areas.</p> <p>This grant agreement runs from July 1, 2025, through June 30, 2026.</p> <p>Total grant funding awarded is \$13,000.00</p> |   |                         |                            |
| <b>Recommended Action</b>   |   |                         |                            |
| It is the recommendation of the Police Department that the Mayor and Village Council approve the FY26 Organized Retail Theft Crime Grant funding.   |   |                         |                            |
| <b>Approved:</b>  | <b>Denied:</b>                          | <b>Deferred:</b>        |                            |
| <b>Other Comments:</b>  |   |                         |                            |



**OFFICE OF THE ATTORNEY GENERAL**  
STATE OF ILLINOIS

**KWAME RAOUL**  
ATTORNEY GENERAL

**ORGANIZED RETAIL CRIME GRANT PROGRAM**  
**GRANT AGREEMENT**  
**26-0575ORC**

This agreement, made this \_\_\_\_ day of \_\_\_\_, 2025, by and between the State of Illinois represented by the Attorney General of the State of Illinois, hereinafter referred to as Administrator, and, Village of Forest Park, an Illinois governmental agency, hereinafter referred to as Grantee, witnesseth:

WHEREAS, pursuant to Article 38, Section 30 of Public Act 103-0589 (the Public Act), the Illinois General Assembly has appropriated from the General Revenue Fund to the Attorney General the sum of \$5,000,000, or so much thereof as may be necessary, for grants to law enforcement agencies to investigate and prosecute organized retail crime.

WHEREAS, Grantee has submitted to the Administrator a grant proposal dated, 5/30/2025 4:55:28 PM, together with plans and specifications for organized retail crime enforcement in the County of Cook State of Illinois; and

WHEREAS, the grant proposal is acceptable to the Administrator and appears to comport with all applicable standards and procedures; and

WHEREAS, the Administrator desires that Grantee perform services as hereinafter set forth in accordance with the terms and conditions hereinafter provided;

NOW, THEREFORE, pursuant to and for the purpose of carrying out the provisions of the Public Act and in consideration of Grantee's representations contained in its grant proposal dated 5/30/2025 4:55:28 PM, and of the benefits to accrue to the People of the State of Illinois from the accomplishment of the project detailed in said grant proposal, the parties hereto mutually promise and agree as follows:

1. TERM. The term of this Agreement is for a period of 12 months, commencing July 1, 2025, and ending June 30, 2026, unless sooner terminated as herein provided.

2. PROVISION OF SERVICES AND GRANT ADMINISTRATION. Grantee agrees as follows:

(a) Grantee shall use \$13,000.00 as outlined in the Budget of the application. Funds are available to program expenditures as shown in the Budget, Exhibit A.

(b) Grantee shall submit to the Administrator financial and activity reports each quarter covering the previous three (3) month period. Such reports shall be on forms specified by the Administrator. All reporting forms must be received by the Administrator no later than fifteen (15) days following the end of the reporting period. Failure to comply with the deadlines for filing reports may result in the delay of payment, the withholding or suspension of the distribution of funds, or the termination of this Agreement.

(c) Grantee shall permit agents of the Administrator to inspect the financial records of Grantee as they relate to this Agreement; and

(d) Grantee shall permit agents of the Administrator to enter the premises of Grantee to observe the operation of Grantee's program. The Administrator shall give Grantee reasonable notice of intent to enter for purposes of observing, and such observation shall not unreasonably interfere with the conduct of Grantee in the providing of its services.

3. GRANT AWARD. Administrator agrees to contribute and provide financial support to Grantee in the amount of \$13,000.00. Grantee agrees to use such funds solely for the provision of services as specified in paragraph 2 of this Agreement and strictly in accordance with the project budget, which is attached hereto, marked as "Exhibit A," and by reference incorporated herein, unless Grantee has otherwise modified the program or provision of services, in accordance with paragraph four (4) of this Grant Agreement. Administrator shall complete processing on the conditions that sufficient funds have been deposited and that such funds have been appropriated for the purposes of this Agreement by the General Assembly of the State of Illinois and are available to the Administrator for disbursement for purposes of this Grant Agreement, and the Grantee has signed, notarized and returned an Agreement document to the Administrator.

4. MODIFICATION OF PROGRAM. Grantee shall not change, modify, revise, alter, amend, or delete any part of the services it has agreed to provide or change, alter, or extend the time constraints it shall have first obtained the written consent for such change, modification, revision, alteration, amendment, deletion, or extension from the Administrator. Furthermore, unless Grantee obtains the prior written consent of the Administrator, Grantee shall not do or cause to be done any of the following:

(a) Incur any expense or financial obligation from the grant award except as authorized by and provided in paragraph 2 and the project budget, which is attached hereto, marked as "Exhibit A," and by reference incorporated herein;

(b) Incur expenses or financial obligations from such grant award in any line-item category of such project budget in excess of the amount provided in such line-item category; or

(c) Transfer any money from one line-item category of such project budget to another line-item category without approval by the Administrator.

5. ASSIGNMENT. Grantee shall make no assignment of this Agreement or of any right accruing under this Agreement or of any monies granted to Grantee pursuant to this Agreement without the written consent of the Administrator.

6. TERMINATION OF AGREEMENT. This Agreement may be terminated and canceled for cause by the Administrator, by giving written notice to Grantee thirty (30) days in advance of such termination and cancellation, delivered by certified mail, return receipt requested, to Grantee as hereinafter provided. In the event that this Agreement is terminated prior to the expiration date, Grantee shall promptly return to Administrator all unexpended or lapsed funds.

7. EXPENDITURE OF GRANT FUNDS.

(a) All grant funds awarded hereunder shall be expended within the term of this Grant Agreement. Any grant funds not expended or legally obligated by the end of the term of this Grant Agreement must be returned to the Administrator within forty-five (45) days after the end of the term of this Grant Agreement. This Grant Agreement is subject to the Illinois Grant Funds Recovery Act (30 ILCS 705/1 *et seq.*)

(b) Grantee agrees that neither it nor its employees shall:

1) knowingly use grant funds, or good or services purchased with grant funds, to engage, either directly or indirectly, in a prohibited political activity; or

2) be knowingly compensated from grant funds for time spent engaging in a prohibited political activity.

For purposes of this paragraph, "prohibited political activity" has the meaning established in Section 1-5 of the State Officials and Employees Ethics Act (5 ILCS 430/1-5). Grantee acknowledges that a knowing violation of this paragraph is a business offense, and that Grantee may be fined up to \$5,000.

8. SEVERABILITY. This Agreement and all provisions hereof are intended to be whole and entire, and no provision or any part hereof is intended to be severable. This Agreement contains all the terms and conditions agreed upon by the parties hereto, and no other Agreements, oral or otherwise, regarding the subject matter of the Agreement, shall be deemed to exist or bind any party hereto.

9. CONFLICT OF INTEREST. Grantee agrees to comply with the provisions of the Illinois Procurement Code (Procurement Code) prohibiting conflicts of interest (30 ILCS 500/50-13) and the Attorney General's rules relating to ethics (44 Ill. Adm. Code §§1300.5013 through 1300.5035); and all the terms, conditions, and provisions of those sections apply to this Agreement and are made a part of this Agreement the same as though they were incorporated and included herein.

10. DISCRIMINATION.

(a) The provisions of Public Works Employment Discrimination Act (775 ILCS 10/0.01 *et seq.*) are applicable to this contract.

(b) Grantee hereby agrees to:

1) Refrain from unlawful discrimination and discrimination based on citizenship status in employment and undertake affirmative action to assure equality of employment opportunity and eliminate the effects of past discrimination;

2) Comply with the procedures and requirements of the regulations of the Department of Human Rights concerning equal employment opportunities and affirmative action; and

3) Provide such information, with respect to its employees and applicants for employment, and assistance as the Department of Human Rights may reasonably request. 775 ILCS 5/2-105.

(c) The Americans with Disabilities Act of 1990 (42 U.S.C. §12101 *et seq.*) and the regulations promulgated thereunder (28 C.F.R. §35.130), hereinafter collectively referred to as the "ADA," prohibit discrimination against persons with disabilities by the State, whether directly or through contractual arrangements, in the provision of any aid, benefit, or service. As a condition to this Special Project Grant Agreement, Grantee certifies that services, programs, activities provided under this Special Project Grant Agreement are and will continue to be in compliance with the ADA.

11. SEXUAL HARASSMENT POLICIES. Grantee agrees to establish and maintain written sexual harassment policies that shall include, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of "sexual harassment" under State law; (iii) a description of sexual harassment, utilizing examples; (iv) the grantee's internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and the Human Rights Commission; (vi) directions on how to contact the Department of Human Rights and the Human Rights Commission; and (vii) protection against retaliation as provided by section 6-101 of the Illinois Human Rights Act (775 ILCS 5/6-101). 775 ILCS 5/2-105(A)(4).

12. IMMIGRATION REFORM AND CONTROL ACT OF 1986. Grantee hereby certifies that, to the extent applicable to this Agreement, Grantee has complied with the

provisions and requirements of the Immigration Reform and Control Act of 1986 (Public Law 99-603, effective November 6, 1986).

13. **BRIBERY.** Grantee hereby certifies that neither it nor any of its authorized agents has been convicted or made an admission as a matter of record of having bribed or attempted to bribe an officer or employee of any federal, State, or local governmental entity. 30 ILCS 500/50-5. Grantee acknowledges that the Administrator may declare this contract void if this certification is false.

14. **FELONY CONVICTION.** Grantee certifies that it is not barred from being awarded a contract or subcontract under Section 50-10 of the Procurement Code (30 ILCS 500/50-10), which prohibits a person or business convicted of a felony from doing business with the State of Illinois or any State agency from the date of conviction until five (5) years after the completion of the sentence for that felony, unless the person(s) held responsible by a prosecutorial office for the facts upon which the conviction was based has no involvement with the business. Grantee acknowledges that the Administrator may declare this contract void if this certification is false.

15. **SARBANES-OXLEY ACT.** Grantee certifies that it is not barred from being awarded a contract under Section 50-10.5 of the Procurement Code (30 ILCS 500/50-10.5), which prohibits a business from bidding on or entering into a contract or subcontract under the Procurement Code, if the business or any officer, director, partner, or other managerial agent of the business has been convicted of a felony under the Sarbanes-Oxley Act of 2002 (15 U.S.C. §7201 et seq.) or a Class 3 or Class 2 felony under the Illinois Securities Law of 1953 (815 ILCS 5/1 et seq.) for a period of five (5) years prior to the date of the bid or contract. Grantee acknowledges that the Administrator shall declare this contract void if this certification is false.

16. **NON-ASSISTANCE CERTIFICATION.** Grantee certifies that it is not barred from being awarded a contract under Section 50-10.5(e) of the Procurement Code (30 ILCS 500/50-10.5(e)), which prohibits a person or business from bidding on or entering into a contract with the State if the person or business:

(a) assisted the State or the Administrator in determining whether there is a need for the contract except as part of a response to a publicly issued request for information; or

(b) assisted the State or the Administrator by reviewing, drafting, or preparing any invitation for bids, a request for proposal, or request for information or provided similar assistance, except as part of a publicly issued opportunity to review drafts of all or part of these documents.

For purposes of this Certification, "business" includes all individuals with whom a business is affiliated, including, but not limited to, any officer, agent, employee, consultant, independent contractor, director, partner, manager, or shareholder of business.

17. **DEBT DELINQUENCY.** Grantee certifies that neither it nor any of its affiliates is barred from entering into a contract or subcontract under Section 50-11 of the Procurement Code (30 ILCS 500/50-11), which prohibits any person who knows or should know that he or

she or any affiliate is delinquent in the payment of any debt to the State from entering into a contract with a State agency, unless that person or affiliate of that person, has entered into a deferred payment plan to pay off the debt. Grantee acknowledges that the Administrator may declare this contract void if this certification is false.

18. USE TAX. Grantee certifies that neither it nor any of its affiliates is barred from entering into a contract or subcontract under Section 50-12 of the Procurement Code (30 ILCS 500/50-12), which prohibits a person from entering into a contract with a State agency, unless the person and all of the person's affiliates collect and remit Illinois Use Tax on all sales of tangible personal property into the State of Illinois in accordance with the provisions of Illinois' Use Tax Act (35 ILCS 105/1 et seq.) regardless of whether the person or affiliate is a "retailer maintaining a place of business within Illinois." Grantee acknowledges that the Administrator may declare this contract void if this certification is false.

19. ENVIRONMENTAL PROTECTION ACT. Grantee certifies that it is not barred from being awarded a contract or subcontract under Section 50-14 of the Procurement Code (30 ILCS 500/50-14), which prohibits for a period of five (5) years a person or business from doing business with the State of Illinois, including any State agency if the person or business has been found by a court or by the Pollution Control Board to have committed a willful or knowing violation of the Environmental Protection Act and unless the person or business can show that no person involved in the violation continues to have any involvement with the business or there is no practicable contractual alternative available to the State. Grantee acknowledges that the Administrator may declare this contract void if this certification is false.

20. FORCED LABOR. Grantee certifies, in accordance with Section 10 of the State Prohibition of Goods from Forced Labor Act (30 ILCS 583/10), that none of the equipment, materials or supplies furnished pursuant to the provisions of this contract constitute imported, foreign-made goods which were produced in whole or in part by forced labor, convict labor or indentured labor. Grantee acknowledges that providing a false certification under this Section of the contract may result in: (1) this contract being voided at the Administrator's option; (2) the Grantee being assessed a penalty of \$1,000 or an amount equal to 20% of the value of the equipment, materials or supplies produced by forced labor, convict labor or indentured labor; and/or (3) the Grantee being suspended from bidding on any State contract for up to 360 days.

21. CHILD LABOR CERTIFICATION. Grantee certifies, in accordance with Section 10 of the State Prohibition of Goods from Child Labor Act (30 ILCS 584/10), that none of the equipment, materials or supplies furnished pursuant to the provisions of this contract constitute imported, foreign-made goods which were produced in whole or in part by the labor of a child under the age of 12. Grantee acknowledges that providing a false certification under this Section of the contract may result in: (1) this contract being voided at the Administrator's option; (2) the Grantee being assessed a penalty of \$1,000 or an amount equal to 20% of the value of the equipment, materials or supplies produced by child labor; and/or (3) the Grantee being suspended from bidding on any State contract for up to 360 days.

22. EDUCATIONAL LOANS. To the extent that the Educational Loan Default Act (5 ILCS 385/0.01 et seq.) applies hereto, Grantee certifies that it is not in default on an educational loan.

23. BID RIGGING AND BID ROTATING. Grantee certifies that it has not been barred from bidding on this contract as a result of a violation of Section 33E-3 or 33E-4 of the Criminal Code of 1961 or the Criminal Code of 2012 (720 ILCS 5/33E-3, 33E-4).

24. DUES TO CLUBS WHICH DISCRIMINATE. Grantee certifies that it is not prohibited from providing goods or services to the State of Illinois or from receiving any award or grant from the State of Illinois because it pays dues or fees on behalf of its employees or agents or subsidizes or otherwise reimburses them for payment of their dues or fees to any club which unlawfully discriminates. 775 ILCS 25/2.

25. INTERNATIONAL ANTI-BOYCOTT. Grantee certifies and agrees that neither it nor any substantially-owned affiliated company is participating or shall participate in an international boycott in violation of the provisions of the United States Export Administration Act of 1979 (50 U.S.C. §4601 et seq.) or the regulations of the United States Department of Commerce promulgated under that Act.

26. DRUG FREE WORKPLACE CERTIFICATION. This Grant Agreement may be subject to the Drug Free Workplace Act (30 ILCS 580/1 et seq.). If it meets the definition of "grantee" under section 2 of the aforementioned Act (30 ILCS 580/2), Grantee certifies and agrees that it will provide a drug free workplace as provided under section 3 of the Drug Free Workplace Act (30 ILCS 580/3) by:

- (a) Publishing a statement:
  - i) Notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance, including cannabis, is prohibited in Grantee's or contractor's workplace;
  - ii) Specifying the actions that will be taken against employees for violations of such prohibition; and
  - iii) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
    - A) Abide by the terms of the statement; and
    - B) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
- (b) Establishing a drug free awareness program to inform employees about:
  - i) The dangers of drug abuse in the workplace;

- ii) Grantee's or contractor's policy of maintaining a drug free workplace;
- iii) Any available drug counseling, rehabilitation, and employee assistance programs;  
and
- iv) The penalties that may be imposed upon an employee for drug violations.

(c) Providing a copy of the statement required by subsection (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.

(d) Notifying the Administrator within ten (10) days after receiving notice under part (B) of paragraph (iii) of subsection (a) above from an employee or otherwise receiving actual notice of such conviction.

(e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is so convicted, as required by section 5 of the Drug Free Workplace Act.

(f) Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation is required and indicating that a trained referral team is in place.

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.

27. REVOLVING DOOR PROHIBITION CERTIFICATION. Grantee certifies that it is not barred from engaging in any procurement activities under Section 50-30 of the Procurement Code (30 ILCS 500/50-30).

28. TAXPAYER IDENTIFICATION NUMBER CERTIFICATION. Grantee certifies, under penalty of perjury, that its Federal Taxpayer Identification Number listed herein is accurate and true. Grantee further certifies that it is not subject to backup withholding because: (a) Grantee is exempt from backup withholding; or (b) Grantee has not been notified by the Internal Revenue Service (IRS) that it is subject to backup withholding as a result of a failure to report all interest or dividends; or (c) the IRS has notified Grantee that it is no longer subject to backup withholding. Grantee also certifies that it is a U.S. citizen or other U.S. person.

Name of Grantee: Village of Forest Park  
(This should match the exact name on file with the IRS for the TIN Number provided below)

TIN Number (Federal Employer Identification Number): 36-6005875

Grantee certifies that it is performing the services covered by this Agreement as a Government Entity – Political Subdivision of the State of Illinois.

29. BOARD OF ELECTIONS REGISTRATION CERTIFICATION. Grantee certifies that either (check applicable box):

The Grantee is not required to register as a business entity with the State Board of Elections pursuant to sections 20-160 of the Procurement Code (30 ILCS 500/20-160) and Title 44, Section 1300.08 of the Attorney General's Procurement rules with respect to its contracts, bids, and proposals with the Office of the Attorney General; or

The Grantee has registered as a business entity with the State Board of Elections with respect to its contracts, bids, and proposals with the Office of the Attorney General and acknowledges a continuing duty to update the registration.

This contract is voidable in accordance with the provisions of section 50-60 of the Procurement Code (30 ILCS 500/50-60) for Grantee's failure to comply with section 20-160 with respect to the Grantee's contracts, bids, and proposals with the Attorney General.

30. EXPATRIATED ENTITY CERTIFICATION. As a condition of this Contract, Grantee certifies that it is not barred from bidding or entering into a contract with the State of Illinois as an "expatriated entity," as that term is defined in Section 1-15.120 of the Procurement Code (30 ILCS 500/1-15.120), or a member of a "unitary business group," as that phrase is defined in the Illinois Income Tax Act (35 ILCS 5/1501(a)(27)) with an expatriated entity as a member. 30 ILCS 500/50-17.

31. ATTEMPT TO INFLUENCE GRANT PROCESS CERTIFICATION. As a condition of this Contract, Grantee certifies that it has not retained a person or entity to attempt to influence the outcome of the award process associated with this grant.

32. CYBERSECURITY RISK CERTIFICATION. Grantee certifies that it is not prohibited from being awarded this grant due to a United States Department of Homeland Security Binding Operational Directive relating to cybersecurity risks. (30 ILCS 500/25-90).

33. LEGAL ENTITY AUTHORIZED TO TRANSACT BUSINESS IN ILLINOIS. Grantee certifies that it is a legal entity as of the date for submitting an application for the grant award contemplated by this Agreement. A person (other than an individual acting as a sole proprietor) must be a duly constituted legal entity to qualify as a grantee prior to submitting an application for the grant contemplated by this Agreement. The legal entity must be authorized to transact business or conduct affairs in Illinois prior to execution of this Agreement,

34. NOTICES. Written notices shall be sent to the parties at the addresses given below, unless otherwise instructed:

ADMINISTRATOR'S ADDRESS:

Attorney General of the State of Illinois  
115 South LaSalle Street  
Chicago, Illinois 60603

GRANTEE'S ADDRESS:

Forest Park Police Department  
517 Desplaines Avenue  
Forest Park, IL 60130

In all correspondence between the parties hereto with respect to this Grant Agreement, the grant number shall be clearly identified as: 26-0575ORC.

35. MAINTENANCE OF RECORDS. Grantee shall maintain and preserve all books, records, or papers relating to the programs or projects for which funds were provided under this contract, including the amounts, recipients, and uses of all disbursements of funds passing in conjunction with the contract for a period of five (5) years after the completion of the contract. Grantee shall make available the contract and all books, records, and papers related to the contract for review and audit by the Auditor General of the State of Illinois or the Administrator. Grantee agrees to cooperate fully with any audit conducted hereunder and to provide full and free access to all relevant materials. Grantee's failure to maintain the books, records, and papers required by this paragraph shall establish a presumption in favor of the Administrator for the recovery of any funds paid for which adequate books, records, and supporting documentation are not available to support their purported disbursement.

36. INDEPENDENT CONTRACTOR. Nothing in this Agreement shall be considered to create the relationship of employer and employee or principal and agent between the parties hereto. In the performance of this Agreement, Grantee shall act as and shall be deemed at all times to be an independent contractor.

37. MODIFICATION OF AGREEMENT. No alteration, amendment, modification, variation, addition, or deletion of any provision of this Agreement shall be effective unless it is in writing and signed by the parties hereto.

38. APPLICABLE LAWS. The Grant Agreement and the Grantee's obligations and services under the Grant Agreement are hereby made subject to and must be performed in compliance with all Federal and State laws. The Grant Agreement shall be construed in accordance with and governed in all respects by the laws of the State of Illinois.

**EXHIBIT A**  
**Grant Award**  
**PROJECT BUDGET**  
**26-0575ORC**

|                                  |                    |
|----------------------------------|--------------------|
| <b>Equipment</b>                 | \$10,000.00        |
| LPR Cameras                      |                    |
|                                  |                    |
|                                  |                    |
|                                  |                    |
| <b>Training</b>                  |                    |
|                                  |                    |
|                                  |                    |
|                                  |                    |
|                                  |                    |
| <b>Officer Overtime Pay</b>      | \$3,000.00         |
| Investigations/Saturated Patrols |                    |
|                                  |                    |
|                                  |                    |
|                                  |                    |
| <b>Contractual</b>               |                    |
|                                  |                    |
|                                  |                    |
|                                  |                    |
|                                  |                    |
| <b>Total:</b>                    | <b>\$13,000.00</b> |

IN WITNESS WHEREOF the parties hereto have hereunto set their hands on the day and year first above written.

**Administrator**

**Signature:** \_\_\_\_\_

By: Kwame Raoul, Illinois Attorney General

\_\_\_\_\_  
Date

**Grantee:** Forest Park Police Department

**Signature:** \_\_\_\_\_

By: Rory Hoskins, Mayor  
(Grantee Leadership printed name and title)

9/3/2025  
Date

**GRANTEE CERTIFICATION:**

I, Rory Hoskins, Mayor,  
(Grantee Leadership's printed name and title)

hereby certify under oath, in accordance with section 4 of the Illinois Grant Funds Recovery Act (30 ILCS 705/4), that all information in this Grant Agreement is true and correct to the best of my knowledge, information and belief. I further certify, under oath, that the funds shall be used only for the purposes set forth in this Grant Agreement and that the award of grant funds is conditioned upon this certification.

\_\_\_\_\_  
(Grantee Leadership's signature)

Subscribed and sworn before me on this 3 day of September 2025.

Rachella Entler  
(Notary Public's signature)



## Instructions for Completing Grant Agreement

Print a complete copy of the Agreement.

**Do not make any corrections to the Agreement.**

If there are any errors within the Agreement, please contact your Grant Administrator.

### Page 1, Paragraph 1

- **DO NOT fill in the date at the top of Page 1. This is for Administrator's use only and will be filled in with the Attorney General's countersignature.**
- Confirm that the Agency's legal name is correct

### Page 2, Paragraph a

- Confirm the correct grant award amount

### Paragraph 3

- Confirm the correct grant award amount

### Page 8, Paragraph 28

- Confirm Agency legal name and TIN Number are correct (must be an **exact match** with IRS filings)

### Page 10, Paragraph 34

- Confirm the correct address for the Agency

### Ⓒ Page 11, Signatures – Complete all lines as follows:

- **Grantee:** Print Agency Name
- **Signature:** Signature of Grantee Leadership
- **Type of print name and title:** Print Name and Title of Grantee Leadership
- **Date:** Date Grantee Leadership signed in front of the Notary

### Ⓒ Grantee Certification

- **Print Grantee Leadership's name and title**
- **Signature of Grantee Leadership**
- **For Notary to Complete: Notary Public**
  - Page must also bear Notary's unexpired Notary Stamp

### Final Actions

- Scan the signed Agreement and email back to your Grant Administrator

Once countersigned by the Attorney General, a copy of the Agreement will be returned via email.

*Dir.  
Complete  
When  
Returned*

UP082725

**RESOLUTION NO. R-\_\_\_\_\_ -25**

**A RESOLUTION AUTHORIZING AND ACCEPTING A GRANT AGREEMENT  
BY AND BETWEEN THE ILLINOIS DEPARTMENT OF REVENUE  
AND THE VILLAGE OF FOREST PARK FOR THE  
FY 2026 TOBACCO ENFORCEMENT PROGRAM GRANT**

WHEREAS, the Village of Forest Park has made application to the Illinois Department of Human Services (“IDHS”) for a Tobacco Enforcement Program Grant (“Grant”); and

WHEREAS, the Village has been granted and is required to accept the terms of the Grant with IDHS in the amount of \$3,407.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Village of Forest Park, Cook County, Illinois, that the request for the Grant, in the amount of \$3,407.00, be accepted and approved.

BE IT FURTHER RESOLVED that the Chief of Police is authorized to execute, on behalf of the Village of Forest Park, the acceptance of the Grant with IDHS, a copy of which is attached hereto as Exhibit “A” and made a part hereof.

BE IT FURTHER RESOLVED that the Chief of Police or his designee is hereby authorized and directed to execute any and all other documents and to perform all other requirements in connection with the request for the Grant.

BE IT FURTHER RESOLVED that the Village of Forest Park agrees to accept the \$3,407.00 Grant from IDHS, and further agrees to use the funds received pursuant to said Grant.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

ADOPTED by the Council of the Village of Forest Park, Cook County, Illinois this 22<sup>nd</sup>  
day of September, 2025.

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

APPROVED by me this 22<sup>nd</sup> day of September, 2025.

\_\_\_\_\_  
Rory E. Hoskins, Mayor

ATTESTED and filed in my office,  
And published in pamphlet form  
This \_\_\_\_\_ day of September, 2025.

\_\_\_\_\_  
Vanessa Belmonte, Village Clerk

**EXHIBIT A**

**FY 2026 Tobacco Enforcement Program Grant Agreement**

**GRANT AGREEMENT**



**BETWEEN  
THE STATE OF ILLINOIS, DEPARTMENT OF HUMAN SERVICES  
AND  
VILLAGE OF FOREST PARK**

The parties to this Grant Agreement (Agreement) are the State of Illinois (State), acting through the undersigned agency (Grantor) and VILLAGE OF FOREST PARK (Grantee)(collectively, the "Parties" and individually, a "Party"). The Agreement, consisting of the signature page, the parts listed below, and any additional exhibits or attachments referenced in this Agreement, constitute the entire agreement between the Parties. No promises, terms, or conditions not recited, incorporated or referenced herein, including prior agreements or oral discussions, are binding upon either Grantee or Grantor.

**PART ONE – The Uniform Terms**

|               |  |
|---------------|--|
| Article I     | Definitions  |
| Article II    | Award Information  |
| Article III   | Grantee Certifications and Representations                       |
| Article IV    | Payment Requirements   |
| Article V     | Scope of Award Activities/Purpose of Award                       |
| Article VI    | Budget   |
| Article VII   | Allowable Costs  |
| Article VIII  | Lobbying   |
| Article IX    | Maintenance and Accessibility of Records; Monitoring             |
| Article X     | Financial Reporting Requirements                                 |
| Article XI    | Performance Reporting Requirements                               |
| Article XII   | Audit Requirements   |
| Article XIII  | Termination; Suspension; Non-compliance                          |
| Article XIV   | Subcontracts/Subawards   |
| Article XV    | Notice of Change   |
| Article XVI   | Structural Reorganization and Reconstitution of Board Membership |
| Article XVII  | Conflict of Interest   |
| Article XVIII | Equipment or Property  |
| Article XIX   | Promotional Materials; Prior Notification                        |
| Article XX    | Insurance  |
| Article XXI   | Lawsuits and Indemnification                                     |
| Article XXII  | Miscellaneous  |
| Exhibit A     | Project Description  |
| Exhibit B     | Deliverables or Milestones                                       |
| Exhibit C     | Contact Information  |
| Exhibit D     | Performance Measures and Standards                               |
| Exhibit E     | Specific Conditions  |
| Exhibit F     | Payment  |

**PART TWO – Grantor-Specific Terms**

**PART THREE – Project-Specific Terms**

**The Parties or their duly authorized representatives hereby execute this Agreement.**

**DEPARTMENT OF HUMAN SERVICES**

**VILLAGE OF FOREST PARK**

By: \_\_\_\_\_  
Signature of Dulce Quintero, Secretary

By: \_\_\_\_\_  
Signature of Authorized Representative

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Designee Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Designee Title: Contract Obligations Analyst

Printed Title: \_\_\_\_\_

By: \_\_\_\_\_

E-mail: rhoskins@forestpark.net

Signature of Second Grantor Approver, if applicable

FEIN: 366005875

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Title: \_\_\_\_\_

Second Grantor Approver

By: \_\_\_\_\_

By: \_\_\_\_\_

Signature of Third Grantor Approver, if applicable

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Title: \_\_\_\_\_

Printed Title: \_\_\_\_\_

Third Grantor Approver

Second Grantee Approver  
(optional at Grantee's discretion)

**THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.**

**PART ONE – THE UNIFORM TERMS**

**ARTICLE I  
DEFINITIONS**

1.1. Definitions. Capitalized words and phrases used in this Agreement have the meanings stated in 2 CFR 200.1 unless otherwise stated below.

“Allowable Costs” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Award” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Budget” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Catalog of State Financial Assistance” or “CSFA” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Close-out Report” means a report from the Grantee allowing Grantor to determine whether all applicable administrative actions and required work have been completed, and therefore closeout actions can commence.

“Conflict of Interest” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Cooperative Research and Development Agreement” has the same meaning as in 15 USC 3710a.

“Direct Costs” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Financial Assistance” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“GATU” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Grant Agreement” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Grantee Compliance Enforcement System” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Grant Funds” means the Financial Assistance made available to Grantee through this Agreement.

“Grantee Portal” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Indirect Costs” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Indirect Cost Rate” means a device for determining in a reasonable manner the proportion of Indirect Costs each Program should bear. It is a ratio (expressed as a percentage) of the Indirect Costs to a Direct Cost base. If reimbursement of Indirect Costs is allowable under an Award, Grantor will not reimburse those Indirect Costs unless Grantee has established an Indirect Cost Rate covering the applicable activities and period of time, unless Indirect Costs are reimbursed at a fixed rate.

“Indirect Cost Rate Proposal” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Obligations” has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Period of Performance" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Prior Approval" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Profit" means an entity's total revenue less its operating expenses, interest paid, depreciation, and taxes. "Profit" is synonymous with the term "net revenue."

"Program" means the services to be provided pursuant to this Agreement. "Program" is used interchangeably with "Project."

"Program Costs" means all Allowable Costs incurred by Grantee and the value of the contributions made by third parties in accomplishing the objectives of the Award during the Term of this Agreement.

"Related Parties" has the meaning set forth in Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 850-10-20.

"SAM" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"State-issued Award" means the assistance that a grantee receives directly from a State agency. The funding source of the State-issued Award can be federal pass-through, State or a combination thereof. "State-issued Award" does not include the following:

- contracts issued pursuant to the Illinois Procurement Code that a State agency uses to buy goods or services from a contractor or a contract to operate State government-owned, contractor-operated facilities;
- agreements that meet the definition of "contract" under 2 CFR 200.1 and 2 CFR 200.331, which a State agency uses to procure goods or services but are exempt from the Illinois Procurement Code due to an exemption listed under 30 ILCS 500/1-10, or pursuant to a disaster proclamation, executive order, or any other exemption permitted by law;
- amounts received for services rendered to an individual;
- Cooperative Research and Development Agreements;
- an agreement that provides only direct cash assistance to an individual;
- a subsidy;
- a loan;
- a loan guarantee; or
- insurance.

"Illinois Stop Payment List" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Unallowable Cost" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Unique Entity Identifier" or "UEI" has the same meaning as in 44 Ill. Admin. Code 7000.30.

ARTICLE II
AWARD INFORMATION

2.1 Term. This Agreement shall be effective on Jul 1, 2025 and expires on Jun 30, 2026 (the TERM), unless terminated pursuant to this Agreement.

2.2 Amount of Agreement. Grant Funds (check one) [ ] must not exceed or [X] are estimated to be \$3,407.00, of which \$0.00 are federal funds. Grantee accepts Grantor's payment as specified in this ARTICLE.

2.3 Payment. Payment will be made as follows (see additional payment requirements in ARTICLE IV; additional payment provisions specific to this Award may be included in PART TWO or PART THREE):

Refer to "Exhibit F - Payment" for your organization's payment terms for this award

2.4 Identification Numbers. If applicable, the Federal Award Identification Number (FAIN) is See ExhibitA, the Federal awarding agency is See ExhibitA, and the Federal Award date is See ExhibitA. If applicable, the Assistance Listing Program Title is See ExhibitA and Assistance Listing Number is See ExhibitA. The Catalog of State Financial Assistance (CSFA) Number is See ExhibitA and CSFA Name is See ExhibitA. If applicable, the State Award Identification Number (SAIN) is Not Applicable.

ARTICLE III
GRANTEE CERTIFICATIONS AND REPRESENTATIONS

3.1 Registration Certification. Grantee certifies that: (i) it is registered with SAM and JGWJBEJKDTF6 is Grantee's correct UEI; (ii) it is in good standing with the Illinois Secretary of State, if applicable; and (iii) Grantee has successfully completed the annual registration and prequalification through the Grantee Portal.

Grantee must remain current with these registrations and requirements. If Grantee's status with regard to any of these requirements changes, or the certifications made in and information provided in the uniform grant application changes, Grantee must notify Grantor in accordance with ARTICLE XV.

3.2 Tax Identification Certification. Grantee certifies that: 36-6005875 is Grantee's correct federal employer identification number (FEIN) or Social Security Number. Grantee further certifies, if applicable: (a) that Grantee is not subject to backup withholding because (i) Grantee is exempt from backup withholding, or (ii) Grantee has not been notified by the Internal Revenue Service (IRS) that Grantee is subject to backup withholding as a result of a failure to report all interest or dividends, or (iii) the IRS has notified Grantee that Grantee is no longer subject to backup withholding; and (b) Grantee is a U.S. citizen or other U.S. person. Grantee is doing business as a (check one):

- Individual [ ] Pharmacy-Non Corporate [ ]
Sole Proprietorship [ ] Pharmacy/Funeral Home/Cemetery Corp. [ ]
Partnership [ ] Tax Exempt [ ]
Corporation (includes Not For Profit) [ ] Limited Liability Company (select applicable tax classification) [ ]
Medical Corporation [ ] P = partnership [ ]
Governmental Unit [X] C = corporation [ ]
Estate or Trust [ ]

If Grantee has not received a payment from the State of Illinois in the last two years, Grantee must submit a W-9 tax form with this Agreement.

3.3. Compliance with Uniform Grant Rules. Grantee certifies that it must adhere to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, which are published in Title 2, Part 200 of the Code of Federal Regulations (2 CFR Part 200) and are incorporated herein by reference. 44 Ill. Admin. Code 7000.40(c)(1)(A). The requirements of 2 CFR Part 200 apply to the Grant Funds awarded through this Agreement, regardless of whether the original source of the funds is State or federal, unless an exception is noted in federal or State statutes or regulations. 30 ILCS 708/5(b).

3.4. Representations and Use of Funds. Grantee certifies under oath that (1) all representations made in this Agreement are true and correct and (2) all Grant Funds awarded pursuant to this Agreement must be used only for the purpose(s) described herein. Grantee acknowledges that the Award is made solely upon this certification and that any false statements, misrepresentations, or material omissions will be the basis for immediate termination of this Agreement and repayment of all Grant Funds.

3.5. Specific Certifications. Grantee is responsible for compliance with the enumerated certifications in this Paragraph to the extent that the certifications apply to Grantee.

(a) **Bribery.** Grantee certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor made an admission of guilt of such conduct which is a matter of record.

(b) **Bid Rigging.** Grantee certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Paragraph 33E-3 or 33E-4 of the Criminal Code of 2012 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).

(c) **Debt to State.** Grantee certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because Grantee, or its affiliate(s), is/are delinquent in the payment of any debt to the State, unless Grantee, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt.

(d) **International Boycott.** Grantee certifies that neither it nor any substantially owned affiliated company is participating or will participate in an international boycott in violation of the provision of the Anti-Boycott Act of 2018, Part II of the Export Control Reform Act of 2018 (50 USC 4841 through 4843), and the anti-boycott provisions set forth in Part 760 of the federal Export Administration Regulations (15 CFR Parts 730 through 774).

(e) **Discriminatory Club Dues or Fees.** Grantee certifies that it is not prohibited from receiving an Award because it pays dues or fees on behalf of its employees or agents, or subsidizes or otherwise reimburses employees or agents for payment of their dues or fees to any club which unlawfully discriminates (775 ILCS 25/2).

(f) **Pro-Children Act.** Grantee certifies that it is in compliance with the Pro-Children Act of 2001 in that it prohibits smoking in any portion of its facility used for the provision of health, day care, early childhood development services, education or library services to children under the age of eighteen (18) (except such portions of the facilities which are used for inpatient substance abuse treatment) (20 USC 7181-7184).

(g) **Drug-Free Workplace.** If Grantee is not an individual, Grantee certifies it will provide a

drug free workplace pursuant to the Drug Free Workplace Act. 30 ILCS 580/3. If Grantee is an individual and this Agreement is valued at more than \$5,000, Grantee certifies it will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance during the performance of the Agreement. 30 ILCS 580/4. Grantee further certifies that if it is a recipient of federal pass-through funds, it is in compliance with the government-wide requirements for a drug-free workplace as set forth in 41 USC 8103.

(h) **Motor Voter Law.** Grantee certifies that it is in full compliance with the terms and provisions of the National Voter Registration Act of 1993 (52 USC 20501 *et seq.*).

(i) **Clean Air Act and Clean Water Act.** Grantee certifies that it is in compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 USC 7401 *et seq.*) and the Federal Water Pollution Control Act, as amended (33 USC 1251 *et seq.*).

(j) **Debarment.** Grantee certifies that it is not debarred, suspended, proposed for debarment or permanent inclusion on the Illinois Stop Payment List, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal department or agency (2 CFR 200.205(a)), or by the State (30 ILCS 708/25(6)(G)).

(k) **Non-procurement Debarment and Suspension.** Grantee certifies that it is in compliance with Subpart C of 2 CFR Part 180 as supplemented by 2 CFR Part 376, Subpart C.

(l) **Health Insurance Portability and Accountability Act.** Grantee certifies that it is in compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) (Public Law No. 104-191, 45 CFR Parts 160, 162 and 164, and the Social Security Act, 42 USC 1320d-2 through 1320d-7), in that it may not use or disclose protected health information other than as permitted or required by law and agrees to use appropriate safeguards to prevent use or disclosure of the protected health information. Grantee must maintain, for a minimum of six (6) years, all protected health information.

(m) **Criminal Convictions.** Grantee certifies that:

(i) Neither it nor a managerial agent of Grantee (for non-governmental grantees only, this includes any officer, director or partner of Grantee) has been convicted of a felony under the Sarbanes-Oxley Act of 2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or that at least five (5) years have passed since the date of the conviction; and

(ii) It must disclose to Grantor all violations of criminal law involving fraud, bribery or gratuity violations potentially affecting this Award. Failure to disclose may result in remedial actions as stated in the Grant Accountability and Transparency Act. 30 ILCS 708/40. Additionally, if Grantee receives over \$10 million in total federal Financial Assistance, during the period of this Award, Grantee must maintain the currency of information reported to SAM regarding civil, criminal or administrative proceedings as required by 2 CFR 200.113 and Appendix XII of 2 CFR Part 200, and 30 ILCS 708/40.

(n) **Federal Funding Accountability and Transparency Act of 2006 (FFATA).** Grantee certifies that it is in compliance with the terms and requirements of 31 USC 6101 with respect to Federal Awards greater than or equal to \$30,000. A FFATA subaward report must be filed by the end of the month following the month in which the award was made.

(o) **Illinois Works Review Panel.** For Awards made for public works projects, as defined in

the Illinois Works Jobs Program Act, Grantee certifies that it and any contractor(s) or subcontractor(s) that performs work using funds from this Award, must, upon reasonable notice, appear before and respond to requests for information from the Illinois Works Review Panel. 30 ILCS 559/20-25(d).

(p) **Anti-Discrimination.** Grantee certifies that its employees and subcontractors under subcontract made pursuant to this Agreement, must comply with all applicable provisions of State and federal laws and regulations pertaining to nondiscrimination, sexual harassment and equal employment opportunity including, but not limited to: Illinois Human Rights Act (775 ILCS 5/1-101 *et seq.*), including, without limitation, 44 Ill. Admin. Code 750- Appendix A, which is incorporated herein; Public Works Employment Discrimination Act (775 ILCS 10/1 *et seq.*); Civil Rights Act of 1964 (as amended) (42 USC 2000a - 2000h-6); Section 504 of the Rehabilitation Act of 1973 (29 USC 794); Americans with Disabilities Act of 1990 (as amended) (42 USC 12101 *et seq.*); and the Age Discrimination Act of 1975 (42 USC 6101 *et seq.*).

(q) **Internal Revenue Code and Illinois Income Tax Act.** Grantee certifies that it complies with all provisions of the federal Internal Revenue Code (26 USC 1), the Illinois Income Tax Act (35 ILCS 5), and all regulations and rules promulgated thereunder, including withholding provisions and timely deposits of employee taxes and unemployment insurance taxes.

**ARTICLE IV  
PAYMENT REQUIREMENTS**

4.1. Availability of Appropriation; Sufficiency of Funds. This Agreement is contingent upon and subject to the availability of sufficient funds. Grantor may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to Grantor by the State or the federal funding source, (ii) the Governor or Grantor reserves funds, or (iii) the Governor or Grantor determines that funds will not or may not be available for payment. Grantor must provide notice, in writing, to Grantee of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Paragraph will be effective upon the date of the written notice unless otherwise indicated.

4.2. Pre-Award Costs. Pre-award costs are not permitted unless specifically authorized by Grantor in **Exhibit A, PART TWO or PART THREE** of this Agreement. If they are authorized, pre-award costs must be charged to the initial Budget Period of the Award, unless otherwise specified by Grantor. 2 CFR 200.458.

4.3. Return of Grant Funds. Grantee must liquidate all Obligations incurred under the Award within forty-five (45) days of the end of the Period of Performance, or in the case of capital improvement Awards, within forty-five (45) days of the end of the time period the Grant Funds are available for expenditure or obligation, unless Grantor permits a longer period in **PART TWO OR PART THREE.** Grantee must return to Grantor within forty-five (45) days of the end of the applicable time period as set forth in this Paragraph all remaining Grant Funds that are not expended or legally obligated.

4.4. Cash Management Improvement Act of 1990. Unless notified otherwise in **PART TWO or PART THREE,** Grantee must manage federal funds received under this Agreement in accordance with the Cash Management Improvement Act of 1990 (31 USC 6501 *et seq.*) and any other applicable federal laws or regulations. 2 CFR 200.305; 44 Ill. Admin. Code 7000.120.

4.5. Payments to Third Parties. Grantor will have no liability to Grantee when Grantor acts in good faith to redirect all or a portion of any Grantee payment to a third party. Grantor will be deemed to have acted in

good faith when it is in possession of information that indicates Grantee authorized Grantor to intercept or redirect payments to a third party or when so ordered by a court of competent jurisdiction.

4.6. Modifications to Estimated Amount. If the Agreement amount is established on an estimated basis, then it may be increased by mutual agreement at any time during the Term. Grantor may decrease the estimated amount of this Agreement at any time during the Term if (i) Grantor believes Grantee will not use the funds during the Term, (ii) Grantor believes Grantee has used Grant Funds in a manner that was not authorized by this Agreement, (iii) sufficient funds for this Agreement have not been appropriated or otherwise made available to Grantor by the State or the federal funding source, (iv) the Governor or Grantor reserves funds, or (v) the Governor or Grantor determines that funds will or may not be available for payment. Grantee will be notified, in writing, of any adjustment of the estimated amount of this Agreement. In the event of such reduction, services provided by Grantee under **Exhibit A** may be reduced accordingly. Grantor must pay Grantee for work satisfactorily performed prior to the date of the notice regarding adjustment. 2 CFR 200.308.

4.7. Interest.

(a) All interest earned on Grant Funds held by a Grantee or a subrecipient will be treated in accordance with 2 CFR 200.305(b)(12), unless otherwise provided in **PART TWO** or **PART THREE**. Grantee and its subrecipients must remit annually any amount due in accordance with 2 CFR 200.305(b)(12) or to Grantor, as applicable.

(b) Grant Funds must be placed in an insured account, whenever possible, that bears interest, unless exempted under 2 CFR 200.305(b)(10), (b)(11).

4.8. Timely Billing Required. Grantee must submit any payment request to Grantor within fifteen (15) days of the end of the quarter, unless another billing schedule is specified in **ARTICLE II, PART TWO, or PART THREE**. Failure to submit such payment request timely will render the amounts billed Unallowable Costs which Grantor cannot reimburse. In the event that Grantee is unable, for good cause, to submit its payment request timely, Grantee shall timely notify Grantor and may request an extension of time to submit the payment request. Grantor's approval of Grantee's request for an extension shall not be unreasonably withheld.

4.9. Certification. Pursuant to 2 CFR 200.415, each invoice and report submitted by Grantee (or subrecipient) must contain the following certification by an official authorized to legally bind Grantee (or subrecipient):

By signing this report [or payment request or both], I certify to the best of my knowledge and belief that the report [or payment request] is true, complete, and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the State or federal pass-through award; and that supporting documentation has been submitted as required by the grant agreement. I acknowledge that approval for any other expenditure described herein is considered conditional subject to further review and verification in accordance with the monitoring and records retention provisions of the grant agreement. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise (U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Sections 3729-3730 and 3801-3812; 30 ILCS 708/120).

**ARTICLE V  
SCOPE OF AWARD ACTIVITIES/PURPOSE OF AWARD**

5.1. Scope of Award Activities/Purpose of Award. Grantee must perform as described in this Agreement, including as described in **Exhibit A** (Project Description), **Exhibit B** (Deliverables or Milestones), and **Exhibit D** (Performance Measures and Standards), as applicable. Grantee must further comply with all terms and conditions set forth in the Notice of State Award (44 Ill. Admin. Code 7000.360) which is incorporated herein by reference. All Grantor-specific provisions and programmatic reporting required under this Agreement are described in **PART TWO** (Grantor-Specific Terms). All Project-specific provisions and reporting required under this Agreement are described in **PART THREE** (Project-Specific Terms).

5.2. Scope Revisions. Grantee must obtain Prior Approval from Grantor whenever a scope revision is necessary for one or more of the reasons enumerated in 44 Ill. Admin. Code 7000.370(b)(2). All requests for scope revisions that require Grantor approval must be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval. 2 CFR 200.308.

5.3. Specific Conditions. If applicable, specific conditions required after a risk assessment are included in **Exhibit E**. Grantee must adhere to the specific conditions listed therein. 44 Ill. Admin. Code 7000.340(e).

**ARTICLE VI  
BUDGET**

6.1. Budget. The Budget submitted by Grantee at application, or a revised Budget subsequently submitted and approved by Grantor, is considered final and is incorporated herein by reference.

6.2. Budget Revisions. Grantee must obtain Prior Approval, whether mandated or discretionary, from Grantor whenever a Budget revision is necessary for one or more of the reasons enumerated in 44 Ill. Admin. Code 7000.370(b). All requests for Budget revisions that require Grantor approval must be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval.

6.3. Notification. Within thirty (30) calendar days from the date of receipt of the request for Budget revisions, Grantor will review the request and notify Grantee whether the Budget revision has been approved, denied, or the date upon which a decision will be reached. 44 Ill. Admin. Code 7000.370(b)(7).

**ARTICLE VII  
ALLOWABLE COSTS**

7.1. Allowability of Costs; Cost Allocation Methods. The allowability of costs and cost allocation methods for work performed under this Agreement will be determined in accordance with 2 CFR Part 200 Subpart E and Appendices III, IV, V, and VII.

7.2. Indirect Cost Rate Submission.

(a) All grantees, except for Local Education Agencies (as defined in 34 CFR 77.1), must make an Indirect Cost Rate election in the Grantee Portal, even grantees that do not charge or expect to charge Indirect Costs. 44 Ill. Admin. Code 7000.420(e).

(i) Waived and de minimis Indirect Cost Rate elections will remain in effect until Grantee elects a different option.

(b) Grantee must submit an Indirect Cost Rate Proposal in accordance with federal and State regulations, in a format prescribed by Grantor. For grantees who have never negotiated an Indirect Cost Rate before, the Indirect Cost Rate Proposal must be submitted for approval no later than three months after the effective date of the Award. For grantees who have previously negotiated an Indirect Cost Rate, the Indirect Cost Rate Proposal must be submitted for approval within 180 days of Grantee's fiscal year end, as dictated in the applicable appendices, such as:

- (i) Appendix VII to 2 CFR Part 200 governs Indirect Cost Rate Proposals for state and Local Governments and Indian Tribes,
- (ii) Appendix III to 2 CFR Part 200 governs Indirect Cost Rate Proposals for public and private institutions of higher education,
- (iii) Appendix IV to 2 CFR Part 200 governs Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Nonprofit Organizations, and
- (iv) Appendix V to 2 CFR Part 200 governs state/Local Government-wide Central Service Cost Allocation Plans.

(c) A grantee who has a current, applicable rate negotiated by a cognizant federal agency must provide to Grantor a copy of its Indirect Cost Rate acceptance letter from the federal government and a copy of all documentation regarding the allocation methodology for costs used to negotiate that rate, e.g., without limitation, the cost policy statement or disclosure narrative statement. Grantor will accept that Indirect Cost Rate, up to any statutory, rule-based or programmatic limit.

(d) A grantee who does not have a current negotiated rate, may elect to charge a *de minimis* rate up to 15 percent of modified total direct costs, which may be used indefinitely. No documentation is required to justify the *de minimis* Indirect Cost Rate. 2 CFR 200.414(f).

7.3. Transfer of Costs. Cost transfers between Grants, whether as a means to compensate for cost overruns or for other reasons, are unallowable. 2 CFR 200.451.

7.4. Commercial Organization Cost Principles. The federal cost principles and procedures for cost analysis and the determination, negotiation and allowance of costs that apply to commercial organizations are set forth in 48 CFR Part 31.

7.5. Financial Management Standards. The financial management systems of Grantee must meet the following standards:

(a) **Accounting System.** Grantee organizations must have an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to each state- and federally-funded Program. Accounting records must contain information pertaining to State and federal pass-through awards, authorizations, Obligations, unobligated balances, assets, outlays, and income. These records must be maintained on a current basis and balanced at least quarterly. Cash contributions to the Program from third parties must be accounted for in the general ledger with other Grant Funds. Third party in-kind (non-cash) contributions are not required to be recorded in the general ledger, but must be under accounting control, possibly through the use of a memorandum ledger. To comply with 2 CFR 200.305(b)(9) and 30 ILCS 708/97, Grantee must use reasonable efforts to ensure that funding streams are delineated within Grantee's accounting system. 2 CFR 200.302.

(b) **Source Documentation.** Accounting records must be supported by such source documentation as canceled checks, bank statements, invoices, paid bills, donor letters, time and attendance records, activity reports, travel reports, contractual and consultant agreements, and subaward documentation. All supporting documentation must be clearly identified with the Award and general ledger accounts which are to be charged or credited.

(i) The documentation standards for salary charges to Grants are prescribed by 2 CFR 200.430, and in the cost principles applicable to the Grantee's organization.

(ii) If records do not meet the standards in 2 CFR 200.430, then Grantor may notify Grantee in **PART TWO, PART THREE or Exhibit E** of the requirement to submit personnel activity reports. 2 CFR 200.430(g)(8). Personnel activity reports must account on an after-the-fact basis for one hundred percent (100%) of the employee's actual time, separately indicating the time spent on the Award, other grants or projects, vacation or sick leave, and administrative time, if applicable. The reports must be signed by the employee, approved by the appropriate official, and coincide with a pay period. These time records must be used to record the distribution of salary costs to the appropriate accounts no less frequently than quarterly.

(iii) Formal agreements with independent contractors, such as consultants, must include a description of the services to be performed, the period of performance, the fee and method of payment, an itemization of travel and other costs which are chargeable to the agreement, and the signatures of both the contractor and an appropriate official of Grantee.

(iv) If third party in-kind (non-cash) contributions are used for Award purposes, the valuation of these contributions must be supported with adequate documentation.

(c) **Internal Control.** Grantee must maintain effective control and accountability for all cash, real and personal property, and other assets. Grantee must adequately safeguard all such property and must provide assurance that it is used solely for authorized purposes. Grantee must also have systems in place that provide reasonable assurance that the information is accurate, allowable, and compliant with the terms and conditions of this Agreement. 2 CFR 200.303.

(d) **Budget Control.** Grantee must maintain records of expenditures for each Award by the cost categories of the approved Budget (including Indirect Costs that are charged to the Award), and actual expenditures are to be compared with budgeted amounts at least quarterly.

(e) **Cash Management.** Requests for advance payment must be limited to Grantee's immediate cash needs. Grantee must have written procedures to minimize the time elapsing between the receipt and the disbursement of Grant Funds to avoid having excess funds on hand. 2 CFR 200.305.

7.6. **Profits.** It is not permitted for any person or entity to earn a Profit from an Award. *See, e.g.,* 2 CFR 200.400(g); *see also* 30 ILCS 708/60(a)(7).

7.7. **Management of Program Income.** Grantee is encouraged to earn income to defray Program Costs where appropriate, subject to 2 CFR 200.307.

## ARTICLE VIII LOBBYING

8.1. **Improper Influence.** Grantee certifies that it will not use and has not used Grant Funds to influence or attempt to influence an officer or employee of any government agency or a member or employee of the State or federal legislature in connection with the awarding of any agreement, the making of any grant, the

making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. Additionally, Grantee certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.

8.2. Federal Form LLL. If any federal funds, other than federally-appropriated funds, were paid or will be paid to any person for influencing or attempting to influence any of the above persons in connection with this Agreement, the undersigned must also complete and submit Federal Form LLL, Disclosure of Lobbying Activities Form, in accordance with its instructions.

8.3. Lobbying Costs. Grantee certifies that it is in compliance with the restrictions on lobbying set forth in 2 CFR 200.450. For any Indirect Costs associated with this Agreement, total lobbying costs must be separately identified in the Program Budget, and thereafter treated as other Unallowable Costs.

8.4. Procurement Lobbying. Grantee warrants and certifies that it and, to the best of its knowledge, its subrecipients have complied and will comply with Illinois Executive Order No. 1 (2007) (EO 1-2007). EO 1-2007 generally prohibits grantees and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments, if that procurement may result in a contract valued at over \$25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.

8.5. Subawards. Grantee must include the language of this ARTICLE in the award documents for any subawards made pursuant to this Award at all tiers. All subrecipients are also subject to certification and disclosure. Pursuant to Appendix II(I) to 2 CFR Part 200, Grantee must forward all disclosures by contractors regarding this certification to Grantor.

8.6. Certification. This certification is a material representation of fact upon which reliance was placed to enter into this transaction and is a prerequisite for this transaction, pursuant to 31 USC 1352. Any person who fails to file the required certifications will be subject to a civil penalty of not less than \$10,000, and not more than \$100,000, for each such failure.

#### ARTICLE IX MAINTENANCE AND ACCESSIBILITY OF RECORDS; MONITORING

9.1. Records Retention. Grantee must maintain for three (3) years from the date of submission of the final expenditure report, adequate books, all financial records and, supporting documents, statistical records, and all other records pertinent to this Award, adequate to comply with 2 CFR 200.334, unless a different retention period is specified in 2 CFR 200.334, 44 Ill. Admin. Code 7000.430(a) and (b) or **PART TWO** or **PART THREE**. If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.

9.2. Accessibility of Records. Grantee, in compliance with 2 CFR 200.337 and 44 Ill. Admin. Code 7000.430(f), must make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized Grantor representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, Grantor's Inspector General, federal authorities, any person identified in 2 CFR 200.337, and any other person as may be authorized by Grantor (including auditors), by the State of Illinois or by federal statute. Grantee must cooperate fully in any such audit or inquiry.

9.3. Failure to Maintain Books and Records. Failure to maintain adequate books, records and supporting documentation, as described in this ARTICLE, will result in the disallowance of costs for which there is insufficient supporting documentation and also establishes a presumption in favor of the State for the recovery of any Grant Funds paid by the State under this Agreement for which adequate books, records and supporting documentation are not available to support disbursement.

9.4. Monitoring and Access to Information. Grantee must monitor its activities to assure compliance with applicable state and federal requirements and to assure its performance expectations are being achieved. Grantor will monitor the activities of Grantee to assure compliance with all requirements, including applicable programmatic rules, regulations, and guidelines that the Grantor promulgates or implements, and performance expectations of the Award. Grantee must timely submit all financial and performance reports, and must supply, upon Grantor's request, documents and information relevant to the Award. Grantor may make site visits as warranted by Program needs. 2 CFR 200.329; 200.332. Additional monitoring requirements may be in PART TWO or PART THREE.

#### ARTICLE X FINANCIAL REPORTING REQUIREMENTS

10.1. Required Periodic Financial Reports. Grantee must submit financial reports as requested and in the format required by Grantor no later than the dues date(s) specified in PART TWO or PART THREE. Grantee must submit reports to Grantor describing the expenditure(s) of the funds related thereto at the intervals specified by Grantor, which must be no less frequent than annually and no more frequent than quarterly, unless otherwise specified in either PART TWO or PART THREE (approved as an exception by GATU) or on Exhibit E pursuant to specific conditions. 2 CFR 200.328(b). Any report required by 30 ILCS 708/125 may be detailed in PART TWO or PART THREE.

10.2. Financial Close-out Report.

(a) Grantee must submit a financial Close-out Report, in the format required by Grantor, by the due date specified in PART TWO or PART THREE, which must be no later than sixty (60) calendar days following the end of the Period of Performance for this Agreement or Agreement termination. The format of this financial Close-out Report must follow a format prescribed by Grantor. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

(b) If an audit or review of Grantee occurs and results in adjustments after Grantee submits a Close-out Report, Grantee must submit a new financial Close-out Report based on audit adjustments, and immediately submit a refund to Grantor, if applicable. 2 CFR 200.345; 44 Ill. Admin. Code 7000.450.

10.3. Effect of Failure to Comply. Failure to comply with the reporting requirements in this Agreement may cause a delay or suspension of funding or require the return of improper payments or Unallowable Costs, and will be considered a material breach of this Agreement. Grantee's failure to comply with ARTICLE X, ARTICLE XI, or ARTICLE XVII will be considered prima facie evidence of a breach and may be admitted as such, without further proof, into evidence in an administrative proceeding before Grantor, or in any other legal proceeding. Grantee should refer to the State Grantee Compliance Enforcement System for policy and consequences for failure to comply. 44 Ill. Admin. Code 7000.80.

