



Village of Forest Park
517 Desplaines Avenue
Forest Park, IL 60130
Phone: 708-366-2323
Fax: 708-366-6505

Building Department
Phone: 708-615-6276
Email: building@forestpark.net

Permit # _____
Total Paid \$ _____
Date Issued _____

APPLICATION FOR FENCE PERMIT

Requirements: Proof of \$1,000,000.00 Liability Insurance (Listing Village of Forest Park as Certificate Holder)
\$10,000.00 Surety Bond
Plat of Survey
Signed contract with scope of work

Note: Job License Fee (\$25.00 each permit or \$100.00 annually) in addition to Permit Fees.

Property Address: _____ Property Owner: _____

Owner Address: _____

Owner Email: _____ Owner Phone: _____

Total Cost of Fence Installation (attach copy of contract): _____

Description of Work: _____

Contractor Business Name: _____ Contact Person: _____

Address: _____

Email: _____ Phone: _____

I declare that I have examined and made this application and it is true and correct to the best of my knowledge and belief. I have been given authorization from the property owner to obtain this permit. By signing this document you acknowledge this is NOT a permit. You will NOT work until this application is processed, approved, and permit placard is issued.

Applicant's Name (Print): _____ Signature: _____ Date: _____

Office Use Only
Reviewed By: _____ Approved By: _____ Date Approved: _____

REQUIREMENTS FOR RESIDENTIAL FENCE INSTALLATION

INSPECTIONS

Prior to digging any post holes, JULIE must be called at 1-800-892-0123 to assure all underground utilities are marked and avoided!

1. A post hole inspection is required.
2. The holes must be at least forty-two (42) inches deep.

PLACEMENT ON LOT

1. It is the homeowner's responsibility to ensure that the fence is placed within your property boundaries.
2. Fences must not extend beyond property lines.
3. Fences must not extend into the required front yard.
4. No fencing shall be allowed within the vision triangle at the intersection of two streets.
5. It is suggested that the fence sit six (6) inches inside the property boundary.

HEIGHT

1. Fences may not be taller than the MAXIMUM HEIGHT of six (6) feet. This is measured from the average ground level on both sides of the fence. This measurement will be verified by the Building Department.
2. If you have a pool in your yard, a minimum five (5) foot fence is required.

REQUIRED GATES

1. If you have a pool in your yard, a self-closing and latch gate is required.

DESIGN

1. The fence must be erected with the finished side out.
2. The top of the fence and/or fence posts cannot have any nails, spikes or other pointed instruments of any kind topping the fence.

DECORATIVE FENCE

A decorative fence is that which is purely for decorative purposes only, and is not intended in any way to be used as an enclosure, barrier, or means of protection or confinement. No permit is required for these fences, but they must meet certain restrictions, which are not contained in this handout. Please ask for assistance at the Building Department before proceeding.

NATURAL FENCE

A natural fence is that which consists of natural growth, such as shrubs, hedges, evergreen, etc., which are thirty inches or more in height and/or spaced less than ten (10) feet apart. No permit is required for fences meeting this definition, but these fences must meet certain restrictions, which are not contained in this handout. Please ask for assistance at the Building Department.

Questions? Contact the Building Department at building@forestpark.net or 708-615-6276.