

Village of Forest Park, Illinois
517 Des Plaines Avenue
Forest Park, Illinois 60130
Phone: 708-366-2323 / Fax: 708-488-0361
Web: www.forestpark.net
Regular Village Council Meeting Agenda
April 24, 2023 – 7:00 p.m.

Meeting will be conducted In-Person and Via Zoom

You may listen to the meeting by participating in a Zoom conference call as follows:
Dial-In Number: 312-626-6799; Meeting ID 846 0087 2478; Passcode 972381 or by clicking here:
<https://us02web.zoom.us/j/84600872478?pwd=RGExRHlSV0dwTzZkZTBZTjNqSVlqUT09>

Public Comments are required to be submitted to the Village Clerk in advance of the meeting:

In-Person Comments: Complete and submit Speaker Sign-In Form to Village Clerk prior to 7:00 p.m.

E-mail Comments: E-mail required to be sent to Village Clerk (vmoritz@forestpark.net) prior to 6:30 p.m.

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF MINUTES
 - a. April 10, 2023 Village Council Meeting
4. PUBLIC COMMENT
5. COMMUNICATIONS
6. DEPARTMENT REPORTS
 - a. March 2023 Fire Department Report
7. BILLS BY RESOLUTION
 - a. Resolution Approving Payment of Bills Dated April 24, 2023
8. UNFINISHED BUSINESS
9. NEW BUSINESS
 - a. Ordinance Amending Section 5-1-11 of Chapter 1 of Title 5 of the Municipal Code of the Village of Forest Park (Dog Park Fees)
 - b. Resolution Approving a Side Letter Agreement Between the Village of Forest Park and AFSCME Council 31 For and On Behalf of Local 3026
 - c. Resolution Authorizing the Award for the Community Center Playground Improvement Project Contract to Playgroundsafe, LLC
 - d. Ordinance Authorizing the Purchase of Playground Equipment for the Community Center in the Village of Forest Park
 - e. Resolution Approving and Authorizing the Execution of a Professional Construction Engineering Services Proposal for the Community Center Playground Improvements Project By and Between the Village of Forest Park and Christopher B. Burke Engineering, Ltd.
 - f. Request for Village Council Policy Direction: Forest Park Chamber Request for ARPA Funding to Assist with Marketing Activities
 - g. Approval: Forest Park Public Library Request to Utilize Grove Property on June 26 and August 11
 - h. Motion to Approve Mayor's Appointment of the Following Individuals:
 - i. Mishawn Purnell-O'Neal; Board of Health; Term to Expire April 30, 2028
 - ii. Leah Shapiro; Board of Health; Term to Expire April 30, 2028
 - iii. Susan Buss; Board of Health; Term to Expire April 30, 2028
 - iv. Karen Considine; Board of Health; Term to Expire April 30, 2028

v. Lindsey Baish-Flynn; Board of Health; Term to Expire April 30, 2028

10. ADMINISTRATOR'S REPORT

11. COMMISSIONER REPORTS

a. Mayor: Arbor Day Proclamation (April 28, 2023)

12. ADJOURNMENT

**THE REGULAR MEETING OF THE COUNCIL OF THE
VILLAGE OF FOREST PARK, COOK COUNTY,
ILLINOIS HELD ON MONDAY EVENING, APRIL 10, 2023**

Mayor Hoskins led all assembled in the Pledge of Allegiance at 7:00 p.m.

ROLL CALL

Commissioners Byrnes, Maxham, Nero, Voogd and Mayor Hoskins answered the Roll Call.

APPROVAL OF THE MINUTES OF PREVIOUS MEETINGS

It was moved by Commissioner Maxham and seconded by Commissioner Nero that the minutes from the March 27, 2023, Regular Meeting of the Council be approved without reading as each member has received a copy thereof.

ROLL CALL:

AYES: Commissioners Byrnes, Maxham, Nero, Voogd
and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

It was moved by Commissioner Byrnes and seconded by Commissioner Maxham that the minutes from the March 27, 2023, Special Meeting of the Council be approved without reading as each member has received a copy thereof.

ROLL CALL:

AYES: Commissioners Byrnes, Maxham, Nero, Voogd
and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

It was moved by Commissioner Maxham and seconded by Commissioner Byrnes that the minutes from the March 27, 2023, Closed Session Meeting of the Council be approved without reading as each member has received a copy thereof.

ROLL CALL:

AYES: Commissioners Byrnes, Maxham, Nero, Voogd
and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

PUBLIC COMMENT

None

COMMUNICATIONS:

None

DEPARTMENT REPORTS:

None

APPROVAL OF BILLS:

It was moved by Commissioner Byrnes and seconded by Commissioner Maxham that the Resolution for the payment of bills be adopted. The bills totaled \$465,031.43.

**R-26-23
RESOLUTION FOR THE
PAYMENT OF BILLS IN THE
AMOUNT OF \$465,031.43
APPROVED**

ROLL CALL:

AYES: Commissioners Byrnes, Maxham, Nero, Voogd
and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

It was moved by Commissioner Voogd and seconded by Commissioner Nero that the Ordinance amending the Forest Park Village Code regarding single-use foodware in places of eating be adopted.

**O-17-23
ORDINANCE REGULATING
SINGLE-USE FOODWARE
APPROVED**

ROLL CALL:

AYES: Commissioners Byrnes, Nero, Voogd
and Mayor Hoskins

NAYES: Commissioner Maxham

ABSENT: None

The motion carried.

It was moved by Commissioner Voogd and seconded by Commissioner Nero that the Resolution approving a Local Public Agency Joint Funding Agreement for Illinois Department of Transportation State-Let construction work regarding certain improvements to the Van Buren Street Parking Lot and Harrison Street be adopted.

ROLL CALL:

AYES: Commissioners Byrnes, Maxham, Nero, Voogd and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

**R-27-23
RESOLUTION APPROVING
FUNDING AGREEMENT
FOR IMPROVEMENTS TO
VAN BUREN PARKING LOT
AND HARRISON STREET
APPROVED**

It was moved by Commissioner Nero and seconded by Commissioner Voogd that the Resolution authorizing the award for the 2023 Alley Improvement Project contract to J. Nardulli Concrete, Inc. be adopted.

ROLL CALL:

AYES: Commissioners Byrnes, Maxham, Nero, Voogd and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

**R-28-23
RESOLUTION APPROVING
AWARD OF 2023 ALLEY
PROJECT TO J. NARDULLI
CONCRETE, INC.
APPROVED**

It was moved by Commissioner Nero and seconded by Commissioner Voogd that the Resolution approving and authorizing the execution of a Professional Construction Engineering Services Proposal for the 2023 Alley Improvement Project by and between the Village of Forest Park and Christopher B. Burke Engineering, Ltd. be adopted.

ROLL CALL:

AYES: Commissioners Byrnes, Maxham, Nero, Voogd and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

**R-29-23
RESOLUTION APPROVING
ENGINEERING PROPOSAL
FOR 2023 ALLEY
IMPROVEMENT PROJECT
FROM BURKE
ENGINEERING
APPROVED**

It was moved by Commissioner Nero and seconded by Commissioner Voogd that the Resolution authorizing the award for the 2023 Watermain Improvement Project Contract to Uno Construction Co., Inc. be adopted.

**R-30-23
RESOLUTION APPROVING
AWARD OF 2023
WATERMAIN PROJECT TO
UNO CONSTRUCTION
APPROVED**

ROLL CALL:

AYES: Commissioners Byrnes, Maxham, Nero, Voogd
and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

It was moved by Commissioner Nero and seconded by Commissioner Voogd that the Resolution approving and authorizing the execution of a Professional Construction Engineering Services Proposal for the 2023 Watermain Improvements Project by and between the Village of Forest Park and Christopher B. Burke Engineering, Ltd. be adopted.

**R-31-23
RESOLUTION APPROVING
ENGINEERING PROPOSAL
FOR 2023 WATERMAIN
PROJECT WITH BURKE
ENGINEERING
APPROVED**

ROLL CALL:

AYES: Commissioners Byrnes, Maxham, Nero, Voogd
and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

It was moved by Commissioner Byrnes and seconded by Commissioner Maxham that the Resolution authorizing the waiver of the hiring freeze for IMRF employees regarding the hiring of a full-time Administration/Accounts Receivable Clerk be adopted.

**R-32-23
RESOLUTION WAIVING
IMRF HIRING FREEZE FOR
ACCOUNTS RECEIVABLE
CLERK POSITION
APPROVED**

ROLL CALL:

AYES: Commissioners Byrnes, Maxham, Nero, Voogd
and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

It was moved by Commissioner Byrnes and seconded by Commissioner Maxham to authorize and ratify the Mayor's signature on agreements with Blue Man Group, Briar Street Theatre, The Fireside Theatre and Bottle and Botega Lagrange, associated with functions organized by the Community Center.

**COMMUNITY CENTER
AGREEMENTS RATIFIED
APPROVED BY MOTION**

ROLL CALL:

AYES: Commissioners Byrnes, Maxham, Nero, Voogd
and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

It was moved by Commissioner Voogd and seconded by Commissioner Nero to approve the request from the Forest Park Public Library to display banners promoting their Summer Reading Program.

**FOREST PARK LIBRARY
BANNER REQUEST
APPROVED BY MOTION**

ROLL CALL:

AYES: Commissioners Byrnes, Maxham, Nero, Voogd
and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

It was moved by Commissioner Voogd and seconded by Commissioner Maxham to approve the request from the Crop Walk Planning Team to display banners promoting the Crop Hunger Walk.

**CROP HUNGER WALK
BANNER REQUEST
APPROVED BY MOTION**

ROLL CALL:

AYES: Commissioners Byrnes, Maxham, Nero, Voogd
and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

ADMINISTRATOR'S REPORT:

None

COMMISSIONER'S REPORTS:

Commissioner Byrnes congratulated all of those newly elected or re-elected in the recent municipal election on April 4th.

Commissioner Maxham reported that he final Altenheim Committee recommendation report should be ready in the next week or two. The commissioner further announced the Community Fridge has opened and is going well. There is a sign up online for people to volunteer to help stock and maintain the refrigerator. The village is accepting applications for volunteers to serve on the Public Health Board. Last, the village is hosting a Mental Health Fair on May 6th, in collaboration with the Proviso Mental Health Commission. All are welcome.

Commissioner Voogd reported that there will be an Arbor Day celebration on Friday, April 28th at the Library at 9:00 a.m. and the Dog Park Grand Opening is being held on April 29th at 11:00. Last, the commissioner thanked the other elected officials for passing the plastic foodware ordinance.

Mayor Hoskins reported that this summer will be the third summer that the village hosted Shakespeare in the Park. The program will be held at the Altenheim, is free to the public, and will be the first and second weeks of August. The Forest Park Arts Alliance is holding a fundraiser on April 23rd at Piacere Mio to support the program. The mayor further reported that the village's Youth Commission is being revamped over the next 6 months and is seeking volunteers to serve on the

commission, which supports youth and is tasked with creating options for youths in the village. Applications can be obtained through the mayor's office. Also, there is a renewed interest in reinstating the Diversity Commission, which was disbanded because of COVID-19 restrictions. Applications for this commission are also available through the mayor's office. Last, the mayor reported that there will be a Memorial Day Celebration on the last Monday in May. Details will be on the village's website.

ADJOURNMENT

There being no further business to be addressed, Commissioner Nero moved and Commissioner Byrnes seconded to adjourn the meeting. The motion carried unanimously.

Mayor Hoskins declared the meeting adjourned at 7:30 P.M.

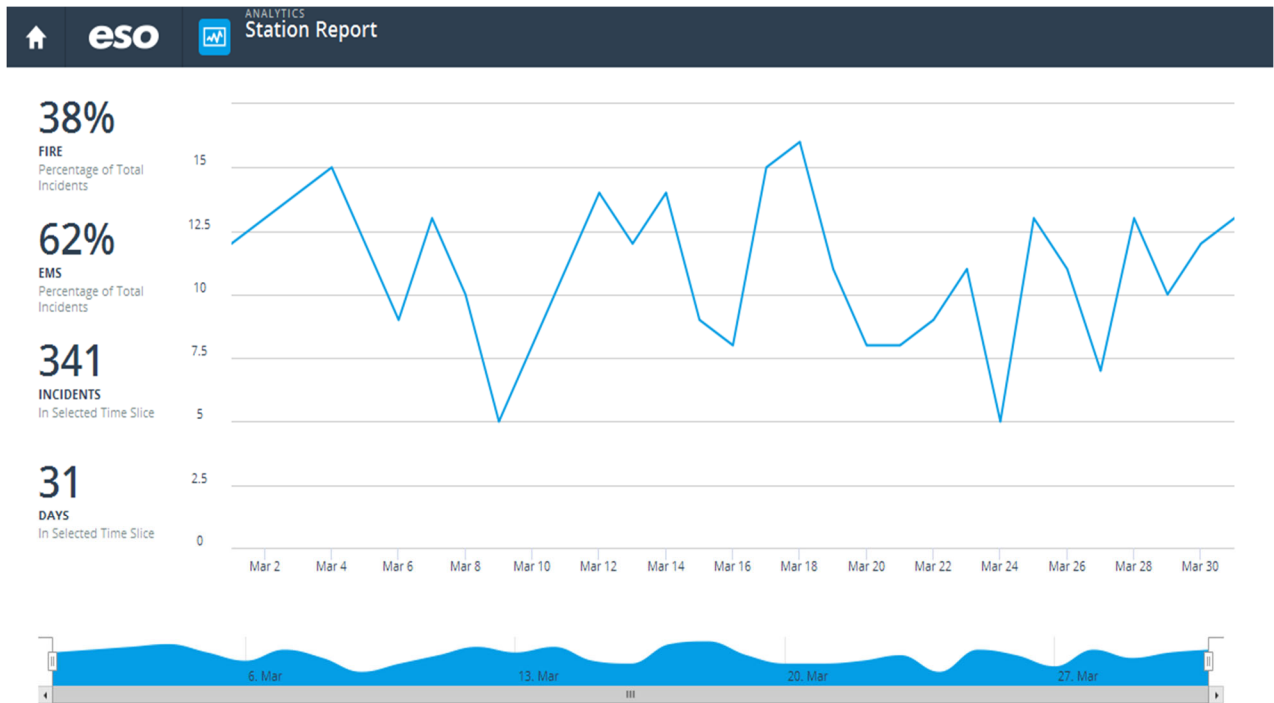
Respectfully submitted,

Vanessa Moritz, Village Clerk

FOREST PARK FIRE DEPARTMENT



MARCH 2023



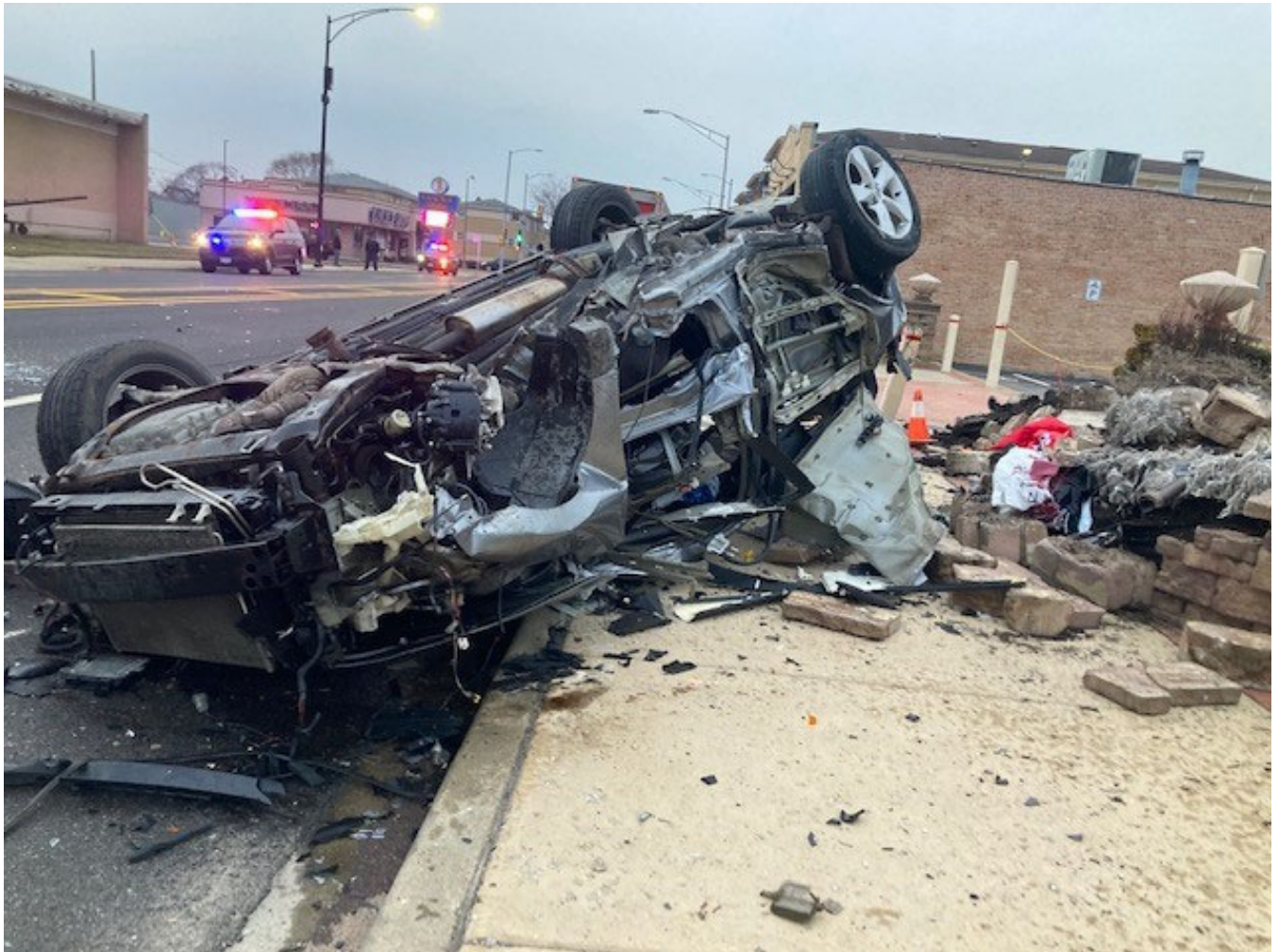
Calls

The Fire Department responded to 341 calls in the month of March. That is an average of 11 calls per day for the month. 62% of the calls were for EMS. 38% were for fire/service calls.