#### ARTICLE XI PERFORMANCE REPORTING REQUIREMENTS

11.1. Required Periodic Performance Reports. Grantee must submit performance reports as requested and in the format required by Grantor no later than the due date(s) specified in PART TWO or PART THREE. 44 Ill. Admin. Code 7000.410. Grantee must report to Grantor on the performance measures listed in Exhibit D, PART TWO or PART THREE at the intervals specified by Grantor, which must be no less frequent than annually and no more frequent than quarterly, unless otherwise specified in either PART TWO or PART THREE (approved as an exception by GATU), or on Exhibit E pursuant to specific conditions. For certain construction-related Awards, such reports may be exempted as identified in PART TWO or PART THREE. 2 CFR 200.329.

11.2. Performance Close-out Report. Grantee must submit a performance Close-out Report, in the format required by Grantor by the due date specified in PART TWO or PART THREE, which must be no later than 60 calendar days following the end of the Period of Performance or Agreement termination. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

11.3. Content of Performance Reports. Pursuant to 2 CFR 200.329(b) and (c), all performance reports must relate the financial data and project or program accomplishments to the performance goals and objectives of this Award and also include the following: a comparison of actual accomplishments to the objectives of the Award established for the reporting period (for example, comparing costs to units of accomplishment); computation of the cost and demonstration of cost effective practices (e.g., through unit cost data); performance trend data and analysis if required; the reasons why established goals were not met, if appropriate; and additional information, analysis, and explanation of any cost overruns or higher-than-expected unit costs. Additional content and format guidelines for the performance reports will be determined by Grantor contingent on the Award's statutory, regulatory and administrative requirements, and are included in PART TWO or PART THREE of this Agreement.

## ARTICLE XII AUDIT REQUIREMENTS

12.1. Audits. Grantee is subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 USC 7501-7507), Subpart F of 2 CFR Part 200, and the audit rules and policies set forth by the Governor's Office of Management and Budget. 30 ILCS 708/65(c); 44 Ill. Admin. Code 7000.90.

12.2. Consolidated Year-End Financial Reports (CYEFR). All grantees must complete and submit a CYEFR through the Grantee Portal, except those exempted by federal or State statute or regulation, as set forth in PART TWO or PART THREE. The CYEFR is a required schedule in Grantee's audit report if Grantee is required to complete and submit an audit report as set forth herein.

(a) Grantee's CYEFR must cover the same period as the audited financial statements, if required, and must be submitted in accordance with the audit schedule at 44 Ill. Admin. Code 7000.90. If Grantee is not required to complete audited financial statements, the CYEFR must cover Grantee's fiscal year and must be submitted within 6 months of the Grantee's fiscal year-end.

(b) The CYEFR must include an in relation to opinion from the auditor of the financial statements included in the audit.

(c) The CYEFR must follow a format prescribed by Grantor.

12.3. Entities That Are Not "For-Profit".

(a) This Paragraph applies to Grantees that are not "for-profit" entities.

(b) Single and Program-Specific Audits. If, during its fiscal year, Grantee expends at least \$1,000,000 in federal Awards (direct federal and federal pass-through awards combined), Grantee must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. The audit report packet must be completed as described in 2 CFR 200.512 (single audit) or 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90(h)(1) and the current GATA audit manual and submitted to the Federal Audit Clearinghouse, as required by 2 CFR 200.512. The results of peer and external quality control reviews, management letters issued by the auditors and their respective corrective action plans if significant deficiencies or material weaknesses are identified, and the CYEFR(s) must be submitted to the Grantee Portal at the same time the audit report packet is submitted to the Federal Audit Clearinghouse. The due date of all required submissions set forth in this Paragraph is the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of Grantee's audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than \$1,000,000 in federal Awards, Grantee is subject to the following audit requirements:

(i) If, during its fiscal year, Grantee expends at least \$750,000 in State-issued Awards, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Government Auditing Standards (GAGAS). Grantee may be subject to additional requirements in **PART TWO**, **PART THREE** or **Exhibit E** based on Grantee's risk profile.

(ii) If, during its fiscal year, Grantee expends less than \$750,000 in State-issued Awards, but expends at least \$500,000 in State-issued Awards, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Auditing Standards (GAAS).

(iii) If Grantee is a Local Education Agency (as defined in 34 CFR 77.1), Grantee must have a financial statement audit conducted in accordance with GAGAS, as required by 23 Ill. Admin. Code 100.110, regardless of the dollar amount of expenditures of State-issued Awards.

(iv) If Grantee does not meet the requirements in subsections 12.3(b) and 12.3(c)(i-iii) but is required to have a financial statement audit conducted based on other regulatory requirements, Grantee must submit those audits for review.

(v) Grantee must submit its financial statement audit report packet, as set forth in 44 Ill. Admin. Code 7000.90(h)(2) and the current GATA audit manual, to the Grantee Portal within the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) six (6) months after the end of Grantee's audit period.

#### 12.4. "For-Profit" Entities.

(a) This Paragraph applies to Grantees that are "for-profit" entities.

(b) Program-Specific Audit. If, during its fiscal year, Grantee expends at least \$1,000,000 in federal pass-through funds from State-issued Awards, Grantee must have a program-specific audit conducted in accordance with 2 CFR 200.507. The auditor must audit federal pass-through programs with federal pass-through Awards expended that, in the aggregate, cover at least 50 percent (0.50) of total federal pass-through Awards expended. The audit report packet must be completed as described in 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90 and the current GATA audit manual, and must be submitted to the Grantee Portal. The due date of all required submissions set forth in this Paragraph is the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of Grantee's audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than \$1,000,000 in federal pass-through funds from State-issued Awards, Grantee must follow all of the audit requirements in Paragraphs 12.3(c)(i)-(v), above.

(d) Publicly-Traded Entities. If Grantee is a publicly-traded company, Grantee is not subject to the single audit or program-specific audit requirements, but must submit its annual audit conducted in accordance with its regulatory requirements.

12.5. Performance of Audits. For those organizations required to submit an independent audit report, the audit must be conducted by the Illinois Auditor General (as required for certain governmental entities only), or a Certified Public Accountant or Certified Public Accounting Firm licensed in the State of Illinois or in accordance with Section 5.2 of the Illinois Public Accounting Act (225 ILCS 450/5.2). For all audits required to be performed subject to GAGAS or Generally Accepted Auditing Standards, Grantee must request and maintain on file a copy of the auditor's most recent peer review report and acceptance letter. Grantee must follow procedures prescribed by Grantor for the preparation and submission of audit reports and any related documents.

12.6. Delinquent Reports. When audit reports or financial statements required under this ARTICLE are prepared by the Illinois Auditor General, if they are not available by the above-specified due date, they must be provided to Grantor within thirty (30) days of becoming available. Grantee should refer to the State Grantee Compliance Enforcement System for the policy and consequences for late reporting. 44 Ill. Admin. Code 7000.80.

### ARTICLE XIII TERMINATION; SUSPENSION; NON-COMPLIANCE

#### 13.1. Termination.

(a) Either Party may terminate this Agreement, in whole or in part, upon thirty (30) calendar days' prior written notice to the other Party.

(b) If terminated by the Grantee, Grantee must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If Grantor determines in the case of a partial termination that the reduced or modified portion of the Award will not accomplish the purposes for which the Award was made, Grantor may terminate the Agreement in its entirety. 2 CFR 200.340(a)(3).

(c) This Agreement may be terminated, in whole or in part, by Grantor:

(i) Pursuant to a funding failure under Paragraph 4.1;

(ii) If Grantee fails to comply with the terms and conditions of this or any Award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any Award; or

(iii) If the Award no longer effectuates the Program goals or agency priorities and if this termination is permitted in the terms and conditions of the Award, which must be detailed in Exhibit A, PART TWO or PART THREE.

13.2. Suspension. Grantor may suspend this Agreement, in whole or in part, pursuant to a funding failure under Paragraph 4.1 or if the Grantee fails to comply with terms and conditions of this or any Award. If suspension is due to Grantee's failure to comply, Grantor may withhold further payment and prohibit Grantee from incurring additional Obligations pending corrective action by Grantee or a decision to terminate this Agreement by Grantor. Grantor may allow necessary and proper costs that Grantee could not reasonably avoid during the period of suspension.

13.3. Non-compliance. If Grantee fails to comply with the U.S. Constitution, applicable statutes, regulations or the terms and conditions of this or any Award, Grantor may impose additional conditions on Grantee, as described in 2 CFR 200.208. If Grantor determines that non-compliance cannot be remedied by imposing additional conditions, Grantor may take one or more of the actions described in 2 CFR 200.339. The Parties must follow all Grantor policies and procedures regarding non-compliance, including, but not limited to, the procedures set forth in the State Grantee Compliance Enforcement System. 44 Ill. Admin. Code 7000.80 and 7000.260.

13.4. Objection. If Grantor suspends or terminates this Agreement, in whole or in part, for cause, or takes any other action in response to Grantee's non-compliance, Grantee may avail itself of any opportunities to object and challenge such suspension, termination or other action by Grantor in accordance with any applicable processes and procedures, including, but not limited to, the procedures set forth in the State Grantee Compliance Enforcement System. 2 CFR 200.342; 44 Ill. Admin. Code 7000.80 and 7000.260.

13.5. Effects of Suspension and Termination.

(a) Grantor may credit Grantee for allowable expenditures incurred in the performance of authorized services under this Agreement prior to the effective date of a suspension or termination.

(b) Except as set forth in subparagraph (c), below, Grantee must not incur any costs or Obligations that require the use of Grant Funds after the effective date of a suspension or termination, and must cancel as many outstanding Obligations as possible.

(c) Costs to Grantee resulting from Obligations incurred by Grantee during a suspension or after termination of the Agreement are not allowable unless Grantor expressly authorizes them in the notice of suspension or termination or subsequently. However, Grantor may allow costs during a suspension or after termination if:

(i) The costs result from Obligations properly incurred before the effective date of suspension or termination, are not in anticipation of the suspension or termination, and the costs would be allowable if the Agreement was not suspended or terminated prematurely. 2 CFR 200.343.

13.6. Close-out of Terminated Agreements. If this Agreement is terminated, in whole or in part, the Parties must comply with all close-out and post-termination requirements of this Agreement. 2 CFR 200.340(d).

**ARTICLE XIV  
SUBCONTRACTS/SUBAWARDS**

14.1. Subcontracting/Subrecipients/Delegation. Grantee must not subcontract nor issue a subaward for any portion of this Agreement nor delegate any duties hereunder without Prior Approval of Grantor. The requirement for Prior Approval is satisfied if the subcontractor or subrecipient has been identified in the uniform

grant application, such as, without limitation, a Project description, and Grantor has approved. Grantee must follow all applicable requirements set forth in 2 CFR 200.332.

14.2. Application of Terms. If Grantee enters into a subaward agreement with a subrecipient, Grantee must notify the subrecipient of the applicable laws and regulations and terms and conditions of this Award by attaching this Agreement to the subaward agreement. The terms of this Agreement apply to all subawards authorized in accordance with Paragraph 14.1. 2 CFR 200.101(b).

14.3. Liability as Guaranty. Grantee will be liable as guarantor for any Grant Funds it obligates to a subrecipient or subcontractor pursuant to this ARTICLE in the event Grantor determines the funds were either misspent or are being improperly held and the subrecipient or subcontractor is insolvent or otherwise fails to return the funds. 2 CFR 200.345; 30 ILCS 705/6; 44 Ill. Admin. Code 7000.450(a).

#### **ARTICLE XV NOTICE OF CHANGE**

15.1. Notice of Change. Grantee must notify Grantor if there is a change in Grantee's legal status, FEIN, UEI, SAM registration status, Related Parties, senior management (for non-governmental grantees only) or address. If the change is anticipated, Grantee must give thirty (30) days' prior written notice to Grantor. If the change is unanticipated, Grantee must give notice as soon as practicable thereafter. Grantor reserves the right to take any and all appropriate action as a result of such change(s).

15.2. Failure to Provide Notification. To the extent permitted by Illinois law (see Paragraph 21.2), Grantee must hold harmless Grantor for any acts or omissions of Grantor resulting from Grantee's failure to notify Grantor as required by Paragraph 15.1.

15.3. Notice of Impact. Grantee must notify Grantor in writing of any event, including, by not limited to, becoming a party to litigation, an investigation, or transaction that may have a material impact on Grantee's ability to perform under this Agreement. Grantee must provide notice to Grantor as soon as possible, but no later than five (5) days after Grantee becomes aware that the event may have a material impact.

15.4. Effect of Failure to Provide Notice. Failure to provide the notice described in this ARTICLE is grounds for termination of this Agreement and any costs incurred after the date notice should have been given may be disallowed.

#### **ARTICLE XVI STRUCTURAL REORGANIZATION AND RECONSTITUTION OF BOARD MEMBERSHIP**

16.1. Effect of Reorganization. This Agreement is made by and between Grantor and Grantee, as Grantee is currently organized and constituted. Grantor does not agree to continue this Agreement, or any license related thereto, should Grantee significantly reorganize or otherwise substantially change the character of its corporate structure, business structure or governance structure. Grantee must give Grantor prior notice of any such action or changes significantly affecting its overall structure or, for non-governmental grantees only, management makeup (for example, a merger or a corporate restructuring), and must provide all reasonable documentation necessary for Grantor to review the proposed transaction including financial records and corporate and shareholder minutes of any corporation which may be involved. Grantor reserves the right to terminate the Agreement based on whether the newly organized entity is able to carry out the requirements of the Award. This ARTICLE does not require Grantee to report on minor changes in the makeup of its board

membership or governance structure, as applicable. Nevertheless, **PART TWO** or **PART THREE** may impose further restrictions. Failure to comply with this ARTICLE constitutes a material breach of this Agreement.

**ARTICLE XVII  
CONFLICT OF INTEREST**

17.1. Required Disclosures. Grantee must immediately disclose in writing any potential or actual Conflict of Interest to Grantor. 2 CFR 200.112; 30 ILCS 708/35.

17.2. Prohibited Payments. Payments made by Grantor under this Agreement must not be used by Grantee to compensate, directly or indirectly, any person currently holding an elective office in this State including, but not limited to, a seat in the General Assembly. In addition, where Grantee is not an instrumentality of the State of Illinois, as described in this Paragraph, Grantee must request permission from Grantor to compensate, directly or indirectly, any officer or any person employed by an office or agency of the State of Illinois. An instrumentality of the State of Illinois includes, without limitation, State departments, agencies, boards, and State universities. An instrumentality of the State of Illinois does not include, without limitation, units of Local Government and related entities.

17.3. Request for Exemption. Grantee may request written approval from Grantor for an exemption from Paragraph 17.2. Grantee acknowledges that Grantor is under no obligation to provide such exemption and that Grantor may grant an such exemption subject to additional terms and conditions as Grantor may require.

**ARTICLE XVIII  
EQUIPMENT OR PROPERTY**

18.1. Purchase of Equipment. For any equipment purchased in whole or in part with Grant Funds, if Grantor determines that Grantee has not met the conditions of 2 CFR 200.439, the costs for such equipment will be disallowed. Grantor must notify Grantee in writing that the purchase of equipment is disallowed.

18.2. Prohibition against Disposition/Encumbrance. Any equipment, material, or real property that Grantee purchases or improves with Grant Funds must not be sold, transferred, encumbered (other than original financing) or otherwise disposed of during the Award Term without Prior Approval of Grantor unless a longer period is required in **PART TWO** or **PART THREE** and permitted by 2 CFR Part 200 Subpart D. Use or disposition of real property acquired or improved using Grant Funds must comply with the requirements of 2 CFR 200.311. Real property, equipment, and intangible property that are acquired or improved in whole or in part using Grant Funds are subject to the provisions of 2 CFR 200.316. Grantor may require the Grantee to record liens or other appropriate notices of record to indicate that personal or real property has been acquired or improved with this Award and that use and disposition conditions apply to the property.

18.3. Equipment and Procurement. Grantee must comply with the uniform standards set forth in 2 CFR 200.310–200.316 governing the management and disposition of property, the cost of which was supported by Grant Funds. Any waiver from such compliance must be granted by either the President’s Office of Management and Budget, the Governor’s Office of Management and Budget, or both, depending on the source of the Grant Funds used. Additionally, Grantee must comply with the standards set forth in 2 CFR 200.317-200.327 to establish procedures to use Grant Funds for the procurement of supplies and other expendable property, equipment, real property and other services.

18.4. Equipment Instructions. Grantee must obtain disposition instructions from Grantor when

equipment, purchased in whole or in part with Grant Funds, is no longer needed for their original purpose. Notwithstanding anything to the contrary contained in this Agreement, Grantor may require transfer of any equipment to Grantor or a third party for any reason, including, without limitation, if Grantor terminates the Award or Grantee no longer conducts Award activities. Grantee must properly maintain, track, use, store and insure the equipment according to applicable best practices, manufacturer's guidelines, federal and state laws or rules, and Grantor requirements stated herein.

18.5. Domestic Preferences for Procurements. In accordance with 2 CFR 200.322, to the greatest extent practicable and consistent with law, Grantee must, under this Award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this Paragraph must be included in all subawards and in all contracts and purchase orders under this Award.

**ARTICLE XIX  
PROMOTIONAL MATERIALS; PRIOR NOTIFICATION**

19.1. Promotional and Written Materials. Use of Grant Funds for promotions is subject to the prohibitions for advertising or public relations costs in 2 CFR 200.421(e). To use Grant Funds in whole or in part to produce any written publications, announcements, reports, flyers, brochures or other written materials, these uses must be allowable under 2 CFR 200.421 and 200.467 and Grantee must include in these publications, announcements, reports, flyers, brochures and all other such material, the phrase "Funding provided in whole or in part by the [Grantor]." 2 CFR 200.467. Exceptions to this requirement must be requested, in writing, from Grantor and will be considered authorized only upon written notice thereof to Grantee.

19.2. Prior Notification/Release of Information. Grantee must notify Grantor ten (10) days prior to issuing public announcements or press releases concerning work performed pursuant to this Agreement, or funded in whole or in part by this Agreement, and must cooperate with Grantor in joint or coordinated releases of information.

**ARTICLE XX  
INSURANCE**

20.1. Maintenance of Insurance. Grantee must maintain in full force and effect during the Term of this Agreement casualty and bodily injury insurance, as well as insurance sufficient to cover the replacement cost of any and all real or personal property (including equipment), or both, purchased or, otherwise acquired, or improved in whole or in part, with funds disbursed pursuant to this Agreement. 2 CFR 200.310. Additional insurance requirements may be detailed in PART TWO or PART THREE.

20.2. Claims. If a claim is submitted for real or personal property, or both, purchased in whole with funds from this Agreement and such claim results in the recovery of money, such money recovered must be surrendered to Grantor.

**ARTICLE XXI  
LAWSUITS AND INDEMNIFICATION**

21.1. Independent Contractor. Neither Grantee nor any employee or agent of Grantee acquires any employment rights with Grantor by virtue of this Agreement. Grantee must provide the agreed services and

achieve the specified results free from the direction or control of Grantor as to the means and methods of performance. Grantee must provide its own equipment and supplies necessary to conduct its business; provided, however, that in the event, for its convenience or otherwise, Grantor makes any such equipment or supplies available to Grantee, Grantee's use of such equipment or supplies provided by Grantor pursuant to this Agreement is strictly limited to official Grantor or State of Illinois business and not for any other purpose, including any personal benefit or gain.

21.2. Indemnification and Liability.

(a) **Non-governmental entities.** This subparagraph applies only if Grantee is a non-governmental entity. Grantee must hold harmless Grantor against any and all liability, loss, damage, cost or expenses, including attorneys' fees, arising from the intentional torts, negligence or breach of contract of Grantee, with the exception of acts performed in conformance with an explicit, written directive of Grantor. Indemnification by Grantor is governed by the State Employee Indemnification Act (5 ILCS 350/.01 *et seq.*) as interpreted by the Illinois Attorney General. Grantor makes no representation that Grantee, an independent contractor, will qualify or be eligible for indemnification under said Act.

(b) **Governmental entities.** This subparagraph applies only if Grantee is a governmental unit as designated in Paragraph 3.2. Neither Party shall be liable for actions chargeable to the other Party under this Agreement including, but not limited to, the negligent acts and omissions of the other Party's agents, employees or subcontractors in the performance of their duties as described under this Agreement, unless such liability is imposed by law. This Agreement is not construed as seeking to enlarge or diminish any obligation or duty owed by one Party against the other or against a third party.

**ARTICLE XXII  
MISCELLANEOUS**

22.1. Gift Ban. Grantee is prohibited from giving gifts to State employees pursuant to the State Officials and Employees Ethics Act (5 ILCS 430/10-10) and Illinois Executive Order 15-09.

22.2. Assignment Prohibited. This Agreement must not be sold, assigned, or transferred in any manner by Grantee, to include an assignment of Grantee's rights to receive payment hereunder, and any actual or attempted sale, assignment, or transfer by Grantee without the Prior Approval of Grantor in writing renders this Agreement null, void and of no further effect.

22.3. Copies of Agreements upon Request. Grantee must, upon request by Grantor, provide Grantor with copies of contracts or other agreements to which Grantee is a party with any other State agency.

22.4. Amendments. This Agreement may be modified or amended at any time during its Term by mutual consent of the Parties, expressed in writing and signed by the Parties.

22.5. Severability. If any provision of this Agreement is declared invalid, its other provisions will remain in effect.

22.6. No Waiver. The failure of either Party to assert any right or remedy pursuant to this Agreement will not be construed as a waiver of either Party's right to assert such right or remedy at a later time or constitute a course of business upon which either Party may rely for the purpose of denial of such a right or remedy.

22.7. Applicable Law; Claims. This Agreement and all subsequent amendments thereto, if any, are

governed and construed in accordance with the laws of the State of Illinois. Any claim against Grantor arising out of this Agreement must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505/1 *et seq.* Grantor does not waive sovereign immunity by entering into this Agreement.

22.8. Compliance with Law. Grantee is responsible for ensuring that Grantee's Obligations and services hereunder are performed in compliance with all applicable federal and State laws, including, without limitation, federal regulations, State administrative rules, including but not limited to 44 Ill. Admin. Code Part 7000, laws and rules which govern disclosure of confidential records or other information obtained by Grantee concerning persons served under this Agreement, and any license requirements or professional certification provisions.

22.9. Compliance with Freedom of Information Act. Upon request, Grantee must make available to Grantor all documents in its possession that Grantor deems necessary to comply with requests made under the Freedom of Information Act. 5 ILCS 140/7(2).

22.10. Compliance with Whistleblower Protections. Grantee must comply with the Whistleblower Act (740 ILCS 174/1 *et seq.*) and the whistleblower protections set forth in 2 CFR 200.217, including but not limited to, the requirement that Grantee and its subrecipients inform their employees in writing of employee whistleblower rights and protections under 41 U.S.C. 4712.

22.11. Precedence.

(a) Except as set forth in subparagraph (b), below, the following rules of precedence are controlling for this Agreement: In the event there is a conflict between this Agreement and any of the exhibits or attachments hereto, this Agreement controls. In the event there is a conflict between **PART ONE** and **PART TWO** or **PART THREE** of this Agreement, **PART ONE** controls. In the event there is a conflict between **PART TWO** and **PART THREE** of this Agreement, **PART TWO** controls. In the event there is a conflict between this Agreement and relevant statute(s) or rule(s), the relevant statute(s) or rule(s) controls.

(b) Notwithstanding the provisions in subparagraph (a), above, if a relevant federal or state statute(s) or rule(s) requires an exception to this Agreement's provisions, or an exception to a requirement in this Agreement is granted by GATU, such exceptions must be noted in **PART TWO** or **PART THREE**, and in such cases, those requirements control.

22.12. Illinois Grant Funds Recovery Act. In the event of a conflict between the Illinois Grant Funds Recovery Act and the Grant Accountability and Transparency Act, the provisions of the Grant Accountability and Transparency Act control. 30 ILCS 708/80.

22.13. Headings. Articles and other headings contained in this Agreement are for reference purposes only and are not intended to define or limit the scope, extent or intent of this Agreement or any provision hereof.

22.14. Counterparts. This Agreement may be executed in one or more counterparts, each of which are considered to be one and the same agreement, binding on all Parties hereto, notwithstanding that all Parties are not signatories to the same counterpart. Duplicated signatures, signatures transmitted via facsimile, or signatures contained in a Portable Document Format (PDF) document are deemed original for all purposes.

22.15. Attorney Fees and Costs. Unless prohibited by law, if Grantor prevails in any proceeding to enforce the terms of this Agreement, including any administrative hearing pursuant to the Grant Funds Recovery Act or the Grant Accountability and Transparency Act, Grantor has the right to recover reasonable attorneys' fees,

costs and expenses associated with such proceedings.

22.16. Continuing Responsibilities. The termination or expiration of this Agreement does not affect: (a) the right of Grantor to disallow costs and recover funds based on a later audit or other review; (b) the obligation of the Grantee to return any funds due as a result of later refunds, corrections or other transactions, including, without limitation, final Indirect Cost Rate adjustments and those funds obligated pursuant to ARTICLE XIV; (c) the CYEFR(s); (d) audit requirements established in 44 Ill. Admin. Code 7000.90 and ARTICLE XII ; (e) property management and disposition requirements established in 2 CFR 200.310 through 2 CFR 200.316 and ARTICLE XVIII; or (f) records related requirements pursuant to ARTICLE IX. 44 Ill. Admin. Code 7000.440.

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**EXHIBIT A**  
**PROJECT DESCRIPTION**

FEDERAL PROGRAM NAME: STATE PROGRAM NAME: TOBACCO ENFORCEMENT PROGRAM

PURPOSE OF GRANT

ACCOUNT\_LINE(s) SUMMARY:

Acct.Line#: 1  
CSFA Number: 444-26-1565  
Appropriation FY: 2026  
Appropriation Code: 0733.44442.4900.000000NE  
WBS Element: 444DSUPR26-PROVPC22-SA11  
Sponed. Prog: PROV  
Appropriation Amount: \$3,407.00  
These funds are Used/Reported by the Provider as Federal Funds: No  
Use by DHS as Maintenance of Effort (MOE): No  
Use by DHS as Matching Funds: Yes  
Assistance Listing Program Number: N/A  
Assistance Listing Program Title: N/A  
FAIN Number: N/A - FAIN Award Agency: N/A  
FAIN Award Date: N/A

The following information defines the scope of service for the Tobacco Enforcement Program (TEP) for compliance monitoring of tobacco retail establishments across Illinois to assure that Tobacco products are not sold to individuals under 21 as defined by state or local law. The TEP establishes a program of local compliance monitoring to be implemented by municipalities across Illinois. Applicants are to conduct three compliance checks by contracting with individuals under 21 who will attempt to purchase tobacco products through three supervised visits at tobacco retailers where individuals under 21 can legally enter. Tobacco retailers included in the unannounced compliance checks are to be provided with information on what constitutes illegal sales to individuals under 21 provided by the state. Three rounds of unannounced compliance checks during a specific period of all retailers by supervised minors of tobacco retailers within a municipality will complete the requirements of this program.

"Tobacco product" means any product containing or made from tobacco that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, including, but not limited to, cigarettes, cigars, little cigars, chewing tobacco, pipe tobacco, snuff, snus, and any other smokeless tobacco product which contains tobacco that is finely cut, ground, powdered, or leaf and intended to be placed in the oral cavity. "Tobacco product" includes any component, part, or accessory of a tobacco product, whether or not sold separately.

Grant funds may not be used, directly or indirectly, to purchase, prescribe, or provide marijuana or treatment using marijuana. Prevention and Treatment in this context includes

**EXHIBIT A**  
**PROJECT DESCRIPTION**

the prevention and/or treatment of opioid use disorder. Grant funds also cannot be provided to any individual who or organization that provides or permits marijuana use for the purposes of treating substance use or mental disorders. See, e.g., 45 C.F.R. 75.300(a) (requiring HHS to ensure that Federal funding is expended . . . in full accordance with U.S. statutory . . . requirements.); 21 U.S.C. 812(c) (10) and 841 (prohibiting the possession, manufacture, sale, purchase or distribution of marijuana). This prohibition does not apply to those providing such treatment in the context of clinical research permitted by the DEA and under an FDA approved investigational new drug application where the article being evaluated is marijuana or a constituent thereof that is otherwise a banned controlled substance under federal law.

----- END OF PROGRAM: TOBACCO ENFORCEMENT PROGRAM -----

**EXHIBIT B  
DELIVERABLES**

1. Reporting Requirements:

- A. Time Period for Required Periodic Financial Reports. Unless a different reporting requirement is specified in Exhibit E, grantee shall submit financial reports to Grantor pursuant to Paragraph 10.1 using Grantor monthly expenditure payment voucher form submitted no later than 15 days after the month ends.
  - B. Time Period for Close-out Reports. Grantee shall submit a Close-out Report pursuant to Paragraph 10.2 using Grantor form no later than 30 days after this Agreement's end of the period of performance or termination.
  - C. Time Period for Required Periodic Performance Reports. Unless a different reporting requirement is specified in Exhibit E, grantee shall submit Performance Reports to Grantor pursuant to Paragraph 11.1 and such reports must be submitted no later than 30 days after the end of each quarter during the grant year.
  - D. Time Period for Close-out Performance Reports. Grantee agrees to submit a Close-out Performance Report, pursuant to Paragraph 11.2 using Grantor form or format no later than 30 days after this Agreement's end of the period of performance or termination.
2. Assure that law enforcement personnel implementing the program are trained through an Illinois Law Enforcement Training and Standards Board (ILETSB) state certified class (to be offered by IDHS SUPR vendor) or have received prior approved training within the last five years. Documentation of prior training may be requested at any point during the contract year or if audited.
  3. Hire and train local 16-year-old through 20-year-old youth, based upon tobacco ordinance, in tobacco retailer compliance visit processes that assures safety first. Submit proof of age and the completed Minor Participation Packet for each minor to IDHS SUPR by June 30, 2026, or when requested after Compliance Checks.
  4. Submit completed Provider Performance Reports according to form instructions to IDHS SUPR each quarter by the 30th of the following month.
  5. Provide tobacco retailers within municipality 2026 educational materials provided by IDHS SUPR regarding sales to minors. Submit grantee signed Tobacco Retailer Education Log to DHS October 31, 2025, and invoice for the total number of tobacco retailers educated to IDHS SUPR by November 20, 2025. See Exhibit C for payment terms.
  6. Conduct a round of tobacco compliance checks of all tobacco retailers within municipality according to applicable state laws and regulations by December 21, 2025. Respond to violations according to applicable state laws/regulations and local regulations.
  7. Complete the Tobacco Enforcement Program Summary Report on first round of compliance checks. Submit form to IDHS SUPR by January 10, 2026.
  8. Conduct a second round of tobacco compliance checks of all tobacco retailers within municipality according to applicable state laws and regulations by March 31, 2026. Respond to violations according to applicable state laws/regulations and local regulations.
  9. Complete the Tobacco Enforcement Program Summary Report on the second round of compliance checks. Submit form to IDHS SUPR by April 10, 2026.
  10. Conduct a third round of tobacco compliance checks of all tobacco retailers within

**EXHIBIT B**  
**DELIVERABLES**

municipality according to applicable state laws and regulations by May 30,2026, Respond to violations according to applicable state laws/regulations and local regulations.

11. Complete the Tobacco Enforcement Program Summary Report on third round of compliance checks and submit invoice for the total number of tobacco retailers that received three rounds of compliance checks to IDHS SUPR by June 10th, 2026.

12. Grantee may have additional time granted for activities if needed to obtain additional underage agents or if there is a change in grantee status, including but not limited to, promotions, retirement, lack of staff, etc.; this exception is only effective until the end of the current fiscal year end contract.

13. Grantee will submit a program narrative by the end of Q3 that clearly identifies program goals, targets or planned work outputs, method of accomplishment, a timeline for completion, anticipated subcontracting activity, and desired results; program narrative must align with the budget narrative submitted in CSA.

----- END OF PROGRAM: TOBACCO ENFORCEMENT PROGRAM -----



**EXHIBIT D**  
**PERFORMANCE MEASURES**

1. All quarterly Provider Performance Reports are submitted as indicated.
2. All tobacco retailers within municipality are provided with educational materials pertaining to sales to minors and Tobacco Retailer Education Log submittal to DHS October 31, 2024, and invoice submitted by November 20, 2024. See Exhibit B #3, and #4.
3. First round of tobacco compliance checks completed by December 21, 2025.
4. First round Tobacco Enforcement Program Summary Report submitted by January 10, 2026.
5. Second round of tobacco compliance checks completed by March 31, 2026.
6. Second round Tobacco Enforcement Program Summary Report submitted by April 10, 2026.
7. Third round of tobacco compliance checks completed by May 30, 2026.
8. Third round Tobacco Enforcement Program Summary Report and invoice submitted by June 10th, 2025.

----- END OF PROGRAM: TOBACCO ENFORCEMENT PROGRAM -----

**EXHIBIT D**  
**PERFORMANCE STANDARDS**

1. 100% of quarterly Provider Performance Reports are submitted as indicated.
2. 100% of tobacco retailers within municipality are provided with educational materials pertaining to sales to minors and Tobacco Retailer Education Log and invoice submitted by November 10, 2025. See Exhibit B #3, and #4.
3. At least 90% of first round tobacco compliance checks are completed by December 21, 2025.
4. 100% first round Tobacco Enforcement Program Summary Report received by January 10, 2026.
5. At least 90% of second round tobacco compliance checks completed by March 31, 2026.
6. 100% second round Tobacco Enforcement Program Summary Report and invoice received by April 10, 2026.
7. At least 90% of third round tobacco compliance checks completed by May 20, 2026.
8. 100% third round Tobacco Enforcement Program Summary Report and invoice received by June 10, 2026.

----- END OF PROGRAM: TOBACCO ENFORCEMENT PROGRAM -----

**EXHIBIT E**  
**SPECIFIC CONDITIONS**

N/A

----- END OF PROGRAM: TOBACCO ENFORCEMENT PROGRAM -----

**EXHIBIT F**  
**PAYMENT**

IV. Financial Reporting Requirements

A. Submission Periodic Financial Reports (PFR):

The Providers will submit reporting to the Division of Behavioral Health (DBH) on a quarterly basis, utilizing the Periodic Financial Report (GOMBGATU-4002). Quarterly reports will be submitted no later than 15 days after end of each report period. 1st Quarter Reports are due No Later Than (NLT) October 15th, 2nd Quarter Reports are due NLT January 15th, 3rd Quarter Reports are due NLT April 15th, 4th Quarter Reports are due NLT July 15th. These reports are to be email to your grant manager and DHS.SUPRVouchers@illinois.gov with the subject line stating: PFR, the Reporting Quarter, and Provider Organization Name. All PFRs should be returned in the Excel format, with electronic signature.

For Expenditure based grants:

B The Monthly Grant Invoice (IL444-5257) is required for submitting financial information. The Monthly Grant Invoice report will be submitted no later than 15 days following the month of expense. The July Monthly Grant Invoice Report are due No Later Than (NLT) August 15th, August Monthly Grant Invoice Report is due NLT September 15th, September Monthly Grant Invoice Report is due NLT October 15th, and so on. The Monthly Grant Invoices are to be email to your grant manager and DHS.SUPRVouchers@illinois.gov with the subject line stating: Monthly Grant Invoice, the Reporting Month, and Provider Organization Name.

C. Grantees may be required to submit supporting documentation for their requests at the request of and in a manner prescribed by the Grantor.

Failure to comply with these reporting requirements could result in the Department placing you on the stop pay list, withholding of funds, termination of the grant agreement and subject to the Grant Funds Recovery Act.

D. Provider will submit a program narrative by September 30th ( or as designated by the program staff) that clearly identifies program goals, targets or planned work outputs, method of accomplishment, a timeline for completion, anticipated subcontracting activity, and desired results; program narrative must align with the budget narrative submitted in CSA.

Grant Budget previously funded by Fixed Rates will now use the Uniform Grant Budget and enter the Services and Rates under the Grant Exclusive Line Items. The Personnel, Fringe, Occupancy, and other expenditure lines are to be left blank.

Uniform Grant Budget payments will be processed upon receipt of invoice using the Expenditure Payment Voucher (EPV) provided it is completed correctly without having to be returned. The payment method for this award is post services provision Uniform Grant Budget payments based upon accepted Tobacco Retailer Education Log, Tobacco Enforcement

**EXHIBIT F  
PAYMENT**

Program Summary Reports, and EPVs.  
Rates to be utilized:

Invoice calculations will employ the posted rates for the services. Provider will deliver services in accordance to Exhibit B.

| Description             | Quantity | Basis | Cost | Length of Time (# of Retailors) | Grant Exclusive |
|-------------------------|----------|-------|------|---------------------------------|-----------------|
| Line-Item Cost          |          |       |      |                                 |                 |
| Retailor Education1Rate | \$55.00  | 1     |      |                                 |                 |
| \$55.00                 |          |       |      |                                 |                 |
| Compliance Check 11Rate | \$36.00  | 1     |      |                                 |                 |
| \$36.00                 |          |       |      |                                 |                 |
| Compliance Check 21Rate | \$36.00  | 1     |      |                                 |                 |
| \$36.00                 |          |       |      |                                 |                 |
| Compliance Check 31Rate | \$36.0   | 1     |      |                                 |                 |
| \$36.00                 |          |       |      |                                 |                 |
| Record Maintenance1Rate | 10%      | 1     |      |                                 | \$16.30         |
| State Total             |          |       |      |                                 | \$180.00        |

Amount Requested from the State must be a whole number (no pennies). State total in example reflects rounding up.

----- END OF PROGRAM: TOBACCO ENFORCEMENT PROGRAM -----

**PART TWO –GRANTOR-SPECIFIC TERMS**

In addition to the uniform requirements in PART ONE, Grantor has the following additional requirements for its Grantee:

**ARTICLE XXIII  
ADDITIONAL CERTIFICATIONS**

23.1 Certifications. Grantee shall be responsible for compliance with the enumerated certifications to the extent that the certifications legally apply to Grantee:

(a) **Adult Protective Services Act**. Grantee certifies that it is in compliance with the Adult Protective Services Act to protect people with disabilities who are abused, neglected or financially exploited and who, because of their disability, cannot seek assistance on their own behalf. Anyone who believes a person with a disability living in a domestic setting is being abused, neglected or financially exploited must file a complaint with the Illinois Department on Aging. Grantee has an obligation to report suspected fraud or irregularities committed by individuals or other entities with whom it interacts on Grantor's behalf and should make a report to the appropriate program office (320 ILCS 20/1 *et seq.*).

(b) **Grant Award Requirements**. Grantee certifies that it is in compliance with 45 CFR Part 93 and 45 CFR Part 94.

(c) **Business Entity Registration**. Grantee certifies that it is not required to register as a business entity with the State Board of Elections pursuant to the Procurement Code (30 ILCS 500/20-160 and 30 ILCS 500/50-37). Further, Grantee acknowledges that all contracts between State agencies and a business entity that do not comply with this Paragraph shall be voidable under Section 50-60 of the Procurement Code (30 ILCS 500/50-60).

**ARTICLE XXIV  
ADDITIONAL TERMS**

24.1 Renewal. This Agreement may be renewed for additional periods by mutual consent of the Parties, expressed in writing and signed by the Parties. Grantee acknowledges that this Agreement does not create any expectation of renewal.

24.2 Multiple Locations. In the event that Grantee has more than one location, Grantee shall include in **EXHIBIT C** either (1) the address, phone number and hours of operation of each location, or (2) the address, phone number and hours of operation of Grantee's primary location.

24.3 Changes in Key Grant Personnel. When it is specifically required as a condition of an Award, the replacement of the Program director or a key person or a substantial reduction in the level of their effort, e.g., their unanticipated absence for more than three (3) months, or a twenty-five percent (25%) reduction in the time devoted to the Award purposes, requires Prior Approval from Grantor. When it is specifically required as a condition of an Award, Prior Approval will be required for the replacement or the substantial reduction in the level of effort of other personnel whose work is deemed by Grantor to be critical to the Award's successful completion. All requests for approval of changes in key Grant personnel shall be signed by Grantee's authorized representative and submitted to the appropriate Grantor program personnel. Evidence of the qualifications for replacement personnel (such as a résumé) shall be included. 2 CFR 200.308.

24.4 Grant Funds Recovery. The provisions of 89 Ill. Admin. Code 511 shall apply to any funds awarded that are subject to the Illinois Grant Funds Recovery Act.

24.5 Employee and Subcontractor Background Checks. Grantee certifies that neither Grantee, nor any employee or subcontractor who works on Grantor's premises, has a felony conviction. Any request for an exception to this rule must be made in writing, listing the name of the individual, home address, type of conviction and date of conviction. Grantee will also supply Grantor with a list of individuals assigned to work on DHS' premises at least ten (10) working days prior to the start of their employment, unless circumstances prevent Grantee from giving a list within that time. If Grantee cannot provide a list, or the name of an individual, at least ten (10) working days prior to his/her employment, it shall do so as soon as possible. Grantor may conduct, at its expense, criminal background checks on Grantee's employees and subcontractors assigned to work on Grantor's premises. To the extent permitted by Illinois law, Grantee agrees to indemnify and hold harmless Grantor and its employees for any liability accruing from said background checks.

24.6 Gifts. In addition to the Gift ban described in Paragraph 22.1, Grantee will provide Grantor with advance notice of Grantee's provision of gifts, excluding charitable donations, given as incentives to community-based organizations in Illinois and clients in Illinois to assist Grantee in carrying out its responsibilities under this Agreement.

24.7 Current Contact Information and Notices. Grantee shall update its contact information, including email address, phone number and job title, in the Community Services Agreement (CSA) Tracking System under the My Info tab, when any such information changes. In addition, Grantee shall contact the DHS Office of Contract Administration when its mailing address changes to update that information. Grantee acknowledges and agrees that any notices from Grantor may be made to its mailing address, electronic mail (email) address, or facsimile (fax) telephone number, at Grantor's choosing. Such notice shall be effective upon dispatch.

24.8 Supplies Disposition. Grantee must obtain disposition instructions from Grantor when supplies, purchased in whole or in part with Grant Funds, are no longer needed for their intended purpose. Notwithstanding anything to the contrary contained within this Agreement, Grantor may require transfer of any supplies to Grantor or a third party for any reason, including, without limitation, an Award is terminated or Grantee no longer conducts Award activities. The Grantee shall properly maintain, track, use, store and insure the supplies according to applicable best practices, manufacturer's guidelines, federal and State laws or rules, including without limitation those contained at 2 CFR 200.310 to 2 CFR 200.326, and Department requirements stated herein. All obligations regarding use and ownership of supplies, purchased in whole or in part with Grant Funds, shall survive the termination of this Agreement.

24.9 Reporting Requirements. The reporting timeframes described in Paragraphs 10.1, 10.2, 11.1 and 11.2 are specified in **EXHIBIT B**.

24.10 Payment Information. Payment information described in PART ONE is specified in EXHIBIT F.

#### **ARTICLE XXV MONITORING AND INFORMATION**

25.1 Monitoring of Conduct. In addition to ARTICLE IX of **PART ONE**, Grantor shall monitor Grantee's conduct under this Agreement which may include, but shall not be limited to, reviewing records of performance in accordance with administrative rules, license status review, fiscal and audit review, Agreement compliance and compliance with the affirmative action requirements of this Agreement. Grantor shall have the authority to

conduct announced and unannounced monitoring visits and Grantee shall cooperate with Grantor in connection with all such monitoring visits. Failure of Grantee to cooperate with Grantor in connection with announced and unannounced monitoring visits is grounds for Grantor's termination of this Agreement.

25.2 Requests for Information. Grantor may request, and Grantee shall supply, upon request, necessary information and documentation regarding transactions constituting contractual (whether a written contract exists or not) or other relationships, paid for with funds received hereunder. Documentation may include, but is not limited to, information regarding Grantee's contractual agreements, identity of employees, shareholders and directors of Grantee and any party providing services which will or may be paid for with funds received hereunder, including, but not limited to, management and consulting services rendered to Grantee.

25.3 Rights of Review. This does not give Grantor the right to review a license that is not directly related to the Award being audited nor does it allow Grantor to unilaterally revoke a license without complying with all due process rights to which Grantee is entitled under Federal, State or local law or applicable rules promulgated by Grantor.

#### ARTICLE XXVI WORK PRODUCT

26.1 Assignment of Work Product. "Work Product" means all the tangible materials, regardless of format, delivered by Provider to DHS under this Agreement. Grantee assigns to Grantor all right, title and interest in and to Work Product. However, nothing in this Agreement shall be interpreted to grant Grantor any right, title or interest in Grantee's intellectual property that has been or will later be developed outside this Award.

26.2 License to Grantor. To the extent Grantee-owned works are incorporated into Work Product, Grantee grants to Grantor a perpetual, non-exclusive, paid-up, world-wide license in the use, reproduction, publication and distribution of such Grantee-owned works when included within the Work Product. Grantee shall not copyright Work Product without Grantor's prior written consent.

26.3 License to Grantee; Objections. Grantor grants to Grantee a perpetual, non-exclusive, paid-up license to publish academic and scholarly articles based upon the services rendered under this Agreement. All materials to be published shall first be submitted to Grantor at least forty-five (45) days prior to publication or other disclosure. Upon written objection from Grantor, Grantee shall excise any confidential information, as that term is defined in applicable State and Federal statutes, federal regulations and Grantor administrative rules, from materials before publication. Grantor may also object to the publication on grounds other than confidentiality. As to the latter objections, Grantee and Grantor will attempt to resolve Grantor's concerns within the forty-five (45) day review period, or as otherwise agreed between the Parties. Grantor waives any objections not made to Grantee in writing before expiration of the review period.

26.4 Unresolved Objections; Disclaimer. If Grantor's objections on grounds other than confidentiality are not resolved within the review period or other such time as agreed by the Parties, then Grantee may publish the materials but shall include therein the following disclaimer: "Although the research or services underlying this article were funded in whole or in part by the [Grantor], the [Grantor] does not endorse or adopt the opinions or conclusions presented in the article." Notwithstanding the above, Grantor shall not have the right to control or censor the contents of Grantee publications.

**ARTICLE XXVII  
POST-TERMINATION/NON-RENEWAL**

27.1 Duties. Upon notice by Grantor to Grantee of the termination of this Agreement or notice that Grantor will not renew, extend or exercise any options to extend the term of this Agreement, or that Grantor will not be contracting with Grantee beyond the term of this Agreement, Grantee shall, upon demand:

(a) Cooperate with Grantor in assuring the transition of recipients of services hereunder for whom Grantee will no longer be providing the same or similar services or who choose to receive services through another Grantee.

(b) To the extent permitted by law, provide copies of all records related to recipient services funded by Grantor under this Agreement.

(c) Grant reasonable access to Grantor to any and all Program sites serving recipients hereunder to facilitate interviews of recipients to assure a choice process by which recipients may indicate provider preference.

(d) Provide detailed accounting of all service recipients' funds held in trust by Grantee, as well as the identity of any recipients for whom Grantee is acting as a representative payee of last resort.

27.2 Survival. The promises and covenants of this Article shall survive the Term of this Agreement for the purposes of the necessary transition of recipients of services hereunder.

**ARTICLE XXVIII  
LINGUISTIC AND CULTURAL COMPETENCY GUIDELINES AND ASSURANCE**

28.1 Applicability. This Article does not apply to governmental bodies or institutions of higher education.

28.2 Plan Creation. For Grantees that do not have a Linguistic and Cultural Competency (LCC) Plan, the Grantee shall create its LCC Plan within one year following execution of this Agreement. The LCC Plan, including creation guidelines, is described on the Internet at <http://www.dhs.state.il.us/page.aspx?item=66602>.

28.3 Plan Implementation. For Grantees that have an LCC Plan, the Grantee certifies that it is updated annually to identify all goals met and to describe any efforts made toward meeting additional goals still in progress.

28.4 Plan Submission. Upon request, Grantee shall submit to the Grantor its LCC Plan, including any updates.

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**PART THREE –PROJECT-SPECIFIC TERMS**

In addition to the uniform requirements in **PART ONE** and Grantor-Specific Terms in **PART TWO**, Grantor has the following additional requirements for this Project:

**ARTICLE XXIX  
ADDITIONAL REQUIREMENTS**

29.1 Program Manual. The related Program Manual, if applicable, can be found via the following DHS website: <http://www.dhs.state.il.us/page.aspx?item=29741> and is hereby incorporated into this Agreement.

29.2 Program Attachment. The related Program Attachment, if applicable, is C. It can be found via the following DHS website: <http://www.dhs.state.il.us/page.aspx?item=29741> and is hereby incorporated into this Agreement.

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## **Division of Behavioral Health and Recovery Substance Use and Gambling Disorder Services Attachment C**

### **Table of Contents**

1. [Introduction](#)
2. [Applicable Laws, Rules and Regulations](#)
3. [Treatment and Support Services](#)
4. [Prevention Services](#)
5. [Deliverables](#)
6. [Payment](#)
7. [Eligibility Criteria](#)
8. [Reporting Requirements](#)
9. [Special Conditions](#)

### **I. Introduction**

This document is an attachment to the Illinois Department of Human Services (IDHS) Division of Behavioral Health and Recovery (DBHR) Substance Use and Gambling Disorder Services Uniform Grant Agreement (UGA). This attachment identifies additional grant agreement/contract rules and requirements that are not specified in the UGA but that apply to all funded organizations.

### **II. Applicable Laws, Rules, and Regulations**

Compliance is required with all applicable laws, rules, and regulations, as well as guidelines of the state and federal government, including but not limited to:

#### **A. Federal**

##### **Fee-for-Service (Medicaid) and Grant Funded**

1. Program Fraud Civil Remedies Act (45 CFR, Part 79). Certification of compliance with the Program Fraud Civil Remedies Act.
2. Federal regulations regarding Diagnostic, Screening, Prevention, and Rehabilitation Services (Medicaid) (42 CFR 440.130).
3. Confidentiality of Substance Use Disorder Patient Records (42 CFR, Part 2).
4. Federal regulations regarding Opioid Maintenance Therapy (21 CFR 291.505 (FDA)), (21 CFR1301-1307 (DEA)).

##### **Grant Funded Only**

1. Substance Use Prevention, Treatment, and Recovery Services Block Grant (SUPTRS BG) (45 CFR, Part 96 Subpart L).
2. Charitable Choice: Religious organizations as defined under 42 CFR 54.2(b), shall comply with the Charitable Choice Regulations as set forth in 42 CFR 54.1 et seq. regarding funds provided directly to pay for substance use disorder prevention and treatment services under 42 U.S.C. 300x-21 et seq.; 42 U.S.C. 290aa, et seq.; and 42 U.S.C. 290cc-21 to 290cc-35.
  - a. Notice shall be given to each patient and potential patient of his/her right to receive alternative services from another organization, and the right to be referred to alternative services that reasonably meet the requirements of timeliness, capacity, accessibility and equivalency as set forth in [42 CFR 54.8](#) and [54a.8](#). It is recommended that the "model notice" set forth in Appendix A of 42 CFR 54a be used.
  - b. Referrals shall be made to alternative organizations as set forth in [42 CFR 54.8](#) and [54a.8](#) and can be made utilizing 1-833-2FINDHELP or [www.helplineil.org](http://www.helplineil.org) to identify suitable alternative organizations.
  - c. A record of referrals made pursuant to these regulations shall be maintained and provided to IDHS on an annual survey as requested.
  - d. No patient or potential patient may be discriminated against based on religion, a religious belief, or a refusal to actively participate in a religious practice.
  - e. Funds shall not be used for inherently religious activities, such as worship, religious instruction, or proselytizing.
3. The Illinois Substance Use Disorder Act (20 ILCS 301), (hereafter referred to as the "Act").
4. Title 77 Ill. Adm. Code, Parts 2059, 2060 and 2090.
5. Title 44, Part 7000, Grant Accountability and Transparency Act.
6. 2 CFR 200 UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS

## **B. State**

### **Fee-for-Service (Medicaid) and All Grant Funded**

1. The Illinois Substance Use Disorder Act (20 ILCS 301), (hereafter referred to as the "Act").
2. Title 77 Ill. Adm. Code, Parts 2059, 2060 and 2090.
3. Title 44, Part 7000, Grant Accountability and Transparency Act.
4. Public Act 100-1058 Section 10, The Health Care Worker Self-Referral Act.

5. 2 CFR 200 Uniform Administrative Requirements, Cost Principles, And Audit Requirements for Federal Awards.
6. (410 ILCS 705/) Cannabis Regulation and Tax Act, when applicable.

### **C. Manuals**

#### **Fee-for-Service (Medicaid) and Grant Funded**

- IDHS/DBHR DARTS Manual
- IDHS/DBHR Contractual Policy Manual

#### **Fee-for-Service (Medicaid)**

- Policy Manual for Participants Covered Under the Department of Healthcare and Family Services (IDHFS) Medical Programs

### **D. Residential and Opioid Treatment Programs Funded by SUPTRS BG**

#### **Capacity Management**

- All residential American Society of Addiction Medicine (ASAM) level 3.5 and Opioid Treatment Program (OTP) IDHS licensed and funded programs are expected to use the Capacity Management (CapMan) system.

### **III. Treatment and Support Services**

1. Services are more specifically described in the IDHS/DBHR Substance Use and Gambling Disorder Services Contractual Policy Manual.
2. All services can be funded via Grant, but Medicaid fee-for-service reimbursement from is only allowed for services that are covered in the DHFS Medicaid State Plan or for waiver services included as pilots in the Better Care Illinois Behavioral Health Initiative. All services must be delivered by licensed and/or certified organizations. Grant funds can only be used as payor of last resort for services that have not been denied by other payors due to medical necessity.

#### **A. Treatment Services\***

1. Level 0.5 (Early Intervention) as specified in Part 2060.405 (a).
2. Level 1 (Outpatient) as specified in Part 2060.410 (a).
3. Level 2.1 and 2.5 (Intensive Outpatient/Partial Hospitalization) as specified in Part 2060.410 (b).

4. Level 3.1 (Residential Extended Care) as defined in Part 2060.120 and as specified in Part 2060.410 (d).
5. Level 3.2 (Withdrawal Management) as specified in Part 2060.410 (e).
6. Level 3.5 (Residential Rehabilitation) as specified in Part 2060.410 (f).
7. Level 3.7 (Withdrawal Management) as specified in Part 2060.410 (g).
8. Psychiatric Evaluation: An examination of a patient and exchange of information to determine whether the patient's condition is because of alcohol and/or other drugs or to a diagnosed psychiatric disorder.
9. Medication Monitoring: A medical review of a patient's use of psychotropic medications while in treatment that is conducted by the organization's psychiatrist or physician or physician extender.
10. Medication Assisted Recovery: The prescription of medications that are approved by the U.S. Food and Drug Administration for the treatment of a substance use disorder and that support recovery for individuals receiving services in a facility licensed by the Division. Medication assisted recovery includes but is not limited to opioid treatment services using Methadone.
11. Gambling Intervention and Gambling Treatment: A collaborative system of care designed for persons who are diagnosed with co-occurring substance use, gambling, and other disorders and/or gambling as a primary disorder.

\* The American Society of Addiction Medicine (ASAM) Levels of Care are established by the latest ASAM edition of the Patient Placement Criteria and their implementation by IDHS/DBHR.

## **B. Support Services**

1. Toxicology: Urine, blood or saliva analysis to determine the presence of alcohol and/or other drugs in patients who receive treatment or intervention services.
2. Case Management: A coordinated approach to the delivery of health and medical treatment, substance use disorder treatment, mental health treatment, and social services, linking patients with appropriate services to address specific needs and achieve stated goals.
3. Community Intervention: A service that occurs within the community rather than in a treatment setting. These services focus on the community and its residents and include crisis intervention, case finding to identify individuals in need of service, including in-reach and outreach to targeted populations or individuals not admitted to treatment and peer recovery support (PRS) services. Outreach is the encouragement, engagement or re-engagement of at-risk individual(s) into treatment through community institutions such as churches, schools and medical facilities (as defined by the community) or through IDHS/DBHR consultation. In-

- reach is the education of community institutions or state agencies and social services staff regarding the screening and referral of at-risk individuals to treatment programs for the purposes of a clinical assessment.
4. Recovery Home: Services as specified in Part 2060.540 and/or in the service requirements located in the Contractual Policy Manual.
  5. Criminal Justice Services: Activities designed to serve individuals with substance use disorders currently under the jurisdiction of the Circuit Courts and Judicial Districts of the State of Illinois, County Probation Departments, local State's Attorney's Offices and County Sheriff's Departments. Services are designed to refer those individuals into treatment programs as an alternative to prosecution or incarceration and to clinically monitor and track their progress in treatment. Activities designed to also serve inmates involved with or who are parolees of Department of Corrections Correctional Center substance use disorder treatment programs. These services are designed to intervene and address multiple problems, often chronic in nature, presented by the individual at the time of parole to the community and must include referrals to licensed community-based substance use disorder treatment organizations for continuing treatment and/or recovery.
  6. Medications: Limited reimbursement for the cost of substance use disorder medications.
  7. Interpreter Services for the Deaf or Hearing Impaired: Interpreter services for treatment clients who are also deaf or hearing impaired.
  8. Child Domiciliary: Beds for children who reside with a parent who is receiving residential care or who is residing in a recovery home.
  9. Gambling Intervention and Treatment: A collaborative system of care designed for persons who are diagnosed with co-occurring substance use, gambling, and other disorders and/or gambling as a primary disorder.
  10. Peer Recovery Support Services: non-clinical services that support individuals in their journey of recovery from substance use and/or mental health or other behavioral health challenges.
  11. Special Project: The provision of special or unique projects. Descriptions are specified in a separate scope of services (Uniform Grant Agreement exhibit) that are incorporated into and, therefore, are a part of the IDHS UGA.
  12. Vouchered Contract Deliverable: The provision through fixed rate or grant that cannot be billed electronically through DARTS.

**C. Interim Services (45 CFR 96.121)**

Interim Services or Interim Substance Use Disorder Services means services that are provided until an individual is admitted to a substance use disorder treatment program.

The purposes of the services are to reduce adverse health effects, promote the health of the individual, and reduce the risk of transmission of disease. At a minimum, interim services include counseling and education about HIV and tuberculosis (TB), the risks of needle-sharing, the risks of HIV and TB transmission to sexual partners and infants, and steps that can be taken to ensure that HIV and TB transmission does not occur, as well as referral for HIV or TB treatment services if necessary. For pregnant women, interim services also include counseling on the effects of alcohol and drug use on the fetus, as well as referral for prenatal care.

#### **D. Tuberculosis Services**

At a minimum, TB services must include counseling regarding tuberculosis and testing to determine infection with mycobacterium tuberculosis and the appropriate form of treatment and to provide a referral for infected persons for appropriate medical evaluation and treatment. Through arrangements with other public or nonprofit entities, such tuberculosis services shall be routinely available to everyone receiving treatment for a substance use disorder; and in the case of an individual in need of such treatment, who is denied admission based on the lack of capacity of the organization to admit the individual, will refer the organization to another provider of tuberculosis services.

Organizations with SUPTRS BG funding shall report TB services correctly through DARTS and ensure that all TB education is properly documented in the client/patient record to demonstrate compliance with this SUPTRS BG funding requirements. Addition guidance is provided in Contract Policy Manual.

#### **E. Pregnant Women and Women with Dependent Children (45 CFR 96.124)**

Families shall be treated as a unit and therefore organizations shall admit both women and their children into treatment, if appropriate, including women attempting to regain custody of their children. The organization shall also make available, either directly or through linkage agreements with other public or nonprofit entities, the provision or arrangement for the following services:

1. Primary medical care for women, including referral for prenatal care and the provision of childcare while such women are receiving these services;
2. Primary pediatric care, including immunization, for children;
3. Gender specific treatment and therapeutic interventions for the women which may address relationship issues, sexual and physical abuse, parenting skills and the provision of childcare while such women are receiving these services;

4. Therapeutic interventions for children in custody of women in treatment which may, among other things, address their developmental needs, their issues of sexual and physical abuse and neglect; and
5. Sufficient case management and transportation to ensure women and their children have access to these services.

