

Village of Forest Park, Illinois
517 Des Plaines Avenue
Forest Park, Illinois 60130
Phone: 708-366-2323
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Regular Village Council Meeting Agenda

Monday, September 13, 2021 – 7:00 p.m.

Meeting will be conducted In-Person and Via Zoom

You may listen to the meeting by participating in a Zoom conference call as follows:

Dial-In Number: 312-626-6799; Meeting ID: 898-1371-2318; Passcode: 468756 or by clicking here:

<https://us02web.zoom.us/j/89813712318?pwd=WnA5eXNPZ0FhV1AyNzR6VVNhaHk4QT09>

Public Comments are required to be submitted to the Village Clerk in advance of the meeting:

In-Person Comments: Complete and submit Speaker Sign-In Form to Village Clerk prior to 7:00 p.m.

E-mail Comments: E-mail required to be sent to Village Clerk (vmoritz@forestpark.net) prior to 6:30 p.m.

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF MINUTES
 - a. August 23, 2021 Special Village Council Meeting
 - b. August 23, 2021 Village Council Closed Session
 - c. August 23, 2021 Village Council Meeting
4. PUBLIC COMMENT
5. COMMUNICATIONS
6. DEPARTMENT REPORTS
7. BILLS BY RESOLUTION
 - a. Resolution Approving Payment of Bills
8. UNFINISHED BUSINESS
9. NEW BUSINESS
 - a. Resolution Honoring Police Chief Tom Aftanas Upon His Retirement
 - b. Ordinance Authorizing the Sale or Disposition of Surplus Property of the Village of Forest Park (Police Vehicles)
 - c. Ordinance Pertaining to the Coronavirus Local Fiscal Recovery Fund
 - d. Motion to Approve the Community Center purchase of Theater Tickets related to Senior Trips in November and December, 2021
 - e. Motion to Approve a Raffle License Application submitted by Sarah's Inn / Fair Oaks Presbyterian Church
 - f. Motion to Approve a Raffle License Application and Banner Request by Opportunity Knocks
 - g. Resolution Approving a Communications Contract with RubyRose Strategies, LLC
 - h. Ordinance Amending Section 3-3-6 ("License Fee and Number:") of the Village Code of Ordinances of the Village of Forest Park, Cook County, Illinois (Creation of Additional A2 Liquor License)
10. ADMINISTRATOR'S REPORT
11. COMMISSIONER REPORTS
12. ADJOURNMENT

**THE SPECIAL MEETING OF THE COUNCIL OF THE
VILLAGE OF FOREST PARK, COOK COUNTY, ILLINOIS
HELD ON MONDAY EVENING AUGUST 23, 2021, 6:15 P.M.**

ROLL CALL

Commissioners Byrnes, Maxham, Nero, Voogd and Mayor Hoskins answered the Roll Call at 6:15 p.m.

PUBLIC COMMENT

None

ADJOURNMENT

There being no further business to be addressed, Commissioner Nero moved and Commissioner Byrnes seconded to adjourn into closed session to discuss collective bargaining matters and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. The motion carried unanimously.

Mayor Hoskins declared the meeting adjourned at 6:16 P.M.

Respectfully submitted,

Vanessa Moritz
Village Clerk

**THE REGULAR MEETING OF THE COUNCIL OF THE
VILLAGE OF FOREST PARK, COOK COUNTY, ILLINOIS
HELD ON MONDAY EVENING, AUGUST 23, 2021**

Mayor Hoskins led all assembled in the Pledge of Allegiance at 7:00 p.m.

ROLL CALL

Commissioners Byrnes, Maxham, Nero, Voogd and Mayor Hoskins answered the Roll Call.

APPROVAL OF THE MINUTES OF PREVIOUS MEETINGS

It was moved by Commissioner Nero and seconded by Commissioner Maxham that the minutes from the August 9, 2021, Regular Meeting of the Council be approved without reading as each member has received a copy thereof.

ROLL CALL:

AYES: Commissioners Maxham, Nero, Voogd
and Mayor Hoskins

NAYES: None

ABSTAIN: Commissioner Byrnes

The motion carried.

It was moved by Commissioner Nero and seconded by Commissioner Voogd that the Minutes from the August 9, 2021 Special meeting of the Council be approved without reading as each member has received a copy thereof and found same to be correct.

ROLL CALL:

AYES: Commissioners Maxham, Nero, Voogd
and Mayor Hoskins

NAYES: None

ABSTAIN: Commissioner Byrnes

The motion carried.

It was moved by Commissioner Nero and seconded by Commissioner Maxham that the Minutes from the August 9, 2021, Closed Session meeting of the Council be approved without reading as each member has received a copy thereof and found same to be correct.

ROLL CALL:

AYES: Commissioners Maxham, Nero, Voogd
and Mayor Hoskins

NAYES: None

ABSTAIN: Commissioner Byrnes

The motion carried.

PUBLIC COMMENT

Mr. Frank Marasco submitted a speaker sign in sheet, however was not in attendance at the meeting.

Dr. Beatrix Budy submitted written public comment stating that it has been three years since the Crystal Car Wash has been violating the village's ordinances.

COMMUNICATIONS:

None

DEPARTMENT REPORTS:

The Finance Department submitted its FY22 Budget and FY21 year-end report. The Fire Department submitted its July, 2021, report.

APPROVAL OF BILLS:

It was moved by Commissioner Byrnes and seconded by Commissioner Nero that the Resolution for the payment of bills be adopted. The bills totaled \$1,156,611.54.

**R-70-21
APPROVAL OF BILLS IN
THE AMOUNT OF
\$1,156,611.54
APPROVED**

ROLL CALL:

AYES: Commissioners Byrnes, Maxham, Nero, Voogd
and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

It was moved by Commissioner Maxham and seconded by Commissioner Nero that the Ordinance amending Article A, entitled "Purchasing," of Chapter 8, entitled "Municipal Finances," of Title 1, entitled "Administration," of the municipal code of the Village of Forest Park, Illinois be adopted.

**O-26-21
ORDINANCE AMENDING
QUALITY BASED
SELECTION PURCHASING
POLICY
APPROVED**

ROLL CALL:

AYES: Commissioners Byrnes, Maxham, Nero, Voogd
and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

It was moved by Commissioner Maxham and seconded by Commissioner Byrnes that the Ordinance amending Section 30306, entitled "License Fee and Number" of Chapter 3, entitled "Liquor Control" of Title 3, entitled "Business and License Regulations" of the village code of ordinances of the Village of Forest Park, Cook County, Illinois, be adopted.

**O-27-21
ORDINANCE AMENDING
NUMBER OF B-1 LIQUOR
LICENSES
APPROVED**

ROLL CALL:

AYES: Commissioners Byrnes, Maxham, Nero, Voogd
and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

It was moved by Commissioner Byrnes and seconded by Commissioner Nero to authorize and ratify the Mayor's signature on an agreement with Paramount Theatre Group, associated with Senior Citizen and Community Relations functions organized by the Community Center.

**COMMUNITY CENTER
AGREEMENT
RATIFIED BY MOTION**

ROLL CALL:

AYES: Commissioners Byrnes, Maxham, Nero, Voogd
and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

It was moved by Commissioner Voogd and seconded by Commissioner Nero that the Resolution authorizing the execution of Pay Request #2 for the Rehabilitation of the South Water Tank at 1580 S. Hannah Project to Tecorp, Inc. be adopted.

**R-71-21
RESOLUTION
AUTHORIZING PAY
REQUEST #2 FOR SOUTH
WATER TANK
REHABILITATION
APPROVED**

ROLL CALL:

AYES: Commissioners Byrnes, Maxham, Nero, Voogd
and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

It was moved by Commissioner Nero and seconded by Commissioner Voogd that the Resolution authorizing the execution of Pay Request #2 for the 2020 Water Main Project (Thomas and Monroe) to Uno Construction Co., Inc. be adopted.

**R-72-21
RESOLUTION
AUTHORIZING PAY
REQUEST #2 FOR 2020
WATER MAIN PROJECT
APPROVED**

ROLL CALL:

AYES: Commissioners Byrnes, Maxham, Nero, Voogd and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

It was moved by Commissioner Voogd and seconded by Commissioner Nero to approve the request from the Forest Park Chamber of Commerce to conduct flower pot decorating events in the village.

**CHAMBER OF COMMERCE
FLOWER POT
DECORATING EVENTS
APPROVED BY MOTION**

ROLL CALL:

AYES: Commissioners Byrnes, Maxham, Nero, Voogd and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

It was moved by Commissioner Maxham and seconded by Commissioner Nero to approve the raffle permit application submitted by the Community Center for a 50/50 raffle at Ribfest on September 11, 2021.

**COMMUNITY CENTER
RAFFLE PERMIT
APPLICATION
APPROVED BY MOTION**

ROLL CALL:

AYES: Commissioners Byrnes, Maxham, Nero, Voogd and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

It was moved by Commissioner Byrnes and seconded by Commissioner Maxham that the Ordinance fixing the salaries for the Officials and Employees of the Village of Forest Park from and after May 1, 2021, be adopted.

**O-28-21
FISCAL YEAR 2022
SALARY ORDINANCE
APPROVED**

ROLL CALL:

AYES: Commissioners Byrnes, Maxham, Nero, Voogd and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

ADMINISTRATOR'S REPORT:

None

COMMISSIONER'S REPORTS:

Commissioner Maxham reported that the Forest Park Arts Alliance is holding their last stoop session on Wednesday at 7:00 at 905 Elgin and the Garage Galleries event is being held this Saturday.

Commissioner Nero reported that the Thomas Avenue work should reach substantial completion prior to Labor Day. In addition, the village has received 24 resumes for the 2 open positions at Public Works. Staff is still reviewing and working on this recruitment effort. Next, the commissioner expressed his gratitude to the Finance Director and the Fire Department for their reports. Last, Commissioner Nero thanked his fellow commissioners and all of the department heads for their efforts in coming to agreement on a best-possible scenario on the Salary Ordinance. There were several special meetings and lots of research and collaboration spent to get to this point.

Mayor Hoskins reported that the Park District held a community input meeting at Rieger Park and they are currently in the process of applying for an OSLAD grant to be used for improvements to this park. Tomorrow is the first day of school for the District 91 schools. The mayor congratulated Dr. Alvarez and the School board for their hugely successful back-to-school event, which included providing both COVID testing and vaccinations. Last, the mayor thanked everyone for following the county mask mandate, adding that Forest Park residents are about 60% vaccinated at this point.

ADJOURNMENT

There being no further business to be addressed, Commissioner Nero moved and Commissioner Byrnes seconded to adjourn the meeting. The motion carried unanimously.

Mayor Hoskins declared the meeting adjourned at 7:21 P.M.

Respectfully submitted,

Vanessa Moritz
Village Clerk

RESOLUTION No.

BE IT RESOLVED by the Council of the Village of Forest Park, Cook County, Illinois, that we dispense with the reading of the individual bills inasmuch as each department head has approved and signed bills in the following aggregate amount for their respective departments.

Refunds and Allocations	\$ 3,137.97
Public Affairs	\$ 68,687.96
Police Department	\$ 2,154.66
Community Center	\$ 199.25
Accounts & Finance (Clerks Office)	\$ 144,016.71
Accounts & Finance (Fire Department)	\$ 39,691.10
Department of Health & Safety	\$ 15,373.88
Street Department	\$ 89,648.06
Public Property	\$ 17,521.09
Seizure	\$ 466.21
Federal Customs	\$ 12,252.64
TIF	\$ 2,734.70
VIP	\$ 2,370.50
Water Department	\$ 21,932.64
TOTAL	\$ 420,187.37

ADOPTED BY THE Council of the Village of Forest Park this 13th Day of September, 2021.

Ayes:
Nays:
Absent:

Rory Hoskins, Mayor

ATTEST:

Vanessa Moritz, Village Clerk



Account Number	Vendor	Invoice Date	Amount
100-00-000-4111-210	Forest Park Public Library	09/01/2021	1,331.97
100-00-000-4210-200	Jarvis Exteriors	08/24/2021	25.00
100-00-000-4220-200	Jarvis Exteriors	08/24/2021	1,450.00
100-00-000-4480-300	Barbara Heatley	08/16/2021	73.00
100-00-000-4480-300	Catherine Zaccaginini	08/12/2021	73.00
100-00-000-4480-700	Stephen Blaising	08/24/2021	185.00
Refunds and Allocations			3,137.97



Account Number	Vendor	Invoice Date	Amount
100-10-101-6100-100	Storino Ramello & Durkin	07/31/2021	627.35
100-10-101-6100-100	Storino Ramello & Durkin	07/31/2021	11,351.58
100-10-101-6100-100	Storino Ramello & Durkin	07/31/2021	1,457.50
100-10-101-6100-100	Storino Ramello & Durkin	07/31/2021	328.70
100-10-101-6100-100	Storino Ramello & Durkin	07/31/2021	378.92
100-10-101-6100-135	GPG Strategies LLC	08/30/2021	2,000.00
100-10-101-6120-150	Leonard Branding and Design	08/17/2021	240.00
100-10-101-6120-160	Ambee's Engraving	08/23/2021	45.00
100-10-101-6120-160	Verizon Wireless	08/22/2001	291.86
100-10-101-6120-160	Verizon Wireless	08/22/2001	359.99
100-10-101-6120-305	FOP Lodge #24	08/24/2021	150.00
100-10-101-6120-305	West Central Municipal Conf	08/20/2021	50.00
100-10-101-6150-112	NIU Center for Governmental Studies	08/25/2021	323.25
100-10-101-6150-152	Verizon Wireless	08/22/2001	334.68
100-10-101-6150-152	Verizon Wireless	08/22/2001	84.92
100-10-101-6150-202	Health Endeavors SC	08/27/2021	745.00
100-10-101-6150-202	Stanard & Associates Inc.	08/31/2021	900.00
100-10-101-6150-210	Metro Reporting Services LTD	08/26/2021	205.00
100-10-101-6150-210	Metro Reporting Services LTD	08/31/2021	205.00
100-10-101-6150-220	Shavon Wesley	08/25/2021	330.00
100-10-101-6150-300	West Suburban Cons Dispatch Center	08/01/2021	44,500.46
100-11-111-6100-105	Illinois Municipal League	08/26/2021	35.00
100-11-111-6100-115	Kane McKenna and Assoc	06/30/2021	562.50
100-11-111-6100-115	Kane McKenna and Assoc	07/31/2021	1,156.25
100-11-111-6110-110	Techno Consulting Inc	08/11/2021	2,025.00
Public Affairs			68,687.96



