

Village of Forest Park, Illinois
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Regular Village Council Meeting Agenda

Monday, June 28, 2021 – 7:00 p.m.

Meeting will be conducted In-Person and Via Zoom (100 Guest Limit)

You may listen to the meeting by participating in a Zoom conference call as follows:

Dial-In Number: 312-626-6799 Meeting ID 867 5437 3189 Passcode 081427

Web Link: <https://us02web.zoom.us/j/86754373189?pwd=NDRwTGJiMStYT0hzRExQR1RYR1ZRQT09>

Public Comments are required to be submitted to the Village Clerk in advance of the meeting:

In-Person Comments: Complete and submit Speaker Sign-In Form to Village Clerk prior to 7:00 p.m.

E-mail Comments: E-mail required to be sent to Village Clerk (vmoritz@forestpark.net) prior to 6:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES

- Consideration of the approval of the June 14, 2021 Village Council Meeting
- Consideration of the approval of the June 15, 2021 Village Council FY 2022 Budget Meeting

PUBLIC COMMENT

COMMUNICATIONS

DEPARTMENT REPORTS

BILLS BY RESOLUTION

- Consideration of a Resolution Approving Payment of Bills

UNFINISHED BUSINESS

NEW BUSINESS

1. Consideration of a Resolution Approving Pay Request #1 Regarding Demolition of Altenheim Buildings Project in an amount of \$173,382.84
2. Consideration of a Resolution Approving Change Order #3 Regarding Demolition of Altenheim Buildings Project in an amount of \$1,785.00
3. Consideration of a Resolution Approving Engagement with Lauterbach and Amen, LLP Related to the Audit of Village Wide Financial Statements for FY 21
4. Consideration of a request from Sarah's Inn to hang banners on Madison Street October 1-15, 2021

5. Consideration of a request from Forest Park Arts Alliance to hang banners in Village during month of August
6. Consideration of a request from 209 Scholarship, a 501(c)(3) organization, related to the use of Village's Grove property on July 31, 2021 to host event awarding scholarships to District 209 graduates
7. Consideration of an Ordinance Imposing a Temporary Moratorium, until 9-6-2021, on the Acceptance and Processing of Applications and the Issuance of Amusement Licenses to Holders of All Liquor License Classes Pursuant to Section 3-3-12 of the Village Liquor Code
8. Consideration of an Entertainment License Application submitted by Doc Ryan's pursuant to Section 3-3-12 of the Village Liquor Code
9. Consideration of an Ordinance Amending Section 3-3-5 Entitled "License Classifications:" and Section 3-3-6 Entitled "License Fee and Number:" of Chapter 3 Entitled "Liquor Control" of Title 3 Entitled "Business and License Regulations" of the Village Code of Ordinances of the Village of Forest Park, Cook County, Illinois
10. Consideration of an Ordinance/Resolution Approving an Intergovernmental Cooperation Agreement Between the Chicago Transit Authority (CTA) and the Village of Forest Park for Special Transit Police Detail Services
11. Consideration of an Ordinance to Approve and Authorize the Execution of Supplemental License Agreements for Use of Certain Village Infrastructure in Rights of Way by and Between Chicago SMSA Limited Partnership DBA Verizon Wireless and the Village of Forest Park, Illinois
12. Consideration of a motion authorizing purchase order for new Fire Department Command Vehicle in an amount not to exceed \$36,500.00 via the Northwest Municipal Conference Suburban Purchasing Cooperative Program
13. Consideration of a motion authorizing purchase order for new Public Works Department Director Vehicle in an amount not to exceed \$36,500.00 via the Northwest Municipal Conference Suburban Purchasing Cooperative Program

ADMINISTRATOR'S REPORT

COMMISSIONER REPORTS

ADJOURNMENT

**THE REGULAR MEETING OF THE COUNCIL OF THE
VILLAGE OF FOREST PARK, COOK COUNTY, ILLINOIS
HELD ON MONDAY EVENING, JUNE 14, 2021**

Mayor Hoskins led all assembled in the Pledge of Allegiance at 7:00 p.m.

ROLL CALL

Commissioners Novak, Byrnes, Nero, Voogd and Mayor Hoskins answered the Roll Call.

APPROVAL OF THE MINUTES OF PREVIOUS MEETINGS

It was moved by Commissioner Nero and seconded by Commissioner Novak that the minutes from the May 24, 2021, Regular Meeting of the Village Council be approved without reading as each member has received a copy thereof.

ROLL CALL:

AYES: Commissioners Novak, Byrnes, Nero, Voogd
and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

PUBLIC COMMENT

Mr. Mark Denny spoke about the noise at Crystal Car wash, referring to it as a violation of the village's noise ordinances and submitted a petition with twenty-six signatures.

There were multiple technical issues interrupting the live meeting so the Zoom meeting had to be discontinued mid-meeting.

The following individuals provided public comment in opposition to the temporary change in hours of sale and delivery of alcoholic liquor to end at 11:00 p.m.

- Chris Fleming
- Colin Jackson
- Chris Buckley
- Anna Leseth
- April Reed
- Jonathon Cannon
- Lynn Sorice
- Ted Williams
- Martin Sorice
- Matthew Sorice
- Joseph Sullivan

Ms. Kathryn Heavy spoke as a resident of the Grove community and a member of Concerned Van Buren Citizens Committee. There are 200 residences in the area of the Altenheim. Residents are grateful that the buildings are coming down. Ms. Heavy urged Elected Officials to work with the stakeholders regarding the future use of the land. The Committee would like to share their ideas.

Mr. Dan Riley requested action on the village's part regarding the run-down building at Adams and Harlem, the Union Hall at Roosevelt and Marengo, and the presences of rats at the old Hideaway also at Roosevelt and Harlem. Last Mr. Riley requested the village take care of tall weeds in the alley in the rear of 1134 Circle and alongside the telephone poles in the alley.

Ms. Brook Sievers commented (via email) about the disruptions to the neighborhood, litter and noise from the Pioneer Tap, noting that the issues have stopped since the bar hours were rolled back. The result is an improved quality of life for the residents in the area.

Mr. Christopher Harris congratulated (via email) John Doss on his retirement, wishing him good luck in the future.

Note – Mr. Anthony Crawford requested to speak in support of extending the bar/restaurant hours during public comment and the clerk mistakenly skipped his request. Apologies to Mr. Crawford.

COMMUNICATIONS:

None

DEPARTMENT REPORTS:

The Police Department submitted its March/April report.

APPROVAL OF BILLS:

It was moved by Commissioner Novak and seconded by Commissioner Byrnes that the Resolution for the payment of bills be adopted. The Commissioner of Accounts and Finance has reviewed the bills as applicable to each department and found the aggregate amounts to be correct and recommends payment when funds are available. The bills totaled \$590,865.33.

**R-44-21
APPROVAL OF BILLS IN
THE AMOUNT OF
\$590,865.33
APPROVED**

ROLL CALL:

AYES: Commissioners Novak, Byrnes, Nero, Voogd
and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

The Resolution honoring Public Works Director, John L. Doss upon his retirement from the Village of Forest Park was jointly motioned and seconded by the entire Village Council.

ROLL CALL:

AYES: Commissioners Novak, Byrnes, Nero, Voogd and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously. Each Elected Official said words of congratulation, appreciation and best wishes to John. Director Doss received a copy of the Resolution and thanked his co-workers, elected officials, Department Heads, assistant, Katie Murphy and his family.

It was moved by Commissioner Nero and seconded by Commissioner Voogd that the Resolution approving and authorizing the execution of Intergovernmental Master agreements between the Village of Forest Park and the Illinois Department of Transportation for the Maintenance Obligations and cost allocation of Traffic Control Devices be adopted.

ROLL CALL:

AYES: Commissioners Novak, Byrnes, Nero, Voogd and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

It was moved by Commissioner Nero that the Ordinance imposing a temporary moratorium, until September 6, 2021, on the acceptance and processing of applications and the issuance of amusement licenses to holders of Class A1 Liquor Licenses pursuant to Title 3, Chapter, 3 Section 3-3-12 of the village code of ordinance be adopted. The motion died for a lack of a second.

**R-45-21
RESOLUTION HONORING
RETIRING PUBLIC WORKS
DIRECTOR JOHN DOSS
APPROVED**

**R-46-21
RESOLUTION APPROVING
INTERGOVERNMENTAL
MASTER AGREEMENTS
WITH IDOT FOR
MAINTENANCE AND
TRAFFIC CONTROL
DEVICES
APPROVED**

**ORDINANCE IMPOSING
TEMPORARY
MORATORIUM ON
AMUSEMENT LICENSES
FAILS DUE TO LACK OF
SECOND**

It was moved by Commissioner Nero and seconded by Commissioner Voogd that the Ordinance amending section 3-3-6, entitled "License Fee and Number," of Chapter 3, entitled "Liquor Control" of Title 3, entitled "Business and License Regulations" of the village code of ordinance of the Village of Forest Park, Cook County, Illinois be adopted.

ROLL CALL:

AYES: Commissioners Novak, Byrnes, Nero, Voogd
and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

**O-11-21
ORDINANCE AMENDING
LIQUOR CODE TO
AUTOMATICALLY REDUCE
AVAILABLE LICENSES
WHEN AN
ESTABLISHMENT CEASES
APPROVED**

It was moved by Commissioner Voogd and seconded by Commissioner Nero that the Ordinance authorizing the sale or disposition of Surplus Property of the Village of Forest Park be adopted.

ROLL CALL:

AYES: Commissioners Novak, Byrnes, Nero, Voogd
and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

**O-12-21
ORDINANCE TO DISPOSE
OF SURPLUS PUBLIC
WORKS VEHICLES AND
PROPERTY
APPROVED**

It was moved by Commissioner Voogd and seconded by Commissioner Nero that the Resolution authorizing the execution of Pay Request #1 for the Rehabilitation of the South Water Tank at 1580 South Hannah project to Tecorp, Inc. be adopted.

ROLL CALL:

AYES: Commissioners Novak, Byrnes, Nero, Voogd
and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

**R-47-21
RESOLUTION APPROVING
PAY REQUEST #1 FOR
SOUTH WATER TANK
REHAB PROJECT
APPROVED**

It was moved by Commissioner Voogd and seconded by Commissioner Nero that the Resolution authorizing the execution of Pay Request #4 (Final) for the Hannah Pump Station Emergency Generator Improvement Project to Genco Industries, Inc. be adopted.

**R-48-21
RESOLUTION APPROVING
FINAL PAY REQUEST FOR
HANNAH PUMP STATION
GENERATOR
APPROVED**

ROLL CALL:

AYES: Commissioners Novak, Byrnes, Nero, Voogd
and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

It was moved by Commissioner Novak and seconded by
Commissioner Byrnes to direct the Forest Park Board of Fire
and Police Commissioners to appoint one candidate from its
current Probationary Firefighter Eligibility List to fill a vacancy.

**BOARD OF FIRE AND
POLICE COMMISSIONERS
DIRECTED TO APPOINT
ONE PROBATIONARY
FIREFIGHTER
APPROVED**

ROLL CALL:

AYES: Commissioners Novak, Byrnes, Nero, Voogd
and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

It was moved by Commissioner Byrnes and seconded by
Commissioner Voogd to approve the Forest Park Chamber of
Commerce's request to host the Annual Sidewalk Sale, adding
a Mini "Taste of Forest Park" on Madison Street July 23rd
through July 25th.

**CHAMBER OF COMMERCE
SIDEWALK SALE AND
TASTE OF FOREST PARK
APPROVED**

ROLL CALL:

AYES: Commissioners Novak, Byrnes, Nero, Voogd
and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

It was moved by Commissioner Voogd and seconded by
Commissioner Nero to approve the request from the Historical
Society of Forest Park to display banners promoting their
fourth annual Garden Walk, to be held on July 17th.

**HISTORICAL SOCIETY
BANNER REQUEST
APPROVED**

ROLL CALL:

AYES: Commissioners Novak, Byrnes, Nero, Voogd
and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

ADMINISTRATOR'S REPORT:

None

COMMISSIONER'S REPORTS:

Commissioner Novak congratulated and thanked John Doss for his many years of service to the village.

Commissioner Byrnes seconded Commissioner Novak's sentiments to John Doss.

Commissioner Voogd expressed her gratitude to Administrator Amidei for the explanatory agenda memos provided and her disappointment that Mr. DiFebo's presentation was not heard. The commissioner hopes to hear it soon as well as to participate in Town Hall meetings to discuss the use of the Altenheim land in the near future.

Mayor Hoskins reported that with the great progress happening at the Altenheim, the village plans to meet with the different stakeholder groups as well as with the Altenheim administration. The mayor then addressed all of the people who submitted public comment, assuring them that the elected officials do hear their comments. The liquor serving hours amendment was not intended to be punitive, but to protect the street and ensure that regulations are uniformly enforced. Since the temporary hours were adopted, the street has been incredibly calm and has a different feel. Last, Mayor Hoskins explained that the Ordinance that was not taken up tonight, regarding a moratorium on entertainment licenses was intended to help the village get control of the situation.

ADJOURNMENT

There being no further business to be addressed, Commissioner Nero moved and Commissioner Byrnes seconded to adjourn the meeting. The motion carried unanimously.

Mayor Hoskins declared the meeting adjourned at 8:17 P.M.

Respectfully submitted,

Vanessa Moritz
Village Clerk

**THE SPECIAL MEETING OF THE COUNCIL OF THE
VILLAGE OF FOREST PARK, COOK COUNTY, ILLINOIS
HELD ON TUESDAY EVENING, JUNE 15, 2021, 7:00 P.M.**

ROLL CALL

Commissioners Byrnes, Nero, Voogd and Mayor Hoskins answered the Roll Call at 7:06 p.m. Commissioner Novak was absent. Mayor Hoskins announced that regular rules of order are suspended. Also in attendance were Village Administrator, Moses Amidei, Finance Director, Tish Olmsted, Police Chief, Tom Aftanas, Public Works Director, Sal Stella, Health and Safety Director, Steve Glinke, Community Center Director, Karen Dylewski, Fire Chief, Phil Chiappetta and Village Clerk, Vanessa Moritz.

PUBLIC COMMENT

None

NEW BUSINESS:

The group discussed the following:

Overview and Revenue:

- In spite of the pandemic, the FY21 showed a gain of almost \$600,000, with operating transfers. This has not occurred since 2015.
- There are two new revenue sources recommended by the Finance Director. One is a streaming tax to supplement sagging cable taxes. Conservative estimates of revenue from streaming tax is \$32,000. The second is a places of eating 1% tax.
- Potential of creating a restricted "Fleet" fund, consisting of Municipal MFT revenues, and a Police Vehicle fund, using police fines as the revenue source.
- Department budgets were shown using full staffing and wages per collective bargaining agreements and proposed salary ordinance, as well as an estimated 2.5% wage increase for AFSCME and FOP members.

Public Affairs:

- There were no comments or questions regarding Public Affairs.

Police Department:

- A village-wide camera system will be added to the Police budget. Portions of the cost can be covered by TIF funds (70%), and Federal and Police restricted funds. License plate reading is part of the proposed project.
- There were no other comments or questions regarding Police Department.

Community Center:

- There were no comments or questions regarding Community Center.

Clerk's Office:

- Director Olmsted discussed the Moody's downgrade, primarily due to unfunded pension obligations.
- An RFP for auditing services was conducted and a new firm will be recommended on the June 28, 2021 Village Council agenda.
- This is the last budget year for the Altenheim and Water meter bond payments (\$300,000/yr.).
- There were no other comments or questions for the Clerk's Office.

Fire Department:

- There is a vehicle purchase and upgrade for Firehouse software included in the Fire Department budget.
- GEMT funding has increased significantly due to updates to Medicaid per-call payments. Some of this additional revenue may be used for Fire Department vehicles.
- There were no other comments or questions for the Fire Department.

Department of Public Health and Safety:

- The Building Department has reduced personnel and will be increasing rodent control throughout the village, due to a spike in activity.
- There were no other comments or questions for the Department of Health and Safety.

Streets Department:

- The new pickup truck in Streets Department has been put into the fleet, due to the aging condition of the vehicles. There is a new vehicle budgeted for the Director, which may be offset by the sale of old vehicles.
- There were no other comments or questions for the Streets Department.

Public Property:

- A new 5-yard Salt Truck is in this year's budget for \$190,000. This will need to be ordered right away in order to receive delivery by snow season.
- Fleet Management software is included in this budget.
- There were no other comments or questions for Public Property.

Commissioner Nero departed the meeting at 8:37 p.m.

Water Fund:

- The Water Fund ended with a gain in FY21, due in part to holding some projects due to cash flow concerns.
- There is a \$100,000 upgrade to the Jackson Pumping Station, including different pump operations, cameras and alarms. We are applying for grants to offset some of this cost.
- The current water meters are at the end of their useful life and may be under-registering the water flow by 30%. This could be a source of extra revenue if the meters are replaced.
- A late payment penalty increase to 10% (to mirror most municipalities) was proposed. Currently the village charges 1.5% per month.

TIF Districts:

- The village may want to explore extending the boundaries of the Brown Street TIF to include Harlem and Madison.
- The North water tower painting project has been held up by legal issues in the Brown TIF.
- Roosevelt and Hannah TIF projects include the South water tower project as well as the MWRD sewer separation project.
- Roosevelt Road Corridor TIF may see some infrastructure improvements this fiscal year.

ADJOURNMENT

There being no further business to be addressed, Commissioner Byrnes moved and Commissioner Voogd seconded to adjourn the meeting. The motion carried unanimously.

Mayor Hoskins declared the meeting adjourned at 9:04 P.M.

Respectfully submitted,

Vanessa Moritz
Village Clerk

RESOLUTION No.

BE IT RESOLVED by the Council of the Village of Forest Park, Cook County, Illinois, that we dispense with the reading of the individual bills inasmuch as each department head has approved and signed bills in the following aggregate amount for their respective departments.

Refunds and Allocations	\$ 2,569.69
Public Affairs	\$ 22,488.63
Police Department	\$ 4,896.25
Accounts & Finance (Clerks Office)	\$ 319,942.26
Accounts & Finance (Fire Department)	\$ 21,458.44
Department of Health & Safety	\$ 3,444.75
Street Department	\$ 65,968.02
Public Property	\$ 54,684.01
Seizure	\$ 479.00
Federal Customs	\$ 3,350.00
TIF	\$ 11,372.40
VIP	\$ 49,443.93
Water Department	\$ <u>261,086.81</u>

TOTAL	\$ 821,184.19
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ADOPTED BY THE Council of the Village of Forest Park this 28th Day of June, 2021.