Major Incidents:

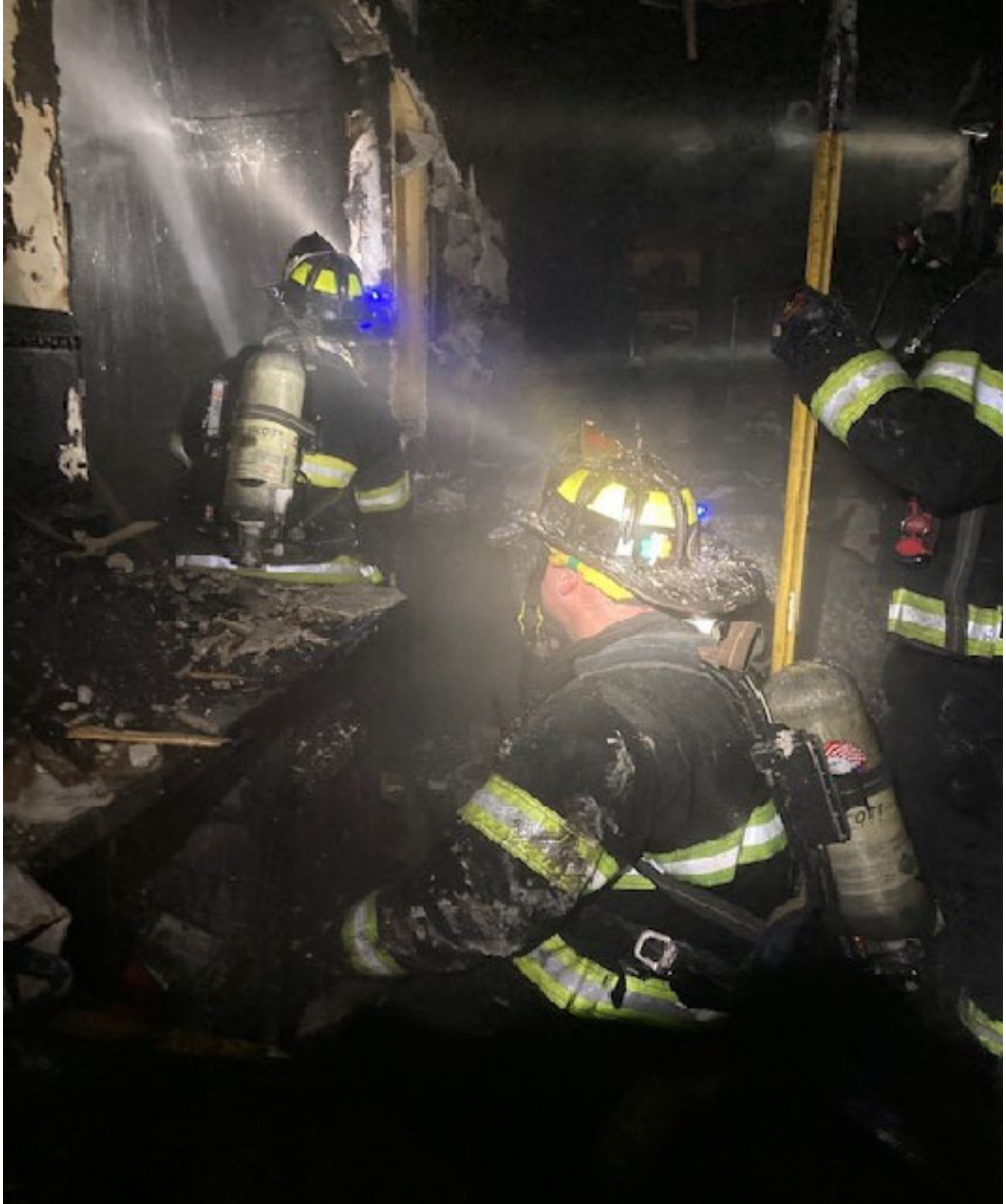
03/03/2023

1515 Harlem Car Crash



03/14/2023

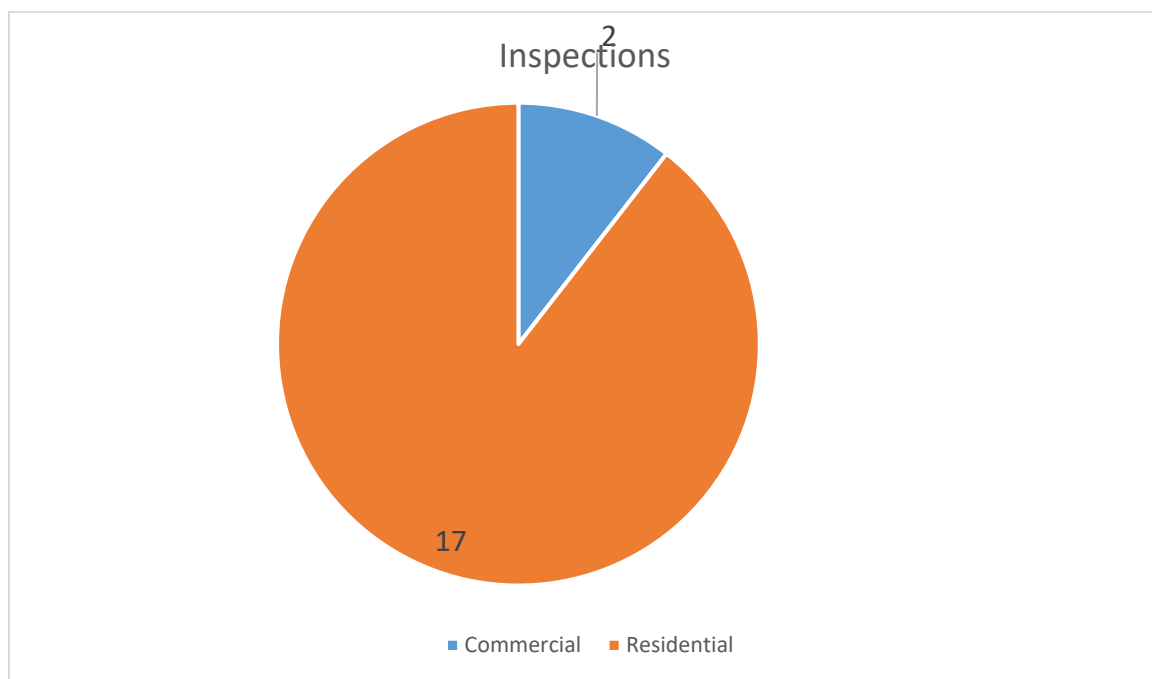
736 N East Ave. Oak Park Structure Fire



03/24/23

7848 26th St. North Riverside Structure Fire





Inspections

Residential inspections= 17

Commercial inspections total = 2

Training

March 2023

FPFD

• EMS CE	9
• Extrication	6
• Road Course	5.75
• EMS Training	4
• SCBA MOD A	1
• SCBA MOD D	1
• TRA	4

Total = 30.75

Outside Drills

Total = 0

Other Activities

○ Meeting	8
○ Data Base	17
○ Seminars	0
○ Scheduling	5
○ General Administration	20

Total = 50

New Extrication Tool Training at Nobs Towing 3/21/2023



Child Safety Seat Installations – 1 Car seat was installed in March

Community Involvement- The FD participated in the St. Patrick's Day Parade on March 4th.

The Forest Park Fire Department has gone in house with EMS and now staff ambulance 408 with our FF/PM providing greater service to the residents! 3-5-23



RESOLUTION No.

BE IT RESOLVED by the Council of the Village of Forest Park, Cook County, Illinois, that we dispense with the reading of the individual bills inasmuch as each department head has approved and signed bills in the following aggregate amount for their respective departments.

Refunds and Allocations	\$ 19,277.63
Public Affairs	\$ 13,898.76
Police Department	\$ 28,881.60
Community Center	\$ 1,216.25
Accounts & Finance (Clerks Office)	\$ 194,640.59
Accounts & Finance (Fire Department)	\$ 5,542.90
Department of Health & Safety	\$ 5,309.49
Streets and Public Improvements	\$ 21,759.68
Public Property	\$ 12,014.88
Seizure	\$ 2,721.52
Federal Customs	\$ 27,125.35
TIF	\$ 724.50
VIP	\$ 12,543.30
Water Department	\$ 612,837.40
TOTAL	\$ 958,493.85

ADOPTED BY THE Council of the Village of Forest Park this 24th Day of April, 2023.

Ayes:

Nays:

Absent:

Rory Hoskins, Mayor

ATTEST:

Vanessa Moritz, Village Clerk



Account Number	Vendor	Invoice Date	Amount
100-00-000-4111-210	Forest Park Public Library	04/07/2023	15,186.48
100-00-000-4220-300	Total Parking Solutions Inc	04/03/2023	275.00
100-00-000-4450-121	Passport Labs Inc	03/31/2023	114.33
100-00-000-4450-130	Passport Labs Inc	03/31/2023	2,755.39
100-00-000-4450-140	Passport Labs Inc	03/31/2023	273.43
100-00-000-4480-100	Nina LaSalle	04/04/2023	668.00
100-00-000-4580-001	Sabrina Beaudry	04/07/2023	5.00
Refunds and Allocations			19,277.63



Account Number	Vendor	Invoice Date	Amount
100-10-101-6120-305	Forest Pk. Chamber of Commerce	04/11/2023	88.00
100-10-101-6120-305	West Suburban Special Recreation Association WSSRA	03/20/2023	700.00
100-10-101-6150-202	Health Endeavors SC	04/04/2023	760.00
100-10-101-6150-202	Health Endeavors SC	04/07/2023	760.00
100-10-101-7000-150	Telcom Innovations Group LLC	03/24/2023	2,360.10
100-10-101-7000-150	Telcom Innovations Group LLC	04/03/2023	1,964.66
100-11-111-6100-120	Techno Consulting Inc	04/01/2023	3,500.00
100-11-111-6110-105	Techno Consulting Inc	03/31/2023	361.00
100-11-111-6110-110	Springbrook Holding Company LLC	04/11/2023	5.00
100-11-111-6110-110	Techno Consulting Inc	04/01/2023	900.00
100-11-111-6110-110	DACRA Adjudication System	03/31/2023	2,500.00
		Public Affairs	13,898.76



Account Number	Vendor	Invoice Date	Amount
100-12-121-6120-305	Message in a Bottle	03/29/2023	168.00
100-12-123-6145-202	Steri-Clean Illinois	04/05/2023	160.00
100-12-125-6145-204	DACRA Adjudication System	03/31/2023	26,000.00
100-12-126-6140-112	Forest Printing Company	04/03/2023	2,553.60
Police Department			28,881.60



Account Number	Vendor	Invoice Date	Amount
100-15-151-6140-140	Case Lots Inc	01/12/2023	138.40
100-15-151-6140-140	Case Lots Inc	02/16/2023	247.70
100-15-151-6140-200	Case Lots Inc	01/12/2023	158.60
100-15-151-6140-200	Case Lots Inc	02/16/2023	193.55
100-15-154-6170-110	Catholic Church Tours Inc	03/30/2023	380.00
100-15-154-6170-114	BLUE CAB CO.	03/17/2023	40.00
100-15-169-6160-100	Elmhurst Occupational Health	03/31/2023	58.00
Community Center			1,216.25



Account Number	Vendor	Invoice Date	Amount
100-00-000-1201-001	Illinois Counties Risk Management Trust	12/05/2023	99,604.00
100-00-000-1201-001	Illinois Counties Risk Management Trust	12/05/2023	53,519.88
100-21-211-6110-110	Xerox Financial Services	03/10/2023	229.17
100-21-211-6110-110	Xerox Financial Services	03/10/2023	101.55
100-21-211-6120-300	Elmhurst Occupational Health	03/31/2023	58.00
100-21-211-6140-104	Quill	03/28/2023	244.74
100-21-211-6140-104	Quill	03/28/2023	304.92
100-21-211-6140-104	Quill	03/30/2023	43.18
100-21-211-6140-104	Quill	03/30/2023	206.30
100-21-211-6140-104	Quill	04/01/2023	51.98
100-21-211-6140-110	Rydin Decal	04/14/2023	616.39
100-21-211-6140-140	Quill	03/28/2023	112.20
100-21-211-6150-100	Growing Community Media NFP	04/05/2023	189.00
100-21-211-6150-112	Government Finance Officers Assoc.	03/30/2023	190.00
100-21-211-6150-150	AT&T	04/01/2023	594.15
100-21-211-6150-150	AT&T	04/04/2023	82.32
100-21-211-6150-150	AT&T	04/07/2023	1,343.32
100-21-211-6150-150	AT&T LONG DISTANCE	04/04/2023	4.35
100-21-211-6190-003	POLICE PENSION FUND	04/07/2023	8,952.00
100-21-211-6190-004	Firefighters Pension Fund	04/07/2023	8,952.00
100-21-211-6191-001	POLICE PENSION FUND	04/07/2023	5,109.86
100-21-211-6191-002	Firefighters Pension Fund	04/07/2023	5,564.57
100-21-211-7000-080	Xerox Financial Services	03/10/2023	122.50
100-21-211-7000-080	Xerox Financial Services	03/10/2023	1,684.21
100-22-221-6310-410	Christopher Burke Engineering LTD	03/30/2023	6,760.00

Accounts and Finance (Clerks Office) 194,640.59



Account Number	Vendor	Invoice Date	Amount
100-30-301-6120-305	Phil Chiappetta	04/14/2023	36.02
100-30-301-6140-200	SCHAUERS HARDWARE	03/31/2023	155.63
100-30-301-7000-040	Mark Maylath	04/11/2023	48.96
100-30-301-7000-040	Phil Chiappetta	04/12/2023	158.77
100-30-302-6110-110	Aladtec Inc	03/17/2023	3,195.00
100-30-302-6110-200	Haiges Machinery Inc.	02/20/2023	389.11
100-30-302-6110-200	Municipal Emergency Services Inc	03/24/2023	1,189.00
100-30-302-6145-105	Mark Maylath	03/31/2023	76.97
100-30-302-6155-110	SCHAUERS HARDWARE	03/31/2023	17.98
100-30-303-6145-300	Linde Gas North America LLC	03/30/2023	275.46
Accounts and Finance (Fire Department)			5,542.90



Account Number	Vendor	Invoice Date	Amount
100-40-401-5000-017	Raymond Traynor	04/10/2023	945.00
100-40-401-6140-130	DACRA Adjudication System	03/31/2023	3,600.00
100-40-402-6141-003	Christopher Burke Engineering LTD	03/30/2023	550.00
100-40-402-6141-003	Christopher Burke Engineering LTD	03/30/2023	55.00
100-40-402-6141-003	Christopher Burke Engineering LTD	03/30/2023	55.00
100-40-402-6141-003	Christopher Burke Engineering LTD	03/30/2023	55.00
100-40-410-6140-202	SCHAUERS HARDWARE	03/31/2023	49.49
Department of Health and Safety			5,309.49



Account Number	Vendor	Invoice Date	Amount
100-50-501-6120-305	Forest Printing Company	04/11/2023	70.00
100-50-501-6145-100	Red Wing Business Advantage Account	04/10/2023	215.99
100-50-502-6140-202	SCHAUERS HARDWARE	03/31/2023	154.18
100-50-502-6180-160	Com Ed	03/22/2023	4,110.96
100-50-502-6185-108	SCHAUERS HARDWARE	03/31/2023	35.07
100-50-502-6185-108	JC Licht LLC	04/11/2023	100.93
100-50-502-6185-505	West Cook County Solid Waste	03/31/2023	17,072.55
Streets and Public Improvements			21,759.68



Account Number	Vendor	Invoice Date	Amount
100-55-552-6180-101	SCHAUERS HARDWARE	03/31/2023	46.20
100-55-552-6180-114	SCHAUERS HARDWARE	03/31/2023	94.44
100-55-552-6180-114	Case Lots Inc	03/28/2023	598.80
100-55-553-6180-160	AEP Energy	03/24/2023	3,055.39
100-55-553-6180-160	Com Ed	03/27/2023	711.81
100-55-553-6180-160	Com Ed	04/13/2023	286.55
100-55-555-6180-100	SCHAUERS HARDWARE	03/31/2023	6.74
100-55-555-6180-100	MECOR Inc.	02/14/2023	484.90
100-55-555-6180-100	Quill	03/28/2023	207.88
100-55-555-6180-100	Quill	03/30/2023	257.34
100-55-555-6180-120	Illinois Alarm	04/10/2023	292.29
100-55-555-6180-140	Comcast	03/28/2023	2.11
100-55-555-6180-150	Victor Stanley	03/29/2023	1,620.00
100-55-560-6180-175	SCHAUERS HARDWARE	03/31/2023	59.38
100-55-570-6155-106	Currie Motors Chevrolet	03/02/2023	74.48
100-55-570-6155-106	Currie Motors Chevrolet	03/03/2023	460.94
100-55-570-6155-106	Currie Motors Chevrolet	03/06/2023	124.94
100-55-570-6155-106	Currie Motors Chevrolet	03/22/2023	98.43
100-55-570-6155-106	Currie Motors Chevrolet	03/24/2023	151.46
100-55-570-6155-106	Fleet Safety Supply	04/03/2023	389.73
100-55-570-6155-106	Factory Motor Parts Co	04/05/2023	388.47
100-55-570-6155-106	Factory Motor Parts Co	04/06/2023	48.81
100-55-570-6155-106	Factory Motor Parts Co	04/10/2023	5.99
100-55-570-6155-106	Factory Motor Parts Co	04/11/2023	270.00
100-55-570-6155-106	Factory Motor Parts Co	04/11/2023	143.72
100-55-570-6155-106	Factory Motor Parts Co	04/11/2023	64.32
100-55-570-6155-106	Napco Steel Inc	04/05/2023	278.00
100-55-570-6155-106	Wholesale Direct Inc.	04/10/2023	158.11
100-55-570-6155-112	Commercial Tire Service	03/31/2023	389.32
100-55-570-6155-112	Currie Motors Chevrolet	03/08/2023	724.42
100-55-570-6155-112	Fire Service Inc	03/15/2023	37.91
100-55-570-6155-112	Metro Garage Inc	03/28/2023	25.00
100-55-580-6155-120	Bernie's Saw & Supply Inc	04/17/2023	207.00
100-55-580-6180-302	Davis Tree Care	04/05/2023	250.00
	Public Property		12,014.88



Account Number	Vendor	Invoice Date	Amount
230-00-000-6900-230	Javier Barajas	03/29/2023	328.00
230-00-000-6900-230	J.G. Uniforms	04/03/2023	205.00
230-00-000-6900-230	J.G. Uniforms	04/03/2023	264.00
230-00-000-6900-230	J.G. Uniforms	04/03/2023	217.00
230-00-000-6900-230	Ray O'Herron Co Inc	04/03/2023	882.52
230-00-000-6900-230	PHS Locksmiths	03/10/2023	825.00
		Seizure	2,721.52



Account Number	Vendor	Invoice Date	Amount
232-00-000-6900-232	CellTech LLC	04/24/2023	1,000.00
232-00-000-6900-232	College of Du Page	03/31/2023	18,784.00
232-00-000-6900-232	George Hickey	04/24/2023	77.16
232-00-000-6900-232	J.G. Uniforms	04/03/2023	136.00
232-00-000-6900-232	J.G. Uniforms	04/03/2023	40.75
232-00-000-6900-232	KIESLER'S POLICE SUPPLY INC.	12/12/2022	4,536.00
232-00-000-6900-232	Motorola Solutions StarCom21 Network	04/01/2023	110.00
232-00-000-6900-232	Ray O'Herron Co Inc	04/03/2023	496.46
232-00-000-6900-232	Ray O'Herron Co Inc	04/07/2023	129.98
232-00-000-6900-232	The Locker Shop	04/04/2023	1,815.00
Federal Customs			27,125.35



Account Number	Vendor	Invoice Date	Amount
302-00-000-6185-700	Christopher Burke Engineering LTD	03/30/2023	724.50
		TIF	724.50



Account Number	Vendor	Invoice Date	Amount
312-00-000-6100-105	Christopher Burke Engineering LTD	03/30/2023	2,687.50
312-00-000-7000-108	Christopher Burke Engineering LTD	03/30/2023	892.50
312-00-000-7000-109	Christopher Burke Engineering LTD	03/30/2023	3,626.55
312-00-000-7000-312	Christopher Burke Engineering LTD	03/30/2023	4,156.25
312-00-000-7000-312	K-Five Hodgkins LLC	01/19/2023	80.00
312-00-000-7000-312	K-Five Hodgkins LLC	03/22/2023	160.00
312-00-000-7000-312	K-Five Hodgkins LLC	03/27/2023	160.00
312-00-000-7000-312	ULINE	04/05/2023	780.50
		VIP	12,543.30



Account Number	Vendor	Invoice Date	Amount
501-80-800-4600-004	Standard Equipment Co.	04/11/2023	(40,000.00)
501-80-800-6110-105	Springbrook Holding Company LLC	04/11/2023	154.00
501-80-800-6150-154	Com Ed	03/30/2023	156.53
501-80-800-6150-154	Constellation Energy Services Inc	03/29/2023	2,203.75
501-80-800-6150-154	Constellation Energy Services Inc	03/30/2023	313.20
501-80-800-6150-156	NICOR	04/05/2023	212.49
501-80-800-6150-156	NICOR	04/05/2023	571.14
501-80-800-6155-110	SCHAUERS HARDWARE	03/31/2023	32.38
501-80-800-6800-100	City of Chicago	04/07/2023	168,600.95
501-80-800-6800-111	Suburban Laboratories Inc	03/30/2023	247.50
501-80-800-6800-150	Centurion Plumbing Company	04/15/2023	8,020.09
501-80-800-6800-151	SCHAUERS HARDWARE	03/31/2023	43.17
501-80-800-6800-151	Core & Main LP	03/30/2023	743.46
501-80-800-6800-151	Franzen Plumbing INC	04/06/2023	2,475.00
501-80-800-6800-153	SCHAUERS HARDWARE	03/31/2023	42.19
501-80-800-7000-020	Christopher Burke Engineering LTD	03/30/2023	270.00
501-80-800-7000-020	Christopher Burke Engineering LTD	03/30/2023	3,626.55
501-80-800-7000-020	Christopher Burke Engineering LTD	03/30/2023	1,365.00
501-80-800-7000-030	Standard Equipment Co.	04/11/2023	463,760.00
Water Department			612,837.40

AGENDA MEMO

Village Council Meeting

Forest Park, Illinois

April 24, 2023

Issue Statement

Request for Village Council action: Ordinance Amending Section 5-1-11 of Chapter 1 of Title 5 of the Municipal Code of the Village of Forest Park (Dog Park Fees)

Background

Staff is proposing, beginning on May 1, 2023, a slight increase of the fees charged to patrons of the Forest Park Dog Park.

In FY 23 (ending April 30, 2023), expenses incurred by the Village (lock, keys, other supplies – does not include Public Works time) to maintain the Dog Park amounted to approximately \$2,750. Dog Park permit revenue during this same time period amounted to \$1,751 (119 total permits) – resulting in about a \$1,000 General Fund subsidy.

In efforts to minimize this subsidy, staff is proposing a five dollar (\$5) increase for the first dog for both resident and non-resident permit holders and three dollar (\$3) and five dollar (\$5) increases for additional dog permits for residents and non-residents, respectively. Another five dollar (\$5) first dog increase is being proposed come May 1, 2024.

In early 2025, staff will once again audit both expenditures and issued permits to determine if fees charged reasonably pay for expenses at the Dog Park – it must be determined if another fee adjustment is in order beginning on May 1, 2025.

Again, expenses are for general day-to-day maintenance items – capital expenses are not being contemplated at this time. It is likely that the Dog Park will be impacted by the future I-290 expansion project; any major capital improvement efforts at the Dog Park will not take place until such time said I-290 improvements have been completed.

Attachments

- Ordinance amending the Village Code providing for new rates for Forest Park Dog Park permits

**AN ORDINANCE AMENDING SECTION 5-1-11
OF CHAPTER 1 OF TITLE 5 OF THE
MUNICIPAL CODE OF THE VILLAGE OF FOREST PARK**

BE IT ORDAINED by the Council of the Village of Forest Park, Cook County, Illinois,
as follows:

Section 1. Section 5-1-11-I-1-A, entitled “Dog Park Area Regulations,” of Title 5,
entitled “Police and Public Safety,” of the Code of the Village of Forest Park (“Code”) is hereby
amended as follows:

a. Licenses:

(1) Residents of Forest Park:

Beginning on May 1, 2023: Fifteen dollars (\$15.00) for the first dog; five dollars (\$5.00)
for each additional dog.

Beginning on May 1, 2024: Twenty dollars (\$20.00) dollars for the first dog; five dollars
(\$5.00) for each additional dog.

