

**THE REGULAR MEETING OF THE COUNCIL OF THE  
VILLAGE OF FOREST PARK, COOK COUNTY, ILLINOIS  
HELD ON MONDAY EVENING, JANUARY 22, 2024**

Mayor Hoskins led all assembled in the Pledge of Allegiance at 7:00 p.m.

**ROLL CALL**

Commissioners Maxham, Nero, Melin-Rogovin, Voogd and Mayor Hoskins answered the Roll Call.

**APPROVAL OF THE MINUTES OF PREVIOUS MEETINGS**

It was moved by Commissioner Maxham and seconded by Commissioner Nero that the minutes from the January 8, 2024, Regular meeting of the Council be approved.

**ROLL CALL:**

**AYES:** Commissioners Maxham, Nero, Melin-Rogovin, Voogd and Mayor Hoskins

**NAYES:** None

**ABSENT:** None

The motion carried unanimously.

**PUBLIC COMMENT**

None

**COMMUNICATIONS:**

None

**DEPARTMENT REPORTS:**

The Fire and Police Departments submitted their November and December, 2023 reports.

**APPROVAL OF BILLS:**

It was moved by Commissioner Maxham and seconded by Commissioner Nero that the Resolution for the payment of bills be adopted. The bills totaled \$470,692.81.

**R-04-24  
APPROVAL OF BILLS IN  
THE AMOUNT OF  
\$470,692.81  
APPROVED**

**ROLL CALL:**

**AYES:** Commissioners Maxham, Nero, Melin-Rogovin,  
Voogd and Mayor Hoskins

**NAYES:** None

**ABSENT:** None

The motion carried unanimously.

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

It was moved by Commissioner Maxham and seconded by Commissioner Nero that the Resolution confirming the appointment of Rachell Entler from Interim Village Administrator to Village Administrator and approving and ratifying the prior Interim Village Administrator Employment Agreement as the Village Administrator Employment Agreement for the Village of Forest Park, Illinois be adopted.

**R-05-24  
RESOLUTION APPOINTING  
RACHELL ENTLER AS  
VILLAGE ADMINISTRATOR  
APPROVED**

**ROLL CALL:**

**AYES:** Commissioners Maxham, Nero, Melin-Rogovin  
and Mayor Hoskins

**NAYES:** None

**ABSTAIN:** Commissioner Voogd

The motion carried.

It was moved by Commissioner Melin-Rogovin and seconded by Commissioner Voogd that the Resolution for Maintenance under the Illinois Highway Code be adopted.

**R-06-24  
RESOLUTION FOR  
MAINTENANCE UNDER  
ILLINOIS HIGHWAY CODE  
APPROVED**

**ROLL CALL:**

**AYES:** Commissioners Maxham, Nero, Melin-Rogovin,  
Voogd and Mayor Hoskins

**NAYES:** None

**ABSENT:** None

The motion carried unanimously.

It was moved by Commissioner Melin-Rogovin and seconded by Commissioner Voogd that the Resolution to approve and authorize the execution of a Professional Engineering Services Proposal for Phase II design engineering services by and between Christopher B. Burke Engineering, Ltd. and the Village of Forest Park for the Fillmore Street Brick Repair Project (Beloit to Hannah) be adopted.

**R-07-24  
RESOLUTION APPROVING  
ENGINEERING FOR  
FILLMORE STREET BRICK  
REPAIR PROJECT  
APPROVED**

**ROLL CALL:**

**AYES:** Commissioners Maxham, Nero, Melin-Rogovin,  
Voogd and Mayor Hoskins

**NAYES:** None

**ABSENT:** None

The motion carried unanimously.

It was moved by Commissioner Melin-Rogovin and seconded by Commissioner Voogd that the Resolution to approve and authorize the execution of a Professional Engineering Services Proposal for Phase II design engineering services by and between Christopher B. Burke Engineering, Ltd. and the Village of Forest Park for the Elgin Avenue Watermain and Resurfacing Project be adopted.