Confirmation of the direct delivery of services or through referral will be documented in record.

**F. Treatment Services for Pregnant Women (45 CFR 96.131)**

Pregnant women who seek or are referred and who would benefit from such services shall be given preference in admission to treatment. The organization shall publicize the availability of treatment services to this population and that priority is given for admission. If unable to admit a pregnant woman because of insufficient capacity or because the organization does not deliver the necessary services, referral to another organization must be made and documented within 48 hours of the request. The organization shall also notify DBHR regarding such persons for whom it lacks the capacity to admit. This notification shall be made using the CapMan system which will enable the Division to identify an organization with the capacity to provide the necessary treatment.

**G. Capacity for Treatment for Patients with Injecting Substance Use Disorders (45 CFR 96.126)**

If the organization delivers treatment for patients with injecting substance use disorders, it shall:

1. Notify the Division immediately upon reaching 90% capacity to admit such individuals. Such notification shall be by use of CapMan.
2. Admit an individual who requests and needs treatment for intravenous drug use no later than 14 days after the individual makes the request for admission; or 120 days after the date of the initial request, if no organization has the capacity to admit the individual on the date of such request and if interim services, as defined herein, are made available to the individual not later than 48 hours after such request.
3. Establish a waiting list, which includes a unique patient identifier for each individual seeking treatment, including those receiving interim services, while awaiting admission to treatment.
4. Use outreach models that are evidence-based and scientifically sound or, if no such models are available which are applicable to the local situation, use an

approach which reasonably can be expected to be an effective outreach method. All models shall require that outreach efforts include the following:

- a) Selecting, training and supervising outreach workers;
- b) A strategy to contact high risk substance users, their associates and neighborhood residents that conforms to state and federal confidentiality requirements including 42 CFR, Part 2;
- c) Promoting awareness among injecting drug users about the relationship between injecting drug use and communicable diseases such as HIV;
- d) Recommend steps that can be taken to ensure that HIV transmission does not occur; and
- e) Encouraging entry into treatment.

Confirmation of the direct delivery of services or through referral will be documented in record.

#### **IV. Prevention Services**

Services are driven by deliverables specified in Uniform Grant Agreement exhibits specific to the type of prevention program. The types of prevention programs are specified in the Contractual Policy Manual. The Drug Overdose Prevention Program is part of the Bureau of Prevention Services and activities are specified in the Substance Use Disorder Act (20 ILCS 301/5-23).

#### **V. Deliverables**

##### **Fee-for-Service (Medicaid) and Grant Funded**

##### **A. Contractual Policy Manual and Specific Exhibits**

The terms and conditions and deliverables set forth in the IDHS/DBHR Contractual Policy Manual and in all applicable Exhibits and/or service requirements located in the manual shall be in addition to those contained in this principal Attachment and in the Uniform Grant Agreement. They are incorporated herein by reference.

##### **B. Conflict Between Attachment C, Exhibits and Service Requirements**

In the event of a conflict between Attachment C, and an Exhibit or Service Requirement, the terms of the latter shall supersede and govern.

##### **Grant Funded Only**

### **C. Continuity of Services**

The funds obligated under this award are for the entire twelve-month period of the state fiscal year referenced herein unless a specific start date is indicated due to funding restrictions. Therefore, the organization shall ensure that all services funded by this award are available for the entire twelve-month period of the fiscal year irrespective of when full disbursement of the award occurs. IDHS/DBHR Grant-funded programs should prioritize the development of comprehensive plans to guarantee the lasting sustainability of the critical services they provide to individuals and communities.

### **D. Annual Certification Plan (ACP) Survey**

The organization shall complete an Annual Certification Plan [Survey] in a prescribed format and have such a plan approved in writing and on file with IDHS/DBHR.

## **VI. Payment**

### **A. Funding Methodology**

Grantees will receive payment by one of the three payment methodologies (Advance Payment, Reimbursement or Working Capital Advance). Grantees will automatically be paid via Reimbursement Method unless a request for Advance Payment Method or Working Capital Advance Method is made using the IDHS Advance Payment Request Cash Budget Template. However, fixed rate grants are only eligible to use Reimbursement method.

### **Advance Payment Method (Advance and Reconcile)**

1. Since IDHS is subject to the Grant Accountability and Transparency Act, IDHS is required by 44 Ill. Admin. Code 7000.120 to remit Award payments via advance payment when Awardees meet the requirements set forth in 2 CFR 200.302 (Financial Management), 44 Ill. Admin. Code 7000.120(b)(i)(A)(i and ii) (Advance Payments), and other requirements as described in this Directive.
2. Awardees may request advance payment for each Award issued by IDHS. Requests must be submitted to the respective Award Program Manager by the method prescribed in the Grant program Notice of Funding Opportunity (NOFO) or the Catalog of State Financial Assistance (CSFA) - Program Listing. A separate request must be submitted for each IDHS Grant program application.
3. Requests for advance payment must be accompanied by an IDHS Advance Payment Request Cash Budget Template (Cash Budget) for each Award. Cash

Budgets must be signed by either the Chief Executive Officer (or equivalent) or Chief Financial Officer (or equivalent) for the entity. The executive's signature certifies that their entity complies with the requirements set forth in 2 CFR 200.302 (Financial Management) and 44 Ill. Admin. Code 7000.120(b)(i)(A) (Advance Payments). The Cash Budget must demonstrate the estimated monthly cash requirements for each month of program Award operation. Advance payments must be limited to the minimum amounts needed and be timed to be in accordance with the actual, immediate cash requirements of the Awardee in carrying out the purpose of the approved program or project. The timing and amount of advance payments must be as close as is administratively feasible to the actual disbursements by the Awardee for direct program or project costs and the proportionate share of any allowable indirect costs. Additionally, the Awardee entity must make timely payments to sub-recipients and contractors.

4. Upon program approval for advance payment, an initial payment will be processed in an amount equal to the first two months' cash requirements as reflected in the Advance Payment Requirements Forecast (Cash Budget) Form submitted with the Grantee's application. The initial payment will be processed upon execution of the grantee's Uniform Grant Agreement.
5. Grantees must submit monthly invoices in the format and method prescribed in the Grantee's executed Uniform Grant Agreement. The first invoice is due within 15 days after the first month of the Award's term. Invoices must include only allowable incurred costs that have been paid by the Grantee. For programs that have Grantee matching requirements, allowable costs are only reimbursable when matching costs have also been incurred.
6. Subsequent monthly payments will be based on each monthly invoice submitted by Grantee to Grantor, and will be adjusted up or down, based on a comparison of actual cumulative expenditures to cumulative advance payments, to date.
7. Grantees that do not expend all advance payment amounts by the end of the Award term or that are unable to demonstrate that all incurred costs were necessary, reasonable, allowable, or allocable as approved in their respective budget, must return the funds within 45 days.
8. Grantees may be required to submit supporting documentation for their requests at the request of and in a manner prescribed by the Grantor.
9. Failure to abide by advance payment governance requirements may result in grantee losing their right to advance payments.

## II. Reimbursement Method

1. Grant Fixed Rate: means payments for non-Medicaid services based on a rate, unit cost or allowable costs incurred, that are based on a statement, bill or DARTS

submission as required by IDHS. Fixed Rate payments are subject to all federal administrative regulations and requirements including, but not limited to, OMB Circular A-102, OMB Circular A-100, OMB Circular A-133, and are subject to all applicable cost principles, including OMB Circular A-21, OMB Circular A-87 and OMB Circular A-122. A Fixed Rate agreement, in common terminology, is a non-Medicaid fee-for-service agreement. Fixed Rate grants will be paid on a Reimbursement basis.

2. IDHS will disburse payments to Grantee based on actual allowable costs incurred as reported in the monthly financial invoice submitted for the respective month, as described below.
3. Grantees must submit monthly invoices in a format prescribed by Grantor. Invoices must include all allowable incurred costs for the first and each subsequent month of operations until the end of the Award term. Invoices must be submitted on or before the 15th calendar day following the end of each monthly invoice period. As practicable, Grantor shall process payment within 30 calendar days after receipt of the invoice, unless the State awarding agency reasonably believes the request to be improper.
4. Grantees may be required to submit supporting documentation for their requests at the request of and in a manner prescribed by the Grantor.

### **III. Working Capital Advance Method**

1. IDHS Grant Program Managers will advance working capital payments to the grantee to cover their estimated disbursement needs for an initial period not to exceed two months of grant expenses. Startup costs may be approved if determined by IDHS Grant Program Managers to be allowable.
2. Grantees must submit monthly invoices for each of the one or two months covered by the Working Capital Advance in the format and method prescribed by the Grantor. The first invoice is due 15 calendar days after the first month of the Award term. Invoices must include only allowable incurred costs that have been paid by the grantee. For grant programs that have grantee matching requirements, allowable costs are only reimbursable when matching costs have also been incurred.
3. Grantees may be required to submit supporting documentation for their requests at the request of and in a manner prescribed by the Grantor.
4. Working Capital Advance Payments are limited to a single occurrence per grant term.
5. Following the initial working capital advance payment, grantees will be paid via advance or reimbursement method as appropriate.

## **B. Payments Processed by Division**

All Payments are subject to post-payment audit and recovery procedure as set forth in IX, F. of this attachment.

## **C. Grantee Compliance Enforcement System: Illinois Stop Payment List**

The Grant Accountability and Transparency Act (GATA) established a Grantee Compliance Enforcement System that outlines a statewide framework for State agencies to manage occurrences of noncompliance with grant requirements. See 44 ILCS 7000.80 For example, organizations that do not submit monthly invoices or quarterly periodic performance reports as per deliverable requirements in their UGA can be referred to IDHS for placement on the IDHS stop-pay list. Possible non-compliance repercussions include referral to the State stop pay system which impacts all agencies' payments.

## **D. Final Billing Submission Date**

**The final submission date for billing all non-Medicaid funded services is close of business of the first Monday of August.** Notification is provided twice a year in writing of the actual final submission date. It is the responsibility of each organization to ensure that all fiscal year billings are submitted for DARTS or manual processing by this date. As a reminder, it is critically important that DARTS or manual billing errors be resolved when they occur as delays in billing reconciliation from the organization that result in non-accepted or late submissions will not be eligible for payment through the Court of Claims. Examples of such delays that are the responsibility of the organization are:

1. Submission of claims past the August date.
2. Non-reconciliation of software reporting problems resulting in inability to submit bills by the August date.
3. Non-reconciliation of DARTS or manual billing errors by the August date.
4. Non-submission of manual payment vouchers by the August date.

To assist with compliance to year-end submissions, it is strongly recommended that June DARTS or manual earnings/expenditures, as well as any other prior month's earnings/ expenditures, be submitted as early as possible in July to allow time for correction of errors. Adherence to this submission deadline is a factor that is evaluated during each state fiscal year contracting process.

## **VII. Eligibility Criteria**

### **A. Patient Eligibility**

All individuals who receive services funded by the Division must:

1. Meet the income eligibility requirements specified in the Contractual Policy Manual and/or;
2. Meet any stated eligibility conditions in an Exhibit referenced in the Attachment C cover page, the Contractual Policy Manual, and Exhibit 1 for the applicable fiscal year award and/or;
3. Have a valid Illinois medical card for Medicaid reimbursement.

### **B. Client/Patient/Resident Rights**

That access to services shall not be denied on the basis of, including but not limited to, race, color, sex religion, national origin, ancestry, age (40 and over), order of protection status, marital status, sexual orientation (including gender-related identity), HIV status, physical or mental disability, unfavorable discharge from military service, pregnancy, citizenship status, employment status, familial status, or arrest record;

### **C. Service Priorities**

In its admission of patients for services as described in this Agreement, the organization shall, and certifies that it does, give priority to the following patients (unless such priority would violate state or federal law). Priorities 1, 2, and 3 must be addressed in rank order.

1. Pregnant women with injecting drug use.
2. Pregnant women with a substance use disorder.
3. Individuals with injecting drug use.
4. Post-partum women, women with young children and justice-involved women.
5. DCFS referred persons, TANF, DOC releasees and those with service in the U.S. Armed Forces.

### **D. Temporary Assistance for Needy Families Referrals**

The Temporary Assistance for Needy Families ([TANF](#)) program provides temporary financial assistance for pregnant women and families with one or more dependent children. TANF provides financial assistance to help pay for food, shelter, utilities, and expenses other than medical. Any TANF individuals referred from a IDHS office must be given priority status for placement as specified herein. Such individuals must receive an assessment within 48 hours and every attempt should be made for an immediate

placement in treatment. The organization shall comply with all paperwork requirements associated with the referral, placement, progress, and sanctioning of such individuals (i.e., referral acceptance form, progress report form).

#### **E. Service Members, Veterans, and Their Families (SMVF)**

The organization shall:

1. Develop policies and procedures regarding the provision of substance use disorder services to SMVF.
2. Develop a list of referral resources to assist SMVF address issues related to Post Traumatic Stress Disorder, suicide prevention, employment, education, housing, and the process of applying for state and federal veteran's benefits.
3. Ensure that the following inquiry is made when conducting any initial screening or evaluation. "Have you or a loved one ever served in the U.S. Armed Forces?"
4. Ensure SMVF have access to culturally appropriate services, through development of a training plan to improve staff awareness of SMVF issues and increase staff understanding of military culture. Training resources can include the [Illinois Joining Forces](#) network, the [Illinois Department of Veterans Affairs](#), [U.S. Department of Veterans Affairs](#), and the [VA's Community Providers](#) toolkit.

### **VIII. Reporting Requirements**

#### **A. Periodic Performance Reporting**

The State agency shall require organizations that receive a UGA to use the Periodic Performance Report (PPR) to articulate performance outcomes. In addition, each State grantmaking agency shall utilize the PPR to:

1. Require its awardees to relate financial data to performance accomplishments of the award; and
2. When applicable, require awardees to provide cost information to demonstrate cost-effective practices. [30 ILCS 708/50(c)(1)]

All fixed rate grantees, unless otherwise specified in writing by the Division, shall report service data electronically. Organizations shall also report any other data requested by the Division to carry out its duties. The preferred method of reporting fixed rate grant service data is through software supplied by the Division (DARTS) unless another arrangement has been made in writing.

#### **B. Source Data**

Organizations shall be able to verify, upon request, all DARTS and manual reporting data entries via hard copy of source documentation as defined and described in the Division of Behavioral Health and Recovery Substance Use and Gambling Disorder Services Contractual Policy Manual for the current fiscal year.

**C. Fiscal Data**

Organizations must submit financial reports as requested and in the format required by IDHS/DBHR. Organizations shall file monthly reports with describing the expenditure(s) of the funds related thereto IAW 2 CFR 200.207. Failure to submit the required financial reports may cause delay or suspension of funding. 30 ILCS 705/1 et seq.; 2 CFR 207(b)(3) and 200.327.

**D. DASIS**

The U.S. Department of Health and Human Services Substance Abuse and Mental Health Services Administration, Drug and Alcohol Services Information System (DASIS), National Survey of Substance Abuse Treatment Services (N-SSATS) questionnaire shall be completed by the organization at least annually. One survey shall be completed per site number (one I-SATS number is assigned per site). Inventory of Substance Abuse Treatment Services (I-SATS) are assigned by the Substance Abuse and Mental Health Services Administration (SAMHSA) to all treatment facilities. The I-SATS ID number is the same identifier for the Treatment Episode Data Set (TEDS), and the National Survey of Substance Abuse Treatment Services (N-SSATS) systems.

**E. Manual Reporting**

All manual report requirements set forth in specific service requirements located in the Contractual Policy Manual shall be submitted according to timeframes set within the UGA or directed by IDHS/DBHR. All such reports shall be submitted to the Contract Manager/Project Director with carbon copy to their supervisor through their Illinois email address and they can be also submitted to the following address:

Contract Management  
Attn: Supervisor  
Illinois Department of Human Services  
Division of Behavioral Health and Recovery  
401 South Clinton Street, Second Floor  
Chicago, Illinois 60607-3800

**F. Capacity Management/Waiting List**

The organization shall report capacity information for funded residential and/or opioid treatment programs at each of its sites to the Capacity Management System daily. Reporting shall occur in a manner specified through the Illinois Helpline for Opioids and Other Substances portal. The organization agrees to make every reasonable effort to locate and effect referrals to appropriate services for any patient who is specified as a priority service population as described herein, before placing such patient on a waiting list. Organizations shall maintain a documented record system, which includes patient locating information for patients it has placed on a waiting list. A waiting list function is available through the Illinois Helpline, using the provider portal website at [Illinois Helpline for Opioids and Other Substances](#). Interim services must be provided to patients that are considered priority populations if they are on the organization's waiting list.

## **IX. Special Conditions**

### **A. Training**

The organization shall attend and participate in sponsored training and technical assistance. The organization shall be notified of required training and shall be responsible for all related travel expenses, unless otherwise specified. Attendance of fixed rate funded program staff may be billed through the Community Intervention.

### **B. Notifications**

The organization shall:

1. Notify IDHS/DBHR immediately in writing upon discovery of any substantial problem relative to the submission of any required service or financial data.
2. Obtain approval in writing 90 calendar days prior to any planned cessation or relocation of any service or facility funded in part or total by the Division.

**Failure to obtain such approval is a material breach of this agreement and voids the Division's funding obligation for such program.**

### **C. Peer Review**

Peer review, coordinated through IDHS/DBHR will be conducted on selected organizations to assess the quality, appropriateness, and efficiency of treatment services delivered in accordance with 77 Ill. Adm. Code 2060 and in accordance with the requirements of 45 CFR, Part 96.136. All funded organizations must participate in this process when requested.

#### **D. Staff Development**

The organization shall provide or facilitate staff development, including continuing education and will participate in continuing education/professional development with respect to:

1. Recent trends in SUD in the state. Substance Use Disorder (SUD) – *means a spectrum of persistent and recurring problematic behavior that encompasses 10 separate classes of drugs: alcohol, caffeine, cannabis, hallucinogens, inhalants, opioids, sedatives, hypnotics and anxiolytics, stimulants, and tobacco, and other unknown substances leading to clinically-significant impairment or distress.* [20 ILCS 301/1-10]
2. Improved methods and evidence-based practices for SUD and prevention services;
3. Performance accountability;
4. Data Collection and reporting requirements; and
5. Any other matters that would serve to improve the delivery of SUD prevention, intervention, and treatment within the state.

#### **E. Evaluations**

The organization may be randomly selected to participate in outcome evaluations. If selected, the organization shall assist as requested within reason, i.e., locating and interviewing patients, obtaining required written consent from patients. The organization shall within reason and in accordance with confidentiality requirements, keep contact information on former patients, which includes at least three individuals that may be contacted regarding their participation,

#### **F. Monitoring and Post-Payment Auditing**

The organization shall allow the Division access to its facilities, records, and employees for the purposes of monitoring and post-payment auditing. Any findings arising from monitoring or post-payment audits will be shared with the organization.

The organization shall submit corrective action plans as requested, shall comply with plans of correction relative to monitoring and may be subject to license sanctions for non-compliance. Post-payment audit will also result in recoupment of funds, which are the subject of audit findings. Any funds, which have been determined to be unsupported; to be overpayments; or otherwise, to be improperly held, shall be returned to the Division.

1. Grant funds shall be recovered as disbursement adjustments during the contract or pursuant to the Illinois Grant Funds Recovery Act and 89 Ill. Adm. Code 511 at the end of the grant period.
2. Grant Fixed Rate and Drunk and Drugged Driving Prevention Fund (DDDPF) funds shall be recovered pursuant to a notice of intent to recover unsubstantiated billings and a chance for written informal review.
3. Medicaid funds shall be recovered pursuant to 89 Ill. Adm. Code 140.15 and 89 Ill. Adm. Code 104.200 et. seq. regarding Medical Vendor Hearings.

#### **G. Fiscal Requirements for Grant Funded Only**

Federal Award funds may not be used:

1. To provide inpatient hospital services, except as determined to be medically necessary in accordance with federal guidelines;
2. To make cash payments to intended recipients of health services except in the case of program outcome evaluations;
3. To purchase or improve land, purchase, construct, or permanently improve (other than minor remodeling) any building or other facility, or purchase major medical equipment;
4. To satisfy any requirement for the expenditure of non-federal funds as a condition for the receipt of federal funds without prior approval;
5. To provide individuals with hypodermic needles or syringes so that such individuals may use illegal drugs, unless the Surgeon General of the Public Health Service determines that a demonstration needle exchange program would be effective in reducing drug abuse and the risk that the public will become infected with the etiologic agent for AIDS;
6. To provide financial assistance to any entity other than a public or nonprofit private entity;
7. To expend more than the amount prescribed by Section 1931 (a)(3) of the PHS Act for the provision of treatment services in penal or correction institutions of the state; and
8. The organization shall adhere to all applicable requirements cited in federal regulations 2 CFR200 as well as SABG requirements stated in federal regulations Title 45; Part 96; Subpart L; 96.135.

#### **H. Funding Policy**

1. The organization shall establish systems regarding eligibility, billing, and collection to assure that persons entitled to third party payment benefits (other than state or federal funds) are reimbursed therefrom, and that all other

provisions regarding patient eligibility and payment are implemented as specified in the Contractual Policy Manual.

2. Substance use disorder treatment services billed to this contract agreement shall be reimbursed at the rates set forth in current Contractual Policy Manual. Rates for existing programs will remain in place during the period of this agreement or until otherwise indicated in writing by the Division.
3. Funding is provided for services to all eligible individuals regardless of where they reside in Illinois unless otherwise specified by the Division.

### **I. Global Funding**

Global funding combines multiple services together into one funding amount that is used for disbursement. An earnings expectation is established as the global funding amount to provide service flexibility throughout all levels of care. However, dedicated funding may be established within global funding relative to expectations for a specific service or population.

### **Illinois Department of Human Services**

JB Pritzker, Governor · Dulce M. Quintero, Secretary

### **[IDHS Office Locator](#)**

### **IDHS Help Lines**

#### Substance Use Services

Visit the Illinois' [Substance Use Helpline](#) website, or  
Call (833) 234-6343 or Text "Help" to 833234

#### Gambling Services

Visit the Illinois' [Gambling Helpline](#), or  
Call 1-800 Gambler, or Text "GAMB" to 833234



**State of Illinois  
UNIFORM GRANT BUDGET TEMPLATE**

Agreement Number: 43CEZ03856

State Agency Illinois Department of Human Services

FY. 2026

Grantee Village of Forest Park

Notice of Funding Opportunity (NOFO) Number: 26-444-26-1565-01

Data Universal Number System (DUNS) Number 076891365

FEIN 366005875

Catalog of State Financial Assistance (CSFA) Number 444-26-1565

CSFA Short Description. TOBACCO ENFORCEMENT PROGRAM

Catalog of Federal Domestic Assistance (CFDA) Number see linked Agreement Exhibit-A

CFDA Short Description. see linked Agreement Exhibit-A

**Section A: State of Illinois Funds**

| REVENUES   | Total      |
|--|------------|
| State of Illinois Requested:   | \$3,407.00 |
| <b>Budget Expenditure Categories</b>   |            |
| 1. Personnel (200.430)   | N/A        |
| 2. Fringe Benefits (200.431)   | N/A        |
| 3. Travel (200.475)  | N/A        |
| 4. Equipment (200.439 and 200.436(a))  | N/A        |
| 5. Supplies (200.1 and 200.453)  | N/A        |
| 6. Contractual Services/Subawards (200.318 and 200.1)  | N/A        |
| 7. Consultant (200.459)  | N/A        |
| 8. Construction  | N/A        |
| 9. Occupancy - Rent and Utilities (200.465 and 200.436(a))                                     | N/A        |
| 10. Research and Development (R & D) (200.1)   | N/A        |
| 11. Telecommunications   | N/A        |
| 12. Training and Education (200.473)   | N/A        |
| 13. Direct Administrative Costs (200.413)  | N/A        |
| 14. Other or Miscellaneous Costs   | N/A        |
| 15. Grant Exclusive Line Item(s)   | \$3,407.00 |
| 16. Total Direct Costs (add lines 1-15) (200.413)  | \$3,407.00 |
| 17. Indirect Cost (200.414)  | N/A        |
| Rate %: N/A  |            |
| Base: N/A  |            |
| 18. Total Costs State Grant Funds<br>Lines 16 and 17<br><b>MUST EQUAL REVENUE TOTALS ABOVE</b> | \$3,407.00 |

Contract Published Date Time: 2025.07.09.05.39.22 698



**State of Illinois  
UNIFORM GRANT BUDGET TEMPLATE**

Agreement Number: 43CEZ03856

State Agency Illinois Department of Human Services FY. 2026  
 Grantee Village of Forest Park Notice of Funding Opportunity (NOFO) Number. 26-444-26-1565-01  
 Data Universal Number System (DUNS) Number 076891365 FEIN 366005875  
 Catalog of State Financial Assistance (CSFA) Number 444-26-1565 CSFA Short Description. TOBACCO ENFORCEMENT PROGRAM  
 Catalog of Federal Domestic Assistance (CFDA) Number see linked Agreement Exhibit-A CFDA Short Description. see linked Agreement Exhibit-A

**Section B: Non-State of Illinois Funds**

| REVENUES   | Total      |
|--|------------|
| Grantee Match Requirement %: <i>N/A</i>  |            |
| b) Cash  | <i>N/A</i> |
| c) Non-Cash  | <i>N/A</i> |
| d) other Funding and Contributions   | <i>N/A</i> |
| Total Non-State Funds (lines b through d)  | <i>N/A</i> |
| <b>Budget Expenditure Categories</b>   |            |
| 1. Personnel (200.430)   | <i>N/A</i> |
| 2. Fringe Benefits (200.431)   | <i>N/A</i> |
| 3. Travel (200.475)  | <i>N/A</i> |
| 4. Equipment (200.439 and 200.436(a))  | <i>N/A</i> |
| 5. Supplies (200.1 and 200.453)  | <i>N/A</i> |
| 6. Contractual Services/Subawards (200.318 and 200.1)  | <i>N/A</i> |
| 7. Consultant (200.459)  | <i>N/A</i> |
| 8. Construction  | <i>N/A</i> |
| 9. Occupancy - Rent and Utilities (200.465 and 200.436(a))   | <i>N/A</i> |
| 10. Research and Development (R. & D) (200.1)  | <i>N/A</i> |
| 11. Telecommunications   | <i>N/A</i> |
| 12. Training and Education (200.473)   | <i>N/A</i> |
| 13. Direct Administrative Costs (200.413)  | <i>N/A</i> |
| 14. Other or Miscellaneous Costs   | <i>N/A</i> |
| 15. Grant Exclusive Line Item(s)   | <i>N/A</i> |
| 16. Total Direct Costs (add lines 1-15) (200.413)  | <i>N/A</i> |
| 17. Indirect Cost (200.414)  | <i>N/A</i> |
| Rate %: <i>N/A</i>   |            |
| Base: <i>N/A</i>   |            |
| 18. Total Costs Non-State Grant Funds<br>Lines 16 and 17<br><b>MUST EQUAL REVENUE TOTALS ABOVE</b> | <i>N/A</i> |

Contract Published Date Time: 2025.07.09.05.39.22 698



**State of Illinois  
UNIFORM GRANT BUDGET TEMPLATE**

Agreement Number: 43CEZ03856

State Agency Illinois Department of Human Services

FY. 2026

Grantee Village of Forest Park

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CSFA Short Description: TOBACCO ENFORCEMENT PROGRAM

Catalog of Federal Domestic Assistance (CFDA) Number see linked Agreement Exhibit-A

CFDA Short Description: see linked Agreement Exhibit-A

**Budget Narrative Summary**

When you have completed the budget Category pages, the totals for each category should appear in the corresponding rows below. Additionally, the amount of State requested funds and non-State funds that will support the project are also listed. Verify the amounts and the Total Project Costs.

| Budget Category                                   | State      | Non-State | Total      |
|---|------------|-----------|------------|
| 1. Personnel                                      | N/A        | N/A       | N/A        |
| 2. Fringe Benefits                                | N/A        | N/A       | N/A        |
| 3. Travel   | N/A        | N/A       | N/A        |
| 4. Equipment                                      | N/A        | N/A       | N/A        |
| 5. Supplies                                       | N/A        | N/A       | N/A        |
| 6. Contractual Services                           | N/A        | N/A       | N/A        |
| 7. Consultants (Professional Services)            | N/A        | N/A       | N/A        |
| 8. Construction                                   | N/A        | N/A       | N/A        |
| 9. Occupancy (Rent and Utilities)                 | N/A        | N/A       | N/A        |
| 10. Research and Development (R & D)              | N/A        | N/A       | N/A        |
| 11. Telecommunications                            | N/A        | N/A       | N/A        |
| 12. Training and Education                        | N/A        | N/A       | N/A        |
| 13. Direct Administrative Costs                   | N/A        | N/A       | N/A        |
| 14. Other or Miscellaneous Costs                  | N/A        | N/A       | N/A        |
| 15. GRANT EXCLUSIVE LINE ITEM(S)                  | \$3,407.00 | N/A       | \$3,407.00 |
| 16. Total Direct Costs (add lines 1-15) (200.413) | \$3,407.00 | N/A       | \$3,407.00 |
| 17. Indirect Cost                                 | N/A        | N/A       | N/A        |
| State Request                                     | \$3,407.00 |           |            |
| Non-State Amount                                  |            | N/A       |            |
| <b>TOTAL PROJECT COSTS</b>                        |            |           | \$3,407.00 |

Contract Published Date Time: 2025.07.09.05.39.22 698

**A RESOLUTION AUTHORIZING THE VILLAGE OF FOREST PARK  
TO PARTICIPATE IN THE NEW NATIONAL MULTISTATE OPIOID  
SETTLEMENTS AND AUTHORIZING THE EXECUTION OF  
RELATED SETTLEMENT AGREEMENTS**

WHEREAS, the State of Illinois has elected to join the two new proposed national multistate opioid settlement agreements, in order to resolve and settle all opioid litigation claims brought by states and local political subdivisions against (i) Purdue, its affiliates, and the Sackler Family (“Purdue”) and (ii) secondary manufacturers, Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun and Zydus (the “Second Manufacturers”) (collectively, the “Settlement Agreements”); and

WHEREAS, the Illinois General Assembly has enacted Public Act 102-0085, which precludes any unit of local government, on or after July 9, 2021, from filing or becoming a party to any opioid litigation against an opioid defendant that is subject to a national multistate opioid settlement, unless approved by the Attorney General; and

WHEREAS, the Village of Forest Park (“Village”), as a unit of local government of the State of Illinois, is authorized to participate in the Settlement Agreements; and

WHEREAS, the corporate authorities of the Village find it advisable, necessary and in the best interest of the public that the Village opt-in as a participant in the Settlement Agreements.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Village of Forest Park, Cook County, Illinois, as follows:

Section 1. The corporate authorities of the Village hereby elect to opt-in to the Purdue and Second Manufacturers Settlement Agreements.

Section 2. The corporate authorities of the Village hereby authorize the Village Administrator to execute the Purdue Settlement Agreement Participation Form, a copy of which

is attached hereto as Exhibit A and made a part hereof, on behalf of the Village, in order participate in the Purdue Settlement Agreement.

Section 3. The corporate authorities of the Village hereby authorize the Village Administrator to execute the Secondary Manufacturers Settlement Agreement Participation Form, a copy of which is attached hereto as Exhibit B and made a part hereof, on behalf of the Village, in order to participate in the Secondary Manufacturers Settlement Agreement.

Section 4. The corporate authorities of the Village hereby authorize the Village Administrator to execute any agreements, memoranda or other documents and take any other action necessary to effectuate the Village's participation in the Settlement Agreements.

Section 5. This Resolution shall be in full force and effect upon its adoption, as provided by law.

ADOPTED by the Council of the Village of Forest Park, Cook County, Illinois this 22<sup>nd</sup> day of September, 2025.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED by me this 22<sup>nd</sup> day of September, 2025.

\_\_\_\_\_  
Rory E. Hoskins, Mayor

ATTESTED and filed in my office,  
and published in pamphlet form  
This \_\_\_\_ day of September, 2025.

\_\_\_\_\_  
Vanessa Belmonte, Village Clerk

**EXHIBIT A**

**Purdue Settlement Agreement Participation Form**

New National Opioids Settlement: Purdue  
Opioids Implementation Administrator  
[opioidsparticipation@rubris.com](mailto:opioidsparticipation@rubris.com)

Forest Park village, IL  
Reference Number: CL-1733317

***TO LOCAL POLITICAL SUBDIVISIONS:***

**THIS PACKAGE CONTAINS DOCUMENTATION TO PARTICIPATE IN THE NEW NATIONAL OPIOIDS SETTLEMENT. YOU MUST TAKE ACTION IN ORDER TO PARTICIPATE.**

***Deadline: September 30, 2025***

A new proposed national opioids settlement has been reached with Purdue (and certain of its affiliates) and the Sackler family. This *Participation Package* is a follow-up communication to the *Notice of New National Opioids Settlement* recently received electronically by your subdivision.

The proposed settlement is being implemented in connection with Purdue's bankruptcy proceedings, and consists of, among other things, a settlement of Purdue's claims against the Sacklers and certain other parties (referred to as the "Purdue Estate Settlement"), and settlements of direct claims against the Sacklers held by States, local governments and other creditors (collectively, the "Purdue Direct Settlement", and together with the Estate Settlement, the "Purdue Settlement"). The Purdue Direct Settlement for States and local governments is documented in the Governmental Entity and Shareholder Direct Settlement Agreement.

You are receiving this *Participation Package* because all eligible States and territories, including Illinois, are participating in the Purdue Direct Settlement.

This electronic envelope contains:

- The *Participation Form* for the Purdue Direct Settlement, including a release of any claims
- The Illinois Opioid Allocation Agreement

**The *Participation Form* must be executed, without alteration, and submitted on or before September 30, 2025, in order for your subdivision to be considered for initial participation calculations and payment eligibility under the Purdue Direct Settlement.**

Based upon subdivision participation forms received on or before September 30, 2025, the subdivision participation rate will be used to determine whether participation is sufficient for the Purdue Settlement to move forward and whether a state earns its maximum potential payment under the Purdue Direct Settlement. If the Purdue Settlement moves forward and goes effective, your release will become

effective. If the Purdue Settlement does not move forward, that release will not become effective.

Any subdivision that does not participate in the Purdue Direct Settlement cannot directly share in the Purdue Direct Settlement funds, even if other subdivisions in the state are participating and sharing in those Purdue Direct Settlement funds. Any subdivision that does not participate may also reduce the amount of money for programs to remediate the opioid crisis in its state. Please note, a subdivision will not necessarily directly receive Purdue Settlement funds by participating; decisions on how Purdue Settlement funds will be allocated within a state are subject to intrastate agreements or state statutes.

You are encouraged to discuss the terms and benefits of the Purdue Settlement with your counsel, your Attorney General's Office, and other contacts within your state.

Monies coming to Illinois from the Purdue Settlement will be allocated in accordance with the Illinois Opioid Allocation Agreement, a copy of which is included with this packet for your reference. As stated above, even if your subdivision is listed in the Allocation Agreement as one eligible to receive a direct share of opioid settlement monies, you still must sign the Participation Form for this settlement in order to receive a direct distribution. Additionally, please note that pursuant to Paragraphs 2.B and 2.C of the Illinois Opioid Allocation Agreement, participating local governments must release their claims against all Purdue and Sackler defendants once the Purdue Settlement is finalized.

Information and documents regarding the Purdue Settlement, including a complete copy of the Governmental Entity and Shareholder Direct Settlement Agreement, can be found on the national settlement website at <https://nationalopioidsettlement.com/purdue-sacklers-settlements/>. This website will be supplemented as additional documents are created.

#### **How to return signed forms:**

There are three methods for returning the executed *Participation Form* and any supporting documentation to the Implementation Administrator:

- (1)*Electronic Signature via DocuSign*: Executing the *Participation Form* electronically through DocuSign will return the signed form to the Implementation Administrator and associate your form with your subdivision's records. Electronic signature is the most efficient method for returning the *Participation Form*, allowing for more timely participation and the potential to meet higher settlement payment thresholds, and is therefore strongly encouraged.
- (2)*Manual Signature returned via DocuSign*: DocuSign allows forms to be downloaded, signed manually, then uploaded to DocuSign and returned automatically to the Implementation Administrator. Please be sure to complete all fields. As with electronic signature, returning a manually signed

*Participation Form* via DocuSign will associate your signed forms with your subdivision's records.

(3) *Manual Signature returned via electronic mail*: If your subdivision is unable to return an executed *Participation Form* using DocuSign, the signed *Participation Form* may be returned via electronic mail to [opioidsparticipation@rubris.com](mailto:opioidsparticipation@rubris.com). Please include the name, state, and reference ID of your subdivision in the body of the email and use the subject line Settlement Participation Form – [Subdivision Name, Subdivision State] – [Reference ID].

Detailed instructions on how to sign and return the *Participation Form*, including changing the authorized signer, can be found at <https://nationalopioidsettlement.com/purdue-sacklers-settlements/>. You may also contact [opioidsparticipation@rubris.com](mailto:opioidsparticipation@rubris.com).

**YOU MUST PARTICIPATE IN THE PURDUE DIRECT SETTLEMENT BY RETURNING YOUR PARTICIPATION FORM IN ORDER TO RECEIVE THE BENEFITS OF THE PURDUE SETTLEMENT.**

**Please note that this is NOT a solicitation or a request for subdivisions to submit votes on the Purdue bankruptcy plan. This settlement package only pertains to a decision to participate in the Purdue Direct Settlement. If you receive a package to vote on the plan you should follow the applicable instructions for voting. PLEASE NOTE THAT VOTING ON THE PLAN IS SEPARATE FROM PARTICIPATION IN THE PURDUE DIRECT SETTLEMENT.**

**The sign-on period for subdivisions ends on September 30, 2025.**

If you have any questions about executing the *Participation Form*, please contact your counsel, the Implementation Administrator at [opioidsparticipation@rubris.com](mailto:opioidsparticipation@rubris.com), or the Illinois Attorney General's Office at [opioidsettlement@ilag.gov](mailto:opioidsettlement@ilag.gov).

Thank you,

Implementation Administrator for the Purdue Direct Settlement

*The Implementation Administrator is retained to provide the settlement notice required by the Purdue Direct Settlement to manage the collection of the participation forms for it.*

**EXHIBIT K**

**Subdivision Participation and Release Form**

|  |           |
|--|-----------|
| Governmental Entity: Forest Park village | State: IL |
| Authorized Signatory:                    |           |
| Address 1:                               |           |
| Address 2:                               |           |
| City, State, Zip:                        |           |
| Phone:                                   |           |
| Email:                                   |           |

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to that certain Governmental Entity & Shareholder Direct Settlement Agreement accompanying this participation form (the “*Agreement*”), and acting through the undersigned authorized official, hereby elects to participate in the Agreement, grant the releases set forth below, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Agreement, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the Agreement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly after the Effective Date, and prior to the filing of the Consent Judgment, dismiss with prejudice any Shareholder Released Claims and Released Claims that it has filed. With respect to any Shareholder Released Claims and Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at <https://nationalopiodsettlement.com>.
3. The Governmental Entity agrees to the terms of the Agreement pertaining to Participating Subdivisions as defined therein.
4. By agreeing to the terms of the Agreement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning following the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Agreement solely for the purposes provided therein.
6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity’s state where the Consent Judgment is filed for purposes limited to that court’s role as and to the extent provided in, and for resolving disputes to the extent provided in, the

<sup>1</sup> Capitalized terms used in this Exhibit K but not otherwise defined in this Exhibit K have the meanings given to them in the Agreement or, if not defined in the Agreement, the Master Settlement Agreement.



Agreement. The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the Agreement.

7. The Governmental Entity has the right to enforce the Agreement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Agreement, including without limitation all provisions of Article 10 (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in his or her official capacity whether elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Subdivision Releasor, to the maximum extent of its authority, for good and valuable consideration, the adequacy of which is hereby confirmed, the Shareholder Released Parties and Released Parties are, as of the Effective Date, hereby released and forever discharged by the Governmental Entity and its Subdivision Releasors from: any and all Causes of Action, including, without limitation, any Estate Cause of Action and any claims that the Governmental Entity or its Subdivision Releasors would have presently or in the future been legally entitled to assert in its own right (whether individually or collectively), notwithstanding section 1542 of the California Civil Code or any law of any jurisdiction that is similar, comparable or equivalent thereto (which shall conclusively be deemed waived), whether existing or hereinafter arising, in each case, (A) directly or indirectly based on, arising out of, or in any way relating to or concerning, in whole or in part, (i) the Debtors, as such Entities existed prior to or after the Petition Date, and their Affiliates, (ii) the Estates, (iii) the Chapter 11 Cases, or (iv) Covered Conduct and (B) as to which any conduct, omission or liability of any Debtor or any Estate is the legal cause or is otherwise a legally relevant factor (each such release, as it pertains to the Shareholder Released Parties, the "Shareholder Released Claims", and as it pertains to the Released Parties other than the Shareholder Released Parties, the "Released Claims"). For the avoidance of doubt and without limiting the foregoing: the Shareholder Released Claims and Released Claims include any Cause of Action that has been or may be asserted against any Shareholder Released Party or Released Party by the Governmental Entity or its Subdivision Releasors (whether or not such party has brought such action or proceeding) in any federal, state, or local action or proceeding (whether judicial, arbitral, or administrative) (A) directly or indirectly based on, arising out of, or in any way relating to or concerning, in whole or in part, (i) the Debtors, as such Entities existed prior to or after the Petition Date, and their Affiliates, (ii) the Estates, (iii) the Chapter 11 Cases, or (iv) Covered Conduct and (B) as to which any conduct, omission or liability of any Debtor or any Estate is the legal cause or is otherwise a legally relevant factor.
9. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Shareholder Released Claims or Released Claims against any Shareholder Released Party or Released Party in any forum whatsoever, subject in all respects to Section 9.02 of the Master Settlement Agreement. The releases provided for herein (including the term "Shareholder Released



Claims” and “Released Claims”) are intended by the Governmental Entity and its Subdivision Releasers to be broad and shall be interpreted so as to give the Shareholder Released Parties and Released Parties the broadest possible release of any liability relating in any way to Shareholder Released Claims and Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Agreement shall be a complete bar to any Shareholder Released Claim and Released Claims.

10. To the maximum extent of the Governmental Entity’s power, the Shareholder Released Parties and the Released Parties are, as of the Effective Date, hereby released and discharged from any and all Shareholder Released Claims and Released Claims of the Subdivision Releasers.
11. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the Agreement.
12. In connection with the releases provided for in the Agreement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

**General Release; extent.** A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releaser may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Shareholder Released Claims or such other Claims released pursuant to this release, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Shareholder Released Claims or such other Claims released pursuant to this release that may exist as of such date but which Releasers do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities’ decision to participate in the Agreement.

13. Nothing herein is intended to modify in any way the terms of the Agreement, to which Governmental Entity hereby agrees. To the extent any portion of this Participation and Release Form not relating to the release of, or bar against, liability is interpreted differently from the Agreement in any respect, the Agreement controls.
14. Notwithstanding anything to the contrary herein or in the Agreement, (x) nothing herein shall (A) release any Excluded Claims or (B) be construed to impair in any way the rights and obligations of any Person under the Agreement; and (y) the Releases set forth herein shall be subject to being deemed void to the extent set forth in Section 9.02 of the Master Settlement Agreement.



I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



## **ILLINOIS OPIOID ALLOCATION AGREEMENT**

This Agreement is entered into by and among the following Parties: (i) the People of the State of Illinois by Kwame Raoul, the Attorney General of the State of Illinois (the “Attorney General”); and (ii) Cook County, DuPage County, Kane County, Lake County, Madison County, McHenry County, St. Clair County, Will County, and Winnebago County (the “Original Participating Local Governments” or “Original-PLGs”).

WHEREAS, a number of the Original-PLGs are investigating and prosecuting their claims as detailed in a consolidated lawsuit currently pending in the Circuit Court of Cook County as case number 2017-L-013180 (the “OPLG-Lawsuit”), seeking (and intending to seek) penalties, restitution, disgorgement of revenues, and costs to remediate the public nuisance as well as damages against numerous pharmaceutical manufacturers, distributors, and other related persons and entities arising from their actions and/or inactions which contributed to the opioid epidemic and resulting public health crisis;

WHEREAS, the Attorney General is investigating and prosecuting claims, as detailed in lawsuits currently pending in the Circuit Court of Cook County as case numbers 2019-CH-04406 and 2019-CH-10481 (the “IAG-Lawsuits”), seeking (and intending to seek) penalties, restitution, disgorgement of revenues, and costs to remediate the public nuisance as well as injunctions against numerous pharmaceutical manufacturers, distributors, and other related persons and entities arising from their actions and/or inactions which contributed to the opioid epidemic and resulting public health crisis;

WHEREAS, the OPLG-Lawsuit includes claims brought in the name of the People of the State of Illinois under Section 7 of the Consumer Fraud and Deceptive Business Practices Act by multiple Original-PLGs (the “Section 7 Claims”);

WHEREAS, the Attorney General also asserts Section 7 claims on behalf of the People of the State of Illinois, which are currently pending, and has filed a motion, seeking to stay the OPLGs’ Section 7 claims while the Attorney General continues to investigate the opioid crisis and prosecute the IAG-Lawsuits. The OPLGs oppose the motion;

WHEREAS, the Parties desire to allow other local Illinois governmental units to join this Agreement in the future and to ensure the fair apportionment of all sums collected from any Opioid Defendant, as defined below, by way of judgment or settlement to best serve the People of the State of Illinois;

NOW, THEREFORE, in consideration of the above recitals and the mutual covenants and conditions contained herein, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. **Definitions**

- A. "Illinois Remediation Fund" means the escrow fund that will be established to hold certain monies distributed or directed to be distributed by the Attorney General into such fund pursuant to Section 3 of this Agreement which are directed for distribution by an agency of the State of Illinois and shall be exclusively used for programs and purposes that address Illinois' opioid crisis and its collateral damage, including but not limited to programs and grants that address the opioid epidemic through prevention, treatment, harm reduction and sustained recovery.
- B. "LGs" mean "Local Governmental Units" and includes all Illinois counties and municipalities.
- C. "LG Recovery Fund" means the escrow fund that will be established to hold certain monies distributed by the Attorney General into such fund pursuant to Section 3 of this Agreement, consisting of the LGs' share of any settlements or recoveries from Opioid Defendants.
- D. "LPLGs" means "Litigating Participating Local Governmental Units" and includes the OPLGs who filed a lawsuit on or before September 1, 2020, all LGs represented by OPLG-Counsel (regardless of whether such LGs appeared in a lawsuit) and Subsequent-PLGs, provided such Subsequent-PLGs filed their appearance in Opioid Litigation on or before September 1, 2020.
- E. "LPLG-Counsel" means law firms representing LPLGs who were retained to represent an LPLG in Opioid Litigation on or before September 1, 2020.
- F. "NP-LGs" means "Non-Participating Local Governmental Units" and includes all LGs which are not PLGs (defined below).
- G. "National Multistate Opioid Settlement" means any agreement to which (i) the State of Illinois and at least two other states are parties and (ii) in which the State of Illinois agrees to release claims that it has brought or could have brought in an action against an Opioid Defendant or has such claims released in a final order entered by a court. "National Multistate Opioid Settlement" includes (i) any form or resolution reached in a bankruptcy proceeding, provided that the Attorney General both agrees to the specific terms of such resolution or agreement in a bankruptcy proceeding and announces his or her agreement in the record of such bankruptcy proceeding, or (ii) a final order entered by the bankruptcy court.
- H. "OPLG-Counsel" means "Counsel for the Original Participating Local Governments" and includes the outside counsel who have executed fee agreements with the Original-PLGs and who were retained to represent the Original Participating Local Governments.

- I. “Opioid Defendant(s)” means: (i) any and all presently named or subsequently added defendants in the Opioid Litigation (defined below); and (ii) any other person or entity that, in return for a release from liability related to the Opioid Litigation, makes a payment directly or indirectly to the State of Illinois or to any PLG. For purposes of clarity, this Agreement shall not apply to any settlement or judgment involving McKinsey or Insys nor shall it apply to any settlement or judgment involving an Opioid Defendant for any claim or other matters unrelated to the opioid epidemic and resulting public health crisis.
- J. “Opioid Litigation” means: (i) the OPLG-Lawsuit, (ii) the IAG-Lawsuits, and (iii) any judgment or settlement resolving civil claims brought by or that could have been brought by the PLGs or the Attorney General relating to the opioid epidemic and resulting public health crisis. For purposes of clarity, Medicaid Fraud qui tam claims are not included in the definition of “Opioid Litigation” and are not subject to this Agreement.
- K. “Original-PLGs” means “Original Participating Local Governments” and includes the following local Illinois governmental units: Cook County; DuPage County; Kane County; Lake County; Madison County; McHenry County; St. Clair County; Will County; and Winnebago County.
- L. “PLGs” means “Participating Local Governments” and includes the Original-PLGs and the Subsequent-PLGs (defined below).
- M. “Subsequent-PLGs” means Local Governmental Units, other than Original-PLGs, which (i) execute a Joinder Agreement in the form attached as **Exhibit D** no later than January 2, 2022, in order to maximize recovery for the State of Illinois under such National Multistate Opioid Settlement unless granted a lengthier period of time to join this agreement by the Attorney General, and (ii) provide the Attorney General written notice and evidence of such execution within 2 business days thereafter.

## 2. Litigation and Resolutions

- A. The Attorney General has filed in the OPLG-Lawsuit a Notice to Exercise the Right to Prosecute Litigation Brought in the Name of the People of the State of Illinois and Motion to Stay. Any PLG that has brought a claim that purports to be on behalf of the People of the State of Illinois will agree to the entry of an Agreed Order or filed Stipulation: (i) staying their claims brought in the name of the State of Illinois pursuant to the Illinois Consumer Fraud and Deceptive Business Practices Act and the Illinois Uniform Deceptive Trade Practices Act and any other claims purported to be brought on behalf of the People of the State of Illinois; and, (ii) subject to the terms of Section 2(B) below, which provides that LPLGs may, in their discretion, continue to prosecute their remaining causes of action.
- B. LPLGs may, in their discretion, continue to prosecute their remaining claims (other than the claims stayed by operation of the foregoing paragraph) unless and until the

Attorney General notifies LPLG-Counsel that Illinois has reached a settlement with one or more of the Opioid Defendants that requires the release of the PLGs' claims against such settling Opioid Defendant(s). In such event, the LPLGs, including any LPLG's respective State's Attorneys, shall release all of their claims against such settling Opioid Defendant(s) in accordance with the terms of the settlement agreement negotiated by the Attorney General, provided that any recovery from such settling Opioid Defendant(s) shall be distributed by the Attorney General in accordance with the terms of Section 3 of this Agreement.

- C. If the Attorney General notifies the PLGs that Illinois has reached a settlement with one or more of the Opioid Defendants that requires the release of the PLGs' claims against such settling Opioid Defendant(s), the PLGs, including any PLG's respective State's Attorneys, shall release all of their claims against such settling Opioid Defendant(s) in accordance with the terms of the settlement agreement negotiated by the Attorney General. Any recovery from such settling Opioid Defendant(s) shall be distributed by the Attorney General in accordance with the terms of Section 3 of this Agreement.

3. **Distribution of Settlements or other Recoveries**

- A. Any sums collected related to Opioid Litigation by the Attorney General from any Opioid Defendant by way of judgment or settlement in a National Multistate Opioid Settlement shall be distributed as follows to ensure, among other things, that 70% of all such judgment or settlement proceeds are used to support specified opioid remediation or abatement programs:
- a. Twenty percent (20.0%) shall be distributed to the State of Illinois, at least one-quarter (1/4<sup>th</sup>) of which shall be used to support opioid remediation programs included in the list of Approved Abatement Programs attached as **Exhibit B**. The State shall track and report all spending used to support opioid remediation programs.
- b. (i) Fifteen percent (15%) shall be distributed into the LG Recovery Fund and shall be allocated in accordance with the percentages set forth in the Municipalities and Townships Allocation Table attached hereto as **Exhibit A-1** to (1) municipalities and townships who are PLGs and who have filed a lawsuit against an Opioid Defendant by September 1, 2020, and (2) municipalities who are PLGs with a population of at least 30,000 according to the 2019 United States Census Population Estimate whether or not they have filed a lawsuit against an Opioid Defendant. Any amount remaining in the LG Recovery Fund following this distribution shall be allocated among counties who are PLGs in accordance with the percentages set forth in the Counties Allocation Table attached hereto as **Exhibit A-2**.
- (ii) In addition to any amounts remaining following the allocation in paragraph 3(A)(b)(i) of this agreement, Ten percent (10%) shall be distributed into the LG Recovery Fund to be allocated among counties who are PLGs in accordance with the procedures set forth in **Exhibit A-2** of this Agreement. Counties who receive an

allocation from this portion of the LG Recovery Fund are obligated to use such distributions to support opioid remediation programs in their community through uses included in the list of Approved Abatement Programs attached as **Exhibit B**. Each LG receiving an allocation from this portion of the LG Recovery Fund shall track and quarterly report to the Attorney General all monies spent to support opioid remediation programs.

- c. Fifty-Five Percent (55%) shall be distributed into the Illinois Remediation Fund. A Remediation Fund Advisory Board shall be appointed to provide nonbinding recommendations regarding the administration and distribution of the Illinois Remediation Fund. The Remediation Fund Advisory Board, when making recommendations, will seek to ensure an equitable allocation of resources to all parts of the state, taking into consideration population as well as other factors relevant to opioid abatement, including rates of Opioid Use Disorder, Overdose Deaths, and amounts of opioids shipped into each region as measured in Morphine Milligram Equivalents. All funds disbursed from the Remediation Fund shall go to support uses included in the list of Approved Abatement Programs attached as **Exhibit B**. In addition, funds disbursed from the Remediation Fund shall go to support abatement uses that provide services in each of the seven regions identified in **Exhibit C**, with the allocation of resources being equitable across regions, taking into consideration population as well as other factors relevant to opioid abatement, including rates of Opioid Use Disorder, Overdose Deaths, and amounts of opioids shipped into each region as measured in Morphine Milligram Equivalents. The Attorney General or his delegate shall appoint the members of the Remediation Fund Advisory Board at his sole discretion, provided that at least one half (1/2) of the voting members of the Advisory Board shall be representatives of the PLGs as determined by the PLGs.
- B. Any sums collected related to Opioid Litigation by a PLG from any Opioid Defendant by way of judgment or settlement shall be turned over to the Attorney General for distribution pursuant to this Section 3.
- C. Funds allocated to LGs or LPLG-Counsel under Exhibit R (Agreement on Attorney's Fees, Expenses, & Costs) of the Distributor Settlement Agreement and the Janssen Settlement Agreement, or to the State under Exhibit N (Additional Restitution Amount) or Exhibit T (Agreement on the State Cost Fund Administration) of those settlement agreements shall be in addition to the allocations set forth in paragraph 3 of this Agreement and are not subject to the allocations in this Agreement. Funds allocated pursuant to provisions which are substantially similar in any subsequent settlement shall not be subject to the allocations in this Agreement.

#### 4. **Miscellaneous**

- A. Each PLG agrees to take all necessary actions and to cooperate with each other to cause this Agreement to become effective, to obtain all necessary approvals, consents, and authorizations, if any, and to execute all documents, including any necessary sign-on forms

that may be required in connection with any National Multistate Opioid Settlement, and to take such other action as may be appropriate in connection herewith.

- B. This Agreement may be executed in counterparts, each of which shall constitute one and the same document. The Parties acknowledge that facsimile or electronically transmitted signatures shall be valid for all purposes.
- C. The State of Illinois shall not be responsible for any attorney's fees or expenses payable by an LG to LPLG-Counsel or any other legal counsel and payment of all attorney's fees and expenses to LPLG-Counsel or any other legal counsel shall be made in accordance with the provisions of Exhibit A (the Administration of the LG Recovery Fund) and Exhibit A-3 (the Back-Stop Agreement).
- D. This Agreement shall be enforceable only upon execution by the Attorney General.
- E. All expenditures made by the State or LGs from funds allocated under this Agreement must comply with the provisions of applicable Settlement Agreements.
- F. Other provisions of this Agreement notwithstanding, all funds received from *In Re: Purdue Pharma L.P., et al., 19-23649 (RDD)*, shall be used only for permissible abatement purposes.
- G. This Agreement shall be considered an "intrastate allocation agreement" as that term is used in 735 ILCS 5/13-226(b)(2) and (d).
- H. This Agreement shall be considered a "Statewide Abatement Agreement" for purposes of *In Re: Purdue Pharma, L.P., et al., 19-23649*, and a "State-Subdivision Agreement" for purposes of the Distributor and Janssen Settlement Agreements.
- I. Backstop Agreement
  - a. An LPLG, in accordance with paragraph D in Exhibit A relating to Administration of the LG Recovery Fund, may separately agree to use its share of the LG Recovery Fund to pay for fees or costs incurred by its contingency-fee counsel ("State Backstop Agreement") so long as such contingency fees do not exceed a total contingency fee of 25% of the total gross recovery of the PLG, inclusive of contingency fees from any Multistate Attorney Contingency Fee Fund and the State Backstop Agreement.
  - b. Before seeking fees or litigation costs and expenses from a State Backstop Agreement, private counsel representing a LPLG must first seek contingency fees and costs from any Attorney Contingency Fee Fund or Cost Funds created under a National Opioid Multistate Settlement. Further, private counsel may only seek reimbursement for litigation fees and costs that have not previously been reimbursed through prior settlements or judgments.
  - c. To effectuate a State Backstop Agreement pursuant to this section, an agreement in the form of Exhibit A-3 may be entered into by a LPLG, private counsel, and the Attorney General. The Attorney General shall, upon the request of a LPLG, execute any

agreement executed by a LPLG and its private counsel if it is in the form of Exhibit A-3. For the avoidance of doubt, this section does not require a LPLG to request or enter into a State Backstop Agreement, and no State Backstop Agreement shall impose any duty or obligation on the State of Illinois or any of its agencies or officers, including without limitation the Attorney General.