Ayes:

Nays:

Absent:

Rory Hoskins, Mayor

ATTEST:

Vanessa Moritz, Village Clerk



Account Number	Vendor	Invoice Date	Amount
100-00-000-4220-300	Total Parking Solutions Inc	06/04/2021	166.00
100-00-000-4230-135	Pat Cesario	06/08/2021	225.00
100-00-000-4450-121	Passport Labs Inc	05/31/2021	39.96
100-00-000-4450-130	Passport Labs Inc	05/31/2021	1,596.92
100-00-000-4450-140	Passport Labs Inc	05/31/2021	41.81
100-00-000-4580-001	Forest Pk. Chamber of Commerce	06/16/2021	500.00
Refunds and Allocations			2,569.69



Account Number	Vendor	Invoice Date	Amount
100-10-101-6100-100	Storino Ramello & Durkin	06/01/2021	614.75
100-10-101-6100-100	Storino Ramello & Durkin	06/01/2021	9,308.75
100-10-101-6100-100	Storino Ramello & Durkin	06/01/2021	1,299.96
100-10-101-6100-100	Storino Ramello & Durkin	06/01/2021	462.90
100-10-101-6100-100	Storino Ramello & Durkin	06/01/2021	1,792.22
100-10-101-6120-305	Darien Marion-Burton	06/06/2021	425.00
100-10-101-6120-305	Forest Pk. Chamber of Commerce	06/08/2021	30.00
100-10-101-6150-112	ICMA Membership Renewals	06/21/2021	952.00
100-11-111-6100-115	Kane McKenna and Assoc	04/30/2021	420.00
100-11-111-6100-115	Kane McKenna and Assoc	05/31/2021	675.00
100-11-111-6100-120	Techno Consulting Inc	06/01/2021	3,500.00
100-11-111-6110-105	DELL MARKETING LP	06/03/2021	1,305.36
100-11-111-6110-105	DELL MARKETING LP	06/08/2021	252.69
100-11-111-6110-110	Techno Consulting Inc	06/01/2021	750.00
100-11-111-6110-110	Techno Consulting Inc	06/01/2021	700.00
Public Affairs			22,488.63



Account Number	Vendor	Invoice Date	Amount
100-12-121-6140-100	Thomson Reuters-West	06/04/2021	380.00
100-12-121-6145-305	Metro Mortuary Transport	06/01/2021	380.00
100-12-123-6145-202	CellTech LLC	06/16/2021	1,000.00
100-12-124-6150-114	Thomson Reuters-West	06/01/2021	386.25
100-00-000-2200-001	WESTAF	06/10/2021	500.00
100-12-124-6150-114	WESTAF	06/10/2021	2,250.00
	Police Department		4,896.25



Account Number	Vendor	Invoice Date	Amount
100-21-211-5005-002	Blue Cross-Blue Shield of Ill	06/16/2021	124,554.81
100-21-211-5005-050	United States Treasury/Internal Revenue Service	06/21/2021	21.28
100-21-211-6110-110	Xerox Financial Services	06/10/2021	129.67
100-21-211-6110-110	Xerox Financial Services	06/10/2021	59.62
100-21-211-6140-102	Moses Amidei	06/17/2021	5.38
100-21-211-6140-102	FED EX	06/08/2021	52.81
100-21-211-6140-102	FED EX	06/15/2021	40.16
100-21-211-6140-104	Quill	05/19/2021	226.98
100-21-211-6140-104	Quill	05/26/2021	20.60
100-21-211-6140-104	Quill	06/02/2021	34.44
100-21-211-6140-112	Forest Printing	06/11/2021	600.00
100-21-211-6140-140	Quill	05/19/2021	41.85
100-21-211-6150-150	AT&T	06/04/2021	82.11
100-21-211-6150-150	AT&T LONG DISTANCE	06/04/2021	1.25
100-21-211-7000-080	Xerox Financial Services	06/10/2021	120.89
100-21-211-7000-080	Xerox Financial Services	06/10/2021	1,684.21
100-22-221-6320-310	Christopher Burke Engineering LTD	06/02/2021	18,883.36
100-22-221-6320-310	KLF Enterprises	06/04/2021	173,382.84
Accounts & Finance (Clerks Office)			319,942.26



Account Number	Vendor	Invoice Date	Amount
100-30-301-6150-114	MABAS DIVISION XI	05/01/2021	10,000.00
100-30-301-7000-040	L-K Fire Extinguisher Service-No. 2	05/31/2021	257.90
100-30-302-6145-100	Witmer Public Safety Group	06/10/2021	655.77
100-30-303-6100-161	Paramedic Services of Illinois	06/02/2021	31.68
100-30-301-6100-170	Illinois Healthcare and Family Services	6/15/2021	10,367.58
100-30-303-6145-300	Linde Gas North America LLC	02/04/2021	145.51
Accounts & Finance (Fire Department)			21,458.44



Account Number	Vendor	Invoice Date	Amount
100-40-401-5000-017	Raymond Traynor	06/14/2021	1,080.00
100-40-402-6100-100	Storino Ramello & Durkin	06/01/2021	47.50
100-40-402-6100-115	Muse Community + Design	05/31/2021	687.50
100-40-402-6150-232	B&F Construction Code Service	06/02/2021	225.00
100-40-402-6150-232	B&F Construction Code Service	06/07/2021	200.00
100-40-402-6150-232	B&F Construction Code Service	06/07/2021	200.00
100-40-402-6150-232	B&F Construction Code Service	06/09/2021	225.00
100-40-402-6150-232	B&F Construction Code Service	06/10/2021	105.75
100-40-403-6150-230	Elevator Inspection Services	06/02/2021	544.00
100-40-403-6150-230	Elevator Inspection Services	06/02/2021	50.00
100-40-403-6150-230	Elevator Inspection Services	06/02/2021	80.00
Department of Health & Safety			3,444.75



Account Number	Vendor	Invoice Date	Amount
100-50-502-6185-108	Paulsons Rex Paint	05/31/2021	426.71
100-50-502-6185-108	Sherwin Williams	05/28/2021	567.80
100-50-502-6185-108	Sherwin Williams	05/28/2021	425.85
100-50-502-6185-110	SCHAUERS HARDWARE	05/31/2021	24.06
100-50-502-6185-110	Traffic Control & Protection	05/28/2021	94.35
100-50-502-6185-110	Traffic Control & Protection	05/28/2021	53.30
100-50-502-6185-112	Republic Services #551	05/15/2021	560.97
100-50-502-6185-501	Republic Services #551	05/15/2021	35,486.48
100-50-502-6185-502	Republic Services #551	05/15/2021	24,887.86
100-50-502-6185-503	Republic Services #551	05/15/2021	3,440.64
Street Department			65,968.02



Account Number	Vendor	Invoice Date	Amount
100-55-552-6180-101	SCHAUERS HARDWARE	05/31/2021	22.45
100-55-552-6180-114	SCHAUERS HARDWARE	05/31/2021	106.15
100-55-552-6180-114	McAdam Landscaping	06/02/2021	1,632.00
100-55-552-6180-114	McAdam Landscaping	06/02/2021	7,870.00
100-55-552-6180-114	McAdam Landscaping	06/04/2021	368.00
100-55-552-6180-114	RUSSO POWER EQUIPMENT	06/04/2021	162.93
100-55-552-6180-114	RUSSO POWER EQUIPMENT	06/10/2021	94.99
100-55-553-6180-150	Lyons Pinner Electric Co	05/19/2021	2,612.55
100-55-553-6180-150	Lyons Pinner Electric Co	05/23/2021	4,297.00
100-55-553-6180-150	Lyons Pinner Electric Co	05/23/2021	588.00
100-55-553-6180-150	Lyons Pinner Electric Co	05/23/2021	1,348.90
100-55-553-6180-160	AEP Energy	05/18/2021	2,953.15
100-55-553-6180-160	Com Ed	05/13/2021	134.21
100-55-553-6180-160	Com Ed	06/14/2021	298.55
100-55-555-6180-100	SCHAUERS HARDWARE	05/31/2021	54.35
100-55-555-6180-100	Case Lots Inc	04/19/2021	342.34
100-55-555-6180-100	Quill	05/19/2021	123.26
100-55-555-6180-100	Quill	05/19/2021	96.05
100-55-555-6180-100	Quill	05/26/2021	482.39
100-55-555-6180-110	Comcast	06/02/2021	50.40
100-55-555-6180-110	PHS Locksmiths	05/12/2021	4,150.00
100-55-555-6180-120	S & S Electric Service Inc	06/09/2021	441.06
100-55-555-6180-130	Comcast	06/01/2021	374.18
100-55-555-6180-140	Comcast	05/28/2021	2.10
100-55-555-6180-150	SCHAUERS HARDWARE	05/31/2021	39.21
100-55-560-6180-175	SCHAUERS HARDWARE	05/31/2021	71.98
100-55-570-6145-100	George F Prescott	06/15/2021	150.00
100-55-570-6155-101	Mohr Oil Company	05/26/2021	10,856.25
100-55-570-6155-106	ABC Automotive Electronic	03/04/2021	44.50
100-55-570-6155-106	ABC Automotive Electronic	03/30/2021	425.00
100-55-570-6155-106	ABC Automotive Electronic	05/03/2021	243.65
100-55-570-6155-106	CCP INDUSTRIES INC.	05/24/2021	110.22
100-55-570-6155-106	Factory Motor Parts Co	05/26/2021	27.09
100-55-570-6155-106	Factory Motor Parts Co	06/01/2021	40.30
100-55-570-6155-106	Factory Motor Parts Co	06/02/2021	396.28
100-55-570-6155-106	Kimball Midwest	06/02/2021	180.13
100-55-570-6155-106	Praxair Distribution INC	05/22/2021	179.91
100-55-570-6155-106	Standard Equipment Co.	06/08/2021	483.66
100-55-570-6155-106	Zeigler Ford North Riverside	05/03/2021	846.59
100-55-570-6155-106	Zeigler Ford North Riverside	05/03/2021	50.02
100-55-570-6155-106	Zeigler Ford North Riverside	05/11/2021	367.18
100-55-570-6155-106	Zeigler Ford North Riverside	05/11/2021	88.44
100-55-570-6155-106	Zeigler Ford North Riverside	05/17/2021	76.00



Account Number	Vendor	Invoice Date	Amount
100-55-570-6155-106	Zeigler Ford North Riverside	05/24/2021	175.00
100-55-570-6155-106	Zeigler Ford North Riverside	05/24/2021	137.00
100-55-570-6155-106	Zeigler Ford North Riverside	05/25/2021	77.98
100-55-570-6155-106	Zeigler Ford North Riverside	05/28/2021	1,117.70
100-55-570-6155-112	Commercial Tire Service	06/08/2021	637.80
100-55-570-6155-112	Commercial Tire Service	06/10/2021	200.66
100-55-570-6155-112	Fleet Safety Supply	06/10/2021	178.63
100-55-570-6155-112	Fleet Safety Supply	06/10/2021	606.06
100-55-570-6155-112	Illinois Communications Sales Inc.	06/07/2021	100.00
100-55-570-6155-112	Illinois Communications Sales Inc.	06/07/2021	150.00
100-55-570-6155-112	Southside Truck Service Inc	12/16/2020	3,645.05
100-55-570-6155-112	Zeigler Ford North Riverside	05/24/2021	875.31
100-55-570-6155-112	Zeigler Ford North Riverside	05/26/2021	918.87
100-55-570-6155-112	Zeigler Ford North Riverside	05/26/2021	918.87
100-55-570-6155-112	Zeigler Ford North Riverside	05/27/2021	1,350.87
100-55-580-6155-120	Bernie's Saw & Supply Inc	06/10/2021	43.00
100-55-580-6155-120	Jack's Rental Inc.	06/14/2021	91.89
100-55-580-6155-120	Jack's Rental Inc.	06/14/2021	8.18
100-55-580-6180-202	SCHAUERS HARDWARE	05/31/2021	49.89
100-55-585-6180-160	Com Ed	06/01/2021	57.57
100-55-585-6180-322	Printing Plus of Roselle INC	03/27/2021	62.26
Public Property			54,684.01



Account Number	Vendor	Invoice Date	Amount
230-00-000-6900-230	J.G. UNIFORMS INC	06/07/2021	170.00
230-00-000-6900-230	Secretary of State	05/05/2021	151.00
230-00-000-6900-230	Secretary of State	06/15/2021	158.00
	Seizure		479.00



Account Number	Vendor	Invoice Date	Amount
232-00-000-6900-232	CDS Office Technologies	05/03/2021	3,240.00
232-00-000-6900-232	Motorola Solutions StarCom21 Network	06/01/2021	110.00
	Federal Customs		3,350.00



Account Number	Vendor	Invoice Date	Amount
301-00-000-6185-700	McAdam Landscaping	06/02/2021	3,280.00
302-00-000-6185-700	Christopher Burke Engineering LTD	06/02/2021	4,046.20
304-00-000-6185-700	Christopher Burke Engineering LTD	06/02/2021	4,046.20
	TIF		11,372.40



Account Number	Vendor	Invoice Date	Amount
312-00-000-6100-105	Christopher Burke Engineering LTD	06/02/2021	2,251.60
312-00-000-6100-115	Kane McKenna and Assoc	04/30/2021	420.00
312-00-000-6100-115	Kane McKenna and Assoc	05/31/2021	675.00
312-00-000-7000-108	Christopher Burke Engineering LTD	06/02/2021	2,166.08
312-00-000-7000-120	Christopher Burke Engineering LTD	06/02/2021	11,164.25
312-00-000-7000-312	Christopher Burke Engineering LTD	06/02/2021	482.00
312-00-000-7000-312	Christopher Burke Engineering LTD	06/02/2021	15,654.08
312-00-000-7000-312	Christopher Burke Engineering LTD	06/02/2021	7,341.50
312-00-000-7000-312	K-Five	05/27/2021	52.56
312-00-000-7000-312	K-Five	06/03/2021	89.24
312-00-000-7000-312	K-Five	06/04/2021	68.99
312-00-000-7000-312	K-Five	06/08/2021	37.78
312-00-000-7000-312	K-Five	06/09/2021	55.85
312-00-000-7000-312	Robert R. Andreas & Sons Inc.	06/08/2021	8,985.00
VIP			49,443.93



Account Number	Vendor	Invoice Date	Amount
501-80-800-6100-105	Christopher Burke Engineering LTD	06/02/2021	340.00
501-80-800-6100-105	Christopher Burke Engineering LTD	06/02/2021	2,496.00
501-80-800-6120-500	Cathrine Ditto	06/21/2021	1,500.00
501-80-800-6120-500	Susan Famoyegun	06/21/2021	1,500.00
501-80-800-6120-500	David Knoell	06/21/2021	1,500.00
501-80-800-6120-500	David Wyman	06/21/2021	1,500.00
501-80-800-6140-102	Suburban Mailing Services Inc	06/01/2021	1,952.64
501-80-800-6150-154	Com Ed	05/13/2021	27.02
501-80-800-6150-154	Com Ed	05/28/2021	39.25
501-80-800-6155-110	SCHAUERS HARDWARE	05/31/2021	8.54
501-80-800-6800-100	City of Chicago	06/09/2021	216,174.62
501-80-800-6800-111	Suburban Laboratories Inc	05/28/2021	665.00
501-80-800-6800-151	Mid American Water	06/02/2021	1,778.24
501-80-800-6800-151	OTM Water Services	02/26/2021	600.00
501-80-800-6800-151	OTM Water Services	06/04/2021	2,150.00
501-80-800-6800-151	Robert R. Andreas & Sons Inc.	06/08/2021	6,885.00
501-80-800-6800-155	Corrpro Companies	05/31/2021	840.00
501-80-800-6800-176	Core & Main LP	05/20/2021	2,754.00
501-80-800-7000-020	Christopher Burke Engineering LTD	06/02/2021	1,275.00
501-80-800-7000-020	Christopher Burke Engineering LTD	06/02/2021	7,341.50
501-80-800-7000-040	Christopher Burke Engineering LTD	06/02/2021	1,172.00
501-80-800-7000-050	Christopher Burke Engineering LTD	06/02/2021	8,588.00
Water Department			261,086.81

RESOLUTION NO. R-_____ -21

**RESOLUTION AUTHORIZING THE EXECUTION OF PAY REQUEST #1
FOR THE ALTENHEIM DEMOLITION PROJECT TO KLF ENTERPRISES**

WHEREAS, the Village of Forest Park, Cook County, Illinois ("Village"), awarded the contract for the demolition of Buildings D, G, Cafeteria, Chapel and Garage ("Project") to KLF Enterprises ("Contractor"); and

WHEREAS, Contractor has submitted its Pay Request #1 for completed work to date under the Project, a copy of which is attached hereto As Exhibit A and made a part hereof; and

WHEREAS, the Pay Request #1 has been reviewed by the Village Engineer, who has determined that Contractor is entitled to compensation for certain services performed under the Project, pursuant to the Pay Request #1; and

WHEREAS, the Village will be obligated to make a payment on Pay Request #1 to Contractor in the amount of One Hundred Seventy-Three Thousand Three Hundred Eighty-Two and 84/100 Dollars (\$173,382.84); and

WHEREAS, it is necessary that the Mayor and Council of the Village approve Pay Request #1 to Contractor under the contract for the Project.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Village of Forest Park, Cook County, Illinois, as follows:

Section 1. The Council of the Village hereby approves Pay Request #1 to Contractor in the amount of One Hundred Seventy-Three Thousand Three Hundred Eighty-Two and 84/100 Dollars (\$173,382.84) under the contract for the Project with Contractor.

Section 2. The Village Clerk is directed to attest to the Mayor's signature on any and all documents, as necessary.

Section 3. This Resolution shall be in full force and effect upon its passage and adoption in accordance with law.

ADOPTED by the Council of the Village of Forest Park, Cook County, Illinois this 28th day of June, 2021.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this 28th day of June, 2021.

Rory E. Hoskins, Mayor

ATTESTED and filed in my office,
and published in pamphlet form
this _____ day of June, 2021.

Vanessa Moritz, Clerk

EXHIBIT A

**KLF ENTERPRISES
PAY REQUEST #1**



CHRISTOPHER B. BURKE ENGINEERING, LTD.

9575 West Higgins Road Suite 600 Rosemont, Illinois 60018 TEL (847) 823-0500 FAX (847) 823-0520

June 4, 2021

Village of Forest Park
517 Des Plaines Ave.
Forest Park, IL, 60130

Attention: Mr. Moses Amidei - Village Administrator

Subject: Demolition of Altenheim Buildings D, G, Cafeteria, Chapel, and Garage
Pay Request #1
(CBBEL Project No. 000023.BG092)

Dear Mr. Amidei:

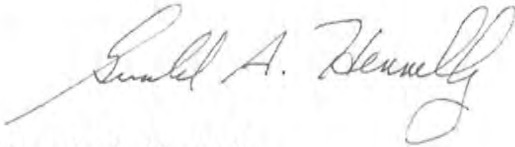
Christopher B. Burke Engineering, Ltd. (CBBEL) has received and reviewed Pay Request #1 in the amount of \$173,382.84 from KLF Enterprises. which was received on June 2, 2021. Included with the Pay Request is the Contractors Application for Payment, Waiver of Lien to Date and Certified Payrolls. CBBEL recommends payment in the amount as follows:

Original Contract Amount	\$ 546,970.00
Change Orders	\$ 12,950.00
Total Contract Amount	\$ 559,920.00
Work Completed and Stored to Date	\$ 192,647.60
Less Previous Payments	\$ 0.00
10% Retainage	\$ 19,264.76
Amount Due	\$ 173,382.84

All items of work shown on the attached invoice are representative of work completed to date for this project. We therefore recommend payment in the amount of One Hundred Seventy Three Thousand Three Hundred and Eighty Two Dollars and Eighty Four Cents (\$173,382.84) to KLF Enterprises.

If you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Gerald A. Hennelly". The signature is fluid and cursive, with the first name "Gerald" being more prominent.