Account Number	Vendor	Invoice Date	Amount
100-12-123-6145-202	Forest Printing	08/24/2021	1,424.50
100-12-123-6145-202	McDonalds	08/12/2021	109.54
100-12-124-6150-114	Thomson Reuters-West	08/01/2021	336.42
100-12-124-6150-114	Illinois Public Safety Agency Network	06/01/2021	66.00
100-12-130-6145-100	Dora Murphy	08/31/2021	218.20
Police Department			2,154.66



Account Number	Vendor	Invoice Date	Amount
100-15-151-6140-140	Case Lots Inc	08/12/2021	164.25
100-15-154-6170-114	BLUE CAB CO.	07/30/2021	35.00
	Community Center		199.25



Account Number	Vendor	Invoice Date	Amount
100-21-211-5005-002	Blue Cross-Blue Shield of Ill	08/17/2021	128,600.55
100-21-211-5005-002	Fidelity Security Life Ins Co.	08/22/2021	569.84
100-21-211-5005-002	Fidelity Security Life Ins Co.	08/22/2021	95.40
100-21-211-5005-002	Guardian - Appleton	08/20/2021	7,970.09
100-21-211-6110-110	Xerox Financial Services	08/09/2021	121.12
100-21-211-6110-110	Xerox Financial Services	08/10/2021	43.88
100-21-211-6140-104	Quill	08/04/2021	17.72
100-21-211-6140-104	Quill	08/11/2021	25.66
100-21-211-6140-104	Quill	08/18/2021	93.69
100-21-211-6140-104	Quill	08/20/2021	38.37
100-21-211-6140-140	Costco	08/25/2021	120.00
100-21-211-6140-140	Quill	08/04/2021	121.63
100-21-211-6140-140	Quill	08/11/2021	51.87
100-21-211-6150-112	Municipal Clerks of S/W Suburbs	03/29/2021	30.00
100-21-211-6150-116	Growing Community Media NFP	08/29/2021	50.00
100-21-211-6150-125	IPELRA	08/27/2021	275.00
100-21-211-6150-150	AT&T	08/19/2021	874.20
100-21-211-6150-150	AT&T	08/19/2021	468.08
100-21-211-6150-150	AT&T	08/25/2021	109.42
100-21-211-6150-150	AT&T	08/25/2021	54.71
100-21-211-6150-150	AT&T	08/25/2021	55.23
100-21-211-6150-150	AT&T	08/25/2021	58.69
100-21-211-6160-001	CNA Surety Direct Bill	08/17/2021	30.00
100-21-211-6160-001	Mesirow Insurance Services	08/26/2021	100.00
100-21-211-6160-001	Mesirow Insurance Services	08/26/2021	100.00
100-21-211-6160-001	Mesirow Insurance Services	08/26/2021	270.00
100-21-211-6160-001	Mesirow Insurance Services	08/30/2021	100.00
100-21-211-6191-001	POLICE PENSION FUND	09/01/2021	448.18
100-21-211-6191-002	Firefighters Pension Fund	09/01/2021	488.06
100-21-211-7000-080	PITNEY BOWES	08/10/2021	844.74
100-21-211-7000-080	Xerox Financial Services	08/09/2021	106.37



Account Number	Vendor	Invoice Date	Amount
100-21-211-7000-080	Xerox Financial Services	08/10/2021	1,684.21
	Accounts & Finance (Clerks Office)		144,016.71



Account Number	Vendor	Invoice Date	Amount
100-30-301-6140-200	State Chemical Industrial Products	08/06/2021	172.27
100-30-301-7000-040	Air One Equipment Inc	05/27/2021	431.35
100-30-301-7000-040	Grainger Inc.	08/12/2021	100.20
100-30-301-7000-040	L-K Fire Extinguisher Service-No. 2	08/13/2021	229.00
100-30-302-6110-150	Verizon Wireless	08/22/2001	155.28
100-30-302-6110-200	Air One Equipment Inc	06/01/2021	675.00
100-30-302-6110-200	Air One Equipment Inc	08/23/2021	150.00
100-30-302-6110-200	D & K Truck Safety Lanes	07/31/2021	40.00
100-30-303-6100-160	Metro Paramedic Services Inc	08/03/2021	37,738.00
Accounts & Finance (Fire Department)			39,691.10



Account Number	Vendor	Invoice Date	Amount
100-40-401-5000-017	AMS Electric Inc	08/13/2021	3,375.00
100-40-401-5000-017	Raymond Traynor	08/30/2021	1,350.00
100-40-402-6100-100	Storino Ramello & Durkin	07/31/2021	883.50
100-40-402-6150-232	B&F Construction Code Service	06/30/2021	200.00
100-40-402-6150-232	B&F Construction Code Service	08/12/2021	288.38
100-40-402-6150-232	B&F Construction Code Service	08/12/2021	225.00
100-40-402-6150-232	B&F Construction Code Service	08/24/2021	225.00
100-40-402-6150-232	B&F Construction Code Service	08/27/2021	1,295.00
100-40-403-6140-206	Smithereen Pest Mgmt Services	08/18/2021	150.00
100-40-403-6150-226	Cook County Dept of Public Health	08/09/2021	7,300.00
100-40-403-6150-230	Elevator Inspection Services	08/25/2021	82.00
Department of Health & Safety			15,373.88



Account Number	Vendor	Invoice Date	Amount
100-50-501-7000-035	Fleet Safety Supply	03/24/2021	468.00
100-50-502-6185-110	Traffic Control & Protection	08/27/2021	380.80
100-50-502-6185-112	Republic Services #551	08/15/2021	2,463.88
100-50-502-6185-501	Republic Services #551	08/15/2021	35,486.48
100-50-502-6185-502	Republic Services #551	08/15/2021	24,887.86
100-50-502-6185-503	Republic Services #551	08/15/2021	3,440.64
100-50-502-6185-505	West Cook County Solid Waste	07/31/2021	22,520.40
Street Department			89,648.06



Account Number	Vendor	Invoice Date	Amount
100-55-552-6180-114	RUSSO POWER EQUIPMENT	08/26/2021	377.94
100-55-553-6180-150	Lyons Pinner Electric Co	04/23/2021	560.90
100-55-553-6180-150	Lyons Pinner Electric Co	04/23/2021	373.56
100-55-553-6180-150	Lyons Pinner Electric Co	08/22/2021	177.08
100-55-553-6180-160	AEP Energy	07/26/2021	2,325.65
100-55-553-6180-160	Com Ed	07/26/2021	518.94
100-55-553-6180-160	Com Ed	07/28/2021	299.93
100-55-553-6180-160	Com Ed	07/28/2021	84.17
100-55-553-6180-160	Com Ed	08/26/2021	25.67
100-55-553-6180-160	Com Ed	08/26/2021	25.99
100-55-553-6180-160	Com Ed	08/26/2021	25.59
100-55-553-6180-160	Com Ed	08/26/2021	35.80
100-55-553-6180-160	Com Ed	08/26/2021	152.10
100-55-553-6180-160	Com Ed	08/27/2021	27.82
100-55-553-6180-160	Com Ed	08/27/2021	36.14
100-55-555-6180-100	Comcast	08/08/2021	210.45
100-55-555-6180-100	Quill	08/04/2021	327.41
100-55-555-6180-100	Quill	08/11/2021	196.05
100-55-555-6180-110	Comcast	08/12/2021	2.10
100-55-555-6180-110	Comcast	08/13/2021	128.95
100-55-555-6180-110	West Town Mechanical	08/26/2021	465.00
100-55-555-6180-130	Case Lots Inc	08/12/2021	419.89
100-55-555-6180-140	Comcast	08/07/2021	2.10
100-55-555-6180-140	Comcast	08/22/2021	170.60
100-55-555-6180-150	Case Lots Inc	08/12/2021	598.80
100-55-555-6180-150	HOME DEPOT CREDIT	07/08/2021	443.92
100-55-555-6180-150	HOME DEPOT CREDIT	07/13/2021	184.59
100-55-555-6180-150	HOME DEPOT CREDIT	07/14/2021	81.02
100-55-555-6180-150	HOME DEPOT CREDIT	07/14/2021	-413.11
100-55-555-6180-150	HOME DEPOT CREDIT	08/06/2021	23.91
100-55-560-6155-108	Total Parking Solutions Inc	08/27/2021	320.00



Account Number	Vendor	Invoice Date	Amount
100-55-570-6155-106	CCP INDUSTRIES INC.	08/23/2021	110.22
100-55-570-6155-106	Commercial Tire Service	08/11/2021	471.56
100-55-570-6155-106	Fleet Safety Supply	02/12/2021	46.30
100-55-570-6155-106	Fleet Safety Supply	02/12/2021	176.69
100-55-570-6155-106	Fleet Safety Supply	02/16/2021	198.40
100-55-570-6155-106	Fleet Safety Supply	03/05/2021	811.37
100-55-570-6155-106	Fleet Safety Supply	03/11/2021	19.70
100-55-570-6155-106	Fleet Safety Supply	06/27/2021	168.96
100-55-570-6155-106	Factory Motor Parts Co	08/09/2021	74.78
100-55-570-6155-106	Factory Motor Parts Co	08/12/2021	10.49
100-55-570-6155-106	Factory Motor Parts Co	08/25/2021	-15.00
100-55-570-6155-106	Kimball Midwest	02/02/2021	15.76
100-55-570-6155-106	Kimball Midwest	08/16/2021	371.03
100-55-570-6155-106	Knights Body Shop Inc	08/26/2021	726.80
100-55-570-6155-106	Praxair Distribution INC	08/23/2021	185.51
100-55-570-6155-106	Snap on Industrial	08/13/2021	69.96
100-55-570-6155-106	Standard Equipment Co.	08/13/2021	845.60
100-55-570-6155-110	ALLDATA	08/17/2021	1,500.00
100-55-570-6155-112	Commercial Tire Service	08/08/2021	88.00
100-55-580-6155-120	Bernie's Saw & Supply Inc	07/30/2021	68.00
100-55-580-6155-120	Bernie's Saw & Supply Inc	08/23/2021	43.00
100-55-580-6180-302	Davis Tree Care	08/10/2021	950.00
100-55-580-6180-302	Davis Tree Care	08/11/2021	1,800.00
100-55-580-6180-302	West Central Municipal Conf	08/18/2021	575.00
Public Property			17,521.09



Account Number	Vendor	Invoice Date	Amount
230-00-000-6150-152	Verizon Wireless	08/22/2001	212.20
230-00-000-6150-152	Verizon Wireless	08/22/2001	134.52
230-00-000-6900-230	Sirchie Fingerprint Lab.	08/05/2021	119.49
	Seizure		466.21



Account Number	Vendor	Invoice Date	Amount
232-00-000-6900-232	Administrative Consulting Specialists	08/27/2021	8,000.00
232-00-000-6900-232	Artistic Engraving	08/14/2021	502.50
232-00-000-6900-232	Comcast	08/22/2021	141.58
232-00-000-6900-232	C.G.Professional Services Inc	08/13/2021	313.89
232-00-000-6900-232	Christopher Chin	08/31/2021	57.16
232-00-000-6900-232	Ray O'Herron Co Inc.	08/19/2021	2,839.00
232-00-000-6900-232	TForce Freight	07/28/2021	398.51
	Federal Customs		12,252.64



Account Number	Vendor	Invoice Date	Amount
301-00-000-6100-115	Kane McKenna and Assoc	07/31/2021	150.00
302-00-000-6100-100	Storino Ramello & Durkin	07/31/2021	304.00
302-00-000-6100-115	Kane McKenna and Assoc	07/31/2021	150.00
304-00-000-6100-115	Kane McKenna and Assoc	07/31/2021	150.00
309-00-000-6100-100	Storino Ramello & Durkin	07/31/2021	1,415.50
309-00-000-6100-100	Storino Ramello & Durkin	07/31/2021	415.20
309-00-000-6100-115	Kane McKenna and Assoc	07/31/2021	150.00
TIF			2,734.70



Account Number	Vendor	Invoice Date	Amount
312-00-000-6100-115	Kane McKenna and Assoc	06/30/2021	562.50
312-00-000-6100-115	Kane McKenna and Assoc	07/31/2021	1,156.25
312-00-000-6150-152	Verizon Wireless	08/22/2001	38.01
312-00-000-7000-312	K-Five	05/26/2021	96.36
312-00-000-7000-312	K-Five	07/01/2021	235.97
312-00-000-7000-312	K-Five	08/09/2021	34.49
312-00-000-7000-312	K-Five	08/10/2021	52.01
312-00-000-7000-312	K-Five	08/18/2021	77.20
312-00-000-7000-312	K-Five	08/19/2021	27.92
312-00-000-7000-312	K-Five	08/20/2021	29.57
312-00-000-7000-312	K-Five	08/25/2021	30.11
312-00-000-7000-312	K-Five	08/26/2021	30.11
VIP			2,370.50



Account Number	Vendor	Invoice Date	Amount
501-80-800-6110-105	Verizon Wireless	08/22/2001	36.01
501-80-800-6120-500	Andrew Armer	08/24/2021	1,500.00
501-80-800-6120-500	Marilyn Keefer	08/31/2021	1,500.00
501-80-800-6120-500	Carl Nauert	08/31/2021	1,500.00
501-80-800-6150-154	Com Ed	07/28/2021	57.44
501-80-800-6150-154	Com Ed	07/29/2021	21.42
501-80-800-6150-154	Com Ed	08/11/2021	55.06
501-80-800-6150-154	Constellation Energy Services Inc	07/28/2021	2,489.96
501-80-800-6150-154	Constellation Energy Services Inc	07/29/2021	1,636.83
501-80-800-6150-156	NICOR	08/04/2021	41.17
501-80-800-6150-156	NICOR	08/05/2021	41.17
501-80-800-6800-151	Core & Main LP	08/24/2021	1,256.82
501-80-800-6800-151	N G Plumbing Inc	08/24/2021	7,500.00
501-80-800-6800-151	OTM Water Services	08/19/2021	2,700.00
501-80-800-6800-153	Comcast	08/06/2021	82.40
501-80-800-6800-176	Core & Main LP	08/06/2021	1,514.36
Water Department			21,932.64