A senior discount is available to Forest Park residents, sixty-five (65) years of age or
older, only; the cost of the first dog shall be ten dollars (\$10.00) and five dollars (\$5.00)
for each additional dog beginning on May 1, 2023 and fifteen dollars (\$15.00) for the
first dog and five dollars (\$5.00) for each additional dog beginning on May 1, 2024.

(2) Non-Residents:

Beginning on May 1, 2023: Fifty-five dollars (\$55.00) for the first dog; ten dollars
(\$10.00) for each additional dog.

Beginning on May 1, 2024: Sixty dollars (\$60.00) dollars for the first dog; ten dollars
(\$10.00) for each additional dog.

~~(1) Residents of Forest Park: Ten dollars (\$10.00) for the first dog; two dollars (\$2.00) for each
additional dog.~~

~~(2) Nonresidents: Fifty dollars (\$50.00) for the first dog; five dollars (\$5.00) for each additional
dog.~~

Such license fees shall not be prorated for periods which may be less than twelve (12) months.

Section 2. The corporate authorities of the Village intend that this Ordinance will be
made part of the Village Code and that sections of this Ordinance can be renumbered or
relettered and can be changed to “Section,” “Article,” Chapter” or some other appropriate word

or phrase to accomplish codification, and typographical errors can be corrected with the authorization of the Village Attorney, or his or her designee.

Section 3. All parts of the Village Code in conflict with the terms or provisions of this Ordinance shall be and the same are hereby amended or repealed to the extent of such conflict, and said Village Code and all other existing ordinances shall otherwise remain in full force and effect.

Section 4. If any section, subsection, paragraph, sentence, clause or phrase of this Ordinance or any part thereof is, for any reason, held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance, or any part thereof. The corporate authorities hereby declare that they would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases be declared unconstitutional, invalid or ineffective.

Section 5. This Ordinance shall be in full force and effect upon its passage, approval and publication in pamphlet form as provided by law.

PASSED by the Council of the Village of Forest Park, Cook County, Illinois this 24th day of April, 2023.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED:

Rory E. Hoskins, Mayor

ATTEST:

Vanessa Moritz, Village Clerk

**A RESOLUTION APPROVING A SIDE LETTER AGREEMENT
BETWEEN THE VILLAGE OF FOREST PARK AND
AFSCME COUNCIL 31 FOR AND ON BEHALF OF LOCAL 3026**

WHEREAS, the Village of Forest Park (“Village”) has entered into collective bargaining agreement with AFSCME Council 31 for and on behalf of Local 3026; and

WHEREAS, the Village and the Union desire to enter into a Side Letter Agreement to adjust wages for certain full-time employees and to extend the collective bargaining agreement for one year so that the current collective bargaining shall expire on April 30, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Forest Park, Cook County, Illinois, as follows:

Section 1. The Mayor and the Village Clerk are hereby authorized and directed to execute and attest, respectively, the Side Letter Agreement between the Village of Forest Park and AFSCME Council 31 for and on behalf of Local 3026, substantially in the form attached hereto as Exhibit “A” and made a part hereof, subject to the prior execution of said Side Letter Agreement by representatives of the Union.

Section 2. This Resolution shall be in full force and effect from and after its passage and approval in the manner as provided by law.

Resolved this 24th day of April, 2023.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED:

Rory E. Hoskins, Mayor

ATTESTED:

Vanessa Moritz, Village Clerk

EXHIBIT A

**SIDE LETTER AGREEMENT BETWEEN THE VILLAGE OF FOREST PARK AND
AFSCME COUNCIL 31 FOR AND ON BEHALF OF LOCAL 3026**

**SIDE LETTER AGREEMENT ENTERED INTO BETWEEN
THE VILLAGE OF FOREST PARK AND AFSCME COUNCIL 31 FOR AND ON
BEHALF OF LOCAL 3026**

This Side Letter Agreement is entered into by and between the Village of Forest Park ("Village") and AFSCME Council 31, for and on behalf of Local 3026 (the "Union").

The Village and the Union agree to modify certain provisions of the collective bargaining agreement, which is originally set to expire on April 30th, 2024 but will now expire on April 30th, 2025, as follows:

1. Effective May 1, 2023, Article XXIII, Wages, of the Agreement is hereby amended as follows:
 - a. Effective May 1, 2021 members of the bargaining unit shall be compensated in accordance with the wage schedule attached to this contract and marked "Appendix C." The wage schedule reflects a stepped salary schedule for all members with less than 6 years' employment. A full-time bargaining unit member shall advance to the next step on the Wage Schedule on the employee's anniversary of his or her most recent date of continuous full-time employment with the Village. All steps receive an increase of 1.25% effective May 1, 2021, 0.75% effective January 1, 2022, and 2.0% increase effective May 1, 2022.
 - b. Effective May 1, 2023, all steps in the Full-Time Step Wage Schedule for Inspection, and part-time employees, shall receive a 2.0% increase.
 - c. Effective May 1, 2023, Appendix C of the Agreement shall be amended by introducing a new Full-Time Wage Schedule for Clerical and Non-Clerical Steps, which shall eliminate Step 1 and Step 2, retitle Step 3 as Step 1, retitle Step 4 as Step 2, retitle Step 5 as Step 3, retitle Step 6 as Step 4, and create a new Step 5 and Step 6, as set forth in "Appendix C." Bargaining unit members with less than 6 years' employment shall be placed on such wage schedule based on years of service. A new hire will start at Step 1. All steps receive an increase of 2.50% effective May 1, 2024.
 - d. For all other members who are not included in the stepped salary schedule (i.e. members with more than 6 years' employment and part-time members), the wage schedule reflects an increase of 1.25% effective May 1, 2021, 0.75% effective January 1, 2022, and 2.0% increase effective May 1, 2022.
 - e. Effective May 1, 2023, all other full-time bargaining unit members who are not included in the stepped salary schedule (i.e. members with more than 6 years' employment and part-time members) shall have their wages adjusted as set forth in Appendix C. Effective May 1, 2024, all other full-time bargaining unit members not in the wage schedule shall receive an increase of 2.50%.

- f. Effective May 1, 2024, part-time bargaining unit members shall receive an increase of 2.50%.

Any employee who completes the necessary training and who is assigned by the Chief of Police to perform matron duty, shall receive an annual stipend of five hundred dollars (\$500.00) which is added to the base salary, provided the employee is actually performing matron duties. An employee performing matron duty for less than a year shall receive the above stipend, prorated weekly, for the weeks actually spent performing such matron duty. This stipend shall be paid annually in a lump sum no later than December 15th.

2. Article XXIV, Commencement and Termination, of the Agreement is hereby amended as follows:

This Agreement shall be effective May 1, 2021 and shall remain in full force and effect until 11:59 p.m. on the 30th day of April, 2025. It shall continue from year to year thereafter unless either party shall notify the other in writing of its desire to cancel or terminate this Agreement at the date of expiration. In the event that such notice is given, negotiations shall begin no later than sixty (60) days prior to the date of expiration, unless otherwise agreed by the parties.

In the event either party desires to terminate this Agreement, written notice must be given to the other party no less than ninety (90) days prior to the expiration date set forth in the preceding paragraph.

3. Effective May 1, 2023, Appendix C of the Agreement is hereby amended as follows:

Appendix "C"
FULL-TIME NON-STEP WAGE SCHEDULE

<u>AFSCME Employee</u>	<u>Rank</u>	<u>Anniversary</u>	<u>Current Annual</u>	<u>5/1/2021 1.25%</u>	<u>1/1/2022 0.75%</u>	<u>5/1/2022 2%</u>
Murphy, Katie	Clerical	10/9/2000	\$49,112.04	\$49,725.94	\$50,098.88	\$51,100.86
Riggins, LaShan	Clerical	9/18/2006	\$44,914.68	\$45,476.11	\$45,817.18	\$46,733.53
Wilkinson, Margie	Clerical	8/28/2007	\$44,211.91	\$44,764.55	\$45,100.29	\$46,002.29
Manor, Claire	Clerical	7/27/2009	\$42,735.75	\$43,269.95	\$43,594.47	\$44,466.36
Flanagan, Morna	Clerical	9/8/2009	\$42,735.75	\$43,269.95	\$43,594.47	\$44,466.36
Lane, Francis	Non-Clerical	1/16/2013	\$42,713.92	\$43,247.84	\$43,572.20	\$44,443.64
Bassaloff, Christie	Clerical	3/1/2011	\$42,373.35	\$42,903.02	\$43,224.79	\$44,089.29
Dowdle, Matthew	Non-Clerical	12/1/2012	\$42,669.02	\$43,202.38	\$43,526.40	\$44,396.93
Marasco, Frank	Non-Clerical	12/12/2013	\$42,373.35	\$42,903.02	\$43,224.79	\$44,089.29
Dowdle, Meghan	Clerical	9/16/2015	\$42,373.35	\$42,903.02	\$43,224.79	\$44,089.29
Keohane, Wendy	Non-Clerical	1/9/2017	\$43,224.79			\$44,089.29
Zavala, Joel	Clerical	4/16/2017	\$43,224.79			\$44,089.29
Nutley, Sandy	Clerical	11/16/2018	\$42,903.02		\$43,224.79	\$44,089.29

<u>AFSCME Employee</u>	<u>Rank</u>	<u>Anniversary</u>	<u>5/1/2023</u>	<u>5/1/2024 2.5%</u>
Wilkinson, Margie	Clerical	8/28/2007	\$50,472.63	\$51,734.50
Flanagan, Morna	Clerical	9/8/2009	\$48,906.16	\$50,128.68
Lane, Francis	Clerical	1/16/2013	\$48,882.90	\$50,104.93
Bassaloff, Christie	Clerical	3/1/2011	\$48,521.33	\$49,734.45
Dowdle, Matthew	Non-Clerical	12/1/2012	\$48,835.17	\$50,056.09
Marasco, Frank	Non-Clerical	12/12/2013	\$48,521.33	\$49,734.45
Dowdle, Meghan	Clerical	9/16/2015	\$48,521.33	\$49,734.45
Keohane, Wendy	Non-Clerical	1/9/2017	\$48,521.33	\$49,734.45
Zavala, Joel	Clerical	4/16/2017	\$48,521.33	\$49,734.45
Nutley, Sandy	Clerical	11/16/2018	\$48,521.33	\$49,734.45
Fuentes*		12/1/2018	\$43,787.61	\$49,734.45
Dougherty**		12/16/2018	\$43,787.61	\$49,734.45

*Fuentes reaches Step 6 on 12/1/2023

**Dougherty reaches Step 6 on 12/16/2023

FULL-TIME STEP WAGE SCHEDULE

Clerical & Non-Clerical Steps 5/1/2021 - 1.25%

	Current	5.1.21	Per Pay Period
Step 1: Start	\$ 31,222.47	\$ 31,612.75	\$ 1,317.20
Step 2: After 1 Year	\$ 32,895.10	\$ 33,306.29	\$ 1,387.76
Step 3: After 2 Years	\$ 34,567.73	\$ 34,999.83	\$ 1,458.33
Step 4: After 3 Years	\$ 36,240.36	\$ 36,693.37	\$ 1,528.89
Step 5: After 4 Years	\$ 37,913.00	\$ 38,386.91	\$ 1,599.45
Step 6: After 5 Years	\$ 42,373.35	\$ 42,903.02	\$ 1,787.63

Clerical & Non-Clerical Steps 1/1/2022 - 0.75%

	Current	1.1.22	Per Pay Period
Step 1: Start	\$ 31,612.75	\$ 31,849.84	\$ 1,327.08
Step 2: After 1 Year	\$ 33,306.29	\$ 33,556.09	\$ 1,398.17
Step 3: After 2 Years	\$ 34,999.83	\$ 35,262.33	\$ 1,469.26
Step 4: After 3 Years	\$ 36,693.37	\$ 36,968.57	\$ 1,540.36
Step 5: After 4 Years	\$ 38,386.91	\$ 38,674.81	\$ 1,611.45
Step 6: After 5 Years	\$ 42,903.02	\$ 43,224.79	\$ 1,801.03

Clerical & Non-Clerical Steps 5/1/2022 - 2%

	Current	5.1.22	Per Pay Period
Step 1: Start	\$ 31,849.84	\$ 32,486.84	\$ 1,353.62
Step 2: After 1 Year	\$ 33,556.09	\$ 34,227.21	\$ 1,426.13
Step 3: After 2 Years	\$ 35,262.33	\$ 35,967.57	\$ 1,498.65
Step 4: After 3 Years	\$ 36,968.57	\$ 37,707.94	\$ 1,571.16
Step 5: After 4 Years	\$ 38,674.81	\$ 39,448.31	\$ 1,643.68
Step 6: After 5 Years	\$ 43,224.79	\$ 44,089.28	\$ 1,837.05

Clerical & Non-Clerical Steps 5/1/2023 – Equity Adjustment

	Current	5.1.23	Pay Period
Step 1: Start	\$32,486.84	\$36,686.92	\$1,528.62
Step 2: After 1 Year	\$34,227.21	\$38,462.10	\$1,602.59
Step 3: After 2 Years	\$35,967.57	\$40,237.27	\$1,676.55
Step 4: After 3 Years	\$37,707.94	\$42,012.44	\$1,750.52
Step 5: After 4 Years	\$39,448.31	\$43,787.61	\$1,824.48
Step 6: After 5 Years	\$44,089.28	\$48,521.41	\$2,021.73

Clerical & Non-Clerical Steps 5/1/2024 – 2.5%

	Current	5.1.24	Pay Period
Step 1: Start	\$36,686.92	\$37,604.10	\$1,566.84
Step 2: After 1 Year	\$38,462.10	\$39,423.66	\$1,642.65
Step 3: After 2 Years	\$40,237.27	\$41,243.21	\$1,718.47
Step 4: After 3 Years	\$42,012.44	\$43,062.75	\$1,794.28
Step 5: After 4 Years	\$43,787.61	\$44,882.31	\$1,870.10
Step 6: After 5 Years	\$48,521.41	\$49,734.46	\$2,072.27

FULL-TIME STEP WAGE SCHEDULE

Inspector Steps 5/1/2021 - 1.25%

	Current	5.1.21	Per Pay Period
Step 1: Start	\$ 45,718.61	\$ 46,290.10	\$ 1,928.75
Step 2: After 1 Year	\$ 47,391.24	\$ 47,983.64	\$ 1,999.32
Step 3: After 2 Years	\$ 49,063.88	\$ 49,677.18	\$ 2,069.88
Step 4: After 3 Years	\$ 50,736.51	\$ 51,370.72	\$ 2,140.45
Step 5: After 4 Years	\$ 52,409.14	\$ 53,064.26	\$ 2,211.01
Step 6: After 5 Years	\$ 54,081.77	\$ 54,757.80	\$ 2,281.57

Inspector Steps 1/1/2022 - 0.75%

	Current	1.1.22	Per Pay Period
Step 1: Start	\$ 46,290.10	\$ 46,637.27	\$ 1,943.22
Step 2: After 1 Year	\$ 47,983.64	\$ 48,343.51	\$ 2,014.31
Step 3: After 2 Years	\$ 49,677.18	\$ 50,049.75	\$ 2,085.41
Step 4: After 3 Years	\$ 51,370.72	\$ 51,756.00	\$ 2,156.50
Step 5: After 4 Years	\$ 53,064.26	\$ 53,462.24	\$ 2,227.59
Step 6: After 5 Years	\$ 54,757.80	\$ 55,168.48	\$ 2,298.69

Inspector Steps 5/1/2022 - 2%

	Current	5.1.22	Per Pay Period
Step 1: Start	\$ 46,637.27	\$ 47,570.02	\$ 1,982.08
Step 2: After 1 Year	\$ 48,343.51	\$ 49,310.38	\$ 2,054.60
Step 3: After 2 Years	\$ 50,049.75	\$ 51,050.75	\$ 2,127.11
Step 4: After 3 Years	\$ 51,756.00	\$ 52,791.12	\$ 2,199.63
Step 5: After 4 Years	\$ 53,462.24	\$ 54,531.48	\$ 2,272.15
Step 6: After 5 Years	\$ 55,168.48	\$ 56,271.85	\$ 2,344.66

Inspector Steps 5/1/2023 - 2%

	Current	5.1.23	Per Pay Period
Step 1: Start	\$ 47,570.02	\$ 48,521.42	\$ 2,021.73
Step 2: After 1 Year	\$ 49,310.38	\$ 50,296.59	\$ 2,095.69
Step 3: After 2 Years	\$ 51,050.75	\$ 52,071.76	\$ 2,169.66
Step 4: After 3 Years	\$ 52,791.12	\$ 53,846.94	\$ 2,243.62
Step 5: After 4 Years	\$ 54,531.48	\$ 55,622.11	\$ 2,317.59
Step 6: After 5 Years	\$ 56,271.85	\$ 57,397.29	\$ 2,391.55

Inspector Steps 5/1/2024 – 2.5%

	Current	5.1.24	Pay Period
Step 1: Start	\$48,521.42	\$49,734.46	\$2,072.27
Step 2: After 1 Year	\$50,296.59	\$51,554.00	\$2,148.08
Step 3: After 2 Years	\$52,071.76	\$53,373.55	\$2,223.90
Step 4: After 3 Years	\$53,846.94	\$55,193.11	\$2,299.71
Step 5: After 4 Years	\$55,622.11	\$57,012.66	\$2,375.53
Step 6: After 5 Years	\$57,397.29	\$58,832.22	\$2,451.34

PART-TIME WAGE SCHEDULE

	5/1/21 1.25%	1/1/2022 0.75%	5/1/2022 2.00%	5/1/23 2.00%	5/1/2024 2.5%
Non-Inspectors, including PT Call Taker, PT PEO, PT Building Department	\$17.40	\$17.54	\$18.70	\$18.24	\$18.70
Inspectors	\$22.25	\$22.42	\$23.91	\$23.33	\$23.91

4. The remaining terms and conditions of the Agreement shall continue in full force and effect.
5. All provisions of this Side Letter Agreement shall continue to be subject to negotiation upon expiration of the Agreement and negotiation of a successor collective bargaining agreement.

IN WITNESS WHEREOF, the Village and the Union have executed this Side Letter Agreement on the dates set forth below.

THE VILLAGE OF FOREST PARK

AFSCME COUNCIL 31
LOCAL 3026

By: _____

By: _____

Date: _____

Date: _____

AGENDA MEMO

Village Council Meeting Forest Park, Illinois April 24, 2024

Issue Statement

Request for Village Council action:

- Resolution Authorizing the Award for the Community Center Playground Improvement Project Contract to Playgroundsafes, LLC
- Ordinance Authorizing the Purchase of Playground Equipment for the Community Center in the Village of Forest Park
- Resolution Approving and Authorizing the Execution of a Professional Construction Engineering Services Proposal for the Community Center Playground Improvements Project By and Between the Village of Forest Park and Christopher B. Burke Engineering, Ltd.

Background

Pursuant to Village Council direction at the March 27, 2023 Council Meeting, a bid opening took place on April 13, 2023 regarding planned playground area improvements at Forest Park's Howard Mohr Community Center.

<https://www.forestpark.net/dfp/wp-content/uploads/2023/03/032723VillageCouncilMeetingPacket.pdf> (Starting on Page 121).

The low bidder for this project to construct the planned improvements was Playgroundsafes, LLC at a sum \$154,470 (Engineer's Estimate: \$217,400).

This sum does not include the playground equipment itself, only its installation. The playground equipment will be purchased directly by the Village via the Sourcewell Joint Purchasing Program at a sum of \$37,771.70 from Play Illinois, LLC.

Christopher Burke Engineers will manage and provide construction observation services for this project at a sum of \$15,300.

In terms of construction timelines, it is estimated that the equipment will take between 10 and 15 weeks from time of purchase order to delivery.

In total, project costs consist of the following - Construction: \$154,470; Equipment; \$37,772; Engineering: \$26,043; Other: Removal of Wood Light Pole TBD. Total sum (not including light pole removal): \$218,285.

ARPA funding is being targeted for this improvement. Should staff be given direction to proceed, supplemental funding outside of ARPA can be targeted to supplement ARPA funds via future OSLAD and PARC grant funding applications regarding the remainder of the improvements planned for the Community Center facility. These improvements, which include resurfacing, pavement painting, ADA accommodations, siding, etc. amount to more than \$400,000 and a local match will most likely be required.

For more information about this project, please utilize the link above as well as the materials from the February 27, 2023 Village Council Meeting (starting on Page 229).

<https://www.forestpark.net/dfp/wp-content/uploads/2023/02/022723VillageCouncilPacket.pdf>

Attachments

- Resolution awarding contract to Playgroundsafes, LLC as well as bid tabulations;
- Ordinance authorizing issuance of purchase order for preferred playground equipment along with renderings;
- Resolution authorizing contract with Burke Engineering to manage and oversee construction contract.