**IN WITNESS WHEREOF**, the Parties have executed this Agreement by their representatives as of the dates set forth below

SIGNATURE PAGES FOLLOW

 12/30/2021  
\_\_\_\_\_  
KWAME RAOUL Date  
ILLINOIS ATTORNEY GENERAL  
On behalf of the STATE OF ILLINOIS

\_\_\_\_\_  
KIMBERLY M. FOXX Date  
As State's Attorney of Cook County and on behalf of Cook County

\_\_\_\_\_  
ROBERT B. BERLIN Date  
As State's Attorney of DuPage County and on behalf of DuPage County

\_\_\_\_\_  
JAMIE L. MOSSER Date  
As State's Attorney of Kane County and on behalf of Kane County

\_\_\_\_\_  
ERIC RINEHART Date  
As State's Attorney of Lake County and on behalf of Lake County

\_\_\_\_\_  
PATRICK D. KENNEALLY Date  
As State's Attorney of McHenry County and on behalf of McHenry County

\_\_\_\_\_  
TOM HAINE Date  
As State's Attorney of Madison County and on behalf of Madison County

\_\_\_\_\_  
JAMES GOMRIC Date  
As State's Attorney of St. Clair County and on behalf of St. Clair County

\_\_\_\_\_  
KWAME RAOUL Date  
ILLINOIS ATTORNEY GENERAL  
On behalf of the STATE OF ILLINOIS

\_\_\_\_\_  
 12/22/2021  
KIMBERLY M. FOXY Date  
As State's Attorney of Cook County and on behalf of Cook County

\_\_\_\_\_  
ROBERT B. BERLIN Date  
As State's Attorney of DuPage County and on behalf of DuPage County

\_\_\_\_\_  
JAMIE L. MOSSER Date  
As State's Attorney of Kane County and on behalf of Kane County

\_\_\_\_\_  
ERIC RINEHART Date  
As State's Attorney of Lake County and on behalf of Lake County

\_\_\_\_\_  
PATRICK D. KENNEALLY Date  
As State's Attorney of McHenry County and on behalf of McHenry County

\_\_\_\_\_  
TOM HAINE Date  
As State's Attorney of Madison County and on behalf of Madison County

\_\_\_\_\_  
JAMES GOMRIC Date  
As State's Attorney of St. Clair County and on behalf of St. Clair County



KWAME RAOUL  
ILLINOIS ATTORNEY GENERAL  
On behalf of the STATE OF ILLINOIS

Date

KIMBERLY M. FOXX  
As State's Attorney of Cook County and on behalf of Cook County

Date

ROBERT B. BERLIN  
As State's Attorney of DuPage County and on behalf of DuPage County

Date

*Jamie J. Mosser*  
JAMIE L. MOSSER  
As State's Attorney of Kane County and on behalf of Kane County

*12/22/2021*

Date

ERIC RINEHART  
As State's Attorney of Lake County and on behalf of Lake County

Date

PATRICK D. KENNEALLY  
As State's Attorney of McHenry County and on behalf of McHenry County

Date

TOM HAINE  
As State's Attorney of Madison County and on behalf of Madison County

Date

JAMES GOMRIC  
As State's Attorney of St. Clair County and on behalf of St. Clair County

Date

\_\_\_\_\_  
KWAME RAOUL Date  
ILLINOIS ATTORNEY GENERAL  
On behalf of the STATE OF ILLINOIS

\_\_\_\_\_  
KIMBERLY M. FOXX Date  
As State's Attorney of Cook County and on behalf of Cook County

\_\_\_\_\_  
ROBERT B. BERLIN Date  
As State's Attorney of DuPage County and on behalf of DuPage County

\_\_\_\_\_  
JAMIE L. MOSSER Date  
As State's Attorney of Kane County and on behalf of Kane County

 12.13.21  
\_\_\_\_\_  
ERIC RINEHART Date  
As State's Attorney of Lake County and on behalf of Lake County

\_\_\_\_\_  
PATRICK D. KENNEALLY Date  
As State's Attorney of McHenry County and on behalf of McHenry County

\_\_\_\_\_  
TOM HAINE Date  
As State's Attorney of Madison County and on behalf of Madison County

\_\_\_\_\_  
JAMES GOMRIC Date  
As State's Attorney of St. Clair County and on behalf of St. Clair County

\_\_\_\_\_  
KWAME RAOUL Date  
ILLINOIS ATTORNEY GENERAL  
On behalf of the STATE OF ILLINOIS

\_\_\_\_\_  
KIMBERLY M. FOXX Date  
As State's Attorney of Cook County and on behalf of Cook County

\_\_\_\_\_  
ROBERT B. BERLIN Date  
As State's Attorney of DuPage County and on behalf of DuPage County

\_\_\_\_\_  
JAMIE L. MOSSER Date  
As State's Attorney of Kane County and on behalf of Kane County

\_\_\_\_\_  
ERIC RINEHART Date  
As State's Attorney of Lake County and on behalf of Lake County

 12/17/21  
\_\_\_\_\_  
PATRICK D. KENNEALLY Date  
As State's Attorney of McHenry County and on behalf of McHenry County

\_\_\_\_\_  
TOM HAINE Date  
As State's Attorney of Madison County and on behalf of Madison County

\_\_\_\_\_  
JAMES GOMRIC Date  
As State's Attorney of St. Clair County and on behalf of St. Clair County



\_\_\_\_\_  
KWAME RAOUL Date  
ILLINOIS ATTORNEY GENERAL  
On behalf of the STATE OF ILLINOIS

\_\_\_\_\_  
KIMBERLY M. FOXX Date  
As State's Attorney of Cook County and on behalf of Cook County

\_\_\_\_\_  
ROBERT B. BERLIN Date  
As State's Attorney of DuPage County and on behalf of DuPage County

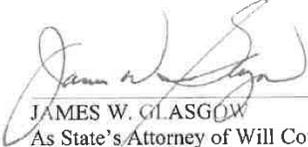
\_\_\_\_\_  
JAMIE L. MOSSER Date  
As State's Attorney of Kane County and on behalf of Kane County

\_\_\_\_\_  
ERIC RINEHART Date  
As State's Attorney of Lake County and on behalf of Lake County

\_\_\_\_\_  
PATRICK D. KENNEALLY Date  
As State's Attorney of McHenry County and on behalf of McHenry County

\_\_\_\_\_  
TOM HAINE Date  
As State's Attorney of Madison County and on behalf of Madison County

 \_\_\_\_\_  
JAMES GOMRIC Date  
As State's Attorney of St. Clair County and on behalf of St. Clair County

 DECEMBER 17, 2021  
Date  
JAMES W. GLASGOW  
As State's Attorney of Will County and on behalf of Will County

\_\_\_\_\_  
Date  
J. HANLEY  
As State's Attorney of Winnebago County and on behalf of Winnebago County



**EXHIBIT A TO ILLINOIS OPIOID ALLOCATION AGREEMENT**  
**ADMINISTRATION OF THE LG RECOVERY FUND**

Each Original-PLG who executed the Illinois Opioid Allocation Agreement and any Subsequent-PLG who executed the Joinder to the Illinois Opioid Allocation Agreement acknowledges and agrees that all sums deposited by the Attorney General into the LG Recovery Fund shall be administered as follows:

- A. A Special Master shall be nominated by the majority of PLG votes, with each County PLG with a population of ten thousand or more residents and each other PLG with a population of thirty thousand or more residents receiving one vote for each ten thousand residents within its jurisdictional borders based upon the 2019 United States Census Population Estimate. The Special Master shall be nominated within sixty (60) days of the initial funding of the LG Recovery Fund. The person so nominated shall not be appointed Special Master unless he or she receives the written approval of the Attorney General. If the Attorney General does not approve the nomination, then the process shall repeat and the PLGs shall nominate another person to be Special Master, until a nomination is approved by the Attorney General. Such subsequent nomination shall occur within 30 days of the Attorney General declining to give written approval of the initially nominated Special Master.
- B. All costs associated with the work of the Special Master shall be paid from funds in the LG Recovery Fund prior to any distribution to counties that are PLGs or their counsel.
- C. The Special Master shall direct the Settlement Administrator and administer the LG Recovery Fund to ensure that all distributions from the LG Recovery Fund to PLGs shall be made in accordance with the relative percentages set forth in Exhibit A-1 and Exhibit A-2, except that any distribution to any county who is a Non-Participating Local Governmental Unit (the "NP-LGs") shall be discounted by two-fifths (2/5) and such discounted amount shall be added to the pool of distributions payable to the Participating Local Governmental Units (the "PLGs") in accordance with the same percentages set forth in Exhibit A-2.
- D. For any National Opioid Multistate Settlement with an Opioid Defendant, each such LPLG authorizes and agrees that the Special Master shall direct the Settlement Administrator to pay their LPLG-Counsel from its individual distributions from the LG Recovery Fund in accordance with the fee agreements entered into between the LPLG and LPLG-Counsel.
- E. For any National Opioid Multistate Settlement for which the Attorney General requests PLGs release their claims, the Special Master shall have the discretion to assess common benefit attorneys' fees against distributions made to any county which is a PLG and which is not represented by LPLG-Counsel, provided any such common benefit attorneys' fees, if any, shall be assessed on no more than forty percent (40.0%) of the total distribution made to any county PLG not represented by LPLG-Counsel, and under no circumstances shall the common benefit fee assessed by the Special Master exceed 25%. The Special Master shall be given broad discretion to assess and apportion common benefit attorneys' fees and, absent fraud or gross misconduct, the decisions of the Special Master shall be final, binding, and not appealable. For the avoidance of doubt, nothing in this section requires the recovery by LPLG-Counsel of money in excess of their fee agreements if LPLG-Counsel receive payments from a national attorneys' fees fund or otherwise not directly from the LG Recovery Fund. In the event that a common benefit fee is assessed against a county PLG not represented by LPLG-

Counsel, the Special Master is directed to notify the Settlement Administrator of any such assessment.

**EXHIBIT A-1 TO ILLINOIS OPIOID ALLOCATION AGREEMENT**  
**MUNICIPALITIES AND TOWNSHIPS ALLOCATION TABLE**

**EXHIBIT A-2 TO ILLINOIS OPIOID ALLOCATION AGREEMENT**  
**COUNTIES ALLOCATION TABLE**

**EXHIBIT A-3 TO ILLINOIS OPIOID ALLOCATION AGREEMENT**  
**BACK-STOP AGREEMENT**

At the request of [LPLG], the [LPLG], its counsel [COUNSEL], and the Attorney General are entering into this Backstop Agreement (Backstop Agreement).

The Parties acknowledge that this Agreement will apply to all National Multistate Opioid Settlement agreements which establish a multistate fund for the payment of attorney's fees and expenses (a "Multistate Contingency Fee Fund") but that payments to LPLG-Counsel from such funds will not be sufficient to pay the entirety of the fees and expenses incurred by contingency-fee counsel who have been retained by LPLGs. Therefore, consistent with Exhibit R, section I(R) of the National Multistate Opioid Settlement agreement entered into between three pharmaceutical distributors, namely, McKesson Corporation, Cardinal Health, Inc., and AmerisourceBergen Corporation (the "Distributor Settlement Agreement"), the Parties agree to this Backstop Agreement.

Pursuant to this Backstop Agreement, [LPLG] may, subject to the limitations of any National Multistate Opioid Settlement, as well as any other limitations imposed by law, use funds that it receives from a National Multistate Opioid Settlement to pay a contingent fee to [COUNSEL]. Any such payment from [LPLG] to [COUNSEL], together with any contingency fees that [COUNSEL] may receive from the Multistate Contingency Fee Fund, will not exceed a total contingency fee of [PERCENTAGE NOT TO EXCEED 25%] of the total gross recovery of [LPLG] from the LG Recovery Fund in a National Multistate Opioid Settlement.

[COUNSEL] certify that they first sought fees and costs from the Multistate Contingency Fee Fund before seeking or accepting payment under this backstop agreement. [COUNSEL] further certify that they are not seeking and will not accept payment under this Backstop Agreement of any litigation fees or costs that have been reimbursed through prior settlements or judgments.

The Attorney General is executing this agreement solely because the definition of "State Backstop Agreement" in Exhibit R of the Distributor Settlement Agreement requires such agreements to be between "a Settling State" and private counsel for a participating subdivision. Neither the Attorney General nor the State of Illinois have any obligations under this Backstop Agreement, and this Backstop Agreement does not require the payment of any state funds to [LPLG], [COUNSEL], or any other party.

\_\_\_\_\_  
KWAME RAOUL Date  
ILLINOIS ATTORNEY GENERAL  
On behalf of the STATE OF ILLINOIS

\_\_\_\_\_  
[LPLG] Date

\_\_\_\_\_  
[COUNSEL] Date

**EXHIBIT B TO ILLINOIS OPIOID ALLOCATION AGREEMENT**  
**APPROVED ABATEMENT PROGRAMS**

**EXHIBIT C TO ILLINOIS OPIOID ALLOCATION AGREEMENT**  
**ILLINOIS ABATEMENT FUND-SEVEN SERVICE REGIONS**



**EXHIBIT D TO ILLINOIS OPIOID ALLOCATION AGREEMENT**

**JOINDER AGREEMENT**

Reference is made to that Agreement attached hereto as **Exhibit 1** to this Joinder Agreement between the People of the State of Illinois and the Original-PLGs, namely: Cook County; DuPage County; Kane County; Madison County; McHenry County; Lake County; St. Clair County; Will County; and Winnebago County (the "Illinois Opioid Allocation Agreement").

WHEREAS, the State of Illinois and the Original-PLGs entered into the Illinois Opioid Allocation Agreement to pursue their common interests and to maximize the benefits obtained for their constituents with respect to their claims against the persons and entities responsible for the opioid crisis which has ravaged Illinois communities.

WHEREAS, Illinois and the Original-PLGs have agreed to allow additional counties and municipalities to join and participate in the Illinois Opioid Allocation Agreement (such additional counties and municipalities are referred to as "Subsequent-PLGs" in the Illinois Opioid Allocation Agreement) by executing this Joinder to the Illinois Opioid Allocation Agreement and thereby become a Participating Local Government (a "PLG" as defined in the Illinois Opioid Allocation Agreement) entitled to share in the expected benefits to be derived therefrom.

NOW THEREFORE, the undersigned municipality/county hereby agrees to become a party to and be bound by and subject to the terms and conditions of the Illinois Opioid Allocation Agreement as well as to the terms and conditions of the Exhibits attached thereto which govern the administration and distribution of the LG Recovery Fund, as defined in the Illinois Opioid Allocation Agreement, amongst Illinois counties and municipalities ("LGs" as defined in the Illinois Opioid Allocation Agreement).

Dated: \_\_\_\_\_, 2021

**LOCAL GOVERNMENTAL UNIT**

By: \_\_\_\_\_  
Its authorized representative

**EXHIBIT 1 TO JOINDER AGREEMENT  
COPY OF ILLINOIS OPIOID ALLOCATION AGREEMENT**

**EXHIBIT A-1**

**State of Illinois  
Qualifying Municipality  
Exhibit G Allocation Percentages**

| <b>Qualifying Subdivision</b> | <b>Distributors<br/>Exhibit G<br/>Percentage</b> |
|-------------------------------|--|
| Addison Village               | 0.1789163143%                                    |
| Algonquin Village             | 0.1102023571%                                    |
| Anna City                     | 0.0351784549%                                    |
| Arlington Heights Village     | 0.2647476580%                                    |
| Aurora City                   | 1.1285112946%                                    |
| Bartlett Village              | 0.1012637420%                                    |
| Bedford Park Village          | 0.0908134228%                                    |
| Belleville City               | 0.2800912041%                                    |
| Bellwood Village              | 0.0636018022%                                    |
| Bensenville Village           | 0.0698164453%                                    |
| Benton City                   | 0.0648747331%                                    |
| Berkeley Village              | 0.0152507249%                                    |
| Berwyn City                   | 0.2349799824%                                    |
| Bloomington City              | 0.4210280112%                                    |
| Bolingbrook Village           | 0.3965448276%                                    |
| Bridgeview Village            | 0.0500143261%                                    |
| Broadview Village             | 0.0576947589%                                    |
| Buffalo Grove Village         | 0.2068406914%                                    |
| Burbank City                  | 0.0690685990%                                    |
| Calumet City                  | 0.0970812870%                                    |
| Carbondale City               | 0.1954958522%                                    |
| Carol Stream Village          | 0.1407965379%                                    |
| Carpentersville Village       | 0.1363950647%                                    |
| Champaign City                | 0.4052254107%                                    |
| Chicago City                  | 15.6332843102%                                   |
| Chicago Heights City          | 0.1217857439%                                    |
| Chicago Ridge Village         | 0.0524909103%                                    |
| Cicero Town                   | 0.2786347507%                                    |
| Countryside City              | 0.0301223625%                                    |
| Crystal Lake City             | 0.3158354713%                                    |
| Danville City                 | 0.2559565285%                                    |
| Decatur City                  | 0.4645929351%                                    |
| Dekalb City                   | 0.1798256279%                                    |
| Des Plaines City              | 0.2324422843%                                    |
| Dolton Village                | 0.0603302846%                                    |

**EXHIBIT A-1**

**State of Illinois  
Qualifying Municipality  
Exhibit G Allocation Percentages**

|                          |               |
|--------------------------|---------------|
| Downers Grove Village    | 0.3224473331% |
| Elgin City               | 0.5305768766% |
| Elk Grove Village        | 0.1757993182% |
| Elmhurst City            | 0.2577623917% |
| Evanston City            | 0.2696457560% |
| Evergreen Park Village   | 0.0597799426% |
| Forest Park Village      | 0.0453425079% |
| Franklin Park Village    | 0.0785284649% |
| Galesburg City           | 0.1473738962% |
| Glendale Heights Village | 0.0836866697% |
| Glenview Village         | 0.1572220054% |
| Granite City             | 0.4907786518% |
| Gurnee Village           | 0.2256865903% |
| Hanover Park Village     | 0.1439424898% |
| Harrisburg City          | 0.1363861795% |
| Harvey City              | 0.0542520318% |
| Harwood Heights Village  | 0.0264961580% |
| Herrin City              | 0.1579067080% |
| Hillside Village         | 0.0587648633% |
| Hodgkins Village         | 0.0232613539% |
| Hoffman Estates Village  | 0.1751755942% |
| Joliet City              | 0.8239848961% |
| Kankakee City            | 0.3012693137% |
| La Grange Park Village   | 0.0306665705% |
| Lombard Village          | 0.2672806655% |
| Lyons Township           | 0.0242947899% |
| Lyons Village            | 0.0362495516% |
| Marion City              | 0.3397669146% |
| Maywood Village          | 0.0867531057% |
| McCook Village           | 0.0198186268% |
| Melrose Park Village     | 0.1186181878% |
| Merrionette Park Village | 0.0076009169% |
| Metropolis City          | 0.0947332002% |
| Moline City              | 0.2352551083% |
| Mount Prospect Village   | 0.1704792853% |
| Mundelein Village        | 0.1639685886% |
| Naperville City          | 0.7685669619% |
| Normal Town              | 0.2474856274% |
| North Riverside Village  | 0.0551815063% |
| Northbrook Village       | 0.1427173226% |

**EXHIBIT A-1**

**State of Illinois  
Qualifying Municipality  
Exhibit G Allocation Percentages**

|                       |               |
|-----------------------|---------------|
| Northlake City        | 0.0381023667% |
| Oak Lawn Village      | 0.1589709041% |
| Oak Park Village      | 0.2093093375% |
| Orland Park Village   | 0.1051852784% |
| Oswego Village        | 0.1197866160% |
| Palatine Village      | 0.2160969641% |
| Palos Heights City    | 0.0290094105% |
| Palos Hills City      | 0.0251753281% |
| Park Ridge City       | 0.1116349061% |
| Pekin City            | 0.3387071386% |
| Peoria City           | 1.0471081247% |
| Plainfield Village    | 0.1401767830% |
| Posen Village         | 0.0146759373% |
| Princeton City        | 0.2434249044% |
| Quincy City           | 0.2800247680% |
| River Forest Village  | 0.0488586169% |
| River Grove Village   | 0.0284407118% |
| Riverside Village     | 0.0269914748% |
| Rock Island City      | 0.2048536960% |
| Rockford City         | 1.8636718830% |
| Romeoville Village    | 0.2124235372% |
| Schaumburg Village    | 0.2968023515% |
| Schiller Park Village | 0.0601957886% |
| Sesser City           | 0.0116834244% |
| Skokie Village        | 0.1964801264% |
| Springfield City      | 0.9971442684% |
| St. Charles City      | 0.2062203953% |
| Stone Park Village    | 0.0241358032% |
| Streamwood Village    | 0.0878171213% |
| Streator City         | 0.1400665973% |
| Summit Village        | 0.0312780717% |
| Tinley Park Village   | 0.1419492253% |
| Urbana City           | 0.2112740522% |
| Waukegan City         | 0.4111769252% |
| West Frankfort City   | 0.1255886605% |
| Wheaton City          | 0.2463124635% |
| Wheeling Village      | 0.1229353643% |
| Woodridge Village     | 0.1148193756% |

**EXHIBIT A-2**

**State of Illinois  
Counties Only Percentages**

| <b>Qualifying Subdivision</b> | <b>Counties Only Percentage</b> |
|-------------------------------|---------------------------------|
| Adams County                  | 0.5325627744%                   |
| Alexander County              | 0.0431846002%                   |
| Bond County                   | 0.1313618076%                   |
| Boone County                  | 0.3993006496%                   |
| Brown County                  | 0.0455436631%                   |
| Bureau County                 | 0.2675493675%                   |
| Calhoun County                | 0.0374496996%                   |
| Carroll County                | 0.1059047501%                   |
| Cass County                   | 0.0902574340%                   |
| Champaign County              | 1.5953670185%                   |
| Christian County              | 0.2717469407%                   |
| Clark County                  | 0.1346384837%                   |
| Clay County                   | 0.1009205688%                   |
| Clinton County                | 0.2710071787%                   |
| Coles County                  | 0.3899340741%                   |
| Cook County                   | 39.7070170529%                  |
| Crawford County               | 0.1502157232%                   |
| Cumberland County             | 0.0765804365%                   |
| De Witt County                | 0.1343763530%                   |
| Dekalb County                 | 0.7648068692%                   |
| Douglas County                | 0.1396209979%                   |
| Dupage County                 | 6.9961301825%                   |
| Edgar County                  | 0.1369536821%                   |
| Edwards County                | 0.0557876634%                   |
| Effingham County              | 0.2745921107%                   |
| Fayette County                | 0.1730292191%                   |
| Ford County                   | 0.1050766592%                   |
| Franklin County               | 0.3753293914%                   |
| Fulton County                 | 0.2857420449%                   |
| Gallatin County               | 0.0461748227%                   |
| Greene County                 | 0.1120932638%                   |
| Grundy County                 | 0.4447604831%                   |
| Hamilton County               | 0.0586888564%                   |
| Hancock County                | 0.1237654700%                   |
| Hardin County                 | 0.0525232340%                   |
| Henderson County              | 0.0468231560%                   |

**EXHIBIT A-2**

**State of Illinois  
Counties Only Percentages**

|                   |               |
|-------------------|---------------|
| Henry County      | 0.3631064984% |
| Iroquois County   | 0.2340046386% |
| Jackson County    | 0.4766842676% |
| Jasper County     | 0.0729264789% |
| Jefferson County  | 0.3076865268% |
| Jersey County     | 0.2029662011% |
| Jo Daviess County | 0.1594100240% |
| Johnson County    | 0.0934835787% |
| Kane County       | 3.7592516293% |
| Kankakee County   | 0.8907176656% |
| Kendall County    | 0.9152447008% |
| Knox County       | 0.4095413266% |
| Lake County       | 5.4323006331% |
| Lasalle County    | 1.0382633595% |
| Lawrence County   | 0.1362169504% |
| Lee County        | 0.2713491451% |
| Livingston County | 0.3277646387% |
| Logan County      | 0.2230314720% |
| Macon County      | 0.8339920017% |
| Macoupin County   | 0.3637461000% |
| Madison County    | 2.5601663484% |
| Marion County     | 0.3444624326% |
| Marshall County   | 0.0878603767% |
| Mason County      | 0.1123492816% |
| Massac County     | 0.1236043365% |
| McDonough County  | 0.2216295193% |
| McHenry County    | 2.3995936239% |
| McLean County     | 1.3208345544% |
| Menard County     | 0.0917783576% |
| Mercer County     | 0.1144419910% |
| Monroe County     | 0.2714501969% |
| Montgomery County | 0.2342865810% |
| Morgan County     | 0.2708645052% |
| Moultrie County   | 0.1003140855% |
| Ogle County       | 0.3811415242% |
| Peoria County     | 1.5640744904% |
| Perry County      | 0.1751336763% |
| Piatt County      | 0.1214359333% |
| Pike County       | 0.1155220743% |
| Pope County       | 0.0347091515% |
| Pulaski County    | 0.0404416607% |

**EXHIBIT A-2**

**State of Illinois  
Counties Only Percentages**

|                    |               |
|--------------------|---------------|
| Putnam County      | 0.0452090528% |
| Randolph County    | 0.2879823727% |
| Richland County    | 0.1208518975% |
| Rock Island County | 1.0782047657% |
| Saline County      | 0.2659477915% |
| Sangamon County    | 1.5850818631% |
| Schuyler County    | 0.0485294910% |
| Scott County       | 0.0349810216% |
| Shelby County      | 0.1586806535% |
| St Clair County    | 2.1366773448% |
| Stark County       | 0.0381570939% |
| Stephenson County  | 0.3550412743% |
| Tazewell County    | 1.1033013785% |
| Union County       | 0.1447352927% |
| Vermilion County   | 0.6907560341% |
| Wabash County      | 0.0923901750% |
| Warren County      | 0.1239679440% |
| Washington County  | 0.1076671021% |
| Wayne County       | 0.1225391595% |
| White County       | 0.1115911540% |
| Whiteside County   | 0.4275606484% |
| Will County        | 5.3461509816% |
| Williamson County  | 0.6715468751% |
| Winnebago County   | 2.7201669312% |
| Woodford County    | 0.3076824807% |

**EXHIBIT B**

**APPROVED ABATEMENT  
PROGRAMS**

**List of Opioid Remediation Uses**

**Schedule A  
Core Strategies**

Priority shall be given to the following core abatement strategies (“*Core Strategies*”).

- A. **NALOXONE OR OTHER FDA-APPROVED DRUG TO REVERSE OPIOID OVERDOSES**
1. Expand training for first responders, schools, community support groups and families; and
  2. Increase distribution to individuals who are uninsured or whose insurance does not cover the needed service.
- B. **MEDICATION-ASSISTED TREATMENT (“MAT”) DISTRIBUTION AND OTHER OPIOID-RELATED TREATMENT**
1. Increase distribution of MAT to individuals who are uninsured or whose insurance does not cover the needed service;
  2. Provide education to school-based and youth-focused programs that discourage or prevent misuse;
  3. Provide MAT education and awareness training to healthcare providers, EMTs, law enforcement, and other first responders; and
  4. Provide treatment and recovery support services such as residential and inpatient treatment, intensive outpatient treatment, outpatient therapy or counseling, and recovery housing that allow or integrate medication and with other support services.
-

C. **PREGNANT & POSTPARTUM WOMEN**

1. Expand Screening, Brief Intervention, and Referral to Treatment (“*SBIRT*”) services to non-Medicaid eligible or uninsured pregnant women;
2. Expand comprehensive evidence-based treatment and recovery services, including MAT, for women with co-occurring Opioid Use Disorder (“*OUD*”) and other Substance Use Disorder (“*SUD*”) / Mental Health disorders for uninsured individuals for up to 12 months postpartum; and
3. Provide comprehensive wrap-around services to individuals with OUD, including housing, transportation, job placement/training, and childcare.

D. **EXPANDING TREATMENT FOR NEONATAL ABSTINENCE SYNDROME (“*NAS*”)**

1. Expand comprehensive evidence-based and recovery support for NAS babies;
2. Expand services for better continuum of care with infant-need dyad; and
3. Expand long-term treatment and services for medical monitoring of NAS babies and their families.

E. **EXPANSION OF WARM HAND-OFF PROGRAMS AND RECOVERY SERVICES**

1. Expand services such as navigators and on-call teams to begin MAT in hospital emergency departments;
2. Expand warm hand-off services to transition to recovery services;
3. Broaden scope of recovery services to include co-occurring SUD or mental health conditions;
4. Provide comprehensive wrap-around services to individuals in recovery, including housing, transportation, job placement/training, and childcare; and
5. Hire additional social workers or other behavioral health workers to facilitate expansions above.

F. **TREATMENT FOR INCARCERATED POPULATION**

1. Provide evidence-based treatment and recovery support, including MAT for persons with OUD and co-occurring SUD/MH disorders within and transitioning out of the criminal justice system; and
2. Increase funding for jails to provide treatment to inmates with OUD.

G. **PREVENTION PROGRAMS**

1. Funding for media campaigns to prevent opioid use (similar to the FDA's "Real Cost" campaign to prevent youth from misusing tobacco);
2. Funding for evidence-based prevention programs in schools;
3. Funding for medical provider education and outreach regarding best prescribing practices for opioids consistent with the 2016 CDC guidelines, including providers at hospitals (academic detailing);
4. Funding for community drug disposal programs; and
5. Funding and training for first responders to participate in pre-arrest diversion programs, post-overdose response teams, or similar strategies that connect at-risk individuals to behavioral health services and supports.

H. **EXPANDING SYRINGE SERVICE PROGRAMS**

1. Provide comprehensive syringe services programs with more wrap-around services, including linkage to OUD treatment, access to sterile syringes and linkage to care and treatment of infectious diseases.

I. **EVIDENCE-BASED DATA COLLECTION AND RESEARCH ANALYZING THE EFFECTIVENESS OF THE ABATEMENT STRATEGIES WITHIN THE STATE**

**Schedule B  
Approved Uses**

Support treatment of Opioid Use Disorder (OUD) and any co-occurring Substance Use Disorder or Mental Health (SUD/MH) conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

PART ONE: TREATMENT

**A. TREAT OPIOID USE DISORDER (OUD)**

Support treatment of Opioid Use Disorder (“OUD”) and any co-occurring Substance Use Disorder or Mental Health (“SUD/MH”) conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Expand availability of treatment for OUD and any co-occurring SUD/MH conditions, including all forms of Medication-Assisted Treatment (“MAT”) approved by the U.S. Food and Drug Administration.
2. Support and reimburse evidence-based services that adhere to the American Society of Addiction Medicine (“ASAM”) continuum of care for OUD and any co-occurring SUD/MH conditions.
3. Expand telehealth to increase access to treatment for OUD and any co-occurring SUD/MH conditions, including MAT, as well as counseling, psychiatric support, and other treatment and recovery support services.
4. Improve oversight of Opioid Treatment Programs (“OTPs”) to assure evidence-based or evidence-informed practices such as adequate methadone dosing and low threshold approaches to treatment.
5. Support mobile intervention, treatment, and recovery services, offered by qualified professionals and service providers, such as peer recovery coaches, for persons with OUD and any co-occurring SUD/MH conditions and for persons who have experienced an opioid overdose.
6. Provide treatment of trauma for individuals with OUD (e.g., violence, sexual assault, human trafficking, or adverse childhood experiences) and family members (e.g., surviving family members after an overdose or overdose fatality), and training of health care personnel to identify and address such trauma.
7. Support evidence-based withdrawal management services for people with OUD and any co-occurring mental health conditions.

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As used in this Schedule, words like “expand,” “fund,” “provide” or the like shall not indicate a preference for new or existing programs.

8. Provide training on MAT for health care providers, first responders, students, or other supporting professionals, such as peer recovery coaches or recovery outreach specialists, including telementoring to assist community-based providers in rural or underserved areas.
9. Support workforce development for addiction professionals who work with persons with OUD and any co-occurring SUD/MH conditions.
10. Offer fellowships for addiction medicine specialists for direct patient care, instructors, and clinical research for treatments.
11. Offer scholarships and supports for behavioral health practitioners or workers involved in addressing OUD and any co-occurring SUD/MH or mental health conditions, including, but not limited to, training, scholarships, fellowships, loan repayment programs, or other incentives for providers to work in rural or underserved areas.
12. Provide funding and training for clinicians to obtain a waiver under the federal Drug Addiction Treatment Act of 2000 (“*DATA 2000*”) to prescribe MAT for OUD, and provide technical assistance and professional support to clinicians who have obtained a DATA 2000 waiver.
13. Disseminate of web-based training curricula, such as the American Academy of Addiction Psychiatry’s Provider Clinical Support Service–Opioids web-based training curriculum and motivational interviewing.
14. Develop and disseminate new curricula, such as the American Academy of Addiction Psychiatry’s Provider Clinical Support Service for Medication–Assisted Treatment.

**B. SUPPORT PEOPLE IN TREATMENT AND RECOVERY**

Support people in recovery from OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the programs or strategies that:

1. Provide comprehensive wrap-around services to individuals with OUD and any co-occurring SUD/MH conditions, including housing, transportation, education, job placement, job training, or childcare.
2. Provide the full continuum of care of treatment and recovery services for OUD and any co-occurring SUD/MH conditions, including supportive housing, peer support services and counseling, community navigators, case management, and connections to community-based services.
3. Provide counseling, peer-support, recovery case management and residential treatment with access to medications for those who need it to persons with OUD and any co-occurring SUD/MH conditions.

4. Provide access to housing for people with OUD and any co-occurring SUD/MH conditions, including supportive housing, recovery housing, housing assistance programs, training for housing providers, or recovery housing programs that allow or integrate FDA-approved mediation with other support services.
5. Provide community support services, including social and legal services, to assist in deinstitutionalizing persons with OUD and any co-occurring SUD/MH conditions.
6. Support or expand peer-recovery centers, which may include support groups, social events, computer access, or other services for persons with OUD and any co-occurring SUD/MH conditions.
7. Provide or support transportation to treatment or recovery programs or services for persons with OUD and any co-occurring SUD/MH conditions.
8. Provide employment training or educational services for persons in treatment for or recovery from OUD and any co-occurring SUD/MH conditions.
9. Identify successful recovery programs such as physician, pilot, and college recovery programs, and provide support and technical assistance to increase the number and capacity of high-quality programs to help those in recovery.
10. Engage non-profits, faith-based communities, and community coalitions to support people in treatment and recovery and to support family members in their efforts to support the person with OUD in the family.
11. Provide training and development of procedures for government staff to appropriately interact and provide social and other services to individuals with or in recovery from OUD, including reducing stigma.
12. Support stigma reduction efforts regarding treatment and support for persons with OUD, including reducing the stigma on effective treatment.
13. Create or support culturally appropriate services and programs for persons with OUD and any co-occurring SUD/MH conditions, including new Americans.
14. Create and/or support recovery high schools.
15. Hire or train behavioral health workers to provide or expand any of the services or supports listed above.

**C. CONNECT PEOPLE WHO NEED HELP TO THE HELP THEY NEED  
(CONNECTIONS TO CARE)**

Provide connections to care for people who have—or are at risk of developing—OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Ensure that health care providers are screening for OUD and other risk factors and know how to appropriately counsel and treat (or refer if necessary) a patient for OUD treatment.
2. Fund SBIRT programs to reduce the transition from use to disorders, including SBIRT services to pregnant women who are uninsured or not eligible for Medicaid.
3. Provide training and long-term implementation of SBIRT in key systems (health, schools, colleges, criminal justice, and probation), with a focus on youth and young adults when transition from misuse to opioid disorder is common.
4. Purchase automated versions of SBIRT and support ongoing costs of the technology.
5. Expand services such as navigators and on-call teams to begin MAT in hospital emergency departments.
6. Provide training for emergency room personnel treating opioid overdose patients on post-discharge planning, including community referrals for MAT, recovery case management or support services.
7. Support hospital programs that transition persons with OUD and any co-occurring SUD/MH conditions, or persons who have experienced an opioid overdose, into clinically appropriate follow-up care through a bridge clinic or similar approach.
8. Support crisis stabilization centers that serve as an alternative to hospital emergency departments for persons with OUD and any co-occurring SUD/MH conditions or persons that have experienced an opioid overdose.
9. Support the work of Emergency Medical Systems, including peer support specialists, to connect individuals to treatment or other appropriate services following an opioid overdose or other opioid-related adverse event.
10. Provide funding for peer support specialists or recovery coaches in emergency departments, detox facilities, recovery centers, recovery housing, or similar settings; offer services, supports, or connections to care to persons with OUD and any co-occurring SUD/MH conditions or to persons who have experienced an opioid overdose.
11. Expand warm hand-off services to transition to recovery services.
12. Create or support school-based contacts that parents can engage with to seek immediate treatment services for their child; and support prevention, intervention, treatment, and recovery programs focused on young people.
13. Develop and support best practices on addressing OUD in the workplace.

14. Support assistance programs for health care providers with OUD.
15. Engage non-profits and the faith community as a system to support outreach for treatment.
16. Support centralized call centers that provide information and connections to appropriate services and supports for persons with OUD and any co-occurring SUD/MH conditions.

**D. ADDRESS THE NEEDS OF CRIMINAL JUSTICE-INVOLVED PERSONS**

Address the needs of persons with OUD and any co-occurring SUD/MH conditions who are involved in, are at risk of becoming involved in, or are transitioning out of the criminal justice system through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Support pre-arrest or pre-arraignment diversion and deflection strategies for persons with OUD and any co-occurring SUD/MH conditions, including established strategies such as:
  1. Self-referral strategies such as the Angel Programs or the Police Assisted Addiction Recovery Initiative (“*PAARF*”);
  2. Active outreach strategies such as the Drug Abuse Response Team (“*DART*”) model;
  3. “Naloxone Plus” strategies, which work to ensure that individuals who have received naloxone to reverse the effects of an overdose are then linked to treatment programs or other appropriate services;
  4. Officer prevention strategies, such as the Law Enforcement Assisted Diversion (“*LEAD*”) model;
  5. Officer intervention strategies such as the Leon County, Florida Adult Civil Citation Network or the Chicago Westside Narcotics Diversion to Treatment Initiative; or
  6. Co-responder and/or alternative responder models to address OUD-related 911 calls with greater SUD expertise.
2. Support pre-trial services that connect individuals with OUD and any co-occurring SUD/MH conditions to evidence-informed treatment, including MAT, and related services.
3. Support treatment and recovery courts that provide evidence-based options for persons with OUD and any co-occurring SUD/MH conditions.

4. Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are incarcerated in jail or prison.
5. Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are leaving jail or prison or have recently left jail or prison, are on probation or parole, are under community corrections supervision, or are in re-entry programs or facilities.
6. Support critical time interventions (“CTP”), particularly for individuals living with dual-diagnosis OUD/serious mental illness, and services for individuals who face immediate risks and service needs and risks upon release from correctional settings.
7. Provide training on best practices for addressing the needs of criminal justice-involved persons with OUD and any co-occurring SUD/MH conditions to law enforcement, correctional, or judicial personnel or to providers of treatment, recovery, harm reduction, case management, or other services offered in connection with any of the strategies described in this section.

**E. ADDRESS THE NEEDS OF PREGNANT OR PARENTING WOMEN AND THEIR FAMILIES, INCLUDING BABIES WITH NEONATAL ABSTINENCE SYNDROME**

Address the needs of pregnant or parenting women with OUD and any co-occurring SUD/MH conditions, and the needs of their families, including babies with neonatal abstinence syndrome (“NAS”), through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Support evidence-based or evidence-informed treatment, including MAT, recovery services and supports, and prevention services for pregnant women—or women who could become pregnant—who have OUD and any co-occurring SUD/MH conditions, and other measures to educate and provide support to families affected by Neonatal Abstinence Syndrome.
2. Expand comprehensive evidence-based treatment and recovery services, including MAT, for uninsured women with OUD and any co-occurring SUD/MH conditions for up to 12 months postpartum.
3. Provide training for obstetricians or other healthcare personnel who work with pregnant women and their families regarding treatment of OUD and any co-occurring SUD/MH conditions.
4. Expand comprehensive evidence-based treatment and recovery support for NAS babies; expand services for better continuum of care with infant-need dyad; and expand long-term treatment and services for medical monitoring of NAS babies and their families.

5. Provide training to health care providers who work with pregnant or parenting women on best practices for compliance with federal requirements that children born with NAS get referred to appropriate services and receive a plan of safe care.
6. Provide child and family supports for parenting women with OUD and any co-occurring SUD/MH conditions.
7. Provide enhanced family support and child care services for parents with OUD and any co-occurring SUD/MH conditions.
8. Provide enhanced support for children and family members suffering trauma as a result of addiction in the family; and offer trauma-informed behavioral health treatment for adverse childhood events.
9. Offer home-based wrap-around services to persons with OUD and any co-occurring SUD/MH conditions, including, but not limited to, parent skills training.
10. Provide support for Children's Services—Fund additional positions and services, including supportive housing and other residential services, relating to children being removed from the home and/or placed in foster care due to custodial opioid use.

PART TWO: PREVENTION

**F. PREVENT OVER-PRESCRIBING AND ENSURE APPROPRIATE PRESCRIBING AND DISPENSING OF OPIOIDS**

Support efforts to prevent over-prescribing and ensure appropriate prescribing and dispensing of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Funding medical provider education and outreach regarding best prescribing practices for opioids consistent with the Guidelines for Prescribing Opioids for Chronic Pain from the U.S. Centers for Disease Control and Prevention, including providers at hospitals (academic detailing).
2. Training for health care providers regarding safe and responsible opioid prescribing, dosing, and tapering patients off opioids.
3. Continuing Medical Education (CME) on appropriate prescribing of opioids.
4. Providing Support for non-opioid pain treatment alternatives, including training providers to offer or refer to multi-modal, evidence-informed treatment of pain.
5. Supporting enhancements or improvements to Prescription Drug Monitoring Programs ("PDMPs"), including, but not limited to, improvements that:

1. Increase the number of prescribers using PDMPs;
2. Improve point-of-care decision-making by increasing the quantity, quality, or format of data available to prescribers using PDMPs, by improving the interface that prescribers use to access PDMP data, or both; or
3. Enable states to use PDMP data in support of surveillance or intervention strategies, including MAT referrals and follow-up for individuals identified within PDMP data as likely to experience OUD in a manner that complies with all relevant privacy and security laws and rules.
6. Ensuring PDMPs incorporate available overdose/naloxone deployment data, including the United States Department of Transportation's Emergency Medical Technician overdose database in a manner that complies with all relevant privacy and security laws and rules.
7. Increasing electronic prescribing to prevent diversion or forgery.
8. Educating dispensers on appropriate opioid dispensing.

**G. PREVENT MISUSE OF OPIOIDS**

Support efforts to discourage or prevent misuse of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Funding media campaigns to prevent opioid misuse.
2. Corrective advertising or affirmative public education campaigns based on evidence.
3. Public education relating to drug disposal.
4. Drug take-back disposal or destruction programs.
5. Funding community anti-drug coalitions that engage in drug prevention efforts.
6. Supporting community coalitions in implementing evidence-informed prevention, such as reduced social access and physical access, stigma reduction—including staffing, educational campaigns, support for people in treatment or recovery, or training of coalitions in evidence-informed implementation, including the Strategic Prevention Framework developed by the U.S. Substance Abuse and Mental Health Services Administration (“SAMHSA”).
7. Engaging non-profits and faith-based communities as systems to support prevention.

8. Funding evidence-based prevention programs in schools or evidence-informed school and community education programs and campaigns for students, families, school employees, school athletic programs, parent-teacher and student associations, and others.
9. School-based or youth-focused programs or strategies that have demonstrated effectiveness in preventing drug misuse and seem likely to be effective in preventing the uptake and use of opioids.
10. Create or support community-based education or intervention services for families, youth, and adolescents at risk for OUD and any co-occurring SUD/MH conditions.
11. Support evidence-informed programs or curricula to address mental health needs of young people who may be at risk of misusing opioids or other drugs, including emotional modulation and resilience skills.
12. Support greater access to mental health services and supports for young people, including services and supports provided by school nurses, behavioral health workers or other school staff, to address mental health needs in young people that (when not properly addressed) increase the risk of opioid or another drug misuse.

**H. PREVENT OVERDOSE DEATHS AND OTHER HARMS (HARM REDUCTION)**

Support efforts to prevent or reduce overdose deaths or other opioid-related harms through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Increased availability and distribution of naloxone and other drugs that treat overdoses for first responders, overdose patients, individuals with OUD and their friends and family members, schools, community navigators and outreach workers, persons being released from jail or prison, or other members of the general public.
2. Public health entities providing free naloxone to anyone in the community.
3. Training and education regarding naloxone and other drugs that treat overdoses for first responders, overdose patients, patients taking opioids, families, schools, community support groups, and other members of the general public.
4. Enabling school nurses and other school staff to respond to opioid overdoses, and provide them with naloxone, training, and support.
5. Expanding, improving, or developing data tracking software and applications for overdoses/naloxone revivals.
6. Public education relating to emergency responses to overdoses.

7. Public education relating to immunity and Good Samaritan laws.
8. Educating first responders regarding the existence and operation of immunity and Good Samaritan laws.
9. Syringe service programs and other evidence-informed programs to reduce harms associated with intravenous drug use, including supplies, staffing, space, peer support services, referrals to treatment, fentanyl checking, connections to care, and the full range of harm reduction and treatment services provided by these programs.
10. Expanding access to testing and treatment for infectious diseases such as HIV and Hepatitis C resulting from intravenous opioid use.
11. Supporting mobile units that offer or provide referrals to harm reduction services, treatment, recovery supports, health care, or other appropriate services to persons that use opioids or persons with OUD and any co-occurring SUD/MH conditions.
12. Providing training in harm reduction strategies to health care providers, students, peer recovery coaches, recovery outreach specialists, or other professionals that provide care to persons who use opioids or persons with OUD and any co-occurring SUD/MH conditions.
13. Supporting screening for fentanyl in routine clinical toxicology testing.

PART THREE: OTHER STRATEGIES

**I. FIRST RESPONDERS**

In addition to items in section C, D and H relating to first responders, support the following:

1. Education of law enforcement or other first responders regarding appropriate practices and precautions when dealing with fentanyl or other drugs.
2. Provision of wellness and support services for first responders and others who experience secondary trauma associated with opioid-related emergency events.

**J. LEADERSHIP, PLANNING AND COORDINATION**

Support efforts to provide leadership, planning, coordination, facilitations, training and technical assistance to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, the following:

1. Statewide, regional, local or community regional planning to identify root causes of addiction and overdose, goals for reducing harms related to the opioid epidemic, and areas and populations with the greatest needs for treatment

intervention services, and to support training and technical assistance and other strategies to abate the opioid epidemic described in this opioid abatement strategy list.

2. A dashboard to (a) share reports, recommendations, or plans to spend opioid settlement funds; (b) to show how opioid settlement funds have been spent; (c) to report program or strategy outcomes; or (d) to track, share or visualize key opioid- or health-related indicators and supports as identified through collaborative statewide, regional, local or community processes.
3. Invest in infrastructure or staffing at government or not-for-profit agencies to support collaborative, cross-system coordination with the purpose of preventing overprescribing, opioid misuse, or opioid overdoses, treating those with OUD and any co-occurring SUD/MH conditions, supporting them in treatment or recovery, connecting them to care, or implementing other strategies to abate the opioid epidemic described in this opioid abatement strategy list.
4. Provide resources to staff government oversight and management of opioid abatement programs.

**K. TRAINING**

In addition to the training referred to throughout this document, support training to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, those that:

1. Provide funding for staff training or networking programs and services to improve the capability of government, community, and not-for-profit entities to abate the opioid crisis.
2. Support infrastructure and staffing for collaborative cross-system coordination to prevent opioid misuse, prevent overdoses, and treat those with OUD and any co-occurring SUD/MH conditions, or implement other strategies to abate the opioid epidemic described in this opioid abatement strategy list (*e.g.*, health care, primary care, pharmacies, PDMPs, etc.).

**L. RESEARCH**

Support opioid abatement research that may include, but is not limited to, the following:

1. Monitoring, surveillance, data collection and evaluation of programs and strategies described in this opioid abatement strategy list.
2. Research non-opioid treatment of chronic pain.
3. Research on improved service delivery for modalities such as SBIRT that demonstrate promising but mixed results in populations vulnerable to opioid use disorders.

4. Research on novel harm reduction and prevention efforts such as the provision of fentanyl test strips.
5. Research on innovative supply-side enforcement efforts such as improved detection of mail-based delivery of synthetic opioids.
6. Expanded research on swift/certain/fair models to reduce and deter opioid misuse within criminal justice populations that build upon promising approaches used to address other substances (*e.g.*, Hawaii HOPE and Dakota 24/7).
7. Epidemiological surveillance of OUD-related behaviors in critical populations, including individuals entering the criminal justice system, including, but not limited to approaches modeled on the Arrestee Drug Abuse Monitoring (“*ADAM*”) system.
8. Qualitative and quantitative research regarding public health risks and harm reduction opportunities within illicit drug markets, including surveys of market participants who sell or distribute illicit opioids.
9. Geospatial analysis of access barriers to MAT and their association with treatment engagement and treatment outcomes.

**EXHIBIT B**

**Secondary Manufacturers Settlement Agreement Participation Form**

New National Opioids Settlement: Secondary Manufacturers  
Opioids Implementation Administrator

[opioidsparticipation@rubris.com](mailto:opioidsparticipation@rubris.com)

Forest Park village, IL  
Reference Number: CL-1765045

***TO LOCAL POLITICAL SUBDIVISIONS:***

**THIS PACKAGE CONTAINS DOCUMENTATION TO PARTICIPATE IN THE NEW NATIONAL OPIOIDS SECONDARY MANUFACTURERS SETTLEMENTS. YOU MUST TAKE ACTION IN ORDER TO PARTICIPATE.**

***Deadline: October 8, 2025***

A new proposed national opioids settlement ("*Secondary Manufacturers Settlements*") has been reached with eight opioids manufacturers: Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, and Zydus ("*Settling Defendants*"). This *Combined Participation Package* is a follow-up communication to the *Notice of National Opioids Settlement* recently received electronically by your subdivision.

You are receiving this *Combined Participation Package* because Illinois is participating in the Secondary Manufacturers Settlements.

If a state is not eligible to or does not participate in the settlement with a particular manufacturer, the subdivisions in that state are not eligible to participate in that manufacturer's settlement.

This electronic envelope contains:

- A *Combined Participation Form* for the *Secondary Manufacturers Settlements* that your subdivision is eligible to join, including a release of any claims.
- The Illinois Opioid Allocation Agreement

**The *Combined Participation Form* must be executed, without alteration, and submitted on or before October 8, 2025, in order for your subdivision to be considered for initial participation calculations and payment eligibility under the *Secondary Manufacturers Settlements*.**

Based upon *Combined Participation Forms* received on or before October 8, 2025, the subdivision participation rate will be used to determine whether participation is sufficient for each settlement to move forward and whether a state earns its maximum potential payment under each settlement. If a settlement moves forward, your release will become effective. If a settlement does not move forward, that release will not become effective.

Any subdivision that does not participate cannot directly share in the settlement funds, even if the subdivision's state is settling and other participating subdivisions

are sharing in settlement funds. Any subdivision that does not participate may also reduce the amount of money for programs to remediate the opioid crisis in its state. Please note, a subdivision will not necessarily directly receive settlement funds by participating; decisions on how settlement funds will be allocated within a state are subject to intrastate agreements or state statutes.

You are encouraged to discuss the terms and benefits of the *Secondary Manufacturers Settlements* with your counsel, your Attorney General's Office, and other contacts within your state.

Monies coming to Illinois from the Secondary Manufacturers Settlements will be allocated in accordance with the Illinois Opioid Allocation Agreement, a copy of which is included with this packet for your reference. As stated above, even if your subdivision is listed in the Allocation Agreement as one eligible to receive a direct share of opioid settlement monies, you still must sign the Combined Participation Form for these settlements in order to receive direct distributions. Additionally, please note that pursuant to Paragraphs 2.B and 2.C of the Illinois Opioid Allocation Agreement, participating local governments must release their claims against these eight opioids manufacturers once the Secondary Manufacturers Settlements are finalized.

Information and documents regarding the *Secondary Manufacturers Settlements* can be found on the national settlement website at <https://nationalopioidsettlement.com/>. This website will be supplemented as additional documents are created.

This *Participation Packet* is different than the participation packet you recently received from Rubris concerning a settlement with Purdue Pharma, L.P, and the Sackler Family. The *Secondary Manufacturers Settlements* discussed in this *Participation Packet* are different than the settlement with Purdue and the Sacklers, and you may participate in the *Secondary Manufacturers Settlements* regardless of whether you join the Purdue and Sackler settlement.

#### **How to return signed forms:**

There are three methods for returning the executed *Combined Participation Form* and any supporting documentation to the Implementation Administrator:

- (1) *Electronic Signature via DocuSign*: Executing the *Combined Participation Form* electronically through DocuSign will return the signed form to the Implementation Administrator and associate your form with your subdivision's records. Electronic signature is the most efficient method for returning the *Combined Participation Form*, allowing for more timely participation and the potential to meet higher settlement payment thresholds, and is therefore strongly encouraged.
- (2) *Manual Signature returned via DocuSign*: DocuSign allows forms to be downloaded, signed manually, then uploaded to DocuSign and returned

automatically to the Implementation Administrator. Please be sure to complete all fields. As with electronic signature, returning a manually signed *Combined Participation Form* via DocuSign will associate your signed forms with your subdivision's records.

(3) *Manual Signature returned via electronic mail*: If your subdivision is unable to return an executed *Combined Participation Form* using DocuSign, the signed *Combined Participation Form* may be returned via electronic mail to [opioidsparticipation@rubris.com](mailto:opioidsparticipation@rubris.com). Please include the name, state, and reference ID of your subdivision in the body of the email and use the subject line *Combined Settlement Participation Form – [Subdivision Name, Subdivision State] – [Reference ID]*.

Detailed instructions on how to sign and return the *Combined Participation Form*, including changing the authorized signer, can be found at <https://nationalopioidsettlement.com/additional-settlements/>. You may also contact [opioidsparticipation@rubris.com](mailto:opioidsparticipation@rubris.com).

**The sign-on period for subdivisions ends on October 8, 2025.**

If you have any questions about executing the *Combined Participation Form*, please contact your counsel, the Implementation Administrator at [opioidsparticipation@rubris.com](mailto:opioidsparticipation@rubris.com), or the Illinois Attorney General's Office at [opioidsettlement@ilag.gov](mailto:opioidsettlement@ilag.gov).

Thank you,

Secondary Manufacturers Settlements Implementation Administrator

*The Implementation Administrator is retained to provide the settlement notice required by the Secondary Manufacturers Settlements and to manage the collection of the Combined Participation Form.*

**EXHIBIT K**

**Secondary Manufacturers' Combined Subdivision Participation and Release Form**  
**("Combined Participation Form")**

|  |           |
|--|-----------|
| Governmental Entity: Forest Park village | State: IL |
| Authorized Official:                     |           |
| Address 1:                               |           |
| Address 2:                               |           |
| City, State, Zip:                        |           |
| Phone:                                   |           |
| Email:                                   |           |

The governmental entity identified above ("*Governmental Entity*"), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to each of the settlements which are listed in paragraph 1 below (each a "Secondary Manufacturer's Settlement" and collectively, "the Secondary Manufacturers' Settlements"), and acting through the undersigned authorized official, hereby elects to participate in each of the Secondary Manufacturers' Settlements, release all Released Claims against all Released Entities in each of the Secondary Manufacturers' Settlements, and agrees as follows.

1. The Participating Entity hereby elects to participate in each of the following Secondary Manufacturers' Settlements as a Participating Entity:
  - a. Settlement Agreement for Alvogen, Inc. dated April 4, 2025.
  - b. Settlement Agreement for Apotex Corp. dated April 4, 2025.
  - c. Settlement Agreement for Amneal Pharmaceuticals LLC dated April 4, 2025.
  - d. Settlement Agreement for Hikma Pharmaceuticals USA Inc. dated April 4, 2025.
  - e. Settlement Agreement for Indivior Inc. dated April 4, 2025.
  - f. Settlement Agreement for Viatrix Inc. ("Mylan") dated April 4, 2025.
  - g. Settlement Agreement for Sun Pharmaceutical Industries, Inc. dated April 4, 2025.
  - h. Settlement Agreement for Zydus Pharmaceuticals (USA) Inc. dated April 4, 2025.
2. The Governmental Entity is aware of and has reviewed each of the Secondary Manufacturers' Settlements, understands that all capitalized terms not defined in this Combined Participation Form have the meanings defined in each of the Secondary Manufacturers' Settlements, and agrees that by executing this Combined Participation Form, the Governmental Entity elects to participate in each of the Secondary Manufacturers' Settlements and become a Participating Subdivision as provided in each of the Secondary Manufacturers' Settlements.
3. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed against any Released Entity in each of the Secondary Manufacturers' Settlements. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity



authorizes the Plaintiffs' Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice for each of the manufacturers listed in paragraph 1 above substantially in the form found at <https://nationalopioidsettlement.com/additional-settlements/>.

4. The Governmental Entity agrees to the terms of each of the Secondary Manufacturers' Settlements pertaining to Participating Subdivisions as defined therein.
5. By agreeing to the terms of each of the Secondary Manufacturers' Settlements and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
6. The Governmental Entity agrees to use any monies it receives through each of the Secondary Manufacturers' Settlements solely for the purposes provided therein.
7. The Governmental Entity submits to the jurisdiction of the court and agrees to follow the process for resolving any disputes related to each Secondary Manufacturer's Settlement as described in each of the Secondary Manufacturers' Settlements.<sup>1</sup>
8. The Governmental Entity has the right to enforce each of the Secondary Manufacturers' Settlements as provided therein.
9. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in each of the Secondary Manufacturers' Settlements, including without limitation all provisions related to release of any claims,<sup>2</sup> and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in his or her official capacity whether elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in each of the Secondary Manufacturers' Settlements in any forum whatsoever. The releases provided for in each of the Secondary Manufacturers' Settlements are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities in each of the Secondary Manufacturers' Settlements the broadest possible bar against any liability relating in any way to Released

<sup>1</sup> See Settlement Agreement for Alvogen, Inc. Section VII.F.2; Settlement Agreement for Apotex Corp. Section VII.F.2; Settlement Agreement for Amneal Pharmaceuticals LLC Section VII.F.2; Settlement Agreement for Hikma Pharmaceuticals USA Inc. Section VII.F.2; Settlement Agreement for Indivior Section VII.F.2; Settlement Agreement for Mylan Section VII.F.2; Settlement Agreement for Sun Pharmaceutical Industries, Inc. Section VII.F.2; Settlement Agreement for Zydus Pharmaceuticals (USA) Inc. Section VII.F.2.

<sup>2</sup> See Settlement Agreement for Alvogen, Inc. Section XI; Settlement Agreement for Amneal Pharmaceuticals LLC Section XI; Settlement Agreement for Apotex Corp. Section XI; Settlement Agreement for Hikma Pharmaceuticals USA Inc. Section XI; Settlement Agreement for Indivior Section XI; Settlement Agreement for Mylan Section XI; Settlement Agreement for Sun Pharmaceutical Industries, Inc. Section XI; Settlement Agreement for Zydus Pharmaceuticals (USA) Inc. Section XI.



Claims and extend to the full extent of the power of the Governmental Entity to release claims. Each of the Secondary Manufacturers' Settlements shall be a complete bar to any Released Claim against that manufacturer's Released Entities.

10. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in each of the Secondary Manufacturers' Settlements.
11. In connection with the releases provided for in each of the Secondary Manufacturers' Settlements, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

**General Release; extent.** A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims in each of the Secondary Manufacturers' Settlements, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in each of the Secondary Manufacturers' Settlements.

12. The Governmental Entity understands and acknowledges that each of the Secondary Manufacturers' Settlements is an independent agreement with its own terms and conditions. Nothing herein is intended to modify in any way the terms of any of the Secondary Manufacturers' Settlements, to which Governmental Entity hereby agrees, aside from the exceptions in paragraph 13 below. To the extent this Combined Participation Form is interpreted differently from any of the Secondary Manufacturers' Settlements in any respect, the individual Secondary Manufacturer's Settlement controls.
13. For the avoidance of doubt, in the event that some but not all of the Secondary Manufacturers' Settlements proceed past their respective Reference Dates, all releases and other commitments or obligations shall become void *only as to* those Secondary Manufacturers' Settlements that fail to proceed past their Reference Dates. All releases and other commitments or obligations (including those contained in this Combined Participation Form) shall remain in full effect as to each Secondary Manufacturer's Settlement that proceeds past its Reference Date, and this Combined Participation Form need not be modified, returned, or destroyed as long as any Secondary Manufacturer's Settlement proceeds past its Reference Date.



I have all necessary power and authorization to execute this Combined Participation Form on behalf of the Governmental Entity.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



## **ILLINOIS OPIOID ALLOCATION AGREEMENT**

This Agreement is entered into by and among the following Parties: (i) the People of the State of Illinois by Kwame Raoul, the Attorney General of the State of Illinois (the “Attorney General”); and (ii) Cook County, DuPage County, Kane County, Lake County, Madison County, McHenry County, St. Clair County, Will County, and Winnebago County (the “Original Participating Local Governments” or “Original-PLGs”).