RESOLUTION R – XX - 21

A RESOLUTION HONORING POLICE CHIEF TOM AFTANAS UPON HIS RETIREMENT

WHEREAS, Chief Tom Aftanas will retire from the Forest Park Police Department effective September 17, 2021 ending an impressive 30-year law enforcement career; and,

WHEREAS, Chief Aftanas began his career working right here in Forest Park as an entry-level Probationary Police Officer in September, 1991. Chief Aftanas attended the Illinois State Police Academy and worked his way up through the ranks; becoming Sergeant on May 14, 2001 and then Deputy Chief on May 22, 2006 and then Chief of Police on June 8, 2015; and,

WHEREAS, throughout his long and distinguished career, Chief Aftanas accomplished much and received numerous certifications and accreditations throughout his career. He always challenged himself with continued education; graduating from Northwestern University School of Staff and Command and the FBI National Academy; and, was rewarded with internal promotions and leadership appointments; and,

WHEREAS, as Chief of Police for Forest Park, Tom obtained grant funding to assist in purchasing Body Worn Cameras for every officer within the Police Department. After countless staff/board meetings, training seminars and policy developments, this priority acquisition for the enhancement of both officer and citizen engagement was very necessary and is currently being implemented; and,

WHEREAS, over the years, Chief Aftanas held a number of positions in various affiliated organizations such as President of the West Suburban Chiefs of Police, Board Member of the West Suburban Major Crimes Task Force, Board Member of the Major Crash Unit, Board Member of West Suburban Enhanced Drug/Gang Enforcement, Member of the Illinois Association of Chiefs of Police, and many more; and,

WHEREAS, as Chief of Police, Tom Aftanas diligently worked to maintain professionalism in his department and the cost effectiveness of police operations; and,

WHEREAS, Chief Tom Aftanas has been a dedicated public servant having conducted himself in a professional manner at all times, earning the respect of those with whom he has served, and those he has been entrusted to serve, contributing to the betterment of his department and the community as a whole. Tom's dedication to his duties throughout his career and as Police Chief in the Village of Forest Park is an inspiration.

WHEREAS, over the years, everyone who knows Chief Aftanas understands his sense of humor – well, we have always tried to. They also know his intense passion for the Chicago Cubs and the Chicago Blackhawks. Even when he would interview potential new employees, one question he would always ask would be “Cubs fan or Sox fan? If you are here, then you chose correctly.” His family is also spilt down the middle, wife (Lisa) and youngest son (Nick) are Sox fans and he and oldest son (Joe) are Cubs fans.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Village of Forest Park, Cook County, Illinois as follows:

That the Mayor and Village Council, for its members and all the residents of the Village of Forest Park, extend to Police Chief Tom Aftanas its sincerest gratitude for his professional, dedicated and productive service to the Village of Forest Park and congratulate him upon his retirement; and, wish Tom and his family many years of health and happiness. The Village of Forest Park appreciates his contributions to the community.

FURTHER RESOLVED, that this Resolution be spread in full upon the minutes of the proceedings of the Village Council, and, a suitable copy be presented to Chief Aftanas with the heartfelt thanks of the Village of Forest Park.

ADOPTED by the Mayor and Village Council of the Village of Forest Park, Cook County, Illinois this 13th day of September, A.D. 2021.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED:

ATTEST:

Rory E. Hoskins, Mayor

Vanessa Moritz, Village Clerk

Forest Park Police Department

Field Services

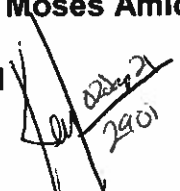
Memorandum

TO: Mayor Rory Hoskins
Village Administrator Moses Amidei

FROM: D.C. Ken Gross #2901

DATE: 02Sep21

SUBJECT: Surplus Property – Three (3) Police Vehicles

A handwritten signature, possibly "Ken Gross", is written over the "FROM" line. To the right of the signature, the date "02Sep21" is written, and below it, the number "2901" is written.

I request that the Forest Park Village Council authorize the Forest Park Police Department to dispose of three (3) police vehicles that had been utilized by the police department.

These three (3) vehicles have either become old, have out lived their service, are not being used, or are in need of repair. The vehicles are listed below:

2010 Ford Crown Victoria; VIN 2FABP7BV6AX101297

2004 Infiniti QX56; VIN 5N3AA08C54N811546

2014 Mitsubishi Fuso; VIN JL6BSE1A4FK000448

I would request that the funds from the sale of the Ford be deposited into the General Fund while the funds from the sales of the Infiniti and Mitsubishi be deposited into the Customs Fund.

cc: Lt. Chris Chin
Dora Murphy

ORDINANCE NO. O – XX - 21

**AN ORDINANCE AUTHORIZING THE SALE OR DISPOSITION OF
SURPLUS PROPERTY OF THE VILLAGE OF FOREST PARK**

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Forest Park, Cook County, Illinois as follows:

Section 1: Pursuant to Section 11-76-4 of the Illinois Municipal Code, 65 ILCS 5/11-76-4, the corporate authorities of the Village find that the personal property, identified and itemized in Exhibit “A” attached hereto and incorporated herein, is no longer necessary, or useful to, or for the best interests of the Village, and further find that it is in the best interest of the Village to dispose of said property.

Section 2: The corporate authorities hereby authorize the Village Administrator to sell or otherwise dispose of the items of surplus property enumerated in Exhibit “A.” The Village Administrator is authorized to sell such items at a public or private sale, or otherwise dispose of such property, in the discretion of the Village Administrator. The Village Administrator shall, in his discretion, determine a minimum price for such items, if such items are to be sold.

Section 3: This Ordinance shall be in full force and effect from and after its passage, approval and publication in accordance with the applicable law.

PASSED by the Council of the Village of Forest Park, Cook County, Illinois this 13th day of September, 2021.

AYES:

NAYS:

ABSENT:

ABSTAIN:

APPROVED by me this 13th day of September, 2021.

Rory E. Hoskins, Mayor

ATTEST:

Vanessa Moritz, Village Clerk

EXHIBIT “A”

Police Department Vehicles

1. 2010 Ford Crown Victoria – VIN: 2FABP7BV6AX101297
2. 2004 Infiniti QX56 – VIN: 5N3AA08C54N811546
3. 2014 Mitsubishi Fuso – VIN: JL6BSE1A4FK000448

TO: Mayor Hoskins and Commissioners
Village Administrator Amidei

FROM: Letitia Olmsted, Finance Director

DATE: September 9, 2021

RE: Coronavirus Local Fiscal Recovery Funds

On March 11, 2021, the American Rescue Plan Act (ARPA) was signed into law. ARPA amended Title VI of the Social Security Act and established the Coronavirus State and Local Fiscal Recovery Funds. Through the Fiscal Recovery Funds, Congress provided governments with resources to respond to the COVID–19 public health emergency and its economic impacts through four categories of eligible uses:

- (a) To respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- (b) To respond to workers performing essential work during the COVID–19 public health emergency by providing premium pay to eligible workers;
- (c) For the provision of government services to the extent of the reduction in revenue due to the COVID–19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency; and
- (d) To make necessary investments in water, sewer, or broadband infrastructure.

As a non-metropolitan unit of government, Forest Park was required to request the allotted funding of \$1,862,979.45 from the State before September 30, 2021. The documents presented to Council are the award terms and conditions to accept the funds, and to ensure that the Village will follow all guidelines and compliance for use of the funds and required reporting as set forth by the U.S. Department of the Treasury. The funding has been requested to ensure meeting the deadline. The funds will be dispersed in two allocations, with the first portion expected within the next thirty days.

Per the U.S. Treasury's Interim Final Rule, the time period for eligible expenses is from March 3, 2021 through December 31, 2024. Funding must be obligated by December 31, 2024, and expended by December 31, 2026. This allows time to plan and implement a thorough process that ensures the funding will be used in a way that provides the best short-term stimulus with long-term positive impact for the community.

ORDINANCE NO. O-____-21

**AN ORDINANCE PERTAINING TO THE
CORONAVIRUS LOCAL FISCAL RECOVERY FUND**

WHEREAS, the Village of Forest Park, Cook County, Illinois (the “Village”) is an Illinois municipality that is eligible for funds through the Coronavirus Local Fiscal Recovery Fund through the U.S. Department of the Treasury (“Treasury”), pursuant to Section 9901 of the American Rescue Plan Act of 2021, P.L. 117-2 (“ARPA”); and

WHEREAS, as a local government recipient of financial support through ARPA, the Village is required to utilize the financial support received from Treasury for the specific purposes and in compliance with the terms and conditions required by ARPA and Treasury regulations implementing ARPA; and

WHEREAS, Treasury requires that recipients of Coronavirus Local Fiscal recovery Funds maintain conflict of interest policies consistent with 2 C.F.R. § 200.318(c) (the “Federal Conflict of Interest Rules”); and

WHEREAS, although the Village has conflict of interest policies in place, the corporate authorities of the Village have determined that it is advisable, necessary and in the best interest of the Village to adopt expressly the Federal Conflict of Interest Rules with respect to the use of the Coronavirus Local Fiscal Recovery Funds; and

WHEREAS, in order to participate in and receive the funding pursuant to ARPA, the Village is required to execute and deliver the “Coronavirus Local Fiscal Recovery Fund Award Terms and Conditions” (the “Terms and Conditions”), the Assurances of Compliance with Civil rights Requirements (the “Assurances”), and various other documents as set forth on the website [NEU Portal (illinois.gov)] of the Illinois Department of Commerce and Economic Opportunity (collectively, the “Required Documentation”), and the Village Board desires to authorize and ratify, as appropriate, the execution and delivery of such Required Documentation.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Village of Forest Park, Cook County, Illinois, as follows:

Section 1. Recitals. The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

Section 2. Approval of Execution and Delivery of Required Documentation. The corporate authorities of the Village hereby approve the execution and delivery on behalf of the Village of the Required Documentation (including without limitation the Terms and Conditions and Assurances) in substantially the forms provided by the Illinois Department of Commerce and Economic Opportunity; any action heretofore taken in conformity with this approval is hereby ratified. The corporate authorities of the Village further authorize (and ratify any prior action of the following persons consistent with this authorization) the Village Mayor, Village Clerk, Village Administrator, Finance Director, or any designee of the Village Administrator or Finance Director (or any of them individually or in combination) to execute the Required Documentation on behalf of the village.

Section 3. Adoption of Conflict of Interest Policy in Connection with the Use of Coronavirus Local Fiscal Recovery Funds. The corporate authorities of the Village hereby adopt the following conflict of interest provisions consistent with the Federal Conflict of Interest Rules that shall apply to all activities and expenditures funded through the Coronavirus Local Fiscal Recovery Fund Award:

1. No officer, official, employee or agent of the Village may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the officer, official, employee, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a conflict.
2. The officers, officials, employees or agents of the Village may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, nominal interests (as reflected in the statutory exceptions set forth in 50 ILCS 105/3 or 65 ILCS 5/3.1-55-10) or gifts of an unsolicited item of nominal value, consistent with the State Officials and Employees Ethics Act, 5 ILCS 430/1 *et seq.*, shall not be a violation of this policy.
3. The violation of these standards of conduct may result in disciplinary action for violations of such standards by officers, officials, employees, or agents of the Village in accordance with applicable law, including the policies, employment contracts, contracts for services or collective bargaining agreements of the Village.
4. The Village shall award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity,

compliance with public policy, record of past performance, and financial and technical resources.

5. The Village shall disclose in writing to Treasury any potential conflict of interest affecting the awarded funds in accordance with 2 C.F.R. § 200.112.

Section 4. Severability. If any provision of this Ordinance or application thereof to any person or circumstances is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance is severable.

Section 5. Effective Date. This Ordinance shall be in full force and effect upon its passage and approval in accordance with applicable law.

PASSED AND APPROVED by the Council of the Village of Forest Park, Cook County, Illinois this 13th day of September, 2021.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED:

Mayor Rory E. Hoskins

ATTEST:

Vanessa Moritz, Village Clerk

ASSURANCES OF COMPLIANCE WITH CIVIL RIGHTS REQUIREMENTS

ASSURANCES OF COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

As a condition of receipt of federal financial assistance from the Department of the Treasury, the recipient named below (hereinafter referred to as the “Recipient”) provides the assurances stated herein. The federal financial assistance may include federal grants, loans and contracts to provide assistance to the Recipient’s beneficiaries, the use or rent of Federal land or property at below market value, Federal training, a loan of Federal personnel, subsidies, and other arrangements with the intention of providing assistance. Federal financial assistance does not encompass contracts of guarantee or insurance, regulated programs, licenses, procurement contracts by the Federal government at market value, or programs that provide direct benefits.

The assurances apply to all federal financial assistance from or funds made available through the Department of the Treasury, including any assistance that the Recipient may request in the future.

The Civil Rights Restoration Act of 1987 provides that the provisions of the assurances apply to all of the operations of the Recipient’s program(s) and activity(ies), so long as any portion of the Recipient’s program(s) or activity(ies) is federally assisted in the manner prescribed above.

1. Recipient ensures its current and future compliance with Title VI of the Civil Rights Act of 1964, as amended, which prohibits exclusion from participation, denial of the benefits of, or subjection to discrimination under programs and activities receiving federal financial assistance, of any person in the United States on the ground of race, color, or national origin (42 U.S.C. § 2000d *et seq.*), as implemented by the Department of the Treasury Title VI regulations at 31 CFR Part 22 and other pertinent executive orders such as Executive Order 13166, directives, circulars, policies, memoranda, and/or guidance documents.
2. Recipient acknowledges that Executive Order 13166, “Improving Access to Services for Persons with Limited English Proficiency,” seeks to improve access to federally assisted programs and activities for individuals who, because of national origin, have Limited English proficiency (LEP). Recipient understands that denying a person access to its programs, services, and activities because of LEP is a form of national origin discrimination prohibited under Title VI of the Civil Rights Act of 1964 and the Department of the Treasury’s implementing regulations. Accordingly, Recipient shall initiate reasonable steps, or comply with the Department of the Treasury’s directives, to ensure that LEP persons have meaningful access to its programs, services, and activities. Recipient understands and agrees that meaningful access may entail providing language assistance services, including oral interpretation and written translation where necessary, to ensure effective communication in the Recipient’s programs, services, and activities.
3. Recipient agrees to consider the need for language services for LEP persons when Recipient develops applicable budgets and conducts programs, services, and activities. As a resource, the Department of the Treasury has published its LEP guidance at 70 FR 6067. For more information on taking reasonable steps to provide meaningful access for LEP persons, please visit <http://www.lep.gov>.