Gerald A. Hennelly
Senior Project Manager
Mechanical/Electrical Engineering Department

GAH

Encl: KLF Enterprises Waivers of Lien, Certified Payrolls and Pay Request

cc: Salvatore Stella, Village of Forest Park
Katie Murphy, Village of Forest Park
Jim Amelio, CBBEL
Pete Lehotan, KLF Enterprises

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Village of Forest Park

Demolition of Altenheim Buildings D, G, Cafeteria, Chapel, and Garage

CBBEL Project No. 000023.00092

Pay Request No.1

Date: 06/04/21

ITEM NO.	DESCRIPTION OF WORK	UNIT	QUANTITY	UNIT PRICE	SCHEDULED VALUE	UNITS FROM PREVIOUS INVOICES	UNITS THIS PERIOD	TOTAL UNITS COMPLETED TO DATE	BALANCE TO FINISH	TOTAL VALUE COMPELTED THIS PERIOD	TOTAL VALUE COMPLETED TO DATE	BALANCE TO FINISH	10% RETAINAGE
01 55 24/01	MAINTENANCE OF TRAFFIC	LUMP SUM	1	\$ 1,500.00	\$1,500.00	0.00	0.50	0.50	0.50	\$750.00	\$750.00	\$750.00	\$75.00
01 55 24/02	TEMPORARY FENCING	LUMP SUM	1	\$ 4,200.00	\$4,200.00	0.00	1.00	1.00	0.00	\$4,200.00	\$4,200.00	\$0.00	\$420.00
01 89 13/01	BACKFILLING OF BUILDINGS	LUMP SUM	1	\$ 16,963.00	\$16,963.00	0.00	0.00	0.00	1.00	\$0.00	\$0.00	\$16,963.00	\$0.00
02 41 16.13/01	DEMO CHAPEL	LUMP SUM	1	\$ 60,525.00	\$60,525.00	0.00	0.80	0.80	0.20	\$48,420.00	\$48,420.00	\$12,105.00	\$4,842.00
02 41 16.13/02	DEMO CAFETERIA	LUMP SUM	1	\$ 33,324.00	\$33,324.00	0.00	0.90	0.90	0.10	\$29,991.60	\$29,991.60	\$3,332.40	\$2,999.16
02 41 16.13/03	DEMO BUILDING D	LUMP SUM	1	\$ 144,662.00	\$144,662.00	0.00	0.00	0.00	1.00	\$0.00	\$0.00	\$144,662.00	\$0.00
02 41 16.13/04	DEMO BUILDING G	LUMP SUM	1	\$ 131,470.00	\$131,470.00	0.00	0.00	0.00	1.00	\$0.00	\$0.00	\$131,470.00	\$0.00
02 41 16.13/05	DEMO GARAGE	LUMP SUM	1	\$ 11,182.00	\$11,182.00	0.00	0.00	0.00	1.00	\$0.00	\$0.00	\$11,182.00	\$0.00
02 82 13/01	CHAPEL ABATEMENT	LUMP SUM	1	\$ 23,584.00	\$23,584.00	0.00	1.00	1.00	0.00	\$23,584.00	\$23,584.00	\$0.00	\$2,358.40
02 82 13/02	CAFETERIA ABATEMENT	LUMP SUM	1	\$ 23,584.00	\$23,584.00	0.00	1.00	1.00	0.00	\$23,584.00	\$23,584.00	\$0.00	\$2,358.40
02 82 13/03	BUILDING D ABATEMENT	LUMP SUM	1	\$ 23,584.00	\$23,584.00	0.00	1.00	1.00	0.00	\$23,584.00	\$23,584.00	\$0.00	\$2,358.40
02 82 13/04	BUILDING G ABATEMENT	LUMP SUM	1	\$ 23,584.00	\$23,584.00	0.00	1.00	1.00	0.00	\$23,584.00	\$23,584.00	\$0.00	\$2,358.40
31 22 19/01	SITE GRADING	LUMP SUM	1	\$ 6,800.00	\$6,800.00	0.00	0.00	0.00	1.00	\$0.00	\$0.00	\$6,800.00	\$0.00
31 23 19/01	DEWATERING	LUMP SUM	1	\$ 3,000.00	\$3,000.00	0.00	0.67	0.67	0.33	\$2,000.00	\$2,000.00	\$1,000.00	\$200.00
32 92 19/01	PLACE TOPSOIL	LUMP SUM	1	\$ 27,108.00	\$27,108.00	0.00	0.00	0.00	1.00	\$0.00	\$0.00	\$27,108.00	\$0.00
32 92 19/02	SEEDING	LUMP SUM	1	\$ 3,300.00	\$3,300.00	0.00	0.00	0.00	1.00	\$0.00	\$0.00	\$3,300.00	\$0.00
01 89 13/01	FURNISH, DELIVER, PLACE AND COMPACT 100 CY OF CA-6	LUMP SUM	1	\$ 5,600.00	\$5,600.00	0.00	0.00	0.00	1.00	\$0.00	\$0.00	\$5,600.00	\$0.00
32 92 19	PLACE 500 SF SIDEWALK	LUMP SUM	1	\$ 3,000.00	\$3,000.00	0.00	0.00	0.00	1.00	\$0.00	\$0.00	\$3,000.00	\$0.00
CO1	CHANGE ORDER #1 - DEBRIS PILE REM	LUMP SUM	1	\$ 12,950.00	\$12,950.00	0.00	1.00	1.00	0.00	\$12,950.00	\$12,950.00	\$0.00	\$1,295.00
SUBTOTAL CONSTRUCTION COST=					\$559,920.00					\$192,647.60	\$192,647.60	\$367,272.40	\$19,264.76

TOTAL CONTRACT VALUE	\$559,920.00
TOTAL VALUE COMPLETED TO DATE	\$192,647.60
TOTAL AMOUNT PAID TO DATE	\$0.00
10% RETAINAGE	\$19,264.76
TOTAL AMOUNT DUE THIS PERIOD	\$173,382.84

APPLICATION AND CERTIFICATE FOR PAYMENT

PAGE ONE OF PAGES

TO OWNER:
Village of Forest Park
517 Des Plaines Avenue
Forest Park, IL 60137

PROJECT:
Demolition of Altenheim Gldgs. D,G, Cafeteria
Chapel, and Garage

VIA: Construction Manager
Christopher B. Burfke Engineering LTD.
9575 W. Higgins Road Suite 600
Rosemont, IL 60018

APPLICATION #: 1
PERIOD TO: 05/18/21
PROJECT NOS: 23.00092

CONTRACT DATE: 03/01/21

Distribution to:

☐ Owner
☒ Const. Mgr
☐ Architect
☒ Contractor

CONTRACT FOR: Demolition and Site Restoration

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM-----	\$	546,970.00
2. Net change by Change Orders-----	\$	12,950.00
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	\$	559,920.00
4. TOTAL COMPLETED & STORED TO DATE-\$ (Column G on Continuation Sheet)		192,647.60
5. RETAINAGE:		
a. 10.0% of Completed Work (Columns D+E on Continuation Sheet)	\$	19,264.76
b. 10.0% of Stored Material (Column F on Continuation Sheet)	\$	
Total Retainage (Line 5a + 5b or Total in Column I of Continuation Sheet-----)	\$	19,264.76
6. TOTAL EARNED LESS RETAINAGE----- (Line 4 less Line 5 Total)	\$	173,382.84
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)-----	\$	
8. CURRENT PAYMENT DUE-----	\$	173,382.84
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	386,537.16

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$12,950.00	
Total approved this Month		
TOTALS	\$12,950.00	
NET CHANGES by Change Order	\$12,950.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.

CONTRACTOR: K.L.F. Enterprises Inc.

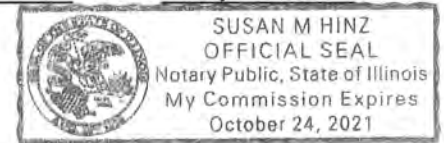
By: 

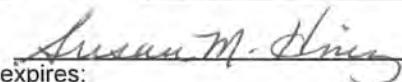
Date: May 18, 2021

State of: Illinois

County of: Cook

Subscribed and sworn to before
me this 18 day of May, 2021



Notary Public: 

My Commission expires:

CERTIFICATE FOR PAYMENT

In accordance with Contract Documents, based on on-site observations and the data comprising application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ----- \$

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

CONTINUATION SHEET

ATTACHMENT TO PAY APPLICATION

PROJECT:

Demolition of Altenheim Gldgs. D,G, Cafeteria
Chapel, and Garage

Page 2 of Pages

APPLICATION NUMBER: 1
APPLICATION DATE: 05/17/21
PERIOD TO: 18-May-21
ARCHITECT'S PROJECT NO: 23.00092

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored (Not In D or E)	G		H Balance To Finish (C - G)	I Retainage (If Variable Rate)
			From Previous Application (D + E)	This Period		Total Completed And Stored To Date (D + E + F)	% (G/C)		
1	Maintenance of traffic	1,500.00		750.00		750.00	50%	750.00	75.00
2	Temporary fencing	4,200.00		4,200.00		4,200.00	100%		420.00
3	Backfilling of buildings	16,963.00						16,963.00	
4	Demo Chapel	60,525.00		48,420.00		48,420.00	80%	12,105.00	4,842.00
5	Demo Cafeteria	33,324.00		29,991.60		29,991.60	90%	3,332.40	2,999.16
6	Demo Bldg. D	144,662.00						144,662.00	
7	Demo Bldg. G	131,470.00						131,470.00	
8	Demo garage	11,182.00						11,182.00	
9	Chapel abatement	23,584.00		23,584.00		23,584.00	100%		2,358.40
10	Cafeteria abatement	23,584.00		23,584.00		23,584.00	100%		2,358.40
11	Bldg. D Abatement	23,584.00		23,584.00		23,584.00	100%		2,358.40
12	Bldg. G abatement	23,584.00		23,584.00		23,584.00	100%		2,358.40
13	Site grading	6,800.00						6,800.00	
14	Dewatering	3,000.00		2,000.00		2,000.00	67%	1,000.00	200.00
15	Place topsoil	27,108.00						27,108.00	
16	Seeding	3,300.00						3,300.00	
17	Furnish, deliver, place and compact 100 cy of CA-6	5,600.00						5,600.00	
18	Place 500 sf sidewalk	3,000.00						3,000.00	
20	Change Order #1 - Dsebris Pile REM	12,950.00		12,950.00		12,950.00	100%		1,295.00
21									
22									
23									
24									
25									
26									
27									
	SUBTOTALS PAGE 2	559,920.00		192,647.60		192,647.60	34%	367,272.40	19,264.76



STATE OF ILLINOIS

COUNTY OF COOK

WAIVER OF LIEN TO DATE

Gty #

Escrow #

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by VILLAGE OF FOREST PARK to furnish DEMOLITION

for the premises known as 7824 MADISON ST, FOREST PARK BLDGS G,D,CHAPEL,CAFETERIA of which VILLAGE OF FOREST PARK is the owner.

THE undersigned, for and in consideration of ONE HUNDRED SEVENTY THREE THOUSAND THREE HUNDRED EIGHT TWO DOLLARS AND EIGHTY FOUR CENTS

(\$173,382.84) Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of all labor, services, material, fixtures, apparatus or machinery, furnished to this date by the undersigned for the above-described premises, INCLUDING EXTRAS.*

DATE 6-8-21 COMPANY NAME KLF ENTERPRISES, INC.

ADDRESS 2044 W. 163RD STREET #2, MARKHAM, IL

SIGNATURE AND TITLE

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT

CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS

COUNTY OF COOK

TO WHOM IT MAY CONCERN:

THE UNDERSIGNED, (NAME) JAMES BRACKEN BEING DULY SWORN, DEPOSES AND SAYS THAT HE OR SHE IS (POSITION) PRESIDENT OF (COMPANY NAME) KLF ENTERPRISES, INC. WHO IS THE CONTRACTOR FURNISHING DEMOLITION WORK ON THE BUILDING LOCATED AT 7824 MADISON ST, FOREST PARK BLDGS G,D, CHAPEL, CAFETERIA OWNED BY VILLAGE OF FOREST PARK

That the total amount of the contract including extras* is \$173,382.84 on which he or she has received payment of \$0 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and addresses of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLDG EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
KLF ENTERPRISES, INC.	DEMOLITION	\$465,584.00	0	\$88,480.44	\$377,103.56
GALAXY ENVIORNMENTAL INC	ASBESTOS ABATEMENT	\$94,336.00	0	\$84,902.40	\$9,433.60
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPLETE.		\$559,920.00	0	\$173,382.84	\$386,537.16

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

DATE 6-8-21

SIGNATURE:

SUBSCRIBED AND SWORN TO BEFORE ME THIS 6th

DAY OF June, 2021

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.



NOTARY PUBLIC

WAIVER OF LIEN TO DATE

STATE OF ILLINOIS
COUNTY OF COOK

GEI Project #: U21023.11.18
KLF Project No. _____
Project No. _____
Billing Period: 3/31/2021
Pay Request #: (1)

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by KLF Enterprises, Inc.
to furnish Environmental Remediation/Selective Demolition
for the premises known as Altenheim Bldgs. D, G, Chappel, Cafeteria & Garage
of which Village of Forest Park is the owner

THE undersigned, for and in consideration of Eighty-Four Thousand Nine Hundred Two & 40/100
\$ 84,902.40 Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es)
hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens, with respect to
and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the
moneys, funds or other considerations due or to become due from the owner, on account of labor services, material, fixtures, apparatus or machinery
furnished to this date by the undersigned for the above-described premises, INCLUDING EXTRAS.*

Given under my hand and seal this
24th Day of May, 2021
Signature: George A. Salinas/President

NOTE: All waivers must be for the full amount paid. If waiver is for a corporation, corporate name should be used, corporate seal affixed and title of officer signing waiver should be set forth; if waiver is for a partnership, the partnership name should be used, partner should sign and designate himself as partner.

CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS

COUNTY OF COOK

TO WHOM IT MAY CONCERN:

THE undersigned, being duly sworn, deposes and says that he is George A. Salinas
President of the Galaxy Environmental, Inc.
who is the contractor for the Environmental Remediation/Selective Demolition work on the
buildings located at 7824 Madison Street Forest Park, IL 60130
owned by Village of Forest Park
That the total amount of the contract including extras* is \$ 94,336.00 on which he has received payment of
\$ _____ prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that
there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names of all parties who have furnished material
or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the
construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said
work according to plans and specifications:

NAMES	WHAT FOR	CONTRACT PRICE INCLUDING EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
Galaxy Environmental, Inc.	Environmental Remediation/Selective Demolition	\$ 94,336.00	\$ -	\$ 84,902.40	\$ 9,433.60
			\$ -		\$ -
			\$ -		\$ -
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPLETE.		\$ 94,336.00	\$ -	\$ 84,902.40	\$ 9,433.60

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work
of any kind done or to be done upon or in connection with said work other than above stated.

DATE 05/24/2021

SIGNATURE: George A. Salinas/President

SUBSCRIBED AND SWORN TO BEFORE ME THIS 24th

DAY OF May, 2021

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE
ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT

NOTARY PUBLIC

OFFICIAL SEAL
WENDY ARROYO
NOTARY PUBLIC - STATE OF ILLINOIS
COMMISSION #822376
MY COMMISSION EXPIRES MARCH 25, 2025

**RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF
CHANGE ORDER NO. 3 TO THE CONTRACT WITH KLF ENTERPRISES, INC.
FOR THE ALTENHEIM BUILDINGS DEMOLITION PROJECT**

WHEREAS, the Village of Forest Park, Cook County, Illinois ("Village"), previously awarded the contract ("Contract") for the Altenheim Buildings Demolition Project ("Project") to KLF Enterprises, Inc. ("Contractor") for the current Contract Price of Five Hundred Eighty-Eight Thousand Five Hundred Fifty-Five Dollars (\$588,555.00), which includes Change Orders 1 and 2 previously approved by the Village; and

WHEREAS, the Contractor has prepared and submitted, and Christopher B. Burke Engineering, Ltd., Village Engineer, on behalf of the Village, has reviewed and recommended Change Order No. 3 to the Contract, which reflects work in addition to the approved Contract, as amended, specifically the demolition of a concrete storage building north of the existing garage building, to be included in the Project, a copy of which is attached hereto and made a part hereof as Exhibit A; and

WHEREAS, Change Order No. 3 to the Contract increases the Contract Price by an additional One Thousand Seven Hundred Eighty-Five (\$1,785.00); and

WHEREAS, it is necessary that the Mayor and Council of the Village approve Change Order No. 3 to the Contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Village of Forest Park, Cook County, Illinois, as follows:

Section 1. The statements contained in the preambles to this Resolution are found to be true and correct and are hereby incorporated into this Resolution.

Section 2. The Council of the Village hereby approves Change Order No. 3 to the Contract.

Section 3. The Village Administrator be and is hereby authorized to execute Change Order No. 3, as attached hereto and made a part hereof as Exhibit A.

Section 4. The Village officials, officers, employees and agents are hereby authorized and execute all documents, as are necessary to effectuate and carry out Change Order No. 3 to the Contract.

Section 5. This Resolution shall be in full force and effect upon its passage in the manner provided by law.

ADOPTED by the Council of the Village of Forest Park, Cook County, Illinois this 28th day of June, 2021.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this 28th day of June, 2021.

Rory E. Hoskins, Mayor

ATTESTED and filed in my office,
and published in pamphlet form
this _____ day of June, 2021.

Vanessa Moritz, Clerk

EXHIBIT A

**CHANGE ORDER NO. 3 TO CONTRACT
WITH KLF ENTERPRISES, INC. FOR THE
ALTENHEIM BUILDINGS DEMOLITION PROJECT**



CHRISTOPHER B. BURKE ENGINEERING, LTD.

9575 West Higgins Road Suite 600 Rosemont, Illinois 60018 TEL (847) 823-0500 FAX (847) 823-0520

June 10, 2021

Village of Forest Park
517 Des Plaines Avenue
Forest Park, IL 60137

Attention: Moses Amidei
Village Administrator

Subject: Demolition of the Altenheim Buildings D, G, Cafeteria, Chapel & Garage
Village of Forest Park
Change Order #3
(CBBEL Project No. 000023.00092)

Dear Moses:

As requested by the Village, CBBEL solicited a proposal to remove the concrete structure storage building north of the existing garage building. The contractor has submitted their proposal for Change Order #3 for the additional building removal. This work was not part of the original scope of work when the contract was bid or awarded.

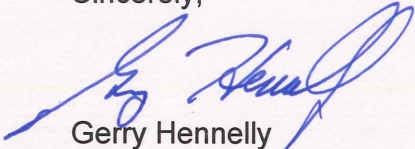
The cost associated with the above work is \$1,785.00 and changes to the total contract amount are listed below.

Current Contract Amount	\$588,555.00
Cost of Change Order #3 (Structure Removal)	\$ 1,785.00
New Contract Amount	<hr/> \$590,340.00

It is CBBEL's recommendation that this work be completed at this time and it is germane to the overall project completion. Please execute the attached change order so we can authorize the contractor to complete this work.

If you have any questions, please do not hesitate to contact me.

Sincerely,



Gerry Hennelly
Senior Project Manager
Mechanical/Electrical Engineering Dept.

GAH/pjb

Encl.: As Noted

Cc: Salvatore Stella, Village of Forest Park
Steve Glinke, Village of Forest Park
Jim Amelio, CBBEL

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Village of Forest Park Change Order

Change Order No. : 3

Date : 06/10/2021

Agreement Date : 02/08/2021

Name of Project: Demolition of Altenheim Buildings D, G, Cafeteria, Chapel and Garage

Owner: Village of Forest Park

Contractor: K.L.F. Enterprises, Inc.

CHANGES TO THE CONTRACT DOCUMENTS (Describe and/or attach description/justification)

Additional structure removal.

