



Village of Forest Park  
517 Desplaines Avenue  
Forest Park, IL 60130  
Phone: 708-366-2323  
Fax: 708-366-6505

Building Department  
Phone: 708-615-6276  
Email: [building@forestpark.net](mailto:building@forestpark.net)

Office Use Only	
Illuminated Total Sq Footage:	_____
Permit Fee:	_____ Annual Fee: _____
Non-Illuminated Sq Footage:	_____
Permit Fee:	_____ Annual Fee: _____
Permit #:	_____ Date: _____

## APPLICATION FOR SIGN PERMIT

Business Name: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Business Address: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Owner Address: \_\_\_\_\_

Owner Email: \_\_\_\_\_ Owner Phone: \_\_\_\_\_

### Sign Type:

- Wall
- Awning
- Projecting
- Temporary

- Sandwich Board
- Freestanding
- Other

### Sign Support:

- Building
- Ground
- Structure
- Pole
- Other

### Sign Size:

Length: \_\_\_\_\_ Height: \_\_\_\_\_ # of Sides: \_\_\_\_\_ Total Square Feet: \_\_\_\_\_

- Illuminated
- Non-Illuminated
- Additional Signage
- Replacement Sign

### Measurements:

Building Frontage: \_\_\_\_\_

Maximum Signage Allowed: \_\_\_\_\_

Existing Signage: \_\_\_\_\_

Sign Contractor: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Electrical Contractor: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Please attach:

1. Drawings to show sign size, color and exact location.
2. Copy of contract you have with customer.
3. Proof of liability insurance, listing Village as additional insured.
4. \$10,000 Surety Bond

Note: Sign contractors are required to have a Village of Forest Park Business License. Electricians must show State Certification.

**Questions? Contact the Building Department at [building@forestpark.net](mailto:building@forestpark.net) or 708-615-6276.**