WHEREAS, a number of the Original-PLGs are investigating and prosecuting their claims as detailed in a consolidated lawsuit currently pending in the Circuit Court of Cook County as case number 2017-L-013180 (the “OPLG-Lawsuit”), seeking (and intending to seek) penalties, restitution, disgorgement of revenues, and costs to remediate the public nuisance as well as damages against numerous pharmaceutical manufacturers, distributors, and other related persons and entities arising from their actions and/or inactions which contributed to the opioid epidemic and resulting public health crisis;

WHEREAS, the Attorney General is investigating and prosecuting claims, as detailed in lawsuits currently pending in the Circuit Court of Cook County as case numbers 2019-CH-04406 and 2019-CH-10481 (the “IAG-Lawsuits”), seeking (and intending to seek) penalties, restitution, disgorgement of revenues, and costs to remediate the public nuisance as well as injunctions against numerous pharmaceutical manufacturers, distributors, and other related persons and entities arising from their actions and/or inactions which contributed to the opioid epidemic and resulting public health crisis;

WHEREAS, the OPLG-Lawsuit includes claims brought in the name of the People of the State of Illinois under Section 7 of the Consumer Fraud and Deceptive Business Practices Act by multiple Original-PLGs (the “Section 7 Claims”);

WHEREAS, the Attorney General also asserts Section 7 claims on behalf of the People of the State of Illinois, which are currently pending, and has filed a motion, seeking to stay the OPLGs’ Section 7 claims while the Attorney General continues to investigate the opioid crisis and prosecute the IAG-Lawsuits. The OPLGs oppose the motion;

WHEREAS, the Parties desire to allow other local Illinois governmental units to join this Agreement in the future and to ensure the fair apportionment of all sums collected from any Opioid Defendant, as defined below, by way of judgment or settlement to best serve the People of the State of Illinois;

NOW, THEREFORE, in consideration of the above recitals and the mutual covenants and conditions contained herein, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. **Definitions**

- A. "Illinois Remediation Fund" means the escrow fund that will be established to hold certain monies distributed or directed to be distributed by the Attorney General into such fund pursuant to Section 3 of this Agreement which are directed for distribution by an agency of the State of Illinois and shall be exclusively used for programs and purposes that address Illinois' opioid crisis and its collateral damage, including but not limited to programs and grants that address the opioid epidemic through prevention, treatment, harm reduction and sustained recovery.
- B. "LGs" mean "Local Governmental Units" and includes all Illinois counties and municipalities.
- C. "LG Recovery Fund" means the escrow fund that will be established to hold certain monies distributed by the Attorney General into such fund pursuant to Section 3 of this Agreement, consisting of the LGs' share of any settlements or recoveries from Opioid Defendants.
- D. "LPLGs" means "Litigating Participating Local Governmental Units" and includes the OPLGs who filed a lawsuit on or before September 1, 2020, all LGs represented by OPLG-Counsel (regardless of whether such LGs appeared in a lawsuit) and Subsequent-PLGs, provided such Subsequent-PLGs filed their appearance in Opioid Litigation on or before September 1, 2020.
- E. "LPLG-Counsel" means law firms representing LPLGs who were retained to represent an LPLG in Opioid Litigation on or before September 1, 2020.
- F. "NP-LGs" means "Non-Participating Local Governmental Units" and includes all LGs which are not PLGs (defined below).
- G. "National Multistate Opioid Settlement" means any agreement to which (i) the State of Illinois and at least two other states are parties and (ii) in which the State of Illinois agrees to release claims that it has brought or could have brought in an action against an Opioid Defendant or has such claims released in a final order entered by a court. "National Multistate Opioid Settlement" includes (i) any form or resolution reached in a bankruptcy proceeding, provided that the Attorney General both agrees to the specific terms of such resolution or agreement in a bankruptcy proceeding and announces his or her agreement in the record of such bankruptcy proceeding, or (ii) a final order entered by the bankruptcy court.
- H. "OPLG-Counsel" means "Counsel for the Original Participating Local Governments" and includes the outside counsel who have executed fee agreements with the Original-PLGs and who were retained to represent the Original Participating Local Governments.

- I. “Opioid Defendant(s)” means: (i) any and all presently named or subsequently added defendants in the Opioid Litigation (defined below); and (ii) any other person or entity that, in return for a release from liability related to the Opioid Litigation, makes a payment directly or indirectly to the State of Illinois or to any PLG. For purposes of clarity, this Agreement shall not apply to any settlement or judgment involving McKinsey or Insys nor shall it apply to any settlement or judgment involving an Opioid Defendant for any claim or other matters unrelated to the opioid epidemic and resulting public health crisis.
- J. “Opioid Litigation” means: (i) the OPLG-Lawsuit, (ii) the IAG-Lawsuits, and (iii) any judgment or settlement resolving civil claims brought by or that could have been brought by the PLGs or the Attorney General relating to the opioid epidemic and resulting public health crisis. For purposes of clarity, Medicaid Fraud qui tam claims are not included in the definition of “Opioid Litigation” and are not subject to this Agreement.
- K. “Original-PLGs” means “Original Participating Local Governments” and includes the following local Illinois governmental units: Cook County; DuPage County; Kane County; Lake County; Madison County; McHenry County; St. Clair County; Will County; and Winnebago County.
- L. “PLGs” means “Participating Local Governments” and includes the Original-PLGs and the Subsequent-PLGs (defined below).
- M. “Subsequent-PLGs” means Local Governmental Units, other than Original-PLGs, which (i) execute a Joinder Agreement in the form attached as **Exhibit D** no later than January 2, 2022, in order to maximize recovery for the State of Illinois under such National Multistate Opioid Settlement unless granted a lengthier period of time to join this agreement by the Attorney General, and (ii) provide the Attorney General written notice and evidence of such execution within 2 business days thereafter.

## 2. Litigation and Resolutions

- A. The Attorney General has filed in the OPLG-Lawsuit a Notice to Exercise the Right to Prosecute Litigation Brought in the Name of the People of the State of Illinois and Motion to Stay. Any PLG that has brought a claim that purports to be on behalf of the People of the State of Illinois will agree to the entry of an Agreed Order or filed Stipulation: (i) staying their claims brought in the name of the State of Illinois pursuant to the Illinois Consumer Fraud and Deceptive Business Practices Act and the Illinois Uniform Deceptive Trade Practices Act and any other claims purported to be brought on behalf of the People of the State of Illinois; and, (ii) subject to the terms of Section 2(B) below, which provides that LPLGs may, in their discretion, continue to prosecute their remaining causes of action.
- B. LPLGs may, in their discretion, continue to prosecute their remaining claims (other than the claims stayed by operation of the foregoing paragraph) unless and until the

Attorney General notifies LPLG-Counsel that Illinois has reached a settlement with one or more of the Opioid Defendants that requires the release of the PLGs' claims against such settling Opioid Defendant(s). In such event, the LPLGs, including any LPLG's respective State's Attorneys, shall release all of their claims against such settling Opioid Defendant(s) in accordance with the terms of the settlement agreement negotiated by the Attorney General, provided that any recovery from such settling Opioid Defendant(s) shall be distributed by the Attorney General in accordance with the terms of Section 3 of this Agreement.

- C. If the Attorney General notifies the PLGs that Illinois has reached a settlement with one or more of the Opioid Defendants that requires the release of the PLGs' claims against such settling Opioid Defendant(s), the PLGs, including any PLG's respective State's Attorneys, shall release all of their claims against such settling Opioid Defendant(s) in accordance with the terms of the settlement agreement negotiated by the Attorney General. Any recovery from such settling Opioid Defendant(s) shall be distributed by the Attorney General in accordance with the terms of Section 3 of this Agreement.

3. **Distribution of Settlements or other Recoveries**

- A. Any sums collected related to Opioid Litigation by the Attorney General from any Opioid Defendant by way of judgment or settlement in a National Multistate Opioid Settlement shall be distributed as follows to ensure, among other things, that 70% of all such judgment or settlement proceeds are used to support specified opioid remediation or abatement programs:
- a. Twenty percent (20.0%) shall be distributed to the State of Illinois, at least one-quarter (1/4<sup>th</sup>) of which shall be used to support opioid remediation programs included in the list of Approved Abatement Programs attached as **Exhibit B**. The State shall track and report all spending used to support opioid remediation programs.
- b. (i) Fifteen percent (15%) shall be distributed into the LG Recovery Fund and shall be allocated in accordance with the percentages set forth in the Municipalities and Townships Allocation Table attached hereto as **Exhibit A-1** to (1) municipalities and townships who are PLGs and who have filed a lawsuit against an Opioid Defendant by September 1, 2020, and (2) municipalities who are PLGs with a population of at least 30,000 according to the 2019 United States Census Population Estimate whether or not they have filed a lawsuit against an Opioid Defendant. Any amount remaining in the LG Recovery Fund following this distribution shall be allocated among counties who are PLGs in accordance with the percentages set forth in the Counties Allocation Table attached hereto as **Exhibit A-2**.
- (ii) In addition to any amounts remaining following the allocation in paragraph 3(A)(b)(i) of this agreement, Ten percent (10%) shall be distributed into the LG Recovery Fund to be allocated among counties who are PLGs in accordance with the procedures set forth in **Exhibit A-2** of this Agreement. Counties who receive an

allocation from this portion of the LG Recovery Fund are obligated to use such distributions to support opioid remediation programs in their community through uses included in the list of Approved Abatement Programs attached as **Exhibit B**. Each LG receiving an allocation from this portion of the LG Recovery Fund shall track and quarterly report to the Attorney General all monies spent to support opioid remediation programs.

- c. Fifty-Five Percent (55%) shall be distributed into the Illinois Remediation Fund. A Remediation Fund Advisory Board shall be appointed to provide nonbinding recommendations regarding the administration and distribution of the Illinois Remediation Fund. The Remediation Fund Advisory Board, when making recommendations, will seek to ensure an equitable allocation of resources to all parts of the state, taking into consideration population as well as other factors relevant to opioid abatement, including rates of Opioid Use Disorder, Overdose Deaths, and amounts of opioids shipped into each region as measured in Morphine Milligram Equivalents. All funds disbursed from the Remediation Fund shall go to support uses included in the list of Approved Abatement Programs attached as **Exhibit B**. In addition, funds disbursed from the Remediation Fund shall go to support abatement uses that provide services in each of the seven regions identified in **Exhibit C**, with the allocation of resources being equitable across regions, taking into consideration population as well as other factors relevant to opioid abatement, including rates of Opioid Use Disorder, Overdose Deaths, and amounts of opioids shipped into each region as measured in Morphine Milligram Equivalents. The Attorney General or his delegate shall appoint the members of the Remediation Fund Advisory Board at his sole discretion, provided that at least one half (1/2) of the voting members of the Advisory Board shall be representatives of the PLGs as determined by the PLGs.
- B. Any sums collected related to Opioid Litigation by a PLG from any Opioid Defendant by way of judgment or settlement shall be turned over to the Attorney General for distribution pursuant to this Section 3.
- C. Funds allocated to LGs or LPLG-Counsel under Exhibit R (Agreement on Attorney's Fees, Expenses, & Costs) of the Distributor Settlement Agreement and the Janssen Settlement Agreement, or to the State under Exhibit N (Additional Restitution Amount) or Exhibit T (Agreement on the State Cost Fund Administration) of those settlement agreements shall be in addition to the allocations set forth in paragraph 3 of this Agreement and are not subject to the allocations in this Agreement. Funds allocated pursuant to provisions which are substantially similar in any subsequent settlement shall not be subject to the allocations in this Agreement.

#### 4. **Miscellaneous**

- A. Each PLG agrees to take all necessary actions and to cooperate with each other to cause this Agreement to become effective, to obtain all necessary approvals, consents, and authorizations, if any, and to execute all documents, including any necessary sign-on forms

that may be required in connection with any National Multistate Opioid Settlement, and to take such other action as may be appropriate in connection herewith.

- B. This Agreement may be executed in counterparts, each of which shall constitute one and the same document. The Parties acknowledge that facsimile or electronically transmitted signatures shall be valid for all purposes.
- C. The State of Illinois shall not be responsible for any attorney's fees or expenses payable by an LG to LPLG-Counsel or any other legal counsel and payment of all attorney's fees and expenses to LPLG-Counsel or any other legal counsel shall be made in accordance with the provisions of Exhibit A (the Administration of the LG Recovery Fund) and Exhibit A-3 (the Back-Stop Agreement).
- D. This Agreement shall be enforceable only upon execution by the Attorney General.
- E. All expenditures made by the State or LGs from funds allocated under this Agreement must comply with the provisions of applicable Settlement Agreements.
- F. Other provisions of this Agreement notwithstanding, all funds received from *In Re: Purdue Pharma L.P., et al., 19-23649 (RDD)*, shall be used only for permissible abatement purposes.
- G. This Agreement shall be considered an "intrastate allocation agreement" as that term is used in 735 ILCS 5/13-226(b)(2) and (d).
- H. This Agreement shall be considered a "Statewide Abatement Agreement" for purposes of *In Re: Purdue Pharma, L.P., et al., 19-23649*, and a "State-Subdivision Agreement" for purposes of the Distributor and Janssen Settlement Agreements.
- I. Backstop Agreement
  - a. An LPLG, in accordance with paragraph D in Exhibit A relating to Administration of the LG Recovery Fund, may separately agree to use its share of the LG Recovery Fund to pay for fees or costs incurred by its contingency-fee counsel ("State Backstop Agreement") so long as such contingency fees do not exceed a total contingency fee of 25% of the total gross recovery of the PLG, inclusive of contingency fees from any Multistate Attorney Contingency Fee Fund and the State Backstop Agreement.
  - b. Before seeking fees or litigation costs and expenses from a State Backstop Agreement, private counsel representing a LPLG must first seek contingency fees and costs from any Attorney Contingency Fee Fund or Cost Funds created under a National Opioid Multistate Settlement. Further, private counsel may only seek reimbursement for litigation fees and costs that have not previously been reimbursed through prior settlements or judgments.
  - c. To effectuate a State Backstop Agreement pursuant to this section, an agreement in the form of Exhibit A-3 may be entered into by a LPLG, private counsel, and the Attorney General. The Attorney General shall, upon the request of a LPLG, execute any

agreement executed by a LPLG and its private counsel if it is in the form of Exhibit A-3. For the avoidance of doubt, this section does not require a LPLG to request or enter into a State Backstop Agreement, and no State Backstop Agreement shall impose any duty or obligation on the State of Illinois or any of its agencies or officers, including without limitation the Attorney General.

**IN WITNESS WHEREOF**, the Parties have executed this Agreement by their representatives as of the dates set forth below

SIGNATURE PAGES FOLLOW

 12/30/2021  
\_\_\_\_\_  
KWAME RAOUL Date  
ILLINOIS ATTORNEY GENERAL  
On behalf of the STATE OF ILLINOIS

\_\_\_\_\_  
KIMBERLY M. FOXX Date  
As State's Attorney of Cook County and on behalf of Cook County

\_\_\_\_\_  
ROBERT B. BERLIN Date  
As State's Attorney of DuPage County and on behalf of DuPage County

\_\_\_\_\_  
JAMIE L. MOSSER Date  
As State's Attorney of Kane County and on behalf of Kane County

\_\_\_\_\_  
ERIC RINEHART Date  
As State's Attorney of Lake County and on behalf of Lake County

\_\_\_\_\_  
PATRICK D. KENNEALLY Date  
As State's Attorney of McHenry County and on behalf of McHenry County

\_\_\_\_\_  
TOM HAINE Date  
As State's Attorney of Madison County and on behalf of Madison County

\_\_\_\_\_  
JAMES GOMRIC Date  
As State's Attorney of St. Clair County and on behalf of St. Clair County

\_\_\_\_\_  
KWAME RAOUL Date  
ILLINOIS ATTORNEY GENERAL  
On behalf of the STATE OF ILLINOIS

\_\_\_\_\_  
 12/22/2021  
KIMBERLY M. FOXY Date  
As State's Attorney of Cook County and on behalf of Cook County

\_\_\_\_\_  
ROBERT B. BERLIN Date  
As State's Attorney of DuPage County and on behalf of DuPage County

\_\_\_\_\_  
JAMIE L. MOSSER Date  
As State's Attorney of Kane County and on behalf of Kane County

\_\_\_\_\_  
ERIC RINEHART Date  
As State's Attorney of Lake County and on behalf of Lake County

\_\_\_\_\_  
PATRICK D. KENNEALLY Date  
As State's Attorney of McHenry County and on behalf of McHenry County

\_\_\_\_\_  
TOM HAINE Date  
As State's Attorney of Madison County and on behalf of Madison County

\_\_\_\_\_  
JAMES GOMRIC Date  
As State's Attorney of St. Clair County and on behalf of St. Clair County



KWAME RAOUL  
ILLINOIS ATTORNEY GENERAL  
On behalf of the STATE OF ILLINOIS

Date

KIMBERLY M. FOXX  
As State's Attorney of Cook County and on behalf of Cook County

Date

ROBERT B. BERLIN  
As State's Attorney of DuPage County and on behalf of DuPage County

Date

*Jamie J. Mosser*  
JAMIE L. MOSSER  
As State's Attorney of Kane County and on behalf of Kane County

12/22/2021

Date

ERIC RINEHART  
As State's Attorney of Lake County and on behalf of Lake County

Date

PATRICK D. KENNEALLY  
As State's Attorney of McHenry County and on behalf of McHenry County

Date

TOM HAINE  
As State's Attorney of Madison County and on behalf of Madison County

Date

JAMES GOMRIC  
As State's Attorney of St. Clair County and on behalf of St. Clair County

Date

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KWAME RAOUL Date  
ILLINOIS ATTORNEY GENERAL  
On behalf of the STATE OF ILLINOIS

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KIMBERLY M. FOXX Date  
As State's Attorney of Cook County and on behalf of Cook County

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ROBERT B. BERLIN Date  
As State's Attorney of DuPage County and on behalf of DuPage County

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JAMIE L. MOSSER Date  
As State's Attorney of Kane County and on behalf of Kane County

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 12.13.21  
ERIC RINEHART Date  
As State's Attorney of Lake County and on behalf of Lake County

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PATRICK D. KENNEALLY Date  
As State's Attorney of McHenry County and on behalf of McHenry County

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TOM HAINE Date  
As State's Attorney of Madison County and on behalf of Madison County

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JAMES GOMRIC Date  
As State's Attorney of St. Clair County and on behalf of St. Clair County

\_\_\_\_\_  
KWAME RAOUL Date  
ILLINOIS ATTORNEY GENERAL  
On behalf of the STATE OF ILLINOIS

\_\_\_\_\_  
KIMBERLY M. FOXX Date  
As State's Attorney of Cook County and on behalf of Cook County

\_\_\_\_\_  
ROBERT B. BERLIN Date  
As State's Attorney of DuPage County and on behalf of DuPage County

\_\_\_\_\_  
JAMIE L. MOSSER Date  
As State's Attorney of Kane County and on behalf of Kane County

\_\_\_\_\_  
ERIC RINEHART Date  
As State's Attorney of Lake County and on behalf of Lake County

 12/17/21  
\_\_\_\_\_  
PATRICK D. KENNEALLY Date  
As State's Attorney of McHenry County and on behalf of McHenry County

\_\_\_\_\_  
TOM HAINE Date  
As State's Attorney of Madison County and on behalf of Madison County

\_\_\_\_\_  
JAMES GOMRIC Date  
As State's Attorney of St. Clair County and on behalf of St. Clair County

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KWAME RAOUL Date  
ILLINOIS ATTORNEY GENERAL  
On behalf of the STATE OF ILLINOIS

---

KIMBERLY M. FOXX Date  
As State's Attorney of Cook County and on behalf of Cook County

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ROBERT B. BERLIN Date  
As State's Attorney of DuPage County and on behalf of DuPage County

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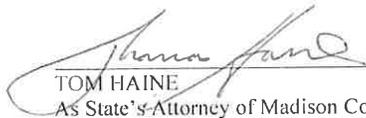
JAMIE L. MOSSER Date  
As State's Attorney of Kane County and on behalf of Kane County

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ERIC RINEHART Date  
As State's Attorney of Lake County and on behalf of Lake County

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PATRICK D. KENNEALLY Date  
As State's Attorney of McHenry County and on behalf of McHenry County

 Dec. 20, 2021  
TOM HAINE Date  
As State's Attorney of Madison County and on behalf of Madison County

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JAMES GOMRIC Date  
As State's Attorney of St. Clair County and on behalf of St. Clair County

\_\_\_\_\_  
KWAME RAOUL Date  
ILLINOIS ATTORNEY GENERAL  
On behalf of the STATE OF ILLINOIS

\_\_\_\_\_  
KIMBERLY M. FOXX Date  
As State's Attorney of Cook County and on behalf of Cook County

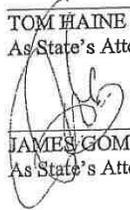
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ROBERT B. BERLIN Date  
As State's Attorney of DuPage County and on behalf of DuPage County

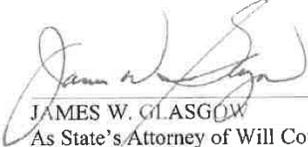
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JAMIE L. MOSSER Date  
As State's Attorney of Kane County and on behalf of Kane County

\_\_\_\_\_  
ERIC RINEHART Date  
As State's Attorney of Lake County and on behalf of Lake County

\_\_\_\_\_  
PATRICK D. KENNEALLY Date  
As State's Attorney of McHenry County and on behalf of McHenry County

\_\_\_\_\_  
TOM HAINE Date  
As State's Attorney of Madison County and on behalf of Madison County

 \_\_\_\_\_  
JAMES GOMRIC Date  
As State's Attorney of St. Clair County and on behalf of St. Clair County

 DECEMBER 17, 2021  
Date  
JAMES W. GLASGOW  
As State's Attorney of Will County and on behalf of Will County

\_\_\_\_\_  
Date  
J. HANLEY  
As State's Attorney of Winnebago County and on behalf of Winnebago County



**EXHIBIT A TO ILLINOIS OPIOID ALLOCATION AGREEMENT**  
**ADMINISTRATION OF THE LG RECOVERY FUND**

Each Original-PLG who executed the Illinois Opioid Allocation Agreement and any Subsequent-PLG who executed the Joinder to the Illinois Opioid Allocation Agreement acknowledges and agrees that all sums deposited by the Attorney General into the LG Recovery Fund shall be administered as follows:

- A. A Special Master shall be nominated by the majority of PLG votes, with each County PLG with a population of ten thousand or more residents and each other PLG with a population of thirty thousand or more residents receiving one vote for each ten thousand residents within its jurisdictional borders based upon the 2019 United States Census Population Estimate. The Special Master shall be nominated within sixty (60) days of the initial funding of the LG Recovery Fund. The person so nominated shall not be appointed Special Master unless he or she receives the written approval of the Attorney General. If the Attorney General does not approve the nomination, then the process shall repeat and the PLGs shall nominate another person to be Special Master, until a nomination is approved by the Attorney General. Such subsequent nomination shall occur within 30 days of the Attorney General declining to give written approval of the initially nominated Special Master.
- B. All costs associated with the work of the Special Master shall be paid from funds in the LG Recovery Fund prior to any distribution to counties that are PLGs or their counsel.
- C. The Special Master shall direct the Settlement Administrator and administer the LG Recovery Fund to ensure that all distributions from the LG Recovery Fund to PLGs shall be made in accordance with the relative percentages set forth in Exhibit A-1 and Exhibit A-2, except that any distribution to any county who is a Non-Participating Local Governmental Unit (the "NP-LGs") shall be discounted by two-fifths (2/5) and such discounted amount shall be added to the pool of distributions payable to the Participating Local Governmental Units (the "PLGs") in accordance with the same percentages set forth in Exhibit A-2.
- D. For any National Opioid Multistate Settlement with an Opioid Defendant, each such LPLG authorizes and agrees that the Special Master shall direct the Settlement Administrator to pay their LPLG-Counsel from its individual distributions from the LG Recovery Fund in accordance with the fee agreements entered into between the LPLG and LPLG-Counsel.
- E. For any National Opioid Multistate Settlement for which the Attorney General requests PLGs release their claims, the Special Master shall have the discretion to assess common benefit attorneys' fees against distributions made to any county which is a PLG and which is not represented by LPLG-Counsel, provided any such common benefit attorneys' fees, if any, shall be assessed on no more than forty percent (40.0%) of the total distribution made to any county PLG not represented by LPLG-Counsel, and under no circumstances shall the common benefit fee assessed by the Special Master exceed 25%. The Special Master shall be given broad discretion to assess and apportion common benefit attorneys' fees and, absent fraud or gross misconduct, the decisions of the Special Master shall be final, binding, and not appealable. For the avoidance of doubt, nothing in this section requires the recovery by LPLG-Counsel of money in excess of their fee agreements if LPLG-Counsel receive payments from a national attorneys' fees fund or otherwise not directly from the LG Recovery Fund. In the event that a common benefit fee is assessed against a county PLG not represented by LPLG-

Counsel, the Special Master is directed to notify the Settlement Administrator of any such assessment.

**EXHIBIT A-1 TO ILLINOIS OPIOID ALLOCATION AGREEMENT**  
**MUNICIPALITIES AND TOWNSHIPS ALLOCATION TABLE**

**EXHIBIT A-2 TO ILLINOIS OPIOID ALLOCATION AGREEMENT**  
**COUNTIES ALLOCATION TABLE**

**EXHIBIT A-3 TO ILLINOIS OPIOID ALLOCATION AGREEMENT**  
**BACK-STOP AGREEMENT**

At the request of [LPLG], the [LPLG], its counsel [COUNSEL], and the Attorney General are entering into this Backstop Agreement (Backstop Agreement).

The Parties acknowledge that this Agreement will apply to all National Multistate Opioid Settlement agreements which establish a multistate fund for the payment of attorney's fees and expenses (a "Multistate Contingency Fee Fund") but that payments to LPLG-Counsel from such funds will not be sufficient to pay the entirety of the fees and expenses incurred by contingency-fee counsel who have been retained by LPLGs. Therefore, consistent with Exhibit R, section I(R) of the National Multistate Opioid Settlement agreement entered into between three pharmaceutical distributors, namely, McKesson Corporation, Cardinal Health, Inc., and AmerisourceBergen Corporation (the "Distributor Settlement Agreement"), the Parties agree to this Backstop Agreement.

Pursuant to this Backstop Agreement, [LPLG] may, subject to the limitations of any National Multistate Opioid Settlement, as well as any other limitations imposed by law, use funds that it receives from a National Multistate Opioid Settlement to pay a contingent fee to [COUNSEL]. Any such payment from [LPLG] to [COUNSEL], together with any contingency fees that [COUNSEL] may receive from the Multistate Contingency Fee Fund, will not exceed a total contingency fee of [PERCENTAGE NOT TO EXCEED 25%] of the total gross recovery of [LPLG] from the LG Recovery Fund in a National Multistate Opioid Settlement.

[COUNSEL] certify that they first sought fees and costs from the Multistate Contingency Fee Fund before seeking or accepting payment under this backstop agreement. [COUNSEL] further certify that they are not seeking and will not accept payment under this Backstop Agreement of any litigation fees or costs that have been reimbursed through prior settlements or judgments.

The Attorney General is executing this agreement solely because the definition of "State Backstop Agreement" in Exhibit R of the Distributor Settlement Agreement requires such agreements to be between "a Settling State" and private counsel for a participating subdivision. Neither the Attorney General nor the State of Illinois have any obligations under this Backstop Agreement, and this Backstop Agreement does not require the payment of any state funds to [LPLG], [COUNSEL], or any other party.

\_\_\_\_\_  
KWAME RAOUL Date  
ILLINOIS ATTORNEY GENERAL  
On behalf of the STATE OF ILLINOIS

\_\_\_\_\_  
[LPLG] Date

\_\_\_\_\_  
[COUNSEL] Date

**EXHIBIT B TO ILLINOIS OPIOID ALLOCATION AGREEMENT**  
**APPROVED ABATEMENT PROGRAMS**

**EXHIBIT C TO ILLINOIS OPIOID ALLOCATION AGREEMENT**  
**ILLINOIS ABATEMENT FUND-SEVEN SERVICE REGIONS**



**EXHIBIT D TO ILLINOIS OPIOID ALLOCATION AGREEMENT**

**JOINDER AGREEMENT**

Reference is made to that Agreement attached hereto as **Exhibit 1** to this Joinder Agreement between the People of the State of Illinois and the Original-PLGs, namely: Cook County; DuPage County; Kane County; Madison County; McHenry County; Lake County; St. Clair County; Will County; and Winnebago County (the "Illinois Opioid Allocation Agreement").

WHEREAS, the State of Illinois and the Original-PLGs entered into the Illinois Opioid Allocation Agreement to pursue their common interests and to maximize the benefits obtained for their constituents with respect to their claims against the persons and entities responsible for the opioid crisis which has ravaged Illinois communities.

WHEREAS, Illinois and the Original-PLGs have agreed to allow additional counties and municipalities to join and participate in the Illinois Opioid Allocation Agreement (such additional counties and municipalities are referred to as "Subsequent-PLGs" in the Illinois Opioid Allocation Agreement) by executing this Joinder to the Illinois Opioid Allocation Agreement and thereby become a Participating Local Government (a "PLG" as defined in the Illinois Opioid Allocation Agreement) entitled to share in the expected benefits to be derived therefrom.

NOW THEREFORE, the undersigned municipality/county hereby agrees to become a party to and be bound by and subject to the terms and conditions of the Illinois Opioid Allocation Agreement as well as to the terms and conditions of the Exhibits attached thereto which govern the administration and distribution of the LG Recovery Fund, as defined in the Illinois Opioid Allocation Agreement, amongst Illinois counties and municipalities ("LGs" as defined in the Illinois Opioid Allocation Agreement).

Dated: \_\_\_\_\_, 2021

**LOCAL GOVERNMENTAL UNIT**

By: \_\_\_\_\_  
Its authorized representative

**EXHIBIT 1 TO JOINDER AGREEMENT  
COPY OF ILLINOIS OPIOID ALLOCATION AGREEMENT**

**EXHIBIT A-1**

**State of Illinois  
Qualifying Municipality  
Exhibit G Allocation Percentages**

| <b>Qualifying Subdivision</b> | <b>Distributors<br/>Exhibit G<br/>Percentage</b> |
|-------------------------------|--|
| Addison Village               | 0.1789163143%                                    |
| Algonquin Village             | 0.1102023571%                                    |
| Anna City                     | 0.0351784549%                                    |
| Arlington Heights Village     | 0.2647476580%                                    |
| Aurora City                   | 1.1285112946%                                    |
| Bartlett Village              | 0.1012637420%                                    |
| Bedford Park Village          | 0.0908134228%                                    |
| Belleville City               | 0.2800912041%                                    |
| Bellwood Village              | 0.0636018022%                                    |
| Bensenville Village           | 0.0698164453%                                    |
| Benton City                   | 0.0648747331%                                    |
| Berkeley Village              | 0.0152507249%                                    |
| Berwyn City                   | 0.2349799824%                                    |
| Bloomington City              | 0.4210280112%                                    |
| Bolingbrook Village           | 0.3965448276%                                    |
| Bridgeview Village            | 0.0500143261%                                    |
| Broadview Village             | 0.0576947589%                                    |
| Buffalo Grove Village         | 0.2068406914%                                    |
| Burbank City                  | 0.0690685990%                                    |
| Calumet City                  | 0.0970812870%                                    |
| Carbondale City               | 0.1954958522%                                    |
| Carol Stream Village          | 0.1407965379%                                    |
| Carpentersville Village       | 0.1363950647%                                    |
| Champaign City                | 0.4052254107%                                    |
| Chicago City                  | 15.6332843102%                                   |
| Chicago Heights City          | 0.1217857439%                                    |
| Chicago Ridge Village         | 0.0524909103%                                    |
| Cicero Town                   | 0.2786347507%                                    |
| Countryside City              | 0.0301223625%                                    |
| Crystal Lake City             | 0.3158354713%                                    |
| Danville City                 | 0.2559565285%                                    |
| Decatur City                  | 0.4645929351%                                    |
| Dekalb City                   | 0.1798256279%                                    |
| Des Plaines City              | 0.2324422843%                                    |
| Dolton Village                | 0.0603302846%                                    |

**EXHIBIT A-1**

**State of Illinois  
Qualifying Municipality  
Exhibit G Allocation Percentages**

|                          |               |
|--------------------------|---------------|
| Downers Grove Village    | 0.3224473331% |
| Elgin City               | 0.5305768766% |
| Elk Grove Village        | 0.1757993182% |
| Elmhurst City            | 0.2577623917% |
| Evanston City            | 0.2696457560% |
| Evergreen Park Village   | 0.0597799426% |
| Forest Park Village      | 0.0453425079% |
| Franklin Park Village    | 0.0785284649% |
| Galesburg City           | 0.1473738962% |
| Glendale Heights Village | 0.0836866697% |
| Glenview Village         | 0.1572220054% |
| Granite City             | 0.4907786518% |
| Gurnee Village           | 0.2256865903% |
| Hanover Park Village     | 0.1439424898% |
| Harrisburg City          | 0.1363861795% |
| Harvey City              | 0.0542520318% |
| Harwood Heights Village  | 0.0264961580% |
| Herrin City              | 0.1579067080% |
| Hillside Village         | 0.0587648633% |
| Hodgkins Village         | 0.0232613539% |
| Hoffman Estates Village  | 0.1751755942% |
| Joliet City              | 0.8239848961% |
| Kankakee City            | 0.3012693137% |
| La Grange Park Village   | 0.0306665705% |
| Lombard Village          | 0.2672806655% |
| Lyons Township           | 0.0242947899% |
| Lyons Village            | 0.0362495516% |
| Marion City              | 0.3397669146% |
| Maywood Village          | 0.0867531057% |
| McCook Village           | 0.0198186268% |
| Melrose Park Village     | 0.1186181878% |
| Merrionette Park Village | 0.0076009169% |
| Metropolis City          | 0.0947332002% |
| Moline City              | 0.2352551083% |
| Mount Prospect Village   | 0.1704792853% |
| Mundelein Village        | 0.1639685886% |
| Naperville City          | 0.7685669619% |
| Normal Town              | 0.2474856274% |
| North Riverside Village  | 0.0551815063% |
| Northbrook Village       | 0.1427173226% |

**EXHIBIT A-1**

**State of Illinois  
Qualifying Municipality  
Exhibit G Allocation Percentages**

|                       |               |
|-----------------------|---------------|
| Northlake City        | 0.0381023667% |
| Oak Lawn Village      | 0.1589709041% |
| Oak Park Village      | 0.2093093375% |
| Orland Park Village   | 0.1051852784% |
| Oswego Village        | 0.1197866160% |
| Palatine Village      | 0.2160969641% |
| Palos Heights City    | 0.0290094105% |
| Palos Hills City      | 0.0251753281% |
| Park Ridge City       | 0.1116349061% |
| Pekin City            | 0.3387071386% |
| Peoria City           | 1.0471081247% |
| Plainfield Village    | 0.1401767830% |
| Posen Village         | 0.0146759373% |
| Princeton City        | 0.2434249044% |
| Quincy City           | 0.2800247680% |
| River Forest Village  | 0.0488586169% |
| River Grove Village   | 0.0284407118% |
| Riverside Village     | 0.0269914748% |
| Rock Island City      | 0.2048536960% |
| Rockford City         | 1.8636718830% |
| Romeoville Village    | 0.2124235372% |
| Schaumburg Village    | 0.2968023515% |
| Schiller Park Village | 0.0601957886% |
| Sesser City           | 0.0116834244% |
| Skokie Village        | 0.1964801264% |
| Springfield City      | 0.9971442684% |
| St. Charles City      | 0.2062203953% |
| Stone Park Village    | 0.0241358032% |
| Streamwood Village    | 0.0878171213% |
| Streator City         | 0.1400665973% |
| Summit Village        | 0.0312780717% |
| Tinley Park Village   | 0.1419492253% |
| Urbana City           | 0.2112740522% |
| Waukegan City         | 0.4111769252% |
| West Frankfort City   | 0.1255886605% |
| Wheaton City          | 0.2463124635% |
| Wheeling Village      | 0.1229353643% |
| Woodridge Village     | 0.1148193756% |

**EXHIBIT A-2**

**State of Illinois  
Counties Only Percentages**

| <b>Qualifying Subdivision</b> | <b>Counties Only Percentage</b> |
|-------------------------------|---------------------------------|
| Adams County                  | 0.5325627744%                   |
| Alexander County              | 0.0431846002%                   |
| Bond County                   | 0.1313618076%                   |
| Boone County                  | 0.3993006496%                   |
| Brown County                  | 0.0455436631%                   |
| Bureau County                 | 0.2675493675%                   |
| Calhoun County                | 0.0374496996%                   |
| Carroll County                | 0.1059047501%                   |
| Cass County                   | 0.0902574340%                   |
| Champaign County              | 1.5953670185%                   |
| Christian County              | 0.2717469407%                   |
| Clark County                  | 0.1346384837%                   |
| Clay County                   | 0.1009205688%                   |
| Clinton County                | 0.2710071787%                   |
| Coles County                  | 0.3899340741%                   |
| Cook County                   | 39.7070170529%                  |
| Crawford County               | 0.1502157232%                   |
| Cumberland County             | 0.0765804365%                   |
| De Witt County                | 0.1343763530%                   |
| Dekalb County                 | 0.7648068692%                   |
| Douglas County                | 0.1396209979%                   |
| Dupage County                 | 6.9961301825%                   |
| Edgar County                  | 0.1369536821%                   |
| Edwards County                | 0.0557876634%                   |
| Effingham County              | 0.2745921107%                   |
| Fayette County                | 0.1730292191%                   |
| Ford County                   | 0.1050766592%                   |
| Franklin County               | 0.3753293914%                   |
| Fulton County                 | 0.2857420449%                   |
| Gallatin County               | 0.0461748227%                   |
| Greene County                 | 0.1120932638%                   |
| Grundy County                 | 0.4447604831%                   |
| Hamilton County               | 0.0586888564%                   |
| Hancock County                | 0.1237654700%                   |
| Hardin County                 | 0.0525232340%                   |
| Henderson County              | 0.0468231560%                   |

**EXHIBIT A-2**

**State of Illinois  
Counties Only Percentages**

|                   |               |
|-------------------|---------------|
| Henry County      | 0.3631064984% |
| Iroquois County   | 0.2340046386% |
| Jackson County    | 0.4766842676% |
| Jasper County     | 0.0729264789% |
| Jefferson County  | 0.3076865268% |
| Jersey County     | 0.2029662011% |
| Jo Daviess County | 0.1594100240% |
| Johnson County    | 0.0934835787% |
| Kane County       | 3.7592516293% |
| Kankakee County   | 0.8907176656% |
| Kendall County    | 0.9152447008% |
| Knox County       | 0.4095413266% |
| Lake County       | 5.4323006331% |
| Lasalle County    | 1.0382633595% |
| Lawrence County   | 0.1362169504% |
| Lee County        | 0.2713491451% |
| Livingston County | 0.3277646387% |
| Logan County      | 0.2230314720% |
| Macon County      | 0.8339920017% |
| Macoupin County   | 0.3637461000% |
| Madison County    | 2.5601663484% |
| Marion County     | 0.3444624326% |
| Marshall County   | 0.0878603767% |
| Mason County      | 0.1123492816% |
| Massac County     | 0.1236043365% |
| McDonough County  | 0.2216295193% |
| McHenry County    | 2.3995936239% |
| McLean County     | 1.3208345544% |
| Menard County     | 0.0917783576% |
| Mercer County     | 0.1144419910% |
| Monroe County     | 0.2714501969% |
| Montgomery County | 0.2342865810% |
| Morgan County     | 0.2708645052% |
| Moultrie County   | 0.1003140855% |
| Ogle County       | 0.3811415242% |
| Peoria County     | 1.5640744904% |
| Perry County      | 0.1751336763% |
| Piatt County      | 0.1214359333% |
| Pike County       | 0.1155220743% |
| Pope County       | 0.0347091515% |
| Pulaski County    | 0.0404416607% |

**EXHIBIT A-2**

**State of Illinois  
Counties Only Percentages**

|                    |               |
|--------------------|---------------|
| Putnam County      | 0.0452090528% |
| Randolph County    | 0.2879823727% |
| Richland County    | 0.1208518975% |
| Rock Island County | 1.0782047657% |
| Saline County      | 0.2659477915% |
| Sangamon County    | 1.5850818631% |
| Schuyler County    | 0.0485294910% |
| Scott County       | 0.0349810216% |
| Shelby County      | 0.1586806535% |
| St Clair County    | 2.1366773448% |
| Stark County       | 0.0381570939% |
| Stephenson County  | 0.3550412743% |
| Tazewell County    | 1.1033013785% |
| Union County       | 0.1447352927% |
| Vermilion County   | 0.6907560341% |
| Wabash County      | 0.0923901750% |
| Warren County      | 0.1239679440% |
| Washington County  | 0.1076671021% |
| Wayne County       | 0.1225391595% |
| White County       | 0.1115911540% |
| Whiteside County   | 0.4275606484% |
| Will County        | 5.3461509816% |
| Williamson County  | 0.6715468751% |
| Winnebago County   | 2.7201669312% |
| Woodford County    | 0.3076824807% |

**EXHIBIT B**

**APPROVED ABATEMENT  
PROGRAMS**

**List of Opioid Remediation Uses**

**Schedule A  
Core Strategies**

Priority shall be given to the following core abatement strategies (“*Core Strategies*”).

- A. **NALOXONE OR OTHER FDA-APPROVED DRUG TO REVERSE OPIOID OVERDOSES**
1. Expand training for first responders, schools, community support groups and families; and
  2. Increase distribution to individuals who are uninsured or whose insurance does not cover the needed service.
- B. **MEDICATION-ASSISTED TREATMENT (“MAT”) DISTRIBUTION AND OTHER OPIOID-RELATED TREATMENT**
1. Increase distribution of MAT to individuals who are uninsured or whose insurance does not cover the needed service;
  2. Provide education to school-based and youth-focused programs that discourage or prevent misuse;
  3. Provide MAT education and awareness training to healthcare providers, EMTs, law enforcement, and other first responders; and
  4. Provide treatment and recovery support services such as residential and inpatient treatment, intensive outpatient treatment, outpatient therapy or counseling, and recovery housing that allow or integrate medication and with other support services.
-

C. **PREGNANT & POSTPARTUM WOMEN**

1. Expand Screening, Brief Intervention, and Referral to Treatment (“*SBIRT*”) services to non-Medicaid eligible or uninsured pregnant women;
2. Expand comprehensive evidence-based treatment and recovery services, including MAT, for women with co-occurring Opioid Use Disorder (“*OUD*”) and other Substance Use Disorder (“*SUD*”)/Mental Health disorders for uninsured individuals for up to 12 months postpartum; and
3. Provide comprehensive wrap-around services to individuals with OUD, including housing, transportation, job placement/training, and childcare.

D. **EXPANDING TREATMENT FOR NEONATAL ABSTINENCE SYNDROME (“*NAS*”)**

1. Expand comprehensive evidence-based and recovery support for NAS babies;
2. Expand services for better continuum of care with infant-need dyad; and
3. Expand long-term treatment and services for medical monitoring of NAS babies and their families.

E. **EXPANSION OF WARM HAND-OFF PROGRAMS AND RECOVERY SERVICES**

1. Expand services such as navigators and on-call teams to begin MAT in hospital emergency departments;
2. Expand warm hand-off services to transition to recovery services;
3. Broaden scope of recovery services to include co-occurring SUD or mental health conditions;
4. Provide comprehensive wrap-around services to individuals in recovery, including housing, transportation, job placement/training, and childcare; and
5. Hire additional social workers or other behavioral health workers to facilitate expansions above.

F. **TREATMENT FOR INCARCERATED POPULATION**

1. Provide evidence-based treatment and recovery support, including MAT for persons with OUD and co-occurring SUD/MH disorders within and transitioning out of the criminal justice system; and
2. Increase funding for jails to provide treatment to inmates with OUD.

G. **PREVENTION PROGRAMS**

1. Funding for media campaigns to prevent opioid use (similar to the FDA's "Real Cost" campaign to prevent youth from misusing tobacco);
2. Funding for evidence-based prevention programs in schools;
3. Funding for medical provider education and outreach regarding best prescribing practices for opioids consistent with the 2016 CDC guidelines, including providers at hospitals (academic detailing);
4. Funding for community drug disposal programs; and
5. Funding and training for first responders to participate in pre-arrest diversion programs, post-overdose response teams, or similar strategies that connect at-risk individuals to behavioral health services and supports.

H. **EXPANDING SYRINGE SERVICE PROGRAMS**

1. Provide comprehensive syringe services programs with more wrap-around services, including linkage to OUD treatment, access to sterile syringes and linkage to care and treatment of infectious diseases.

I. **EVIDENCE-BASED DATA COLLECTION AND RESEARCH ANALYZING THE EFFECTIVENESS OF THE ABATEMENT STRATEGIES WITHIN THE STATE**

**Schedule B  
Approved Uses**

Support treatment of Opioid Use Disorder (OUD) and any co-occurring Substance Use Disorder or Mental Health (SUD/MH) conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

PART ONE: TREATMENT

**A. TREAT OPIOID USE DISORDER (OUD)**

Support treatment of Opioid Use Disorder (“OUD”) and any co-occurring Substance Use Disorder or Mental Health (“SUD/MH”) conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Expand availability of treatment for OUD and any co-occurring SUD/MH conditions, including all forms of Medication-Assisted Treatment (“MAT”) approved by the U.S. Food and Drug Administration.
2. Support and reimburse evidence-based services that adhere to the American Society of Addiction Medicine (“ASAM”) continuum of care for OUD and any co-occurring SUD/MH conditions.
3. Expand telehealth to increase access to treatment for OUD and any co-occurring SUD/MH conditions, including MAT, as well as counseling, psychiatric support, and other treatment and recovery support services.
4. Improve oversight of Opioid Treatment Programs (“OTPs”) to assure evidence-based or evidence-informed practices such as adequate methadone dosing and low threshold approaches to treatment.
5. Support mobile intervention, treatment, and recovery services, offered by qualified professionals and service providers, such as peer recovery coaches, for persons with OUD and any co-occurring SUD/MH conditions and for persons who have experienced an opioid overdose.
6. Provide treatment of trauma for individuals with OUD (e.g., violence, sexual assault, human trafficking, or adverse childhood experiences) and family members (e.g., surviving family members after an overdose or overdose fatality), and training of health care personnel to identify and address such trauma.
7. Support evidence-based withdrawal management services for people with OUD and any co-occurring mental health conditions.

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As used in this Schedule, words like “expand,” “fund,” “provide” or the like shall not indicate a preference for new or existing programs.

8. Provide training on MAT for health care providers, first responders, students, or other supporting professionals, such as peer recovery coaches or recovery outreach specialists, including telementoring to assist community-based providers in rural or underserved areas.
9. Support workforce development for addiction professionals who work with persons with OUD and any co-occurring SUD/MH conditions.
10. Offer fellowships for addiction medicine specialists for direct patient care, instructors, and clinical research for treatments.
11. Offer scholarships and supports for behavioral health practitioners or workers involved in addressing OUD and any co-occurring SUD/MH or mental health conditions, including, but not limited to, training, scholarships, fellowships, loan repayment programs, or other incentives for providers to work in rural or underserved areas.
12. Provide funding and training for clinicians to obtain a waiver under the federal Drug Addiction Treatment Act of 2000 (“*DATA 2000*”) to prescribe MAT for OUD, and provide technical assistance and professional support to clinicians who have obtained a DATA 2000 waiver.
13. Disseminate of web-based training curricula, such as the American Academy of Addiction Psychiatry’s Provider Clinical Support Service–Opioids web-based training curriculum and motivational interviewing.
14. Develop and disseminate new curricula, such as the American Academy of Addiction Psychiatry’s Provider Clinical Support Service for Medication–Assisted Treatment.

**B. SUPPORT PEOPLE IN TREATMENT AND RECOVERY**

Support people in recovery from OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the programs or strategies that:

1. Provide comprehensive wrap-around services to individuals with OUD and any co-occurring SUD/MH conditions, including housing, transportation, education, job placement, job training, or childcare.
2. Provide the full continuum of care of treatment and recovery services for OUD and any co-occurring SUD/MH conditions, including supportive housing, peer support services and counseling, community navigators, case management, and connections to community-based services.
3. Provide counseling, peer-support, recovery case management and residential treatment with access to medications for those who need it to persons with OUD and any co-occurring SUD/MH conditions.

4. Provide access to housing for people with OUD and any co-occurring SUD/MH conditions, including supportive housing, recovery housing, housing assistance programs, training for housing providers, or recovery housing programs that allow or integrate FDA-approved mediation with other support services.
5. Provide community support services, including social and legal services, to assist in deinstitutionalizing persons with OUD and any co-occurring SUD/MH conditions.
6. Support or expand peer-recovery centers, which may include support groups, social events, computer access, or other services for persons with OUD and any co-occurring SUD/MH conditions.
7. Provide or support transportation to treatment or recovery programs or services for persons with OUD and any co-occurring SUD/MH conditions.
8. Provide employment training or educational services for persons in treatment for or recovery from OUD and any co-occurring SUD/MH conditions.
9. Identify successful recovery programs such as physician, pilot, and college recovery programs, and provide support and technical assistance to increase the number and capacity of high-quality programs to help those in recovery.
10. Engage non-profits, faith-based communities, and community coalitions to support people in treatment and recovery and to support family members in their efforts to support the person with OUD in the family.
11. Provide training and development of procedures for government staff to appropriately interact and provide social and other services to individuals with or in recovery from OUD, including reducing stigma.
12. Support stigma reduction efforts regarding treatment and support for persons with OUD, including reducing the stigma on effective treatment.
13. Create or support culturally appropriate services and programs for persons with OUD and any co-occurring SUD/MH conditions, including new Americans.
14. Create and/or support recovery high schools.
15. Hire or train behavioral health workers to provide or expand any of the services or supports listed above.

**C. CONNECT PEOPLE WHO NEED HELP TO THE HELP THEY NEED  
(CONNECTIONS TO CARE)**

Provide connections to care for people who have—or are at risk of developing—OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Ensure that health care providers are screening for OUD and other risk factors and know how to appropriately counsel and treat (or refer if necessary) a patient for OUD treatment.
2. Fund SBIRT programs to reduce the transition from use to disorders, including SBIRT services to pregnant women who are uninsured or not eligible for Medicaid.
3. Provide training and long-term implementation of SBIRT in key systems (health, schools, colleges, criminal justice, and probation), with a focus on youth and young adults when transition from misuse to opioid disorder is common.
4. Purchase automated versions of SBIRT and support ongoing costs of the technology.
5. Expand services such as navigators and on-call teams to begin MAT in hospital emergency departments.
6. Provide training for emergency room personnel treating opioid overdose patients on post-discharge planning, including community referrals for MAT, recovery case management or support services.
7. Support hospital programs that transition persons with OUD and any co-occurring SUD/MH conditions, or persons who have experienced an opioid overdose, into clinically appropriate follow-up care through a bridge clinic or similar approach.
8. Support crisis stabilization centers that serve as an alternative to hospital emergency departments for persons with OUD and any co-occurring SUD/MH conditions or persons that have experienced an opioid overdose.
9. Support the work of Emergency Medical Systems, including peer support specialists, to connect individuals to treatment or other appropriate services following an opioid overdose or other opioid-related adverse event.
10. Provide funding for peer support specialists or recovery coaches in emergency departments, detox facilities, recovery centers, recovery housing, or similar settings; offer services, supports, or connections to care to persons with OUD and any co-occurring SUD/MH conditions or to persons who have experienced an opioid overdose.
11. Expand warm hand-off services to transition to recovery services.
12. Create or support school-based contacts that parents can engage with to seek immediate treatment services for their child; and support prevention, intervention, treatment, and recovery programs focused on young people.
13. Develop and support best practices on addressing OUD in the workplace.

14. Support assistance programs for health care providers with OUD.
15. Engage non-profits and the faith community as a system to support outreach for treatment.
16. Support centralized call centers that provide information and connections to appropriate services and supports for persons with OUD and any co-occurring SUD/MH conditions.

**D. ADDRESS THE NEEDS OF CRIMINAL JUSTICE-INVOLVED PERSONS**

Address the needs of persons with OUD and any co-occurring SUD/MH conditions who are involved in, are at risk of becoming involved in, or are transitioning out of the criminal justice system through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Support pre-arrest or pre-arraignment diversion and deflection strategies for persons with OUD and any co-occurring SUD/MH conditions, including established strategies such as:
  1. Self-referral strategies such as the Angel Programs or the Police Assisted Addiction Recovery Initiative (“*PAARP*”);
  2. Active outreach strategies such as the Drug Abuse Response Team (“*DART*”) model;
  3. “Naloxone Plus” strategies, which work to ensure that individuals who have received naloxone to reverse the effects of an overdose are then linked to treatment programs or other appropriate services;
  4. Officer prevention strategies, such as the Law Enforcement Assisted Diversion (“*LEAD*”) model;
  5. Officer intervention strategies such as the Leon County, Florida Adult Civil Citation Network or the Chicago Westside Narcotics Diversion to Treatment Initiative; or
  6. Co-responder and/or alternative responder models to address OUD-related 911 calls with greater SUD expertise.
2. Support pre-trial services that connect individuals with OUD and any co-occurring SUD/MH conditions to evidence-informed treatment, including MAT, and related services.
3. Support treatment and recovery courts that provide evidence-based options for persons with OUD and any co-occurring SUD/MH conditions.

4. Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are incarcerated in jail or prison.
5. Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are leaving jail or prison or have recently left jail or prison, are on probation or parole, are under community corrections supervision, or are in re-entry programs or facilities.
6. Support critical time interventions (“CTP”), particularly for individuals living with dual-diagnosis OUD/serious mental illness, and services for individuals who face immediate risks and service needs and risks upon release from correctional settings.
7. Provide training on best practices for addressing the needs of criminal justice-involved persons with OUD and any co-occurring SUD/MH conditions to law enforcement, correctional, or judicial personnel or to providers of treatment, recovery, harm reduction, case management, or other services offered in connection with any of the strategies described in this section.

**E. ADDRESS THE NEEDS OF PREGNANT OR PARENTING WOMEN AND THEIR FAMILIES, INCLUDING BABIES WITH NEONATAL ABSTINENCE SYNDROME**

Address the needs of pregnant or parenting women with OUD and any co-occurring SUD/MH conditions, and the needs of their families, including babies with neonatal abstinence syndrome (“NAS”), through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Support evidence-based or evidence-informed treatment, including MAT, recovery services and supports, and prevention services for pregnant women—or women who could become pregnant—who have OUD and any co-occurring SUD/MH conditions, and other measures to educate and provide support to families affected by Neonatal Abstinence Syndrome.
2. Expand comprehensive evidence-based treatment and recovery services, including MAT, for uninsured women with OUD and any co-occurring SUD/MH conditions for up to 12 months postpartum.
3. Provide training for obstetricians or other healthcare personnel who work with pregnant women and their families regarding treatment of OUD and any co-occurring SUD/MH conditions.
4. Expand comprehensive evidence-based treatment and recovery support for NAS babies; expand services for better continuum of care with infant-need dyad; and expand long-term treatment and services for medical monitoring of NAS babies and their families.

5. Provide training to health care providers who work with pregnant or parenting women on best practices for compliance with federal requirements that children born with NAS get referred to appropriate services and receive a plan of safe care.
6. Provide child and family supports for parenting women with OUD and any co-occurring SUD/MH conditions.
7. Provide enhanced family support and child care services for parents with OUD and any co-occurring SUD/MH conditions.
8. Provide enhanced support for children and family members suffering trauma as a result of addiction in the family; and offer trauma-informed behavioral health treatment for adverse childhood events.
9. Offer home-based wrap-around services to persons with OUD and any co-occurring SUD/MH conditions, including, but not limited to, parent skills training.
10. Provide support for Children's Services—Fund additional positions and services, including supportive housing and other residential services, relating to children being removed from the home and/or placed in foster care due to custodial opioid use.

PART TWO: PREVENTION

**F. PREVENT OVER-PRESCRIBING AND ENSURE APPROPRIATE PRESCRIBING AND DISPENSING OF OPIOIDS**

Support efforts to prevent over-prescribing and ensure appropriate prescribing and dispensing of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Funding medical provider education and outreach regarding best prescribing practices for opioids consistent with the Guidelines for Prescribing Opioids for Chronic Pain from the U.S. Centers for Disease Control and Prevention, including providers at hospitals (academic detailing).
2. Training for health care providers regarding safe and responsible opioid prescribing, dosing, and tapering patients off opioids.
3. Continuing Medical Education (CME) on appropriate prescribing of opioids.
4. Providing Support for non-opioid pain treatment alternatives, including training providers to offer or refer to multi-modal, evidence-informed treatment of pain.
5. Supporting enhancements or improvements to Prescription Drug Monitoring Programs ("PDMPs"), including, but not limited to, improvements that:

1. Increase the number of prescribers using PDMPs;
2. Improve point-of-care decision-making by increasing the quantity, quality, or format of data available to prescribers using PDMPs, by improving the interface that prescribers use to access PDMP data, or both; or
3. Enable states to use PDMP data in support of surveillance or intervention strategies, including MAT referrals and follow-up for individuals identified within PDMP data as likely to experience OUD in a manner that complies with all relevant privacy and security laws and rules.
6. Ensuring PDMPs incorporate available overdose/naloxone deployment data, including the United States Department of Transportation's Emergency Medical Technician overdose database in a manner that complies with all relevant privacy and security laws and rules.
7. Increasing electronic prescribing to prevent diversion or forgery.
8. Educating dispensers on appropriate opioid dispensing.

**G. PREVENT MISUSE OF OPIOIDS**

Support efforts to discourage or prevent misuse of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Funding media campaigns to prevent opioid misuse.
2. Corrective advertising or affirmative public education campaigns based on evidence.
3. Public education relating to drug disposal.
4. Drug take-back disposal or destruction programs.
5. Funding community anti-drug coalitions that engage in drug prevention efforts.
6. Supporting community coalitions in implementing evidence-informed prevention, such as reduced social access and physical access, stigma reduction—including staffing, educational campaigns, support for people in treatment or recovery, or training of coalitions in evidence-informed implementation, including the Strategic Prevention Framework developed by the U.S. Substance Abuse and Mental Health Services Administration (“SAMHSA”).
7. Engaging non-profits and faith-based communities as systems to support prevention.

8. Funding evidence-based prevention programs in schools or evidence-informed school and community education programs and campaigns for students, families, school employees, school athletic programs, parent-teacher and student associations, and others.
9. School-based or youth-focused programs or strategies that have demonstrated effectiveness in preventing drug misuse and seem likely to be effective in preventing the uptake and use of opioids.
10. Create or support community-based education or intervention services for families, youth, and adolescents at risk for OUD and any co-occurring SUD/MH conditions.
11. Support evidence-informed programs or curricula to address mental health needs of young people who may be at risk of misusing opioids or other drugs, including emotional modulation and resilience skills.
12. Support greater access to mental health services and supports for young people, including services and supports provided by school nurses, behavioral health workers or other school staff, to address mental health needs in young people that (when not properly addressed) increase the risk of opioid or another drug misuse.

**H. PREVENT OVERDOSE DEATHS AND OTHER HARMS (HARM REDUCTION)**

Support efforts to prevent or reduce overdose deaths or other opioid-related harms through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Increased availability and distribution of naloxone and other drugs that treat overdoses for first responders, overdose patients, individuals with OUD and their friends and family members, schools, community navigators and outreach workers, persons being released from jail or prison, or other members of the general public.
2. Public health entities providing free naloxone to anyone in the community.
3. Training and education regarding naloxone and other drugs that treat overdoses for first responders, overdose patients, patients taking opioids, families, schools, community support groups, and other members of the general public.
4. Enabling school nurses and other school staff to respond to opioid overdoses, and provide them with naloxone, training, and support.
5. Expanding, improving, or developing data tracking software and applications for overdoses/naloxone revivals.
6. Public education relating to emergency responses to overdoses.

7. Public education relating to immunity and Good Samaritan laws.
8. Educating first responders regarding the existence and operation of immunity and Good Samaritan laws.
9. Syringe service programs and other evidence-informed programs to reduce harms associated with intravenous drug use, including supplies, staffing, space, peer support services, referrals to treatment, fentanyl checking, connections to care, and the full range of harm reduction and treatment services provided by these programs.
10. Expanding access to testing and treatment for infectious diseases such as HIV and Hepatitis C resulting from intravenous opioid use.
11. Supporting mobile units that offer or provide referrals to harm reduction services, treatment, recovery supports, health care, or other appropriate services to persons that use opioids or persons with OUD and any co-occurring SUD/MH conditions.
12. Providing training in harm reduction strategies to health care providers, students, peer recovery coaches, recovery outreach specialists, or other professionals that provide care to persons who use opioids or persons with OUD and any co-occurring SUD/MH conditions.
13. Supporting screening for fentanyl in routine clinical toxicology testing.