CHANGES TO THE CONTRACT PRICE

Original CONTRACT PRICE =	\$	546,970.00
Current CONTRACT PRICE adjusted by previous CHANGE ORDER(s) =	\$	588,555.00
The CONTRACT PRICE due to this CHANGE ORDER will be (increased) =	\$	1,785.00
The new CONTRACT PRICE including this CHANGE ORDER will be =	\$	590,340.00

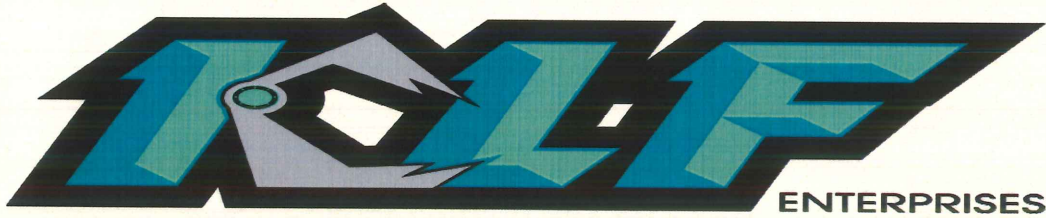
CHANGE TO CONTRACT TIME

CONTRACT TIME will be (Increased) by calendar days:	<u>1 day</u>
The Date for final completion of all work shall be:	<u>NA</u>

Prepared By CONTRACTOR: K.L.F. Enterprises, Inc. (date) _____

Reviewed By ENGINEER: James Amelio (date) _____

Accepted By OWNER: Village of Forest Park (date) _____



6/7/2021

KLF Enterprises

PROPOSAL

Proposal Submitted To:	<u>Christopher Burke Engineering Ltd. - Gerald Hennelly</u>	Proposal No.:	<u>060721-01</u>
Description of Work:	<u>Structure demolition</u>	Site Location:	<u>7824 W. Madison St.</u>
E-Mail Address:	<u>ghennelly@cbbel.com</u>	City, State:	<u>Forest Park, IL</u>
Phone No.:	<u>847-980-3691</u>		

Scope of work:

Item #	Description
1	Complete demolition of brick outstructure
2	Complete removal of all demolition debris to licensed recycling/landfill facilities
3	Backfill with clean fill
5	Furnish, deliver, place topsoil, seed, and blanket
6	Permits

Not included in contract:

We propose to furnish material and labor in accordance with the above Scope of Work, for the sum of: \$1,785.00

In the event payment is not made, the undersigned agrees to pay all costs of collection and attorney's fees incurred by KLF Excavating Inc.
All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above these estimate.
All agreements contingent upon strikes, accidents or delays beyond our control. Our workers are fully covered by workers compensation.
All foundations are assumed to be 4' max unless noted on this proposal.
Private Utilities such as gas and comed must be coordinated and paid for by Owner, since it is an activity that we cannot self-perform.

Acceptance of Proposal:

Authorized Signature James Bracken

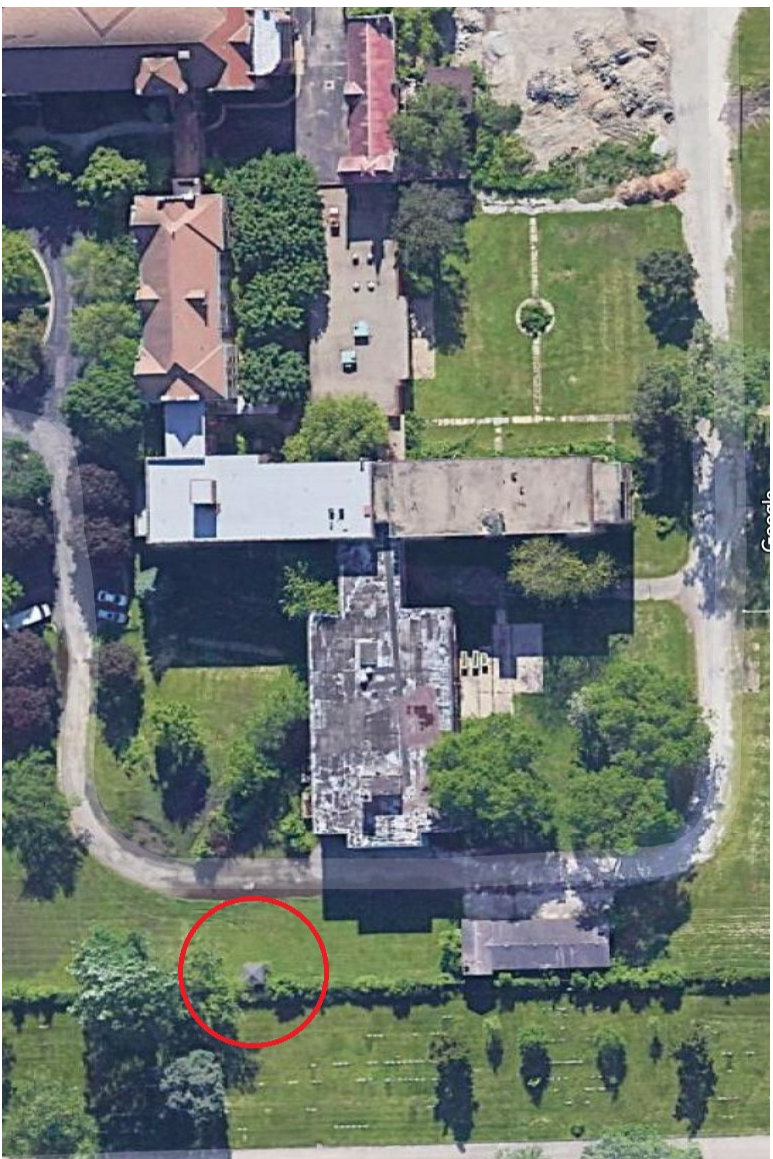
Note: This proposal may be withdrawn by us if not accepted within 30 DAYS.

The above prices, and conditions are satisfactory and hereby accepted.

Date of Acceptance:

Signature:

KLF Enterprises
2044 W. 163rd St. Suite 2 Markham, IL 60428Office No. 708.331.4200
Fax No. 708.331.4212





TO: Mayor Hoskins
Commissioners
Village Administrator Amidei

FROM: Letitia Olmsted, Finance Director

DATE: June 22, 2021

RE: June 28, 2021 agenda item: engagement letter for audit services beginning April 30, 2021

On April 13, 2021, a request for proposal from qualified firms of certified public accountants was published on the Village website, Illinois Municipal League classifieds, and submitted to Chicago Metro firms with membership in Illinois Government Finance Officers Association. This proposal was for firms to audit Forest Park's financial statements for the fiscal year ending April 30, 2021, with the option of auditing financial statements for each of the four subsequent fiscal years. The deadline for submission was May 7, 2021. The engagement with the prior firm concluded with the fiscal year ending April 30, 2020.

Five firms submitted proposals. Each firm is licensed and authorized to conduct business in Illinois, and presented favorable independent peer reviews on their accounting and auditing practices, which is a requirement for membership in the American Institute of Certified Public Accountants. Consideration on these proposals is based upon annual fees, relevant prior experience with municipal clients, independence from the Village of Forest Park, staff size and experience for the engagement with Forest Park, quality assurance of the engagement team, and a specified work plan.

Staff has recommended Lauterbach & Amen, LLP for this engagement. The firm specializes entirely in the government sector, providing professional audit and consulting services to over 400 local governments. By focusing primarily on governmental engagements, Lauterbach & Amen's approach on internal control procedures and risk assessment will reduce the extent of substantive work performed. The result is a more cost-efficient audit. In addition to audit services, Lauterbach & Amen provides year round training as part of the engagement, through articles, webinars, and sessions on Government Accounting Standards Board pronouncements and implementation.

Reference requests sent to municipalities that currently use Lauterbach & Amen have concurred overall satisfaction with the quality, timeliness, responsiveness, and overall professionalism of the firm and engagement team. Comparisons of the proposing firms was previously emailed to Council on June 8, 2021. Your favorable consideration of this recommendation is appreciated.

RESOLUTION NO. R-_____-21

**A RESOLUTION TO APPROVE AND AUTHORIZE
THE EXECUTION OF A PROFESSIONAL AUDITING AND
SCOPE OF SERVICES AGREEMENT BY AND BETWEEN
LAUTERBACH & AMEN AND THE VILLAGE OF FOREST PARK**

WHEREAS, the Village of Forest Park (“Village”) solicited engagement proposals and received a satisfactory proposal from Lauterbach & Amen, LLP (“L&A”) for providing professional auditing services (“Auditing Services”) to the Village; and

WHEREAS, in the opinion of a majority of the corporate authorities of the Village, it is advisable, necessary and in the public interest that the Village engage L&A for the Auditing Services relating to the fiscal year audit ending for 2021, and with optional fiscal years 2022, 2023, 2024 and 2025; and

WHEREAS, it is advisable, necessary and in the public interest that the Village enter into an agreement to provide for those Auditing Services, a copy of which agreement is attached hereto as Exhibit “A” and made a part hereof (the “Agreement”).

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Forest Park, Cook County, Illinois, as follows:

Section 1: It is hereby determined by the Village that it is advisable, necessary and in the public interest that the Village enter into the Agreement between the Village and L&A for the furnishing of Auditing Services for fiscal year audit ending for 2021, and with optional fiscal years 2022, 2023, 2024 and 2025.

Section 2: The Mayor be and is hereby authorized and directed to execute and the Village Clerk be and is hereby authorized and directed to attest on behalf of the Village the Agreement in substantially the form attached hereto as Exhibit “A,” with such changes therein as

shall be approved by the same executing the Agreement, their execution thereof shall constitute conclusive evidence of their approval of the same, subject to L&A executing and providing the certifications provided for in Exhibit "B," attached hereto and made a part hereof.

Section 3: The officials, officers, employees and agents of the Village are authorized to take such actions and execute such documents as are necessary to carry out the purpose and intent of this Resolution and the Agreement.

Section 4: This Resolution shall be in full force and effect upon its passage and approval in accordance with law.

ADOPTED by the Council of the Village of Forest Park, Cook County, Illinois this 28th day of June, 2021.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this 28th day of June, 2021.

Rory E. Hoskins, Mayor

ATTESTED and filed in my office,
And published in pamphlet form
This _____ day of June, 2021.

Vanessa Moritz, Village Clerk

EXHIBIT A

**LAUTERBACH & AMEN
AGREEMENT**

EXHIBIT B

CERTIFICATIONS

The assurances hereinafter made by the following are each a material representation of fact upon which reliance is placed by the Village of Forest Park in entering into the Professional Auditing Services Agreement with Lauterbach & Amen ("L&A") dated eveny herewith. The Village of Forest Park may terminate said contract if it is later determined that L&A rendered a false or erroneous assurance, and the surety providing the performance bond shall be responsible for the completion of the contract.

I, _____, hereby certify that I am the _____ of L&A, and as such, hereby represent and warrant to the Village of Forest Park, a municipal corporation, that L&A and its shareholders holding more than five percent (5%) of the outstanding shares of the corporation, its officers and directors are:

- (A) not delinquent in the payment of taxes to the Illinois Department of Revenue in accordance with 65 ILCS 5/11-42.1-1;
- (B) not barred from contracting as a result of a violation of either Section 33E-3 (bid rigging) or 33E-4 (bid-rotating) of the Criminal Code of 1961 (720 ILCS 5/33E-3 and 5/33E-4);
- (C) not in default, as defined in 5ILCS 385/2, on an educational loan, as defined in 5ILCS 385/1;

In addition, L&A hereby represents and warrants to the Village of Forest Park, that:

- (A) L&A has and will comply with all laws relating to the payment of general prevailing wages in accordance with the Illinois Prevailing Wage Act (820 ILCS 130/0.01 *et seq.*);
- (B) L&A has and will comply with all laws relating to the employment preference to veterans in accordance with the Veterans Preference Act (330 ILCS 55/0.01 *et seq.*);
- (C) L&A has and will comply with all laws relating to the employment of Illinois workers in accordance with the Employment of Illinois Workers on Public Works Act (30 ILCS 570/1 *et seq.*);
- (D) L&A, pursuant to 30 ILCS 580/1 *et seq.* ("Drug-Free Workplace Act"), will provide a drug-free workplace by:
 - (1) Publishing a statement:
 - a. Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance including cannabis, is prohibited in L&A's workplace;
 - b. Specifying the actions that will be taken against employees for violations of such prohibition;
 - c. Notifying the employee that, as a condition of employment on such Contract, the employee will;
 - i. Abide by the terms of the statement;
 - ii. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction;
 - (2) Establishing a drug-free awareness program to inform employees about:
 - a. the dangers of drug abuse in the workplace;

- b. L&A's policy of maintaining a drug-free workplace;
 - c. any available drug counseling, rehabilitation, and employee assistance program; and
 - d. the penalties that may be imposed upon employees for drug violations;
- (3) Making it a requirement to give a copy of the statement required by Subsection (D)(1) to each employee engaged in the performance of the Contract, and to post the statement in a prominent place in the workplace;
- (4) Notifying the Village within ten (10) days after receiving notice under paragraph(D)(1)e from an employee or otherwise receiving actual notice of such conviction;
- (5) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by 30 ILCS 580/5;
- (6) Assisting employees in selecting a course of action in the event drug counseling treatment and rehabilitation is required and indicating that a trained referral team is in place;
- (7) Making a good faith effort to continue to maintain a drug-free workplace through implementation of this section;
- (E) L&A has not excluded and will not exclude from participation in, denied the benefits of, subjected to discrimination under, or denied employment to any person in connection with any activity funded under the contract on the basis of race, color, age, religion, national origin, disability, or sex;
- (F) L&A, at the time L&A submitted a bid on this contract, had an Illinois Department of Human Rights pre-qualification number or had a properly completed application for same on file with the Illinois Department of Human Rights, as provided for in 44 Illinois Administrative Code 750.210;
- (G) no Village officer, spouse or dependent child of a Village officer, agent on behalf of any Village officer or trust in which a Village officer, the spouse or dependent child of a Village officer or a beneficiary is a holder of any interest in L&A; or, if L&A's stock is traded on a nationally recognized securities market, that no Village officer, spouse or dependent child of a Village officer, agent on behalf of any Village officer or trust in which a Village officer, the spouse or dependent child of a Village officer or a beneficiary is a holder of more than one percent (1%) of L&A, but if any Village officer, spouse or dependent child of a Village officer, agent on behalf of any Village officer or trust in which a Village officer, the spouse or dependent child of a Village officer or a beneficiary is a holder of less than one percent (1%) of L&A, L&A has disclosed to the Village in writing the name(s) of the holder of such interest;
- (H) no officer or employee of the Village has solicited any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer from L&A in violation of Chapter 7 of Title 1 of the Forest Park Municipal Code;
- (I) L&A has not given to any officer or employee of the Village any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item

having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer in violation of Chapter 7 of Title 1 of the Forest Park Municipal Code;

- (J) in compliance with the Substance Abuse Prevention on Public Works Projects Act (Public Act 95-0635), L&A is a party to a collective bargaining agreement dealing with the subject matter of the Substance Abuse Prevention on Public Works Projects Act or has in place and is enforcing a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act;
- (K) neither it nor any of its principals, shareholders, members, partners, or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person and that L&A and its principals, shareholders, members, partners, or affiliates, as applicable, are not, directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Agreement on behalf of any person or entity named as a Specially Designated National and Blocked Person; and
- (L) L&A acknowledges that, pursuant to the provisions of the Illinois Freedom of Information Act (5 ILCS 140/1 *et seq.*), documents or records prepared or used in relation to Work performed under this Agreement are considered a public record of the Owner; and therefore, L&A shall review its records and promptly produce to the Owner any records in L&A's possession which the Owner requires in order to properly respond to a request made pursuant to the Illinois Freedom of Information Act (5 ILCS 140/1 *et seq.*), and L&A shall produce to the Owner such records within three (3) business days of a request for such records from the Owner at no additional cost to the Owner.

If any certification made by L&A or term or condition in this contract changes, L&A shall notify the Village of Forest Park in writing within seven (7) days.

Dated: _____, 2021

LAUTERBACH & AMEN

By: _____

Name/Title: _____

STATE OF ILLINOIS)
) ss.
COUNTY OF COOK)

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that _____ known to me to be the _____ of Lauterbach & Amen, appeared before me this day in person and, being first duly sworn on oath, acknowledged that he executed the foregoing certification as his free act and deed.

Dated: _____, 2021

Notary Public



June 15, 2021

The Honorable Mayor
Members of the Council of Commissioners
Village of Forest Park, Illinois

We are pleased to confirm our understanding of the services we are to provide the Village of Forest Park, Illinois for the year ended April 30, 2021.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the Village as of and for the year ended April 30, 2021. Accounting standards generally accepted in the United States of America (GAAS) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Village's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Village's RSI in accordance with GAAS. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles (GAAP) and will be subjected to certain limited procedures but will not be audited: management's discussion and analysis, the budgetary comparison schedules, pension plan employer contribution schedules, changes in the employer's net pension liability schedules, pension plan investment return schedules, and schedule of changes in employer's total OPEB liability.

We have also been engaged to report on supplementary information other than RSI that accompanies the Village's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements: combining and individual fund statements and budgetary comparison schedules, and other information listed as supplemental schedules.

Audit Scope and Objectives – Continued

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatement, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Auditor's Responsibilities for the Audit of the Financial Statements – Continued

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, include tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry.

Audit Procedures – Internal Control

We will obtain an understanding of the Village and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Village's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also assist in preparing the financial statements and required audit adjustments, if any, for the Village in conformity with accounting principles generally accepted in the United States of America based on information provided by you. We will perform these services in accordance with applicable professional standards. The other services are limited to the financial statements previously defined. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America.

Responsibilities of Management for the Financial Statements - Continued

Management is responsible for making all financial records and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity accounting principles generally accepted in the United States of America. You agree to include our report on, the supplementary information in any document that contains, and indicates that we have reported on the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for the financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

Our fees for the April 30, 2021 audit will be as stated in our proposal.

The Village agrees that during the term of this agreement and for a period of twelve months thereafter, the Village shall not solicit, or arrange an employment contract with personnel of Lauterbach & Amen, LLP. Violation of this provision shall, in addition to other relief, require the Village to compensate Lauterbach & Amen, LLP with one hundred percent of the solicited person's annual compensation.

Reporting

We will issue a written report upon completion of our audit of the Village's financial statements. We will make reference to the other audit of the component unit in our report on your financial statements. Our report will be addressed to the Council of Commissioners of the Village. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to the Village of Forest Park, Illinois and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign below, and return it to us.

Cordially,

Lauterbach & Amen, LLP
LAUTERBACH & AMEN, LLP

RESPONSE:

This letter correctly sets forth the understanding of the Village of Forest Park, Illinois.

By: _____

Title: _____

Village of Forest Park

PROPOSAL

For the Years Ending:

April 30, 2021

and Optional Years

April 30, 2022, 2023, 2024, 2025

Due Date:

May 7, 2021



Lauterbach & Amen, LLP

Certified Public Accountants

668 N. River Road

Naperville, Illinois 60563

Phone: 630.393.1483

Fax: 630.393.2516

lauterbachamen.com



PROPOSAL TO PROVIDE PROFESSIONAL AUDITING SERVICES



Village of Forest Park

For the Years Ending: April 30, 2021 and Optional Years April 30, 2022, 2023, 2024, 2025

Due Date: May 7, 2021

Contact Information

Ronald J. Amen, Partner

630.393.1483

ramen@lauterbachamen.com

Jamie L. Wilkey, Partner

630.393.1483

jwilkey@lauterbachamen.com



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May 7, 2021

Village of Forest Park
517 Des Plaines Avenue
Forest Park, IL 60130

Lauterbach & Amen, LLP (L&A) is pleased to respond to your request to provide auditing services to the Village of Forest Park (Village).

Enclosed in this proposal are details about our practice, our people and our reputation for quality service to governments, as well as an outline of our audit approach and scope of the audit process. L&A is a firm entirely specialized in the governmental sector, allowing us to provide an unrivaled commitment to exceeding your expectations with regards to quality service, government specific expertise, and timing and approach of the audit process. Our five partners share a combined 125+ years of exclusive government experience, with past experience in nonprofit, tax and commercial clients. Their years of experience in the governmental sector will directly benefit the Village. L&A possesses the resources and drive to continually exceed your expectations.