RESOLUTION NO. R-_____ -23

**A RESOLUTION AUTHORIZING THE AWARD FOR THE
COMMUNITY CENTER PLAYGROUND IMPROVEMENT
PROJECT CONTRACT TO PLAYGROUNDSAFE, LLC**

WHEREAS, the Village of Forest Park previously approved specifications and re-advertised for bids for the Community Center Playground Improvement Project ("Project"); and

WHEREAS, on April 13, 2023, at 10:00 a.m., bids were received virtually, the bid results were publicly opened and read aloud via Zoom, and four (4) bids were received and reviewed by the Village staff and Christopher B. Burke Engineering, Ltd., Village Engineer:

	COMPANY	BID
-	<i>ENGINEER'S ESTIMATE</i>	<i>\$217,400.00</i>
1	Playgroundsafety, LLC	\$154,470.00
2	D&J Landscape, Inc.	\$180,045.19
3	Hacienda Landscaping, Inc.	\$182,740.00
4	Innovation Landscape, Inc.	\$187,507.13

WHEREAS, Playgroundsafety, LLC was the apparent lowest responsible and qualified bidder for the Project and provided the correct forms required for the Project, including its bid bond and specifications; and

WHEREAS, the bid documents have been reviewed by Christopher B. Burke Engineering, Ltd., the Village Engineer, which determined Playgroundsafety, LLC to be a lowest responsible and qualified bidder for the bid, pursuant to Village requirements and conditions, and recommends to the Village Council that the award of contract for the Project be made to Playgroundsafety, LLC for the bid in the amount of One Hundred Fifty-Four Thousand Four Hundred Seventy and 00/100 Dollars (\$154,470.00); and

WHEREAS, the Mayor and Council of the Village of Forest Park have determined that it is in the best interest of the Village to award the contract for the Project to the lowest responsible and qualified bidder, Playgroundsafety, LLC, for the bid in the amount of One Hundred Fifty-Four Thousand Four Hundred Seventy and 00/100 Dollars (\$154,470.00); and

WHEREAS, it is necessary that the Mayor of the Village of Forest Park execute and file the appropriate documents and sign any and all documents necessary for the awarding of the contract to Playgroundsafety, LLC, pursuant to the bid for the Project, and that the Village Clerk attest to the Mayor's signature on said documents.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Forest Park, Cook County, Illinois, as follows:

Section 1. The Council of the Village of Forest Park finds that it is in the best interest of the Village to award the contract for the Project to the lowest responsible and qualified bidder, Playgroundsafe, LLC, for the bid in the amount of One Hundred Fifty-Four Thousand Four Hundred Seventy and 00/100 Dollars (\$154,470.00).

Section 2. The Mayor and the Village Clerk are hereby authorized and directed to execute and attest, respectively, any and all documents necessary to award the contract for the Project to the lowest responsible and qualified bidder, Playgroundsafe, LLC, for the bid in the amount of One Hundred Fifty-Four Thousand Four Hundred Seventy and 00/100 Dollars (\$154,470.00).

PASSED by the Council of the Village of Forest Park, Cook County, Illinois this 24th day of April, 2023.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this 24th day of April, 2023.

Rory E. Hoskins, Mayor

ATTESTED and filed in my office,
and published in pamphlet form
this _____ day of April, 2023.

Vanessa Moritz, Village Clerk



CHRISTOPHER B. BURKE ENGINEERING, LTD.

9575 West Higgins Road Suite 600 Rosemont, Illinois 60018 TEL (847) 823-0500 FAX (847) 823-0520

April 13, 2023

Village of Forest Park
517 Des Plaines Avenue
Forest Park, Illinois 60130

Attention: Moses Amidei, ICMA-CM – Village Administrator

Subject: Community Center Playground Improvement Project
Bid Results / Recommendation of Award
(CBBEL Project No. 00-23BG0112)

Dear Mr. Amidei:

On Thursday, April 13, 2023 at 10:00 a.m. bids were received virtually and opened publicly via zoom meeting for the Community Center Playground Improvement Project. Four (4) bids were received for this project. The bids have been reviewed and tabulated and are as follows.

	COMPANY	BID
-	ENGINEER'S ESTIMATE	\$ 217,400.00
1	Playgroundsafe LLC	\$ 154,470.00
2	D & J Landscape Inc.	\$ 180,045.19
3	Hacienda Landscaping Inc	\$ 182,740.00
4	Innovation Landscape, Inc	\$ 187,507.13

Playgroundsafe LLC is the low bidder with a bid of \$ 154,470.00. We have reviewed their bid document and find it to be in order. CBBEL has worked with Playgroundsafe LLC previously and they appear qualified to perform this work.

Enclosed for your review is the bid tabulation. If you have any further questions, please do not hesitate to contact me.

Sincerely,

James F. Amelio, PE
Group Lead

cc: Sal Stella – Village of Forest Park

Forest Park Community Center Playground Improvements Project (#8443100)
Owner: Village of Forest Park
Solicitor: Christopher B Burke Engineering Ltd
04/13/2023 10:00 AM CDT

Line Item	Item Code	Item Description	UofM	Quantity	Engineer Estimate		Playgroundsafe LLC		D & J Landscape Inc.		Hacienda Landscaping Inc		Innovation Landscape, Inc	
					Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	20100110	TREE REMOVAL (6 TO 15 UNITS DIAMETER)	UNIT	50	\$ 35.00	\$ 1,750.00	\$ 125.00	\$ 6,250.00	\$ 420.00	\$ 21,000.00	\$ 90.00	\$ 4,500.00	\$ 95.00	\$ 4,750.00
2	20101200	TREE ROOT PRUNING	EACH	20	\$ 100.00	\$ 2,000.00	\$ 100.00	\$ 2,000.00	\$ 145.00	\$ 2,900.00	\$ 200.00	\$ 4,000.00	\$ 150.00	\$ 3,000.00
3	20201200	REMOVAL AND DISPOSAL OF UNSUITABLE MATERIAL	CU YD	90	\$ 100.00	\$ 9,000.00	\$ 35.00	\$ 3,150.00	\$ 60.00	\$ 5,400.00	\$ 45.00	\$ 4,050.00	\$ 85.00	\$ 7,650.00
4	35101800	AGGREGATE BASE COURSE, TYPE B, 6"	SQ YD	10	\$ 100.00	\$ 1,000.00	\$ 25.00	\$ 250.00	\$ 260.00	\$ 2,600.00	\$ 60.00	\$ 600.00	\$ 255.60	\$ 2,556.00
5	40604060	HOT-MIX ASPHALT SURFACE COURSE, IL-9.5, MIX "D", N50	TON	10	\$ 250.00	\$ 2,500.00	\$ 550.00	\$ 5,500.00	\$ 350.00	\$ 3,500.00	\$ 250.00	\$ 2,500.00	\$ 420.00	\$ 4,200.00
6	44000300	CURB REMOVAL	FOOT	10	\$ 50.00	\$ 500.00	\$ 14.00	\$ 140.00	\$ 12.00	\$ 120.00	\$ 14.00	\$ 140.00	\$ 15.00	\$ 150.00
7	60600605	CONCRETE CURB, TYPE B	FOOT	210	\$ 50.00	\$ 10,500.00	\$ 43.00	\$ 9,030.00	\$ 39.00	\$ 8,190.00	\$ 45.00	\$ 9,450.00	\$ 35.00	\$ 7,350.00
8	66900200	NON-SPECIAL WASTE DISPOSAL	CU YD	90	\$ 100.00	\$ 9,000.00	\$ 35.00	\$ 3,150.00	\$ 60.00	\$ 5,400.00	\$ 60.00	\$ 5,400.00	\$ 55.00	\$ 4,950.00
9	66900530	SOIL DISPOSAL ANALYSIS	EACH	1	\$ 2,000.00	\$ 2,000.00	\$ 300.00	\$ 300.00	\$ 2,125.00	\$ 2,125.00	\$ 1,800.00	\$ 1,800.00	\$ 1,500.00	\$ 1,500.00
10	66901003	REGULATED SUBSTANCES FINAL CONSTRUCTION REPORT	L SUM	1	\$ 2,500.00	\$ 2,500.00	\$ 450.00	\$ 450.00	\$ 2,500.00	\$ 2,500.00	\$ 3,000.00	\$ 3,000.00	\$ 6,500.00	\$ 6,500.00
11	Z0013798	CONSTRUCTION LAYOUT	L SUM	1	\$ 5,000.00	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00	\$ 4,575.00	\$ 4,575.00	\$ 4,900.00	\$ 4,900.00	\$ 1,500.00	\$ 1,500.00
12	N/A	CHAIN LINK FENCE REMOVAL	FOOT	100	\$ 10.00	\$ 1,000.00	\$ 9.00	\$ 900.00	\$ 18.00	\$ 1,800.00	\$ 18.00	\$ 1,800.00	\$ 12.00	\$ 1,200.00
13	N/A	EXISTING PLAYGROUND EQUIPMENT REMOVAL	L SUM	1	\$ 5,000.00	\$ 5,000.00	\$ 4,000.00	\$ 4,000.00	\$ 6,875.00	\$ 6,875.00	\$ 4,500.00	\$ 4,500.00	\$ 3,500.00	\$ 3,500.00
14	N/A	PERFORATED UNDERDRAIN, 4"	FOOT	130	\$ 50.00	\$ 6,500.00	\$ 22.00	\$ 2,860.00	\$ 38.00	\$ 4,940.00	\$ 30.00	\$ 3,900.00	\$ 35.00	\$ 4,550.00
15	N/A	PLAYGROUND EQUIPMENT INSTALLATION	L SUM	1	\$ 40,000.00	\$ 40,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,735.19	\$ 12,735.19	\$ 17,000.00	\$ 17,000.00	\$ 18,193.13	\$ 18,193.13
16	N/A	POURED IN PLACE SAFETY SURFACE	SQ FT	2250	\$ 45.00	\$ 101,250.00	\$ 34.60	\$ 77,850.00	\$ 30.00	\$ 67,500.00	\$ 40.00	\$ 90,000.00	\$ 39.52	\$ 88,920.00
17	N/A	STORM SEWER, CLASS B (PVC), TYPE 1, 8"	FOOT	60	\$ 90.00	\$ 5,400.00	\$ 44.00	\$ 2,640.00	\$ 85.00	\$ 5,100.00	\$ 45.00	\$ 2,700.00	\$ 95.00	\$ 5,700.00
18	N/A	TRAFFIC CONTROL AND PROTECTION	L SUM	1	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 1,785.00	\$ 1,785.00	\$ 3,000.00	\$ 3,000.00	\$ 1,500.00	\$ 1,500.00
19	N/A	VINYL PRIVACY FENCE, 8' HEIGHT	FOOT	100	\$ 100.00	\$ 10,000.00	\$ 190.00	\$ 19,000.00	\$ 210.00	\$ 21,000.00	\$ 195.00	\$ 19,500.00	\$ 198.38	\$ 19,838.00
Total:					\$ 217,400.00		\$ 154,470.00		\$ 180,045.19		\$ 182,740.00		\$ 187,507.13	

**AN ORDINANCE AUTHORIZING THE PURCHASE OF
PLAYGROUND EQUIPMENT FOR THE COMMUNITY CENTER
IN THE VILLAGE OF FOREST PARK**

WHEREAS, the Village of Forest Park (the “Village”), a body politic and corporate, duly organized and existing as a municipal corporation of the State of Illinois, is authorized by the laws of the State of Illinois to purchase and acquire personal property for the benefit of the Village and its inhabitants and to enter into contracts with respect thereto; and

WHEREAS, the corporate authorities of the Village deem it for the benefit of the Village and for the efficient and effective administration thereof and enjoyment by Village inhabitants that the Village purchase playground equipment for the Community Center (the “Playground Equipment”), constituting personal property necessary for the Village to perform essential governmental functions for the benefit and enjoyment of Village inhabitants; and

WHEREAS, the Village investigated proposals through Sourcewell Purchasing Cooperative (“Sourcewell”) and received a proposal for the purchase of the Playground Equipment from Play Illinois, LLC, in coordination with BCI Burke Company, LLC (“Play Illinois Proposal”); and

WHEREAS, in the opinion of four-fifths of the corporate authorities of the Village, it is advisable, necessary and in the public interest that the Village waive the purchasing procedure prescribed in the Village Code and purchase the Playground Equipment through Sourcewell, in the amount of Thirty-Seven Thousand Seven Hundred Seventy-One and 70/100 Dollars (\$37,771.70), pursuant to the Play Illinois Proposal attached hereto and made a part hereof as Exhibit A.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Forest Park, Cook County, Illinois, as follows:

Section 1: That the facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

Section 2: That it is hereby determined that it is advisable, necessary and in the public interest that the Village of Forest Park waive the purchasing procedures prescribed in the Village Code and purchase the Playground Equipment through Sourcewell, pursuant to the terms and provisions of the Play Illinois Proposal.

Section 3: That the officers and employees of the Village shall take all action necessary or reasonably required by the parties to carry out, give effect to and consummate the transactions contemplated hereby and to take all action necessary in conformity therewith, including, without limitation, the execution and delivery of any closing and other documents required to be delivered in connection with the Play Illinois Proposal.

Section 4: That if any section, paragraph, clause or provision of this Ordinance shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.

Section 5: That this Ordinance shall be in full force and effect after its passage by four-fifths of all the commissioners holding office, approval and publication in pamphlet form as provided by law.

PASSED AND APPROVED by the Council of the Village of Forest Park, Cook County, Illinois this 24th day of April, 2023.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED:

Mayor Rory E. Hoskins

ATTEST:

Vanessa Moritz, Village Clerk

EXHIBIT A

**PROPOSAL FROM PLAY ILLINOIS, LLC,
IN COORDINATION WITH BCI BURKE COMPANY, LLC**

Play Illinois, LLC

310 N. Grant Street, Westmont, IL 60559

Tel (844) 222-9990 Fax (844) 217-1113

www.playil.com



Date: 04/14/2023

Quote #: 9820-3

**Accepted Approved Quotation,
Terms and Conditions**In coordination with **BCI Burke Company, LLC**

Tel: (920) 921-9220

To: Moses Amidei
 Village of Forest Park
 517 Des Plaines Avenue
 Forest Park, IL 60130
ID# 131753

Signed: _____**Date:** _____**Project Name:** Community Center Playground

Project Location: 7640 Jackson Blvd
 Forest Park, IL 60130

Prepared by	Estimated Ship Date	Payment Terms		
Cori Green	10-15 weeks after receipt of order	Net 30 Days.		
Item	Description	Unit Price	Quantity	Total
Equipment	Burke Synergy Structure shown on Proposal 129-149820-3	39,125.00	1	39,125.00
Discount	Discount per Sourcewell Contract # 010521-BUR	(2,738.75)	1	(2,738.75)
Freight	Delivery of Burke Equipment	1,385.45	1	1,385.45
	Open Market			
Sales Tax	Please submit tax exempt form at time of order	0.00	1	-
	TOTAL:			\$ 37,771.70

*Cori Green***Title:** Project Manager, Play Illinois, LLC**Pricing and Freight are valid for 30 days.**

Thank you for the opportunity to provide this quote.

We look forward to filling your park & playground needs in the months and years to come!

Special Notes: Prices do not include site security, safety surfacing (unless shown in quoted items above), installation (unless shown in quoted items above) or sales tax (if applicable). Prices are based on standard colors per CURRENT YEAR BCI Burke Catalog. Custom colors, where available, would be an extra charge. Freight charges are predicated on all items being ordered and shipped at the same time.

Rock Clause: If excessive underground obstructions such as rock, coral, asphalt, concrete, pipes, drainage systems, root systems, water or any other unknown obstructions are discovered, additional charges will be added to the proposal.

In coordination with BCI Burke Company, LLC

"An ISO 9001:2008 and ISO 14001:2004 Certified Company"

PO Box 549 - Fond du Lac, WI 54936-0549 - Phone (920) 921-9220 - Fax (920) 921-9566 - www.bciburke.com

Play that Moves You®**TERMS: \$35,224.66 for Equipment and Delivery will be invoiced at time of shipping.**





RESOLUTION NO. R-_____ -23

**A RESOLUTION APPROVING AND AUTHORIZING THE
EXECUTION OF A PROFESSIONAL CONSTRUCTION ENGINEERING
SERVICES PROPOSAL FOR THE COMMUNITY CENTER PLAYGROUND
IMPROVEMENTS PROJECT BY AND BETWEEN THE VILLAGE OF FOREST PARK
AND CHRISTOPHER B. BURKE ENGINEERING, LTD.**

WHEREAS, in the opinion of a majority of the corporate authorities of the Village of Forest Park (the "Village"), it is advisable, necessary and in the public interest that the Village contract for professional construction engineering services in connection with the Community Center Playground Improvements Project ("Project") within the Village; and

WHEREAS, Christopher B. Burke Engineering, Ltd. ("Burke") has proposed to provide the professional construction engineering services for the Project for a total estimated cost of Fifteen Thousand Three Hundred and 00/100 Dollars (\$15,300.00) ("Proposal"); and

WHEREAS, the Village has a prior, satisfactory relationship with Burke, and it is advisable, necessary and in the public interest that the Village enter into the proposal for the Project.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Village of Forest Park, Cook County, Illinois, as follows:

Section 1. The facts and statements contained in the preamble clauses to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

Section 2. It is hereby determined that the Village has a prior, satisfactory relationship with Burke, and it is advisable, necessary and in the public interest that the Village enter into the Proposal with Burke, for the furnishing of professional construction engineering services for the Project.

Section 3. The Village Administrator is hereby authorized and directed to execute the Proposal with Burke for professional construction engineering services for the Project, a copy of which Proposal is attached hereto, marked as Exhibit A and made a part hereof.

Section 4. This Resolution shall be in full force and effect upon its passage and approval in accordance with law.

ADOPTED by the Council of the Village of Forest Park, Cook County, Illinois this 24th day of April, 2023.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED

Rory E. Hoskins, Mayor

ATTESTED

Vanessa Moritz, Village Clerk

EXHIBIT A

**CHRISTOPHER B. BURKE ENGINEERING, LTD.
COMMUNITY CENTER PLAYGROUND IMPROVEMENTS PROJECT
PROFESSIONAL CONSTRUCTION ENGINEERING SERVICES PROPOSAL**



CHRISTOPHER B. BURKE ENGINEERING, LTD.

9575 W Higgins Road, Suite 600 Rosemont, Illinois 60018-4920 Tel (847) 823-0500 Fax (847) 823-0520

April 17, 2023

Village of Forest Park
517 Des Plaines Avenue
Forest Park, IL 60130

Attention: Mr. Moses Amidei, Village Administrator

Subject: Professional Engineering Services Proposal for Construction Engineering
for the Community Center Playground Improvements Project

Dear Mr. Amidei:

Christopher B. Burke Engineering, Ltd. (CBBEL) is pleased to present this proposal for construction engineering services related to the Community Center Playground Improvements Project in the Village of Forest Park. Included in this proposal are our Understanding of the Assignment, Scope of Work and Estimated Fee.

UNDERSTANDING OF THE ASSIGNMENT

We understand the project consists of installation of new playground equipment, perforated underdrain, poured in place safety surface, concrete ribbon, and restoration as shown in the plan documents designed by CBBEL. The project is anticipated to begin after May 1, 2023 and shall be completed by August 1, 2023.

SCOPE OF WORK

CBBEL proposes the following scope of engineering services to complete the project.

Task 1 – Pre-Construction Services

- Attend pre-construction conference.
- Review Contractor's construction schedule for compliance with contract documents.
- Attend any meetings with concerned residents, if requested. Coordinate initial project notices with impacted stakeholders.
- Review preliminary construction layout in the field and identify potential conflicts.

Task 2 – Construction Observation

CBBEL will provide one part-time Resident Engineer (6 hours / week) for the duration of the Project (assumes 12 weeks). CBBEL would like to use Brad Bahn (Engineer III) as the Resident Engineer for this project; Mr. Bahn has successfully performed services on many similar projects for the Village of Forest Park.

Construction observation will include the following tasks:

- Observe the progress and quality of the executed work and determine if the work is proceeding in accordance with the Contract Documents. The Engineer will keep the Village informed of the progress of the work, guard the Village against defects and deficiencies in the work, advise the Village of all observed deficiencies of the work, and advise when the Village should disapprove or reject all work failing to conform to the Contract Documents.
- Serve as the Village's liaison with the Contractor working principally through the Contractor's field superintendent.
- Review the Contractor's schedule on a weekly basis and compare actual progress to Contractor's approved schedule. If the project falls behind schedule, work with the Contractor to determine the appropriate course of action to get back on schedule.
- Maintain orderly files for correspondence, reports of job conferences, shop drawings and other submissions, reproductions or original contract documents including all addenda, change orders, and additional drawings issued subsequent to the award of the contract.
- Record the names, addresses and phone numbers of all contractors, subcontractors and major material suppliers in the diary.
- Keep an inspector's daily report book as outlined in the IDOT Project Procedures Guide, which shall contain a daily report and quantity of hours on the job site, weather conditions, list of visiting officials, daily activities, job decisions and observations, as well as general and specific observations and job progress.
- Check the Contractor's layout at regular intervals.
- Prepare payment requisitions and change orders for the Village's approval, review applications for payment with the Contractor for compliance with established procedures for their submission and forward them with recommendations to the Village.
- Except upon written instructions of the Village, the Resident Engineer or Inspector shall not authorize any deviation from the Contract Documents.
- Determine if the project has been completed in accordance with the Contract Documents and that the Contractor has fulfilled all of his obligations.
- Schedule Quality Assurance site testing for PCC materials used on the project.

Task 3 – Post-Construction

- Prior to final inspection, submit to the Contractor a list of observed items requiring correction and verify that each correction has been made.
- Coordinate and conduct the final inspection with the Village. Prepare a final punchlist.
- Verify that all the items on the final punchlist have been corrected and make recommendations to the Village concerning acceptance.

Task 4 – Material Testing (by others)

Material Testing and Inspection will be provided by our subconsultant Testing Service Corporation, Inc. to confirm quality of concrete mixes provided on the first pour. Services will include:

- Proportioning and testing of concrete mixtures in accordance with the "Manual of Instructions for Concrete Proportioning and Testing" issued by the Bureau of Materials and Physical Research, of IDOT and promptly submit reports on forms prepared by said Bureau.
- Inspection of all materials and submit inspection reports to the Village in accordance with the policies of IDOT when inspection is not provided at the sources by the Bureau of Materials and Physical Research of IDOT.