4. Recipient acknowledges and agrees that compliance with the assurances constitutes a condition of continued receipt of federal financial assistance and is binding upon Recipient and Recipient's successors, transferees, and assignees for the period in which such assistance is provided.
5. Recipient acknowledges and agrees that it must require any sub-grantees, contractors, subcontractors, successors, transferees, and assignees to comply with assurances 1-4 above, and agrees to incorporate the following language in every contract or agreement subject to Title VI and its regulations between the Recipient and the Recipient's sub-grantees, contractors, subcontractors, successors, transferees, and assignees:

The sub-grantee, contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with "Limited English Proficiency" in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.

6. Recipient understands and agrees that if any real property or structure is provided or improved with the aid of federal financial assistance by the Department of the Treasury, this assurance obligates the Recipient, or in the case of a subsequent transfer, the transferee, for the period during which the real property or structure is used for a purpose for which the federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is provided, this assurance obligates the Recipient for the period during which it retains ownership or possession of the property.
7. Recipient shall cooperate in any enforcement or compliance review activities by the Department of the Treasury of the aforementioned obligations. Enforcement may include investigation, arbitration, mediation, litigation, and monitoring of any settlement agreements that may result from these actions. The Recipient shall comply with information requests, on-site compliance reviews and reporting requirements.
8. Recipient shall maintain a complaint log and inform the Department of the Treasury of any complaints of discrimination on the grounds of race, color, or national origin, and limited English proficiency covered by Title VI of the Civil Rights Act of 1964 and implementing regulations and provide, upon request, a list of all such reviews or proceedings based on the complaint, pending or completed, including outcome. Recipient also must inform the Department of the Treasury if Recipient has received no complaints under Title VI.
9. Recipient must provide documentation of an administrative agency's or court's findings of non-compliance of Title VI and efforts to address the non-compliance, including any voluntary compliance or other

agreements between the Recipient and the administrative agency that made the finding. If the Recipient settles a case or matter alleging such discrimination, the Recipient must provide documentation of the settlement. If Recipient has not been the subject of any court or administrative agency finding of discrimination, please so state.

10. If the Recipient makes sub-awards to other agencies or other entities, the Recipient is responsible for ensuring that sub-recipients also comply with Title VI and other applicable authorities covered in this document. State agencies that make sub-awards must have in place standard grant assurances and review procedures to demonstrate that they are effectively monitoring the civil rights compliance of sub-recipients.

The United States of America has the right to seek judicial enforcement of the terms of this assurances document and nothing in this document alters or limits the federal enforcement measures that the United States may take in order to address violations of this document or applicable federal law.

Under penalty of perjury, the undersigned official(s) certifies that official(s) has read and understood the Recipient's obligations as herein described, that any information submitted in conjunction with this assurances document is accurate and complete, and that the Recipient is in compliance with the aforementioned nondiscrimination requirements.

Recipient

Date

Signature of Authorized Official

PAPERWORK REDUCTION ACT NOTICE

The information collected will be used for the U.S. Government to process requests for support. The estimated burden associated with this collection of information is 30 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.

agreements between the Recipient and the administrative agency that made the finding. If the Recipient settles a case or matter alleging such discrimination, the Recipient must provide documentation of the settlement. If Recipient has not been the subject of any court or administrative agency finding of discrimination, please so state.

10. If the Recipient makes sub-awards to other agencies or other entities, the Recipient is responsible for ensuring that sub-recipients also comply with Title VI and other applicable authorities covered in this document. State agencies that make sub-awards must have in place standard grant assurances and review procedures to demonstrate that they are effectively monitoring the civil rights compliance of sub-recipients.

The United States of America has the right to seek judicial enforcement of the terms of this assurances document and nothing in this document alters or limits the federal enforcement measures that the United States may take in order to address violations of this document or applicable federal law.

Under penalty of perjury, the undersigned official(s) certifies that official(s) has read and understood the Recipient's obligations as herein described, that any information submitted in conjunction with this assurances document is accurate and complete, and that the Recipient is in compliance with the aforementioned nondiscrimination requirements.

Village of Forest Park
Recipient

08/18/2021
Date


Signature of Authorized Official

PAPERWORK REDUCTION ACT NOTICE

The information collected will be used for the U.S. Government to process requests for support. The estimated burden associated with this collection of information is 30 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.

U.S. DEPARTMENT OF THE TREASURY
CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS

Recipient name and address: [Recipient to provide]	DUNS Number: [Recipient to provide] Taxpayer Identification Number: [Recipient to provide] Assistance Listing Number: 21.027
---	--

Sections 602(b) and 603(b) of the Social Security Act (the Act) as added by section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2 (March 11, 2021) authorize the Department of the Treasury (Treasury) to make payments to certain recipients from the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund.

Recipient hereby agrees, as a condition to receiving such payment from Treasury, to the terms attached hereto.

Recipient:

Authorized Representative:

Title:

Date signed:

U.S. Department of the Treasury:

Authorized Representative:

Title:

Date:

PAPERWORK REDUCTION ACT NOTICE

The information collected will be used for the U.S. Government to process requests for support. The estimated burden associated with this collection of information is 15 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.

OMB Approved No. 1505-0271
Expiration Date: November 30, 2021

U.S. DEPARTMENT OF THE TREASURY
CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS

Recipient name and address: [Recipient to provide] Village of Forest Park 517 DesPlaines Avenue Forest Park IL 60130	DUNS Number: [Recipient to provide] 076891365 Taxpayer Identification Number: [Recipient to provide] 366005875 Assistance Listing Number: 21.027
--	--

Sections 602(b) and 603(b) of the Social Security Act (the Act) as added by section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2 (March 11, 2021) authorize the Department of the Treasury (Treasury) to make payments to certain recipients from the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund.

Recipient hereby agrees, as a condition to receiving such payment from Treasury, to the terms attached hereto.

Recipient: Village of Forest Park



Authorized Representative:

Title: Mayor

Date signed: 08/18/2021

U.S. Department of the Treasury:

Authorized Representative:

Title:

Date:

PAPERWORK REDUCTION ACT NOTICE

The information collected will be used for the U.S. Government to process requests for support. The estimated burden associated with this collection of information is 15 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.

U.S. DEPARTMENT OF THE TREASURY
CORONAVIRUS LOCAL FISCAL RECOVERY FUND
AWARD TERMS AND CONDITIONS

1. Use of Funds.
 - a. Recipient understands and agrees that the funds disbursed under this award may only be used in compliance with section 603(c) of the Social Security Act (the Act), Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.
 - b. Recipient will determine prior to engaging in any project using this assistance that it has the institutional, managerial, and financial capability to ensure proper planning, management, and completion of such project.
2. Period of Performance. The period of performance for this award begins on the date hereof and ends on December 31, 2026. As set forth in Treasury's implementing regulations, Recipient may use award funds to cover eligible costs incurred during the period that begins on March 3, 2021, and ends on December 31, 2024.
3. Reporting. Recipient agrees to comply with any reporting obligations established by Treasury as they relate to this award.
4. Maintenance of and Access to Records
 - a. Recipient shall maintain records and financial documents sufficient to evidence compliance with section 603(c) of the Act, Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.
 - b. The Treasury Office of Inspector General and the Government Accountability Office, or their authorized representatives, shall have the right of access to records (electronic and otherwise) of Recipient in order to conduct audits or other investigations.
 - c. Records shall be maintained by Recipient for a period of five (5) years after all funds have been expended or returned to Treasury, whichever is later.
5. Pre-award Costs. Pre-award costs, as defined in 2 C.F.R. § 200.458, may not be paid with funding from this award.
6. Administrative Costs. Recipient may use funds provided under this award to cover both direct and indirect costs.
7. Cost Sharing. Cost sharing or matching funds are not required to be provided by Recipient.
8. Conflicts of Interest. Recipient understands and agrees it must maintain a conflict of interest policy consistent with 2 C.F.R. § 200.318(c) and that such conflict of interest policy is applicable to each activity funded under this award. Recipient and subrecipients must disclose in writing to Treasury or the pass-through entity, as appropriate, any potential conflict of interest affecting the awarded funds in accordance with 2 C.F.R. § 200.112.

9. Compliance with Applicable Law and Regulations.

- a. Recipient agrees to comply with the requirements of section 603 of the Act, regulations adopted by Treasury pursuant to section 603(f) of the Act, and guidance issued by Treasury regarding the foregoing. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.
- b. Federal regulations applicable to this award include, without limitation, the following:
 - i. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. Part 200, other than such provisions as Treasury may determine are inapplicable to this Award and subject to such exceptions as may be otherwise provided by Treasury. Subpart F – Audit Requirements of the Uniform Guidance, implementing the Single Audit Act, shall apply to this award.
 - ii. Universal Identifier and System for Award Management (SAM), 2 C.F.R. Part 25, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 25 is hereby incorporated by reference.
 - iii. Reporting Subaward and Executive Compensation Information, 2 C.F.R. Part 170, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 170 is hereby incorporated by reference.
 - iv. OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement), 2 C.F.R. Part 180, including the requirement to include a term or condition in all lower tier covered transactions (contracts and subcontracts described in 2 C.F.R. Part 180, subpart B) that the award is subject to 2 C.F.R. Part 180 and Treasury's implementing regulation at 31 C.F.R. Part 19.
 - v. Recipient Integrity and Performance Matters, pursuant to which the award term set forth in 2 C.F.R. Part 200, Appendix XII to Part 200 is hereby incorporated by reference.
 - vi. Governmentwide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20.
 - vii. New Restrictions on Lobbying, 31 C.F.R. Part 21.
 - viii. Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655) and implementing regulations.
 - ix. Generally applicable federal environmental laws and regulations.
- c. Statutes and regulations prohibiting discrimination applicable to this award include, without limitation, the following:
 - i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance;

- ii. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;
 - iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance;
 - iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and
 - v. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.
10. Remedial Actions. In the event of Recipient's noncompliance with section 603 of the Act, other applicable laws, Treasury's implementing regulations, guidance, or any reporting or other program requirements, Treasury may impose additional conditions on the receipt of a subsequent tranche of future award funds, if any, or take other available remedies as set forth in 2 C.F.R. § 200.339. In the case of a violation of section 603(c) of the Act regarding the use of funds, previous payments shall be subject to recoupment as provided in section 603(e) of the Act.
11. Hatch Act. Recipient agrees to comply, as applicable, with requirements of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328), which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by this federal assistance.
12. False Statements. Recipient understands that making false statements or claims in connection with this award is a violation of federal law and may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in federal awards or contracts, and/or any other remedy available by law.
13. Publications. Any publications produced with funds from this award must display the following language: "This project [is being] [was] supported, in whole or in part, by federal award number [enter project FAIN] awarded to [name of Recipient] by the U.S. Department of the Treasury."
14. Debts Owed the Federal Government.
- a. Any funds paid to Recipient (1) in excess of the amount to which Recipient is finally determined to be authorized to retain under the terms of this award; (2) that are determined by the Treasury Office of Inspector General to have been misused; or (3) that are determined by Treasury to be subject to a repayment obligation pursuant to section 603(e) of the Act and have not been repaid by Recipient shall constitute a debt to the federal government.
 - b. Any debts determined to be owed the federal government must be paid promptly by

Recipient. A debt is delinquent if it has not been paid by the date specified in Treasury's initial written demand for payment, unless other satisfactory arrangements have been made or if the Recipient knowingly or improperly retains funds that are a debt as defined in paragraph 14(a). Treasury will take any actions available to it to collect such a debt.

15. Disclaimer.

- a. The United States expressly disclaims any and all responsibility or liability to Recipient or third persons for the actions of Recipient or third persons resulting in death, bodily injury, property damages, or any other losses resulting in any way from the performance of this award or any other losses resulting in any way from the performance of this award or any contract, or subcontract under this award.
- b. The acceptance of this award by Recipient does not in any way establish an agency relationship between the United States and Recipient.

16. Protections for Whistleblowers.

- a. In accordance with 41 U.S.C. § 4712, Recipient may not discharge, demote, or otherwise discriminate against an employee in reprisal for disclosing to any of the list of persons or entities provided below, information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant.
- b. The list of persons and entities referenced in the paragraph above includes the following:
 - i. A member of Congress or a representative of a committee of Congress;
 - ii. An Inspector General;
 - iii. The Government Accountability Office;
 - iv. A Treasury employee responsible for contract or grant oversight or management;
 - v. An authorized official of the Department of Justice or other law enforcement agency;
 - vi. A court or grand jury; or
 - vii. A management official or other employee of Recipient, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct.
- c. Recipient shall inform its employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.

17. Increasing Seat Belt Use in the United States. Pursuant to Executive Order 13043, 62 FR 19217 (Apr. 18, 1997), Recipient should encourage its contractors to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented or personally owned vehicles.

18. Reducing Text Messaging While Driving. Pursuant to Executive Order 13513, 74 FR 51225 (Oct. 6, 2009), Recipient should encourage its employees, subrecipients, and contractors to adopt and enforce policies that ban text messaging while driving, and Recipient should establish workplace safety policies to decrease accidents caused by distracted drivers.