At L&A our mission is to provide accounting, compilation, assurance, and consulting services to governments in the spirit of excellence and altruism. As a firm, we are committed to adhering to stringent moral standards in addition to the legally imposed professional standards and guidelines, priding ourselves in our flexible attitude towards accommodating our clients, and continually striving to be an elite personal client service firm. L&A will attain the highest quality employees who share our core values and capacities in order to continue to service our clients at the level at which they are accustomed. Our staff utilizes their expertise to educate clients with the anticipation that it will lead to accurate solutions to challenges that may arise in the daily course of financial activities. Our goal is to maintain personalized relationships with our current clients, while continuing to acquire new clients with the hopes of creating equally valuable bonds. At L&A we continually strive to distinguish ourselves from other accounting firms by emphasizing the following:

EXPERTISE

- Providing professional audit and consulting services to over 400 local governments on an annual basis, and providing compilation and benefit services to over 450 police and firefighters' pension funds.
- Possessing exclusive expertise in the area of local government, as evidenced by our exemplary retention rate of the Certificate of Achievement for Excellence in Financial Reporting for clients with continual submissions to the program. L&A is also in the top ten firms nationally that submit audits to the Certificate of Achievement Program.
- Striving to continually be a proven leader in the government accounting industry and assisting our clients on the implementation of new, complex pronouncements and issues affecting local government, including one-on-one assistance with the understanding and implementation of these new pronouncements and issues. We will provide thorough and timely answers to any of your questions or needs.
- Maintaining a highly professional staff, each of which possess extensive knowledge in the area of local government, continually broadening their knowledge of local government issues through in-house training, involvement in various local government organizations and through continuing professional education programs.
- Engaging in audit planning, preliminary work and continual communication with our clients to ensure an efficient and quality audit process. This also ensures that audit issues will be identified early and solutions will be implemented timely.

SERVICE AND QUALITY

- Allowing our clients to dictate scheduling needs related to the audit process and adhering to those needs. We continually meet or exceed the deadlines established by our clients.
- Identifying, communicating and assisting in the implementation of identified opportunities for improved and more efficient financial or procedural operations.
- Maintaining a program of continuity for multi-year engagements, including minimal rotation of the team, allowing for the establishment of efficient working relationships with the Village.
- Continually promoting communication with management from the beginning of our engagement and throughout the year. This includes an entrance conference and planning meetings with the Village, weekly meetings with management to review the progress of the engagement, if requested, an exit conference to discuss our findings and report production issues, meetings with elected officials during the evenings to answer questions regarding the audit and any other related issues, and continual communication throughout the year. We are committed to listening to your needs and customizing the audit process to meet those needs.
- Customizing our audit approach to focus on those areas that represent significant risk to the Village and any of the Village's uniquely complex issues.

CLIENT TRAINING OPPORTUNITIES

- Conducting annual training sessions with our clients in a small group setting covering such topics as: new GASB pronouncements, understanding the financial statements, identification of finance department efficiencies and best practices.
- Forming professional resource alliances with other businesses in the areas of human resources, tax and information technology so, if required and if permitted by current audit independence standards, we would be able to provide the Village the highest level of service.

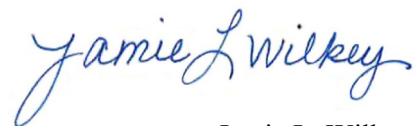
We currently provide services to the Village's Police and Firefighter pension plans. We would be thrilled to expand our services to include auditing services for the Village.

We are very excited about the opportunity to potentially expand our services for the Village and are committed to providing the Village with quality service and commit to perform the work within the established time period. We believe we have talented people and the appropriate experience to provide you with a quality audit at a fair and competitive price. The Partners that are signing this proposal are entitled to represent the Firm, empowered to submit the proposal and authorized to sign a contract with the Village. This proposal is a firm and irrevocable offer for 90 days. If you have any questions about this proposal or need to discuss these matters further, please contact us. We look forward to your reply.

Respectfully Submitted,



Ronald J. Amen
Partner
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630.393.1483



Jamie L. Wilkey
Partner
jwilkey@lauterbachamen.com
630.393.1483



FIRM PROFILE

LAUTERBACHAMEN.COM

Lauterbach & Amen, LLP (L&A) is based in Naperville, Illinois. Founded in 1997 by Sherry Lauterbach and Ron Amen, the firm provides clients with accurate, timely and personalized services that combine large-firm capabilities with small-firm values. Through the years, our services have evolved to meet the growing demands of our clients in the governmental, nonprofit and private sectors.

L&A clients can expect unparalleled service from an experienced team of knowledgeable professionals who double as valuable management resources.

SERVICES



Actuarial



Audit



Financial



Payroll



Pension



Tax

5 Partners | 45+ Managers | 115+ Staff

INDUSTRIES

GOVERNMENT

NONPROFIT

PRIVATE SECTOR



Firm Philosophy

We have a full-time commitment to accounting and financial reporting, with extensive expertise in the government and nonprofit sectors. Through our experience, we are able to help clients anticipate and prepare for changes in their operating environment. The value of our services lies not only in the performance of an efficient audit, but in our detailed review of finance practices, and our extensive knowledge of key topics affecting local governments. With our extensive experience in the field of local governmental accounting and auditing, we have served a substantial number of municipalities, park districts, libraries, special districts, school districts, pension funds, joint ventures, and various other governmental organizations. We have included a partial list of such entities as references, and would encourage you to contact any or all of them for references as to our qualifications and level of service. We have also provided our current client listing as evidence of our expertise in and commitment to governmental accounting and auditing.

Close Working Relationship with Management

A close working relationship with management on a year-round basis is the best way to provide our clients with the benefit of our depth of knowledge. This approach also allows for the timely resolution of questions and problems as they arise rather than after the fact. Through understanding the client's activities and a close working relationship with management, L&A can best respond to and help initiate programs that lead to improved operations and efficiencies.

An Audit is a People-Oriented Endeavor

The team at L&A recognizes that we are involved in a people-oriented endeavor. Our goals and objectives, therefore, are centered around this understanding.

We strive:

- To create an environment that encourages a high level of communication between the client and our team
- To provide clients with the highest attainable level of staff capabilities through selective recruiting and creation of a work environment that aids personal growth
- To continually improve the quality of our services
- To support our financial, business, professional and social communities

A Strong Commitment to the Industry

Our involvement in the local government field includes active membership, support and participation in numerous professional organizations which serve the financial and management teams of local government, including:



- Government Finance Officers Association (GFOA)
- Wisconsin Government Finance Officers Association (WGFOA)
- Illinois Municipal Treasurers Association (IMTA)
- American Institute of Certified Public Accountants
- Illinois CPA Society Committees on Governmental Accounting
- AICPA Government Audit Quality Center
- AICPA Nonprofit Center
- Illinois Association of Park Districts/ Illinois Parks and Recreation Association (IAPD/IPRA)
- Illinois Public Pension Fund Association (IPPFA)
- Illinois Government Finance Officers Association (IGFOA)
- Michigan Government Finance Officers Association (MGFOA)
- Illinois Association of School Business Officials (IASBO)
- Illinois Library Association
- IGFOA Technical Accounting and Review Committee (TARC)
- Township Officials of Illinois
- Illinois Department of Insurance—Task Force
- Special Review Committee - Certificate of Achievement for Excellence in Financial Reporting - GFOA



Client Educational Opportunities

Helping to share our knowledge and expertise in the governmental industry is one of the greatest values we can bring to our clients. We are committed to continually reviewing our process to ensure an efficient audit, ensuring exemplary communication with our clients, and providing

education on issues affecting local governments on a year-round basis. This no additional cost education includes annual group training sessions with our clients covering such topics as the implementation of GASB pronouncements, changes to auditing standards, understanding of the financial statements, identification of department efficiencies and best practices, and other statutory or hot topics affecting governments.

“L&A’s value add approach to an audit includes extensive no-cost client training throughout the year.”

Government Expertise = Extensive Services Available

It has been our experience that questions or problems may arise during the year for which a client might call upon us for assistance. The following is a partial list of the services we can provide to our clients:

- Financial reporting-assistance in the implementation of authoritative pronouncement requirements
- Assistance in obtaining or securing the Certificate of Achievement for Excellence in Financial Reporting (CAFR) from the Government Finance Officers Association (GFOA)
- Utility or enterprise funds-analysis, forecasting, rate structure, and consulting services
- Federal, state and local grant reporting requirements
- Budget-assistance in obtaining the Distinguished Budget Award from the GFOA, appropriation and tax levy documents
- Personnel Issues-evaluation and executive search
- Policies and procedures documentation and implementation
- Temporary staffing and training
- Pension fund related issues, including benefit calculations, funding analysis, etc.
- Human resources-taxability issues, fringe benefits, policies, etc.
- Outsourced finance and accounting department functions, including all levels of finance functions
- Taxpayer compliance-specialized audits for selected revenue sources

Communication is the Key

We consider it essential to maintain the lines of communication throughout the year. To attain this, we both formally (via meetings, letters, etc.) and informally (via telephone calls, emails, etc.) keep our clients advised of changes and recent developments related to governments.



Quality Assurance

We are committed to providing the highest quality audit product to our clients during all phases of the audit. Our Quality Assurance Team is responsible for reviewing all financial statements before issuance, assisting in technical inquiries and reviewing workpapers and reports of all engagements to verify compliance with professional standards and our Firm's policies. At L&A we pride ourselves in providing a quality audit. As such, we are a member of the Private Companies Practice Section (PCPS) of the Division for CPA Firms of the AICPA, submitting our accounting and auditing practice to quality control reviews of our compliance with professional standards as established by the AICPA.

Peer Review

The firm undergoes an independent peer review of our accounting and auditing practice as a condition of membership in the American Institute of Certified Public Accountants (AICPA), the national organization of CPA's in public practice, industry, government and education. Our reports have been reviewed by numerous federal and state oversight agencies as well as other external professional agencies and organizations. Furthermore, there has never been any action taken against our Firm with any state or federal regulatory body or professional organization to which we have submitted our reports.

Independence

We require that all personnel inform the Firm of any lack of independence with respect to all clients. Specific guidelines to be followed are those set forth in the AICPA's Code of Professional Ethics. Additionally, we are in compliance with the standards established by the General Accounting Office (GAO). More specifically, we are completely independent with respect to the Village of Forest Park.

License to Practice

The Firm and all key personnel are duly licensed to practice in the State of Illinois. Our State of Illinois license number is 066-003655.



CRAIN'S
CHICAGO BUSINESS.

L&A was ranked as the 17th largest accounting firm in the Chicagoland area, according to an annual survey published by Crain's Chicago Business.



DFK International/USA

Lauterbach and Amen is an independent member of DFK International, a worldwide association of independent accounting and management consulting firms, with locations in over 40 major markets throughout the United States and representation in over 85 countries worldwide. Our membership in DFK enhances our worldwide reach, provides us with additional resources, and expands the world of opportunity for our clients.

Other Information

L&A has not had any federal or state desk reviews of its audits during the last three years. No disciplinary action has been taken against the firm during the last three years by state regulatory bodies or professional associations.

Per our firm's quality control document, all audit staff are required to meet the AICPA's continuing professional education requirements. Because we are niched in government, the required CPE hours for all of the staff outlined in this proposal are focused on the government industry, with hours also dedicated to Uniform Guidance/Single Audit continuing professional education as required by our industry. The firm utilizes a mix of self-study, in-house training, state Society or AICPA programs, Government Audit Quality Center programs, and programs offered by various government associations, such as the IGFOA.

L&A does not anticipate any potential audit problems, but should an issue be identified, we will notify the appropriate level of management and/or the Board, depending on the nature of the finding.

Conclusion

We are thrilled to have the opportunity to potentially expand our services for the Village. We truly believe we have a passion for the government industry and a passion for providing a level of service well beyond just issuing you audited financial statements. Our approach to client service includes open year-round communication, a large network of resources to assist with even non-audit related questions, and a dedication to furthering education on our industry technical standards and best practices. At L&A you will be served by partners who are dedicated to the government industry and a group of over 160 L&A employees that share in that passion and spend all twelve months of the year working on government engagements.



Ronald J. Amen, CPA

Managing Partner

Ron Amen has over 32 years of experience serving clients in the governmental sector. He has participated in numerous governmental engagements, including municipalities, park districts, school districts, State and Federal government entities, universities, nonprofits and other governments.

Educational and Membership Background

- University of Nebraska
- Certified Public Accountant
- American Institute of Certified Public Accountants
- Member of Government Finance Officers Association (GFOA) and Illinois GFOA
- Member of AICPA Government Audit Quality Center
- Member of Illinois Municipal Treasurers Association (IMTA)
- Member of Illinois Association of Park Districts/Illinois Parks and Recreation Association (IAPD/IPRA)
- GFOA Special Review Committee for the Certificate of Achievement for Excellence in Financial Reporting
- Instructor for IGFOA Training Courses
- Instructor for IMTA Training Courses

Governmental Accounting and Auditing Experience

Ron has managed numerous governmental engagements during his experience in public accounting. Assignments ranging from audits, single audits, TIF audits, performance reviews, budgeting, strategic planning, and other projects is a brief history of his background. Due to his extensive government background, he is often used as a resource for providing creative solutions to issues affecting local governments. He functions as a working partner, in that he is available and present during each phase of the audit process.

Ron has also participated in the management of some large commercial and nonprofit engagements. This experience includes audits, tax preparation, consulting and strategic planning for both commercial and nonprofit clients.



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Jamie L. Wilkey

Technical Partner

Jamie Wilkey has over 20 years of professional accounting experience exclusively in the governmental sector. She has participated in numerous governmental engagements, including municipalities, park districts, school districts, libraries, special districts and various other units of government.

Educational and Membership Background

- Truman State University
- Northern Illinois University
- Member of Illinois Government Finance Officers Association (IGFOA)
- Member of Technical Accounting Review Committee (TARC) with IGFOA
- Member of Illinois Municipal Treasurers Association (IMTA)
- Member of Illinois Association of Park Districts/Illinois Parks and Recreation Association (IAPD/IPRA)
- GFOA Special Review Committee for the Certificate of Achievement for Excellence in Financial Reporting
- Instructor for IGFOA Training Courses
- Instructor for IMTA Training Courses
- Instructor for IPPFA Training Courses

Governmental Accounting and Auditing Experience

Jamie's experience in the governmental sector includes management of numerous units of government. Such assignments include annual audits, single audits, TIF audits, grant specific audits, and other related projects. Jamie has been responsible for the management of numerous annual audits for government units, all of which has either received the Certificate of Achievement for Excellence in Financial Reporting (CAFR) Award from the GFOA in the first year of their submittal to the program or maintained their CAFR standing.

Jamie also has extensive government consulting experience, which includes the responsibility for all financial operations of the government unit, including, but not limited to, the maintaining of the general ledger, trial balance, balance sheet and consolidated financials. Jamie has also assisted numerous clients with payroll processing, budget preparation, supervision of accounts receivable, accounts payable and utilities billing processing, tax levies and related documents, and the recommendation and implementation of various finance/accounting department procedures and policies.



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Matt R. Beran, CPA

Operations Partner

Matt Beran has over 18 years of professional accounting experience, 12 of those are exclusively in the governmental sector. Prior to working in government, Mr. Beran was a supervisor at one of the Big 4 accounting firms. He has participated in numerous governmental engagements, including municipalities, park districts, school districts, libraries, special districts, nonprofits and various other units of government.

Educational and Membership Background

- Truman State University
- Certified Public Accountant
- American Institute of Certified Public Accountants
- Member of Illinois Government Finance Officers Association (IGFOA)
- Member of Illinois Municipal Treasurers Association (IMTA)
- Member of Illinois Association of School Board Officials (IASBO)
- Instructor for IMTA Training Courses
- Instructor for IASBO Training Courses

Governmental Accounting and Auditing Experience

Matt's experience in the government sector includes managing numerous governmental engagements. Assignments ranging from audits, single audits, TIF audits, performance reviews, budgeting, strategic planning, and other projects is a brief history of his background.

Matt has been responsible for the training of staff at Lauterbach and Amen. The training includes audit methodology and the specifics of governmental accounting, such as property taxes, debt, and full accrual versus modified accrual accounting. He researches new GASB pronouncements and gains an understanding of the change and how it will affect clients, audit staff, and the audit process. Then Matt passes along this knowledge to clients to ensure they understand what is changing.

Matt has also been responsible for various agreed-upon procedures including forensic audits. He has been able to observe various municipalities, park districts and libraries and prepare an extensive report on their current internal controls and procedures. Matt will also then give various suggestions on how to improve internal controls and procedures to improve efficiency and accuracy while still having proper segregation of duties.



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Audit Team Key Personnel

Monika Adamski



Monika has 12 years of professional accounting experience exclusively in the governmental sector. She is a graduate of DePaul University. Monika is specialized in municipal and state agency audits as well as school districts and nonprofit entities and also specializes in internal control assessment for all governmental clients.

Tim Gavin



Tim has 15 years of professional accounting experience exclusively in the governmental sector. He is a graduate of Northern Illinois University and is a Certified Public Accountant. Tim is specialized in audits, accounting services and financial reporting. He retains highly specialized skills in accounting and auditing software.

Jennifer Martinson



Jen has 9 years of professional accounting experience exclusively in the governmental sector. She is a graduate of the University of Miami and a Certified Public Accountant. Jen specializes in municipal audits, staff training and new hire training. The training includes audit methodology and the specifics of governmental accounting, such as property taxes, debt, and full accrual adjustments.

Brad Porter



Brad has 7 years of professional accounting experience exclusively in the governmental sector. He is a graduate of University of Saint Francis and a Certified Public Accountant. Brad specializes in staff development and the training and auditing of local governments and park districts.

Don Shaw



Don has 12 years of professional accounting experience, 8 of those years are exclusively in the governmental sector. He is a graduate of Northern Illinois University and is a Certified Public Accountant. Don specializes in municipalities, school districts and Uniform Grant Guidance single audit testing, reporting and submission.

Ann Scales








Ann has 12 years of professional accounting experience exclusively in the governmental sector. She is a graduate of Marquette University and is a Certified Public Accountant. Ann specializes in finalizing Comprehensive Annual Financial Reports for our clients - meeting the requirements established by the GFOA. Ann has completed the AICPA's Nonprofit Level I and Level II Certificate Program. She specializes in auditing and performing consulting services for municipalities and nonprofits.

Overview

We are prepared to meet or exceed all requirements and expectations of the Village. The partners of L&A will be involved in all phases of the audit of the Village as outlined below. L&A does not use statistical sampling in any phase of the audit process. Sample sizes used for testing are in accordance with standards established by the profession and will be determined in the planning phase.

Throughout the audit process we will inform management of audit issues as they arise and maintain the highest level of professionalism in the identification and communication of these issues. Discussion of the issues will take place immediately following their discovery and will allow management ample time to rectify any issues.

Below is our proposed schedule for your audit phases in accordance with the requirements stated in the RFP:

PHASE			TIMING (Initial Year)	TIMING (Future Years)	HOURS (EST)
	Phase 1	Planning	June	Late May	16 Hours
	Phase 2	Preliminary Fieldwork	Late June	Early June	32 Hours
	Phase 3	Fieldwork	Late August	Late June	307 Hours
	Phase 4	Drafts	September	July	30 Hours
	Phase 5	Audit Completion	Early October	August	12 Hours

GFOA Certificate of Achievement

L&A fully supports the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting Program. We have assisted many clients in obtaining their certificates and have submitted over a thousand award applications to GFOA over the years. We also work with our clients in subsequent years on the implementation of any recommendations provided by the GFOA. We will respond to GFOA comments for improvement and take care of the filing of the necessary documents each year. We currently submit in excess of one-hundred reports to the GFOA on an annual basis and are in the top ten firms nationally that submit to the program.



Audit Scope and Standards

L&A will issue an opinion on the governmental activities, business-type activities, each major fund, the discretely presented component unit and the aggregate remaining fund information, including the notes to the financial statements, which collectively comprise the Village's financial statements, with "in-relation-to" coverage provided on the combining and individual fund financial statements and on any supplementary information. We will not provide an opinion on the Management Discussion and Analysis, but will provide customary review of this information. Introductory and Statistical sections of the Annual Financial Report, if applicable, will not be audited by us.

The audit will be conducted in accordance with generally accepted auditing standards, and, if a single audit becomes necessary, the standards for financial audits contained in Governmental Auditing Standards (2004), issued by the Comptroller General of the United States, and the Single Audit Act of 1996; and the provisions of Uniform Grant Guidance 2CFR-2000/OMB Circular A-133, Audits of State and Local Governments and Nonprofit Organizations.