ESTIMATE OF FEE

Our Estimate of Fee is \$15,320 as shown on the attached exhibit A.

We will bill you at the hourly rates specified on the attached Schedule of Charges and establish our contract in accordance with the attached General Terms and Conditions. Direct costs for blueprints, photocopying, mailing, overnight delivery, messenger services and report compilation are included in the Fee Estimate. These General Terms and Conditions are expressly incorporated into and are an integral part of this contract for professional services.

Please sign and return one copy of this agreement as an indication of acceptance and notice to proceed. Please feel free to contact us anytime.

Sincerely,

Michael E. Kerr, PE
President

Encl. Schedule of Charges
General Terms and Conditions

THIS PROPOSAL, SCHEDULE OF CHARGES AND GENERAL TERMS AND CONDITIONS ACCEPTED FOR THE VILLAGE OF FOREST PARK:

BY: _____
TITLE: _____
DATE: _____

CBBEL WORK EFFORT
Village of Forest Park

Construction Engineering - Community Center Playground Improvements

	Personnel & Hours		Total Hours	% of Hours	Total Cost
	ENG V	Engineer III			
Rate	\$220.00	\$160.00			
Pre-Construction Services	2	4	6	6.8%	\$ 1,080.00
Construction Observation		72	72	81.8%	\$ 11,520.00
Post-Construction	2	8	10	11.4%	\$ 1,720.00
Subtotal	4	84	88		
% of Hours	4.5%	95.5%			
Total Cost	\$ 880.00	\$ 13,440.00	\$ 14,320.00		\$ 14,320.00
Direct Costs					
Material Testing					\$ 1,000.00
Total Cost					\$ 15,320.00

***Estimated 6 hours per week for 12 weeks*

**CHRISTOPHER B. BURKE ENGINEERING, LTD.
STANDARD CHARGES FOR PROFESSIONAL SERVICES
JANUARY 2023**

<u>Personnel</u>	<u>Charges*</u> <u>(\$/Hr)</u>
Engineer VI	265
Engineer V	220
Engineer IV	180
Engineer III	160
Engineer I/II	135
Survey V	240
Survey IV	220
Survey III	190
Survey II	160
Survey I	120
Engineering Technician V	210
Engineering Technician IV	175
Engineering Technician III	125
Engineering Technician I/II	85
CAD Manager	200
CAD II	145
GIS Specialist III	165
Landscape Architect	190
Landscape Designer I/II	110
Environmental Resource Specialist V	225
Environmental Resource Specialist IV	180
Environmental Resource Specialist III	145
Environmental Resource Specialist I/II	100
Environmental Resource Technician	130
Administrative	110
Engineering Intern	70
Information Technician III	150
Information Technician I/II	120

Direct Costs

Outside Copies, Blueprints, Messenger, Delivery Services, Mileage	Cost + 12%
---	------------

*Charges include overhead and profit

Christopher B. Burke Engineering, Ltd. reserves the right to increase these rates and costs by 5% after December 31, 2023.

CHRISTOPHER B. BURKE ENGINEERING, LTD.
GENERAL TERMS AND CONDITIONS

1. Relationship Between Engineer and Client: Christopher B. Burke Engineering, Ltd. (Engineer) shall serve as Client's professional engineer consultant in those phases of the Project to which this Agreement applies. This relationship is that of a buyer and seller of professional services and as such the Engineer is an independent contractor in the performance of this Agreement and it is understood that the parties have not entered into any joint venture or partnership with the other. The Engineer shall not be considered to be the agent of the Client. Nothing contained in this Agreement shall create a contractual relationship with a cause of action in favor of a third party against either the Client or Engineer.

Furthermore, causes of action between the parties to this Agreement pertaining to acts of failures to act shall be deemed to have accrued and the applicable statute of limitations shall commence to run not later than the date of substantial completion.

2. Responsibility of the Engineer: Engineer will strive to perform services under this Agreement in accordance with generally accepted and currently recognized engineering practices and principles, and in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, express or implied, and no warranty or guarantee is included or intended in this Agreement, or in any report, opinion, document, or otherwise.

Notwithstanding anything to the contrary which may be contained in this Agreement or any other material incorporated herein by reference, or in any Agreement between the Client and any other party concerning the Project, the Engineer shall not have control or be in charge of and shall not be responsible for the means, methods, techniques, sequences or procedures of construction, or the safety, safety precautions or programs of the Client, the construction contractor, other contractors or subcontractors performing any of the work or providing any of the services on the Project. Nor shall the Engineer be responsible for the acts or omissions of the Client, or for the failure of the Client, any architect, engineer, consultant, contractor or subcontractor to carry out their respective responsibilities in accordance with the Project documents, this Agreement or any other agreement concerning the Project. Any provision which purports to amend this provision shall be without effect unless it contains a reference that the content of this condition is expressly amended for the purposes described in such amendment and is signed by the Engineer.

3. Changes: Client reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments, and Engineer and Client shall negotiate appropriate adjustments acceptable to both parties to accommodate any changes, if commercially possible.
4. Suspension of Services: Client may, at any time, by written order to Engineer (Suspension of Services Order) require Engineer to stop all, or any part, of the services required by this Agreement. Upon receipt of such an order, Engineer shall immediately comply with its terms and take all reasonable steps to minimize the costs associated with the services affected by such order. Client, however, shall pay all costs incurred by the suspension, including all costs necessary to maintain continuity and for the

resumptions of the services upon expiration of the Suspension of Services Order. Engineer will not be obligated to provide the same personnel employed prior to suspension, when the services are resumed, in the event that the period of suspension is greater than thirty (30) days.

5. Termination: This Agreement may be terminated by either party upon thirty (30) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. This Agreement may be terminated by Client, under the same terms, whenever Client shall determine that termination is in its best interests. Cost of termination, including salaries, overhead and fee, incurred by Engineer either before or after the termination date shall be reimbursed by Client.
6. Documents Delivered to Client: Drawings, specifications, reports, and any other Project Documents prepared by Engineer in connection with any or all of the services furnished hereunder shall be delivered to the Client for the use of the Client. Engineer shall have the right to retain originals of all Project Documents and drawings for its files. Furthermore, it is understood and agreed that the Project Documents such as, but not limited to reports, calculations, drawings, and specifications prepared for the Project, whether in hard copy or machine readable form, are instruments of professional service intended for one-time use in the construction of this Project. These Project Documents are and shall remain the property of the Engineer. The Client may retain copies, including copies stored on magnetic tape or disk, for information and reference in connection with the occupancy and use of the Project.

When and if record drawings are to be provided by the Engineer, Client understands that information used in the preparation of record drawings is provided by others and Engineer is not responsible for accuracy, completeness, nor sufficiency of such information. Client also understands that the level of detail illustrated by record drawings will generally be the same as the level of detail illustrated by the design drawing used for project construction. If additional detail is requested by the Client to be included on the record drawings, then the Client understands and agrees that the Engineer will be due additional compensation for additional services.

It is also understood and agreed that because of the possibility that information and data delivered in machine readable form may be altered, whether inadvertently or otherwise, the Engineer reserves the right to retain the original tapes/disks and to remove from copies provided to the Client all identification reflecting the involvement of the Engineer in their preparation. The Engineer also reserves the right to retain hard copy originals of all Project Documentation delivered to the Client in machine readable form, which originals shall be referred to and shall govern in the event of any inconsistency between the two.

The Client understands that the automated conversion of information and data from the system and format used by the Engineer to an alternate system or format cannot be accomplished without the introduction of inexactitudes, anomalies, and errors. In the event Project Documentation provided to the Client in machine readable form is so converted, the Client agrees to assume all risks associated therewith and, to the fullest

extent permitted by law, to hold harmless and indemnify the Engineer from and against all claims, liabilities, losses, damages, and costs, including but not limited to attorney's fees, arising therefrom or in connection therewith.

The Client recognizes that changes or modifications to the Engineer's instruments of professional service introduced by anyone other than the Engineer may result in adverse consequences which the Engineer can neither predict nor control. Therefore, and in consideration of the Engineer's agreement to deliver its instruments of professional service in machine readable form, the Client agrees, to the fullest extent permitted by law, to hold harmless and indemnify the Engineer from and against all claims, liabilities, losses, damages, and costs, including but not limited to attorney's fees, arising out of or in any way connected with the modification, misinterpretation, misuse, or reuse by others of the machine readable information and data provided by the Engineer under this Agreement. The foregoing indemnification applies, without limitation, to any use of the Project Documentation on other projects, for additions to this Project, or for completion of this Project by others, excepting only such use as may be authorized, in writing, by the Engineer.

7. Reuse of Documents: All Project Documents including but not limited to reports, opinions of probable costs, drawings and specifications furnished by Engineer pursuant to this Agreement are intended for use on the Project only. They cannot be used by Client or others on extensions of the Project or any other project. Any reuse, without specific written verification or adaptation by Engineer, shall be at Client's sole risk, and Client shall indemnify and hold harmless Engineer from all claims, damages, losses, and expenses including attorney's fees arising out of or resulting therefrom.

The Engineer shall have the right to include representations of the design of the Project, including photographs of the exterior and interior, among the Engineer's promotional and professional materials. The Engineer's materials shall not include the Client's confidential and proprietary information if the Client has previously advised the Engineer in writing of the specific information considered by the Client to be confidential and proprietary.

8. Standard of Practice: The Engineer will strive to conduct services under this agreement in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions as of the date of this Agreement.
9. Compliance With Laws: The Engineer will strive to exercise usual and customary professional care in his/her efforts to comply with those laws, codes, ordinance and regulations which are in effect as of the date of this Agreement.

With specific respect to prescribed requirements of the Americans with Disabilities Act of 1990 or certified state or local accessibility regulations (ADA), Client understands ADA is a civil rights legislation and that interpretation of ADA is a legal issue and not a design issue and, accordingly, retention of legal counsel (by Client) for purposes of interpretation is advisable. As such and with respect to ADA, Client agrees to waive any action against Engineer, and to indemnify and defend Engineer against any claim arising from Engineer's alleged failure to meet ADA requirements prescribed.

Further to the law and code compliance, the Client understands that the Engineer will strive to provide designs in accordance with the prevailing Standards of Practice as previously set forth, but that the Engineer does not warrant that any reviewing agency having jurisdiction will not for its own purposes comment, request changes and/or additions to such designs. In the event such design requests are made by a reviewing agency, but which do not exist in the form of a written regulation, ordinance or other similar document as published by the reviewing agency, then such design changes (at substantial variance from the intended design developed by the Engineer), if effected and incorporated into the project documents by the Engineer, shall be considered as Supplementary Task(s) to the Engineer's Scope of Service and compensated for accordingly.

10. Indemnification: Engineer shall indemnify and hold harmless Client up to the amount of this contract fee (for services) from loss or expense, including reasonable attorney's fees for claims for personal injury (including death) or property damage to the extent caused by the sole negligent act, error or omission of Engineer.

Client shall indemnify and hold harmless Engineer under this Agreement, from loss or expense, including reasonable attorney's fees, for claims for personal injuries (including death) or property damage arising out of the sole negligent act, error omission of Client.

In the event of joint or concurrent negligence of Engineer and Client, each shall bear that portion of the loss or expense that its share of the joint or concurrent negligence bears to the total negligence (including that of third parties), which caused the personal injury or property damage.

Engineer shall not be liable for special, incidental or consequential damages, including, but not limited to loss of profits, revenue, use of capital, claims of customers, cost of purchased or replacement power, or for any other loss of any nature, whether based on contract, tort, negligence, strict liability or otherwise, by reasons of the services rendered under this Agreement.

11. Opinions of Probable Cost: Since Engineer has no control over the cost of labor, materials or equipment, or over the Contractor(s) method of determining process, or over competitive bidding or market conditions, his/her opinions of probable Project Construction Cost provided for herein are to be made on the basis of his/her experience and qualifications and represent his/her judgement as a design professional familiar with the construction industry, but Engineer cannot and does not guarantee that proposal, bids or the Construction Cost will not vary from opinions of probable construction cost prepared by him/her. If prior to the Bidding or Negotiating Phase, Client wishes greater accuracy as to the Construction Cost, the Client shall employ an independent cost estimator Consultant for the purpose of obtaining a second construction cost opinion independent from Engineer.
12. Governing Law & Dispute Resolutions: This Agreement shall be governed by and construed in accordance with Articles previously set forth by (Item 9 of) this Agreement, together with the laws of the **State of Illinois**.

Any claim, dispute or other matter in question arising out of or related to this Agreement, which can not be mutually resolved by the parties of this Agreement, shall be subject to mediation as a condition precedent to arbitration (if arbitration is agreed upon by the parties of this Agreement) or the institution of legal or equitable proceedings by either party. If such matter relates to or is the subject of a lien arising out of the Engineer's services, the Engineer may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by arbitration.

The Client and Engineer shall endeavor to resolve claims, disputes and other matters in question between them by mediation which, unless the parties mutually agree otherwise, shall be in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect. Requests for mediation shall be filed in writing with the other party to this Agreement and with the American Arbitration Association. The request may be made concurrently with the filing of a demand for arbitration but, in such event, mediation shall proceed in advance of arbitration or legal or equitable proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order.

The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

13. Successors and Assigns: The terms of this Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns: provided, however, that neither party shall assign this Agreement in whole or in part without the prior written approval of the other.
14. Waiver of Contract Breach: The waiver of one party of any breach of this Agreement or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this Agreement and shall not be construed to be a waiver of any provision, except for the particular instance.
15. Entire Understanding of Agreement: This Agreement represents and incorporates the entire understanding of the parties hereto, and each party acknowledges that there are no warranties, representations, covenants or understandings of any kind, matter or description whatsoever, made by either party to the other except as expressly set forth herein. Client and the Engineer hereby agree that any purchase orders, invoices, confirmations, acknowledgments or other similar documents executed or delivered with respect to the subject matter hereof that conflict with the terms of the Agreement shall be null, void & without effect to the extent they conflict with the terms of this Agreement.
16. Amendment: This Agreement shall not be subject to amendment unless another instrument is duly executed by duly authorized representatives of each of the parties and entitled "Amendment of Agreement".

17. Severability of Invalid Provisions: If any provision of the Agreement shall be held to contravene or to be invalid under the laws of any particular state, county or jurisdiction where used, such contravention shall not invalidate the entire Agreement, but it shall be construed as if not containing the particular provisions held to be invalid in the particular state, country or jurisdiction and the rights or obligations of the parties hereto shall be construed and enforced accordingly.
18. Force Majeure: Neither Client nor Engineer shall be liable for any fault or delay caused by any contingency beyond their control including but not limited to acts of God, wars, strikes, walkouts, fires, natural calamities, or demands or requirements of governmental agencies.
19. Subcontracts: Engineer may subcontract portions of the work, but each subcontractor must be approved by Client in writing.
20. Access and Permits: Client shall arrange for Engineer to enter upon public and private property and obtain all necessary approvals and permits required from all governmental authorities having jurisdiction over the Project. Client shall pay costs (including Engineer's employee salaries, overhead and fee) incident to any effort by Engineer toward assisting Client in such access, permits or approvals, if Engineer perform such services.
21. Designation of Authorized Representative: Each party (to this Agreement) shall designate one or more persons to act with authority in its behalf in respect to appropriate aspects of the Project. The persons designated shall review and respond promptly to all communications received from the other party.
22. Notices: Any notice or designation required to be given to either party hereto shall be in writing, and unless receipt of such notice is expressly required by the terms hereof shall be deemed to be effectively served when deposited in the mail with sufficient first class postage affixed, and addressed to the party to whom such notice is directed at such party's place of business or such other address as either party shall hereafter furnish to the other party by written notice as herein provided.
23. Limit of Liability: The Client and the Engineer have discussed the risks, rewards, and benefits of the project and the Engineer's total fee for services. In recognition of the relative risks and benefits of the Project to both the Client and the Engineer, the risks have been allocated such that the Client agrees that to the fullest extent permitted by law, the Engineer's total aggregate liability to the Client for any and all injuries, claims, costs, losses, expenses, damages of any nature whatsoever or claim expenses arising out of this Agreement from any cause or causes, including attorney's fees and costs, and expert witness fees and costs, shall not exceed the total Engineer's fee for professional engineering services rendered on this project as made part of this Agreement. Such causes included but are not limited to the Engineer's negligence, errors, omissions, strict liability or breach of contract. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

24. Client's Responsibilities: The Client agrees to provide full information regarding requirements for and about the Project, including a program which shall set forth the Client's objectives, schedule, constraints, criteria, special equipment, systems and site requirements.

The Client agrees to furnish and pay for all legal, accounting and insurance counseling services as may be necessary at any time for the Project, including auditing services which the Client may require to verify the Contractor's Application for Payment or to ascertain how or for what purpose the Contractor has used the money paid by or on behalf of the Client.

The Client agrees to require the Contractor, to the fullest extent permitted by law, to indemnify, hold harmless, and defend the Engineer, its consultants, and the employees and agents of any of them from and against any and all claims, suits, demands, liabilities, losses, damages, and costs ("Losses"), including but not limited to costs of defense, arising in whole or in part out of the negligence of the Contractor, its subcontractors, the officers, employees, agents, and subcontractors of any of them, or anyone for whose acts any of them may be liable, regardless of whether or not such Losses are caused in part by a party indemnified hereunder. Specifically excluded from the foregoing are Losses arising out of the preparation or approval of maps, drawings, opinions, reports, surveys, change orders, designs, or specifications, and the giving of or failure to give directions by the Engineer, its consultants, and the agents and employees of any of them, provided such giving or failure to give is the primary cause of Loss. The Client also agrees to require the Contractor to provide to the Engineer the required certificate of insurance.

The Client further agrees to require the Contractor to name the Engineer, its agents and consultants as additional insureds on the Contractor's policy or policies of comprehensive or commercial general liability insurance. Such insurance shall include products and completed operations and contractual liability coverages, shall be primary and noncontributing with any insurance maintained by the Engineer or its agents and consultants, and shall provide that the Engineer be given thirty days, unqualified written notice prior to any cancellation thereof.

In the event the foregoing requirements, or any of them, are not established by the Client and met by the Contractor, the Client agrees to indemnify and hold harmless the Engineer, its employees, agents, and consultants from and against any and all Losses which would have been indemnified and insured against by the Contractor, but were not.

When Contract Documents prepared under the Scope of Services of this contract require insurance(s) to be provided, obtained and/or otherwise maintained by the Contractor, the Client agrees to be wholly responsible for setting forth any and all such insurance requirements. Furthermore, any document provided for Client review by the Engineer under this Contract related to such insurance(s) shall be considered as sample insurance requirements and not the recommendation of the Engineer. Client agrees to have their own risk management department review any and all insurance requirements for adequacy and to determine specific types of insurance(s) required for the project. Client further agrees that decisions concerning types and amounts of insurance are

specific to the project and shall be the product of the Client. As such, any and all insurance requirements made part of Contract Documents prepared by the Engineer are not to be considered the Engineer's recommendation, and the Client shall make the final decision regarding insurance requirements.

25. Information Provided by Others: The Engineer shall indicate to the Client the information needed for rendering of the services of this Agreement. The Client shall provide to the Engineer such information as is available to the Client and the Client's consultants and contractors, and the Engineer shall be entitled to rely upon the accuracy and completeness thereof. The Client recognizes that it is impossible for the Engineer to assure the accuracy, completeness and sufficiency of such information, either because it is impossible to verify, or because of errors or omissions which may have occurred in assembling the information the Client is providing. Accordingly, the Client agrees, to the fullest extent permitted by law, to indemnify and hold the Engineer and the Engineer's subconsultants harmless from any claim, liability or cost (including reasonable attorneys' fees and cost of defense) for injury or loss arising or allegedly arising from errors, omissions or inaccuracies in documents or other information provided by the Client to the Engineer.
26. Payment: Client shall be invoiced once each month for work performed during the preceding period. Client agrees to pay each invoice within thirty (30) days of its receipt. The client further agrees to pay interest on all amounts invoiced and not paid or objected to for valid cause within said thirty (30) day period at the rate of eighteen (18) percent per annum (or the maximum interest rate permitted under applicable law, whichever is the lesser) until paid. Client further agrees to pay Engineer's cost of collection of all amounts due and unpaid after sixty (60) days, including court costs and reasonable attorney's fees, as well as costs attributed to suspension of services accordingly and as follows:
- Collection Costs. In the event legal action is necessary to enforce the payment provisions of this Agreement, the Engineer shall be entitled to collect from the Client any judgement or settlement sums due, reasonable attorneys' fees, court costs and expenses incurred by the Engineer in connection therewith and, in addition, the reasonable value of the Engineer's time and expenses spent in connection with such collection action, computed at the Engineer's prevailing fee schedule and expense policies.
- Suspension of Services. If the Client fails to make payments when due or otherwise is in breach of this Agreement, the Engineer may suspend performance of services upon five (5) calendar days' notice to the Client. The Engineer shall have no liability whatsoever to the Client for any costs or damages as a result of such suspension caused by any breach of this Agreement by the Client. Client will reimburse Engineer for all associated costs as previously set forth in (Item 4 of) this Agreement.
27. When construction observation tasks are part of the service to be performed by the Engineer under this Agreement, the Client will include the following clause in the construction contract documents and Client agrees not to modify or delete it:

Kotecki Waiver. Contractor (and any subcontractor into whose subcontract this clause is incorporated) agrees to assume the entire liability for all personal injury claims suffered by its own employees, including without limitation claims under the **Illinois** Structural Work Act, asserted by persons allegedly injured on the Project; waives any limitation of liability defense based upon the Worker's Compensation Act, court interpretations of said Act or otherwise; and to the fullest extent permitted by law, agrees to indemnify and hold harmless and defend Owner and Engineer and their agents, employees and consultants (the "Indemnitees") from and against all such loss, expense, damage or injury, including reasonable attorneys' fees, that the Indemnitees may sustain as a result of such claims, except to the extent that **Illinois** law prohibits indemnity for the Indemnitees' own negligence. The Owner and Engineer are designated and recognized as explicit third party beneficiaries of the Kotecki Waiver within the general contract and all subcontracts entered into in furtherance of the general contract.