DRURY LANE THEATRE

Group Sales/Catering Contract

Client/Organization Howard Mohr Community Center	Event Date 12/15/2021 (Wed)	Booking Tel (708) 771-7737	Booking Email bpowers@forestpark.net	Event # G02668
Address 7640 Jackson Blvd, Forest Park, IL 60130		Booking Contact Brenda Powers	Gtd Guests 20	Pln Guests 25
Party Name Holiday Inn	Theme Lunch & Show	Sales Rep Erin Dameron	Category Holiday Inn	

**Final guest count and entree selection are due 3 weeks prior to event date.
Drury Lane will only reduce the final guest count by 20% of original guarantees.**

BANQUET ROOMS							
Description	Serving	Show Time	Banquet Room	Setup Style	Guests		
Luncheon Served	11:30 am	1:30 pm			25 (Pln)		
FOOD/SERVICE ITEMS							
Food/Service Items					Price	Qty	Total
Wed/Thu Matinee: Holiday Inn Performance Ticket					47.00	24	1,128.00
Comp Performance Ticket						1	
Lunch					20.00	24	480.00
Comp Lunch						1	
COMMENTS							

Initial Deposit Due: September 14, 2021
Deposit Amount Due: (10% of Estimated Total)

Original Number of Tickets Booked: 25
Minimum Tickets Required: 20

Should you wish to release seats prior to your event date we kindly ask that this is done at least 3 weeks prior to your scheduled performance. You may release up to 20% of the seats originally contracted.

Final Meal Selections and / or Final Number of Attendance Due: November 24, 2021
Final Payment Due: December 1, 2021

Tax Exemption: If your organization is exempt from Illinois State Sales Tax, please attach a copy of your Illinois Exemption Letter. If Drury Lane does not have a valid copy of this exemption letter, Illinois State Tax will be added to your final invoice. Please also keep in mind that all invoices must be addressed to the same organization listed on the exemption letter.

****ALL CREDIT CARD PAYMENTS WILL BE SUBJECT TO A 3% CONVENIENCE FEE****

Subtotal	1,608.00	Paid	0.00
Tax	38.40	Balance	1,742.40
Service Charge	96.00		
Total Value	1,742.40		

A 10% non-refundable/non-transferable deposit is due 14 days from receipt of this contract. A reservation is not guaranteed unless the deposit is received by the above due date. All food is subject to state sales tax and service charge. Wheelchair requirements

and special dietary requests must be arranged prior to the final payment. Once final payment has been made, all sales are final.

In the event of a cancellation, the 10% initial deposit is non-refundable or transferable.

I have read the above contract and agree to the terms and conditions as well as any terms and conditions on any contract addendum's which I may sign.

Client: _____

Date: _____

Sales Rep: _____

Date: _____



The Fireside Theatre

1131 Janesville Avenue, P.O. Box 7, Fort Atkinson, WI 53538

920-563-9505 • 800-477-9505 • Fax 920-563-3023

<https://firesidetheatre.com>

Invoice

Order Number: 826019

Order Date: 2021-08-16 03:58 PM

Invoice Date: 2021-08-16 04:25 PM

GROUP CONTRACT

TICKETS	DETAILS	AMOUNT												
Holiday Inn Wed, Dec 15, 2021 10:30 AM	34 x Group Package - Main Floor @ \$71.95 /each 2 x Group Package Comp - Main Floor @ \$0.00 /each	\$2,446.30												
	<table><tr><th>SECTION</th><th>ROW</th><th>SEAT</th></tr><tr><td>Sec W</td><td>B</td><td>1 - 11 (11)</td></tr><tr><td>Sec W</td><td>C</td><td>3 - 13 (11)</td></tr><tr><td>Sec W</td><td>D</td><td>1 - 14 (14)</td></tr></table>	SECTION	ROW	SEAT	Sec W	B	1 - 11 (11)	Sec W	C	3 - 13 (11)	Sec W	D	1 - 14 (14)	
SECTION	ROW	SEAT												
Sec W	B	1 - 11 (11)												
Sec W	C	3 - 13 (11)												
Sec W	D	1 - 14 (14)												

TOTAL TICKETS AMOUNT : \$2,446.30

COMMENTS

FINAL COUNT DUE NOVEMBER 15, 2021 . **FINAL PAYMENT DUE NOVEMBER 24, 2021 . **2021 Group Rate is \$75.91 per person including the Show Meal, meal gratuity, show and tax. Coffee, tea and milk included in pricing. *** ##Upon arrival you will be given an Escort Envelope. ONE ESCORT PER GROUP BOOKING is designated as a VIP (with show drink, VIP tag and bakery gift). PLEASE RETURN SIGNED CONTRACT AND DEPOSIT WITHIN 14 DAYS. *** Thank you Brenda

Billing Customer

CUSTOMER NUMBER: 123818

Forest Park Senior Citizens

Brenda Powers

7640 Jackson Blvd

Forest Park IL

60130-1812

bpowers@forestpark.net

TICKETS **\$2,446.30**

Sales Tax ~~**\$134.64**~~

TOTAL \$2,580.94

PAYMENTS RECEIVED **\$0.00**

DEPOSIT DUE \$36.00

Mon, Aug 30, 2021

BALANCE DUE \$2,580.94

2021-11-24

Tax
Exempt

DELIVERY METHOD

Groups

All Group Orders

GROUP BOOKINGS (18 OR MORE) RESERVATION AGREEMENT

- Group Rates include the show meal, meal gratuity, show and tax/fees.
- Mid-Week Matinees offer one comp package with every 18. All other shows one with 21.
- Group Youth Rate available for ages 14 and younger offering a YOUTH MEAL
- Motorcoaches will have a stop on greeting. Car Group leader must check in upon arrival.
- Saturday Night pricing and options differ so please refer to the additional information that will arrive with this contract and contact Group Sales.
- School groups pricing and policies will be detailed in the additional information provided. Please sign the agreement and the contract then return to **GroupSales@firesidetheatre.com** within 10 days of receipt.

GROUP CONTRACT AND DEPOSIT DUE DATE:

Carefully review your rates, dates and theater seats, then return a SIGNED copy of this contract along with your deposit by the deadline noted on your contract. (14 business days from receipt). Tax Certificates are required to offer the tax-exempt rate plus all payments must be made with the organization's check or credit card.

FINAL COUNT DUE DATE and DEADLINE TO CANCEL:

Final Counts should include the escort and guests (this will be the number of seats you need in the theater). The Driver should not be included in the final count as they enjoy a comped meal. You may request they dine with the group. If you wish the driver to join you with a reserved seat in the theatre only then should they be included in your final count.

If the final count falls below the Group minimum of 18 the individual rate PLUS gratuity will apply.

FINAL PAYMENT DUE:

The Balance Due is noted on your contract and will be based on your final count. Tax Exempt Group payments must be from the Organization.

CANCELLATION POLICY:

Any cancellation of a booking is due at the same time as your final count deadline. All deposits will remain on Account for future use. Up to 48 hours prior to arrival, two seats may be released for a Fireside credit toward your next booking. Any additional cancellations made after the final count deadline will cause a forfeiture of the deposit.

PLEASE NOTE THE DEADLINES ON THIS CONTRACT AS MISSING DEADLINES FOR RETURNED CONTRACTS, DEPOSITS, FINAL COUNTS AND PAYMENTS MAY RESULT IN YOUR SEATS BEING RELEASED

THANK YOU FOR BOOKING WITH THE FIRESIDE Call 800-477-9505, ask for Group Sales or email **GroupSales@firesidetheatre.com** with questions.

By signing this contract, you agree to and understand the policies and procedures noted above:

Please sign below:



GROUP SALES PURCHASE AGREEMENT

2021-2022 Season

DATE: Sept. 1, 2021

Contact Name	Brenda Powers	Date	9/1/2021
Organization	Village of Forest Park		
Address	7640 Jackson Blvd.	City, State, Zip	Forest Park, IL 60130
Email	Bpowers@forestpark.net	Phone	(708) 771-7737

PRODUCTION: The Jigsaw Bride: A Frankenstein Story

DAY/DATE: November 11, 2021

SHOWTIME: 3:00 pm

OF TICKETS RESERVED: 25 (+1 chaperone) PRICE PER TICKET: \$ 37.40 TOTAL PRICE: \$ 935.00

MINIMUM # OF TICKETS GUARANTEED: 10 (Prices reflect a discount of 15 %)

OF MANSION TOUR ADD-ON TICKETS: _____ TOTAL TOUR ADD PRICE: \$ _____
(addl. \$6.00 per person)

TOTAL AMOUNT FOR TICKETS/TOUR:

\$935.00

DEPOSIT:

(Minimum of 10 tickets, due with contract)

\$374.00

BALANCE DUE:

\$561.00

*Deposits are non-refundable but may be applied to future performances within the current season, subject to availability. Cancellation must be done at least 30 days in advance. Payments may be processed by phone with credit card at 630.986.8067 or by check to the address below.

*Ticket numbers may be increased based on availability.

*Final number of tickets and payment in full is due five business days prior to the selected performance. Due to the nature of theater ticket sales, your balance may be required sooner in the event of a performance approaching a sold-out status.

*Mansion Tours begin one and a half hours before curtain time. Please be on time to allow for the full tour experience, as curtain times are strictly observed. Tour packages must be reserved 4 weeks in advance.

All performances take place in or on the grounds of Mayslake Hall, Mayslake Peabody Estate Forest Preserve. The entrance is located on 31st St., 1/4 west of Rt. 83, in Oak Brook. Please arrange transportation so that your group can arrive at least 15 minutes prior to tour/curtain time. Parking is free for cars and coaches.

SITE ADDRESS (for GPS/online mapping): 1717 31ST St., Oak Brook, IL 60523

Mayslake Hall is handicapped accessible.

Keep one copy for your records and return one copy with signature and deposit.

COVID-19 POLICIES (as of September 1, 2021):

First Folio is a fully vaccinated workplace, and all employees will be masked, except for the actors while they are performing. To ensure our patrons' health and security, as well as the safety of our performers and staff, First Folio has implemented the following policy:

***Proof of full vaccination against COVID-19 is required to attend any performance.**

*Children under 12 years of age and patrons with a medical condition or a closely held religious belief that prevents vaccination must provide proof of a recent negative COVID-19 PCR test (within the last 72 hrs prior to the performance) or a rapid Antigen test (the day of performance) to attend a performance.

*Masks are required at all times for patrons and visitors regardless of vaccination status.

Signature of First Folio Staff: _____ Date: _____

Signature of Group Contact: _____ Date: _____

Mail checks to: First Folio Theatre, 1717 31st Street, Oak Brook, IL 60523
To pay by Credit Card, please call 630-986-8067



September 8, 2021

Ms. Vanessa Moritz, Village Clerk
Village of Forest Park
7824 Madison Street
Forest Park, IL 60130

Dear Ms. Moritz,

Please find attached the Raffle License Application and supporting documents for a charity raffle to be conducted as part of the Fair Oaks Market on October 16, 2021, benefitting Sarah's Inn and the youth mission initiatives of Fair Oaks Presbyterian Church. The drawing of the winning tickets will take place at 6:00 p.m. on October 16, 2021, in Forest Park.

Fair Oaks Presbyterian Church requests a waiver of the fidelity bond requirement for obtaining a raffle license. As noted in the attached application, Fair Oaks is a 97-year-old religious organization with a strong history of service and support for those most at risk in our communities. Fair Oaks has been a faithful supporter of Sarah's Inn, Beyond Hunger, Housing Forward and other local agencies for many years.

Fair Oaks Presbyterian Church is a financially solvent organization with unrestricted financial assets in excess of \$400,000. We seek the bond waiver to save the cost of purchasing insurance, so that all of the proceeds of this event can be directed to services for those it is meant to serve. We hope that our solid financial position and our well-known reputation will be important factors as you consider our request for the bond waiver.

We appreciate your assistance in moving our application and this request for the waiver through the Village's process. Thank you for your consideration.

Sincerely,

A handwritten signature in black ink that reads "Nancy E. Van Der Griend".

Nancy E. Van Der Griend
Raffle Manager

A handwritten signature in black ink that reads "Hailey Braden Lynch".

Hailey Braden Lynch
Co-pastor

Hailey Braden Lynch, co-pastor
Ben Lynch, co-pastor
David Crane, director of Music Ministries

744 Fair Oaks Avenue
Oak Park, Illinois 60302
708.386.4920
office@fairOakspres.org



2021 SEP -9 AM 11:24
VILLAGE OF FOREST PARK

**RAFFLE LICENSE APPLICATION
IN THE VILLAGE OF FOREST PARK, COOK COUNTY, ILLINOIS**

APPLICATION INFORMATION

- Type of Organization:**
- | | |
|--------------------------------------|---|
| <input type="checkbox"/> Business | <input type="checkbox"/> Charitable |
| <input type="checkbox"/> Educational | <input type="checkbox"/> Fraternal |
| <input type="checkbox"/> Labor | <input type="checkbox"/> Veterans |
| <input type="checkbox"/> Nonprofit | <input checked="" type="checkbox"/> Religious |

Name of Organization: Fair Oaks Presbyterian Church

Address: 744 Fair Oaks Ave., Oak Park, IL 60302

Applicant's Name: Fair Oaks Presbyterian Church, Nancy VanDer Griend, Raffle Mgr.

Email Address: nancy.vandergriend@gmail.com Phone: (708) 785-0918

Length of time organization has been in existence: 97 years

Place and date of organization's charter, if applicable:

Place: Oak Park, Illinois Date: 1924

Items required (no later than 30 days prior to the start of all raffle sales):

- ☐ Application Fee
 - Class A if aggregate prize value does not exceed \$500.00 - \$25.00
 - Class B if aggregate prize value is between \$500.00 and \$5,000.00 - \$25.00
 - Class C if aggregate prize value is between \$5,000.00 and \$50,000.00 - \$25.00
 - Class D if aggregate prize value is greater than \$50,000.00 - \$25.00
- ☐ Articles of Incorporation and/or Charter
- ☐ Organization's Raffle Rules
- ☐ Organization's IRS Letter of Determination (if applicable)
- ☐ Fidelity Bond

OFFICER INFORMATION

Co-pastor's

President/Chairperson's Name: Hailey Braden Lynch

Address: 411 N. Scoville Ave., Oak Park, IL 60302

Telephone #: (708) 308-1979 Email: hailey@fairoakspres.org

Clerk of Session

Secretary's Name (if applicable): Richard Walstra

Address: 847 N. Marion St., Oak Park, IL 60302

Telephone #: (708) 420-3137 Email: rwalstra@dom.edu

Treasurer's Name: Cathryn Steeves

Address: 178 N. Euclid Ave., Oak Park, IL 60302

Telephone #: (708) 383-5785 Email: treasurer@fairoakspres.org

Raffle Manager's Name: Nancy VanDerGriend

Address: 708 Columbian Ave., Oak Park, IL 60302

Telephone #: (708) 785-0918 Email: nancy.vandergriend@gmail.com

RAFFLE INFORMATION

☒ Traditional

☐ 50/50

☐ Progressive

Ticket Sales:

Date(s) of Raffle Ticket Sales (must not exceed 365 days): October 1, 2021 to October 16, 2021

Area(s) where Raffle Tickets will be sold: Fair Oaks Market, 10/16; online 10/1 - 10/15

Raffle Ticket Price: 1 ticket - \$10; 3 tickets - \$20; 10 tickets - \$50

Maximum number of tickets to be sold: 2,000

Drawing(s):

Date(s) and time(s) of raffle drawing: October 16, 2021; 5:00 p.m.