Phase 1: Planning



Initial Year: June
Future Years: Late May

The purpose of the planning phase is to provide the foundation for the direction that the audit will take. During the planning phase of the audit we will hold an entrance conference with the Village to discuss the audit approach, develop a schedule for completing the audit, and review the areas that we will be focusing on during our audit procedures and testing.

The following is an outline of the key steps performed during the planning phase of the audit:

- Discussing and agreeing upon report formats to provide information which complies with generally accepted accounting principles. The format should be agreed upon during the planning phase of the audit to ensure timely issuance of the report. Our plan is to adopt a format similar to the previous year.
- Discussing availability of accounting records and source documents and developing a detailed list of schedules to be prepared by the Village.
- Developing a schedule for completing the subsequent phase of the audit.

Phase 2: Preliminary Fieldwork



Initial Year: Late June
Future Years: Early June

Preliminary fieldwork is the next phase of the audit process and involves expanding our understanding of the Village and its finances through a review of various documents and through discussions with the Village. During this phase, we will begin the required study and evaluation of internal accounting controls as part of the financial and compliance audit.

The purpose of our study and evaluation will be to obtain sufficient knowledge and understanding of the internal accounting and administrative control systems used by the Village for reliance on the system of internal control and the degree of such reliance; or to aid us in designing substantive tests in the absence of such reliance. We will hold progress meetings with key management, as necessary, to keep you apprised of the results of our preliminary review and to discuss the key internal controls to be tested.

Phase 2: Preliminary Fieldwork (Cont'd)



Initial Year: Late June
Future Years: Early June

Our approach to the study and evaluation of the internal accounting and administrative controls will be accomplished through the following techniques:

- We will perform an in-depth review of internal control documentation and working papers made available by the prior audit firm and the Village.
- We will use internal control questionnaires, narratives and/or flowcharting techniques to document key flows of information. Because of our extensive commitment to government, the questionnaires utilized are designed specifically for use on governmental engagements and, therefore, will provide you with the most meaningful information. We will utilize this information and identify key internal control procedures which will be tested in order to warrant reliance on the identified controls. The objectives of such reliance will be to reduce the extent of substantive work performed, resulting in a more cost-efficient audit approach.
- We will evaluate audit risk for all key financial statement assertions and compliance determinations using the procedures outlined above. Audit risk is the risk that material financial statement misstatements or material noncompliance will not be prevented or will not be detected and corrected in a timely manner.

We will evaluate audit risk for all key financial statement assertions and compliance determinations using the procedures outlined above. Audit risk is the risk that material financial statement misstatements or material noncompliance will not be prevented or will not be detected and corrected in a timely manner.

Phase 3: Fieldwork



Initial Year: Late August
Future Years: Late June

This phase of the audit will consist primarily of substantive testing of year-end balances. If any audit issues come to our attention during the course of our work, we will immediately inform you so that action can be taken before the completion of our fieldwork.

We will design our detailed testing procedures to provide both compliance and financial audit coverage where applicable. We utilize custom designed audit programs that are specifically designed for government clients and; therefore, provide for the most efficient and effective approach.



Phase 3: Fieldwork (Cont'd)



Initial Year: Late August
Future Years: Late June

At a minimum, management is to provide supporting schedules for the following areas once we return for fieldwork:

Cash	Accounts Payable
Investments	Payroll
Governmental Revenues/Receivables	Debt Service
Proprietary Revenues/Receivables	Fund Balance/Net Position
Inventories	Grants
Interfunds	Risk Management
Capital Assets	

For financial audit purposes, we will assess the risk of material misstatement associated with a given objective, and perform substantive and compliance procedures. Our substantive procedures will gather evidence as to the completeness, accuracy, or validity of the information contained in the financial statements. These procedures will include confirmation of year-end balances, vouching documents and analytic reviews. Through our compliance procedures, we will gather evidence related to the existence and effectiveness of specific internal controls. These procedures includes examinations of documents for proper approval and review of procedures for compliance with rules, regulations and Village policies.

At the conclusion of fieldwork, workpapers will be reviewed by the engagement partner and we will prepare the Annual Financial Report in accordance with generally accepted accounting principles for government entities. In addition, we will prepare a management letter and other required communication letters that we will review and discuss with the Village during the draft phase of the audit.

Our firm has state of the art production hardware and software. We believe the investment to stay on the cutting edge of technology benefits not only in reporting, but also in suggestions and recommendations.

Phase 4: Drafts



Initial Year: September
Future Years: July

The final completion and quality review of the initial draft of the Annual Financial Report will be completed at our office and a draft of the Annual Financial Report and related communication letters will be provided to the Village no later than the date agreed to during the entrance conference. The Village will then have a sufficient amount of time to review the draft for questions and/or changes. L&A will then return to the Village's location for the final draft where we will review the Village's questions and/or changes to the Annual Financial Report as well as the client communication letters and submit a final draft of the Annual Financial Report to the Village.

Phase 5: Audit Completion



Initial Year: Early October
Future Years: August

Upon approval of the drafts by the Village, we will deliver final, bound financial Annual Financial Reports. At the completion of our audit, we will also provide a the final management letter addressing reportable conditions, if any, and other comments and observations for improvements. The management letter will be provided as a separate document. The management letter will contain, as warranted and appropriate:

- Specific recommendations for improvement of the accounting practice and procedures and the internal accounting and administrative controls.
- Comments on the design, controls and audit trails of new and redesigned automated systems, along with suggestions to improve processing methods and procedures.
- Suggestions for operational improvements or cost efficiencies noted during the course of our work.
- Findings relative to compliance with the applicable rules and regulations.
- Comments regarding compliance with laws.
- Other comments or recommendations and best practices that we believe may be relevant.
- Upcoming GASB Pronouncements or auditing standards that may affect the Village's financial statements in the future.

L&A strives for continual communication with Village staff and management as well as the Board. As such, the engagement partner will be available for meetings and/or formal presentations of the Annual Financial Report and communication letters with representatives of the Village.



X. PROPOSAL FEE EXHIBIT

Exhibit 1

FEE PROPOSAL

A. Schedule of professional auditing services rendered based on the following not-to-exceed fees:

	2021	2022	2023	2024	2025
Annual Financial Report	<u>\$29,500</u>	<u>\$30,300</u>	<u>\$31,100</u>	<u>\$31,900</u>	<u>\$32,700</u>
Single Audit Report	<u>\$3,500</u>	<u>\$3,600</u>	<u>\$3,700</u>	<u>\$3,800</u>	<u>\$3,900</u>
TIF Compliance Annual Report	<u>\$1,000</u>	<u>\$1,030</u>	<u>\$1,060</u>	<u>\$1,090</u>	<u>\$1,120</u>
Illinois Comptrollers Report	<u>\$250</u>	<u>\$255</u>	<u>\$260</u>	<u>\$265</u>	<u>\$270</u>
Total Village	<u>\$34,250</u>	<u>\$35,185</u>	<u>\$36,120</u>	<u>\$37,055</u>	<u>\$37,990</u>
Police Pension audit	<u>\$3,800</u>	<u>\$3,900</u>	<u>\$4,000</u>	<u>\$4,100</u>	<u>\$4,200</u>
Firefighter Pension audit	<u>\$3,800</u>	<u>\$3,900</u>	<u>\$4,000</u>	<u>\$4,100</u>	<u>\$4,200</u>



Exhibit 2

Schedule of Professional Fees

B. Schedule of professional hourly rates which may be required for additional services:

<u>Personnel</u>	<u>Rate</u>
Partners	\$150
Managers	\$120
Supervisors	\$80
Seniors	N/A
Staff	N/A
Other (specify)	N/A

Firm submitting proposal:

Lauterbach & Amen, LLP

Signature of Authorized Representative:



Name and Title of Authorized Representative:

Ronald J. Amen, Partner

Date:

May 7, 2021



HOURS SCHEDULE				
	Hours	Standard Rate	Quoted Rate	Total
Partner	47	\$160	\$150	\$7,050
Manager	170	\$130	\$120	\$20,400
In-Charge	80	\$90	\$80	\$14,400
	397			\$41,850

In 24 years of providing auditing services, Lauterbach & Amen, LLP has never increased an audit price from what was proposed in the RFP. This includes implementation of all future FASB and GASB pronouncements.

Our firm stresses that we are available throughout the year to provide technical accounting and financial reporting assistance to the Village. We encourage clients to contact us with questions that may arise. In addition, we provide no cost client training to introduce new GASB pronouncements and auditing standards that may affect the Village, as well as providing other training topics based on client requests and needs.

Schedules Requested

The proposed annual prices are based upon staff support at all levels from the Village personnel and that the Village will provide adjusted trial balances and support (detailed schedules that reconcile to the trial balance) for all balance sheet accounts. At a minimum, management is to provide supporting schedules for the areas outlined in the Fieldwork Phase of the Audit Approach section of this proposal.

Additional Services

Should it become necessary for the Village to request us to render additional services to either supplement the services requested in the RFP or to perform additional work as a result of the specific recommendations included in any report issued on this engagement or new accounting standards, then such additional work will be performed only after discussing with management the level of effort and estimated costs prior to performing any such work.

As independence standards have recently become more stringent related to the types of additional services auditors can perform, L&A would review these independence standards and the types of services requested prior to proposing on any additional services.



REFERENCES

LAUTERBACHAMEN.COM

We know that our best endorsement comes from satisfied clients. We invite you to contact the following clients who have been serviced by our firm to inquire about their experience and how our services continue to bring value to our clients. Additional references can be provided upon request.

Village of Lombard*

Audit Services Since 2000

Jamie Cunningham

630.620.5916

cunninghamj@villageoflombard.org

Engagement Partner: Jamie Wilkey

Approx. 400 hours



Village of Riverside*

Audit Services Since 2012

Karin Johns

708.447.2700 x232

kjohns@riverside.il.us

Engagement Partner: Jamie Wilkey

Approx. 350 hours



Village of Park Forest*

Audit Services Since 2018

Mark Pries

708.748.1112

mpries@vopf.com

Engagement Partner: Matt Beran

Approx. 450 hours



* Indicates governments who currently hold the GFOA Certificate of Achievement.



Additional Clients Served

L&A stands by our quality and service. As such, we encourage you to reach out to any of the clients listed below that we serve to learn more about their experience with our firm.

Municipalities and Townships					
Addison Township	Cuba Township	Harvard	Midlothian	Poplar Grove	Streator
Algonquin	Dolton	Hinckley	Milton Township	Princeton	Sugar Grove*
Antioch*	East Dundee*	Hinsdale	Monee	Prospect Heights	Sycamore*
Barrington	East Hazel Crest	Homewood	Montgomery*	Riverside*	Thornton*
Barrington Hills	East Moline	Inverness	Morton Grove*	Riverwoods	Timberlane
Bartlett*	Elburn	Johnsburg*	Mount Prospect	Rock Island*	Vernon Hills
Beach Park*	Elk Grove Village*	Justice	Naperville Township	Rockford*	Volo
Berkeley	Elwood*	Kenilworth	New Milford	Rolling Meadows*	Warrenville*
Bloomington*	Elyssa's Mission	Kildeer*	Normal*	Rosemont	Waukegan
Bradley	Evanston	Lake Barrington	North Aurora*	Round Lake Beach	West Chicago*
Buffalo Grove*	Fox River Grove	Lake Bluff	North Barrington	Sandwich	Western Springs
Burlington	Frankfort*	Lake Villa	North Riverside*	Schaumburg	Wheaton*
Burnham	Georgetown	Libertyville*	Northbrook	Shabbona	Willow Springs
Burr Ridge	Gilberts*	Lincolnwood*	Northfield*	Silvis	Wilmette*
Campton Hills	Glen Ellyn*	Lindenhurst	Northfield Township	Skokie	Winnetka*
Carpentersville*	Glencoe*	Lombard*	Orland Park	Sleepy Hollow	Winthrop Harbor
Cary	Glenview*	Lyndon	Palos Park*	South Barrington	Woodridge*
Champaign	Golf	Manhattan*	Park Forest*	South Elgin*	York Township
Cherry Valley	Grayslake	Maple Park	Park Ridge	Stickney	Yorkville*
Cortland	Gurnee*	Markham	Pingree Grove*	Stone Park	Zion Township
Country Club Hills	Hampshire	Mendota	Plano	Streamwood*	

* Indicates governments who currently hold the GFOA Certificate of Achievement.



Municipalities

110+



Park Districts

65+



School Districts

35+



Libraries

45+



Pension Funds

450+



Other Entities

100+



ELLIN & TUCKER

REPORT ON THE FIRM'S SYSTEM OF QUALITY CONTROL

To the Partners of
Lauterbach & Amen, LLP and the Peer Review Alliance Report Acceptance Committee

We have reviewed the system of quality control for the accounting and auditing practice of Lauterbach & Amen, LLP (Firm) in effect for the year ended June 30, 2019. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

FIRM'S RESPONSIBILITY

The Firm is responsible for designing a system of quality control and complying with it to provide the Firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The Firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and remediating weaknesses in its system of quality control, if any.

PEER REVIEWER'S RESPONSIBILITY

Our responsibility is to express an opinion on the design of the system of quality control and the Firm's compliance therewith based on our review.

REQUIRED SELECTIONS AND CONSIDERATIONS

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act.

As part of our peer review, we considered reviews by regulatory entities as communicated by the Firm, if applicable, in determining the nature and extent of our procedures.



ELLIN & TUCKER

OPINION

In our opinion, the system of quality control for the accounting and auditing practice of Lauterbach & Amen, LLP in effect for the year ended June 30, 2019 has been suitably designed and complied with to provide the Firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Lauterbach & Amen, LLP has received a peer review rating of *pass*.

A handwritten signature in blue ink that reads 'Ellin & Tucker' in a cursive script.

ELLIN & TUCKER
Certified Public Accountants

Baltimore, Maryland
December 27, 2019

VILLAGE OF FOREST PARK, ILLINOIS

REQUEST FOR PROPOSALS

**AUDIT SERVICES FOR FISCAL YEARS 2021
THROUGH 2025**

**PROPOSALS MUST BE RECEIVED BY THE FINANCE DEPARTMENT BY 10:00 A.M.
FRIDAY, MAY 7, 2021**

**Village of Forest Park
517 Des Plaines Avenue
Forest Park, IL 60130
(708) 366-2323
www.forestpark.net**

I. INTRODUCTION

A. General Information

The Village of Forest Park is requesting proposals from qualified firms of certified public accountants to audit its financial statements for the fiscal year ending April 30, 2021, with the option of auditing financial statements for each of the four subsequent fiscal years.

There is no expressed or implied obligation for the Village of Forest Park to reimburse responding firms for any expenses incurred in preparing proposals in response to this request.

To be considered, two hard copies and one (1) pdf electronic copy (on a USB flash drive) of the proposal must be received by the Finance Department, at 517 Des Plaines Avenue, Forest Park, IL 60130, by 10:00AM on Friday, May 7, 2021. The Village of Forest Park reserves the right to reject any or all proposals submitted. Proposals will be evaluated by the Finance Department and Village Administrator.

During the evaluation process, the Village reserves the right to request additional information or clarifications from proposers. Firms may be requested to make oral presentations as part of the final evaluation process.

The Village of Forest Park reserves the right to retain all proposals submitted and to use any ideas in a proposal regardless of whether that proposal is selected. Submission of a proposal indicates acceptance by the firm of the conditions contained in this request for proposal, unless clearly and specifically noted in the proposal submitted and confirmed in the engagement letter or professional services agreement between the Village of Forest Park and the firm selected.

It is anticipated the selection of a firm will be completed by May 21, 2021. Following the notification of the selected firm, a mutually acceptable engagement letter or professional services agreement will be executed between both parties following its approval by the Village Council.

B. Term of Engagement

A five-year initial engagement is contemplated, subject to annual review and the satisfactory negotiation of terms (including a price acceptable to both the Village of Forest Park and the selected firm). Notwithstanding the foregoing, the Village reserves the right to terminate its engagement of the selected auditor at any time, with or without cause.

C. Subcontracting

No subcontracting will be permitted.

II. NATURE OF SERVICES REQUIRED

A. Entity

The Village of Forest Park comprises most functions and activities of municipal operations. The Village's financial statements include all funds, departments, agencies, boards, commissions and other organizations over which the Village of Forest Park officials exercise oversight responsibility.

B. Scope of Work to be Performed

The Village of Forest Park desires the auditor to express an opinion on the fair presentation of its basic financial statements in conformity with generally accepted accounting principles.

The Village of Forest Park desires the auditor to express an "in relation to" opinion on the fair presentation of its combining and individual fund and account group financial statements and schedules in conformity with generally accepted accounting principles.

The auditor shall also be responsible for preparing the supplemental and statistical information required by the Government Accounting Standards Board as mandated by generally accepted auditing standards.

The auditor is responsible for expressing an opinion on management's assertion that the Village of Forest Park conformed to any compliance and reporting requirements of the State of Illinois for the Tax Increment Financing Districts.

The auditor is responsible for expressing an opinion on the management's assertion that the Village of Forest Park complied with the requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 (Single Audit Act) to each of its major federal programs.

The auditor is responsible for the compilation of the Illinois Comptroller's Annual Financial Report for the Village. The responsibility also includes preparation of the Annual Financial Report and electronically filing the report with the Comptroller's office.

The auditor is responsible for an "in relation to" opinion of the financial statements as a whole for the Illinois Grant Accountability and Transparency Act Consolidated Year End Financial Report.

The Police and Fire Pension Funds have their own Boards which contract separately for their audits, however they have historically used the same auditors as the Village. It is anticipated that they will continue to do so, but no guaranty can be made by the Village. Pension funds are reported in the Village's financial statement as fiduciary funds. Fees for the audits of both the Police and Fire Pension Funds should be detailed in the fee schedule on Appendix 1, and will require separate engagement letters or professional services agreements.

The Forest Park Public Library represents a discretely presented component unit. The Library statements are audited by other auditors whose report will be furnished for inclusion with the Village's Annual Financial Report. The Village auditor's opinion will be based upon the report of the Library's auditors.

The auditor shall provide to the Village all audit adjustments including appropriate backup documentation, and will meet with staff to discuss these final adjustments.

The auditor in the person of a partner or manager shall be available not only during the audit preparation period, but also on an as needed basis to answer questions in a timely manner and provide guidance on any particular issue that may arise throughout the contract period.

C. Auditing Standards to Be Followed

To meet the requirements of this request for proposal, the audit shall be performed in accordance with generally accepting auditing standards, the standards as set forth by the American Institute of Certified Public Accountants, the standards for financial audits set forth in the Government Accountability Office's (GAO) *Government Auditing Standards* (2018), the provisions of the federal Single Audit Act of 1984 (as amended in 1996) and the provisions of U.S. Office of Management and Budget (OMB) Circular A-I33, *Audits of States, Local Governments, and Non-Profit Organizations*. Any special compliance and reporting requirements of the State of Illinois for Tax Increment Financing Districts shall be followed.

D. Reports to be issued

The auditor shall prepare the following reports including typing, reproducing and assembling, at the completion of the audit:

1. Three (3) bound copies of the Annual Financial Report. An electronic format must also be provided to the Village in PDF. The auditor will prepare all financial statements and notes to the financial statements.
2. Three (3) bound copies of the Single Audit as required. An electronic format must also be provided to the Village in PDF.
3. Three (3) bound copies and electronic files (pdf) of the reports on the compliance with provisions of 65 ILCS 5/11-74 of the Illinois Tax Increment Redevelopment Allocation Act.
4. Electronic file (pdf) of the Illinois Comptroller's Annual Financial Report for the Village of Forest Park.

E. Other/Miscellaneous Services

1. The auditor shall be required to make an immediate written report of all irregularities and illegal acts of which they become aware and present such report to the Finance Director and to the Village Administrator.
2. Prepare the Representation Letter.
3. Review and mail confirmation letters.

Failure to deliver the reports and other/miscellaneous information by the appropriate deadlines may result in a reduction of the audit fee and termination of future audit engagements.