PART THREE: OTHER STRATEGIES

**I. FIRST RESPONDERS**

In addition to items in section C, D and H relating to first responders, support the following:

1. Education of law enforcement or other first responders regarding appropriate practices and precautions when dealing with fentanyl or other drugs.
2. Provision of wellness and support services for first responders and others who experience secondary trauma associated with opioid-related emergency events.

**J. LEADERSHIP, PLANNING AND COORDINATION**

Support efforts to provide leadership, planning, coordination, facilitations, training and technical assistance to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, the following:

1. Statewide, regional, local or community regional planning to identify root causes of addiction and overdose, goals for reducing harms related to the opioid epidemic, and areas and populations with the greatest needs for treatment

intervention services, and to support training and technical assistance and other strategies to abate the opioid epidemic described in this opioid abatement strategy list.

2. A dashboard to (a) share reports, recommendations, or plans to spend opioid settlement funds; (b) to show how opioid settlement funds have been spent; (c) to report program or strategy outcomes; or (d) to track, share or visualize key opioid- or health-related indicators and supports as identified through collaborative statewide, regional, local or community processes.
3. Invest in infrastructure or staffing at government or not-for-profit agencies to support collaborative, cross-system coordination with the purpose of preventing overprescribing, opioid misuse, or opioid overdoses, treating those with OUD and any co-occurring SUD/MH conditions, supporting them in treatment or recovery, connecting them to care, or implementing other strategies to abate the opioid epidemic described in this opioid abatement strategy list.
4. Provide resources to staff government oversight and management of opioid abatement programs.

**K. TRAINING**

In addition to the training referred to throughout this document, support training to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, those that:

1. Provide funding for staff training or networking programs and services to improve the capability of government, community, and not-for-profit entities to abate the opioid crisis.
2. Support infrastructure and staffing for collaborative cross-system coordination to prevent opioid misuse, prevent overdoses, and treat those with OUD and any co-occurring SUD/MH conditions, or implement other strategies to abate the opioid epidemic described in this opioid abatement strategy list (*e.g.*, health care, primary care, pharmacies, PDMPs, etc.).

**L. RESEARCH**

Support opioid abatement research that may include, but is not limited to, the following:

1. Monitoring, surveillance, data collection and evaluation of programs and strategies described in this opioid abatement strategy list.
2. Research non-opioid treatment of chronic pain.
3. Research on improved service delivery for modalities such as SBIRT that demonstrate promising but mixed results in populations vulnerable to opioid use disorders.

4. Research on novel harm reduction and prevention efforts such as the provision of fentanyl test strips.
5. Research on innovative supply-side enforcement efforts such as improved detection of mail-based delivery of synthetic opioids.
6. Expanded research on swift/certain/fair models to reduce and deter opioid misuse within criminal justice populations that build upon promising approaches used to address other substances (*e.g.*, Hawaii HOPE and Dakota 24/7).
7. Epidemiological surveillance of OUD-related behaviors in critical populations, including individuals entering the criminal justice system, including, but not limited to approaches modeled on the Arrestee Drug Abuse Monitoring (“*ADAM*”) system.
8. Qualitative and quantitative research regarding public health risks and harm reduction opportunities within illicit drug markets, including surveys of market participants who sell or distribute illicit opioids.
9. Geospatial analysis of access barriers to MAT and their association with treatment engagement and treatment outcomes.

**A RESOLUTION APPROVING THE SPECIFICATIONS  
AND AUTHORIZING THE ADVERTISING OF BIDS  
FOR THE VILLAGE OF FOREST PARK  
2025 SIDEWALK IMPROVEMENT PROJECT**

WHEREAS, the Village of Forest Park ("Village") has undertaken to develop plans and specifications for the 2025 Sidewalk Improvement Project (the "Project") in the Village; and

WHEREAS, the Village desires to approve certain specifications and advertisement for bids for the Project.

BE IT RESOLVED, by the Mayor and Village Council of the Village of Forest Park, Cook County, Illinois, as follows:

Section 1. Finding of the Corporate Authorities

In the opinion of a majority of the corporate authorities of the Village, it is advisable, necessary and in the public interest that the Village approve the specifications for, advertise for bids and solicit bids for the Project.

Section 2. Advertisement for Bids

The Village Clerk and Village Engineer, Christopher B. Burke Engineering, Ltd., are hereby authorized and directed to cause an advertisement and to solicit bids, pursuant to the public bid process and in substantially the form of the Local Public Agency Formal Contract Proposal for the Project, attached hereto as Exhibit A and made a part hereof.

Section 3. Effective Date

This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

ADOPTED by the Council of the Village of Forest Park, Cook County, Illinois this 22<sup>nd</sup>  
day of September, 2025.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED by me this 22<sup>nd</sup> day of September, 2025.

\_\_\_\_\_  
Rory E. Hoskins, Mayor

ATTESTED and filed in my office,  
and published in pamphlet form  
this \_\_\_\_\_ day of September, 2025.

\_\_\_\_\_  
Vanessa Belmonte, Village Clerk

**EXHIBIT A**

**2025 Sidewalk Improvement Project  
Local Public Agency Formal Contract Proposal**



COVER SHEET

**Proposal Submitted By:**  
 Contractor's Name  
  
 Contractor's Address City State Zip Code

STATE OF ILLINOIS  
 Local Public Agency County Section Number  
 Village of Forest Park Cook  
 Route(s) (Street/Road Name) Type of Funds  
 Forest Park 2025 Sidewalk Improvement Project Local  
 Proposal Only  Proposal and Plans  Proposal only, plans are separate

Submitted/Approved  
For Local Public Agency:

**For a County and Road District Project**

Submitted/Approved  
Highway Commissioner Signature & Date

Submitted/Approved  
County Engineer/Superintendent of Highways Signature & Date

**For a Municipal Project**

Submitted/Approved/Passed  
Signature & Date  
  
 Official Title

**Department of Transportation**

Released for bid based on limited review  
Regional Engineer Signature & Date

Note: All proposal documents, including Proposal Guaranty Checks or Proposal Bid Bonds, should be stapled together to prevent loss when bids are processed.

|                        |        |                |                               |
|------------------------|--------|----------------|-------------------------------|
| Local Public Agency    | County | Section Number | Route(s) (Street/Road Name)   |
| Village of Forest Park | Cook   |                | Forest Park 2025 Sidewalk Imp |

**NOTICE TO BIDDERS**

Sealed proposals for the project described below will be received at the office of QuestCDN.com (virtually)

Name of Office  
until 10:00 AM on 10/14/25

Address Time Date

Sealed proposals will be opened and read publicly at the office of QuestCDN.com (virtually)

Name of Office  
at 10:00 AM on 10/14/25

Address Time Date

**DESCRIPTION OF WORK**

|          |                |
|----------|----------------|
| Location | Project Length |
| Various  | N/A            |

**Proposed Improvement**

PCC sidewalk, carriage walks, curb and gutter removal and replacement, and detectable warnings.

1. Plans and proposal forms will be available in the office of

The Bidding Documents can be downloaded from QuestCDN via the Christopher B. Burke Engineering Ltd. (CBBEL) website <http://cbbel.com/bidding-info/> or at [www.questcdn.com](http://www.questcdn.com) under Login using QuestCDN #9196744 for a nonrefundable charge of \$50.00. A QuestCDN login will be required. Contact QuestCDN.com at 952-233-1632 or [info@questcdn.com](mailto:info@questcdn.com) for assistance in membership registration and downloading this digital project information. Contractors must purchase bid documents and be shown on the Bidder's Planholder List in order to bid. Bids received from contractors who are not in the Bidder's Planholder List will be rejected. Notice is hereby given that the Village of Forest Park, Illinois, will receive and accept bids ONLY through QuestCDN.com via their electronic VirtuBid™ online bid service. A virtual bid opening will be held at the day and time of the bid closing.

**Join Zoom Meeting**

**Meeting ID:**  
**Passcode:**

2.  Prequalification

If checked, the 2 apparent as read low bidders must file within 24 hours after the letting an "Affidavit of Availability" (Form BC 57) in triplicate, showing all uncompleted contracts awarded to them and all low bids pending award for Federal, State, County, Municipal and private work. One original shall be filed with the Awarding Authority and two originals with the IDOT District Office.

3. The Awarding Authority reserves the right to waive technicalities and to reject any or all proposals as provided in BLRS Special Provision for Bidding Requirements and Conditions for Contract Proposals.

4. The following BLR Forms shall be returned by the bidder to the Awarding Authority:

- a. Local Public Agency Formal Contract Proposal (BLR 12200)
- b. Schedule of Prices (BLR 12201)
- c. Proposal Bid Bond (BLR 12230) (if applicable)
- d. Apprenticeship or Training Program Certification (BLR 12325) (do not use for project with Federal funds.)
- e. Affidavit of Illinois Business Office (BLR 12326) (do not use for project with Federal funds)

5. The quantities appearing in the bid schedule are approximate and are prepared for the comparison of bids. Payment to the Contractor will be made only for the actual quantities of work performed and accepted or materials furnished according to the contract. The scheduled quantities of work to be done and materials to be furnished may be increased, decreased or omitted as hereinafter provided.

|                        |        |                |                               |
|------------------------|--------|----------------|-------------------------------|
| Local Public Agency    | County | Section Number | Route(s) (Street/Road Name)   |
| Village of Forest Park | Cook   |                | Forest Park 2025 Sidewalk Imp |

**PROPOSAL**

1. Proposal of \_\_\_\_\_ Contractor's Name \_\_\_\_\_  
 \_\_\_\_\_ Contractor's Address \_\_\_\_\_
2. The plans for the proposed work are those prepared by Christopher B. Burke Engineering Ltd.  
 and approved by the Department of Transportation on \_\_\_\_\_
3. The specifications referred to herein are those prepared by the Department of Transportation and designated as "Standard Specifications for Road and Bridge Construction" and the "Supplemental Specifications and Recurring Special Provisions" thereto, adopted and in effect on the date of invitation for bids.
4. The undersigned agrees to accept, as part of the contract, the applicable Special Provisions indicated on the "Check Sheet for Recurring Special Provisions" contained in this proposal.
5. The undersigned agrees to complete the work within 20 working days or by \_\_\_\_\_ unless additional time is granted in accordance with the specifications.
6. The successful bidder at the time of execution of the contract will be required to deposit a contract bond for the full amount of the award. When a contract bond is not required, the proposal guaranty check will be held in lieu thereof. If this proposal is accepted and the undersigned fails to execute a contract and contract bond as required, it is hereby agreed that the Bid Bond of check shall be forfeited to the Awarding Authority.
7. Each pay item should have a unit price and a total price. If no total price is shown or if there is a discrepancy between the products of the unit price multiplied by the quantity, the unit price shall govern. If a unit price is omitted, the total price will be divided by the quantity in order to establish a unit price. A bid may be declared unacceptable if neither a unit price nor a total price is shown.
8. The undersigned submits herewith the schedule of prices on BLR 12201 covering the work to be performed under this contract.
9. The undersigned further agrees that if awarded the contract for the sections contained in the combinations on BLR 12201, the work shall be in accordance with the requirements of each individual proposal for the multiple bid specified in the Schedule for Multiple Bids below.
10. A proposal guaranty in the proper amount, as specified in BLRS Special Provision for Bidding Requirements and Conditions for Contract Proposals, will be required. Bid Bonds will be allowed as a proposal guaranty. Accompanying this proposal is either a bid bond, if allowed, on Department form BLR 12230 or a proposal guaranty check, complying with the specifications, made payable to: Village of Forest Park Treasurer of Village of Forest Park  
 The amount of the check is \_\_\_\_\_ ( \_\_\_\_\_ ).

**Attach Cashier's Check or Certified Check Here**

In the event that one proposal guaranty check is intended to cover two or more bid proposals, the amount must be equal to the sum of the proposal guaranties which would be required for each individual bid proposal. If the proposal guaranty check is placed in another bid proposal, state below where it may be found.

The proposal guaranty check will be found in the bid proposal Section Number \_\_\_\_\_ for: \_\_\_\_\_

| Local Public Agency    | County | Section Number | Route(s) (Street/Road Name)   |
|------------------------|--------|----------------|-------------------------------|
| Village of Forest Park | Cook   |                | Forest Park 2025 Sidewalk Imp |

### CONTRACTOR CERTIFICATIONS

The certifications hereinafter made by the bidder are each a material representation of fact upon which reliance is placed should the Department enter into the contract with the bidder.

1. **Debt Delinquency.** The bidder or contractor or subcontractor, respectively, certifies that it is not delinquent in the payment of any tax administered by the Department of Revenue unless the individual or other entity is contesting, in accordance with the procedure established by the appropriate Revenue Act, its liability for the tax or the amount of the tax. Making a false statement voids the contract and allows the Department to recover all amounts paid to the individual or entity under the contract in a civil action.
2. **Bid-Rigging or Bid Rotating.** The bidder or contractor or subcontractor, respectively, certifies that it is not barred from contracting with the Department by reason of a violation of either 720 ILCS 5/33E-3 or 720 ILCS 5/33E-4.

A violation of section 33E-3 would be represented by a conviction of the crime of bid-rigging which, in addition to Class 3 felony sentencing, provides that any person convicted of this offense, or any similar offense of any state or the United States which contains the same elements as this offense shall be barred for 5 years from the date of conviction from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent on behalf of the corporation.

A violation of Section 33E-4 would be represented by a conviction of the crime of bid-rotating which, in addition to Class 2 felony sentencing, provides that any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be permanently barred from contracting with any unit of State of Local government. No corporation shall be barred from contracting with any unit of State or Local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent on behalf of the corporation.

3. **Bribery.** The bidder or contractor or subcontractor, respectively, certifies that, it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois or any unit of local government, nor has the firm made an admission of guilt of such conduct which is a matter of record, nor has an official, agent, or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm.
4. **Interim Suspension or Suspension.** The bidder or contractor or subcontractor, respectively, certifies that it is not currently under a suspension as defined in Subpart I of Title 44 Subtitle A Chapter III Part 6 of the Illinois Administrative code. Furthermore, if suspended prior to completion of this work, the contract or contracts executed for the completion of this work may be canceled.

**RETURN WITH BID**

**SCHEDULE OF PRICES**

County: COOK  
Local Public Agency: FOREST PARK  
Section: N/A  
Route: N/A

**SCHEDULE FOR SINGLE BID**

Bidder's Proposal for 2025 Sidewalk Program

| LINE ITEM | ITEM CODE | ITEM DESCRIPTION  | UNIT  | QUANTITY | UNIT PRICE | TOTAL COST |
|-----------|-----------|---|-------|----------|------------|------------|
| 1         | *42400200 | PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH, SPECIAL               | SQ FT | 2850     |            |            |
| 2         | 44000600  | SIDEWALK REMOVAL  | SQ FT | 2850     |            |            |
| 3         | *NA       | DETECTABLE WARNING FOR PEDESTRIAN CROSSING, FURNISH AND INSTALL | EACH  | 4        |            |            |
| 4         | *NA       | COMBINATION CONCRETE CURB & GUTTER REMOVAL AND REPLACEMENT      | LF    | 110      |            |            |

Bidder's Proposal for 2025 Sidewalk Program

\_\_\_\_\_

BIDDER'S PROPOSAL AMOUNT IN WORDS

1. Each pay item should have a unit price and a total price.
2. If no total price is shown or if there is a discrepancy between the product of the unit price multiplied by the quantity, the unit price shall govern
3. If a unit price is omitted, the total price will be divided by the quantity in order to establish a unit price.
4. A bis may be declared unacceptable if neither a unit price or a total price is shown.

|                        |        |                |                               |
|------------------------|--------|----------------|-------------------------------|
| Local Public Agency    | County | Section Number | Route(s) (Street/Road Name)   |
| Village of Forest Park | Cook   |                | Forest Park 2025 Sidewalk Imp |

**SIGNATURES**

(If an individual)

Bidder Signature & Date

Business Address

City State Zip Code

|                      |                      |                      |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
|----------------------|----------------------|----------------------|

(If a partnership)

Firm Name

Signature & Date

Title

Business Address

City State Zip Code

|                      |                      |                      |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
|----------------------|----------------------|----------------------|

Insert the Names and Addresses of all Partners

(If a corporation)

Corporate Name

Signature & Date

Title

Business Address

City State Zip Code

|                      |                      |                      |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
|----------------------|----------------------|----------------------|

Insert Names of Officers

President

Secretary

Treasurer

Attest:

Secretary

Completed 09/04/25

Page of

BLR 12200 (Rev. 01/19/23)



**Local Public Agency  
Proposal Bid Bond**

|   |                |                |
|---|----------------|----------------|
| Local Public Agency<br>Village of Forest Park | County<br>Cook | Section Number |
|---|----------------|----------------|

WE, \_\_\_\_\_ as PRINCIPAL, and \_\_\_\_\_ as SURETY, are held jointly,

severally and firmly bound unto the above Local Public Agency (hereafter referred to as "LPA") in the penal sum of 5% of the total bid price, or for the amount specified in the proposal documents in effect on the date of invitation for bids, whichever is the lesser sum. We bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly pay to the LPA this sum under the conditions of this instrument.

WHEREAS THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the said PRINCIPAL is submitting a written proposal to the LPA acting through its awarding authority for the construction of the work designated as the above section.

THEREFORE if the proposal is accepted and a contract awarded to the PRINCIPAL by the LPA for the above designated section and the PRINCIPAL shall within fifteen (15) days after award enter into a formal contract, furnish surety guaranteeing the faithful performance of the work, and furnish evidence of the required insurance coverage, all as provided in the "Standard Specifications for Road and Bridge Construction" and applicable Supplemental Specifications, then this obligation shall become void; otherwise it shall remain in full force and effect.

IN THE EVENT the LPA determines the PRINCIPAL has failed to enter into a formal contract in compliance with any requirements set forth in the preceding paragraph, then the LPA acting through its awarding authority shall immediately be entitled to recover the full penal sum set out above, together with all court costs, all attorney fees, and any other expense of recovery.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective officers this \_\_\_\_\_ of \_\_\_\_\_ Day Month and Year

|                  |                  |
|------------------|------------------|
| <b>Principal</b> |                  |
| Company Name     | Company Name     |
| Signature & Date | Signature & Date |
| By: _____        | By: _____        |
| Title            | Title            |
| _____            | _____            |

(If Principal is a joint venture of two or more contractors, the company names, and authorized signatures of each contractor must be affixed.)

|                |  |
|----------------|--|
| <b>Surety</b>  |  |
| Name of Surety | Signature of Attorney-in-Fact Signature & Date |
| _____          | By: _____                                      |

STATE OF IL  
COUNTY OF

I \_\_\_\_\_, a Notary Public in and for said county do hereby certify that

(Insert names of individuals signing on behalf of PRINCIPAL & SURETY)

who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of PRINCIPAL and SURETY, appeared before me this day in person and acknowledged respectively, that they signed and delivered said instruments as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this \_\_\_\_\_ Day Month and Year .

Notary Public Signature & Date

\_\_\_\_\_

(SEAL, if required by the LPA)

Date commission expires \_\_\_\_\_





**Local Public Agency  
Proposal Bid Bond**

|                        |        |                |
|------------------------|--------|----------------|
| Local Public Agency    | County | Section Number |
| Village of Forest Park | Cook   |                |

WE, \_\_\_\_\_ as PRINCIPAL, and \_\_\_\_\_ as SURETY, are held jointly,

severally and firmly bound unto the above Local Public Agency (hereafter referred to as "LPA") in the penal sum of 5% of the total bid price, or for the amount specified in the proposal documents in effect on the date of invitation for bids, whichever is the lesser sum. We bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly pay to the LPA this sum under the conditions of this instrument.

WHEREAS THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the said PRINCIPAL is submitting a written proposal to the LPA acting through its awarding authority for the construction of the work designated as the above section.

THEREFORE if the proposal is accepted and a contract awarded to the PRINCIPAL by the LPA for the above designated section and the PRINCIPAL shall within fifteen (15) days after award enter into a formal contract, furnish surety guaranteeing the faithful performance of the work, and furnish evidence of the required insurance coverage, all as provided in the "Standard Specifications for Road and Bridge Construction" and applicable Supplemental Specifications, then this obligation shall become void; otherwise it shall remain in full force and effect.

IN THE EVENT the LPA determines the PRINCIPAL has failed to enter into a formal contract in compliance with any requirements set forth in the preceding paragraph, then the LPA acting through its awarding authority shall immediately be entitled to recover the full penal sum set out above, together with all court costs, all attorney fees, and any other expense of recovery.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective officers this \_\_\_\_\_ of \_\_\_\_\_ Day Month and Year

|   |  |
|---|--|
| <p style="text-align: right;"><b>Principal</b></p> <p>Company Name<br/>_____</p> <p>Signature &amp; Date<br/>By: _____</p> <p>Title<br/>_____</p> | <p>Company Name<br/>_____</p> <p>Signature &amp; Date<br/>By: _____</p> <p>Title<br/>_____</p> |
|---|--|

(If Principal is a joint venture of two or more contractors, the company names, and authorized signatures of each contractor must be affixed.)

|  |   |
|--|---|
| <p style="text-align: center;"><b>Surety</b></p> <p>Name of Surety<br/>_____</p> | <p>Signature of Attorney-in-Fact Signature &amp; Date<br/>By: _____</p> |
|--|---|

STATE OF IL  
COUNTY OF

I \_\_\_\_\_, a Notary Public in and for said county do hereby certify that

(Insert names of individuals signing on behalf of PRINCIPAL & SURETY)

who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of PRINCIPAL and SURETY, appeared before me this day in person and acknowledged respectively, that they signed and delivered said instruments as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this \_\_\_\_\_ Day of \_\_\_\_\_ Month and Year .

Notary Public Signature & Date  
\_\_\_\_\_  
Date commission expires \_\_\_\_\_

(SEAL, if required by the LPA)

|                        |        |                |
|------------------------|--------|----------------|
| Local Public Agency    | County | Section Number |
| Village of Forest Park | Cook   |                |

**ELECTRONIC BID BOND**

**Electronic bid bond is allowed (box must be checked by LPA if electronic bid bond is allowed)**

The Principal may submit an electronic bid bond, in lieu of completing the above section of the Proposal Bid Bond Form. By providing an electronic bid bond ID code and signing below, the Principal is ensuring the identified electronic bid bond has been executed and the Principal and Surety are firmly bound unto the LPA under the conditions of the bid bond as shown above. (If PRINCIPAL is a joint venture of two or more contractors, an electronic bid bond ID code, company/Bidder name title and date must be affixed for each contractor in the venture.)

Electronic Bid Bond ID Code

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

Company/Bidder Name

|  |
|--|
|  |
|--|

Signature & Date

|  |
|--|
|  |
|--|

Title

|  |
|--|
|  |
|--|

**TABLE OF CONTENTS**

SPECIAL PROVISIONS..... 2  
DESCRIPTION OF IMPROVEMENT ..... 2  
LOCATIONS OF IMPROVEMENT ..... 2  
RESPONSIBLE BIDDER REQUIREMENTS ..... 2  
INSURANCE REQUIREMENTS ..... 4  
AWARD OR REJECTION ..... 4  
CLEAN CONSTRUCTION DEBRIS DISPOSAL REQUIREMENTS ..... 4  
MAINTENANCE OF ROADWAYS ..... 4  
DUST CONTROL ..... 4  
PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH, SPECIAL..... 5  
DETECTABLE WARNINGS FOR PEDESTRIAN CROSSINGS, FURNISH AND INSTALL..... 6  
COMBINATION CONCRETE CURB AND GUTTER REMOVAL AND REPLACEMENT..... 8  
TRAFFIC CONTROL AND PROTECTION ..... 10  
AGGREGATE FOR TEMPORARY ACCESS ..... 11

**SPECIAL PROVISIONS**

The following Special Provisions supplement the "Standard Specifications for Road and Bridge Construction", adopted January 1, 2022 (hereinafter referred to as the "Standard Specifications"); the latest edition of the "Illinois Manual on Uniform Traffic Control Devices for Streets and Highways" in effect on the date of invitation for bids; and the "Supplemental Specifications and Recurring Special Provisions", adopted January 1, 2024, indicated on the Check Sheet included herein; all of which apply to and govern the construction of the **2025 Sidewalk Improvement Project** for the Village of Forest Park, Illinois, and in case of conflict with any part, or parts, of said specifications, the said special provisions shall take precedence and shall govern.

**DESCRIPTION OF IMPROVEMENT**

The work to be performed consists of removing existing PCC sidewalks and installing new PCC sidewalks, carriage walks and curb lines.

**LOCATIONS OF IMPROVEMENT**

See location schedule.

**RESPONSIBLE BIDDER REQUIREMENTS**

The Village of Forest Park has responsible bidder requirements per the Village Code.

Bidders shall submit with their proposal the following documents:

- a. Documents evidencing compliance with all applicable laws and ordinances prerequisite to doing business in Illinois.
- b. A valid federal employer tax identification number, or, if an individual, a valid social security number.
- c. A statement of compliance with the equal opportunity employer provisions of Section 2000e of Chapter 21, Title 42 of the United States Code and Federal Executive Order Number 11246, as amended, by Executive Order 11375 (known as the Equal Opportunity Employer Provision).
- d. Certificates of insurance indicating minimum insurance coverages as set forth in a bid specification, including general liability workers' compensation, completed operations, automobile, hazardous occupations and products liability.

e. Evidence of a written sexual harassment policy in compliance with the provisions of the Illinois Human Rights Act.

f. A statement of compliance with the provisions of the Illinois Prevailing Wage Act.

g. Evidence of compliance with the Substance Abuse Prevention on Public Works Projects Act.

h. Evidence of relevant experience that indicates the necessary capacity to perform the project and adequate references verifying the quality of work performed.

i. For Village public works construction projects (construction of new Village facilities, renovation of existing Village facilities or Village road and/or utility construction projects) over fifty thousand dollars (\$50,000.00), evidence of participation in apprentice and training programs applicable to the work to be performed on the project which are approved by and registered with the United States Department of Labor Office of Apprenticeship and Training.

j. For Village construction projects (construction of new Village facilities, renovation of existing facilities or Village road and/or utility construction projects), responsible bidders must demonstrate a good faith effort toward providing equal employment opportunities for persons to work as craftpersons, laborers, workers or mechanics consistent with the racial, ethnic and gender demographics of the labor force available in the Illinois Department of Employment Security Chicago-Naperville-Joliet Metropolitan Division which consists of Cook DeKalb, DuPage, Grundy, Kane, Kendall, McHenry and Will Counties.

**INSURANCE REQUIREMENTS**

The Contractor shall follow Section 107 of the Illinois Department of Transportation Standard Specifications for Road and Bridge Construction. The insurance shall also name the Village of Forest Park and Christopher B. Burke Engineering, Ltd. as additional insured.

**AWARD OR REJECTION**

The bidding requirements and conditions for contract award or rejection will follow IDOT-Bureau of Local Roads Check Sheet # 6, contained herein, with the following additions:

“The Village reserves the right to reduce the scope of work based upon Village budget constraints, without penalty or additional compensation to the contractor.”

**CLEAN CONSTRUCTION DEBRIS DISPOSAL REQUIREMENTS**

All Removal or Excavation items being disposed of at an uncontaminated soil fill operation or Clean Construction and Demolition Debris (CCDD) fill site shall meet the requirements of Public Act 96-1416. All costs associated with meeting these requirements shall be included in the unit price costs for the associated Removal or Excavation items in the Contract. These costs shall include but are not limited to all required testing, lab analysis, certification by a licensed Professional Engineer, and State and Local tipping fees.

**MAINTENANCE OF ROADWAYS**

Effective: September 30, 1985      Revised: November 1, 1996

Beginning on the date that work begins on this project, the Contractor shall assume responsibility for normal maintenance of all existing roadways within the limits of the improvement. This normal maintenance shall include all repair work deemed necessary by the Engineer, but shall not include snow removal operations. Traffic control and protection for maintenance of roadways will be provided by the Contractor as required by the Engineer.

**DUST CONTROL**

The Contractor shall take appropriate measures to control dust at all times along the entire project by means such as mechanical sweeper, water truck, or as directed by the Engineer. All concrete saw cutting shall utilize a “wet cutting method” and shall be thoroughly cleaned at the end of each working day. This work shall be included in the cost of the contract.

**PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH, SPECIAL**

In addition to the requirements of Section 424 of the "Standard Specifications for Road and Bridge Construction" the Contractor shall place embankment or excavate in accordance with Sections 202 and 205 of the Standard Specifications in order to match existing grade or as directed by the engineer. The Contractor shall place a 2" compacted aggregate base, Type B in accordance with Section 351 of the Standard Specifications. This work will be paid for at the contract unit price per square foot for PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH, SPECIAL.

Where a sidewalk intersects a driveway, the thickness of the concrete shall be increased to 7 inches and wire reinforcement mesh shall be installed. The increase in concrete thickness and wire reinforcement mesh shall be considered incidental to PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH, SPECIAL. There will be no additional compensation for this work.

Embankment and/or excavation and the 2" aggregate base, Type B shall not be measured or paid for separately, but shall be included in the contract unit price per square foot for PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH, SPECIAL.

Disturbed parkway shall be restored with 4" Topsoil and Sodding and shall be included in this pay item.

## **DETECTABLE WARNINGS FOR PEDESTRIAN CROSSINGS, FURNISH AND INSTALL**

### **Description**

1. This work shall consist of furnishing and installing prefabricated detectable warning panels from approved material suppliers in the new Portland Cement Concrete (PCC) sidewalk at locations as directed by the OWNER. The detectable warning panels shall be the "cast-in-place" model.

### **Materials**

2. Approved material suppliers are as follows:
  - a. Armor-Tile Tactile Systems. [www.armor-tile.com](http://www.armor-tile.com)
  - b. ADA Solutions. [www.adatile.com](http://www.adatile.com) (Composite Panel Paver System)
  - c. Detectile Corporation. [www.detectile.com](http://www.detectile.com)
  - d. Or approved equal.

The Contractor shall be responsible for furnishing the specified number of detectable warning panels from the approved list of material suppliers. Prior to purchasing the detectable warnings, the Contractor shall submit for review and approval by the OWNER the proposed product information consisting of the following:

- a. Manufacturer's certification stating the product is fully compliant with the ADAAG.
- b. Manufacturer's five year warranty.
- c. Manufacturer's specifications including the required materials, equipment, and installation procedures. Products that are colored shall be colored their entire thickness.
- d. Color chart (color to be determined by the OWNER).
- e. Sample Product Panel (24"x48").

The detectable warning panels to be purchased shall be 24"x48". Any damaged panel shall be rejected and shall be replaced at no additional expense to the Owner.

### **Construction Requirements**

3. The Contractor shall install the panels in accordance with the manufacturer's recommendations and details. The panels shall be installed during the construction of the new PCC sidewalk and shall be an integral part of the walking surface. The top of the panel shall be flush with the surface of the sidewalk and only the actual domes shall project above the walking surface.

The detectable warning panels shall be installed at curb ramps, medians and pedestrian refuge islands, at-grade railroad crossings, transit platform edges,

and other locations where pedestrians are required to cross a hazardous vehicular way. Detectable warnings shall also be installed at alleys and commercial entrances when permanent traffic control devices are present.

**Method of Measurement and Basis of Payment**

4. This work will be measured and paid for at the contract unit price per each for DETECTABLE WARNINGS FOR PEDESTRIAN CROSSINGS, FURNISH AND INSTALL which work includes furnishing and installing the detectable warning per the manufacturer's recommendations and as described herein.

**COMBINATION CONCRETE CURB AND GUTTER REMOVAL AND REPLACEMENT**

**606.01**      **Description.** This work shall consist of the removal of the existing curb and gutter, the construction of new concrete curb and gutter including all necessary excavation, embankment and subbase granular material, and parkway restoration with topsoil and sodding as shown in the detail on the plans and in accordance with Sections 606, 202, 205, 211, 252, and 311 of the Standard Specifications, Plan Sheet 19 (IDOT BD-24) and as specified herein.

**606.06**      **Construction Requirements.** In addition to the requirements of Article 606.06 of the Standard Specifications the Contractor shall excavate all material necessary to build the proposed curb and gutter and proposed subbase in accordance with Section 202 of the Standard Specifications. The proposed subbase shall be subbase granular material, Type B of the thickness shown in the typical section in accordance with Section 311 of the Standard Specifications. Backfill behind the proposed back of curb shall be in accordance with Section 205 of the Standard Specifications. Any existing pavement removed adjacent to the new curb and gutter shall be replaced with Class Sl concrete.

Expansion joints shall be placed at a maximum spacing of 60 feet.  
Contraction joints shall be placed at a maximum spacing of 15 feet.  
Expansion joints shall be placed 5' from each side of structures.

Proposed concrete curb and gutter shall be transitioned to existing curb and gutter over a length of 5 feet. This work shall be paid for at the contract unit price per foot for COMBINATION CONCRETE CURB AND GUTTER REMOVAL AND REPLACEMENT.

The following items are to be considered included in the cost to the curb and gutter removal and replacement.

- Sawcutting pavement 6" in front of curb to allow for front form boards.
- Filling gap with concrete between existing pavement and proposed Curb and Gutter Removal and Replacement in accordance with State Standard 606001 if in grind and overlay area.
- Excavation to 12" behind the proposed Back of Curb.
- Suitable backfill materials, CA-6 if beneath driveway or sidewalk.
- Proposed ¾" preformed expansion joint at concrete sidewalks or driveways.

- 4" earth excavation and replacement with Subbase Granular Material, Type B 4".
- Longitudinal bars, if encountered in the existing curb or curb and gutter, are not to be replaced. Cutting and removing longitudinal bars shall be included.
- Drill and grout 2 #6 epoxy coated dowel bars into the existing curb and gutter.
- Sawcutting of the curb as marked by the resident engineer.
- Disturbed parkway shall be restored with 4" Topsoil and Sodding and shall be included in this pay item.

**606.13**

Method of Measurement and Basis of Payment. Combination concrete curb and gutter and all excavation, subbase material, Class SI concrete, backfill, topsoil and sodding necessary to construct the work as shown on the plans and as specified herein shall be measured and paid for at the contract unit price per foot for COMBINATION CONCRETE CURB AND GUTTER REMOVAL AND REPLACEMENT.

### **TRAFFIC CONTROL AND PROTECTION**

Construction operations shall be conducted in a manner such that streets will be open to emergency traffic and accessible as required to local traffic in accordance with the applicable portions of Article 107.14 of the Standard Specifications. Removal and replacement of driveways shall be planned so as to cause a minimum of inconvenience to the abutting property owners. Temporary traffic control devices shall be furnished and maintained as required and shall conform to the applicable portions of Section 701 of the Standard Specifications and the following highway standards:

- Standard 701801-03

The work shall be accomplished such that the streets will be left open to local traffic at the end of each working day. It will also be necessary to provide advance notice to residents, police, fire, school districts and trash haulers when access to any street will be temporarily closed or limited.

During construction, the Contractor shall provide lighted barricades, flagmen and other temporary protection where necessary for public safety at all times. Should traffic protection be determined to be inadequate by the Engineer or the Municipality, the Municipality will take the necessary action to protect the public, and the cost of this work will be charged to the Contractor.

Temporary signs shall be erected to notify pedestrians: "SIDEWALK CLOSED USE OTHER SIDE". The signs shall be placed at both ends of the block or at the nearest accessible crossing, or as directed by the engineer.

#### **Method of Measurement and Basis of Payment**

This work will not be paid for separately but will be considered incidental to the contract.

**AGGREGATE FOR TEMPORARY ACCESS**

Description

This work shall consist of the construction and maintenance of an aggregate base course for maintaining access to intersecting streets and driveways as specified in Article 107.09 of the STANDARD SPECIFICATIONS. The CONTRACTOR shall provide access for all emergency vehicles and school buses, and to all abutting properties at all times during construction.

Construction Requirements

The CONTRACTOR shall maintain ingress and egress to all abutting properties during construction operations. Temporary driveways and entrances shall be constructed of aggregate in accordance with the applicable portions of Section 351 of the STANDARD SPECIFICATIONS and to the dimensions determined by the ENGINEER. The coarse aggregate shall be crushed stone or crushed gravel, gradation CA-6.

Maintenance shall consist of placing and compacting additional aggregate of the same type and gradation as the base aggregate.

After these driveway aprons have served their purpose, the suitable aggregate shall be removed, and, at the direction and approval of the ENGINEER, utilized for other purposes, such as granular subbase, aggregate base course, and embankment construction or other driveway aprons or otherwise disposed of as specified in Article 202.03 of the STANDARD SPECIFICATIONS.

**Method of Measurement and Basis of Payment**

This work will not be paid for separately but will be considered incidental to the contract.

| <u>LOCATION NO.</u> | <u>ADDRESS</u>          | <u>DETAILS</u>                         | <u>AREA (SF)</u> | <u>LENGTH (LF)</u> |
|---------------------|-------------------------|--|------------------|--------------------|
| 1                   | 1050 Troost Ave.        | Replace broken & cracked carriage walk | 30               |                    |
| 2                   | 544 Ferdinand Ave.      | 2 squares                              | 50               |                    |
| 3                   | 820 Beloit Ave.         | 2 Squares                              | 50               |                    |
| 4                   | 7643 Wilcox St.         | Service walk & Curb walk               | 45               |                    |
| 5                   | 904 Marengo Ave.        | 2 squares                              | 50               |                    |
| 6                   | 1104 Desplaines Ave.    | 3-4 squares. Tilt away from property   | 100              |                    |
| 7                   | 848 Marengo Ave.        | 7 on Lexington by apron                | 175              |                    |
| 8                   | 1039 Beloit Ave.        | 8 plus curb line                       | 200              | 30                 |
| 9                   | 1041 Beloit Ave.        | 8 plus curb line                       | 200              | 30                 |
| 10                  | 1017 Dunlop Avr.        | 2 squares                              | 50               |                    |
| 11                  | 1021 Dunlop Ave.        | 3 Squares                              | 75               |                    |
| 12                  | 1025 Dunlop Ave.        | 1 square                               | 25               |                    |
| 13                  | 1027 Dunlop Ave.        | 2 Squares                              | 50               |                    |
| 14                  | 7411 Dixon St.          | 1 square                               | 25               |                    |
| 15                  | 7414 Warren Ave.        | 3 Squares                              | 75               |                    |
| 16                  | 220 Elgin Ave.          | 3-4 pitched squares by hydrant         | 100              |                    |
| 17                  | NE Washington & Marengo | 1 square                               | 25               |                    |
| 18                  | 604-608 Circle Ave.     | 3 Squares                              | 75               |                    |
| 19                  | 7638 Adams St.          | 2 Squares                              | 50               |                    |
| 20                  | 7648 Adams St.          | 4 Squares                              | 100              |                    |
| 21                  | 905 Ferdinand Ave.      | 5 Squares                              | 125              |                    |
| 22                  | 905 Elgin Ave.          | Curb                                   |                  | 30                 |
| 23                  | 7244 Randolph St.       | 5 on Marengo                           | 125              |                    |
| 24                  | 204 Marengo Ave.        | 2-3 Squares                            | 75               |                    |
| 25                  | 216 Marengo Ave.        | 4 Squares                              | 100              |                    |
| 26                  | 236 Marengo Ave.        | Carriage walk                          | 100              |                    |
| 27                  | 244 Marengo Ave.        | 6 Squares                              | 150              |                    |
| 28                  | 1101 Lathrop            | 5 Squares on Fillmore                  | 125              |                    |

**SUBTOTAL: 2350 90**

**BID QUANTITY: 2850 110**

**A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION  
OF A CONSULTING AGREEMENT BY AND BETWEEN THE VILLAGE OF FOREST  
PARK AND RYAN, LLC (f/k/a KANE, MCKENNA AND ASSOCIATES, INC.)  
REGARDING POTENTIAL DEVELOPMENT PROJECTS WITHIN THE VILLAGE**

WHEREAS, the Village of Forest Park (the "Village") periodically receives developer proposals seeking Village economic incentives for projects within the Village (the "Projects"); and

WHEREAS, the Village has previously utilized the consulting services of Ryan, LLC (f/k/a Kane, McKenna and Associates, Inc.) ("Ryan") and has a satisfactory relationship with the firm; and

WHEREAS, it is in the best interests of the Village to enter into a consulting agreement with Ryan (the "Agreement") for the purpose of assisting the Village with the study and evaluation of potential Projects within the Village.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Village of Forest Park, Cook County, Illinois:

Section 1. It is hereby determined that the Village has a satisfactory relationship with Ryan, and it is advisable, necessary, and in the public interest that the Village enter into the Agreement between the Village and Ryan for the furnishing of professional consulting services for the Projects.

Section 2. That the Mayor be and is hereby authorized and directed to execute and the Agreement by and between the Village of Forest Park and Ryan, LLC, in substantially the form attached hereto as Exhibit A and made a part hereof, with such changes therein as shall be authorized by the officials executing the same, their execution thereof to constitute conclusive evidence of such changes.

Section 3. This Resolution shall be in full force and effect from and after its passage in the manner provided by law.

ADOPTED by the Council of the Village of Forest Park, Cook County, Illinois this 22<sup>nd</sup> day of September, 2025.

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

APPROVED by me this 22<sup>nd</sup> day of September, 2025.

\_\_\_\_\_  
Rory E. Hoskins, Mayor

ATTESTED and filed in my office,  
And published in pamphlet form  
This \_\_\_\_\_ day of September, 2025.

\_\_\_\_\_  
Vanessa Belmonte, Village Clerk

**EXHIBIT A**  
**AGREEMENT**



CREDITS AND INCENTIVES SERVICES AGREEMENT

This Credits and Incentives Services Agreement ("Agreement") is entered into as of the Effective Date indicated below by and between Ryan and Client as defined below.

Table with 4 columns and 12 rows, organized into sections: PARTIES, ENGAGEMENT SCOPE, and CONSULTING SERVICES.

Definitions: "Ryan" and "Client" (or "Village") mean the entities and their affiliates that are set forth on page 1. "Parties" means collectively Ryan and Client, and "Party" means singularly Ryan or Client. "Services" means the Services listed with a "Yes" in the Engaged column on page 1.

1. Fees.

- a. "Hourly Fee" will be calculated by multiplying the number of hours required to perform the applicable Services by the applicable Fee Rate.
b. Client shall pay all invoices in full by the Payment Term or interest will accrue at the rate of one and one-half percent (1.5%) per month on past due fees.
c. The rate(s) used to calculate Ryan's Fixed Fees and Hourly Fees will automatically increase by the "Annual Increase" percentage indicated on page 1 effective each January 1.

2. Expenses.

- a. Where Ryan is performing Services for an Hourly Fee or Fixed Fee, Client shall reimburse Ryan for all expenses. Client shall be directly responsible for paying all third-party professional fees, including lawyers' fees.

3. Term.

- a. This Agreement is effective from the Effective Date until the Term Date as indicated on page 1 of this Agreement but shall be extended to cover appeals filed by Ryan that remain open on the Term Date.



b. Any termination or expiration of this Agreement or any other language herein will not reduce, affect, or limit Ryan's assigned interests or right to receive compensation under this Agreement for deliverables provided or Services performed up to and including the effective date of termination or expiration, and Client shall be responsible for compensating Ryan as provided in this Agreement for (i) fixed fees incurred by Ryan up to and including the effective date of termination or expiration; and (ii) Performance Based Fees for all credits, reduction or savings identified by Ryan up to and including the effective date of termination or expiration for which Client, or any successor to Client, receives, realizes, or recognizes any Recovery or Reduction, even if Client does not allow Ryan to participate in the pursuit of such Recoveries or Reductions.

4. Confidentiality. All non-public information received by Ryan from Client shall be considered confidential information that Ryan will disclose only to the extent necessary to provide the Services. Ryan's confidential information will include Ryan products, and content, its proprietary technology or software in all versions, forms and specifications. Neither Party shall disclose, publish, or transmit the confidential information of the other Party to any nonparty without obtaining the other Party's prior written approval. This non-disclosure provision does not apply to: (i) Ryan fulfilling its Services under the Engagement Scope; (ii) either Party sharing data as necessary with its wholly-owned affiliates, subcontractors, or agents; (iii) either Party utilizing the services of a commercially reasonable nonparty data hosting provider; (iv) an official order of any court of competent jurisdiction; (v) information independently developed by the receiving Party; (vi) information previously known to the receiving Party without any obligation of confidentiality; or (vii) information rightfully received by the receiving Party from a nonparty without any obligation of confidentiality. At the end of this engagement, Ryan shall return or confirm the destruction of all Client data in Ryan's possession; provided, however, Ryan may retain Client data contained in Ryan's professional work papers and secure, archival computer backup files maintained in the ordinary course of business and in derivative works where identification of the source has been removed. Ryan will implement and maintain reasonable administrative, organizational, and technical safeguards designed for the protection, confidentiality, and integrity of Client data and will adhere to any applicable regulations governing the handling of personal identification information, including the California Consumer Protection Act and the European General Data Protection Regulations.

5. Limitation of Liability. Ryan's liability for all claims, liability, damages, or expenses under any theory arising under or relating to Ryan's performance of Services shall not exceed \$1,000,000. In addition to the foregoing, neither Party shall be liable under this Agreement for any claim involving indirect, exemplary, incidental, special, or consequential damages or costs, lost or damaged data, or loss of profit or goodwill, whether foreseeable or not, even if such Party has been advised of the possibility of such damages.

6. No Representation Before the IRS. Neither Ryan nor any of its employees will provide any legal or accounting services to Client in connection with this Agreement. Neither Ryan nor any employee of Ryan will serve in a representative capacity for the Village before the Internal Revenue Service ("IRS"), nor will Ryan or any employee of Ryan obtain a power of attorney (on IRS Form 2848 or otherwise) authorizing Ryan or such employee to represent Client before the IRS. If it becomes necessary for Client to have a representative before the IRS or if it becomes necessary for Ryan to engage a party to provide professional services in support of Ryan's obligations under this Agreement, Ryan may, at its option, engage a representative or such third party on behalf of Client to represent Client before the IRS or provide such professional services, as the case may be. Such engagement shall (i) be at Ryan's expense, provided that in the case of an Adjudication, Ryan's fee shall be adjusted as set forth above; and (ii) be subject to Client's approval, provided that Client agrees not to unreasonably withhold or condition such approval. Ryan will provide assistance to such representative, but such assistance shall be limited to providing the factual basis for the filing of claims for refund and other tax returns filed by Client pursuant to this Agreement and the information supplied on such returns.

7. General. This Agreement, along with Exhibit A, Schedules 1 and 2, Exhibit B, and Exhibit C constitutes the entire agreement between the Parties and supersedes all other oral and written proposals, representations, agreements, and other communications between the Parties with respect to the subject matter. Any change, waiver, modification, or other amendment of any provision of this Agreement shall be binding and effective only with the prior written consent of both Parties. Neither Party may assign or otherwise transfer any benefit or obligation arising under this Agreement without the prior written consent of the other Party, except to an affiliate or successor in interest to substantially all of the stock or assets of the Party. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois, with exclusive venue residing in a court of competent jurisdiction in DuPage County, Illinois. In the event of any legal action brought to enforce this Agreement, the prevailing Party shall be entitled to recover its reasonable lawyers' fees and costs. Each Party warrants the act of placing an electronic signature on this document, including a digital image or encrypted data, shall have the same effect of a manual signing, was done with the authority to legally bind the Party, and no claim will be brought by the Party alleging that



this document was not properly signed. Notices shall be emailed and mailed certified mail to the Parties at the Addresses listed on page 1 above along with copies to: chairman@ryan.com and legal.notices@ryan.com.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as of the date set forth below.

**Ryan, LLC:**

**Village of Forest Park, Illinois:**

By: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Attachments:**

- Exhibit A – Client Entities
- Schedule 1 – Description of Services
- Schedule 2 – Fee Rate(s)
- Exhibit B – Insurance Requirements
- Exhibit C – Contractor’s Certification

**ATTEST:**

\_\_\_\_\_  
Vanessa Belmonte, Village Clerk



EXHIBIT A – CLIENT ENTITIES

Village of Forest Park, Illinois



## SCHEDULE 1 – DESCRIPTION OF SERVICES

### I. CONSULTING SERVICES

#### A. Economic Development and Tax Increment Financing (“TIF”)

##### 1. Various Forest Park TIF Redevelopment Projects- Financial Analysis

- Assist Client in evaluating and preparing financial projections of incremental property taxes and other municipal taxes based on proposed developments identified by the Village with respect to the development proposals related to TIF assistance requests from developers or corporate entities pertaining to any of the Village’s TIF Districts. Evaluations, as directed by the Village, will be based on proposed user mixes, phased developments, project costs, timetable for implementation and other related factors. The redevelopment projects to be evaluated include related to certain TIF requests as follows: Auto dealership proposal at 1201 Circle; McGraffers restaurant at 7737 Roosevelt; and Suburban Lumber location at 7459 Franklin. At Client’s discretion, additional proposed redevelopment projects may be added for the evaluations but shall be consider Out-of-Scope Consulting.
- Assist Client in finalization of strategies and priorities and provide professional opinions on alternatives available to Client in determining the best alternatives available to fund each of the selected redevelopment projects to be implemented.
- Advise Client regarding provisions required that might impact either the proposed financial structure for each redevelopment project, or Client’s ability to deliver economic development funding assistance in a timely manner to such redevelopment project.
- Provide Client with an analysis of proposed tax increment and any other revenue/cost projections and summarize the potential funding advantages/disadvantages of various funding strategies for each of the redevelopment project.
- Make a thorough review of the proposed development strategies to advise Client of any problems or concerns regarding provisions and/or conditions that might adversely impact any of the proposed financial structures for each of the respective redevelopment projects.
- Provide recommendations in a report to Client for funding strategies to be evaluated with regards to their likelihood to succeed and meet Client’s economic development goals related to each of the redevelopment projects.
- Meet with Client to discuss the report and to obtain Client input prior to formal submission for each redevelopment project. Make an oral presentation, for each of the redevelopment projects, to the Client as deemed appropriate by the Client.

**B. Out-of-Scope Consulting (As Requested).** “Out-of-Scope Consulting” means any other services that are not specifically described under another service description (e.g., economic impact study or labor analytics study). An exchange of emails by employees of the Parties who have the title of Manager or above will be sufficient to confirm the engagement of Ryan to perform Out-of-Scope Consulting.



#### SCHEDULE 2 - FEE RATE(S)

Client agrees to pay Ryan an hourly rate of \$315 for the Services based on the time that Ryan's professionals spend performing them. Ryan's hourly rate(s) are chargeable in one-fourth (1/4th) hour increments and are billed monthly. The hourly rate(s) will increase annually in accordance with Section 1c of the Agreement.

Ryan estimates that the costs for Services to be \$45,000 for this scope of services as requested by the Client on the above Schedule 1 under Section 1 (A). Should Client authorize any additional services from Ryan pursuant to this Agreement, such Services will be billed on an hourly rate as described above.



## EXHIBIT B - Insurance Requirements

Ryan, LLC. ("Ryan") shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the Services by Contractor, its agents, representatives, employees or subcontractors.

### A. MINIMUM SCOPE OF INSURANCE.

Coverage shall be at least as broad as:

1. Commercial General Liability with the Village stated and named as an additional insured.
2. Automobile Liability, "any auto" and shall include hired and non-owned auto liability; and
3. Workers' Compensation as required by the Labor Code of the State of Illinois and Employers' Liability Insurance.
4. Umbrella Liability shall at least follow form of the primary General Liability, Auto Liability, and Worker's Compensation policies.

### B. MINIMUM LIMITS OF INSURANCE.

Ryan shall maintain limits no less than:

1. Commercial General Liability:  
\$2,000,000 combined single limit per occurrence for bodily injury, personal injury, and property damage. The general aggregate shall be twice the required occurrence limit. Minimum General Aggregate shall be no less than \$2,000,000;
2. Excess Liability Insurance (Umbrella Liability):  
\$1,000,000.00 combined single limit per occurrence for bodily injury, personal injury and property damage. Minimum Aggregate shall be no less than \$1,000,000.00 per person, per aggregate.
3. Commercial Automobile Liability:  
\$1,000,000 combined single limit per accident for bodily injury and property damage; and



4. Workers' Compensation and Employers' Liability:

Workers' Compensation limits as required by the Labor Code of the State of Illinois and Employers' Liability Limits of \$1,000,000.00 per accident.

5. Professional Liability:

\$2,000,000 single limit for errors and omissions, professional/malpractice liability.

Contractor's insurance policies shall contain a provision that the coverage shall not be canceled by the insurance carrier until at least ten (10) days' written notice thereof shall have been given to the Village by mailing such notice to the Village Clerk.

C. DEDUCTIBLES AND SELF-INSURED RETENTIONS.

Any deductibles or self-insured retentions must be declared to and approved by the Village. At the option of the Village, the insurer shall reduce or eliminate such deductions or self-insured retentions.

D. OTHER INSURANCE PROVISIONS.

The policies are to contain, or be endorsed to contain the following provisions:

1. Commercial General Liability and Automobile Liability Coverages:

- a. The Village, its officials, agents, employees, and volunteers are to be covered as additional insureds as respects: liability arising out of work performed by or on behalf of Contractor, including products used by Contractor, as well as equipment procured, owned, leased, hired or borrowed by Contractor, and automobiles owned, leased, hired or borrowed by Contractor. The coverage shall contain no special limitations on the scope of the protection afforded to the Village, its officials, agents, employees, or volunteers;
- b. Contractor's insurance coverage shall be primary insurance as respects the Village, its officials, agent, employees, and volunteers. Any insurance or self-insurance maintained by the Village, its officials, agents, employees or volunteers shall be excess of Contractor's insurance and shall not contribute with it;



- c. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the Village, its officials, agents, employees or volunteers; and
- d. Each insurance policy shall state that Contractor's insurance shall apply separately to each insured against whom a claim or suit is brought, except with respect to the limits or the insurer's liability.

2. Workers' Compensation and Employers' Liability Coverages:

The insurer shall agree to waive all rights of subrogation against the Village, its officials, agents, employees, and volunteers for losses arising from the Services performed by Ryan for the Village.

3. All Coverages:

Each insurance policy required by this clause shall be endorsed to state that the coverage shall not be suspended, voided, canceled, reduced in coverage or in limits, except after thirty (30) days prior written notice, by certified mail, return receipt requested, has been given to the Village.

E. ACCEPTABILITY OF INSURERS.

- 1. The insurance carrier used by Ryan shall have a minimum insurance rating of A VII, according to the most recent publication of Best's Policy Holder Guide and be licensed to do business in the State of Illinois.
- 2. Ryan shall furnish the Village with certificates of insurance naming the Village, its officials, agents, employees, and volunteers as additional insureds, and with the original endorsements affecting coverage required by this clause prior to performing the Services. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements may be on forms provided by the Village and are to be received and approved by the Village before any work commences. The Village reserves the right to request full certified copies of the insurance policies.



**EXHIBIT C  
CONTRACTOR'S CERTIFICATION**

The assurances hereinafter made by the Contractor are each a material representation of fact upon which reliance is placed by the Village of Forest Park in entering into the contract with the Contractor. The Village of Forest Park may terminate the contract if it is later determined that the Contractor rendered a false or erroneous assurance, and the surety providing the performance bond shall be responsible for the completion of the contract.

I, Sharon Roberts, hereby certify that I am the Credits & Incentives Practice Leader, Principal of Ryan, LLC., and as such, hereby represent and warrant to the Village of Forest Park, a municipal corporation, that the Contractor and its shareholders holding more than five percent (5%) of the outstanding shares of the corporation, its officers and directors are:

- (A) not delinquent in the payment of taxes to the Illinois Department of Revenue in accordance with 65 ILCS 5/11-42.1-1;
- (B) not barred from contracting as a result of a violation of either Section 33E-3 (bid rigging) or 33E-4 (bid-rotating) of the Criminal Code of 1961 (720 ILCS 5/33E-3 and 5/33E-4);
- (C) not in default, as defined in 5ILCS 385/2, on an educational loan, as defined in 5ILCS 385/1;

In addition, the Contractor hereby represents and warrants to the Village of Forest Park, that:

- (A) the Contractor has and will comply with all laws relating to the payment of general prevailing wages in accordance with the Illinois Prevailing Wage Act (820 ILCS 130/0.01 *et seq.*);
- (B) the Contractor has and will comply with all laws relating to the employment preference to veterans in accordance with the Veterans Preference Act (330 ILCS 55/0.01 *et seq.*);
- (C) the Contractor has and will comply with all laws relating to the employment of Illinois workers in accordance with the Employment of Illinois Workers on Public Works Act (30 ILCS 570/1 *et seq.*);
- (D) the Contractor is committed to maintaining a drug-free workplace and has adopted a comprehensive policy prohibiting the use and/or possession of intoxicants, drugs, and narcotics. The Contractor shall ensure that all of its employees are made aware of this policy and are required to comply with its terms as a condition of their employment.
- (E) the Contractor has not excluded and will not exclude from participation in, denied the benefits of, subjected to discrimination under, or denied employment to any person in connection with any activity funded under the contract on the basis of race, color, age, religion, national origin, disability, or sex;
- (F) no Village officer, spouse or dependent child of a Village officer, agent on behalf of any Village officer or trust in which a Village officer, the spouse or dependent child of a Village officer or a beneficiary is a holder of any interest in the Contractor; or, if the Contractor's stock is traded on a nationally recognized securities market, that no Village officer, spouse



or dependent child of a Village officer, agent on behalf of any Village officer or trust in which a Village officer, the spouse or dependent child of a Village officer or a beneficiary is a holder of more than one percent (1%) of the Contractor, but if any Village officer, spouse or dependent child of a Village officer, agent on behalf of any Village officer or trust in which a Village officer, the spouse or dependent child of a Village officer or a beneficiary is a holder of less than one percent (1%) of such Contractor, the Contractor has disclosed to the Village in writing the name(s) of the holder of such interest.

- (G) no officer or employee of the Village has solicited any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer from the Contractor in violation of the Forest Park Municipal Code; and
- (H) the Contractor has not given to any officer or employee of the Village any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer in violation of the Forest Park Municipal Code.
- (I) neither it nor any of its principals, shareholders, members, partners, or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person and that the Contractor and its principals, shareholders, members, partners, or affiliates, as applicable, are not, directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Agreement on behalf of any person or entity named as a Specially Designated National and Blocked Person.
- (J) the Contractor acknowledges that, pursuant to the provisions of the Illinois Freedom of Information Act, (5 ILCS 140/1 *et seq.*), documents or records specifically and exclusively prepared for Village or used in relation to work performed under this Agreement (“Work Product”) are considered a public record of the Village; and therefore, within thirty (30) days of completion of the work required of the Contractor under this agreement, the Contractor shall produce to the Village, in electronic format, all Work Product that directly relates to the governmental function performed by the Contractor under this Agreement at no additional cost to the Village; and furthermore, the Contractor shall review its records and promptly produce to the Village any additional Work Product in the Contractor’s possession which the Village requires in order to properly respond to a request made pursuant to the Illinois Freedom of Information Act (5 ILCS 140/1 *et seq.*), and the Contractor shall produce to the Village such records within five (5) business days of a request for such records from the Village at no additional cost to the Village. Notwithstanding anything to the contrary contained herein, in no event shall “Work Product” be deemed to include (i) any of Ryan’s pre-existing intellectual property or any materials or information that are not specifically developed by Ryan exclusively for delivery to Village pursuant to this Agreement, or (ii) any of Ryan’s confidential information, trade secrets, or other intellectual property, including but not limited to,



specific engagement procedures, techniques, sampling methodologies, and tax saving and mitigation strategies, and Village further agrees not to disclose such information to any third party without obtaining prior written approval from Ryan.

If any certification made by the Contractor or term or condition in this contract changes, the Contractor shall notify the Village of Forest Park in writing within seven (7) days.