28. Job Site Safety/Supervision & Construction Observation: The Engineer shall neither have control over or charge of, nor be responsible for, the construction means, methods, techniques, sequences of procedures, or for safety precautions and programs in connection with the Work since they are solely the Contractor's rights and responsibilities. The Client agrees that the Contractor shall supervise and direct the work efficiently with his/her best skill and attention; and that the Contractor shall be solely responsible for the means, methods, techniques, sequences and procedures of construction and safety at the job site. The Client agrees and warrants that this intent shall be carried out in the Client's contract with the Contractor. The Client further agrees that the Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the work; and that the Contractor shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to all employees on the subject site and all other persons who may be affected thereby. The Engineer shall have no authority to stop the work of the Contractor or the work of any subcontractor on the project.

When construction observation services are included in the Scope of Services, the Engineer shall visit the site at intervals appropriate to the stage of the Contractor's operation, or as otherwise agreed to by the Client and the Engineer to: 1) become generally familiar with and to keep the Client informed about the progress and quality of the Work; 2) to strive to bring to the Client's attention defects and deficiencies in the Work and; 3) to determine in general if the Work is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Engineer shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. If the Client desires more extensive project observation, the Client shall request that such services be provided by the Engineer as Additional and Supplemental Construction Observation Services in accordance with the terms of this Agreement.

The Engineer shall not be responsible for any acts or omissions of the Contractor, subcontractor, any entity performing any portions of the Work, or any agents or employees of any of them. The Engineer does not guarantee the performance of the

Contractor and shall not be responsible for the Contractor's failure to perform its Work in accordance with the Contract Documents or any applicable laws, codes, rules or regulations.

When municipal review services are included in the Scope of Services, the Engineer (acting on behalf of the municipality), when acting in good faith in the discharge of its duties, shall not thereby render itself liable personally and is, to the maximum extent permitted by law, relieved from all liability for any damage that may accrue to persons or property by reason of any act or omission in the discharge of its duties. Any suit brought against the Engineer which involve the acts or omissions performed by it in the enforcement of any provisions of the Client's rules, regulation and/or ordinance shall be defended by the Client until final termination of the proceedings. The Engineer shall be entitled to all defenses and municipal immunities that are, or would be, available to the Client.

29. Insurance and Indemnification: The Engineer and the Client understand and agree that the Client will contractually require the Contractor to defend and indemnify the Engineer and/or any subconsultants from any claims arising from the Work. The Engineer and the Client further understand and agree that the Client will contractually require the Contractor to procure commercial general liability insurance naming the Engineer as an additional named insured with respect to the work. The Contractor shall provide to the Client certificates of insurance evidencing that the contractually required insurance coverage has been procured. However, the Contractor's failure to provide the Client with the requisite certificates of insurance shall not constitute a waiver of this provision by the Engineer.

The Client and Engineer waive all rights against each other and against the Contractor and consultants, agents and employees of each of them for damages to the extent covered by property insurance during construction. The Client and Engineer each shall require similar waivers from the Contractor, consultants, agents and persons or entities awarded separate contracts administered under the Client's own forces.

30. Hazardous Materials/Pollutants: Unless otherwise provided by this Agreement, the Engineer and Engineer's consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of or exposure of persons to hazardous materials/pollutants in any form at the Project site, including but not limited to mold/mildew, asbestos, asbestos products, polychlorinated biphenyl (PCB) or other toxic/hazardous/pollutant type substances.

Furthermore, Client understands that the presence of mold/mildew and the like are results of prolonged or repeated exposure to moisture and the lack of corrective action. Client also understands that corrective action is a operation, maintenance and repair activity for which the Engineer is not responsible.

June 13, 2005

P:\Proposals\Terms and Conditions\GT&C 2005.061305.doc

AGENDA MEMO

Village Council Meeting

Forest Park, Illinois

April 24, 2023

Issue Statement

Request for Village Council Policy Direction: Forest Park Chamber Request for ARPA Funding to Assist with Marketing Activities

Background

At the February 27, 2023 Village Council Meeting, Mr. Neil Rembos (Chamber President) presented the Chamber's marketing plans that they intend to commence upon receipt of ARPA funding assistance from the Village.

<https://www.forestpark.net/dfp/wp-content/uploads/2023/02/022723VillageCouncilPacket.pdf> (Pages 36-38)

Meeting Video: <http://cdn.forestpark.net/2023/Village%20Council%20Meeting%2002-27-2023.mp4>

Staff would like to know if the Council has any further questions or comments about the Chamber's plans. If not, staff would like to obtain concurrence from the Council to remit to the Chamber the first \$20,000 in funding assistance to allow them to begin their planned marketing efforts.



FOREST PARK
PUBLIC LIBRARY

7555 Jackson Blvd
Forest Park IL 60130

708-366-7171
www.fppi.org

Tuesday, April 11

Mayor Rory Hoskins
Commissioners of the Village of Forest Park
517 Des Plaines Avenue
Forest Park IL 60130

Dear Mayor and Commissioners:

I am writing to respectfully request use of the Grove for two library programs:

Outdoor Yoga
Monday, June 26 at 7 pm

Stomp Rockets
Friday, August 11 at 4 pm.

Both events will be open to the public.

Thank you for your attention to our request.

Sincerely,

Vicki Rakowski
Library Director

VILLAGE OF



BIG CITY ACCESS

SMALL TOWN CHARM
www.forestpark.net

OFFICE OF THE MAYOR

Rory E. Hoskins

To: The Honorable Commissioners

Date: April 24, 2023

Dear Commissioners.

I am seeking your support in the appointment of the following candidates to fill vacancies in their corresponding boards and commissions. Their applications are attached for your review.

Mishawn Purnell-O'Neal	Board of Health (expires 04/30/28)
Leah Shapiro	Board of Health (expires 04/30/28)
Susan Buss	Board of Health (expires 04/30/28)
Karen Considine	Board of Health (expires 04/30/28)
Lindsey Baish-Flynn	Board of Health (expires 04/30/28)

Your favorable support would be appreciated,

Mayor Hoskins

RH/re

RESUME FOR BOARD/COMMISSION CANDIDATES		1. NAME OF BOARD/COMMISSION FOR WHICH YOU ARE APPLYING	
2. PRINT NAME MISTAWOP PORNELL-O'Neal		3. Board of Health	
4. RESIDENCE ADDRESS (Street, City, State, ZIP Code) [REDACTED] FOREST PK, IL 60130		Female <input type="checkbox"/> Male <input type="checkbox"/> <input type="checkbox"/> American Indian or Alaskan Native. A person having origins in any of the original peoples of North America and who maintain cultural identification through tribal affiliation or community. <input type="checkbox"/> Asian or Pacific Islander. A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands, and Samoa. <input checked="" type="checkbox"/> Black not of Hispanic Origin. A person having origins in any of the black racial groups of Africa. <input type="checkbox"/> Spanish or Hispanic. A person of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish Culture or origin, regardless of race. <input type="checkbox"/> White not of Hispanic Origin. A person having origins in any of the original people of Europe, North Africa or the Middle East. <input type="checkbox"/> Other: _____	
5. E-MAIL ADDRESS(S) [REDACTED]			
6. SOCIAL SECURITY NUMBER [REDACTED]	7. DRIVER'S LICENSE NUMBER [REDACTED]		
8. TELEPHONE NUMBER HOME: [REDACTED] BUSINESS: [REDACTED] CELL: [REDACTED]	9. COUNTY OF RESIDENCE COOK		
10. PLACE OF BIRTH CHGO, IL	11. DATE OF BIRTH (M/D/Y) [REDACTED]		
12. Have you ever been convicted of any criminal offense (s) in Illinois, or in another state, or in federal court (other than minor traffic violations)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, attach explanation stating the date and place of conviction (s) and the nature of such offense (s).			
13. EDUCATION			
A. HIGH SCHOOL - Name and Location of Institution LINCOLN PARK High School CHGO, IL		GRADUATED? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
B. COLLEGE - UNDERGRADUATE/BACCALAUREATE - Name and Location of Institution Benedictine University Lisle, IL		GRADUATED? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
NUMBER OF YEARS ATTENDED 4.5	CURRICULUM Health Major P.E Minor	TYPE OF DEGREE GRANTED B.A Health Education	DATE DEGREE ISSUED 12/1990
COLLEGE - UNDERGRADUATE/BACCALAUREATE - Name and Location of Institution			
NUMBER OF YEARS ATTENDED	CURRICULUM ____ Major ____ Minor	TYPE OF DEGREE GRANTED	DATE DEGREE ISSUED
C. COLLEGE - POSTGRADUATE - Name and Location of Institution Benedictine University Lisle, IL			
TYPE OF CURRICULUM Accredited Master in Public Health (M.P.H)	TYPE OF DEGREE GRANTED MASTER OF PUBLIC Health	DATE DEGREE ISSUED 5/1999	
COLLEGE - POSTGRADUATE - Name and Location of Institution			
TYPE OF CURRICULUM	TYPE OF DEGREE GRANTED	DATE DEGREE ISSUED	

Leah Shapiro

6. SOCIAL SECURITY NUMBER [REDACTED]	7. DRIVER'S LICENSE NUMBER [REDACTED]
8. TELEPHONE NUMBER HOME: [REDACTED] BUSINESS: CELL: [REDACTED]	9. COUNTY OF RESIDENCE Cook
10. PLACE OF BIRTH Chicago, IL	11. DATE OF BIRTH (M/D/Y) [REDACTED]

area includes, for example, China, Japan, Korea, the Philippine Islands, and Samoa.

Black not of Hispanic Origin. A person having origins in any of the black racial groups of Africa.

Spanish or Hispanic. A person of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish Culture or origin, regardless of race.

xx **White not of Hispanic Origin.** A person having origins in any of the original people of Europe, North Africa or the Middle East.

Other: _____

12. Have you ever been convicted of any criminal offense (s) in Illinois, or in another state, or in federal court (other than minor traffic violations)? Yes **No** If yes, attach explanation stating the date and place of conviction (s) and the nature of such offense (s).

13. EDUCATION

A.	HIGH SCHOOL - Name and Location of Institution Niles East TWP, Skokie, IL			GRADUATED? Yes No
B.	COLLEGE - UNDERGRADUATE/BACCALAUREATE - Name and Location of Institution University of Illinois Chicago			GRADUATED? Yes No
	NUMBER OF YEARS ATTENDED 4.5	CURRICULUM English Major Sociology Minor	TYPE OF DEGREE GRANTED Bachelor of Arts	DATE DEGREE ISSUED March 1970
	COLLEGE - UNDERGRADUATE/BACCALAUREATE - Name and Location of Institution Harold Washington City Colleges of Chicago			
	NUMBER OF YEARS ATTENDED 4	CURRICULUM Child Development Major Minor	TYPE OF DEGREE GRANTED 25 credits in Child Development	DATE DEGREE ISSUED 1974
C.	COLLEGE - POSTGRADUATE - Name and Location of Institution Loyola/ Erikson in Hyde Park Chicago			
	TYPE OF CURRICULUM Child Development		TYPE OF DEGREE GRANTED M.ED	DATE DEGREE ISSUED Spring 1980
	COLLEGE - POSTGRADUATE - Name and Location of Institution Erikson Institute, Chicago, IL			
	TYPE OF CURRICULUM Studies in Infant Mental Health		TYPE OF DEGREE GRANTED Advanced Certificate	DATE DEGREE ISSUED 2002

Susan Buss, LCSW
Big Sky Consulting, Inc.

Forest Park, IL. 60130

Phone: 630-422-7020
Email: susanbuss.com
susambuss2222@gmail.com

3/27/23

Mayor Hoskins,

Please find attached my application
as volunteer to the Mental Health
Board of Forest Park.

As you can guess, I am passionate
about this subject!

I bring diversity as a member of
the LGBTQ+ community as well.

I am hoping I can be a part of
this Board as there is gargantuan
need in Forest Park as you know!

Sincerely,

[Redacted] LCSW

March 30, 2023

Dear Mayor Hoskins and Village of Forest Park Council Members,

I was pleased to learn that the Village of Forest Park will be reviving the Board of Health/Mental Health. With the complexities of accessing health and mental health resources, this Board could be a vital resource to our community.

I am interested in volunteering for a position on this board. Please find my application and resume attached.

I have lived in Forest Park since 1985. While the majority of my professional career was spent in DuPage County, I did begin my career in Proviso Township and completed clinical training locally as well. I have a *variety of professional experiences in the mental health field. My full time career mainly took place within the criminal justice system and I also have experience in mental health centers and health clinics, academia, volunteer work and in private practice.*

In addition to years of experience with direct client services I also have expertise in researching and navigating resources for people needing mental health services. As a former supervisor of a successful mental health court diversion program, my team and I partnered with many providers of mental health services and support in the Chicagoland area. These connections could be useful in gathering data and making connections to educate and empower Forest Park residents to make the best use of existing resources and to identify where gaps may exist.

I believe that my experience working in the criminal justice system in programs designed toward improving how that system responds to and works with persons with mental illness would also be an asset to a Village Board of Health/Mental Health.

I look forward to the opportunity to speak with you about the expectations of this position and how my experience and qualifications may be a good fit.

Thank you for your consideration.

Sincerely,

Karen Considine, LCSW

[REDACTED]

Forest Park, IL

60130

[REDACTED]

[REDACTED]

RESUME FOR BOARD/COMMISSION CANDIDATES				1. NAME OF BOARD/COMMISSION FOR WHICH YOU ARE APPLYING			
2. PRINT NAME Lindsay Baish-Flynn				Mental Health Commission			
4. RESIDENCE ADDRESS (Street, City, State, ZIP Code) [REDACTED] Forest Park, IL 60130				3. <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> Female <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> </td> <td style="width: 50%; vertical-align: top;"> Male <input type="checkbox"/> American Indian or Alaskan Native. A person having origins in any of the original peoples of North America and who maintain cultural identification through tribal affiliation or community. <input type="checkbox"/> Asian or Pacific Islander. A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands, and Samoa. <input type="checkbox"/> Black not of Hispanic Origin. A person having origins in any of the black racial groups of Africa. <input type="checkbox"/> Spanish or Hispanic. A person of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish Culture or origin, regardless of race. <input type="checkbox"/> White not of Hispanic Origin. A person having origins in any of the original people of Europe, North Africa or the Middle East. <input type="checkbox"/> Other: _____ </td> </tr> </table>		Female <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	Male <input type="checkbox"/> American Indian or Alaskan Native. A person having origins in any of the original peoples of North America and who maintain cultural identification through tribal affiliation or community. <input type="checkbox"/> Asian or Pacific Islander. A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands, and Samoa. <input type="checkbox"/> Black not of Hispanic Origin. A person having origins in any of the black racial groups of Africa. <input type="checkbox"/> Spanish or Hispanic. A person of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish Culture or origin, regardless of race. <input type="checkbox"/> White not of Hispanic Origin. A person having origins in any of the original people of Europe, North Africa or the Middle East. <input type="checkbox"/> Other: _____
Female <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	Male <input type="checkbox"/> American Indian or Alaskan Native. A person having origins in any of the original peoples of North America and who maintain cultural identification through tribal affiliation or community. <input type="checkbox"/> Asian or Pacific Islander. A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands, and Samoa. <input type="checkbox"/> Black not of Hispanic Origin. A person having origins in any of the black racial groups of Africa. <input type="checkbox"/> Spanish or Hispanic. A person of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish Culture or origin, regardless of race. <input type="checkbox"/> White not of Hispanic Origin. A person having origins in any of the original people of Europe, North Africa or the Middle East. <input type="checkbox"/> Other: _____						
5. E-MAIL ADDRESS(S) [REDACTED]							
6. SOCIAL SECURITY NUMBER [REDACTED]		7. DRIVER'S LICENSE NUMBER					
8. TELEPHONE NUMBER HOME: BUSINESS: CELL: [REDACTED]		9. COUNTY OF RESIDENCE Cook					
10. PLACE OF BIRTH Joliet, IL		11. DATE OF BIRTH (M/D/Y) [REDACTED]					
12. Have you ever been convicted of any criminal offense (s) in Illinois, or in another state, or in federal court (other than minor traffic violations)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes, attach explanation stating the date and place of conviction (s) and the nature of such offense (s).</i>							
13. EDUCATION							
A. HIGH SCHOOL - Name and Location of Institution Plainfield Central High School (Plainfield, IL)					GRADUATED? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
B. COLLEGE - UNDERGRADUATE/BACCALAUREATE - Name and Location of Institution University of Missouri-Columbia (Columbia, MO)					GRADUATED? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
NUMBER OF YEARS ATTENDED 4	CURRICULUM Journalism / Political Science Major Minor	TYPE OF DEGREE GRANTED Bachelors of Journalism & Bachelors of Arts	DATE DEGREE ISSUED 2008				
COLLEGE - UNDERGRADUATE/BACCALAUREATE - Name and Location of Institution							
NUMBER OF YEARS ATTENDED	CURRICULUM Major Minor	TYPE OF DEGREE GRANTED	DATE DEGREE ISSUED				
C. COLLEGE - POSTGRADUATE - Name and Location of Institution Northeastern Illinois University (Chicago, IL)							
TYPE OF CURRICULUM Clinical Mental Health		TYPE OF DEGREE GRANTED Masters	DATE DEGREE ISSUED Graduation: August 2023				
COLLEGE - POSTGRADUATE - Name and Location of Institution [REDACTED]							
TYPE OF CURRICULUM		TYPE OF DEGREE GRANTED	DATE DEGREE ISSUED				

14. Do you possess any professional License Qualifications, if Yes please complete below.				
Type of Licensure	License Number	Date of Licensure	State of Licensure	Current?
Applying for LCP in August 2023			IL	<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No

15. PROFESSIONAL EXPERIENCE - Time must be accounted for from graduation to present.			
DATE		EMPLOYER NAME AND ADDRESS	DESCRIPTION OF EXPERIENCE
From	To		
8/22 - Current		Inner Courage Counseling, LLC 1754 N Washington St # 104A, Naperville, IL 60563	Intern Counselor - Sees 18 clinical mental health clients a week from diverse populations - Advocate for under resourced clients across wellness functions - Provide therapy services to under served populations through C In Schools
2018-2021		Fast Radius, Inc. 113 N May St, Chicago, IL 60607	Sr. Director of Brand - Led brand marketing efforts for the company, oversaw a budget of \$2MM
2016-2018		gyro 410 Michigan Ave #800, Chicago, IL 60611	Director of Content and Community - Led PR, content, and social media marketing for clients
2014-2016		Blue Chip Marketing Worldwide 650 Dundee Rd #250, Northbrook, IL 60062	Director of Content - Created a new content department and revenue stream for the agency
		FOR A FULL LIST OF MY PAST JOBS, PLEASE SEE ATTACHED RESUME	

16. PROFESSIONAL ASSOCIATIONS/ACTIVITIES
 Crisis Textline Volunteer (988), Certified Trauma Professional, Trained in Lethality Assessment, former Vice President of the Multicultural, Social Justice, and Advocacy Committee for Counseling Students at NEIU

17. HONORS/PUBLICATIONS/OTHER

I, Lindsay Baish-Flynn, authorize the Village of Forest Park, Ill., to conduct an investigation into all aspects of my qualifications and background. I authorize any individual, organization, or agency which maintains records relating to me to provide these records upon request to any agency of the Village of Forest Park, Ill., conducting such an investigation. This authorization includes, but is not limited to, employment records, credit records, and criminal history records. I release any individual, organization, or agency from any and all liability incurred as a result of providing such records.

Signature [Redacted Signature]

Date Submitted 4/5/23

CONFLICT OF INTEREST QUESTIONNAIRE

If answer is "YES" to any of the following, please explain.	YES	NO
1. Have you or your company entered into any business or consulting contracts with the Village in the last three years? If so, list your partners (if any), and identify all Village departments with which you or your company have had a contract in the last three years.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. If you answered "Yes" to question number 1, please list the work performed	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Have you ever been named a party to any lawsuit or administrative proceeding? If so, please list county and year filed.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Have you ever been arrested or convicted of a felony?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Are you aware of any investigation of your conduct by any federal, state or local law enforcement agency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Have you ever served on a Village Commission or Board?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. If you answered yes to question #6 please list what board and when you served?	<input type="checkbox"/>	<input type="checkbox"/>
8. Do you have any government-guaranteed loan outstanding?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Is any member of your immediate family employed by the Village?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
10. Is there anything in your background, including any investments or real estate holdings, which might create or appear to create any conflict of interest with your appointment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11. Is there anything in your background which, if it were disclosed, might prove to be embarrassing to you or to the Mayor?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Print Name of Applicant: Lindsay Baish-Flynn Date: 4/5/23

Signature of Applicant: 

Authorization for Appointment Credit Report

I authorize the Forest Park Police to obtain a credit report on myself through the credit reporting agency of its choice.