F. Special Considerations

The Schedule of Expenditures of Federal Awards and related auditor's report, as well as the reports on the internal controls and compliance are not to be included in the annual financial report, but are to be issued separately.

If an unqualified opinion cannot be expressed, the auditor shall bring such matter to the attention of the Village before issuance of the report to determine whether or not the problems leading to a qualification can be resolved.

The auditor will be required to inform and assist the Village in implementing future accounting pronouncements issued by the Government Accounting Standards Board that might impact the Village. Such assistance shall be included as part of the proposed fee for that year.

While final responsibility for the financial statements rests with the Village of Forest Park, the Village expects that the auditor possess and demonstrate sufficient expertise in governmental accounting and reporting to assure that all reporting requirements are met.

The auditor's partner or manager shall be available not only during the audit preparation period, but also, as reasonable, on an as-needed basis to answer questions or provide guidance on any particular issue that may arise throughout the contract period.

G. Working Paper Retention and Access to Working Papers

All working papers and reports must be retained, at the auditor's expense, for a minimum of five (5) years, unless the firm is notified in writing by the Village of Forest Park of the need to extend the retention period. The auditor will be required to make working papers available, upon request, to the Village of Forest Park.

In addition, the firm shall respond to the reasonable inquiries of successor auditors and allow successor auditors to review working papers relating to matters of continuing accounting significance.

III. DESCRIPTION OF THE VILLAGE

A. Name and Telephone Number of Contact Person

The auditor's principal contact with the Village of Forest Park will be the Finance Director, Finance Assistant, or a designated representative, who will coordinate the assistance to be provided by the Village to the auditor. Following are the names and telephone numbers of key Finance Department personnel:

Letitia Olmsted	Finance Director	(708) 615-6208
Danylle Stark	Finance Assistant	(708) 615-6209

B. Background Information

The Village of Forest Park, a non-home rule community as defined by the Illinois Constitution, was incorporated in 1907 and is located 10 miles west of the City of Chicago in Cook County. The Village has a land area of approximately 2.4 square miles and a population of 14,167 at the 2010 Census. The Village of Forest Park's fiscal year begins on May 1st and ends on April 30th. The Village's annual budget for the fiscal year ending April 30, 2021, totals \$37,614,517, of which \$22.1 million is for the general fund, \$6.4 million is for special revenue funds, and \$ 9.1 million is for the proprietary funds.

The Village of Forest Park is organized into 6 departments. The Village employs approximately 115 full-time and 60 part-time and seasonal employees.

More detailed information on the government and its finances can be found in the on the Village's website at: <https://www.forestpark.net/dfp/departments/finance-department/>

C. Fund Structure

The Village of Forest Park uses the following fund types and account groups in its financial reporting:

Fund Type / Account Group	Number of Individual Funds as of April 30, 2020
General	1
TIF	4
Special Revenue	7
Proprietary	1

The Village does not anticipate any fund(s) to be closed. Additional funds may be added for assets and vehicles.

D. Budget

The Village of Forest Park prepares its budget in accordance with generally accepted accounting principles. The budget is legally enacted through the passage of the Annual Appropriation Ordinance.

E. Federal and State Financial Assistance

At times, the Village is the recipient of both Federal and State grants. As required, by statute, special grant audits are to be completed by the auditors.

F. Pension Plans

The Village of Forest Park contributes to three defined-benefit pension plans; the Illinois Municipal Retirement Fund, Police Pension Fund, and Firefighters Pension Fund. The Illinois Municipal Retirement fund is an agent-multiple employer public employee retirement system. The Police and Firefighter Pension Funds are single employer defined benefit pension plans. The Village also offers employees the opportunity to participate in a 457 deferred compensation plan.

G. Magnitude of Finance Operations

The Village of Forest Park Finance Department provides the budgetary, licensing, accounting, payroll, fixed assets, utility billing, investment, accounts receivable and accounts payable functions. The accounting and financial reporting of the Village are centralized. The Department has a staff of five (5) full-time employees.

H. Computer Systems

The day-to-day transactions of the Village are conducted with the aid of a computerized governmental accounting system, Springbrook. The system is cloud based.

I. Availability of Prior Audit Reports and Working Papers

Interested proposers who wish to review prior years' audit reports and management letters should refer to the Village website. The Village of Forest Park will use its best efforts to make prior audit reports available to proposers to aid their response to this request for proposal.

J. Actuary

All actuary services are currently provided by Alliance Pension Consultants (224) 330-6132.

K. Long-Term Obligations

Long-term obligations of the governmental activities at April 30, 2020 consist of the following:

General Obligation Debt Certificates Series 2011 - issued in serial bonds due in annual installments until maturity in 2021.

General Obligation Debt Certificates Series 2012 - issued in serial bonds due in annual installments until maturity in 2025.

Installment Loans - principal and interest installments paid monthly or semiannually.

Long-term obligations of the business-type activities at April 30, 2020 consist of the following:

General Obligation Debt Certificates Series 2011 - issued in serial bonds due in annual installments until maturity in 2021.

I.E.P.A Loan - principal and interest installments paid semiannually until maturity in 2023.

There are no current plans for additional debt.

IV. TIME REQUIREMENTS

The auditors must be able to meet the following deadlines for the fiscal year audit:

1. Detailed Audit Plan – the auditor shall provide the Village both a detailed audit plan and a list of all schedules to be prepared by the Village, as agreed upon by the Village, prior to the audit, but no later than June 15 of each year.
2. Preliminary fieldwork – preliminary work shall be completed by June 30th of each year.
3. Fieldwork - the auditor shall begin the fieldwork portion of the audit by the first week of July and complete all fieldwork within two weeks of initiation. The Village shall be notified, in advance, of the audit team to be assigned to the Village’s engagement. A conference room will be made available. This room can comfortably fit up to four people plus equipment.
4. Draft Reports – the auditor shall supply electronically the initial draft of the annual financial report, including the auditor’s report, financial statements, notes to the financial statements and recommendations to management by the date agreed upon and specified in the Detailed Audit Plan.

5. Final Reports – all financial statements and reports must be delivered to the Village in final and complete form in compliance with the time period provided by Illinois law and as determined by the Village. Final reports will be presented to the Village Council at a public meeting for acceptance.

V. ASSISTANCE TO BE PROVIDED TO THE AUDITOR AND REPORT PREPARATION

The Finance Department staff and responsible management personnel will be available during the audit to assist the firm by providing information, documentation and explanations. The preparation of confirmations will be the responsibility of the Village of Forest Park as directed by the auditor.

VI. PROPOSAL REQUIREMENTS

A. General Requirements

1. Inquiries

Inquiries concerning the Request for Proposal shall be directed electronically to Letitia Olmsted, Finance Director lolmsted@forestpark.net by April 26, 2021. The Village will prepare and send a response to all inquiries by April 30, 2021.

2. Submission of Proposals

Two (2) copies of the proposal and one (1) pdf electronic copy (on a USB flash drive) are required and should be in sealed envelopes marked:

[Name of Firm]
Professional Auditing Services
Village of Forest Park
[Date]

Proposals are due no later than 10:00AM on May 7, 2021, to the attention of the above.

Proposal shall be in the following format:

➤ Title Page

Title page showing the request for proposal subject; the firm's name; the name, address and telephone number of the contact person; and the date of the proposal.

➤ Table of Contents

➤ Transmittal Letter that includes the points identified below:

- A statement that the firm is authorized to conduct business in the State of Illinois.
- A brief history of the company.
- The number of the firm's employees.
- The number of years the firm has been in business in Illinois.
- The proposer understands the work to be accomplished.
- Relevant prior experience with municipal clients.
- The proposer's commitment to perform the work and to meet the stipulated timelines.
- A statement why the firm believes it to be the best qualified to perform the engagement.
- A signed statement that the proposal is a firm and irrevocable offer for ninety (90) days from the date of the proposal.

➤ **Detailed proposal that addresses the requirements identified below:**

- **Independence** - The firm should provide an affirmative statement that it is independent of the Village of Forest Park as defined by generally accepted auditing standards as set forth in the Government Accountability Office's *Government Auditing Standards*.
- **License to Practice in Illinois** - An affirmative statement should be included that the firm and all assigned key professional staff are properly licensed to practice in Illinois. The statement should also include the length of time the firm has been in business in the State of Illinois.
- **Firm Qualifications and Experience** - The proposal should state the size of the firm, the size of the firm's governmental audit staff, the location of the office from which the work on this engagement is to be performed and the number of the professional staff to be employed in this engagement on a full- time basis and on a part-time basis. The firm is also required to submit one copy of the report on its most recent external quality control review, with a statement whether that quality control review included a review of specific government engagements.
- **Partner, Supervisory and Staff Qualifications and Experience** - Identify the principal supervisory and management staff, including engagement partners, managers, other supervisors and specialists, who would be assigned to the engagement. Indicate whether each such person is licensed or registered certified to practice as a certified public accountant (CPA) in Illinois. Provide information on the government auditing experience of each person as well as their length of service with the firm. Also include information on relevant continuing professional education for the past three (3) years and membership in professional organizations relevant to the performance of this audit.

Engagement partners, managers, other supervisory staff and specialists may be changed if those personnel leave the firm, are promoted or are assigned to another office. These personnel may also be changed for other reasons with the express prior written permission of the Village of Forest Park. However, in either case, the Village of Forest Park retains the right to approve or reject replacements.

Other audit personnel may be changed at the discretion of the proposer provided that replacements have substantially the same or better qualifications or experience.

- **Quality Assurance** - Indicate how the quality of all assigned personnel and their work over the term of the engagement will be assured.
- **Similar Engagements with other Government Entities** - For the firm's office that will be assigned responsibility for the audit, list the most significant engagements performed in the last three years that are similar to the engagement described in this request for proposal. Indicate the scope of work, date, engagement partners, total hours and the name, telephone number, and email address of the principal client contact. Specifically, identify those engagements at which the managers and other supervisors who will be assigned to the Village of Forest Park engagement have worked. Clients will be contacted for references.

- **Specific Audit Approach** - The proposal should set forth a work plan, including an explanation of the audit methodology to be followed. Proposers will be required to provide the following information on their audit approach:
 - Proposed schedule of the audit engagement,
 - Level of staff and number of hours to be assigned to each proposed segment,
 - Sample size and the extent to which statistical sampling is to be used,
 - Extent of use of information systems (IS) or management information systems (MIS),
 - Type and extent of analytical procedures to be used,
 - Approach to be taken to gain and document an understanding of the Village of Forest Park's internal control structure,
 - Approach to be taken in determining laws and regulations that will be subject to audit work.
- **Identification of Anticipated Potential Audit Problems** - The proposal should identify and describe any anticipated potential audit problems, the firm's approach to resolving these problems, and any special assistance that will be requested from the Village of Forest Park.

VII. PRICING INFORMATION

The proposal shall contain all pricing information relative to performing the audit engagement as described in this request for proposal on a “not to exceed” basis for the fiscal year ending April 30, 2021, along with an option for renewal for years 2022 through 2025 (Exhibit 1). The total all-inclusive not to exceed maximum price is to include all direct and indirect costs including all out-of-pocket expenses. The proposed hourly billing rates shall include all expenses. The Village shall not separately reimburse the firm for any travel, per diem, meals, photocopying, telephone bills or any other incidental expenses of the audit.

Adjustment in the contract price may be negotiated between the Auditor and the Village if the cost or the time required to perform the audit is significantly increased pursuant to a change in scope requested by the Village or required by State and/or Federal laws or policies.

Detail Schedule of Rates by Partner, Specialist, Supervisory and Staff Level

Based on the all-inclusive costs identified, provide a schedule of hourly rates and number of estimated hours required by level of personnel. Firms should note that only actual hours spent on the audit may be billed to the Village.

Special Projects

Provide guaranteed hourly rates for various staff levels that would be charged if the Village decided to retain certain levels of staff for specific, short-term projects to be conducted with the audits.

All Inclusive, Not-to-Exceed Maximum Prices for 2021-2025

Describe how the firm would determine an increase in its hourly billing rates and/or audit fee and describe how the firm would determine an increase for the guaranteed hourly rates for special projects performed in conjunction with the audit if the Village exercises its option to retain the auditor for subsequent years. In addition, explain how increases would be communicated to the Village.

Authority to Contract

Provide certification that the person submitting the cost proposal has the authority to represent the firm and sign a contract.

Manner of Payment

Progress payments will be made on the basis of hours of work completed during the course of the engagement in accordance with the firm's proposal. Interim billings shall cover a period of not less than one calendar month.

VIII. EVALUATION OF PROPOSALS

A. Evaluation Process

The Village of Forest Park Finance Department and Village Administrator will evaluate proposals submitted.

B. Evaluation Criteria

Proposals will be evaluated to determine that all mandatory criteria outlined in the request have been met. Considerations will include technical quality, experience and expertise of the firm, the audit approach, and the fees proposed.

C. Oral Presentations

During the evaluation process oral presentations may be requested. Such presentations will provide firms with an opportunity to answer any questions on a firm's proposal. Not all firms may be asked to make such oral presentations.

D. Final Selection

After the evaluation process is completed, it will be determined which firm offers the best combination of technical qualifications and cost. The Village Council will consider final acceptance of the proposal, upon the recommendation of the Village Administrator and Finance Director.

Following notification of the firm selected, it is expected an engagement letter or professional services agreement will be executed between both parties.

E. Terms and Conditions

The Village of Forest Park reserves the right to reject any or all proposals or any portion thereof, that it feels is the best interest of the Village and to negotiate with any one or more of the respondents.

IX. OTHER INFORMATION

The auditing firm will be expected to provide their own computers and other office equipment. The firm shall not be allowed to utilize the space provided to perform work for other clients.

The Village of Forest Park has historically had a long-term relationship with its auditors, with the preference of having at least two audit personnel returning in subsequent years.

Notwithstanding the foregoing, the Village reserves the right to terminate its engagement of the selected auditor at any time, with or without cause.

X. PROPOSAL FEE EXHIBIT

Exhibit 1

FEE PROPOSAL

A. Schedule of professional auditing services rendered based on the following not-to-exceed fees:

	2021	2022	2023	2024	2025
Annual Financial Report	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Single Audit Report	_____	_____	_____	_____	_____
TIF Compliance Annual Report	_____	_____	_____	_____	_____
Illinois Comptrollers Report	_____	_____	_____	_____	_____
Total Village	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Police Pension audit	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Firefighter Pension audit	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

Exhibit 2

Schedule of Professional Fees

B. Schedule of professional hourly rates which may be required for additional services:

<u>Personnel</u>	<u>Rate</u>
Partners	_____
Managers	_____
Supervisors	_____
Seniors	_____
Staff	_____
Other (specify)	_____

Firm submitting proposal:

Signature of Authorized Representative:

Name and Title of Authorized Representative:

Date:

sarah's inn



June 16, 2021

Mayor Rory Hoskins
Village of Forest Park
517 Desplaines Avenue
Forest Park, IL 60130

Dear Mayor Hoskins,

On behalf of Sarah's Inn's staff and Board of Directors, I would like to request permission to have banners hung up at Madison & Circle and Madison & DesPlaines from October 1-15, 2021 to help raise awareness for Domestic Violence Action Month and to help promote our Stand Tall fundraising event.

Stand Tall will be held on Saturday, October 16, 2021. The banners will be ready by September 24. If approved, please let us know when would be a good time to drop off the banners.

Thank you for your consideration and ongoing support of Sarah's Inn. If you have any questions, please don't hesitate to reach out.

Gratefully yours,

A handwritten signature in black ink that reads "Carol M. Gall". The signature is written in a cursive, flowing style.

Carol Gall, MA, ICDVP
Executive Director
(708) 556-2130
carolg@sarahsinn.org

17-Jun-21

Mayor Rory Hoskins
Forest Park Village Council

The Forest Park Arts Alliance requests your permission and approval to hang banners 3ft x 10ft at Circle & Madison and Circle & Roosevelt to promote Garage Galleries art event on AUGUST 28. We would like to have the banners up the first week of August for the Garage Galleries event.

Thank you,
Forest Park Arts Alliance

Rick Wagner
122 Elgin Avenue
Forest Park, IL 60130

224-477-7183

rickwagner122@yahoo.com



7641 POLK STREET
FOREST PARK, IL 60130
U.S.A

EMPOWERING GRADUATES OF
PROVISO TOWNSHIP
DISTRICT 209 HIGH SCHOOLS THROUGH
SCHOLARSHIPS

209 SCHOLARSHIP
IS A 501(C)(3)
NON-PROFIT ORGANIZATION

June 22, 2021

Dear Mayor Hoskins and the Forest Park Village Council,

209 Scholarship is a 501(c)(3) non-profit dedicated to serving our District 209 High School graduates. Each year, we endeavor to fundraise and award at least nine new scholarships as well as fulfill all renewal applications we receive. Since 2015, we have raised over \$60,000, with over 98% of that going straight into the hands of the Graduates we support.

Each year, the Proviso community gathers to acknowledge and congratulate our Awardees. This year, we would be proud to host that event at the Picnic Grove in Forest Park on July 31st between the hours of 3pm-7pm. We are honored to award 12 new and 18 renewal scholarships, for a total of \$21,000. We anticipate attendance to be under 100 people, and would love to invite Mayor Hoskins and the entire Village Council to attend. It is truly an inspiring event.

Thank you for your time and consideration.

April Baker
209 Scholarship Board Member

 209SCHOLARSHIP@GMAIL.COM

 209SCHOLARSHIP.COM

 FACEBOOK.COM/209SCHOLARSHIP

Village of Forest Park
517 Desplaines Avenue Forest Park, IL 60130
Phone: (708) 615-6203 Fax: (708) 488-0361
www.forestpark.net

PICNIC GROVE USE APPLICATION

Date of Application: 6/21/21

-Alcohol is not allowed!!!

-Requestor is required to clean up and ensure there is no damage to Picnic Grove property!!!

Requested Use:

-Date: 7/31/2021 -Hours: 3pm-7pm

-Describe Function: Award Ceremony to provide scholarships to Proviso District 209 Graduates

Security must be arranged for events with over 100 people in attendance and/or events, which serve alcohol. 1 Security Guard per 100 people is mandatory. Security will be arranged through the Forest Park Police Department and an hourly rate for this detail will be applied as outlined in the following page.

Organization Information:

A. Legal name of applicant (Group), address, and telephone number.

209 Scholarship, 7641 Polk, Forest Park, IL 224-715-0428

B. Name, address, title, and telephone number of person(s) authorized to sign agreement with the Village of Forest Park and responsible for making all arrangements.

April Baker, Board Member 209 Scholarship, 914 Beloit Avenue, 224-715-0428

Drivers License # or State ID # [REDACTED]

C. Liability insurance company, policy number, effective date. (include copy insurance certificate)

American Family Insurance
Policy # BPP1072721
Effective 2/25/2021

Certificate will be
issued once location
is confirmed.

D. Expected attendance: 100

Application Fee (Non-refundable) \$50.00 (The application fee is not is not included in the cost of rental fee.)

Security Deposit \$250.00 (Issue separate check for the security deposit which will be temporarily held by the Village and returned to you following your event, if applicable.)

Note: Initial application fee is non-refundable except in the case of prior scheduled dates or error by the village. Fees paid after acceptance of the agreement are not refunded when cancellation is due to the fault of the applicant.

Application Fee	\$50.00 (Payable upon submission of application)	WAIVED
Security Deposit	\$250.00 (Issue separate check to be held by the Village)	N/A
Rental Fee	\$ (Due upon approval of application by the Village)	WAIVED
Security Guard	____ # of security (x) ____ # of hours (x) hourly rate of \$18.00 = \$ _____ (Due upon approval of application by the Village)	N/A

TOTAL \$

Signature: [Signature]

Title: Board Member

Organization: 209 Scholarship

Date: 6/21/21

APPROVED: _____
Mayor

DATE: _____

AGENDA MEMO

Village Council Meeting

Forest Park, Illinois

June 28, 2021

The June 14, 2021 agenda memo has been modified to reflect a change in the proposed moratorium ordinance that is being presented this evening. The Mayor indicated at the June 14 meeting that the proposed moratorium ordinance would be presented to the Village Council once again at a future meeting.