Dated: \_\_\_\_\_, 2025.

Contractor:

RYAN, LLC.

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

STATE OF TEXAS )  
 ) ss.  
COUNTY OF HARRIS )

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that Sharon Roberts, known to me to be a Principal of Ryan, LLC. appeared before me this day in person and, being first duly sworn on oath, acknowledged that he/she executed the foregoing certification as his/her free act and deed.

Dated: \_\_\_\_\_, 2025.

\_\_\_\_\_  
Notary Public

**RESOLUTION NO. R- \_\_\_\_\_ - 25**

**A RESOLUTION APPROVING A LOCAL PUBLIC AGENCY JOINT FUNDING AGREEMENT WITH THE ILLINOIS DEPARTMENT OF TRANSPORTATION FOR FEDERALLY FUNDED CONSTRUCTION AND A LOCAL PUBLIC AGENCY ENGINEERING SERVICES AGREEMENT WITH CHRISTOPHER B. BURKE ENGINEERING, LTD. REGARDING CERTAIN IMPROVEMENTS TO THE JACKSON BOULEVARD RESURFACING, BETWEEN DES PLAINES AVENUE AND HARLEM AVENUE**

WHEREAS, the Village of Forest Park (“Village”) and the Illinois Department of Transportation (“IDOT”) are units of local government within the meaning of the Illinois Intergovernmental Cooperation Act, as specified in 5 ILCS 220/1 *et seq.*, and both the Village and IDOT are authorized by Article VII, Section 10 of the 1970 Constitution of the State of Illinois to enter into Intergovernmental Agreements; and

WHEREAS, the Village and the State of Illinois, acting through IDOT, are desirous of entering into a Local Public Agency Joint Funding Agreement for Federally Funded Construction (“LPA Participation Agreement”) and the Village and Christopher B. Burke Engineering, Ltd. (“Burke”) are desirous of entering into a Local Public Agency Engineering Services Agreement (“Engineering Services Agreement”), each regarding certain improvements to the Jackson Boulevard Resurfacing, between Des Plaines Avenue and Harlem Avenue (“Project”) within the corporate boundaries of the Village (collectively, both the “Agreements”); and

WHEREAS, pursuant to the LPA Participation Agreement and the Engineering Services Agreement, federal participation amounts are not to exceed, collectively, the amount of Seven Hundred Ninety-Two Thousand and 00/100 Dollars (\$792,000.00) and the local Village balance responsibility is One Million Six Hundred Twenty-Eight Thousand and 00/100 Dollars (\$1,628,000.00), for a total Project cost of Two Million Four Hundred Twenty Thousand and 00/100 Dollars (\$2,420,000.00).

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Village of Forest Park, Cook County, Illinois, as follows:

Section 1. That “Joint Funding Agreement for Federally Funded Construction,” between the Village of Forest Park and the State of Illinois, acting through IDOT, a copy of which is attached hereto as Exhibit A, is hereby approved.

Section 2. The "Local Public Agency Engineering Services Agreement" between the Village and Burke, a copy of which is attached as Exhibit B, is hereby approved.

Section 3. The Village Council hereby approves and authorizes the expenditure of the amount of One Million Six Hundred Twenty-Eight Thousand and 00/100 Dollars (\$1,628,000.00), or as much as may be needed to balance the funds for the completion of the Project under the Agreements.

Section 4. The Mayor is hereby authorized and directed to execute the Agreements, as required, on behalf of the Village.

Section 5. The officials, officers, employees and agents of the Village are hereby authorized to take such actions and execute such documents as are necessary to effectuate the Agreements for the Project and to carry out the terms, provisions, and intent of this Resolution.

Section 6. This Resolution shall be in full force and effect upon its passage and approval as required by law.

Resolved this 22<sup>nd</sup> day of September, 2025.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED:

\_\_\_\_\_  
Rory E. Hoskins, Mayor

ATTESTED and filed in my office  
and published in pamphlet form this  
\_\_\_\_\_ day of September, 2025.

\_\_\_\_\_  
Vanessa Belmonte, Village Clerk

**EXHIBIT A**

**JOINT FUNDING AGREEMENT  
FOR FEDERALLY FUNDED CONSTRUCTION**



**Joint Funding Agreement for Federally Funded Construction**

**LOCAL PUBLIC AGENCY**

|                        |                            |          |                |
|------------------------|----------------------------|----------|----------------|
| Local Public Agency    |                            | County   | Section Number |
| Village of Forest Park |                            | Cook     | 25-00121-00-RS |
| Fund Type              | ITEP, SRTS, HSIP Number(s) | MPO Name | MPO TIP Number |
| STU                    | N/A                        | CMAP     | 04-22-0007     |

**Construction**

|                  |                |
|------------------|----------------|
| State Job Number | Project Number |
| C-91-193-25      | ELK2(266)      |

- Local Let/Day Labor   
  Construction on State Letting   
  Construction Engineering   
  Utilities   
  Railroad Work

**LOCATION**

|                        |           |         |            |       |
|------------------------|-----------|---------|------------|-------|
| Local Street/Road Name | Key Route | Length  | Stationing |       |
|                        |           |         | From       | To    |
| Jackson Blvd           | FAU 1462  | 0.50 MI | 00.34      | 00.84 |

Location Termini

Des Plaines Avenue to Harlem Avenue

|                        |                              |
|------------------------|------------------------------|
| Current Jurisdiction   | Existing Structure Number(s) |
| Village of Forest Park | N/A                          |

[Remove](#)

**PROJECT DESCRIPTION**

Roadway resurfacing will include spot curb and gutter removal and replacement, spot sidewalk removal and replacement, sidewalk ramp improvements for ADA compliance, pavement imprinted crosswalks, and replacement of deteriorated drainage structures.

| Local Public Agency    | Section Number | State Job Number | Project Number |
|------------------------|----------------|------------------|----------------|
| Village of Forest Park | 25-00121-00-RS | C9119325         | ELK2(266)      |

This Agreement is made and entered into between the above local public agency, hereinafter referred to as the "LPA" and the State of Illinois, acting by and through its Department of Transportation, hereinafter referred to as the "STATE". The STATE and LPA jointly proposes to improve the designated location as described in the Location and Project Description sections of this agreement. The improvement shall be constructed in accordance with plans prepared by, or on behalf of the LPA and approved by the STATE using the STATE's policies and procedures approved and/or required by the Federal Highway Administration, hereby referred to as "FHWA".

## I. GENERAL

- 1.1 Availability of Appropriation; Sufficiency of Funds. This Agreement is contingent upon and subject to the availability of sufficient funds. The STATE may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to the LPA by the STATE or the federal funding source, (ii) the Governor or STATE reserves funds, or (iii) the Governor or STATE determines that funds will not or may not be available for payment. The STATE shall provide notice, in writing, to LPA of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Section will be effective upon the date of the written notice unless otherwise indicated.
- 1.2 Domestic Steel Requirement. Construction of the project will utilize domestic steel as required by Section 106.01 of the current edition of the Standard Specifications for Road and Bridge Construction and federal Build America-Buy America provisions.
- 1.3 Federal Authorization. That this Agreement and the covenants contained herein shall become null and void in the event that the FHWA does not approve the proposed improvement for Federal-aid participation within one (1) year of the date of execution of this agreement.
- 1.4 Severability. If any provision of this Agreement is declared invalid, its other provisions shall not be affected thereby.
- 1.5 Termination. This Agreement may be terminated, in whole or in part, by either Party for any or no reason upon thirty (30) calendar days' prior written notice to the other Party. If terminated by the STATE, the STATE must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If the STATE determines in the case of a partial termination that the reduced or modified portion of the funding award will not accomplish the purposes for which the funding award was made, the STATE may terminate the Agreement in its entirety.

This Agreement may be terminated, in whole or in part, by the STATE without advance notice:

- a. Pursuant to a funding failure as provided under Article 1.1.
- b. If LPA fails to comply with the terms and conditions of this funding award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any award.

## II. REQUIRED CERTIFICATIONS

By execution of this Agreement and the LPA's obligations and services hereunder are hereby made and must be performed in compliance with all applicable federal and State laws, including, without limitation, federal regulations, State administrative rules and any and all license requirements or professional certification provisions.

- 2.1 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Part 200). The LPA certifies that it shall adhere to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements, which are published in Title 2, Part 200 of the Code of Federal Regulations, and are incorporated herein by reference.
- 2.2 Compliance with Registration Requirements. LPA certifies that it: (i) is registered with the federal SAM system; (ii) is in good standing with the Illinois Secretary of State, if applicable; (iii) have a valid DUNS Number; (iv) have a valid UEI, if applicable. It is LPA's responsibility to remain current with these registrations and requirements.
- 2.3 Bribery. The LPA certifies to the best of its knowledge that its officials have not been convicted of bribery or attempting to bribe an officer or employee of the state of Illinois, nor made an admission of guilt of such conduct which is a matter of record (30 ILCS 500/50-5).
- 2.4 Bid Rigging. LPA certifies that it has not been barred from contracting with a unit of state or local government as a result of a violation of Paragraph 33E-3 or 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).
- 2.5 Debt to State. LPA certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because the LPA, or its affiliate(s), is/are delinquent in the payment of any debt to the STATE, unless the LPA, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt, and STATE acknowledges the LPA may declare the Agreement void if the certification is false (30 ILCS 500/50-11).
- 2.6 Debarment. The LPA certifies to the best of its knowledge and belief that its officials:
  - a. are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
  - b. have not within a three-year period preceding this agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State anti-trust statutes or

| Local Public Agency    | Section Number | State Job Number | Project Number |
|------------------------|----------------|------------------|----------------|
| Village of Forest Park | 25-00121-00-RS | C9119325         | ELK2(266)      |

commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements receiving stolen property;

- c. are not presently indicated for or otherwise criminally or civilly charged by a governmental entity (Federal, State, Local) with commission of any of the offenses enumerated in item (b) of this certification; and
- d. have not within a three-year period preceding the agreement had one or more public transactions (Federal, State, Local) terminated for cause or default.

- 2.7 Construction of Fixed Works. The LPA certifies that all Programs for the construction of fixed works which are financed in whole or in part with funds provided by this Agreement shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 *et seq.*) unless the provisions of that Act exempt its application. In the construction of the Program, the LPA shall comply with the requirements of the Prevailing Wage Act including, but not limited to, inserting into all contracts for such construction a stipulation to the effect that not less than the prevailing rate of wages as applicable to the Program shall be paid to all laborers, workers, and mechanics performing work under the Award and requiring all bonds of contractors to include a provision as will guarantee the faithful performance of such prevailing wage clause as provided by contract.
- 2.8 Criminal Convictions. The LPA certifies that neither it nor any managerial agent of LPA has been convicted of a felony under the Sarbanes-Oxley Act of 2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or that at least five (5) years have passed since the date of the conviction. The LPA further certifies that it is not barred from receiving an funding award under 30 ILCS 500/50-10.5 and acknowledges that STATE shall declare the Agreement void if this certification is false (30 ILCS 500/50-10.5).
- 2.9 Improper Influence. The LPA certifies that no funds have been paid or will be paid by or on behalf of the LPA to any person for influencing or attempting to influence an officer or employee of any government agency, a member of Congress or Illinois General Assembly, an officer or employee of Congress or Illinois General Assembly, or an employee of a member of Congress or Illinois General Assembly in connection with the awarding of any agreement, the making of any grant, the making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. 31 USC 1352. Additionally, the LPA certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.
- 2.10 Telecom Prohibition. The LPA certifies that it will comply with Section 889 of the FY 2019 National Defense Authorization Act (NDAA) that prohibits the use of telecommunications or video surveillance equipment or services produced or provided by the following companies: Dahua Technology Company, Hangzhou Hikvision Digital Technology Company, Huawei Technologies Company, Hytera Communications Corporation, and ZTE Corporation. Covered equipment and services cannot be used as substantial or essential component or any system, or as critical technology as part of any system.
- 2.11 Personal Conflict of Interest - (50 ILCS 105/3, 65 ILCS 5/3.1-55-10, 65 ILCS 5/4-8-6) The LPA certifies that it shall maintain a written code or standard of conduct which shall govern the performance of its employees, officers, board members, or agents engaged in the award and administration of contracts supported by state or federal funds. Such code shall provide that no employee, officer, board member or agent of the LPA may participate in the selection, award, or administration of a contract supported by state or federal funds if a conflict of interest, real or apparent would be involved. Such a conflict would arise when any of the parties set forth below has a financial or other interest in the firm selected for award:
- a. the employee, officer, board member, or agent;
  - b. any member of his or her immediate family;
  - c. his or her partner; or
  - d. an organization which employs, or is about to employ, any of the above.

The conflict of interest restriction for former employees, officers, board members and agents shall apply for one year.

The code shall also provide that LPA's employees, officers, board members, or agents shall neither solicit nor accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to subcontracts. The STATE may waive the prohibition contained in this subsection, provided that any such present employee, officer, board member, or agent shall not participate in any action by the LPA relating to such contract, subcontract, or arrangement. The code shall also prohibit the officers, employees, board members, or agents of the LPA from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain.

- 2.12 Organizational Conflict of Interest - The LPA certifies that it will also prevent any real or apparent organizational conflict of interest. An organizational conflict of interest exists when the nature of the work to be performed under a proposed third party contract or subcontract may, without some restriction on future activities, result in an unfair competitive advantage to the third party contractor or LPA or impair the objectivity in performing the contract work.
- 2.13 Accounting System. The LPA certifies that it has an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to each state and federally funded program. Accounting records must contain information

| Local Public Agency    | Section Number | State Job Number | Project Number |
|------------------------|----------------|------------------|----------------|
| Village of Forest Park | 25-00121-00-RS | C9119325         | ELK2(266)      |

pertaining to state and federal pass-through awards, authorizations, obligations, unobligated balances, assets, outlays, and income. To comply with 2 CFR 200.305(b)(7)(i), the LPA shall use reasonable efforts to ensure that funding streams are delineated within LPA's accounting system. See 2 CFR 200.302.

### III. AUDIT AND RECORD RETENTION

- 3.1 **Single Audits:** The LPA shall be subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 USC 7501-7507) and Subpart F of 2 CFR Part 200.
- If, during its fiscal year, LPA expends \$750,000 or more in Federal Awards (direct federal and federal pass-through awards combined), LPA must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. A copy of the audit report must be submitted to the STATE (IDOT's Financial Review & Investigations Section, Room 126, 2300 South Dirksen Parkway, Springfield, Illinois, 62764) within 30 days after the completion of the audit, but no later than one year after the end of the LPA's fiscal year.
- Assistance Listing number (formally known as the Catalog of Federal Domestic Assistance (CFDA) number) for all highway planning and construction activities is **20.205**.
- Federal funds utilized for construction activities on projects let and awarded by the STATE (federal amounts shown as "Participating Construction" on Schedule 2) are not included in a LPA's calculation of federal funds expended by the LPA for Single Audit purposes.
- 3.2 **STATE Audits:** The STATE may, at its sole discretion and at its own expense, perform a final audit of the Project (30 ILCS 5, the Illinois State Auditing Act). Such audit may be used for settlement of the Project expenses and for Project closeout purposes. The LPA agrees to implement any audit findings contained in the STATE's authorized inspection or review, final audit, the STATE's independent audit, or as a result of any duly authorized inspection or review.
- 3.3 **Record Retention.** The LPA shall maintain for three (3) years from the date of final project closeout by the STATE, adequate books, records, and supporting documents to verify the amounts, recipient, and uses of all disbursements of funds passing in conjunction with this contract. adequate to comply with 2 CFR 200.334. If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.
- 3.4 **Accessibility of Records.** The LPA shall permit, and shall require its contractors and auditors to permit, the STATE, and any authorized agent of the STATE, to inspect all work, materials, payrolls, audit working papers, and other data and records pertaining to the Project; and to audit the books, records, and accounts of the LPA with regard to the Project. The LPA in compliance with 2 CFR 200.337 shall make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized STATE representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, the STATE's Inspector General, federal authorities, any person identified in 2 CFR 200.337, and any other person as may be authorized by the STATE (including auditors), by the state of Illinois or by federal statute. The LPA shall cooperate fully in any such audit or inquiry.
- 3.5 **Failure to maintain the books and records.** Failure to maintain the books, records and supporting documents required by this section shall establish presumption in favor of the STATE for recovery of any funds paid by the STATE under the terms of this contract.

### IV. LPA FISCAL RESPONSIBILITIES

- 4.1 To provide all initial funding and payment for construction engineering, utility, and railroad work
- 4.2 **LPA Appropriation Requirement.** By execution of this Agreement the LPA attests that sufficient moneys have been appropriated or reserved by resolution or ordinance to fund the LPA share of project costs. A copy of the authorizing resolution or ordinance is attached as Schedule 5.
- 4.3 **Reimbursement Requests:** For reimbursement requests the LPA will submit supporting documentation with each invoice. Supporting documentation is defined as verification of payment, certified time sheets or summaries, vendor invoices, vendor receipts, cost plus fee invoice, progress report, personnel and direct cost summaries, and other documentation supporting the requested reimbursement amount (Form BLR 05621 should be used for consultant invoicing purposes). LPA invoice requests to the STATE will be submitted with sequential invoice numbers by project.
- 4.4 **Financial Integrity Review and Evaluation (FIRE) program:** LPA's and the STATE must justify continued federal funding on inactive projects. 23 CFR 630.106(a)(5) defines an inactive project as a project which no expenditures have been charged against Federal funds for the past twelve (12) months. To keep projects active, invoicing must occur a minimum of one time within any given twelve (12) month period. However, to ensure adequate processing time, the first invoice shall be submitted to the STATE within six (6) months of the federal authorization date. Subsequent invoices will be submitted in intervals not to exceed six (6) months.
- 4.5 **Final Invoice:** The LPA will submit to the STATE a complete and detailed final invoice with applicable supporting documentation of all incurred costs, less previous payments, no later than twelve (12) months from the date of completion of work or from the date of the previous invoice, whichever occurs first. If a final invoice is not received within this time frame, the most recent invoice

| Local Public Agency    | Section Number | State Job Number | Project Number |
|------------------------|----------------|------------------|----------------|
| Village of Forest Park | 25-00121-00-RS | C9119325         | ELK2(266)      |

- may be considered the final invoice and the obligation of the funds closed. Form BLR 05613 (Engineering Payment Record) is required to be submitted with the final invoice for engineering projects.
- 4.6 Project Closeout: The LPA shall provide the final report to the appropriate STATE district office within twelve (12) months of the physical completion date of the project so that the report may be audited and approved for payment. If the deadline cannot be met, a written explanation must be provided to the district prior to the end of the twelve (12) months documenting the reason and the new anticipated date of completion. If the extended deadline is not met, this process must be repeated until the project is closed. Failure to follow this process may result in the immediate close-out of the project and loss of further funding.
- 4.7 Project End Date: The period of performance (end date) for state and federal obligation purposes is five (5) years for projects under \$1,000,000 or seven (7) years for projects over \$1,000,000 from the execution date of the agreement. Requests for time extensions and joint agreement amendments must be received and approved prior to expiration of the project end date. Failure to extend the end date may result in the immediate close-out of the project and loss of further funding.

#### V. THE LPA AGREES

- 5.1 To acquire in its name, or in the name of the STATE if on the STATE highway system, all right-of-way necessary for this project in accordance with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and established State policies and procedures. Prior to advertising for bids, the LPA shall certify to the STATE that all requirements of Titles II and III of said Uniform Act have been satisfied. The disposition of encroachments, if any, will be cooperatively determined by representatives of the LPA, the STATE, and the FHWA if required.
- 5.2 To provide for all utility adjustments and to regulate the use of the right-of-way of this improvement by utilities, public and private, in accordance with the current Utility Accommodation Policy for Local Public Agency Highway and Street Systems.
- 5.3 To provide on-site engineering supervision and inspection during construction of the proposed improvement.
- 5.4 To retain jurisdiction of the completed improvement unless specified otherwise by schedule (schedule should be accompanied by a location map). If the improvement location is currently under road district jurisdiction, a jurisdictional schedule is required.
- 5.5 To maintain or cause to be maintained the completed improvement (or that portion within its jurisdiction as established by schedule) in a manner satisfactory to the STATE and the FHWA.
- 5.6 To provide if required, for the improvement of any railroad-highway grade crossing and rail crossing protection within the limits of the proposed improvement.
- 5.7 To regulate parking and traffic in accordance with the approved project report.
- 5.8 To regulate encroachments on public rights-of-way in accordance with current Illinois Compiled Statutes.
- 5.9 To regulate the discharge of sanitary sewage into any storm water drainage system constructed with this improvement in accordance with the current Illinois Compiled Statutes.
- 5.10 For contracts awarded by the LPA, the LPA shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any USDOT - assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The LPA shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of USDOT - assisted contracts. The LPA's DBE program, as required by 49 CFR part 26 and as approved by USDOT, is incorporated by reference in this agreement. Upon notification to the recipient of its failure to carry out its approved program, the STATE may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S. C 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.). In the absence of a USDOT - approved LPA DBE Program or on STATE awarded contracts, this agreement shall be administered under the provisions of the STATE'S USDOT approved Disadvantaged Business Enterprise Program.
- 5.12 That execution of this agreement constitutes the LPA's concurrence in the award of the construction contract to the responsible low bidder as determined by the STATE.

#### VI. THE STATE AGREES

- 6.1 To provide such guidance, assistance, and supervision to monitor and perform audits to the extent necessary to assure validity of the LPA's certification of compliance with Title II and III Requirements.
- 6.2 To receive bids for construction of the proposed improvement when the plans have been approved by the STATE (and FHWA, if required) and to award a contract for construction of the proposed improvement after receipt of a satisfactory bid.
- 6.3 To provide all initial funding and payments to the contractor for construction work let by the STATE. The LPA will be invoiced for their share of contract costs per the method of payment selected under Method of Financing based on the Division of Costs shown on Schedule 2.

|                        |                |                  |                |
|------------------------|----------------|------------------|----------------|
| Local Public Agency    | Section Number | State Job Number | Project Number |
| Village of Forest Park | 25-00121-00-RS | C9119325         | ELK2(266)      |

6.4 For agreements with federal and/or state funds in local let/day labor construction, construction engineering, utility work and/or railroad work:

- a. To reimburse the LPA for federal and/or state share on the basis of periodic billings, provided said billings contain sufficient cost information and show evidence of payments by the LPA;
- b. To provide independent assurance sampling and furnish off-site material inspection and testing at sources normally visited by STATE inspectors for steel, cement, aggregate, structural steel, and other materials customarily tested by the STATE.

**SCHEDULES**

Additional information and/or stipulations are hereby attached and identified below as being a part of this agreement.

|                                     |                     |
|-------------------------------------|---------------------|
| <input checked="" type="checkbox"/> | 1. Division of Cost |
| <input checked="" type="checkbox"/> | 2. Location Map     |
| <input checked="" type="checkbox"/> | 3. Risk Assessment  |
| <input checked="" type="checkbox"/> | 4. Attestations     |
| <input checked="" type="checkbox"/> | 5. Resolution*      |
| <input type="checkbox"/>            |                     |

\*Appropriation and signature authority resolution must be in effect on, or prior to, the execution date of the agreement.

|                        |                |                  |                |
|------------------------|----------------|------------------|----------------|
| Local Public Agency    | Section Number | State Job Number | Project Number |
| Village of Forest Park | 25-00121-00-RS | C9119325         | ELK2(266)      |

**AGREEMENT SIGNATURES EXECUTION**

The LPA agrees to accept and comply with the applicable provision set forth in this agreement including attached schedules.

**APPROVED**

Local Public Agency  
Name of Official (Print or Type Name)  
Rory E. Hoskins  
Title of Official  
Mayor  
Signature \_\_\_\_\_ Date \_\_\_\_\_

The above signature certifies the agency's TIN number is  
**366005875** conducting business as a Governmental Entity.

DUNS Number **076891365**

UEI **JGWJBEJKDTF6**

**APPROVED**

State of Illinois  
Department of Transportation

Omer Osman, P.E., Secretary of Transportation \_\_\_\_\_ Date \_\_\_\_\_

By:  
George A. Tapas, P.E., S.E., Engineer of Local Roads & Streets \_\_\_\_\_ Date \_\_\_\_\_

Stephen M. Travia, P.E., Director of Highways PI/Chief Engineer \_\_\_\_\_ Date \_\_\_\_\_

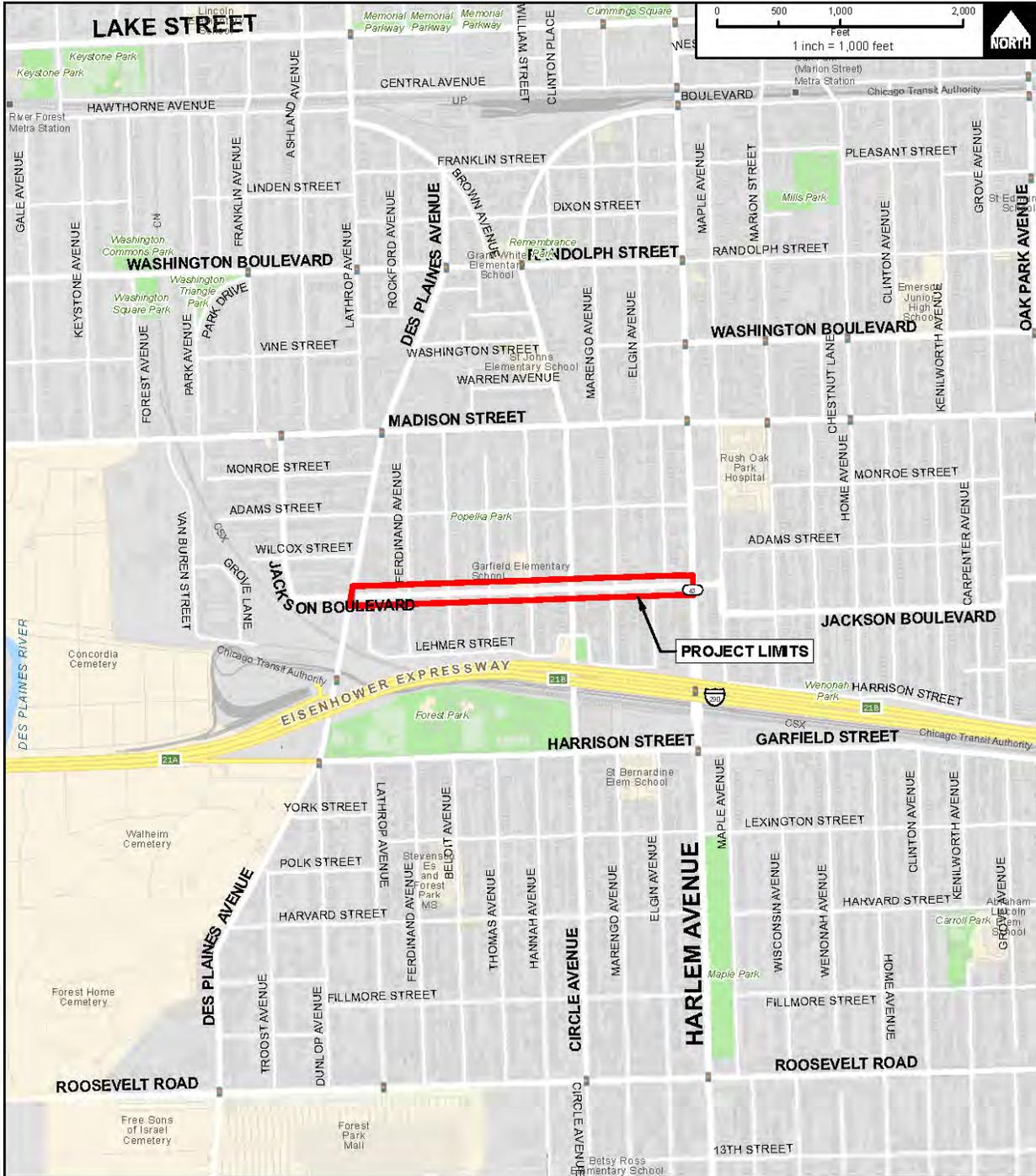
Michael Prater, Chief Counsel \_\_\_\_\_ Date \_\_\_\_\_

Vicki Wilson, Chief Fiscal Officer \_\_\_\_\_ Date \_\_\_\_\_

**NOTE:** A resolution authorizing the local official (or their delegate) to execute this agreement and appropriation of local funds is required and attached as Schedule 5. The resolution must be approved prior to, or concurrently with, the execution of this agreement. If BLR 09110 or BLR 09120 are used to appropriate local matching funds, attach these forms to the signature authorization resolution.

Please check this box to open a fillable Resolution form within this form.





CLIENT: **VILLAGE OF FOREST PARK**  
 BIG CITY ACCESS SMALL TOWN CHARM

TITLE: **PROJECT LOCATION MAP**  
 JACKSON BLVD. FROM DES PLAIES RIVER RD TO HARLEM AVE

PRJ. NO. 000023.B3130  
 DATE: 12/20/2024  
 SHEET 1 OF 1  
 DRAWING NO.

**CB** CHRISTOPHER B. BURKE ENGINEERING, LTD.  
 9575 W. Higgins Road, Suite 600 · Rosemont, Illinois 60018 · (847) 823-0500

|       |                      |           |            |
|-------|----------------------|-----------|------------|
| DSGN. |                      | SCALE     | 1:12,000   |
| DWN.  | DRW                  | AUTHOR:   | DWALTERS   |
| CHKD. |                      | PLOT DATE | 12/19/2024 |
| FILE  | Project Location Map |           |            |

**EXH**

Path: N:\FORESTPARK\0023\B3130\GIS\Exhibits\Project Location Map.mxd

**SCHEDULE NUMBER 3**

|  |   |                       |                  |                |
|--|---|-----------------------|------------------|----------------|
| Local Public Agency<br><b>Village of Forest Park</b> | Section Number<br><b>25-00121-00-RS</b> | County<br><b>Cook</b> | State Job Number | Project Number |
|--|---|-----------------------|------------------|----------------|

| <b>LRS Federal Funds Risk Assessment</b> |   |  |        |  |
|--|---|--|--------|--|
| Risk Factor                              | Description   | Definition of Scale (time frames are based on LPA fiscal year)   | Points |  |
| General History of Performance           | <p>Have there been any changes in key organizational staff or leadership, such as Fiscal and Administrative Management, Transportation Related Program/Project Management, and/or Elected Officials?</p> <p>What is the LPA's history with federal-aid funded transportation projects?</p> <p>Does LPA have qualified technical staff with experience managing federal-aid funded transportations through IDOT?</p> <p>Has the LPA been untimely in submitting invoicing, reporting on federal-aid projects as required in 2 CFR 200, and or audits as required?</p> <p>Are the annual financial statements prepared in accordance with Generally Accepted Accounting Principles or on a basis acceptable by the regulatory agency?</p> <p>What is the LPA's accounting system?</p> | <p><b>0 points</b> - no significant changes in the last 4 or more years; <b>1 point</b> - minor changes, but majority of key staff and officials have not changed in the last 4 years; <b>2 points</b> - significant key staff or elected leadership changes within the last 3 years; <b>3 points</b> - significant key staff and elected leadership changes within the last 3 years</p> <p><b>0 points</b> - One or more federal-aid funded transportation projects initiated per year; <b>1 point</b> - At least one project initiated within the past three years; <b>2 points</b> - None or more than 5 years project initiated within the past 5 years; <b>3 points</b> - None or more than 5 years</p> <p><b>0 points</b> - Full-time employee with experience designated as being in "responsible charge"; <b>1 point</b> - LPA has qualified technical staff, but will be utilizing an engineering consultant to manage day-to-day with LPA technical staff oversight; <b>2 points</b> - LPA has no technical staff and all technical work will be completed by consultant, but LPA staff has prior experience with federal-aid projects; <b>3 points</b> - LPA staff have no prior experience or technical expertise and relying solely on consultant</p> <p><b>0 points</b> - No; <b>1 point</b> - Delays of 6 or more months; <b>2 points</b> - Delays of up to 1 year; <b>3 points</b> - 1 year or more years of delay</p> <p><b>0 points</b> - yes; <b>3 points</b> - no</p> <p><b>0 points</b> - Automated accounting software; <b>1 point</b> - Spreadsheets; <b>2 points</b> - paper only; <b>3 points</b> - none</p> <p><b>0 points</b> - yes; <b>3 points</b> - no</p> | 1      |  |
| Financial Controls                       | <p>Does the organization have written policies and procedures regarding proper segregation of duties for fiscal activities that include but are not limited to: a) authorization of transactions; b) recordkeeping for receipts and payments; and c) cash management?</p> <p>When was the last time a financial statement audit was conducted?</p>  | <p><b>0 points</b> - in the past year; <b>1 point</b> - in the past two years; <b>2 points</b> - in the past three years; <b>3 points</b> - 4 years or more, or never</p>  | 0      |  |
| Audits                                   | <p>What type of financial statement audit has the organization had conducted?</p> <p>Did the most recent audit disclose findings considered to be significant deficiencies or material weaknesses?</p> <p>Have the findings been resolved?</p>  | <p><b>0 points</b> - Single Audit/Program Specific Audit in accordance with 2 CFR 200.501 or Financial audit conducted in accordance with Generally Accepted Auditing Standards or Generally Accepted Government Auditing Standards; <b>1 point</b> - Financial review; <b>2 points</b> Other type? or no audit required; <b>3 points</b> - none</p> <p><b>0 points</b> - no; <b>3 points</b> - yes, or no audits required</p> <p><b>0 points</b> - yes or no findings; <b>1 point</b> - in progress; <b>3 points</b> - no</p>   | 0      |  |

| <b>Summary of Risk</b>         |          |
|--------------------------------|----------|
| General History of Performance | 3        |
| Financial Controls             | 0        |
| Audits                         | 0        |
| <b>Total</b>                   | <b>3</b> |

District Review Signature & Date  
  
**Fely Gregorio**  
 Digitally signed by Fely Gregorio  
 Date: 2025.07.31 07:00:43  
 -05'00'

Central Office Review Signature & Date  
  
**Teresa Cline**  
 Digitally signed by Teresa Cline  
 Date: 2025.08.11 09:52:10  
 -05'00'

Additional Requirements?  Yes  No

|                        |                |                  |                |
|------------------------|----------------|------------------|----------------|
| Local Public Agency    | Section Number | State Job Number | Project Number |
| Village of Forest Park | 25-00121-00-RS | C9119325         | ELK2(266)      |

**SCHEDULE NUMBER 4**  
**Attestation on Single Audit Compliance**

1. In the prior fiscal year, did Village of Forest Park LPA expend more than \$750,000 in federal funds in aggregate from all federal sources?  
 Yes  No

2. Does the Village of Forest Park LPA anticipate expending more than \$750,000 in federal funds in aggregate from all federal sources in the current Village of Forest Park LPA fiscal year?  
 Yes  No

If answers to question 1 and 2 are no, please proceed to the signature section.  
 If answer to question 1 is yes, please answer question 3a.  
 If answer to question 2 is yes, please answer question 3b.

3. A single audit must be conducted in accordance with Subpart F of 2 CFR 200 if \$750,000 or more in federal funds are expended in a single fiscal year.

a. Has the Village of Forest Park LPA performed a single audit for their previous fiscal year?  
 Yes  No  
 i. If yes, has the audit be filed with the Illinois Office of the Comptroller in accordance with 50 ILCS 310 (see also 55 ILCS 5 & 65 ILCS 5 & 60 ILCS 1/80)?  
 Yes  No

b. For the current fiscal year, does the Village of Forest Park LPA intend to comply with Subpart F of 2 CFR 200?  
 Yes  No

By completing this attestation, I certify that I have authority to sign this attestation on behalf of the LPA; and that the foregoing information is correct and complete to the best of my knowledge and belief.

|                 |                  |                        |
|-----------------|------------------|------------------------|
| Name            | Title            | LPA                    |
| Letitia Olmsted | Finance Director | Village of Forest Park |

Signature & Date  
 Digitally signed by Letitia Olmsted  
 Date: 2025.07.30 10:33:52 -05'00'

**EXHIBIT B**

**LOCAL PUBLIC AGENCY ENGINEERING SERVICES AGREEMENT**



Local Public Agency Engineering Services Agreement

Using Federal Funds? [X] Yes [ ] No Agreement For: Federal CE Agreement Type: Original

LOCAL PUBLIC AGENCY
Local Public Agency: Forest Park County: Cook Section Number: 25-00121-00-RS Job Number: C-91-193-25
Project Number: ELK2(266) Contact Name: Rachell Entler Phone Number: (708) 366-2323 Email: rentler@forestpark.net

SECTION PROVISIONS
Local Street/Road Name: Jackson Blvd Key Route: 9-1462 Length: 0.50 Structure Number:
Location Termini: Des Plaines Avenue to Harlem Avenue Add Location Remove Location

Project Description: Roadway resurfacing will include spot curb and gutter removal and replacement, spot sidewalk removal and replacement, sidewalk ramp improvements for ADA compliance, pavement imprinted crosswalks, and replacement of deteriorated drainage structures.

Engineering Funding: [X] Federal [ ] MFT/TBP [ ] State [X] Other STU/Local 80/20 required match
Anticipated Construction Funding: [X] Federal [ ] MFT/TBP [ ] State [X] Other STU/Local 80/20 required match

AGREEMENT FOR [X] Phase III - Construction Engineering

CONSULTANT
Prime Consultant (Firm) Name: Christopher B. Burke Eng. Ltd. Contact Name: Kevin Wilson Phone Number: (847) 823-0500 Email: kwilson@cbbel.com
Address: 9575 W. Higgins Rd, Suite 600 City: Rosemont State: IL Zip Code: 60018

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:
Regional Engineer: Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation
Resident Construction Supervisor: Authorized representative of the LPA in immediate charge of the engineering details of the construction PROJECT
In Responsible Charge Contractor: A full time LPA employee authorized to administer inherently governmental PROJECT activities Company or Companies to which the construction contract was awarded

## AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

- EXHIBIT A: Scope of Services
- EXHIBIT B: Project Schedule
- EXHIBIT C: Qualification Based Selection (QBS) Checklist
- EXHIBIT D: Cost Estimate of Consultant Services (CECS) Worksheet (BLR 05513 or BLR 05514 )
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

### I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT A for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA for Preliminary and/or Design Engineering: The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. To submit a completed BLR 05613, Engineering Payment Report, to the DEPARTMENT within three months of the completion of the work called for in this AGREEMENT or any subsequent Amendment or Supplement. The form shall be submitted with the final invoice.
8. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of US Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
9. That none of the services to be furnished by the ENGINEER shall be sublet assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
10. For Construction Engineering Contracts:
  - (a) The ENGINEER shall be prequalified with the STATE in Construction Inspection. All employees of the ENGINEER serving as the onsite resident construction supervisor or providing construction inspection shall have a valid Documentation of Contract Quantities certification.
  - (b) For all projects where testing is required, the ENGINEER shall obtain samples according to the STATE Bureau of Materials. "Manual of Test Procedures for Materials," submit STATE Bureau of Materials inspection reports; and verify compliance with contract specifications.
11. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT (See DIRECT COST tab in BLR 05513 or BLR 05514).

### II. THE LPA AGREES,

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the following:
  - (a) Professional Services Selection Act (50 ILCS 510), The Brooks Act (40 USC 11), and the Procurement, Management, and Administration of Engineering, and Design Related Services (23 CFR part 172). Exhibit C is required to be completed with this AGREEMENT.
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.
3. For Construction Engineering Contracts:
  - (a) To furnish a full time LPA employee to be In Responsible Charge authorized to administer inherently governmental PROJECT activities.
  - (b) To submit approved forms BC 775 and BC 776 to the DEPARTMENT when federal funds are utilized.
4. To pay the ENGINEER:

- (a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
- (b) Final Payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by LPA and DEPARTMENT, a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.
5. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

Method of Compensation:

Lump Sum

Specific Rate

Cost plus Fixed Fee: Fixed

Total Compensation = DL + DC + OH + FF

Where:

DL is the total Direct Labor,

DC is the total Direct Cost,

OH is the firm's overhead rate applied to their DL and

FF is the Fixed Fee.

Where FF = (0.33 + R) DL + %SubDL, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

The Fixed Fee cannot exceed 15% of the DL + OH.

**Field Office Overhead Rates:** Field rates must be used for construction engineering projects expected to exceed one year in duration or if the construction engineering contract exceeds \$1,000,000 for any project duration.

6. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).

### III. IT IS MUTUALLY AGREED,

1. No work shall be commenced by the ENGINEER prior to issuance by the IDOT of a written Notice to Proceed.
2. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT, the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
3. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARTMENT, and their officers, agents, and employees from all suits, claims, actions or damage liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.  
The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.
4. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such material becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.

5. In the event that the DEPARTMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.
6. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.
7. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
8. The ENGINEER and LPA certify that their respective firm or agency:
  - (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
  - (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
  - (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
  - (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
  - (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property,
  - (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (e) and
  - (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State or local) terminated for cause or default.

Where the ENGINEER or LPA is unable to certify to any of the above statements in this certification, an explanation shall be attached to this AGREEMENT.

9. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes include but are not limited to: acts of God or a public enemy; act of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire, strikes; and floods.

If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.

10. This certification is required by the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to suspension of contract on grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of \$5,000 or more from the DEPARTMENT, as defined the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

- (a) Publishing a statement:
  - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
  - (2) Specifying actions that will be taken against employees for violations of such prohibition.
  - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
    - (a) abide by the terms of the statement; and
    - (b) notify the employer of any criminal drug statue conviction for a violation occurring in the workplace no later than (5) days after such conviction.
- (b) Establishing a drug free awareness program to inform employees about:

- (1) The dangers of drug abuse in the workplace;
  - (2) The grantee's or contractor's policy to maintain a drug free workplace;
  - (3) Any available drug counseling, rehabilitation and employee assistance program; and
  - (4) The penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
  - (d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.
  - (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.
  - (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER, LPA and the Department agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future project. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

- 11. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).
- 12. For Construction Engineering Contracts:
  - (a) That all services are to be furnished as required by construction progress and as determined by the LPA employee In Responsible Charge. The ENGINEER shall complete all services herein within a time considered reasonable to the LPA, after the CONTRACTOR has completed the construction contract.
  - (b) That all field notes, test records and reports shall be turned over to and become the property of the LPA and that during the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.
  - (c) That any difference between the ENGINEER and the LPA concerning the interpretation of the provisions of this AGREEMENT shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LPA, and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
  - (d) That in the event that engineering and inspection services to be furnished and performed by the LPA (including personnel furnished by the ENGINEER) shall, in the opinion of the STATE be incompetent employed on such work at the expense of the LPA.
  - (e) Inspection of all materials when inspection is not provided by the sources by the STATE Central Bureau of Materials, and submit inspection reports to the LPA and STATE in accordance with the STATE Central Bureau of Materials "Project Procedures Guide" and the policies of the STATE.

| AGREEMENT SUMMARY              |                    |                  |
|--------------------------------|--------------------|------------------|
| Prime Consultant (Firm) Name   | TIN/FEIN/SS Number | Agreement Amount |
| Christopher B. Burke Eng. Ltd. | 36-3468939         | \$207,414.00     |
|                                |                    |                  |
| Subconsultants                 | TIN/FEIN/SS Number | Agreement Amount |
| Testing Service Corporation    | 35-0937582         | \$12,586.00      |
| Subconsultant Total            |                    | \$12,586.00      |
| Prime Consultant Total         |                    | \$207,414.00     |
| Total for all work             |                    | \$220,000.00     |

**AGREEMENT SIGNATURES**

Attest: The  Local Public Agency Type of  Local Public Agency

By (Signature & Date)

By (Signature & Date)

Local Public Agency  Local Public Agency Type  Clerk

Title

(SEAL)

Executed by the ENGINEER:

Attest:  Prime Consultant (Firm) Name

By (Signature & Date)  
 9/11/2025  
Title

By (Signature & Date)  
 9/11/2025  
Title

|                     |                                |        |                |
|---------------------|--------------------------------|--------|----------------|
| Local Public Agency | Prime Consultant (Firm) Name   | County | Section Number |
| Forest Park         | Christopher B. Burke Eng. Ltd. | Cook   | 25-00121-00-RS |

**EXHIBIT A  
SCOPE OF SERVICES**

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

The Village of Forest Park has initiated a project requiring Phase III Professional Engineering Services by Christopher B. Burke Engineering, Ltd. (CBBEL) for the proposed Jackson Boulevard Resurfacing Project.

CBBEL will serve as the Village's representative during the entire duration of the construction project. The following scope is to be performed by CBBEL throughout the project duration.

**Task 1 - Preconstruction Services**

Review of Existing Data: Resident Engineer and staff will review plans, specifications and contract documents.

Preconstruction Meeting: CBBEL staff will attend and take meeting minutes for the preconstruction meeting held at IDOT.

**Task 2 - Shop Drawing / Submittal Review**

CBBEL staff will review shop drawings and submittals for the traffic signal items, detector loop replacement, concrete mixtures, ADA sidewalk panels, and other elements as required. This task includes check and approve, or reject and request resubmittal of, any submittals made by the Contractor for compliance with the contract documents.

**Shop Drawings and Contractor Submittals:**

- Record data received, maintain a file of drawings and submissions, and check construction for compliance with them.
- Review Contractor's submittals for compliance with contract documents. Notify the Village of any deviations or substitutions. With the notification, provide the Village with a recommendation for acceptance or denial, and request direction from the Village regarding the deviation or substitution.

**Task 3 - Construction Observation**

This task assumes full time construction observation of a construction schedule of 70 Working Days by the Contractor. Work is assumed to begin in March and be complete by September 2026.

Observation Services: CBBEL staff will perform the following tasks daily or as required by the Contractor's activities:

- Complete all documentation required by IDOT Policy.
- Assign and schedule all field and material inspection and maintain daily contact with the Contractor's personnel to proficiently provide the engineering services necessary for the Contractor's continued progress.
- Direct client contact on project related issues.
- Observe and document traffic control.
- Observe daily construction for compliance to the plans and specifications.
- Coordinate daily with Contractor on work and schedule.
- Manage and quality control of construction engineering staff.
- Maintain a daily record of the Contractor's activities throughout construction including information to permit verification of the nature and costs of changes in plans and authorized extra work.
- Prepare and submit all partial and final payment estimates, change orders, records, certifications, documentation, and reports. This documentation will be completed using the Construction and Materials Management System (CMMS).

| Local Public Agency | Prime Consultant (Firm) Name   | County | Section Number |
|---------------------|--------------------------------|--------|----------------|
| Forest Park         | Christopher B. Burke Eng. Ltd. | Cook   | 25-00121-00-RS |

- Prepare and submit all partial and final material documentation. This documentation will be completed using the MISTIC Entry Database.
- Conduct project meetings (as required).

**Task 4 - Construction Documentation**

1. Keep an inspector's daily report book and project diary in the Village's format, recording hours on the job site, weather conditions, general and specific observations, daily activities, quantities placed, inspections, decisions, and list of visiting officials, as outlined in IDOT's Construction Manual. Additionally, prepare photo documentation of construction to be submitted in both hard and digital formatting.
2. Prepare payment requisitions and change orders. Review applications for payment with the Contractor for compliance with established submission procedure and forward them with recommendations to the Village. Maintain a Change Management Plan logging all decisions and approved changes of scope and budget.
3. Schedule any material testing through the Village's Consultant at the frequency required by IDOT's QC/QA provisions. Also obtain and document all material inspection received from the Contractor as outlined in the Project Procedures Guide of IDOT's Construction Manual.
4. Prepare a monthly written update to the Village summarizing the Project status, costs and schedule.
5. Review and coordinate response to any RFI from the Contractor in a timely manner and maintain a separate file for each request.

**Task 5 - Materials QA Testing**

The Contractor will be required to provide the Quality Control (QC) Testing required by the plans and specifications. The Phase III Engineering Services will be required to provide the subsequent Quality Assurance (QA) Testing. The testing requirements and frequency of testing will be as required and outlined in the IDOT Manual for Materials Testing Inspection and Procedures. Materials Testing will be performed by Testing Service Corporation.

**Task 6 – Post Construction / Project Closeout**

Prepare Punchlist: CBBEL staff will prepare and distribute the final punchlist to all parties and verify when completed.

**Task 7 – Record Drawings**

Final Documentation:

- Final documentation, IDOT audit, and project closeout with Village of Forest Park and IDOT.
- Final mark-up of record drawings (redlines).

| Local Public Agency | Prime Consultant (Firm) Name   | County | Section Number |
|---------------------|--------------------------------|--------|----------------|
| Forest Park         | Christopher B. Burke Eng. Ltd. | Cook   | 25-00121-00-RS |

**EXHIBIT B  
PROJECT SCHEDULE**

IDOT Letting: Nov 7, 2025  
 Preconstruction Services: January 2026  
 Construction Observation/Documentation: March 2026 - September 2026  
 Project Closeout: October 2026 - December 2026

|                     |                                |        |                |
|---------------------|--------------------------------|--------|----------------|
| Local Public Agency | Prime Consultant (Firm) Name   | County | Section Number |
| Forest Park         | Christopher B. Burke Eng. Ltd. | Cook   | 25-00121-00-RS |

**Exhibit C  
Qualification Based Selection (QBS) Checklist**

The LPA must complete Exhibit D. If the value meets or will exceed the threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The threshold is adjusted annually. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

Form Not Applicable (engineering services less than the threshold)

**Items 1-13 are required when using federal funds and QBS process is applicable. Items 14-16 are required when using State funds and the QBS process is applicable.**

|   |   | No                       | Yes                                 |
|---|---|--------------------------|-------------------------------------|
| 1 | Do the written QBS policies and procedures discuss the initial administration (procurement, management and administration) concerning engineering and design related consultant services? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2 | Do the written QBS policies and procedures follow the requirements as outlined in Section 5-5 and specifically Section 5-5.06 (e) of the BLRS Manual?                                     | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3 | Was the scope of services for this project clearly defined?   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4 | Was public notice given for this project?   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

If yes Due date of submittal

Method(s) used for advertisement and dates of advertisement

Advertised online on 6/12/2025.

|   |  |                          |                                     |
|---|--|--------------------------|-------------------------------------|
| 5 | Do the written QBS policies and procedures cover conflicts of interest?                                      | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6 | Do the written QBS policies and procedures use covered methods of verification for suspension and debarment? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7 | Do the written QBS policies and procedures discuss the methods of evaluation?                                | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

| Project Criteria   | Weighting |
|--|-----------|
| Project Understanding & Approach                               | 30%       |
| Similar Project Experience                                     | 20%       |
| Specialized Experience   | 15%       |
| Demonstrated Qualifications and Capabilities of the Consultant | 30%       |
| Overall Completeness of Submittal                              | 5%        |

|   |   |                          |                                     |
|---|---|--------------------------|-------------------------------------|
| 8 | Do the written QBS policies and procedures discuss the method of selection? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
|---|---|--------------------------|-------------------------------------|

Selection committee (titles) for this project

Village Administrator, Finance Director, and Public Works Director

Top three consultants ranked for this project in order

|   |   |
|---|---|
| 1 | Christopher B. Burke Engineering, Ltd. IDOT QBS approval was provided 9/5/2025. |
| 2 | Thomas Engineering  |
| 3 |   |

|    |  |                                     |                                     |
|----|--|-------------------------------------|-------------------------------------|
| 9  | Was an estimated cost of engineering for this project developed in-house prior to contract negotiation?  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 10 | Were negotiations for this project performed in accordance with federal requirements.  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 11 | Were acceptable costs for this project verified?   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 12 | Do the written QBS policies and procedures cover review and approving for payment, before forwarding the request for reimbursement to IDOT for further review and approval?  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 13 | Do the written QBS policies and procedures cover ongoing and finalizing administration of the project (monitoring, evaluation, closing-out a contract, records retention, responsibility, remedies to violations or breaches to a contract, and resolution of disputes)? | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 14 | QBS according to State requirements used?  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 15 | Existing relationship used in lieu of QBS process?   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |

| Local Public Agency                                | Prime Consultant (Firm) Name   | County | Section Number   |
|--|--------------------------------|--------|--|
| Forest Park  | Christopher B. Burke Eng. Ltd. | Cook   | 25-00121-00-RS   |
| 16 LPA is a home rule community (Exempt from QBS). |                                |        | <input checked="" type="checkbox"/> <input type="checkbox"/> |



|  |                                    |   |
|--|------------------------------------|---|
| <b>Local Public Agency</b><br>Forest Park  | <b>County</b><br>Cook              | <b>Section Number</b><br>25-00121-00-RS |
| <b>Prime Consultant (Firm) Name</b><br>Christopher B. Burke Engineering, Ltd.    | <b>Prepared By</b><br>Kevin Wilson | <b>Date</b><br>7/23/2025                |
| <b>Consultant / Subconsultant Name</b><br>Christopher B. Burke Engineering, Ltd. | <b>Job Number</b><br>C-91-193-25   |   |

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

**Remarks**

**PAYROLL ESCALATION TABLE**

|                      |            |        |                          |         |
|----------------------|------------|--------|--------------------------|---------|
| <b>CONTRACT TERM</b> | 12         | MONTHS | <b>OVERHEAD RATE</b>     | 145.92% |
| <b>START DATE</b>    | 1/1/2026   |        | <b>COMPLEXITY FACTOR</b> | 0       |
| <b>RAISE DATE</b>    | 1/1/2027   |        | <b>% OF RAISE</b>        | 3.00%   |
| <b>END DATE</b>      | 12/31/2026 |        |                          |         |

**ESCALATION PER YEAR**

| Year | First Date | Last Date  | Months | % of Contract |
|------|------------|------------|--------|---------------|
| 0    | 1/1/2026   | 12/31/2026 | 12     | 100.00%       |

The total escalation = 0.00%

|  |               |                       |
|--|---------------|-----------------------|
| <b>Local Public Agency</b>             | <b>County</b> | <b>Section Number</b> |
| Forest Park                            | Cook          | 25-00121-00-RS        |
| <b>Consultant / Subconsultant Name</b> |               | <b>Job Number</b>     |
| Christopher B. Burke Engineering, Ltd. |               | C-91-193-25           |

**PAYROLL RATES**

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET FIXED RAISE

|                             |              |
|-----------------------------|--------------|
| <b>MAXIMUM PAYROLL RATE</b> | <b>90.00</b> |
| <b>ESCALATION FACTOR</b>    | <b>0.00%</b> |

| <b>CLASSIFICATION</b>                  | <b>IDOT<br/>PAYROLL RATES<br/>ON FILE</b> | <b>CALCULATED RATE</b> |
|--|---|------------------------|
| Engineer VI                            | \$83.06                                   | \$83.06                |
| Engineer V                             | \$72.37                                   | \$72.37                |
| Engineer IV                            | \$59.40                                   | \$59.40                |
| Engineer III                           | \$45.29                                   | \$45.29                |
| Engineer I/II                          | \$37.53                                   | \$37.53                |
| Survey V                               | \$86.00                                   | \$86.00                |
| Survey IV                              | \$79.30                                   | \$79.30                |
| Survey III                             | \$68.82                                   | \$68.82                |
| Survey II                              | \$56.50                                   | \$56.50                |
| Survey I                               | \$40.63                                   | \$40.63                |
| Engineering Technician V               | \$71.00                                   | \$71.00                |
| Engineering Technician IV              | \$55.23                                   | \$55.23                |
| Engineering Technician III             | \$46.30                                   | \$46.30                |
| Engineering Technician I/II            | \$34.50                                   | \$34.50                |
| CAD Manager                            | \$73.26                                   | \$73.26                |
| CAD Technician II                      | \$54.39                                   | \$54.39                |
| CAD Technician I                       | \$29.00                                   | \$29.00                |
| GIS Specialist III                     | \$61.00                                   | \$61.00                |
| Landscape Architect II                 | \$69.00                                   | \$69.00                |
| Environmental Resource Specialist V    | \$75.93                                   | \$75.93                |
| Environmental Resource Specialist IV   | \$63.80                                   | \$63.80                |
| Environmental Resource Specialist III  | \$42.33                                   | \$42.33                |
| Environmental Resource Specialist I/II | \$31.67                                   | \$31.67                |
| Environmental Resource Technician      | \$46.80                                   | \$46.80                |
| Landscape Designer I/II                | \$31.50                                   | \$31.50                |
| Business Operations Department         | \$59.42                                   | \$59.42                |



Local Public Agency  
 Forest Park  
 Consultant / Subconsultant Name  
 Christopher B. Burke Engineering, Ltd.