Signature

Print Name

Lindsay Baish-Flynn

Current Address

1006 Thomas Ave.

City / State

Forest Park, IL

Date

4/5/23

Appointment Process Statement

Appointments to Village Boards and Commissions are the privilege of the Mayor with the advice and consent of the Village Council. Completing this application is not a guarantee that you will be appointed. This is just one step in the appointment process.

Signature

Print Name

Lindsay Baish-Flynn

Date

4/5/23

RESUME FOR BOARD/COMMISSION CANDIDATES				1. NAME OF BOARD/COMMISSION FOR WHICH YOU ARE APPLYING	
2. PRINT NAME Karen Considine				3. <div style="display: flex; justify-content: space-between;"> Female Male </div> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> </div> <div style="width: 55%;"> <input type="checkbox"/> American Indian or Alaskan Native. A person having origins in any of the original peoples of North America and who maintain cultural identification through tribal affiliation or community. <input type="checkbox"/> Asian or Pacific Islander. A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands, and Samoa. <input type="checkbox"/> Black not of Hispanic Origin. A person having origins in any of the black racial groups of Africa. <input type="checkbox"/> Spanish or Hispanic. A person of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish Culture or origin, regardless of race. <input type="checkbox"/> White not of Hispanic Origin. A person having origins in any of the original people of Europe, North Africa or the Middle East. <input type="checkbox"/> Other: _____ </div> </div>	
4. RESIDENCE ADDRESS (Street, City, State, ZIP Code) [REDACTED] Forest Park, IL 60130					
5. E-MAIL ADDRESS(S) [REDACTED]					
6. SOCIAL SECURITY NUMBER		7. DRIVER'S LICENSE NUMBER			
8. TELEPHONE NUMBER HOME: BUSINESS: CELL: [REDACTED]		9. COUNTY OF RESIDENCE COOK			
10. PLACE OF BIRTH Oak Park, IL		11. DATE OF BIRTH (MM/YY) [REDACTED]			
12. Have you ever been convicted of any criminal offense (s) in Illinois, or in another state, or in federal court (other than minor traffic violations)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, attach explanation stating the date and place of conviction (s) and the nature of such offense (s).					
13. EDUCATION					
A. HIGH SCHOOL - Name and Location of Institution Oak Park + River Forest High School OAK PARK, IL				GRADUATED? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
B. COLLEGE - UNDERGRADUATE/BACCALAUREATE - Name and Location of Institution Illinois State University, Normal, IL				GRADUATED? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
NUMBER OF YEARS ATTENDED 4		CURRICULUM Social Work Major Minor		TYPE OF DEGREE GRANTED BS - social work	
DATE DEGREE ISSUED May 1983					
COLLEGE - UNDERGRADUATE/BACCALAUREATE - Name and Location of Institution					
NUMBER OF YEARS ATTENDED		CURRICULUM Major Minor		TYPE OF DEGREE GRANTED	
DATE DEGREE ISSUED					
C. COLLEGE - POSTGRADUATE - Name and Location of Institution Dominican University River Forest, IL					
TYPE OF CURRICULUM Masters Program - Social Work		TYPE OF DEGREE GRANTED MSW		DATE DEGREE ISSUED May 2005	
COLLEGE - POSTGRADUATE - Name and Location of Institution					
TYPE OF CURRICULUM		TYPE OF DEGREE GRANTED		DATE DEGREE ISSUED	

CONFLICT OF INTEREST QUESTIONNAIRE

If answer is "YES" to any of the following, please explain.	YES	NO
1. Have you or your company entered into any business or consulting contracts with the Village in the last three years? If so, list your partners (if any), and identify all Village departments with which you or your company have had a contract in the last three years.		✓
2. If you answered "Yes" to question number 1, please list the work performed	N/A	
3. Have you ever been named a party to any lawsuit or administrative proceeding? If so, please list county and year filed.		✓
4. Have you ever been arrested or convicted of a felony?		✓
5. Are you aware of any investigation of your conduct by any federal, state or local law enforcement agency?		✓
6. Have you ever served on a Village Commission or Board?		✓
7. If you answered yes to question #6 please list what board and when you served?		
8. Do you have any government-guaranteed loan outstanding?		✓
9. Is any member of your immediate family employed by the Village?		✓
10. Is there anything in your background, including any investments or real estate holdings, which might create or appear to create any conflict of interest with your appointment?		✓
11. Is there anything in your background which, if it were disclosed, might prove to be embarrassing to you or to the Mayor?		✓

Print Name of Applicant: Karen Considine Date: 3/12/2023

Signature of Applicant: [Redacted Signature]

14. Do you possess any professional License Qualifications, if Yes please complete below.				
Type of Licensure	License Number	Date of Licensure	State of Licensure	Current?
Licensed Clinical Social Worker	[REDACTED]	2006 - present	IL	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No

15. PROFESSIONAL EXPERIENCE - Time must be accounted for from graduation to present.			
DATE		EMPLOYER NAME AND ADDRESS	DESCRIPTION OF EXPERIENCE
From	To		
1983 - 1986		Proviso Family Services Maywood, IL.	Residential program for adults recovering from mental health hospitalizations
1986 - 1988		DuPage County Psychological Services Wheaton, IL.	DUI case management + court liaison
1988 - 2017 (Retired)		Probation + Court Services 18th Judicial Circuit DuPage County / Wheaton, IL.	probation officer / Sr. probation officer / supervisor of wellness courts / trainer / Mental Health Spec
2017 - 2018		University of IL @ Chicago Jane Addams College of social work	taught "Social Work in Correctional"
2013 - Present		Private Practice	Clinical Supervision for social workers seeking licensure

16. PROFESSIONAL ASSOCIATIONS/ACTIVITIES
Member NASW
See resume for further info
past: APPA, IPESA, IL Assoc. of problem solving courts.

17. HONORS/PUBLICATIONS/OTHER
- Probation Officer Service Award - IL Probation + Court Services Assoc. 2009, 2012
- created multiple training workshops (see resume).

I, Karen Crisidine, authorize the Village of Forest Park, Ill., to conduct an investigation into all aspects of my qualifications and background. I authorize any individual, organization, or agency which maintains records relating to me to provide these records upon request to any agency of the Village of Forest Park, Ill., conducting such an investigation. This authorization includes, but is not limited to, employment records, credit records, and criminal history records. I release any individual, organization, or agency from any and all liability incurred as a result of providing such records.

Signature

Date Submitted

March 30, 2023

Authorization for Appointment Credit Report

I authorize the Forest Park Police to obtain a credit report on myself through the credit reporting agency of its choice.

Signature



Print Name

Karen Considine

Current Address



City/State

Forest Park, IL 60130

Date

March 12, 2023

Appointment Process Statement

Appointments to Village Boards and Commissions are the privilege of the Mayor with the advice and consent of the Village Council. Completing this application is not a guarantee that you will be appointed. This is just one step in the appointment process.

Signature



Print Name

Karen Considine

Date

March 2023

KAREN CONSIDINE, LCSW

PROFESSIONAL EXPERIENCE

Private Practice

Clinical Supervision for Social Workers seeking licensure.
2013-Present

Adjunct Faculty

University of Illinois at Chicago, Jane Addams College of Social Work
August 2017-January 2019- Instructor for Graduate level course "Social Work in Corrections"

Support Group Facilitator

West Suburban Center for Breast Health- River Forest, IL.
Facilitated support group for persons diagnosed with breast cancer. Provided counseling, education and support to participants newly diagnosed, actively in treatment or in ongoing survivorship.
2013-2018

Social Worker- Childrens Health Clinic

Infant Welfare Society of Oak Park and River Forest
June 2017-January 2018- Temporary grant position providing social/mental health needs assessments to patients in pediatric dentistry program. Assessment results led to the agency receiving further funding to hire an additional full-time social worker.

Probation Officer Supervisor- Mental Health Team and Wellness Courts:

18th Judicial Circuit Court, DuPage County Illinois

October 2001-May 2017 (Retired)

- Supervised a team of Probation Officers who worked with clients involved in Wellness Court Programs (MICAP- "Mental Illness Court Alternative Program", Drug Court and Veteran's Court) as well as other individuals sentenced to Probation assigned to the Mental Health Unit
- Training, coaching and staff development.
- Program planning and development including implementation of the Effective Casework Model
- Managed daily operations of Mental Health Court Program, Drug Court Program and Veteran's Court including facilitation of multidisciplinary team staffing, clinical case consultation and liaison to community providers and court.
- Clinical supervision for staff seeking LCSW and LCPC licensure.
- Criminal Justice and Mental Health Committee member. This Committee led to the creation of the first Mental Health Court Program in Illinois. The Committee's work also led to the implementation of "CIT" (Crisis Intervention Training= alternative responses to Mental Health Emergencies) for multiple police departments in DuPage County.

Developed and presented workshops and training to Probation staff, service providers, Assistant State's Attorneys, Public Defenders and other court system personnel as well as Universities in the following areas:

- Level of Service Inventory (Validated risk instrument used by Probation in Illinois and other states) 3- and 5-day training sessions.

- Motivational Interviewing- 1- and 2-day training sessions
- "Mental Health in Community Corrections" (1 day workshop)
- "Social work in community Corrections" (1 day workshop)
- "Trends in Supervision of Offenders with Mental Illness" (3-hour guest lecture to UIC- Jane Addams College of Social Work graduate students
- "Mental Illness in the Criminal Justice System"- guest lecture to undergraduate students at North Central College Naperville, Il. 2018
- "Trends in Community Supervision and Mental Health" workshop given at NASW Illinois Conference, Chicago Il.

Graduate Intern- Housing Forward 2003-2004

Homeless Shelter Case Manager- Assessment, counseling, referral and supportive services to homeless individuals and families

Graduate Intern/Clinical Training- Thrive Counseling Center Oak Park, Il.2004-2005

Assessment and counseling with individuals and couples; group counseling with adults suffering with depression; skill building groups with adults with severe/persistent mental illness.

Senior Probation Officer - DuPage County Probation, Wheaton, Illinois

July 1993 to October 2001

In addition to regular case work duties, responsibilities also included:

Facilitating Mental Health Unit monthly case review meetings; Training and mentoring new employees and supervising interns; Participating in committees and special projects including the implementation of a new risk assessment tool and enhancing services to victims; Completed training in the use of a Cognitive Behavioral Intervention curriculum, then co- facilitated a group for women offenders using the curriculum.

Probation Officer- DuPage County Probation, Wheaton, Illinois

July 1988 to July 1993

Assignments included: Intensive DUI Officer, Intake Unit, General Casework, and Mental Health Unit Officer. Provided assessment, case planning and supervision of Adults sentenced to Probation for a variety of offenses. Participated in a variety of projects including the development and implementation of the Mental Health Unit.

DUI CASE MANAGER - DuPage County Psychological Services

June 1986 to July 1988.

Developed and implemented a system for managing approximately five hundred clients per year who were involved in Court mandated treatment as a result of a DUI offense. Provided referrals and case management for offenders, recruitment and quality control of service providers, and reports to sentencing Courts.

COMMUNITY MENTAL HEALTH WORKER - Proviso Family Services and Mental Health Center

July 1983- June 1986.

Responsibilities included intake assessment, case/treatment planning, counseling, education in skills of daily living and case management with adults diagnosed with severe/persistent mental illness in a residential setting

EDUCATION

Dominican University – River Forest, Illinois

Master of Social Work – May 2005 with honors

ILLINOIS STATE UNIVERSITY - Normal, Illinois

Bachelor of Science - Social Work Major

TRITON COLLEGE - River Grove, Illinois

Substance Abuse Counseling Program

Licensed Clinical Social Worker- [REDACTED]

[illegible]

23 APR 2011 1:44:22 PM
 VILLAGE OF FOREST PARK, ILL.

RESUME FOR BOARD/COMMISSION CANDIDATES				1. NAME OF BOARD/COMMISSION FOR WHICH YOU ARE APPLYING	
2. PRINT NAME <div style="font-size: 1.2em; font-family: cursive;">Susan Buss</div>				3.	
4. RESIDENCE ADDRESS (Street, City, State, ZIP Code) <div style="background-color: black; width: 100px; height: 1.2em; margin-bottom: 5px;"></div> <div style="font-size: 1.2em; font-family: cursive;">Forest Park</div>				<div style="display: flex; justify-content: space-between;"> Female Male </div> <div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> <input type="checkbox"/> </div>	
5. E-MAIL ADDRESS(S) <div style="background-color: black; width: 100%; height: 1.2em;"></div>				<div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> <input type="checkbox"/> </div>	
6. SOCIAL SECURITY NUMBER		7. DRIVER'S LICENSE NUMBER		<div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> <input type="checkbox"/> </div>	
8. TELEPHONE NUMBER		9. COUNTY OF RESIDENCE		<div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> <input type="checkbox"/> </div>	
HOME:		Cook		<div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> <input type="checkbox"/> </div>	
BUSINESS:				<div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> <input type="checkbox"/> </div>	
CELL:				<div style="display: flex; justify-content: space-between;"> <input checked="" type="checkbox"/> <input type="checkbox"/> </div>	
10. PLACE OF BIRTH		11. DATE OF BIRTH (M/D/Y)		<div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> <input type="checkbox"/> </div>	
Milwaukee WI		1/22/64		<div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> <input type="checkbox"/> </div>	
12. Have you ever been convicted of any criminal offense (s) in Illinois, or in another state, or in federal court (other than minor traffic violations)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, attach explanation stating the date and place of conviction (s) and the nature of such offense (s).					
13. EDUCATION					
A. HIGH SCHOOL - Name and Location of Institution				GRADUATED?	
Lincoln High School, Wis Rapids WI.				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
B. COLLEGE - UNDERGRADUATE/BACCALAUREATE - Name and Location of Institution				GRADUATED?	
Valparaiso University, Valparaiso IN				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
NUMBER OF YEARS ATTENDED		CURRICULUM		TYPE OF DEGREE GRANTED	
4		Social Work Major Psychology Minor		BSW	
DATE DEGREE ISSUED					
6/88 SB					
COLLEGE - UNDERGRADUATE/BACCALAUREATE - Name and Location of Institution					
NUMBER OF YEARS ATTENDED		CURRICULUM		TYPE OF DEGREE GRANTED	
		Major			
		Minor			
C. COLLEGE - POSTGRADUATE - Name and Location of Institution					
University of Chicago then - The School of Social Service Administration, Chicago IL					
TYPE OF CURRICULUM				TYPE OF DEGREE GRANTED	
Social Work Concentration: Program Admin.				A.M. (MSW)	
DATE DEGREE ISSUED					
6/92					
COLLEGE - POSTGRADUATE - Name and Location of Institution					
TYPE OF CURRICULUM		TYPE OF DEGREE GRANTED		DATE DEGREE ISSUED	

RESUME FOR BOARD/COMMISSION CANDIDATES

2. PRINT NAME

Suzanne B. [redacted]

3. SOCIAL SECURITY NUMBER

[redacted]

4. TELEPHONE NUMBER

[redacted]

5. PLACE OF BIRTH

Indianapolis, IN

6. COUNTY OF RESIDENCE

Clayton

7. DATE OF BIRTH

[redacted]

8. Have you ever been convicted of any criminal offense (a) in Illinois or in another state, or in federal court (other than minor traffic violations)? ☐ Yes ☒ No. If yes, state explanation stating the date and place of conviction (a) and the nature of such offense (a).

9. EDUCATION

A. HIGH SCHOOL (Name and location of institution)

Lincoln High School, [redacted]

B. COLLEGE, UNDERGRADUATE AND GRADUATE (Name and location of institution)

Ball State University, Muncie, IN

NUMBER OF YEARS ATTENDED

4

CURRICULUM

BA in [redacted]

COLLEGE, UNDERGRADUATE AND GRADUATE (Name and location of institution)

NUMBER OF YEARS ATTENDED

CURRICULUM

MA in [redacted]

C. COLLEGE, POSTGRADUATE (Name and location of institution)

University of Chicago

TYPE OF DEGREE

PhD in [redacted]

DATE OF DEGREE GRANTED

1984

DATE OF DEGREE ISSUED

5/85

TYPE OF CURRICULUM

DATE OF DEGREE GRANTED

DATE OF DEGREE ISSUED

14. Do you possess any professional License Qualifications, if Yes please complete below.

Type of Licensure	License Number	Date of Licensure	State of Licensure	Current?
LCSW	[REDACTED]	[REDACTED]	IL	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No

15. PROFESSIONAL EXPERIENCE - Time must be accounted for from graduation to present.

DATE		EMPLOYER NAME AND ADDRESS	DESCRIPTION OF EXPERIENCE
From	To		
1997-Present		Self employed/Private practice Big Sky Consulting Inc 921 Lathrop, Forest Park	Provide psychotherapy, hypnotherapy + reiki to adults + teens
2002-2003		ProCare Centers of Westchester IL	Provided counseling to adults + youth. Supervised unlicensed staff.
1999-2000		Schwab Rehab Hospital Chicago IL	Director of Outpatient Services Supervised case managers, Facilitated anti-violence program
1995-1998		Easter Seal Society of Metro Chicago Oak Park IL	Promoted from social worker, to Program Administrator, to Site Director
1995-1996		Metropolitan Family Services Evanston + Shoreline	Provided therapy to adults, teens, children, home visits, supervised interns

16. PROFESSIONAL ASSOCIATIONS/ACTIVITIES

Workshop Presenter: NASW, IL + WI. Topics included
Hoarding; Dating Coaching; Working with Transgender folks.
Both in-person + virtual. Presented for Breast Cancer Foundation
re Depression

17. HONORS/PUBLICATIONS/OTHER

See back for more

2000-2002; Zen Buddhist Temple, Chicago; Advisory Board Member
Public Out Participant; FP Scorecards 2021-2; Circle Bridge 2016;
OP Benches 2009; OP Rain Benches 2007; OP Horizons 2006
Publications: In 'Spring Wind', Buddhist Cultural Forum; Fall +
Winter of 2003; "Growing Eden" + "Finding Alice"

I, Susan Buss, authorize the Village of Forest Park, Ill., to conduct
an investigation into all aspects of my qualifications and background. I authorize any individual, organization,
or agency which maintains records relating to me to provide these records upon request to any agency of the
Village of Forest Park, Ill., conducting such an investigation. This authorization includes, but is not limited
to, employment records, credit records, and criminal history records. I release any individual, organization,
or agency from any and all liability incurred as a result of providing such records.

Signature [REDACTED]

Date Submitted 3/21/23

(More) Professional Experience

1998-1998

Metropolitan
Family Services
Chicago IL.

Social Worker -
worked with teens
+ Families in
auto theft diversion
program; developed
programming; worked
on Diversity Task
Force.

1989-1992

Sarahs Inn
Oak Park IL

Counselor/Advocate
Provided individual
+ group counseling
to abuse survivors,
Provided supervision
+ training.

1986-1988

Wood Co. Dept of
Social Services
Wis. Rapids WI.

Investigated abuse
+ neglect allegations;
completed family
assessments;
counseling + case
mgt to at-risk
families.

2000-2002

Jane Adams
College of Social Work

Visiting lecturer to
Master's level students
4 semesters

CONFLICT OF INTEREST QUESTIONNAIRE

If answer is "YES" to any of the following, please explain.	YES	NO
1. Have you or your company entered into any business or consulting contracts with the Village in the last three years? If so, list your partners (if any), and identify all Village departments with which you or your company have had a contract in the last three years.		✓
2. If you answered "Yes" to question number 1, please list the work performed		
3. Have you ever been named a party to any lawsuit or administrative proceeding? If so, please list county and year filed.		✓
4. Have you ever been arrested or convicted of a felony?		✓
5. Are you aware of any investigation of your conduct by any federal, state or local law enforcement agency?		✓
6. Have you ever served on a Village Commission or Board?		✓
7. If you answered yes to question #6 please list what board and when you served?		
8. Do you have any government-guaranteed loan outstanding?		✓
9. Is any member of your immediate family employed by the Village?		✓
10. Is there anything in your background, including any investments or real estate holdings, which might create or appear to create any conflict of interest with your appointment?		✓
11. Is there anything in your background which, if it were disclosed, might prove to be embarrassing to you or to the Mayor?		✓

Print Name of Applicant: _____

Susan Buss LCSW

Date: _____

3/21/23

Signature of Applicant: _____



CONFLICT OF INTEREST QUESTIONNAIRE

YES	NO	Answers "YES" to any of the following, please explain.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	1. Have you or your company entered into any business or consulting contracts within the last three years? If so, list them (if any) and identify all Village departments with which you or your company have had a contract in the last three years.
<input type="checkbox"/>	<input type="checkbox"/>	2. If you answered "Yes" to question number 1, please list the work performed.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	3. Have you ever been named a party to any lawsuit or administrative proceeding? If so, please list county and year filed.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	4. Have you ever been arrested or convicted of a felony?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	5. Are you subject of any investigation of your conduct by any federal, state or local law enforcement agency?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	6. Have you ever served on a Village Commission or board?
<input type="checkbox"/>	<input type="checkbox"/>	7. If you answered "Yes" to question 6, please list what board and when you served.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	8. Do you have any government-owned loan outstanding?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	9. Is any member of your immediate family employed by the Village?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	10. Is there anything in your background, including any investments or real estate holdings, which might create a conflict of interest with your appointment?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	11. Is there anything in your background which, if it were disclosed, might prove to be embarrassing to you or to the Village?

Print Name of Applicant

SUZAN BOWEN

Date

3/21/22

Signature of Applicant



Authorization for Appointment Credit Report

I authorize the Forest Park Police to obtain a credit report on myself through the credit reporting agency of its choice.