Location of raffle drawing(s): 1547 Circle Ave., Forest Park, IL 60130

RAFFLE INFORMATION

For Progressive Raffles, state the day(s) of the week and when winning chances will be determined:

Sunday: _____

Monday: _____

Tuesday: _____

Wednesday: _____

Thursday: _____

Friday: _____

Saturday: _____

List of Prizes and Retail Cost(s):

Prize	Retail Cost
1st Prize	
2nd Prize	
3rd Prize	
4th Prize	
5th Prize	
6th Prize	
7th Prize	
8th Prize	
9th Prize	
10th Prize	
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90th Prize	
91st Prize	
92nd Prize	
93rd Prize	
94th Prize	
95th Prize	
96th Prize	
97th Prize	
98th Prize	
99th Prize	
100th Prize	

White Sox Package: Jersey, 2 tickets, \$50 gift card \$ 350 -

Gourmet Dinner for 4-6 persons \$ 350-

White oak folding Adirondack chairs & side table \$ 700 -

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$

9

9

Total = 1400

Total: \$ 1,400 -

Affidavit of Organization as a Religious Corporation, March 18, 1925
(Original is kept in the church Safety Deposit Box.)

STATE OF ILLINOIS - Affidavit of Organization

Form No. 100

Revised and added by the Illinois State Bar Assn.

State of Illinois, }
County of COOK

J. JOHN D. CURRIE

do solemnly swear that at a meeting of the members of the FAIR OAK
PRESBYTERIAN CHURCH held at Whitaker School, Village of Oak

Park, in the County of Cook, and State of Illinois, on the 18th
day of March, A. D. 1925, for that purpose, the following persons were
present

Trustees

according to the rules and tenor of such

Church.

William J. Thomas

James F. Alden

Samuel R. Bird

And said Church

adopted as its

corporate name, the following FAIR OAK PRESBYTERIAN CHURCH

And at said meeting this officer acted as SECRETARY.

Subscribed and sworn to before me,

the 23rd day of
March, A. D. 1925
John D. Currie

John H. Currie

Notary Public for Cook County, Ill.

My commission

expires on the 1st day of January, 1926

Fair Oaks Presbyterian Church 2021 Fair Oaks Market Raffle Rules

The Fair Oaks Market Raffle is one component of the Fair Oaks Market event on October 16, 2021. There are three raffle prizes and ticket purchasers are able to designate the prize(s) for which each ticket is entered.

Raffle tickets will be for sale during the market (10/16/21 – 10:00 a.m. – 3:00 p.m.) at the following price points:

- 1 ticket - \$10
- 3 tickets - \$20
- 10 tickets - \$50

Raffle tickets may also be purchased online for a limited time (15 days) prior to the day of the market

Each ticket will be filled in with the name and contact information of the purchaser and will be placed in the container of tickets designated for the drawing of the purchaser's selected prize.

The maximum number of tickets sold will be 2,000. There will be a single winning ticket for each prize.

The winner will not be present since the drawing will take place after the close of the market.

The drawing will take place on Saturday, October 16, 2021, at 5:00 p.m. at Sarah's Inn, 1547 Circle Ave., Forest Park, IL 60130. An impartial individual, designated by the Fair Oaks Market Committee with no ties to the raffle or any decision-making affecting the raffle, will conduct the drawing. The Raffle Manager is not eligible to win.

The winner must be at least 18 years of age.

The Fair Oaks Market Committee will contact the winner on October 16, 2021, by telephone, text and/or email. Those communications will provide the winners with instructions on how to claim their prize at the earliest convenience to both parties. If requested, only the winner's first name will be published for privacy purposes.

BOND INFORMATION

All operation of and the conduct of raffles shall be under the supervision of a single raffle manager designated by the organization. The raffle manager shall give a fidelity bond in the sum of the aggregate retail value of the prizes as set out on the application. The bond shall be in favor of the organization conditioned upon the raffle manager's honesty in the performance of his duties. Terms of the bond shall provide that notice shall be given in writing to the village not less than thirty (30) days prior to its cancellation. The village clerk or his/her designee(s), may waive this bond requirement by including a waiver provision in the license.

AFFIDAVIT

The undersigned hereby attest that all statements made herein are true and correct to the best of our knowledge. The undersigned further certify that they have read Chapter 3-16 of the Village of Forest Park Code, and that the organization which they represent is qualified and eligible to obtain a raffle license in the Village of Forest Park according to the requirements as set forth in 230 ILCS 15-0.01 et seq. (State of Illinois Raffles Act) and the Village of Forest Park Municipal Code Section 3-16, and further certify that we will abide by all rules and regulations as set forth by the State of Illinois and the Village of Forest Park. Our Audit information will be returned no later than 30 business days from the conclusion of the raffle.

The undersigned also understands and agrees that failure to comply with any of the requirements of the Raffle Ordinance constitutes a violation, and that whoever violates any section of the provisions of this article is guilty of a misdemeanor and may be punished as provided in Section 3-16-13 of the Village of Forest Park Code of Ordinances.

Fair Oaks Presbyterian Church

Applicant

[Signature]

President/Chairman Co-pastor

[Signature]

Secretary Clerk of Session

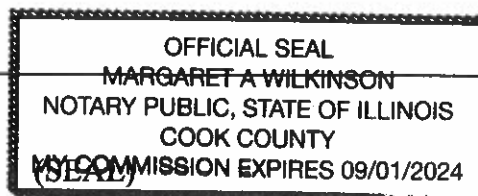
[Signature]

Raffle Manager

Subscribed and sworn to me this 9th day of September, 20 21.

[Signature]

Notary Public





**OFFICE OF LEGAL SERVICES
ADMINISTRATIVE SERVICES GROUP**

PRESBYTERIAN CHURCH (USA)

August 18, 2020

Fair Oaks Presbyterian Church
744 Fair Oaks Avenue
Oak Park, Illinois 60302

RE: TAX EXEMPTION

TO WHOM IT MAY CONCERN:

This letter should serve to confirm that we have verified through the records of the Presbyterian Church (U.S.A.) (Employer Identification Number: 23-6393377/Group Exemption Number: 1617) that Fair Oaks Presbyterian Church (Employer Identification Number: 36-2405197), located in Oak Park, Illinois, is a member church of the Presbyterian Church (U.S.A.), in good standing and entitled to the Federal tax exemption granted to the Presbyterian Church (U.S.A.) by the letter ruling attached hereto.

The letters attached are the most up-to-date letters we have and they all refer to the letter dated 1964 which states that the Presbyterian Church (U.S.A.), and its subordinate units are exempt from federal income tax as nonprofit religious organizations under section 501(c)(3) of the Internal Revenue Code.

If you need any other information or have any questions, please feel free to contact me directly at the number listed below.

Sincerely,

A handwritten signature in blue ink that reads "Rebecca L. Rayner".

Rebecca L. Rayner
Senior Paralegal

cc: April L. Davenport, Deputy General Counsel

Enclosures

OFFICIAL DOCUMENT

State of Illinois - Department of Revenue

OFFICIAL DOCUMENT

Illinois Sales Tax Exemption Certificate



FAIR OAKS PRESBYTERIAN CHURCH

744 FAIR OAKS AVE
OAK PARK IL 60302-1545

Sales Tax Exemption Certificate

Issue date:

07/14/2021

Expiration date:

08/01/2026

Sales Tax Exemption

E99824140

Organization type:

Religious

This entity is authorized under the Retailers' Occupation Tax Act to purchase tangible personal property for use or consumption tax-free.



ILLINOIS REVENUE

Director

OFFICIAL DOCUMENT - DO NOT DESTROY

September 9, 2021

Village of Forest Park Council and
Village of Public Works Director
517 Des Plaines Ave.
Forest Park, IL 60130



To whom it may concern:

I am writing to you on behalf of the organization Opportunity Knocks in regards to an upcoming fundraising event in Forest Park. On Saturday, September 25, 2021 Opportunity Knocks will be hosting the 14th Annual OK Classic on the softball fields at The Park in Forest Park at 7501 Harrison St. Forest Park, IL.

Please accept this letter as our official request for permission to host a 50/50 raffle and to hang our event banner on Madison St. (date to be determined and pending your approval).

If approved, we would be hosting a 50/50 raffle on the aforementioned date. In case of a rainout, we would reschedule our event to Sunday, September 26th.

As an organization, we are thrilled to be back to hosting in-person events, after a long period of COVID restrictions. We appreciate your consideration in this matter, Sir. Thank you for being so supportive of our organizational efforts. We look forward to hearing back from you on our request. Take care until then.

Respectfully Submitted,

Phil Carmody
President, Opportunity Knocks



**RAFFLE LICENSE APPLICATION
IN THE VILLAGE OF FOREST PARK, COOK COUNTY, ILLINOIS**

APPLICATION INFORMATION

Type of Organization:

☐ **Business**

☐ **Charitable**

☐ **Educational**

☐ **Fraternal**

☐ **Labor**

☒ **Nonprofit**

☐ **Religious**

☐ **Veterans**

Name of Organization: Opportunity Knocks

Address: 8020 Madison St. River Forest, IL

Applicant's Name: Lindsey Naughton

Email Address: lindsey@opportunityknocksnow.org Phone: (708) 825-0705

Length of time organization has been in existence: 11+ years

Place and date of organization's charter, if applicable:

Place: _____ Date: _____

Items required (no later than 30 days prior to the start of all raffle sales):

☒ Application Fee Request to Waive

• Class A if aggregate prize value does not exceed \$500.00 - \$25.00

• Class B if aggregate prize value is between \$500.00 and \$5,000.00 - \$25.00

• Class C if aggregate prize value is between \$5,000.00 and \$50,000.00 - \$25.00

• Class D if aggregate prize value is greater than \$50,000.00 - \$25.00

☒ Articles of Incorporation and/or Charter N/A

☒ Organization's Raffle Rules standard 50/50 split proceeds

☒ Organization's IRS Letter of Determination (if applicable) 501(c)(3) attached

☒ Fidelity Bond Request to waive

OFFICER INFORMATION

President/Chairperson's Name: Phil Carmack

Address: 8020 Madison St. River Forest, IL

Telephone #: 708-307-5064 Email: phil@opportunityknocksnow.org

Secretary's Name (if applicable): Terry Brown Asst. Secretary Mary Lio

Address: 8020 Madison St. River Forest, IL

Telephone #: 708-386-6638 Email: brown.terry@comcast.net

Asst. Secretary Email marylio@opportunityknocksnow.org

Treasurer's Name: Tom McShane

Address: 8020 Madison St. River Forest, IL

Telephone #: 708-386-4725 Email: TJOMC@hotmail.com

Raffle Manager's Name: Lindsey Naughton

Address: 8020 Madison St. River Forest, IL

Telephone #: 989-225-0705 Email: lindsey@opportunityknocksnow.org

RAFFLE INFORMATION

☐ Traditional

☒ 50/50

☐ Progressive

Ticket Sales:

Date(s) of Raffle Ticket Sales (must not exceed 365 days): Sept. 25 to Sept. 25

Area(s) where Raffle Tickets will be sold: 7501 Harrison St. Forest Park, IL

Raffle Ticket Price: \$10

Maximum number of tickets to be sold: N/A

Drawing(s):

Date(s) and time(s) of raffle drawing: Sept. 26, during business hours

Location of raffle drawing(s): OK Office

NIA

Sunday: _____

Monday: _____

Tuesday: _____

Wednesday: _____

Thursday: _____

Friday: _____

Saturday: _____

Prize

N/A 50/50 split of proceeds

[illegible]

Total: \$ _____

BOND INFORMATION

All operation of and the conduct of raffles shall be under the supervision of a single raffle manager designated by the organization. The raffle manager shall give a fidelity bond in the sum of the aggregate retail value of the prizes as set out on the application. The bond shall be in favor of the organization conditioned upon the raffle manager's honesty in the performance of his duties. Terms of the bond shall provide that notice shall be given in writing to the village not less than thirty (30) days prior to its cancellation. The village clerk or his/her designee(s), may waive this bond requirement by including a waiver provision in the license.

AFFIDAVIT

The undersigned hereby attest that all statements made herein are true and correct to the best of our knowledge. The undersigned further certify that they have read Chapter 3-16 of the Village of Forest Park Code, and that the organization which they represent is qualified and eligible to obtain a raffle license in the Village of Forest Park according to the requirements as set forth in 230 ILCS 15-0.01 et seq. (State of Illinois Raffles Act) and the Village of Forest Park Municipal Code Section 3-16, and further certify that we will abide by all rules and regulations as set forth by the State of Illinois and the Village of Forest Park. Our Audit information will be returned no later than 30 business days from the conclusion of the raffle.

The undersigned also understands and agrees that failure to comply with any of the requirements of the Raffle Ordinance constitutes a violation, and that whoever violates any section of the provisions of this article is guilty of a misdemeanor and may be punished as provided in Section 3-16-13 of the Village of Forest Park Code of Ordinances.

Lindsay Naughton
Applicant

President/Chairman

Asst. Secretary

Lindsay Naughton
Raffle Manager

Subscribed and sworn to me this 9 day of September, 20 21.