County  
 Cook

Section Number  
 25-00121-00-RS  
 Job Number  
 C-91-193-25

**DIRECT COSTS WORKSHEET**

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.  
 EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

| ITEM   | ALLOWABLE   | QUANTITY | CONTRACT RATE | TOTAL             |
|--|---|----------|---------------|-------------------|
| Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)                | Actual Cost (Up to state rate maximum)  |          |               | \$0.00            |
| Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD) | Actual Cost   |          |               | \$0.00            |
| Air Fare   | Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval |          |               | \$0.00            |
| Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)        | Up to state rate maximum  |          |               | \$0.00            |
| Vehicle Owned or Leased                                      | \$32.50/half day (4 hours or less) or \$65/full day                                   | 139      | \$65.00       | \$9,035.00        |
| Vehicle Rental   | Actual Cost (Up to \$55/day)  |          |               | \$0.00            |
| Tolls  | Actual Cost   |          |               | \$0.00            |
| Parking  | Actual Cost   |          |               | \$0.00            |
| Overtime   | Premium portion (Submit supporting documentation)                                     |          |               | \$0.00            |
| Shift Differential   | Actual Cost (Based on firm's policy)  |          |               | \$0.00            |
| Overnight Delivery/Postage/Courier Service                   | Actual Cost (Submit supporting documentation)   |          |               | \$0.00            |
| Copies of Deliverables/Mylars (In-house)                     | Actual Cost (Submit supporting documentation)   | 167      | \$0.12        | \$20.04           |
| Copies of Deliverables/Mylars (Outside)                      | Actual Cost (Submit supporting documentation)   |          |               | \$0.00            |
| Project Specific Insurance                                   | Actual Cost   |          |               | \$0.00            |
| Monuments (Permanent)  | Actual Cost   |          |               | \$0.00            |
| Photo Processing   | Actual Cost   |          |               | \$0.00            |
| 2-Way Radio (Survey or Phase III Only)                       | Actual Cost   |          |               | \$0.00            |
| Telephone Usage (Traffic System Monitoring Only)             | Actual Cost   |          |               | \$0.00            |
| CADD   | Actual Cost (Max \$15/hour)   |          |               | \$0.00            |
| Web Site   | Actual Cost (Submit supporting documentation)   |          |               | \$0.00            |
| Advertisements   | Actual Cost (Submit supporting documentation)   |          |               | \$0.00            |
| Public Meeting Facility Rental                               | Actual Cost (Submit supporting documentation)   |          |               | \$0.00            |
| Public Meeting Exhibits/Renderings & Equipment               | Actual Cost (Submit supporting documentation)   |          |               | \$0.00            |
| Recording Fees   | Actual Cost   |          |               | \$0.00            |
| Transcriptions (specific to project)                         | Actual Cost   |          |               | \$0.00            |
| Courthouse Fees  | Actual Cost   |          |               | \$0.00            |
| Storm Sewer Cleaning and Televising                          | Actual Cost (Requires 2-3 quotes with IDOT approval)                                  |          |               | \$0.00            |
| Traffic Control and Protection                               | Actual Cost (Requires 2-3 quotes with IDOT approval)                                  |          |               | \$0.00            |
| Aerial Photography and Mapping                               | Actual Cost (Requires 2-3 quotes with IDOT approval)                                  |          |               | \$0.00            |
| Utility Exploratory Trenching                                | Actual Cost (Requires 2-3 quotes with IDOT approval)                                  |          |               | \$0.00            |
| Testing of Soil Samples                                      | Actual Cost   |          |               | \$0.00            |
| Lab Services   | Actual Cost (Provide breakdown of each cost)  |          |               | \$0.00            |
| Equipment and/or Specialized Equipment Rental                | Actual Cost (Requires 2-3 quotes with IDOT approval)                                  |          |               | \$0.00            |
|  |   |          |               | \$0.00            |
|  |   |          |               | \$0.00            |
|  |   |          |               | \$0.00            |
|  |   |          |               | \$0.00            |
| <b>TOTAL DIRECT COSTS:</b>                                   |   |          |               | <b>\$9,055.04</b> |

9575 W. Higgins Rd.  
Rosemont, IL 60018  
February 27, 2017

| Code   | Description                                     | Price      | Per        |
|--------|---|------------|------------|
| 111    | 8.5x11 RIP'd Color laser copies, Fiery's        | \$ 0.60    | per side   |
| 117    | 11x17 RIP'd Color laser copies, Fiery's         | \$ 0.70    | per side   |
| 151    | Premium color poster                            | \$ 4.00    | sqft       |
| 155    | Operator required-processing charge             | \$ 25.00   | quarter hr |
| 157    | Color scan to pdf                               | \$ 1.40    | sqft       |
| 400    | 8.5x11 B/W impressions                          | \$ 0.07    | page       |
| 400W   | 8.5x11 B/W impressions (Walk Up)                | \$ 0.07    | page       |
| 403    | 8.5x11 Color paper stock                        | \$ 0.10    | sheet      |
| 404    | 8.5x11 Card Stock                               | \$ 0.12    | sheet      |
| 405    | 8.5x11 Sticky Back                              | \$ 1.00    | sheet      |
| 409    | Clear 4 mil mylar cover                         | \$ 0.50    | sheet      |
| 413    | 8.5x11 Monochrome scan                          | \$ 0.075   | side       |
| 413-1  | 11x17 Monochrome scan                           | \$ 0.075   | side       |
| 414    | 8.5x14 B/W impression                           | \$ 0.12    | sheet      |
| 417    | 11x17 B/W Impression                            | \$ 0.12    | page       |
| 417W   | 11x17 B/W Impression(Walk Up)                   | \$ 0.09    | page       |
| 418    | 11x17 Card Stock                                | \$ 0.19    | sheet      |
| 419    | 11x17 Colored paper                             | \$ 0.16    | sheet      |
| 420    | 1/4 Plastic comb binding                        | \$ 1.40    | each       |
| 421    | 3/8 Plastic comb binding                        | \$ 1.60    | each       |
| 422    | 1/2 Plastic comb binding                        | \$ 2.40    | each       |
| 423    | 5/8 Plastic comb binding                        | \$ 2.50    | each       |
| 424    | 3/4 Plastic comb binding                        | \$ 2.75    | each       |
| 425    | 7/8 Plastic comb binding                        | \$ 2.90    | each       |
| 426    | 1" Plastic comb binding                         | \$ 3.05    | each       |
| 427    | 1-1/8" Plastic comb binding                     | \$ 3.55    | each       |
| 428    | 1-1/4" Plastic comb binding                     | \$ 3.85    | each       |
| 429    | 1-1/2 Plastic comb binding                      | \$ 4.00    | each       |
| 430    | 1-3/4 Plastic comb binding                      | \$ 4.50    | each       |
| 431    | 2" Plastic comb binding                         | \$ 4.70    | each       |
| 438    | Stapling  | \$ 0.05    | set        |
| 444-1  | Plastic jackets                                 | \$ 1.25    | each       |
| 444    | Misc. Charges                                   | \$ 1.25    | each       |
| 455    | Imaging on tabs                                 | \$ 0.15    | impression |
| 456    | Tab card stock                                  | \$ 0.75    | sheet      |
| 470    | Handwork  | \$ 45.00   | hour       |
| 472    | Fan folding 11x17 to 8.5x11                     | \$ 0.03    | sheet      |
| 473    | Inserting                                       | \$ 0.04    | sheet      |
| 474    | Drilling-Standard 2 or 3 holes                  | \$ 2.50    | 500 sheets |
| 502    | 8.5x11 small format color scan                  | \$ 0.075   | per side   |
| 502-1  | 11x17 Small format color scan                   | \$ 0.075   | per side   |
| 580    | Mounting on 3/16 foamcore                       | \$ 3.45    | sqft       |
| 73     | overtime  | \$ 50.00   | hour       |
| 777777 | Paper per case or package 8.5x11, 8.5x14, 11x17 | Subject to | change     |
| 800    | Digital bond prints/plots                       | \$ 0.18    | sqft       |
| 800h   | Half size bond prints/plots                     | \$ 0.18    | sqft       |
| 802    | Scan Setup                                      | \$ 2.00    | sheet      |
| 822    | Scan to file                                    | \$ 2.00    | sheet      |
| 850    | Large document velium prints                    | \$ 0.40    | sqft       |
| 872    | Folding   | \$ 0.05    | sqft       |
| 870    | Handwork  | \$ 45.00   | hour       |
| 885    | Mylar reproduction                              | \$ 1.75    | sqft       |
| 900    | Digital bond prints/plots                       | \$ 0.18    | sqft       |
| 900h   | Half size bond prints/plots                     | \$ 0.18    | sqft       |
| 905    | Color inkjet plots                              | \$ 4.00    | sqft       |
| 905-0  | EGG (Engineering Grade) plots                   | \$ 1.35    | sqft       |
| 905-2  | EGG Scans                                       | \$ 6.00    | sheet      |
| 910    | Mylar prints/plots                              | \$ 1.75    | sqft       |
| 924    | Burn a CD                                       | \$ 12.00   | each       |
| 925    | File conversion processing                      | \$ 0.75    | sheet      |
| 950    | Velium Plots                                    | \$ 1.25    | sqft       |

NEW CODE



Local Public Agency  
 Forest Park  
 Consultant / Subconsultant Name  
 Christopher B. Burke Engineering, Ltd.

County  
 Cook

Section Number  
 25-00121-00-RS  
 Job Number  
 C-91-193-25

**AVERAGE HOURLY PROJECT RATES**  
 EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 1 OF 2

| PAYROLL<br>CLASSIFICATION   | AVG<br>HOURLY<br>RATES | TOTAL PROJ. RATES |            |             | Pre-Construction Services |            |             | Shop Drawing Review |            |             | Construction Observation |            |             | Construction Documentation |            |             | Material QA Testing |            |             |
|-----------------------------|------------------------|-------------------|------------|-------------|---------------------------|------------|-------------|---------------------|------------|-------------|--------------------------|------------|-------------|----------------------------|------------|-------------|---------------------|------------|-------------|
|                             |                        | Hours             | %<br>Part. | Wgtd<br>Avg | Hours                     | %<br>Part. | Wgtd<br>Avg | Hours               | %<br>Part. | Wgtd<br>Avg | Hours                    | %<br>Part. | Wgtd<br>Avg | Hours                      | %<br>Part. | Wgtd<br>Avg | Hours               | %<br>Part. | Wgtd<br>Avg |
| Engineer VI                 | 83.06                  | 19.0              | 1.13%      | 0.94        | 2                         | 4.76%      | 3.96        |                     |            |             | 13                       | 1.07%      | 0.89        |                            |            |             |                     |            |             |
| Engineer V                  | 72.37                  | 5.0               | 0.30%      | 0.21        |                           |            |             | 5                   | 22.73%     | 16.45       |                          |            |             |                            |            |             |                     |            |             |
| Engineer IV                 | 59.40                  | 308.0             | 18.28%     | 10.86       |                           |            |             |                     |            |             |                          |            | 300         | 100.00%                    | 59.40      |             |                     |            |             |
| Engineer III                | 45.29                  | 0.0               |            |             |                           |            |             |                     |            |             |                          |            |             |                            |            |             |                     |            |             |
| Engineer I/II               | 37.53                  | 1,353.0           | 80.30%     | 30.14       | 40                        | 95.24%     | 35.74       | 17                  | 77.27%     | 29.00       | 1200                     | 98.93%     | 37.13       |                            |            |             |                     |            |             |
| Survey V                    | 86.00                  | 0.0               |            |             |                           |            |             |                     |            |             |                          |            |             |                            |            |             |                     |            |             |
| Survey IV                   | 79.30                  | 0.0               |            |             |                           |            |             |                     |            |             |                          |            |             |                            |            |             |                     |            |             |
| Survey III                  | 68.82                  | 0.0               |            |             |                           |            |             |                     |            |             |                          |            |             |                            |            |             |                     |            |             |
| Survey II                   | 56.50                  | 0.0               |            |             |                           |            |             |                     |            |             |                          |            |             |                            |            |             |                     |            |             |
| Survey I                    | 40.63                  | 0.0               |            |             |                           |            |             |                     |            |             |                          |            |             |                            |            |             |                     |            |             |
| Engineering Technician V    | 71.00                  | 0.0               |            |             |                           |            |             |                     |            |             |                          |            |             |                            |            |             |                     |            |             |
| Engineering Technician IV   | 55.23                  | 0.0               |            |             |                           |            |             |                     |            |             |                          |            |             |                            |            |             |                     |            |             |
| Engineering Technician III  | 46.30                  | 0.0               |            |             |                           |            |             |                     |            |             |                          |            |             |                            |            |             |                     |            |             |
| Engineering Technician I/II | 34.50                  | 0.0               |            |             |                           |            |             |                     |            |             |                          |            |             |                            |            |             |                     |            |             |
| CAD Manager                 | 73.26                  | 0.0               |            |             |                           |            |             |                     |            |             |                          |            |             |                            |            |             |                     |            |             |
| CAD Technician II           | 54.39                  | 0.0               |            |             |                           |            |             |                     |            |             |                          |            |             |                            |            |             |                     |            |             |
| CAD Technician I            | 29.00                  | 0.0               |            |             |                           |            |             |                     |            |             |                          |            |             |                            |            |             |                     |            |             |
| GIS Specialist III          | 61.00                  | 0.0               |            |             |                           |            |             |                     |            |             |                          |            |             |                            |            |             |                     |            |             |
| Landscape Architect II      | 69.00                  | 0.0               |            |             |                           |            |             |                     |            |             |                          |            |             |                            |            |             |                     |            |             |
| Environmental Resource S    | 75.93                  | 0.0               |            |             |                           |            |             |                     |            |             |                          |            |             |                            |            |             |                     |            |             |
| Environmental Resource S    | 63.80                  | 0.0               |            |             |                           |            |             |                     |            |             |                          |            |             |                            |            |             |                     |            |             |
| Environmental Resource S    | 42.33                  | 0.0               |            |             |                           |            |             |                     |            |             |                          |            |             |                            |            |             |                     |            |             |
| Environmental Resource S    | 31.67                  | 0.0               |            |             |                           |            |             |                     |            |             |                          |            |             |                            |            |             |                     |            |             |
| Environmental Resource T    | 46.80                  | 0.0               |            |             |                           |            |             |                     |            |             |                          |            |             |                            |            |             |                     |            |             |
| Landscape Designer I/II     | 31.50                  | 0.0               |            |             |                           |            |             |                     |            |             |                          |            |             |                            |            |             |                     |            |             |
| Business Operations Depa    | 59.42                  | 0.0               |            |             |                           |            |             |                     |            |             |                          |            |             |                            |            |             |                     |            |             |
|                             |                        | 0.0               |            |             |                           |            |             |                     |            |             |                          |            |             |                            |            |             |                     |            |             |
| <b>TOTALS</b>               |                        | 1685.0            | 100%       | \$42.14     | 42.0                      | 100.00%    | \$39.70     | 22.0                | 100%       | \$45.45     | 1213.0                   | 100%       | \$38.02     | 300.0                      | 100%       | \$59.40     | 0.0                 | 0%         | \$0.00      |

Local Public Agency  
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 Consultant / Subconsultant Name  
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 25-00121-00-RS  
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AVERAGE HOURLY PROJECT RATES  
 EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 2 OF 2

| PAYROLL<br>CLASSIFICATION   | AVG<br>HOURLY<br>RATES | Post-Construction / Project<br>Closeout |            |              | Record Drawings |            |              |       |            |              |       |            |              |       |            |              |
|-----------------------------|------------------------|---|------------|--------------|-----------------|------------|--------------|-------|------------|--------------|-------|------------|--------------|-------|------------|--------------|
|                             |                        | Hours                                   | %<br>Part. | Wgt'd<br>Avg | Hours           | %<br>Part. | Wgt'd<br>Avg | Hours | %<br>Part. | Wgt'd<br>Avg | Hours | %<br>Part. | Wgt'd<br>Avg | Hours | %<br>Part. | Wgt'd<br>Avg |
| Engineer VI                 | 83.06                  | 4                                       | 4.35%      | 3.61         |                 |            |              |       |            |              |       |            |              |       |            |              |
| Engineer V                  | 72.37                  |   |            |              |                 |            |              |       |            |              |       |            |              |       |            |              |
| Engineer IV                 | 59.40                  | 8                                       | 8.70%      | 5.17         |                 |            |              |       |            |              |       |            |              |       |            |              |
| Engineer III                | 45.29                  |   |            |              |                 |            |              |       |            |              |       |            |              |       |            |              |
| Engineer I/II               | 37.53                  | 80                                      | 86.96%     | 32.63        | 16              | 100.00%    | 37.53        |       |            |              |       |            |              |       |            |              |
| Survey V                    | 86.00                  |   |            |              |                 |            |              |       |            |              |       |            |              |       |            |              |
| Survey IV                   | 79.30                  |   |            |              |                 |            |              |       |            |              |       |            |              |       |            |              |
| Survey III                  | 68.82                  |   |            |              |                 |            |              |       |            |              |       |            |              |       |            |              |
| Survey II                   | 56.50                  |   |            |              |                 |            |              |       |            |              |       |            |              |       |            |              |
| Survey I                    | 40.63                  |   |            |              |                 |            |              |       |            |              |       |            |              |       |            |              |
| Engineering Technician V    | 71.00                  |   |            |              |                 |            |              |       |            |              |       |            |              |       |            |              |
| Engineering Technician IV   | 55.23                  |   |            |              |                 |            |              |       |            |              |       |            |              |       |            |              |
| Engineering Technician III  | 46.30                  |   |            |              |                 |            |              |       |            |              |       |            |              |       |            |              |
| Engineering Technician I/II | 34.50                  |   |            |              |                 |            |              |       |            |              |       |            |              |       |            |              |
| CAD Manager                 | 73.26                  |   |            |              |                 |            |              |       |            |              |       |            |              |       |            |              |
| CAD Technician II           | 54.39                  |   |            |              |                 |            |              |       |            |              |       |            |              |       |            |              |
| CAD Technician I            | 29.00                  |   |            |              |                 |            |              |       |            |              |       |            |              |       |            |              |
| GIS Specialist III          | 61.00                  |   |            |              |                 |            |              |       |            |              |       |            |              |       |            |              |
| Landscape Architect II      | 69.00                  |   |            |              |                 |            |              |       |            |              |       |            |              |       |            |              |
| Environmental Resource Spe  | 75.93                  |   |            |              |                 |            |              |       |            |              |       |            |              |       |            |              |
| Environmental Resource Spe  | 63.80                  |   |            |              |                 |            |              |       |            |              |       |            |              |       |            |              |
| Environmental Resource Spe  | 42.33                  |   |            |              |                 |            |              |       |            |              |       |            |              |       |            |              |
| Environmental Resource Spe  | 31.67                  |   |            |              |                 |            |              |       |            |              |       |            |              |       |            |              |
| Environmental Resource Tec  | 46.80                  |   |            |              |                 |            |              |       |            |              |       |            |              |       |            |              |
| Landscape Designer I/II     | 31.50                  |   |            |              |                 |            |              |       |            |              |       |            |              |       |            |              |
| Business Operations Departm | 59.42                  |   |            |              |                 |            |              |       |            |              |       |            |              |       |            |              |
| <b>TOTALS</b>               |                        | 92.0                                    | 100%       | \$41.41      | 16.0            | 100%       | \$37.53      | 0.0   | 0%         | \$0.00       | 0.0   | 0%         | \$0.00       | 0.0   | 0%         | \$0.00       |





|   |                                       |   |
|---|---------------------------------------|---|
| <b>Local Public Agency</b><br>FOREST PARK                             | <b>County</b><br>COOK                 | <b>Section Number</b><br>25-00121-00-RS |
| <b>Prime Consultant (Firm) Name</b><br>C. B. BURKE ENGINEERING        | <b>Prepared By</b><br>JEFFREY SCHMITZ | <b>Date</b><br>2/25/2025                |
| <b>Consultant / Subconsultant Name</b><br>TESTING SERVICE CORPORATION | <b>Job Number</b><br>C-91-193-25      |   |

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

**Remarks**  
 JACKSON BLVD - CONTRACT 61L90

**PAYROLL ESCALATION TABLE**

|               |            |        |                   |         |
|---------------|------------|--------|-------------------|---------|
| CONTRACT TERM | 12         | MONTHS | OVERHEAD RATE     | 146.00% |
| START DATE    | 1/1/2026   |        | COMPLEXITY FACTOR | 0.35    |
| RAISE DATE    | 3/1/2026   |        | % OF RAISE        | 3.00%   |
| END DATE      | 12/31/2026 |        |                   |         |

**ESCALATION PER YEAR**

| Year | First Date | Last Date | Months | % of Contract |
|------|------------|-----------|--------|---------------|
| 0    | 1/1/2026   | 3/1/2026  | 2      | 16.67%        |
| 1    | 3/2/2026   | 1/1/2027  | 10     | 85.83%        |

The total escalation = 2.50%





Local Public Agency  
 FOREST PARK  
 Consultant / Subconsultant Name  
 TESTING SERVICE CORPORATION

County  
 COOK

Section Number  
 25-00121-00-RS  
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**DIRECT COSTS WORKSHEET**

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.  
 EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

| ITEM  | ALLOWABLE   | QUANTITY | CONTRACT RATE | TOTAL             |
|---|---|----------|---------------|-------------------|
| Lodging<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)                | Actual Cost<br>(Up to state rate maximum)   |          |               | \$0.00            |
| Lodging Taxes and Fees<br>(per GOVERNOR'S TRAVEL CONTROL BOARD) | Actual Cost   |          |               | \$0.00            |
| Air Fare  | Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval |          |               | \$0.00            |
| Vehicle Mileage<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)        | Up to state rate maximum  |          |               | \$0.00            |
| Vehicle Owned or Leased   | \$32.50/half day (4 hours or less) or \$65/full day                                   |          |               | \$0.00            |
| Vehicle Rental  | Actual Cost (Up to \$55/day)  |          |               | \$0.00            |
| Tolls   | Actual Cost   |          |               | \$0.00            |
| Parking   | Actual Cost   |          |               | \$0.00            |
| Overtime  | Premium portion (Submit supporting documentation)                                     | 13       | \$24.91       | \$323.83          |
| Shift Differential  | Actual Cost (Based on firm's policy)  |          |               | \$0.00            |
| Overnight Delivery/Postage/Courier Service                      | Actual Cost (Submit supporting documentation)   |          |               | \$0.00            |
| Copies of Deliverables/Mylars (In-house)                        | Actual Cost (Submit supporting documentation)   |          |               | \$0.00            |
| Copies of Deliverables/Mylars (Outside)                         | Actual Cost (Submit supporting documentation)   |          |               | \$0.00            |
| Project Specific Insurance                                      | Actual Cost   |          |               | \$0.00            |
| Monuments (Permanent)   | Actual Cost   |          |               | \$0.00            |
| Photo Processing  | Actual Cost   |          |               | \$0.00            |
| 2-Way Radio (Survey or Phase III Only)                          | Actual Cost   |          |               | \$0.00            |
| Telephone Usage (Traffic System Monitoring Only)                | Actual Cost   |          |               | \$0.00            |
| CADD  | Actual Cost (Max \$15/hour)   |          |               | \$0.00            |
| Web Site  | Actual Cost (Submit supporting documentation)   |          |               | \$0.00            |
| Advertisements  | Actual Cost (Submit supporting documentation)   |          |               | \$0.00            |
| Public Meeting Facility Rental                                  | Actual Cost (Submit supporting documentation)   |          |               | \$0.00            |
| Public Meeting Exhibits/Renderings & Equipment                  | Actual Cost (Submit supporting documentation)   |          |               | \$0.00            |
| Recording Fees  | Actual Cost   |          |               | \$0.00            |
| Transcriptions (specific to project)                            | Actual Cost   |          |               | \$0.00            |
| Courthouse Fees   | Actual Cost   |          |               | \$0.00            |
| Storm Sewer Cleaning and Televising                             | Actual Cost (Requires 2-3 quotes with IDOT approval)                                  |          |               | \$0.00            |
| Traffic Control and Protection                                  | Actual Cost (Requires 2-3 quotes with IDOT approval)                                  |          |               | \$0.00            |
| Aerial Photography and Mapping                                  | Actual Cost (Requires 2-3 quotes with IDOT approval)                                  |          |               | \$0.00            |
| Utility Exploratory Trenching                                   | Actual Cost (Requires 2-3 quotes with IDOT approval)                                  |          |               | \$0.00            |
| Testing of Soil Samples   | Actual Cost   |          |               | \$0.00            |
| Lab Services  | Actual Cost (Provide breakdown of each cost)  | 3        | \$775.00      | \$2,325.00        |
| Equipment and/or Specialized Equipment Rental                   | Actual Cost (Requires 2-3 quotes with IDOT approval)                                  |          |               | \$0.00            |
| BITUMINOUS CORE DENSITY   | ACTUAL COST   | 5        | \$60.00       | \$300.00          |
| TRIP CHARGES  | ACTUAL COST   | 7        | \$70.00       | \$490.00          |
| SAMPLE PICKUP   | ACTUAL COST   | 4        | \$110.00      | \$440.00          |
| COMPRESSIVE STRENGTH OF CONCRETE                                | ACTUAL COST   | 20       | \$25.00       | \$500.00          |
| <b>TOTAL DIRECT COSTS:</b>                                      |   |          |               | <b>\$4,378.83</b> |







Regional Engineer  
Jose Rios

Contract Number: 61L90  
District: 1  
Letting Date: 11/07/25

Department of Transportation  
Address: 201 W Center Court  
City: Schaumburg State: IL Zip Code: 60196

Municipality: Village of Forest Park  
Route: 9-1462 County: Cook  
Project Number: ELK2(266) Job Number: C-91-193-25  
Section Number: 25-00121-00-RS

- I recommend the following individual as a local public agency employee qualified to be resident construction supervisor and to be in responsible charge of this construction project.
I certify that I am in responsible charge as defined by the department of this construction project. Since the local public agency does not have a local public agency employee qualified to be the resident construction supervisor, I am recommending a consulting engineer to serve as resident construction supervisor.

Signature (for the local public agency) Date

Title

Applicants Name  
Kevin Wilson, PE

The following describes my educational background, experience and other qualifications to be resident construction supervisor of this construction project for the Local Public Agency.

For Consultants: I certify that my firm is pre-qualified in Construction Inspection. Documentation of Contract Quantities certificate number 25-23467

See attached resume.

Signature of Applicant Date: 7/24/25

Job Title of Applicant  
Vice President, Asst. Dept. Head, Construction

Based on the above information and my knowledge of the applicant's experience and training, it is my opinion that the applicant is qualified to serve as the resident construction supervisor on this construction project:

Regional Engineer Signature Date Approved

- cc: Engineer of Local Roads and Streets, Central Bureau of Local Roads and Streets
Engineer of Construction, Central Bureau of Construction
Resident Construction Supervisor
Local Public Agency



**YEARS EXPERIENCE:** 23  
**YEARS WITH CBBEL:** 23

**EDUCATION**

Bachelor of Science, 2002  
Civil Engineering  
University of Illinois at  
Urbana-Champaign

**PROFESSIONAL REGISTRATION**

Professional Engineer, IL,  
062.059552, 2006

**CERTIFICATIONS**

Documentation of Contract  
Quantities, IDOT, 25-23467

Material Management of  
Job Sites, IDOT

**PROFESSIONAL DEVELOPMENT**

IDOT QC/OA Courses:  
Mixture Aggregate Technician  
Course

Bituminous Concrete Level 1  
Technician Course

Bituminous Concrete Level 2  
Technician Course

Portland Cement Concrete  
Level 1

Troxler Nuclear Gauge Safety  
Training Class

STTP-S11 Hot Mix Asphalt  
Field Inspection

STTP-S33 Soils Field Testing  
and Inspection

TT – ADA/PROWAG

## Kevin Wilson, PE

### Vice President, Assistant Department Head, Construction Engineering

Civil Engineer with over 20 years of construction engineering experience related to highway construction and utility installations. Responsibilities include construction observation, project reports, documentation of quantities, review of contractor pay estimates, coordination of materials testing and inspection, site surveys and interaction with the contractor and client. Observed activities include roadway, water main, sanitary sewer, storm sewer, streambank stabilization, and retaining wall construction. Civil design experience consists of resurfacing and reconstruction projects which have included water main, storm sewer, sanitary sewer, and combined sewer design.

#### CONSTRUCTION

**FAU Route 3533 (Franklin Avenue Reconstruction) [IDOT Contract #61H14], Franklin Park:** Resident Engineer for the \$22 Million reconstruction and widening of Franklin Avenue from a 2 lane roadway to a new 5 lane composite pavement section from 2022 thru 2024. The project scope included staged construction, installation of a new closed sewer system, precast box culvert along north side of the Franklin Avenue, sheet piling, temporary and permanent erosion control, water main installation, traffic signal modernization with three new signalized intersections, new roadway lighting, signing, pavement markings and landscaping improvements. The work required coordination with ComEd to relocate multiple poles and overhead/underground lines, coordination with Canadian Pacific to replace two railroad at grade crossings, and coordination with the Illinois Tollway on adjacent contracts. The project was funded using National Highway Freight Program and Local Funds. The contract was administered by IDOT using CMMS. CBBEL coordinated inspection services with multiple subconsultants throughout the project.

**Neighborhood Storage Project – Phase 3, Wilmette:** Project Manager responsible for the successful delivery of construction engineering services related to the installation of a 13.9 AC-FT StormTrap Doubletrap Vault (with approximately 47,500 cubic yards of excavation) at Thornwood Park and installation of various utilities and roadway improvements to reduce flooding. The utility improvements included approximately 7,500 linear feet of box culvert and storm sewer (12" to 60" diameter), 2,400 linear feet of 10" sanitary sewer installation, 1,750 linear feet of 6" and 8" water main, and landscaping restoration. Upon completion of the underground utilities, the neighborhood roadways were restored with new PCC curb, sidewalk, and driveways before HMA pavement reconstruction or resurfacing with patching was completed. The engineering team coordinated with various stakeholders throughout the project, including the Wilmette Park District and School District 39.

**FAU Route 3533 (Franklin Avenue Advanced Contract) [IDOT Contract #61G76], Franklin Park:** Resident Engineer responsible for the construction engineering and observation of the removal and reconstruction of the Silver Creek Box Culvert; two 12x7 box culverts were placed using precast and cast-in-place methods. Additional work under this contract included roadway reconstruction with HMA pavement, guardrail removal and installation, storm sewer, and a concrete retaining wall (using helical soil nails) under the I-294 Bridge over Franklin Avenue. Final completion included pavement markings and landscaping restoration. This project was funded using National Highway Freight Program and Local Funds. The contract was administered by IDOT using CMMS and we utilized HeadLight inspection software to document daily site observations.

**Neighborhood Storage Project - Phase 2, Wilmette:** Project Manager responsible for the successful delivery of construction engineering services related to the installation of a 10 acre-feet Doubletrap StormTrap underground storage basin with a Pump Station with back-up generator at Hibbard Park. Additional work required to deliver this stormwater storage project included storm sewer ranging in size from 12" diameter to 60" diameter (PVC, DIP and RCP pipes), 19"x30" elliptical RCP storm sewer, installation of 8" water main, installation of 8" sanitary main, and various types of drainage structures required to complete the work. The roadways were restored primarily by resurfacing of existing pavement with spot curb removal and replacement. Hill Street required multiple utility replacements and required pavement reconstruction with full curb and gutter removal and replacement. Additional improvements on this project included sidewalk removal and replacement, park amenities, green infrastructure, pedestrian signal upgrades, and ADA upgrades.

**Neighborhood Storage Project - Phase 1, Wilmette:** Project Manager responsible for the successful delivery of construction engineering services related to the installation of a 20.2 acre-foot StormTrap stormwater storage and detention facility and additional storm sewer ranging in size from 12" diameter to 60" diameter, and 3'x7' and 5'-6' RCP rectangular box storm sewer. Upon completion of the underground utilities, the neighborhood roadways were restored with new PCC curb, sidewalk, and driveways before HMA pavement resurfacing was completed. The proximity of the project to Highcrest Middle School and within Park District property led to a heightened need for communication and coordination with the various stakeholders. Enhanced community outreach included the use of Constant Contact, a project website, and EarthCam streaming video.

**North Shore Avenue Sewer Separation, Lincolnwood:** Resident Engineer responsible for the construction engineering and observation of storm sewer installation ranging in size from 12" to 60"; the purpose was to install a large diameter storm sewer system in a combined sewer area to reduce flooding and resident sewer backups. The project included a 60" storm sewer outfall to North Shore Channel; 256 feet of 60" storm sewer jacked in place under McCormick Boulevard; HMA pavement removal and replacement; and removal and replacement of PCC curb, sidewalk, and driveways. The project was funded by an MWRD grant and local funds.

**Transmission Main Project, Lincolnwood:** Engineering Manager and Resident Engineer (2019) responsible for the construction engineering and observation of the installation of approximately 14,000 lineal feet of 20" ductile iron water main, 4,000 lineal feet of 8" water main, and 387 lineal feet of horizontal directional drilling of 24" HDPE water main. The purpose of the project was to connect to a new water source in the City of Evanston and discontinue purchasing water from City of Chicago. Additional improvements to complete the project included storm sewer repairs; cured-in-place pipe liner; pavement patching and resurfacing miscellaneous curb, sidewalk, and driveway repairs; landscaping; and mechanical improvements at the Village reservoir. Coordination was required with the City of Evanston, Village of Skokie, CTA, MWRD, and other various stakeholders.

**Sherman Avenue Improvements, Evanston:** Resident Engineer for Sherman Ave Improvements from Church St to Davis St. This streetscape project included ductile iron water main replacement, replacement of brick paver sidewalk with concrete sidewalks and brick ribbon, curb replacement, roadway resurfacing, roadway and decorative lighting replacements in Downtown Evanston. Responsibilities included construction observation, material inspection, public relations with business owners and residents, and contract documentation.

**FAU Route 2853 (Chicago Avenue/Sheridan Road) [IDOT Contract #61D36], Evanston:** Resident Engineer for construction of Chicago Ave through downtown Evanston and Sheridan Rd through the Northwestern University Campus to the Wilmette Village limit. Net length of improvements was 1.87 miles; Chicago Ave included HMA resurfacing. Sheridan Rd included 3 to 4 lanes of PCC reconstruction with new protected bike lanes. New items related to protected bike lane included bicycle traffic signals and radar detection. Additional work included new traffic signals, ADA improvements, water main replacement, and landscaping. Project was on an accelerated schedule in order to accommodate Northwestern University school calendar and was funded with Federal, ITEP, and Local funds.

**Twin Lakes Subdivision Sidewalk Improvements, Villa Park:** Resident Engineer for construction of a new sidewalk in a subdivision with an existing rural ditch typical section. Sidewalk construction included approx. 74,000 SF of new PCC Sidewalk with ADA accessible crossings. Additional improvements included installation of pipe culverts, driveway replacements, and ditch regrading to accommodate new drainage patterns. A retaining wall was installed adjacent to the sidewalk in front of Target due to ROW space restrictions. Project was funded with Federal and Local Funds.

**2016 Road Program, Wilmette:** Resident Engineer responsible for construction engineering and observation for resurfacing or rehabilitation of 5,050 LF of roadways throughout the Village. Roadway construction included approx. 14,000 SY of HMA partial depth resurfacing, and approx. 1,300 SY of brick pavement reusing existing brick pavers. Additional improvements included reconstruction of sidewalks, curb and gutter, and additional drainage improvements as necessary. Project was funded with MFT and Local Funds.

**FAP Route 326 (IL 47), IDOT, Yorkville:** Providing Phase III assistance to IDOT Resident Engineer and Inspectors from 2012-2015. Serving as Assistant Resident Engineer responsible for construction documentation and observation; managed CBEL and subconsultant staff that assisted with documentation and observation. Project included 5.04 km of pavement reconstruction, lane additions, storm sewer, traffic signals, and other work along IL Route 47 from just north of IL Route 71 continuing northerly to just north of US Route 34.

**ADA Ramp Program, CDOT:** Resident Engineer responsible for construction engineering and observation of replacement of previously constructed ADA ramp locations not meeting CDOT ADA requirements. Far South Area included 12 ramp locations and South Area included 40 locations. CDOT QC/QA requirements for ADA ramp replacements were followed. Engineering responsibilities included submittal review, daily observation, measurement of quantities, pay estimates, coordination of material inspection, and documentation on CDOT's online web system.

**Book Road LAPP Resurfacing, Naperville:** Resident Engineer responsible for construction engineering and observation for resurfacing of Book Rd from 111<sup>th</sup> St to 87<sup>th</sup> St Roadway construction included 3.07 miles of partial-depth asphalt pavement. Resurfacing required approx. 2,700 tons of Polymer HMA N50 Leveling Binder and 6,300 tons of Polymer HMA N90 Surface Course "F" Mix. Additional roadway improvements included curb and gutter spot repairs, utility structure adjustments, and thermoplastic pavement markings. Sidewalk improvements were completed where necessary, including new sidewalk ramps meeting ADA standards at all roadway crossings within the project limits.

**Road and Relief Sewer Project, Wilmette:** Project Engineer and Resident Engineer responsible for construction engineering and observation including: verifying that contractor was in conformance with plans and specifications, preparing pay estimates and change orders. Project consisted of partial depth resurfacing of over 1.1 total miles of various residential roadway improvements. Utility construction included 600' of 18" sanitary sewer removal and replacement, 396' of 18" Relief Sewer, 768' of 24" Relief Sewer, 984' of 42" Relief Sewer, 14 Relief Sewer manholes and a 10' diameter junction chamber. Project was funded using MFT and Local Funds.

**Conway Park Sidewalk Improvements, Conway Park Owners Association, Lake Forest:** Resident Engineer responsible for construction engineering and observation including: verifying that contractor was in conformance with plans and specifications, preparing pay estimates and change orders. Project consisted of constructing a 36,000 SF sidewalk to provide a continuous walking path throughout the Conway Park office park corridor. Additional improvements included removing and replacing curb and gutter, improving handicap accessibility, pavement markings, and landscaping regarding and restoration.

**Glenview Road Resurfacing, Wilmette:** Resident Engineer responsible for construction engineering and observation including: verifying that contractor was in conformance with plans and specifications, preparing pay estimates and change orders. Project consisted of resurfacing over 0.5 miles asphalt pavement. Additional improvements included curb and gutter spot repairs, sidewalk replacement, and PCC Driveway replacement. Detector loop replacement was coordinated with CCHD. Project was funded using ERP funds.



**Certificate of Proficiency**

This certificate is awarded to

**Kevin Edward Wilson**

for successfully completing the examination for

**Documentation of Contract Quantities**

Certificate Number: 25-23467  
Effective Date: 5/19/2025  
Expiration Date: 5/19/2029  
Professional Development Hours: 14

*Douglas A. Dirks*

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Douglas A. Dirks, Construction Operations Engineer

A handwritten signature in black ink, appearing to read 'Gregory J. Renshaw', positioned above a horizontal line.

Gregory J. Renshaw, P.E. - Senior Principal Research Engineer  
ICT



Regional Engineer  
Jose Rios

Contract Number 61L90 District 1 Letting Date 11/07/25

Department of Transportation  
Address  
201 W Center Court

Municipality  
Village of Forest Park

City State Zip Code  
Schaumburg IL 60196

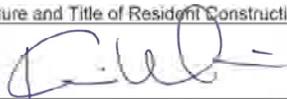
Route County  
9-1482 Cook

Project Number Job Number  
ELK2(266) C-91-193-25

Section Number  
25-00121-00-RS

I consider the following individual to be qualified as a local public agency construction inspector. In addition, I certify that adequate instruction has been given this individual concerning the requirements of the contract, specifications and construction manual which pertain to the work which he/she will inspect. This individual has been instructed on the proper procedures for any necessary tests. Furthermore, if a consultant, this individual has a valid Documentation of Contract Quantities certification.

Approved

Signature and Title of Resident Construction Supervisor Date  
 7/24/25

Applicants Name  
Louis Sommesi

The following describes the educational background, experience and other qualifications of the named applicant to serve as an inspector on this project.

For Consultants Employees: Documentation of Contract Quantities certificate number is 24-21657

See attached resume.

If the Resident from BC-775 is a consultant, the local public agency employee in responsible charge must also approve this individual.

Approved

Signature and Title of In Responsible Charge from BC-775 Date



**YEARS EXPERIENCE:** 2  
**YEARS WITH CBBEL:** 2

#### EDUCATION

Master of Science, 2023  
Civil Engineering -  
Construction Management  
University of Illinois at  
Urbana-Champaign

Bachelor of Science, 2022  
Architectural Studies /  
Urban Planning  
University of Illinois at  
Urbana-Champaign

#### CERTIFICATIONS

Documentation of Contract  
Quantities, IDOT, 24-21657

LEED Green Associate,  
#11360951

## Louis Sommesi

Construction Engineer

Louis is a Civil Engineer experienced in construction engineering. Responsibilities include construction observation, project reports, documentation of quantities, review of contractor pay estimates, coordination of materials testing and inspection, site surveys and interaction with the contractor and client. Observed activities include roadway, sanitary sewer, storm sewer, erosion control, pavement striping, various utility construction, structure demolition, splash pad and playground construction.

Software Experience: Revit, AutoCAD, Illustrator, InDesign, SketchUp, Rhino, Grasshopper

**V-INN Hotel Demolition, Leyden Township:** Resident Engineer. Responsibilities included construction observation, quantity verification/documentation, daily diaries, review of contractor pay estimates, coordination of material testing and inspection, and frequent communication with the contractor and client. Project consists of junk removal, asbestos abatement, demolition of the hotel structure, contents and foundations, PCC removal and replacement, and improvements to existing parking lot.

**2024 Capital Improvement Project, Leyden Township:** Resident Engineer for the George Street water main improvements. Responsibilities included construction observation, quantity verification/documentation, daily diaries, review of contractor pay estimates, coordination of material testing and inspection, and frequent communication with the contractor, client and residents. Project consists of new 8" ductile iron water main, water services, valve in vaults, fire hydrants, cured in place pipe lining of sanitary sewer, epoxy manhole lining, pavement patching, PCC and HMA driveway apron removal and replacement, and landscape.

**Westdale Park Improvements, Leyden Township:** Resident Engineer. Responsibilities included construction observation, quantity verification/documentation, daily diaries, review of contractor pay estimates, coordination of material testing and inspection, and frequent communication with the contractor and client. Project consists of the installation of a new playground with poured in place safety surface, splashpad, water service, sanitary sewer drains, storm sewer and pipe underdrains, split rail fence, PCC Sidewalk, HMA paving, electric conduits and wiring, site furnishings, grading and shaping, signage and striping, and landscaping.

**Lee Street Park Improvements, Leyden Township:** Resident Engineer. Responsibilities included construction observation, quantity verification/documentation, daily diaries, review of contractor pay estimates, coordination of material testing and inspection, and frequent communication with the contractor and client. Project consisted of aggregate base course, HMA binder and surface course, pavement milling, drainage improvements, PCC sidewalk, park benches, playground equipment, site furnishings, grading and shaping, landscaping and signage and striping.

**FAU Route 3533 (Franklin Avenue Reconstruction) [IDOT Contract #61H14], Franklin Park:** : Inspector for \$22 million reconstruction and widening of Franklin Avenue from Runge Street to Mannheim Road. The project included the installation of 12" ductile iron water main, storm sewer/structures, and utility coordination and relocation. Responsibilities include construction observation, quantity verification/documentation, daily diaries, and communication with contractor and client.

**2023 Street Reconstruction and Water Main Project, Westchester:** Inspector for reconstruction of 3 miles of roadway and new 8" PVC water main installation. Project also included the replacement of all curb and gutter, catch basins, manholes, as well as sidewalk. Responsibilities included observing and documenting daily quantities, ensuring quality control/assurance was conducted accordingly, and surveying site.

#### INTERN EXPERIENCE

##### Architectural Intern | David A. Schulz Architects\*

- Site visits to confirm and document existing conditions.
- Composed floor plans, elevations, sections, and detail sections.
- Worked on residential and commercial projects ranging in scope from 3,000 - 625,000+ square fee.

\*prior experience



**Certificate of Proficiency**

This certificate is awarded to

**Louis Sommesi**

for successfully completing the examination for

**Documentation of Contract Quantities**

Certificate Number: 24-21657  
Effective Date: 2/4/2024  
Expiration Date: 2/4/2028  
Professional Development Hours: 14

*Douglas A. Dirks*

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Douglas A. Dirks, Construction Operations Engineer

A handwritten signature in black ink, appearing to read 'Gregory J. Renshaw', is positioned above a horizontal line.

Gregory J. Renshaw, P.E. - Principal Research Engineer ICT



Regional Engineer  
Jose Rios

Contract Number District Letting Date  
61L90 1 11/07/25

Department of Transportation  
Address  
201 W Center Court

Municipality  
Village of Forest Park

City State Zip Code  
Schaumburg IL 60196

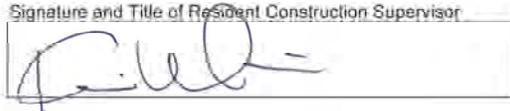
Route County  
9-1462 Cook

Project Number Job Number  
ELK2(266) C-91-193-25

Section Number  
25-00121-00-RS

I consider the following individual to be qualified as a local public agency construction inspector. In addition, I certify that adequate instruction has been given this individual concerning the requirements of the contract, specifications and construction manual which pertain to the work which he/she will inspect. This individual has been instructed on the proper procedures for any necessary tests. Furthermore, if a consultant, this individual has a valid Documentation of Contract Quantities certification.

Approved

Signature and Title of Resident Construction Supervisor Date  
 7/24/25

Applicants Name  
Nicole Lehmann, PE

The following describes the educational background, experience and other qualifications of the named applicant to serve as an inspector on this project.

For Consultants Employees: Documentation of Contract Quantities certificate number is 24-21538

See attached resume.

If the Resident from BC-775 is a consultant, the local public agency employee in responsible charge must also approve this individual

Approved

Signature and Title of In Responsible Charge from BC-775 Date



**YEARS EXPERIENCE:** 24  
**YEARS WITH CBBEL:** 23

#### EDUCATION

Bachelor of Science, 2001  
Civil Engineering  
University of Illinois at  
Urbana-Champaign

#### PROFESSIONAL REGISTRATION

Professional Engineer, IL,  
062.058749, 2006

#### CERTIFICATIONS

Documentation of Contract  
Quantities, IDOT, 24-21538

ICORS Training Seminar, IDOT

Material Management of  
Job Sites, IDOT

eBuilder Training Seminar,  
Illinois Tollway

CMMS Training Seminar,  
IDOT

## Nicole Lehmann, PE

### Senior Documentation Engineer

Nicole is a Professional Engineer experienced in civil and construction engineering. Her responsibilities include daily inspections, measurement of quantities, material inspection, and related documentations, such as pay estimates, daily reports, extra work reports, etc., as well as interaction with the contractor and client. She has worked on a variety of projects, including watermain, storm and sanitary sewer installation, road resurfacing and reconstruction, streetscape installation, traffic signals and lighting, and retaining wall construction. Nicole is proficient in documentation for various types of work including FAU, STP, LAPP, MFT, CDBG, Illinois Tollway and City of Chicago projects. She performs in-house audits of IDOT, Illinois Tollway, and City of Chicago projects before final review and submittal and assists with closeout of various IDOT and CDOT projects throughout the Construction Department. She also assists on the design portion of various projects by doing quantity take-offs, compiling contract documents, and designing the grading, utility and site plans.

Performed Documentation, Material Inspection review and entry, and Closeout Assistance to the RE for the following IDOT Contracts:

- North Main St. Roundabout, Village of Algonquin
- Green Bay Trail Reconstruction & Path, Village of Glencoe
- Des Plaines River Trail Segment 1, City of Park Ridge
- Des Plaines River Trail Segment 2, Village of Rosemont
- Des Plaines River Trail Segment 3, Cook County Forest Preserve District
- Deer Park Boulevard STP Resurfacing, Village of Deer Park
- North Branch Trail MUP, Village of Niles
- Oakton Street MUP, Village of Skokie
- Burlington Ave STP Resurfacing, Village of Clarendon Hills
- Oak Park Ave STP Resurfacing, Village of Chicago Ridge
- Gladstone St Bridge Replacement, Village of Westchester
- Franklin Ave Reconstruction, Village of Franklin Park
- Hager Rd MUP and Ped Bridge, Village of Oak Brook
- Jackson Blvd Resurfacing, Village of Forest Park
- 27th St Resurfacing, City of Zion
- Lawndale Ave Resurfacing, Village of Lincolnwood
- Green Bay Trail SUP, Recon, and Retaining Wall, Village of Glencoe
- Main St (Commuter Station), Village of Maywood
- 95th St & 50th Ct/Museum Dr Improvements, Village of Oak Lawn
- East Fullerton Ave Resurfacing, City of Northlake
- Euclid/Roselle Bike Path, Village of Palatine
- Euclid Bike Path, City of Rolling Meadows
- Kirchoff Rd Resurfacing, City of Rolling Meadows
- Barker Ave Bridge Replacement, City of Rolling Meadows
- Schwerman Rd, Village of Hawthorne Woods
- Oketo Ave & Wilson Ave Resurfacing, Village of Harwood Heights
- Des Plaines River Rd, Village of Rosemont
- Lake Cook Rd Multi-Use Path, Forest Preserve District of Cook County
- Sand Ridge Trail, Calumet City
- Eastern Ave Pedestrian Bridge, Village of Clarendon Hills
- North Main St Roundabout, Village of Algonquin
- Old Green Bay Rd, MUP, Village of Glencoe
- Edgelawn Bikeway, City of Aurora
- Main St Bridge Replacement, Village of Algonquin
- IL Route 47 MUP, Village of Huntley
- Sheridan Rd, City of Evanston
- Reed Rd, Village of Huntley
- US 52 / River Rd, Village of Shorewood
- Roy Ave Resurfacing, City of Northlake

**Pedestrian Bridge over Des Plaines River, Village of Rosemont:** Documentation Engineer for contract to construct a new pedestrian bridge from the eastern dead end of Bryn Mawr Avenue across the Des Plaines River to the forest preserve and Des Plaines River Trail. Responsibilities included entry/checking of daily quantities and diary in CMMS; running pay estimates, authorizations, and weekly reports; and completion of material inspections, final papers, and project closeout with IDOT.

**Ridgeland Avenue Access to Transit, Village of Chicago Ridge:** Documentation Engineer for contract to remove and replace sidewalks and install pedestrian signals at multiple intersections along Ridgeland Avenue. Responsibilities included checking of daily quantities and diary in CMMS; assisting with pay estimates, authorizations, and weekly reports; and completion of material inspections, final papers, and project closeout with IDOT. Project included sidewalk removal and replacement, installation of pedestrian signals and pushbuttons at signalized intersections, wayfinding signing, pavement markings, curb and gutter removal and replacement, pavement patching, median planter installation, railroad signal crossing improvements, and roadway lighting.

Christopher B. Burke Engineering, Ltd. | 9575 W. Higgins Rd., Ste. 600 | Rosemont, IL 60018 | 847.823.0500 | cbbel.com | nlehmann@cbbel.com

**Old Orchard Road Bike and Pedestrian Path, Village of Skokie:** Joint Resident Engineer position with Skokie inspector. Responsibilities included reviewing documentation sent from Village field inspector and entering daily quantities and diary in ICORS, processing of pay estimates, authorizations, weekly reports, material inspection, final papers and project closeout with IDOT, and coordination with Cook County for permits and acceptance. Project included the construction of an HMA bike and pedestrian path including sidewalks, ADA ramp improvements, forest preserve aggregate path, signage, landscaping and pavement markings.

**Black Road Resurfacing, Village of Shorewood:** Managed Resident Engineer responsibilities during finalization and closeout. Responsibilities included agreement to final quantities, checking of documentation, material inspection documentation, authorizations, final papers submittal and audit coordination with IDOT. Project included HMA surface removal and replacement, PCC sidewalk and curb and gutter removal and replacement, driveway removal and replacement, striping and landscaping.

**Cumberland Avenue Bridge at I-90, Illinois Department of Transportation:** Aided in closeout documentation. Responsibilities included coordination of material inspection, final quantity determination, and documentation as outlined in IDOT's Construction Manual. Project included full reconstruction of Cumberland Avenue Bridge over I-90, roadway reconstruction and resurfacing, traffic signal modernization, traffic signal interconnect, retaining walls, and lighting.

**Reconstruction of Ashland Avenue at Pershing Road, Chicago Department of Transportation:** Documentation Engineer. Duties included checking of project IDRs, review and entry of documented quantities, verification and entry of material certifications, submittal of CDOT paperwork, assistance with generation of PCMs, RONs, LICs and pay estimates, and project closeout. Reconstruction included removal of existing Ashland Ave viaduct over Pershing Rd, reconstruction of roadway intersection and approaches.

**IDOT Work Order Contract – Refining Closeout of CDOT Projects with IDOT Funding:** Created a booklet of checklists and procedures to be used by the RE, CDOT PM, CDOT Records and Estimates, and IDOT Engineer during construction and closeout of CDOT projects, specifically ones with IDOT funding. Goal is to significantly decrease the time it takes from significant construction completion in the field to final closeout of contract on the books.

**Retaining Wall, Noise Wall and Drainage Improvements on I-90 (Arlington Heights Road to East of Oakton Street), Illinois Tollway:** Documentation Engineer for installation of retaining and noise walls along I-90 corridor, drainage system improvements, sign installation and relocation, striping and temporary lighting. Duties included review of submittals and RFIs, documentation in eBuilder system, checking daily reports and review material documentation.

**Arterial Street ADA Ramps – 2011 (Central), Chicago Department of Transportation:** Documentation Engineer for improvements of 535 ADA Ramps in the Sedgwick Avenue, Central Avenue, and Pulaski Road Station priority areas. Duties included daily construction documentation, checking QC paperwork for all ADA ramps, review and approval of materials, submittal of required CDOT paperwork, assistance with generation of pay estimates and PCMs, and project closeout.

**Arterial Street ADA Ramps – 2011 (North), Chicago Department of Transportation:** Documentation Engineer for improvements of 338 ADA Ramps in the Kimball Avenue and Logan Square Station priority areas. Duties included daily construction documentation, checking QC paperwork for all ADA ramps, review and approval of materials, submittal of required CDOT paperwork, assistance with generation of pay estimates and PCMs, and project closeout.

**Jeffery Boulevard Bus Rapid Transit – Pilot Project, Chicago Department of Transportation:** As Documentation Engineer, duties included checking project IDRs, review and entry of documented quantities, verification and entry of material certifications, and assistance with change orders, force accounts, pay estimates and other CDOT required paperwork. Also assisted with entries in and use of CDOT websites. Project included accessibility improvements at bus stops along the route, roadway improvements along south portion of the #14 Jeffery Express CTA Route and traffic signal improvements.

### PROFESSIONAL DEVELOPMENT

IDOT BDE – Regulated Substances and Special Provisions During Construction Projects 2024 Training

ITE - IDOT ADA Compliance for Local Agencies

SWS - MS4 Permit Challenges - Picking BMPs for Treating Storm Water

S33 Geotechnical Field Testing and Inspection, IDOT

#### Lakeland College/IDOT

- Hot Mix Asphalt Level I
- Mixture Aggregate Technician Course
- PCC 1/IDOT/ACI Technician Course
- Bituminous Concrete Level II Technician Course
- PCC Level II Technician Course

Erosion Control 007, Joliet Junior College

#### APWA/IDOT

- Special Waste, Construction Projects, and Special Provisions Local Agency Contract Administration Seminar
- Materials Closeout for Resident Engineers
- Equipment Rental Rates Blue Book Seminar
- Local Agency & Consultant Resident Engineers' Seminar

#### CED

- Identification of Distress Conditions in Traffic Pavements
- Introduction to Geotextiles in Pavement and Drainage Applications



**Certificate of Proficiency**

This certificate is awarded to

**Nicole Lehmann**

for successfully completing the examination for

**Documentation of Contract Quantities**

Certificate Number: 24-21538  
Effective Date: 1/16/2024  
Expiration Date: 1/16/2028  
Professional Development Hours: 14

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Douglas A. Dicks, Construction Operations Engineer

A handwritten signature in black ink, appearing to read 'Gregory J. Renshaw', is positioned above a horizontal line.

Gregory J. Renshaw, P.E. - Principal Research Engineer ICT

**From:** [Danmole, Salmon O.](#)  
**To:** [Lenny Cannata](#); [Kathleen Ebeling](#); [James Amelio](#)  
**Cc:** [DOT.D1.BLRS](#); [Riddle, Charles F](#); [Gregorio, Fely S](#); [Soto-Vargas, Priscilla Y.](#)  
**Subject:** RE: Village of Forest Park Jackson Avenue Consultant Selection Submittal, QBS  
**Date:** Friday, September 5, 2025 10:41:58 AM

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Good morning,

Mr. Riddle received the email with required documents from the Village of Forest Park seeking approval of their QBS process for the subject project.

The submitted QBS selection process by the Village of Forest Park for the subject project is acceptable. The Village can proceed with their selection.

The Village of Forest Park confirmed their QBS process substantially follows the IDOT BLRS Section Manual 5-5.06. The village provided a copy of the RFQ that was advertised on their website for minimum of 14 days and included the weighted criteria.

Please include the date of this email in your documentation for the engineering agreement.

Salmon Danmole, P.E.  
Consultant to D1 Bureau of Local Roads and Streets  
(847) 705-4219  
[Salmon.danmole@illinois.gov](mailto:Salmon.danmole@illinois.gov)

---

**From:** Riddle, Charles F <Charles.Riddle@illinois.gov>  
**Sent:** Friday, September 5, 2025 8:01 AM  
**To:** DOT.D1.BLRS <DOT.D1.BLRS@illinois.gov>; Danmole, Salmon O. <Salmon.Danmole@Illinois.gov>  
**Cc:** Lenny Cannata <lcannata@westcook.org>; Riddle, Charles F <Charles.Riddle@illinois.gov>; kebeling@cbbel.com; James Amelio <jamelio@cbbel.com>  
**Subject:** FW: Village of Forest Park Jackson Avenue Consultant Selection Submittal, QBS

Lenny,

Thank you for sending. We will investigate and reply as appropriate.

Chad  
[Charles F. Riddle, P.E.](#)  
District Local Roads and Streets Engineer

IDOT-Region One-District One  
Bureau of Local Roads and Streets  
201 West Center Court  
Schaumburg, Illinois 60196  
P 847/705.4201  
[charles.riddle@illinois.gov](mailto:charles.riddle@illinois.gov)

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**From:** Lenny Cannata <[lcannata@westcook.org](mailto:lcannata@westcook.org)>  
**Sent:** Wednesday, September 3, 2025 9:10 PM  
**To:** Riddle, Charles F <[Charles.Riddle@illinois.gov](mailto:Charles.Riddle@illinois.gov)>  
**Cc:** Lenny Cannata <[lcannata@westcook.org](mailto:lcannata@westcook.org)>  
**Subject:** [External] FW: Village of Forest Park Jackson Avenue Consultant Selection Submittal, QBS

Hi Chad, see below...who do I send this to for approval. I don't think I have been approached by anyone regarding this in years.

Leonard B. Cannata  
West Central Municipal Conference  
North Central Council of Mayors  
2000 Fifth Avenue, Building N  
River Grove, Illinois 60171  
Office: (708) 453-9100 Ext. 241  
Fax: (708) 453-9101  
Cell: (708)705-0790  
E-Mail: [lcannata@westcook.org](mailto:lcannata@westcook.org)

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**From:** Kathleen Ebeling <[kebeling@cbbel.com](mailto:kebeling@cbbel.com)>  
**Sent:** Wednesday, September 3, 2025 2:57 PM  
**To:** Lenny Cannata <[lcannata@westcook.org](mailto:lcannata@westcook.org)>  
**Cc:** James Amelio <[jamelio@cbbel.com](mailto:jamelio@cbbel.com)>  
**Subject:** Village of Forest Park Jackson Avenue Consultant Selection Submittal, QBS

Hi Lenny,

The Village of Forest Park is seeking IDOT's approval of the consultant selection for the Jackson Avenue construction and construction engineering project. The Village posted the RFQ on the Village's website 6/12/2025 to 6/26/2025.

Upon the close of the period for RFQs, the Village received only two submittals from Christopher B. Burke Engineering Ltd. and Thomas Engineering. Based on the Village's review process, Christopher B. Burke Engineering, Ltd. received the highest score. It is my

understanding that since the Village only received two submittals, IDOT needs to approve the selection. I have also attached a letter from Forest Park, the Village's QBS Policy, and backup documentation regarding RFQ posting and scoring.

Thanks for your review,  
Kathleen

**Kathleen Ebeling, AICP**

*Transportation Planner*

**Christopher B. Burke Engineering, Ltd.**

9575 W. Higgins Road, Suite 600 Rosemont, IL 60018

Phone: (847) 823-0500 Fax: (847) 823-0520

E-Mail: [kebeling@cbbel.com](mailto:kebeling@cbbel.com)

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VILLAGE OF



BIG CITY ACCESS

SMALL TOWN CHARM

To: Mayor Hoskins and Commissioners

From: Vanessa Belmonte, Village Clerk

Re: 2026 Council Meeting Schedule

Date: September 10, 2025, for the September 22, 2025, meeting

**Rory E. Hoskins**  
MAYOR

517 DESPLAINES AVENUE  
FOREST PARK, IL 60130  
PH: 708-366-2323  
FAX: 708-488-0361  
[www.forestpark.net](http://www.forestpark.net)

**Maria Maxham**  
COMMISSIONER  
ACCOUNTS & FINANCE

**Ryan Nero**  
COMMISSIONER  
PUBLIC HEALTH & SAFETY

**Michelle Melin-Rogovin**  
COMMISSIONER  
STREETS & PUBLIC IMPROVEMENTS

**Jessica L. Voogd**  
COMMISSIONER  
PUBLIC PROPERTY

**Rachell Entler**  
VILLAGE ADMINISTRATOR

**Vanessa Belmonte**  
VILLAGE CLERK

We are in the process of compiling the information to be printed in the Village Calendar for 2026.

Additionally, 5 ILCS 120/2.02 of The Open Meetings Act provides that “public notice of all meetings, whether open or closed to the public, shall be given as follows:

(a) Every public body shall give public notice of the schedule of regular meetings at the beginning of each calendar or fiscal year and shall state the regular dates, times and places of such meetings.”

To comply with the above, the Council Meetings are included in the printed Village Calendar. There are two holidays in the year 2026 that will fall on the second or fourth Monday of the month. They are Memorial Day (May 25) and Columbus Day (October 12). I have taken the liberty of re-scheduling these meetings to Tuesday, May 26 and Tuesday, October 13. As in the past, I am also scheduling the Village Council to meet only once in December, on the 14<sup>th</sup>.

I recommend that the council approve the attached 2026 Village Council Meeting Schedule as-is or as amended at your pleasure.

THE VILLAGE OF FOREST PARK  
2026 VILLAGE COUNCIL MEETING SCHEDULE

Monday, January 12

Monday, January 26

Monday, February 9

Monday, February 23

Monday, March 9

Monday, March 24

Monday, April 13

Monday, April 27

Monday, May 11

**TUESDAY**, May 26

Monday, June 8

Monday, June 22

Monday, July 13

Monday, July 27

Monday, August 10

Monday, August 24

Monday, September 14

Monday, September 28

**TUESDAY**, October 13

Monday, October 26

Monday, November 9

Monday, November 23

Monday, December 14 – **ONE DECEMBER MEETING**