Signature

Print Name

Current Address

City / State

Date

Appointment Process Statement

Appointments to Village Boards and Commissions are the privilege of the Mayor with the advice and consent of the Village Council. Completing this application is not a guarantee that you will be appointed. This is just one step in the appointment process.

Signature



Print Name

Susan Buss LCSW

Date

3/21/23

Authorization for Appointment Credit Report

I authorize the Forest Park Police to obtain a credit report on myself through the credit reporting agency of its choice.

Signature

Print Name

Current Address

City/State

Date

Appointment Process Statement

Appointments to Village Boards and Commissions are the privilege of the Mayor with the advice and consent of the Village Council. Completing this application is not a guarantee that you will be appointed. This is just one step in the appointment process.

Signature

Print Name

Date

2020m Bruce L. Caw

2/21/23

Susan M. Buss, LCSW

Forest Park, IL. 60130

EDUCATION

- 1990-1992 **The Crown Family School of Social Work, Policy and Practice**
The University of Chicago, Chicago, Illinois
A.M. in Social Service Administration
Concentration: Program Evaluation
- 1982-1986 **Valparaiso University, Valparaiso, Indiana**
Bachelor of Social Work Degree
Second Major: Theology; Minor: Psychology

TRAINING AND TEACHING EXPERIENCE

- 2/2022 Webinar: **"The Right to Rest: Integrative Practices for Emotional Exhaustion"**
1-Hour Presentation for NASW-Wisconsin, Lunch-Hour Continuing Education Series
- 10/2021 Workshop: **"The Right to Rest: Integrative Practices for Emotional Exhaustion"**
2-Hour Interactive Presentation for NASW-Wisconsin Chapter 47th Annual State
Conference, "Social Work, Human Rights and Resiliency." Wisconsin Dells, WI.
- 10/2020 Workshop: **"Affirmative Practice with Transgender Clients"**
2-Hour Interactive Presentation for NASW-Wisconsin Chapter 46th Annual State
Conference, "Social Workers Celebrating Courage, Hope and Leadership."
- Workshop: **"Facilitating Dating Competence with Clients"**
2-Hour Interactive Presentation for NASW-Wisconsin Chapter 46th Annual State
Conference, "Social Workers Celebrating Courage, Hope and Leadership."
- 9/2020 Podcast Guest: **"Just Breathe: Parenting Your LGBTQ Teen"**
1-Hour Interview for ChrystalisMama.com with Heather Hester
- 8/2020 Webinar: **"Depression and Breast Cancer"**
1-Hour Presentation for the Susan G. Komen Women's Board Webinar Series
- 10/2019 Workshop: **"Affirmative Practice with Transgender Clients"**
2-Hour Interactive Presentation for NASW-Illinois State Conference
Co-Presenter: Joelle Spiegel, JD, LSW
- Workshop: **"Help Your Clients Date Better"**
2-Hour Interactive Presentation for NASW-Illinois State Conference
- 10/2017 Workshop: **"The Xtra's, Why's, and Zzzz's of Hoarding"**
2-Hour Interactive Presentation for NASW-Illinois State Conference

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

The first of these is the fact that the
the first of these is the fact that the
the first of these is the fact that the
the first of these is the fact that the

The second of these is the fact that the

The third of these is the fact that the

The fourth of these is the fact that the

The fifth of these is the fact that the

The sixth of these is the fact that the

The seventh of these is the fact that the

The eighth of these is the fact that the

The ninth of these is the fact that the

The tenth of these is the fact that the

The first of these is the fact that the
the first of these is the fact that the
the first of these is the fact that the
the first of these is the fact that the

The second of these is the fact that the
the second of these is the fact that the
the second of these is the fact that the
the second of these is the fact that the

The third of these is the fact that the
the third of these is the fact that the
the third of these is the fact that the
the third of these is the fact that the

The fourth of these is the fact that the
the fourth of these is the fact that the
the fourth of these is the fact that the
the fourth of these is the fact that the

The fifth of these is the fact that the
the fifth of these is the fact that the
the fifth of these is the fact that the
the fifth of these is the fact that the

The sixth of these is the fact that the
the sixth of these is the fact that the
the sixth of these is the fact that the
the sixth of these is the fact that the

The seventh of these is the fact that the
the seventh of these is the fact that the
the seventh of these is the fact that the
the seventh of these is the fact that the

The eighth of these is the fact that the
the eighth of these is the fact that the
the eighth of these is the fact that the
the eighth of these is the fact that the

The ninth of these is the fact that the
the ninth of these is the fact that the
the ninth of these is the fact that the
the ninth of these is the fact that the

The tenth of these is the fact that the
the tenth of these is the fact that the
the tenth of these is the fact that the
the tenth of these is the fact that the

10/2015 **Workshop: "Promoting Hoarding Recovery with a Multi-Pronged Approach"**
2-Hour Interactive Presentation for NASW-Illinois State Conference

9/2000-
6/2002 **Jane Addams College of Social Work**
The University of Illinois at Chicago, Chicago, Illinois

Visiting Lecturer

Courses taught:

- Social Work 430: Practice I
- Social Work 503: Family Theory and Practice
- Social Work 504: Group Theory and Practice
- Social Work 539: Mental Health Issues with Children and Adults

CLINICAL AND ADMINISTRATIVE EXPERIENCE

5/1996- **Big Sky Consulting, Inc., Oak Park, Illinois**

Present President, Owner and Therapist

Provide individual and couples counseling to adults and adolescents. Approaches include CBT, Solution-Focused, Psychodynamic, Family Systems, Trauma-informed Therapy, Hypnotherapy, Reiki and Feminist Therapy. Specialties include traumatic loss and grief, stress and anger management, professional and relationship coaching, LGBTQIA, Minority Stress, Adolescent and Young Adult issues.

1/2019: Created "Qconnect," an in-person and social media community for LGBTQIA adults which meets monthly.

3/2020: Created "When Women Write," a monthly Zoom group for women to explore their interest in writing and/or support their writing projects. Now morphing into "Women Writers, Artists, Musicians and Makers."

5/2003- **Apex Learning Center, Forest Park, Illinois**

1/2010 Executive Vice President of Operations

Oversaw operations, including management of complementary services: Massage, Reiki, Intuitive Coaching, Hypnotherapy, and Grief group counseling. Co-developed weekly Healing Circle serving 150 clients annually; facilitated Feng Shui monthly focus. Represented the center at community events such as Oak Park Day in Our Village, Women's Resource Fairs, and local Chamber of Commerce events.

With President, co-developed and presented Center classes and workshops, including: Practical and Empowering Energy Techniques, Creating and Manifesting I and II, Meditation Sampler, and Getting and Keeping Your Personal Space. Presented regional workshops at the Michigan Womyn's Music Festival, Hart, Michigan (2002-2005).

3/2002- **Procare Center at Resurrection, Westchester, Illinois**

3/2003 Therapist, part-time.

Provided individual and family counseling to children and adults. Provided clinical supervision to Master's level staff.

1. The first part of the report deals with the general situation of the country and the position of the various groups of the population.

2. The second part of the report deals with the economic situation of the country and the position of the various groups of the population.

3. The third part of the report deals with the social situation of the country and the position of the various groups of the population.

4. The fourth part of the report deals with the cultural situation of the country and the position of the various groups of the population.

5. The fifth part of the report deals with the political situation of the country and the position of the various groups of the population.

6. The sixth part of the report deals with the international situation of the country and the position of the various groups of the population.

7. The seventh part of the report deals with the future of the country and the position of the various groups of the population.

8. The eighth part of the report deals with the conclusion of the report and the position of the various groups of the population.

9. The ninth part of the report deals with the appendix of the report and the position of the various groups of the population.

- 3/1999-
3/2000 **Schwab Rehabilitation Hospital, Chicago, Illinois**
Director of Outpatient Services
Supervised Outpatient case managers and clinic Reception staff. Coordinated and facilitated *In My Shoes*, a school-based anti-gang/gun violence program. Developed and supervised Social Work Internship program. Developed Outpatient Policy and Procedures Manual. Responsible for renewing existing grants and developing new funding sources.
- 3/1995-
6/1998 **Easter Seal Society of Metropolitan Chicago, Oak Park, Illinois**
Director of Adult Services
Responsible for all programs of the Willett Center, including Easter Seal Industries, Craft/Online Program, Computer Training and Job Placement Programs. Responsible for budget of \$637K. Oversaw the design and implementation of two new programs including equipment purchase. Identified and implemented policy and program changes to meet IDHS and CARF standards. Oversaw \$150K center renovation project.
1997: Clinical and Special Programs Administrator
Co-designed, implemented and supervised the retail website for the Crafts Program. Supervised the Community Employment Program and the Computer Training Program. Developed network of business and social service agencies in the community resulting in \$135,000 of new grants. Created and supervised the Volunteer Program and an informational speaker series.
1996: Social Worker, Easter Seal Industries, part-time.
Provided counseling, case management and crisis intervention to adults in Sheltered Workshop. Assisted Center Director and Vice President in program development.
1995: Social Worker, Outpatient Pediatric Rehabilitation, part-time
Provided intake, counseling and case management to families of children ages 0-3 with disabilities. Created an Interagency Transition Agreement with the West Cook LIC.
- 1996 **McKinley Intervention Services, Chicago, IL**
Participated in the Screening, Assessment and Support Services (SASS) Program, providing crisis mental health assessments for adolescents and children.
- 7/1995-
9/1996 **Metropolitan Family Services of Evanston and Skokie, Evanston, Illinois**
Therapist, part-time. (Formerly known as Family Counseling Services.)
Provided individual and family therapy in the Adult, Child Abuse and Senior Programs. Supervised a Master's level intern. Developed and facilitated a women's empowerment and support group. Acted as staff representative to the Board of Directors.
- 10/1992-
1/1995 **Metropolitan Family Services, Chicago, Illinois**
Social Worker II, Vehicle for Change Program.
Provided individual, family and group counseling to adolescents charged with auto theft. Developed and implemented the Peer Mentor Program. Supervised BSW students. Provided intake services for center programs on a rotating basis. Midway representative for the Cultural Diversity Task Force, and agency representative for the Englewood Interagency Council.

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

- 3/1989-10-1992 **Sarah's Inn Domestic Violence Agency, Oak Park and Chicago, IL**
Counselor and Client Advocate, part-time
Provided individual and group counseling and crisis intervention to adult and child survivors of domestic violence. Provided supervision and training to volunteers and interns. Networked with community agencies to assess and refer clients. Founded the Staff Wellness Committee. Began as Volunteer on Hotline and Children's Program.
- 10/1986-6/1988 **Wood County Department of Social Services, Wisconsin Rapids, WI**
Social Worker I and Juvenile Court Intake Worker
Investigated abuse and neglect allegations, completed family assessments and provided counseling and case management to at-risk families. Participated on the Child Abuse Task Force, which made policy and procedure recommendations to community service providers.

ACADEMIC INTERNSHIPS

- 1991-1992 **Women United for a Better Chicago, Chicago, IL**
Social Administration Intern
Provided outreach to groups interested in women's health issues by organizing and implementing community focus groups and by contributing to the Well Woman Journal. Assisted the Women's Health Research Project by reviewing literature and comparing models of care. Participated on the City of Chicago's Women's Health Task Force.
- 1990-1991 **U.S. Department of Probation and Parole, Chicago, IL**
Clinical/Administration Intern
Provided supervision and evaluation for adult probationers. Completed pre-sentence investigations and status reports and presented them to the Court. Assisted in the design of an AIDS training program for employees.
- 1985-1986 **Lew Wallace High School, Gary IN.**
Social Work Intern
Provided counseling and case management to at-risk youth and their families. Completed school and home visits. Assisted in the completion of Special Education assessments and financial determinations.

PUBLICATIONS

- "Finding Alice," Spring Wind - Buddhist Cultural Forum. Winter 2003; pp. 48-54.
- "Growing Eden," Spring Wind - Buddhist Cultural Forum. Fall 2003; pp. 8-14.
- The Lighter, Valparaiso University student poetry magazine. Fall 1982-1985.
Contributor and assistant to Editor.

SPECIALIZED TRAINING AND COMMUNITY ACTIVITIES

- 2012 **Wright Institute, Chicago, IL**
Participant and Volunteer for group intensive interpersonal training. Attended and subsequently assisted at MORE weekend seminars.

the first of these is the fact that the
 the first of these is the fact that the

the first of these is the fact that the
 the first of these is the fact that the

the first of these is the fact that the
 the first of these is the fact that the

the first of these is the fact that the
 the first of these is the fact that the

the first of these is the fact that the
 the first of these is the fact that the

the first of these is the fact that the
 the first of these is the fact that the

the first of these is the fact that the
 the first of these is the fact that the

the first of these is the fact that the
 the first of these is the fact that the

the first of these is the fact that the
 the first of these is the fact that the

Buss, 5

- 2000-2002 **Zen Buddhist Temple, Chicago, IL**
Member, Advisory Council Board
Participated by meeting with Temple Founder/ Zen Master and making recommendations. Assisted with Temple fundraising events such as Annual Silent Auction.
- 1994-1996 **Landmark Education Corporation, Chicago, IL**
Completed 170 hours of intensive interpersonal training including the Forum and Advanced weekend courses, The Commitment Seminar, and the Communication Course. Acted as volunteer for Teen Forum Weekend for 30 hours.
- Fall 1994 **John Marshall School of Law**
Completed 26 C.E. Course for Community Developers and Social Workers

PUBLIC ART EXHIBITS

- Fall 2022, Invasion of the Scarecrows, Forest Park, IL. "Laverne,"(dog) & "Scarecrone,"
Fall 2021 LGBTQIA-themed entries.

Summer 2016 Circle Bridge, Forest Park, IL. "It Takes a Village," a diversity theme.

Summer 2009 The Art District Benches, Oak Park, IL. Cartoonography of Oak Park neighborhoods.

Summer 2007 Rain Barrel Fundraiser, Oak Park, IL. "Little is the New Big," for the Lake Theater.

Summer 2006 Parade of the Horses, Oak Park, IL. "Harry Potter" theme.

14. Do you possess any professional License Qualifications, if Yes please complete below.				
Type of Licensure	License Number	Date of Licensure	State of Licensure	Current?
Development Therapist	Early Intervention, Worked 8 years with P.T. S.P. O.T. and Social Worker		Illinois	Yes No
ECERS, CLASS evaluator			National	Yes No
CHILD Assessment Evaluator at Chapin Hall, University of Chicago.	Illinois Mental Health Consortium	Springfield, northern Illinois and Peoria		Yes No
15. PROFESSIONAL EXPERIENCE - Time must be accounted for from graduation to present.				
DATE		EMPLOYER NAME AND ADDRESS	DESCRIPTION OF EXPERIENCE	
From	To			
1970 to 1975		Chase House, 301 N. Ashland	Site Director/ Head Teacher at St. Andrews a site of Chase House. Head Start	
1982 - 1997		City Colleges of Chicago, CCWC and Harold Washington	Director of the Chicago DHS/CDA Training Project. (See resume description) Also adjunct Child Development Faculty. Grant writing and monitoring.	
1997 to 1999		Purdue University Calumet, Indiana	Monitor and Education Coordinator for 40 Head Start Classrooms. Adjunct faculty Wrote grant for Parents as Teachers	
2000 to 2003		Metropolitan Family Services 6422 S. Kedzie, Chicago, Illinois	Head Start Disabilities, Education and Parent Involvement Coordinator	
1999 to 2000		Pillars, Summit Illinois Sites in Maywood, Lyons and Summit	Director of Child Development Responsible for education and grant writing in Head Start and Childcare classroom	
16. PROFESSIONAL ASSOCIATIONS/ACTIVITIES				
Chicago Metro Association for the Education of Young Children - Presenter for conferences and Workshop on Wheels Coordinator				
Illinois Developmental Therapy Association. Erikson Alumni Association, Illinois Infant Mental Health, Zero to 3				
17. HONORS/PUBLICATIONS/OTHER				
Authentic Assessment, 5 CDs and a workbook. Coauthor, script writer, director - Magna Systems (Utilized by community and four-year colleges)				
School Age Programming, 4 CDs and workbook, director and script writer. Co-authored workbook with Dr. Julie Spielberger.				


I, Leah Ann Shapiro, authorize the Village of Forest Park, Ill., to conduct an investigation into all aspects of my qualifications and background. I authorize any individual organization, or agency which maintains records relating to me to provide these records upon request to any agency of the Village of Forest Park, Ill., conducting such an investigation. This authorization includes but is not limited to, employment records, credit records, and criminal history records. I release any individual, organization, or agency from any and all liability incurred as a result of providing such records.

Signature _____

Date Submitted Feb. 1, 2003 _____

Village of Forest Park, Illinois - Commission/Board Application - 07-2011

CONFLICT OF INTEREST QUESTIONNAIRE

If answer is "YES" to any of the following, please explain.	YES	NO
1. Have you or your company entered into any business or consulting contracts with the Village in the last three years? If so, list your partners (if any), and identify all Village departments with which you or your company have had a contract in the last three years.		x
2. If you answered "Yes" to question number 1, please list the work performed		
3. Have you ever been named a party to any lawsuit or administrative proceeding? If so, please list county and year filed.		x
4. Have you ever been arrested or convicted of a felony? 		x
5. Are you aware of any investigation of your conduct by any federal, state or local law enforcement agency?		x
6. Have you ever served on a Village Commission or Board?		x
7. If you answered yes to question #6 please list what board and when you served? NAMI Metro Suburban, board member and president for 2 years. 2002 until 2013 (estimate)		

8. Do you have any government-guaranteed loan outstanding?	x
9. Is any member of your immediate family employed by the Village?	x
10. Is there anything in your background, including any investments or real estate holdings, which might create or appear to create any conflict of interest with your appointment?	x
11. Is there anything in your background which, if it were disclosed, might prove to be embarrassing to you or to the Mayor?	x

Print Name of Applicant: Leah Ann Shapiro

Date: Feb. 1, 2023

Signature of

Applicant:

Village of Forest Park, Illinois - Commission/Board Application- 07/2011

Authorization for Appointment Credit Report

I authorize the Forest Park Police to obtain a credit report on myself through the credit reporting agency of its choice.

Signature

Print Name

Leah Ann Shapiro

City / State

Forest Park, IL 60130

Appointment Process Statement

Appointments to Village Boards and Commissions are the privilege of the Mayor with the advice and consent of the Village Council.

Completing this application is not a guarantee that you will be appointed. This is just one step in the appointment process.

Signature

Print Name

Leah Shapiro, Feb. 1, 2023

Leah Shapiro, M.Ed.
Early Childhood Specialist
Cell: 708 218 2102
Fax: 708 689 0616
lshapiro407@gmail.com

14. Do you possess any professional License Qualifications, if Yes please complete below.				
Type of Licensure	License Number	Date of Licensure	State of Licensure	Current?
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No

15. PROFESSIONAL EXPERIENCE - Time must be accounted for from graduation to present.		
DATE	EMPLOYER NAME AND ADDRESS	DESCRIPTION OF EXPERIENCE
From	To	
9/2006 - Present	Candon Health Education Hinsdale, IL	part-time Health Educator
9/2009 - Present	Benedictine University Lisle, IL	Senior Lecturer Online Masters of Public Health
2002 - Present	Independent Health Educator/Author	Present Health Education/ Publish Educational Products

16. PROFESSIONAL ASSOCIATIONS/ACTIVITIES

17. HONORS/PUBLICATIONS/OTHER

I, Michelle, authorize the Village of Forest Park, Ill., to conduct an investigation into all aspects of my qualifications and background. I authorize any individual, organization, or agency which maintains records relating to me to provide these records upon request to any agency of the Village of Forest Park, Ill., conducting such an investigation. This authorization includes, but is not limited to, employment records, credit records, and criminal history records. I release any individual, organization, or agency from any and all liability incurred as a result of providing such records.

Signature [Signature]

Date Submitted 3/14/22

CONFLICT OF INTEREST QUESTIONNAIRE

If answer is "YES" to any of the following, please explain.	YES	NO
1. Have you or your company entered into any business or consulting contracts with the Village in the last three years? If so, list your partners (if any), and identify all Village departments with which you or your company have had a contract in the last three years.		✓
2. If you answered "Yes" to question number 1, please list the work performed		
3. Have you ever been named a party to any lawsuit or administrative proceeding? If so, please list county and year filed.		✓
4. Have you ever been arrested or convicted of a felony?		✓
5. Are you aware of any investigation of your conduct by any federal, state or local law enforcement agency?		✓
6. Have you ever served on a Village Commission or Board?		✓
7. If you answered yes to question #6 please list what board and when you served?		
8. Do you have any government-guaranteed loan outstanding?		✓
9. Is any member of your immediate family employed by the Village?		✓
10. Is there anything in your background, including any investments or real estate holdings, which might create or appear to create any conflict of interest with your appointment?		✓
11. Is there anything in your background which, if it were disclosed, might prove to be embarrassing to you or to the Mayor?		✓

Print Name of Applicant:

M/Shaun Russell O'Neal

Date:

3/14/22

Signature of Applicant:

[Signature]



OFFICIAL PROCLAMATION

WHEREAS in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees, *and*

WHEREAS this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, *and*

WHEREAS Arbor Day is now observed throughout the nation and the world, *and*

WHEREAS trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife, *and*

WHEREAS trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products, *and*

WHEREAS trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, *and*

WHEREAS trees — wherever they are planted — are a source of joy and spiritual renewal.

NOW, THEREFORE, I, _____, Mayor of the City of _____, do hereby proclaim _____ as **ARBOR DAY**

In the City of _____, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, *and*

FURTHER, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

DATED THIS _____ day of _____, _____

Mayor _____