**R-08-24  
RESOLUTION APPROVING  
ENGINEERING FOR ELGIN  
AVENUE WATERMAIN AND  
RESURFACING PROJECT  
APPROVED**

**ROLL CALL:**

**AYES:** Commissioners Maxham, Nero, Melin-Rogovin,  
Voogd and Mayor Hoskins

**NAYES:** None

**ABSENT:** None

The motion carried unanimously.

It was moved by Commissioner Melin-Rogovin and seconded by Commissioner Voogd that the Resolution approving the specifications and authorizing the advertising of bids for the Village of Forest Park 2024 Lead Service Replacement Project be adopted.

**R-09-24  
RESOLUTION APPROVING  
SPECIFICATIONS AND  
BIDDING OF 2024 LEAD  
SERVICE REPLACEMENT  
PROJECT  
APPROVED**

**ROLL CALL:**

**AYES:** Commissioners Maxham, Nero, Melin-Rogovin,  
Voogd and Mayor Hoskins

**NAYES:** None

**ABSENT:** None

The motion carried unanimously.

It was moved by Commissioner Melin-Rogovin and seconded by Commissioner Voogd that the Resolution to approve and authorize the execution of a Professional Engineering Services Proposal for Phase II design engineering services by and between Christopher B. Burke Engineering, Ltd. and the Village of Forest Park for the 2024 50-50 Sidewalk Replacement Project be adopted.

**R-10-24  
RESOLUTION APPROVING  
ENGINEERING FOR 2024  
SIDEWALK REPLACEMENT  
PROJECT  
APPROVED**

**ROLL CALL:**

**AYES:** Commissioners Maxham, Nero, Melin-Rogovin,  
Voogd and Mayor Hoskins

**NAYES:** None

**ABSENT:** None

The motion carried unanimously.

It was moved by Commissioner Maxham and seconded by Commissioner Nero that the Ordinance imposing an additional 1 cent per gallon Motor Fuel Tax pursuant to the Municipal Motor Fuel Tax Law be adopted.

**O-03-24  
ORDINANCE IMPOSING  
ADDITIONAL ONE CENT  
MOTOR FUEL TAX  
APPROVED**

**ROLL CALL:**

**AYES:** Commissioners Maxham, Nero, Melin-Rogovin,  
Voogd and Mayor Hoskins

**NAYES:** None

**ABSENT:** None

The motion carried unanimously.

It was moved by Commissioner Maxham and seconded by Commissioner Nero that the Ordinance amending section 3-3-6, entitled "License Fee and Number," and section 3-3-7, entitled "Term; Conditions Regarding Fees." Both of Chapter 3, entitled "Liquor Control," of Title 3, entitled "Business and License Regulations," of the Village of Forest Park, Cook County, Illinois be adopted. It was discussed that these fees have not changed since 2008.

**O-04-24  
ORDINANCE AMENDING  
LIQUOR LICENSE FEES  
AND TERM  
APPROVED**

**ROLL CALL:**

**AYES:** Commissioners Maxham, Nero, Melin-Rogovin,  
Voogd and Mayor Hoskins

**NAYES:** None

**ABSENT:** None

The motion carried unanimously.

It was moved by Commissioner Nero and seconded by Commissioner Voogd to approve the Forest Park Theatre's request to solicit donations through the Annual Vehicle Sticker renewal.

**FOREST PARK THEATRE'S  
REQUEST TO SOLICIT  
DONATIONS  
APPROVED BY MOTION**

**ROLL CALL:**

**AYES:** Commissioners Nero, Melin-Rogovin, Voogd and  
Mayor Hoskins

**NAYES:** None

**ABSTAIN:** Commissioner Maxham

The motion carried.

It was moved by Commissioner Voogd and seconded by Commissioner Melin-Rogovin to approve the Forest Park Chamber of Commerce and Development's request to display banners promoting their St. Patrick's Day Parade and the new "Bite the Burbs" Restaurant Week.

