



Village of Forest Park
517 Desplaines Avenue
Forest Park, IL 60130
Phone: 708-366-2323
Fax: 708-366-6505

Building Department
Phone: 708-615-6276
Email: building@forestpark.net

Office Use Only

Illuminated Total Sq Footage: _____

Permit Fee: _____ Annual Fee: _____

Non-Illuminated Sq Footage: _____

Permit Fee: _____ Annual Fee: _____

Permit #: _____ Date: _____

APPLICATION FOR SIGN PERMIT

Business Name: _____ Business Phone: _____

Business Address: _____

Owner Name: _____

Owner Address: _____

Owner Email: _____ Owner Phone: _____

Sign Type:

- Wall
- Awning
- Projecting
- Temporary

- Sandwich Board
- Freestanding
- Other

Sign Support:

- Building
- Ground
- Structure
- Pole
- Other

Sign Size:

Length: _____ Height: _____ # of Sides: _____ Total Square Feet: _____

- Illuminated
- Non-Illuminated
- Additional Signage
- Replacement Sign

Measurements:

Building Frontage: _____

Maximum Signage Allowed: _____

Existing Signage: _____

Sign Contractor: _____ Contact Person: _____

Address: _____

Email: _____ Phone: _____

Electrical Contractor: _____ Contact Person: _____

Address: _____

Email: _____ Phone: _____

Please attach:

1. Drawings to show sign size, color and exact location.
2. Copy of contract you have with customer.
3. Proof of liability insurance, listing Village as additional insured.
4. \$10,000 Surety Bond

Note: Sign contractors are required to have a Village of Forest Park Business License. Electricians must show State Certification.

Questions? Contact the Building Department at building@forestpark.net or 708-615-6276.