Notary Public

Dea Korab

(SEAL)



DEA KORAB
OFFICIAL SEAL
Notary Public, State of Illinois
My Commission Expires
November 07, 2025

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

NOV 12 2010

OPPORTUNITY KNOCKS INCORPORATED
C/O JAMES M OROURKE
53 W JACKSON BLVD STE 240
CHICAGO, IL 60604

Employer Identification Number:
26-4758403

DLN:

300229093

Contact Person:

PETER A ORLETT

ID# 31436

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

June 30

Public Charity Status:

170(b)(1)(A)(vi)

Form 990 Required:

Yes

Effective Date of Exemption:

March 12, 2009

Contribution Deductibility:

Yes

Addendum Applies:

No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

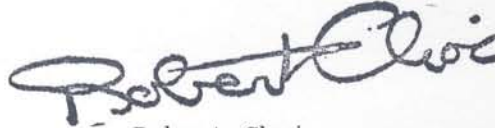
Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

OPPORTUNITY KNOCKS INCORPORATED

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

A handwritten signature in dark ink, appearing to read "Robert Choi". The signature is fluid and cursive, with the first name "Robert" written in a larger, more prominent script than the last name "Choi".

Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosure: Publication 4221-PC

AGENDA MEMO

Village Council Meeting

Forest Park, Illinois

September 27, 2021

Issue Statement

Request for Village Council action related to the adoption of a resolution approving a communications consulting contract with RubyRose Strategies, LLC.

Background

In efforts to better the Village's communications outreach amongst local and regional stakeholders, the use of a professional in the field of communications will greatly assist the Village with the deliverance of its messaging and content across a variety of platforms and mediums. Specifically, under the proposed contract, the following areas of assistance have been identified: strategic and crisis communications, public relations, community engagement (e.g., public meeting facilitation) as well as social media. Social media is an aspect the Village would like to expand its footprint upon, especially as the public goes mobile – generally, mobile devices are where many individuals may receive a majority of their news/information from. The Village would also like to further utilize its existing e-newsletter platform – in efforts to summarize more recent information and highlight upcoming items of significance.

Attachments

- Resolution Approving Communications Contract with RubyRose Strategies, LLC

RESOLUTION NO. R - ____ - 21

**A RESOLUTION AUTHORIZING THE EXECUTION OF
A COMMUNICATIONS CONSULTING AGREEMENT
BETWEEN RUBY ROSE STRATEGIES, LLC
AND THE VILLAGE OF FOREST PARK, ILLINOIS**

WHEREAS, the Village of Forest Park (hereinafter the “Village”) proposes to enter into a communications consulting agreement with Ruby Rose Strategies, LLC (hereinafter “RRS”) for consulting services related to the community outreach and relations, crisis management and social media strategies (hereinafter the “Consulting Services”) of the Village; and

WHEREAS, the corporate authorities of the Village believe that RRS, due to its experience and skill set, is uniquely qualified to provide the Consulting Services to the Village; and

WHEREAS, it is advisable, necessary and in the public interest of the Village to enter into a contract with RRS for such Consulting Services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Village Council of the Village of Forest Park, Cook County, Illinois, as follows:

Section 1. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

Section 2. The corporate authorities of the Village hereby approve the Agreement between the Village and RRS Community Marketing for Consulting Services, a copy of which is attached hereto marked as Exhibit “A” and made a part hereof.

Section 3. The Mayor is hereby authorized and directed to execute and the Village Clerk is hereby authorized and directed to attest on behalf of the Village the Agreement between

the Village and RRS, a copy of which is attached hereto marked as Exhibit “A” and made a part hereof.

Section 4. This Resolution shall be in full force and effect upon its passage and approval in accordance with law.

ADOPTED by the Council of the Village of Forest Park, Cook County, Illinois this 13th day of September, 2021.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED

Rory E. Hoskins, Mayor

ATTESTED

Vanessa Moritz, Village Clerk

Exhibit A

Consulting Agreement
Between
Ruby Rose Strategies, LLC
And
The Village of Forest Park, Illinois

COMMUNICATIONS CONSULTING AGREEMENT

AGREEMENT made this ____ day of _____, 2021, by and between the VILLAGE OF FOREST PARK, an Illinois municipal corporation, 517 Desplaines Avenue, Forest Park, Illinois 60130 (the "Village"), and RUBY ROSE STRATEGIES, LLC, with place of business at 27 North Wacker Drive, Chicago, Illinois 60606 ("RRS"), for communications consulting and strategy services (the "Agreement").

WHEREAS, the Village has a need for consulting services to provide strategic engagement for communication services, community outreach and relations, crisis management and social media strategies, pursuant to and as more fully described in accordance with the Scope of Services Proposal attached hereto as Exhibit "A" and made a part hereof ("Scope of Services"); and

WHEREAS, RRS desires to continue to act as a consultant to the Village to provide the Scope of Services; and

WHEREAS, the corporate authorities of the Village believe that, due to its experience and skill set, RRS is uniquely qualified to provide the Scope of Services to the Village.

NOW THEREFORE, in consideration of their mutual promises set forth herein, the Village and RRS, hereby agree as follows:

1. Consulting Scope of Services.

(A) The Village hereby retains RRS to perform such consulting Scope of Services, in person or by telephone, as may from time to time be necessary and proper, with respect to the Village's operations, practices and activities and as may from time to time be reasonably requested by the Village.

(B) RRS shall perform its duties for the period provided for in the Scope of Services. RRS shall devote its knowledge and skill to the best interests of the Village in the performance thereof. RRS's performance shall be monitored and reviewed by Village Staff on a monthly basis. The Village Mayor and Administrator or their designee shall oversee all consulting Scope of Services performed by RRS under this Agreement.

2. Availability and Payment for Consulting Scope of Services. It is anticipated that RRS will, in fulfilling its obligations under this Agreement, be available for such consulting Scope of Services as needed by the Village to be rendered by RRS hereunder, the Village will pay RRS, on a monthly basis, the amounts specified in the Scope of Services.

3. Independent Contractor. RRS will act as an independent contractor in the performance of its duties under this Agreement and nothing herein shall be construed to create

the relationship of employer and employee between it and the Village. RRS shall have no authority, executive or otherwise, to bind the Village, or to determine the affairs of the Village, and shall not participate as an employee in any plan or program maintained by the Village for the benefit of its employees. Accordingly, RRS shall be responsible for payment of all taxes including Federal, State and local taxes arising out of RRS's activities in accordance with this Agreement, including by way of illustration but not limitation, Federal and State income tax, Social Security tax, Unemployment Insurance taxes, and any other taxes or business license fees as required.

4. Consultant's Certification.

A. RRS hereby certifies, represents and warrants to the Village as a condition of any Agreement with the Village that it is:

- I. not delinquent in the payment of taxes to the Illinois Department of Revenue in accordance with 65 ILCS 5/11-42.1-1;
- II. not barred from contracting as a result of a violation of either Section 33E-3 (bid-rigging) or 33E-4 (bid-totaling) of the Criminal Code of 1961 (720 ILCS 5/33E-3 and 5/33E-4);
- III. not in default, as defined in 5 ILCS 385/2, on an educational loan, as defined in 5 ILCS 385/1.

B. In addition, RRS hereby represents and warrants to the Village as a condition of any Agreement with the Village that RRS will, pursuant to 30 ILCS 580/1 *et seq.* ("Drug-Free Workplace Act"), provide drug-free workplace by:

(a) Publishing a statement:

1. Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance including cannabis, is prohibited in RRS's workplace.
2. Specifying the actions that will be taken against employees for violations of such prohibition.
3. Notifying the employee that, as a condition of employment on this Agreement, the employee will:
 - a. abide by the terms of the statement;
 - b. notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.

- (b) Establishing a drug-free awareness program to inform employees about:
 - 1. the dangers of drug abuse in the workplace;
 - 2. RRS's policy of maintaining a drug-free workplace;
 - 3. any available drug counseling, rehabilitation, and employee assistance program; and
 - 4. the penalties that may be imposed upon employees for drug violations.
- (c) Making it a requirement to give a copy of the statement required by Subsection A to each employee engaged in the performance of the Agreement, and to post the statement in a prominent place in the workplace.
- (d) Notifying the Village within ten (10) days after receiving notice under Paragraph A.3(b) from an employee or otherwise receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by 30 ILCS 580/5.
- (f) Assisting employees in selecting a course of action in the event drug counseling treatment and rehabilitation is required and indicating that a trained referral team is in place.
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

C. During the performance of this Agreement, RRS agrees as follows:

- (a) It will not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.

- (b) If it hires additional employees in order to perform this Agreement or any portion hereof, it will determine the availability (in accordance with the Department's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit; and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
- (c) In all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.
- (d) It will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of RRS's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with RRS in its efforts to comply with such Act and Rules and Regulations, RRS will promptly so notify the Illinois Department of Human Rights and the Village and will recruit employees from other sources when necessary to fulfill its obligations thereunder.
- (e) It will submit reports as required by the Illinois Department of Human Rights, Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the Village, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.
- (f) It will permit access to all relevant books, records, accounts and work sites by personnel of the Village and the Illinois Department of Human Rights for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.
- (g) It will not maintain or provide for its employees any segregated facilities at any of its establishments, and not permit its employees to perform their Services at any location, under its control, where segregated facilities are maintained. As used in this section, the term "segregated facilities" means any waiting rooms, work areas, restrooms and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact

segregated on the basis of race, creed, color, or national origin because of habit, local custom, or otherwise.

- D. RRS has and will have in place and will enforce a written sexual harassment policy in compliance with 775 ILCS 5/2-105 (A)(4).
- E. No Village officials, their spouses, their dependent children, or no agent of any Village official or trust in which a Village official, his or her spouse or dependent children of a Village official is a beneficiary of RRS.
- F. No officer or employee of the Village has solicited any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer from RRS.
- G. RRS has not given to any officer or employee of the Village any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer.

5. **Assignment.** In view of the personal nature of the Scope of Services to be performed by the RRS under this Agreement, RRS shall not have the right to assign or transfer any of the rights or benefits hereunder, nor shall it be subject to voluntary or involuntary alienation.

6. **Confidential Information.** Any information received by RRS during any furtherance of RRS's obligations in accordance with this Agreement, which concerns the personnel, financial or other affairs of the Village will be treated by RRS in full confidence and will not be revealed to any other persons, firms or organizations. RRS will not at any time, in any fashion, form, or manner, either directly or indirectly, use or divulge, disclose, or communicate to any person, firm, or corporation in any manner whatsoever any information of any kind, nature, or description concerning any matters affecting or relating to the business of the Village, including, but not limited to, financial records, contracts, or any other information concerning the business of the Village, its manner of operation, its plans, or any other data of any kind, nature, or description, without regard to whether any or all of the foregoing matters would be deemed confidential, proprietary, material, or important.

7. **Work Made for Hire.** All work product created or developed hereunder, including but not limited to, specifications, reports and any other documents prepared by RRS in connection with any or all of the consulting Scope of Services delivered to the Village is for the use of and shall be the exclusive property of the Village. All books, papers, notes, records, lists, data, files, forms, reports, accounts, documents, manuals, handbooks, instructions, computer programs, computer software, computer disks and diskettes, magnetic media, electronic files, printouts,

backups, and computer databases created or modified by RRS relating in any manner to the consultant Scope of Services performed by RRS or by anyone else and used by RRS in performance of the consultant Scope of Services shall be a "work made for hire" as defined by the laws of the United States regarding copyrights.

RRS hereby irrevocably assigns and transfers to the Village and its successors and assigns all of its right, title, interest and ownership in the consulting Scope of Services, including but not limited to, copyrights, trademarks, patents, trade secret rights, all intellectual property rights and the rights to secure any renewals, reissues, and extensions thereof. RRS grants permission to the Village to register the copyright and other rights in the consultant Scope of Services in the Village's name. RRS shall give the Village or any other person designated by the Village all assistance reasonably necessary to perfect its rights under this Agreement and to sign such applications, documents, assignment forms and other papers as the Village requests from time to time to further confirm this assignment. RRS shall not use the consultant Scope of Services on behalf of the Village for the benefit of anyone other than the Village, without the Village's prior written permission. Upon completion of the consulting Scope of Services or other termination of this Agreement RRS shall deliver to the Village all copies of any and all materials relating or pertaining to this Agreement. RRS irrevocably and unconditionally waives all rights in all such consultant Scope of Services products. RRS warrants that all work product of RRS will be original, except as otherwise agreed in writing with the Village.

In the event that the Village provides RRS with materials, equipment or property of any kind, all such materials, equipment and property shall remain the property of the Village, and RRS shall immediately deliver all such materials, equipment and property to the Village at the conclusion of services hereunder or at any earlier time upon demand by the Village.

8. Books and records. All books, records, files, forms, reports, memorandums, papers, accounts and documents relating in any manner to the Village's business, shall be the exclusive property of the Village and shall be turned over to the Village at the time of RRS's employment terminates. RRS hereby acknowledges that it has turned over all such documents that RRS knows of at this time and hereby agrees to return any that it should discover after this date.

9. Injunctive Relief. RRS hereby acknowledges that the foregoing matters are important, material, and confidential to the Village, and affect the effective administration and conduct of the business of the Village, and that any violation of the terms of either Paragraph 6 or 7 is a material violation, for which the Village shall be entitled to injunctive relief.

10. Execution. This Agreement shall become effective upon its execution by RRS and approval and adoption by the Village Council.

11. Enforcement of Agreement. In any action to enforce this Agreement, the prevailing party shall be entitled to recover its reasonable attorney fees and costs of litigation.

12. **Amendment.** This Agreement can only be amended by the written agreement of the parties.

13. **Severability.** If any provision of this Agreement is found to be invalid, all of the remaining provisions of this Agreement will nonetheless remain in full force and effect.

14. **Entire Agreement.** This Agreement embodies the entire understanding of the parties and supersedes all prior negotiations, understandings and agreements with respect to the subject matter hereof.

15. **Applicable State Law.** This Agreement shall be construed under and governed by the laws of the State of Illinois, and all actions brought to enforce any item of this Agreement shall be so brought in the State of Illinois.

16. **No Third Party Beneficiary.** All advice (written or oral) given by RRS to the Village in connection with the consultant Scope of Services is intended solely for the benefit and use of the Village.

17. **Conflict of Interest.** RRS is not currently aware of any relationship that would create a conflict of interest with the Village or those parties-in-interest of which the Village has made RRS aware. As of the date hereof, RRS has not represented any such persons or entities known to it to have any such a relationship in connection with the consulting Scope of Services to be performed. RRS will not during the term of this Agreement represent the interests of any such persons or entities or people (known to RRS to have any such a relationship) in connection the consulting Scope of Services to be performed.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year above written.