**CHAMBER OF COMMERCE  
BANNER REQUEST  
APPROVED BY MOTION**

**ROLL CALL:**

**AYES:** Commissioners Maxham, Nero, Melin-Rogovin,  
Voogd and Mayor Hoskins

**NAYES:** None

**ABSENT:** None

The motion carried unanimously.

It was moved by Commissioner Voogd and seconded by Commissioner Melin-Rogovin to appoint Shyheim Ward to the Recreation Board (term expires April 30, 2027). Mr. Ward was present and was thanked for his willingness to volunteer for the Recreation Board.

**SHYHEIM WARD  
APPOINTED TO  
RECREATION BOARD**

**ROLL CALL:**

**AYES:** Commissioners Maxham, Nero, Melin-Rogovin,  
Voogd and Mayor Hoskins

**NAYES:** None

**ABSENT:** None

The motion carried unanimously.

**ADMINISTRATOR’S REPORT:**

Administrator Entler reported that our Public Works Department has had a challenging last couple of weeks, sometimes operating 24-hours a day. The administrator expressed that she received messages of gratitude from the public for specific employees and commended them for their dedication and commitment to their job. The first was Public Works employee, Joe Decosola and the second was Public Works Director Sal Stella. Next, the administrator expressed her pleasure with the teamwork demonstrated last Friday, when 8 asylum seekers were dropped off in the lobby of Village Hall, with nothing but a few personal belongings. Staff provided them with blankets, snacks and socks. Ms. Entler marveled at the kindness and dignity these people were treated with by staff in the Police, and Clerk’s offices, adding how proud she was to see the care and teamwork implemented. Last, Administrator Entler reported that she has met with local government leaders regarding lead water service replacements and is meeting with the Metropolitan Mayors’ Caucus in May to collaborate on storm water management and reservoir needs.

**COMMISSIONER’S REPORTS:**

Commissioner Maxham highlighted that two ordinances adopted this evening are examples of ways to increase revenue. In addition, staff is working on other ideas for new and amended revenues, including a places of eating tax to address a financial shortfall. Last, the commissioner congratulated Rachell Entler on her appointment as Village Administrator.

Commissioner Nero stated that he appreciates the positive vibes in the administrator’s report. In addition, the Commissioner complemented Jordan Kuehn and the Safety and Traffic Commission for their presentation, adding that he would like to see some follow up on some of the recommendations. Further, the Commissioner reminded residents to be careful navigating the ice that forms after a thaw. Last, Commissioner Nero congratulated newly appointed Village Administrator, Rachell Entler.

Commissioner Melin-Rogovin joined the other commissioners in congratulating Rachell Entler on her appointment. In addition, she expressed her pride in the staff of the Public Works Department and their dedicated service to the residents of Forest Park. Next, Commissioner Melin-Rogovin expressed her gratitude to the time and energy resident volunteers provide on both the Planning and Zoning Commission as well as the Safety and Traffic Commission. The Commissioner invited the public to attend these monthly meetings. Last, Commissioner Melin-Rogovin reported that she will be attending a seminar on February 3<sup>rd</sup>,

Commissioner Voogd welcomed and thanked new Recreation Board member, Shyheim Ward for volunteering for the Board. In addition, the Commissioner expressed her gratitude to the Public Works Staff and Director Stella, and added that she really appreciated the positive and kind feedback from the residents. Last, Commissioner Voogd appreciated the Police and Fire Department staff for their dedicated service during the inclement weather.

Mayor Hoskins reported that there is a vacancy on the Library Board and asked for recommendations and applications to fill the position. Upcoming events through West Central Municipal Conference are the Legislative Breakfast on February 10 and Lobby Day on May 7. The mayor discussed the importance of attending Lobby Day and encouraged the elected officials to join him in Springfield.

### **ADJOURNMENT**

There being no further business to be addressed, Commissioner Nero moved and Commissioner Maxham seconded to adjourn the meeting. The motion carried unanimously.

Mayor Hoskins declared the meeting adjourned at 7:54 P.M.

Respectfully submitted,

Vanessa Moritz, Village Clerk