RUBY ROSE STRATEGIES, LLC

VILLAGE OF FOREST PARK

By: _____
DeRondal Bevly
Managing Director

By: _____
Rory E. Hoskins, Mayor

Attest:

Vanessa Moritz, Clerk

EXHIBIT A

PROPOSAL

RubyRose Strategies, LLC

27 N. Wacker Drive, #428

Chicago, Illinois 60606

773-957-8729

Village of Forest Park (VFP) – Communications Consultant Proposal

The primary goal/scope of this engagement is to develop, and execute, an overall integrated communications strategy, comprised of traditional, and where appropriate, digital components, for the Village of Forest Park (VFP) team to execute **from September 15th, 2021 through March 31, 2022.**

The driving focus shall be to create additional awareness and visibility for VFP as the Village seeks to expand its current footprint (mindshare) and develop new opportunities to share its message with a defined set of stakeholders, while identifying potential new stakeholders. In addition, RubyRose Strategies (RRS) shall explore avenues to create additional capacity in order to strengthen engagement with current VFP ambassadors while identifying and developing new relationships with individuals and organizations that can serve as advocates for VFP's strategic goals and initiatives.

The primary strategy centers on leveraging and enhancing outreach (traditional and digital), engagement and connectivity — all key elements to ensure that the VFP administration carries a consistent message through all of its communication channels, while creating, and leveraging, stakeholders and partners using various platforms. The strategy shall be evolving, both tactical and strategic; in order to be responsive to the dynamic goals of the Village, its key issues, developing connectivity to the public, stakeholders, community residents and potential partners.

RRS will work with the VFP administration to enhance communications activities by leveraging proficiencies in strategic and crisis communications, public relations, community engagement as well as social media. The key objectives are to:

- Develop and distribute content for a defined primary audience (identified and existing stakeholders) while expanding with secondary groups (Village partners, supporters, community champions, etc.)
- Employ content to differentiate – aiming to create and distribute relevant and valuable content to attract, acquire and engage a clearly defined and understood target audience – with the objective of further educating stakeholders, Village constituents, potential funding sources and the general public about VFP's vision, strategic goals and initiatives.

In order to accomplish the objectives above, RRS will consult/review the following during the assessment phase for the VFP team:

- Overall direction of communications strategy
- Media/public/community relations activities
 - o Crisis management
- Social media content strategy/execution (where appropriate)

RRS will work with VFP administration to create an overarching integrated communication strategy for the Village to execute through the end of September 2021 through the end of March 2022.

Activities

a. Assessment and Consultation

b. Development of Content Strategy and Integration

- Full immersion in the vision, goals and issues for VFP
- Develop a SWOT (Strength, Weakness, Opportunity, Threat) analysis to identify the communications strengths, weaknesses, opportunities and threats for VFP as well as the landscape for expanded connectivity and engagement

Goal(s): Establish a strong content strategy across determined platforms that focus on the key issues and goals of VFP. Build full integration of the content strategy across different channels and platforms. As the stated focus of the Village is to create greater awareness, enhance visibility and deal with potential crises, we will start with a deep dive into the landscape, explore existing connectivity while identifying opportunities to create new channels for communications with stakeholders.

In concert with the VFP team, RRS will review communications presence and provide an overall framework that includes target audience segments, messaging, platform and engagement recommendations. We will examine what worked and did not work in previous engagements and initiatives.

RubyRose Strategies, LLC

27 N. Wacker Drive, #428

Chicago, Illinois 60606

773-957-8729

RRS will deliver the deliverables to the VFP team:

- An inventory of VFP's communications assets
 - o An analysis of VFP's reach/impact
- Preparation and dissemination of VFP's internal/external communications
- Work on expanding VFP's media and stakeholder contact lists
- Creation and implementation of a crisis communication plan
- Monthly detailed bills providing dated entries detailing time spent on activities (if desired)

Either party can terminate this engagement with seven days notice. Completed work will be paid for and completed and partially completed deliverables will be provided to VFP.

All work will be completed by DeRondal Bevely, Managing Director of RRS. DeRondal Bevely is an independent contractor and not an employee, agent or assign of VFP.

Fee

Plan	Price	Duration
Crisis management/strategic communications audit/consulting services	\$1,000/per mo. -Or- \$75/hr.*	September 15, 2021 through March 31, 2022

*Hourly rate reflects discount from standard rate of \$250/hr. Hours to not exceed 13 hours per month. VFP shall be invoiced by RRS on the 1st of each month.

Acceptance

Your signature below indicates acceptance of this strategic communications consulting proposal and entrance into a contractual agreement with RubyRose Strategies.

RRS Signature: _____

Date: _____

VFP Signature: _____

Date: _____



OFFICE OF THE MAYOR – RORY E. HOSKINS

To: The Honorable Commissioners
Date: September 13, 2021

Commissioners,

I am seeking your support and approval regarding the creation of an additional A2 liquor license for STVY Food Corp. DBA “White Crane” – a Thai and Sushi restaurant. The premises was formerly known as “Mom’s Place.” Mr. Sinchai Suptaveeying is the owner and manager of this new business - located at 819 Harlem Avenue.

Mr. Suptaveeying successfully passed the background investigation and has obtained a Village Business License.

Please find attached the floor plan of the premises, interior and exterior photos and a menu.

Your favorable support would be appreciated.

Sincerely,

Mayor Hoskins

ORDINANCE O-_____ -21

**AN ORDINANCE AMENDING SECTION 3-3-6 ENTITLED “LICENSE FEE
AND NUMBER:” OF CHAPTER 3 ENTITLED “LIQUOR CONTROL” OF
TITLE 3 ENTITLED “BUSINESS AND LICENSE REGULATIONS” OF
THE VILLAGE CODE OF ORDINANCES OF THE
VILLAGE OF FOREST PARK, COOK COUNTY, ILLINOIS**

WHEREAS, pursuant to section 4-1 of the Illinois Liquor Control Act of 1934 (235 ILCS 5/4-1), the corporate authorities of the Village of Forest Park, are expressly authorized to regulate and determine, by ordinance, the number, kind and classification of licenses, for sale at retail of alcoholic liquor not inconsistent with the Illinois Liquor Control Act.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND THE VILLAGE COUNCIL OF THE VILLAGE OF FOREST PARK, COOK COUNTY, ILLINOIS, as follows:

SECTION 1: Section 3-3-6 entitled “License Fees and Number:” of Chapter 3 entitled “Liquor Control” of Title 3 entitled “Business and License Regulations,” of the Village Code of Ordinances of the Village of Forest Park, as amended, is hereby further amended to read as follows:

3-3-6: LICENSE FEES AND NUMBER:

<u>Classification</u>	<u>Annual Fees</u>	<u>Number Of Licenses</u>
A	\$1,800.00	14
A1	1,800.00	15
A2	1,600.00	5 6
A3	1,300.00	2
A4	250.00	0
A5	250.00	2
A6	1,200.00	0
A7	1,800.00	1
A8	1,800.00	1

B1	1,800.00	6
B2	1,300.00	0
C (BYOB)	500.00	2
O	1,000.00	1
Special Use Permit	50.00 per day.	No limit.
Additional fees:		
	Supplemental patio license	\$150.00 per approved license
	Supplemental sidewalk cafe license	\$150.00 per approved license
	Extra bar(s) on premises	\$150.00 per each additional public bar exceeding 1

SECTION 2: That this Ordinance shall be in full force and effect upon its passage, approval and publication in pamphlet form as provided by law.

Passed by the Council of the Village of Forest Park, Cook County, Illinois this 13th day of September, 2021.

AYES: _____

NAYS: _____

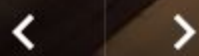
ABSENT: _____

APPROVED:

Rory E. Hoskins, Mayor

ATTEST:

Vanessa Moritz, Village Clerk





WHITE CRANE
Creative Thai & Sushi

OPEN



White Crane Creative Thai and Sushi

819 S Harlem Ave, Forest Park, IL 60130

Website



Delivery

Pickup

Place order with

See all options



Order with Captain

Ready in 30 min

No service fee

[Preferred by business](#)

W

[toasttab.com](https://www.toasttab.com)

May offer pickup

[Business website](#)



DoorDash

May offer pickup



Seamless

May offer pickup



GrubHub

May offer pickup

Menu

Screen reader support

Appetizers

Soups

Salads

[More](#)

Appetizers

Shumai

\$5.95

Steamed shrimp dumpling with sweet soy sauce.

Gyoza

\$6.95

Fried or steamed pot stickers filled with pork or vegetable and served with sweet sesame soy sauce.

Satay

\$6.75

Grilled marinated chicken or tofu with yellow curry, cucumber salad and peanut sauce.

Edamame

\$4.95

Steamed soybeans and salt.

Egg Roll

\$4.95

With vegetable and glass noodles served with sweet and sour sauce.

Fried Tofu

\$5.75

Fried tofu with sweet and sour sauce and crushed peanuts.

Crab Rangoon

\$7.50

Cream cheese, celery, imitation crab served with sweet and sour sauce.

Tempura Combo

\$10.95

Shrimp and vegetable tempura with sweet and sour sauce.

Hamachi Carpaccio

\$11.95

Yellowtail with house carpaccio sauce.

Soups

Tom Yum Soup

\$5.25

Hot and sour soup with lemongrass, mushroom, tomato, scallion and cilantro.

Tom Kha Soup

\$5.25

Thai coconut milk soup with galangal, mushroom, bell peppers, scallion and cilantro.

Salads

Seaweed Salad

\$5.95

Seaweed with vinaigrette dressing.

Cucumber Salad

\$4.95

Fresh crispy cucumbers, carrots with vinegar dressing.

Chicken Salad

\$9.94

Chopped chicken, spicy lime ginger dressing, onions, spring mix and cucumber.

Crudo

\$13.95

Seaweed salad with assorted fish.

Noodle Soups

Tom Yum Noodles

\$11.95

Thin rice noodles with chicken, mushroom, tomato, scallion and cilantro.

Curry

Panang Curry

\$13.95

Thai panang paste with coconut milk, basil and bell peppers.

Red Curry

\$13.95

Thai red curry paste, coconut milk, basil, bell peppers and bamboo shoot.

Green Curry

\$13.95

Thai green curry paste, coconut milk, basil, bell peppers, bamboo shoot and eggplant.

Massaman Curry

\$13.95

Thai massaman curry paste, coconut milk, onion, potato and peanuts.

Avocado Curry

\$15.45

Thai green curry paste, coconut milk, basil, bell peppers, avocado and eggplant.
Stir-Fried

Spicy Basil Stir Fry

\$12.95

Basil, bamboo shoot, bell peppers, mushroom, onions and jalapeno.

Broccoli Stir-Fry

\$12.95

Broccoli with fresh ginger.

Vegetarian Delight

\$12.95

Broccoli, carrot, mushroom, bell pepper, zucchini, tomato and onion.

Fried Rice

Thai Fried Rice

\$11.95

Rice, egg, onion, tomato, carrot, scallion and cilantro.

Spicy Basil Fried Rice

\$11.95

Rice, egg, basil, onion, bell pepper, mushroom, jalapeno and cilantro.

Coconut Fried Rice

\$11.95

Rice, egg, Tom Kha paste, onion, mushroom, scallion and cilantro.

Teriyaki Fried Rice

\$11.95

Rice, egg, teriyaki paste, onion, scallion and cilantro.

Tom Yum Fried Rice

\$11.95

Rice, egg, Tom Yum paste, onion, basil, mushroom, scallion and cilantro.

Noodles

POPULAR

Pad Thai

\$11.95

Thin rice noodle, egg, beansprouts, scallion, crushed peanuts, carrot and lime.

Udon Pad Thai

\$13.45

Udon, egg, beansprouts, scallion, crushed peanuts, carrot and lime.

Pad See Eiw

\$11.95

Wide rice noodles with egg, carrot and broccoli.

Pad Khee Mao

\$11.95

Wide rice noodles with mushroom, basil, bell pepper, carrot, tomato, onion and jalapeno.

Spaghetti Khee Mao

\$11.95

Spaghetti with mushroom, basil, bell pepper, carrot, tomato, onion and jalapeno.

Sashimi

Escolar

\$5.50

Super white tuna.

Salmon

\$5.50

Hamachi

\$5.50

Yellowtail.

Maguro

\$5.50

Tuna.

Masago

\$5.50

Smelt roe.

Unagi

\$6.50

Fresh water eel.

Veggie Maki

POPULAR

Avocado Maki

\$5.00

Cucumber Maki

\$5.00

Shitake Maki

\$5.50

Sweet Potato Maki

\$6.50

Sweet potato tempura and sweet soy sauce.

Veggie Tempura Maki

\$8.00

Sweet potato tempura, avocado tempura with sweet soy sauce.

Vegan Futo Maki

\$10.95

Cucumber, shitake, avocado, mixed green, mango with sweet soy sauce.

Sushi Maki

Salmon Maki

\$5.50

Alaskan Maki

\$7.50

Salmon, cucumber and avocado.

Spicy Tuna Maki

\$7.50

Mixed tuna, chili oil, masago, hot sauce and cucumber.

Santa Monica Maki

\$9.00

Shrimp tempura, lettuce, masago, cucumber, avocado and spicy mayo.

Mexican Maki

\$9.50

Escolar, tuna, avocado, cilantro, jalapeno, masago, chili oil and lime juice.

Rainbow Maki

\$13.50

California roll with tuna, salmon, escolar and avocado.

California Maki

\$7.50

Imitation crab, cucumber and avocado.

Dragon Maki

\$13.50

Shrimp tempura, cucumber, mayo, unagi, avocado and unagi sauce.

House Maki

Awesome Maki

\$15.00

Hamachi, escolar, cilantro, jalapeno topped with avocado, sriracha and wasabi mayo.

Holy Cow Maki

\$15.00

Shrimp tempura, unagi, kani, cream cheese, mango, avocado and red tobiko.

Tigger Maki

\$15.00

Shrimp tempura, avocado, masago, salmon, ikura and bonito flakes.

Beverages

Thai Iced Tea

\$3.50

Thai Iced Coffee

\$3.50

Coke

\$2.00

Diet Coke

\$2.00

Sprite

\$2.00

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Your order