Issue Statement

Request for Village Council action related to the adoption of an ordinance imposing a temporary moratorium (until September 6, 2021) on the acceptance and processing of applications and the issuance of amusement licenses to holders of all liquor license classes pursuant to Section 3-3-12 of the Forest Park Liquor Code

Background

One of the recommendations of the Ad Hoc Committee related to Madison Street / Bar and Restaurant Safety concerned a temporary stay on entertainment (DJ's, amusements, bands, etc.) being offered at liquor establishments until such time that the liquor code is updated (discussion took place during such Ad Hoc Committee Meetings related to the need to update and modernize the Village's liquor code – changes or updates to the current language regarding entertainment/amusements contained in said code is one item that will be looked at in the coming months).

Following a meeting with the Mayor, Police Chief and our Village Attorneys in recent weeks, staff was directed once again to compose a temporary entertainment license moratorium that is applicable to all classes of liquor establishments – the proposed moratorium will last until September 6, 2021.

Per Section 3-3-12 of the Forest Park Liquor Code (see below), liquor establishments may offer entertainment/amusements at their places of business (as defined in said code), subject to an application being filed with the Village and approval of such license by the Local Liquor Commissioner (Mayor) and Village Council.

3-3-12: AMUSEMENT ESTABLISHMENTS:

A. Definition: The term "amusement" as used herein is defined to mean and include any public show, theatrical, animate or inanimate exhibition, musical, music, mechanical or manually operated entertainment device, or any other entertainment offered, operated, presented or exhibited to the public.

B. Restrictions:

1. No licensee shall sponsor, conduct, or permit amusements in any licensed premises unless the application for a license therefor has been submitted to and approved by the local liquor commissioner and the village council.

2. In addition to the other regulations in this code governing the issuance of licenses or permits for amusements in any licensed premises, animated entertainment in premises with a class A license with less than three thousand one (3,001) square feet shall not consist of more than three (3) persons.

Attachments

- Proposed Temporary Moratorium Ordinance

ORDINANCE O-_____ -21

**AN ORDINANCE IMPOSING A TEMPORARY MORATORIUM,
UNTIL SEPTEMBER 6, 2021, ON THE ACCEPTANCE AND PROCESSING
OF APPLICATIONS AND THE ISSUANCE OF AMUSEMENT LICENSES TO
HOLDERS OF VILLAGE OF FOREST PARK LIQUOR LICENSES PURSUANT TO
TITLE 3, CHAPTER 3, SECTION 3-3-12 OF THE VILLAGE CODE OF ORDINANCES**

WHEREAS, the corporate authorities of the Village are expressly authorized to establish regulations and restrictions upon the Village's local liquor licenses not inconsistent with law as the public health, safety and welfare may require; and,

WHEREAS, Title 3, Chapter 3, Section 3-3-12 of the Village Code of Ordinances requires an amusement license be approved by the Liquor Commissioner and Village Council prior to conducting any amusement activity, as defined in Section 3-3-12(A), on the licensed premises; and,

WHEREAS, the purpose of this Ordinance is to provide, during the time of this moratorium period, adequate time for the Village to study the effects that certain amusements and entertainment have on the health and welfare of residents living in the vicinity of and business near Forest Park liquor licensed establishments; and,

WHEREAS, the Village desires to establish regulations pertaining to the possible adverse effects resulting from certain entertainment presentations and amusements in order to protect the health and welfare of Village residents, while at the same time striking a harmonious balance with the need to promote the normal pursuits of life, recreation and commerce within the Village; and,

WHEREAS, in order to attain the aforementioned balances, the corporate authorities of the Village have determined that it is necessary, proper and in the best interest of the Village, its residents, businesses and visitors to impose, until September 6, 2021, a temporary moratorium on the acceptance, processing and issuance of amusement licenses to Forest Park liquor license

holders, regardless of class, pursuant to Section 3-3-12 of the Village Code (“Liquor Control Ordinance”).

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND THE VILLAGE COUNCIL OF THE VILLAGE OF FOREST PARK, COOK COUNTY, ILLINOIS, as follows:

SECTION 1: The foregoing recitals are hereby incorporated into this Ordinance by reference and found to be true and correct.

SECTION 2: Temporary Moratorium.

A. Establishment. Beginning on the effective date of this Ordinance, the Village of Forest Park shall take no further action to accept, process or issue amusement licenses pursuant to Title 3, Chapter 3, Section 3-3-12 of the Forest Park Village Code of Ordinances relating to amusements and entertainment for all classes of liquor license holders within the Village of Forest Park (“Temporary Moratorium”).

B. Limited Time Period. The Temporary Moratorium, unless sooner terminated by Ordinance duly adopted by the Village Board, shall remain in full force until September 6, 2021.

SECTION 3: Report to Village Board. The Village Administrator and staff are hereby authorized and directed to consider revisions to the provisions of Section 3-3-12 of the Forest Park Village Code of Ordinances regarding amusements and entertainment regarding all classes of Forest Park liquor license holders and other businesses within the Village and report their recommendations to the Village Council by September 6, 2021.

SECTION 4: During the period of this Temporary Moratorium, no entertainment of any type as defined by Title 3, Chapter 3, Section 3-3-12(A) of the Village Code of Ordinances shall take place at or on the premises of Forest Park liquor licensed establishments.

SECTION 5: Severability. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions hereof.

SECTION 6: Effective Date. This Ordinance shall be in full force and effect upon and after its passage and approval in the manner provided by law.

Passed by the Council of the Village of Forest Park, Cook County, Illinois this 28th day of June, 2021.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED:

Rory E. Hoskins, Mayor

ATTEST:

Vanessa Moritz, Village Clerk

AGENDA MEMO

Village Council Meeting

Forest Park, Illinois

June 28, 2021

Issue Statement

Consideration by the Mayor (Liquor Commissioner) and Village Council related to the submittal of an application for an Amusement License by Mr. Matthew Sullivan of Doc Ryan's per Section 3-3-12 of the Forest Park Liquor Code

Background

Mr. Matthew Sullivan of Doc Ryan's (7432 Madison Street) has submitted an application for an Amusement License pursuant to the terms of Section 3-3-12 of the Forest Park Liquor Code (see Page 2 of Amusement License Application; copy attached).

Per his narrative, he is proposing an acoustic band to play on weekends (Friday-Sunday) afternoons, weather permitting, upon the patio located in the rear of his establishment.

Further, his application also indicates that he would like to utilize the services of a DJ to play music within the interior of his establishment via speakers that are connected to the DJ's laptop computer.

In addition to the rules noted on Page 2 of the Amusement License Application, Section 3-3-5-M of the Forest Park Liquor Code provides for the following:

M. Supplemental Patio (Beer Garden) License: The local liquor control commissioner may issue to holders of a class A, A1, A2, A3 or C license, a supplemental patio license, which license shall permit the sale and/or consumption of alcoholic liquor in a patio area contiguous and adjacent to the licensed premises in which food is served under a restaurant license, where such use is permitted by the zoning ordinance of the village. The following conditions and restrictions shall apply to the issuance and validity of a supplemental patio license:

1. Alcoholic liquor may only be served or consumed in the patio area between the hours of eleven o'clock (11:00) A.M. and twelve o'clock (12:00) midnight on any day of the week.
2. No live entertainment or live music shall be permitted on the patio area.
3. The patio area shall be paved, screened and separated from the adjacent private or public property by a solid wood fence or appropriate structure or barrier acceptable to the village and not less than five feet (5') in height, and which shall be maintained in good and attractive condition.
4. Entrance to and exit from the patio area shall be through the licensed premises.

Please note that if the Village Council adopts the Amusement Establishment License Moratorium Ordinance earlier in the evening, then this application will be placed on hold until such time that the moratorium is no longer in effect. If such ordinance is not adopted by the Village Council this evening, questions regarding this request may be directed to the business owner.

Attachments

- Submitted Amusement Establishment License Application



Village of Forest Park
517 Des Plaines Avenue
Forest Park, IL 60130
Fax: 708-488-0361
www.forestpark.net

Office Use Only

Fee (If Applicable):

Date:

Cash: Check:

Charge:

Initial:

Village Council Approval Date:

Amusement Establishment License Application

Pursuant to Section 3-3-12 of Forest Park Liquor Code

Date of Application: 6/15/21

Name of Liquor License Establishment: Doc Ryans

Class of Forest Park Liquor License: A1

Name of Applicant(s): MATTHEW J. JULLIAN

Business Address: 7432 W. MADISON

Telephone Number(s):

E-mail Address(es):

Square Footage of Licensed Premises: @ 6500 SQUARE FEET

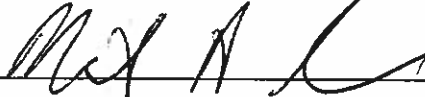
Please describe in detail the type of amusement (as defined below) that will be offered on the premises. Be sure to include the location of the amusement(s), dates and times that the amusement(s) will be offered and efforts that will be made to ensure that the amusement(s) will not have noise or other types of impacts outside of the licensed premises. You are welcome to attach/use additional documentation to this application in efforts to provide the Local Liquor Commissioner and Village Council a better understanding of what type(s) of amusement(s) will be offered at the licensed premises.

- ACOUSTIC BAND ON BALCONY PATIO ON FRIDAY SATURDAY OR SUNDAY AFTERNOONS WEATHER PERMITTING

- DJ THURSDAY / FRIDAY / SATURDAY WITH TIMES TO BE DETERMINED BY AVAILABILITY OF HOURS

*We've had a DJ for 12 years. The music volume is controlled by the manager. The music is played off a pre-approved playlist by the owners off a laptop. No speakers outside. DJ does not spin the music he hits a play button

I hereby certify I am the owner of the above-described liquor license establishment. I understand that the issuance and continuation of this license is conditional upon compliance with all applicable Village Codes and Ordinances and the result of any inspection of the above premises at this time or any subsequent inspection while this license is in force. I acknowledge that I am signing this application under the penalty of perjury and that all information is true and correct.

Signature: 

Date: 6/15/21

Forest Park Liquor Code:

3-3-9-F: Live Music: In any premises upon which the sale of alcoholic liquor is licensed, all exterior windows and doors to the licensed premises shall remain closed during the playing or performing of any live music.

3-3-12: AMUSEMENT ESTABLISHMENTS:

A. Definition: The term "amusement" as used herein is defined to mean and include any public show, theatrical, animate or inanimate exhibition, musical, music, mechanical or manually operated entertainment device, or any other entertainment offered, operated, presented or exhibited to the public.

B. Restrictions:

1. No licensee shall sponsor, conduct, or permit amusements in any licensed premises unless the application for a license therefor has been submitted to and approved by the local liquor commissioner and the village council.

2. In addition to the other regulations in this code governing the issuance of licenses or permits for amusements in any licensed premises, animated entertainment in premises with a class A license with less than three thousand one (3,001) square feet shall not consist of more than three (3) persons.

AGENDA MEMO

Village Council Meeting

Forest Park, Illinois

June 28, 2021

Issue Statement

Request for Village Council action related to the adoption of an ordinance amending Sections 3-3-6 and 3-3-5-M of the Forest Park Liquor Code related the establishment of the number of available liquor licenses as well as pertaining to patio/beer garden licenses.

Background

The table that is noted in Section 3-3-6 of the Forest Park Liquor Code indicates the amount of available liquor licenses by license class, in addition to the applicable annual fees associated with the noted liquor license type.

The figures noted in this table (number of licenses) shall match the actual number active licenses. After a review of this table as well as active liquor license holders, the proposed liquor code amendment ordinance reduces the amount of available liquor licenses for Class A from 17 to 15, the amount of A1 licenses from 15 to 14, and, the amount of Class A3 licenses from 4 to 3.

With this ordinance, this table, which authorizes the amount of available liquor licenses, will now match reality. A listing of current liquor licensees, by class, appears on the attached page.

Please note the following:

- Previously, Exit Strategy Brewing Company was issued two (2) liquor licenses: A and A7. This year, they were issued an A license. In discussions with our Mayor, Village Attorney and the business owner, only one liquor license shall be issued to them: A7 as they are a “brew pub.” The attached table accounts for Exit Strategy being an A7; their previous A license is being removed.
- The Lantern Haus currently has an A license. “A” licensees must derive at least 50% of their revenue from the sale of food. As this is not the case now, in consultation with the Mayor, our Village Attorney and the business owner’s attorney, the Village will be issuing Lantern Haus an A1 liquor license. The business’ previous A license is being removed.
- McGaffers currently has an A1 license. In a discussion with the Mayor, Staff and the business owner, they would like to switch to an “A” license, as they estimate that more than 50% of their revenue comes from the sale of food. They (their accountant) will confirm same by Monday’s meeting. The attached table will account for McGaffers’ switching to an “A” license and the removal of their current A1 license.

The amendment to Section 3-3-5-M of the Forest Park Liquor Code adds the A7 license class to the list of liquor license holders that can apply for a supplemental patio/beer garden license. Exit Strategy Brewing Company, who has been utilizing a parking area since the start of the COVID-19 pandemic, would like to continue to utilize same during the summer months. In light of them having the appropriate A7 liquor license, a change to this section to allow A7 liquor licensees to apply for said patio/beer garden license is warranted.

Attachments

- Proposed Liquor Code Amendment Ordinance

Village Council Meeting June 28, 2021

<u>License Count</u>	<u>License Number</u>	<u>License Class</u>	<u>Name of Establishment</u>	<u>Address</u>
1	43	A	Caffe De Luca	7427 Madison
2	17	A	Golden Steer	7635 Roosevelt
3	13	A	Goldybrowsers	7316 Circle
4	42	A	Jimmy's Place	7411 Madison
5	56	A	Fat Duck	7218 Madison
6	73	A	Lathrop House Café	26 Lathrop
7	2	A	Mexican Republic Kitchen & Cantina	7404 Madison
8	29	A	Old School Tavern & Grill	201 Des Plaines
9	72	A	Panda Café	7600 Madison
10	19	A	Tacabron	7330 Harrison
11	44	A	Taco Tu Restaurant & Bar	7321 Madison
12	64	A	Scratch Kitchen	7445 Madison
13	38	A	Shanahan's	7353 Madison
14	6	A	O'Sullivan's	7244 Madison
15	40	A	McGaffers	7737 Roosevelt
1	24	A1	Angelo O'Leary's	7522 Madison
2	27	A1	Blueberry Hill	427 Des Plaines
3	30	A1	Carole's Next Best Thing	7307 Roosevelt
4	35	A1	Circle Bowling Lanes	7244 Circle
5	45	A1	Circle Inn	7300 Circle
6	20	A1	Doc Ryan's	7432 Madison
7	3	A1	Duffy's Tavern	7513 Madison
8	26	A1	Forest Park Tap Room	7321 Madison, Unit 1
9	36	A1	Mugsy's	7640 Madison
10	33	A1	Pioneer Tap	7443 Randolph
11	8	A1	Shortstop Lounge	7425 Madison
12	16	A1	Slainte Irish Pub	7505 Madison
13	7	A1	The Beacon	101 Circle
14	57	A1	The Lantern Haus Co.	7414 Madison
1	70	A2	Small Batch Barbecue	7441 Madison
2	4	A2	Charlie's Restaurant	7427 Roosevelt
3	23	A2	Chirion Mexican Restaurant	7510 Madison
4	49	A2	Gaetano's	7636 Madison
5	41	A2	Kribi Coffee	7324 Madison
1	14	A3	Bua & Hana	7330 Madison
2	28	A3	Portillo's Hot Dogs	7740 Roosevelt
3	55	A3	The Junction Diner	7401 Madison
1	12	A5	Altenheim	7824 Madison
2	63	A5	American Legion Hall	500 Circle
1	18	A7	Exit Strategy Brewing Company	7700 Madison
1	71	A8	Urban Pioneer Group	7503 Madison
1	21	B1	USA Beverage	7200 Madison
2	10	B1	Suburban Liquors	7612 Madison
3	60	B1	Cardinal Wine and Spirits	7533 Roosevelt
4	61	B1	CVS Pharmacy	7216 Circle
5	11	B1	Famous Liquors	7714 Madison
6	32	B1	Forest Park Liquors	7429 Madison
7	22	B1	Living Fresh Market	7520 Roosevelt
1	65	C	Starship Restaurant & Catering	7618 Madison
2	31	C	Yum Thai Restaurant	7748 Madison
1	66	O	Sharship Catering	7618 Madison

ORDINANCE O-_____-21

AN ORDINANCE AMENDING SECTION 3-3-5 ENTITLED “LICENSE CLASSIFICATIONS:” AND SECTION 3-3-6 ENTITLED “LICENSE FEE AND NUMBER:” OF CHAPTER 3 ENTITLED “LIQUOR CONTROL” OF TITLE 3 ENTITLED “BUSINESS AND LICENSE REGULATIONS” OF THE VILLAGE CODE OF ORDINANCES OF THE VILLAGE OF FOREST PARK, COOK COUNTY, ILLINOIS

WHEREAS, pursuant to section 4-1 of the Illinois Liquor Control Act of 1934 (235 ILCS 5/4-1), the corporate authorities of the Village of Forest Park, are expressly authorized to regulate and determine, by ordinance, the number, kind and classification of licenses, for sale at retail of alcoholic liquor not inconsistent with the Illinois Liquor Control Act.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND THE VILLAGE COUNCIL OF THE VILLAGE OF FOREST PARK, COOK COUNTY, ILLINOIS, as follows:

SECTION 1: Subsection 3-3-5 entitled “License Classifications:” of Chapter 3 entitled “Liquor Control” of Title 3 entitled “Business and License Regulations,” of the Village Code of Ordinances of the Village of Forest Park, as amended, is hereby amended by amending the first paragraph of Section 3-3-5(M) to read as follows:

“M. Supplemental Patio (Beer Garden) License: The local liquor control commissioner may issue to holders of a class A, A1, A2, A3, A7 or C license, a supplemental patio license, which license shall permit the sale and/or consumption of alcoholic liquor in a patio area contiguous and adjacent to the licensed premises in which food is served under a restaurant license, where such use is permitted by the zoning ordinance of the village. The following conditions and restrictions shall apply to the issuance and validity of a supplemental patio license:”

SECTION 2: The remaining provisions of Section 3-3-5(M) shall remain in full force and effect and unamended by this Ordinance.

SECTION 3: Section 3-3-6 entitled “License Fees and Number:” of Chapter 3 entitled “Liquor Control” of Title 3 entitled “Business and License Regulations,” of the Village Code of Ordinances of the Village of Forest Park, as amended, is hereby further amended to read as follows:

3-3-6: LICENSE FEES AND NUMBER:

<u>Classification</u>	<u>Annual Fees</u>	<u>Number Of Licenses</u>
A	\$1,800.00	15
A1	1,800.00	14
A2	1,600.00	5
A3	1,300.00	3
A4	250.00	0
A5	250.00	2
A6	1,200.00	0
A7	1,800.00	1
A8	1,800.00	1
B1	1,800.00	7
B2	1,300.00	0
C (BYOB)	500.00	2
O	1,000.00	1
Special Use Permit	50.00 per day.	No limit.
Additional fees:		
	Supplemental patio license	\$150.00 per approved license
	Supplemental sidewalk cafe license	\$150.00 per approved license
	Extra bar(s) on premises	\$150.00 per each additional public bar exceeding 1

SECTION 4: That this Ordinance shall be in full force and effect upon its passage, approval and publication in pamphlet form as provided by law.

Passed by the Council of the Village of Forest Park, Cook County, Illinois this 28th day of June, 2021.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED:

Rory E. Hoskins, Mayor

ATTEST:

Vanessa Moritz, Village Clerk

Forest Park Police Department

Chief of Police

Memorandum

TO: Mayor Rory Hoskins

FROM: Chief Tom Aftanas

DATE: 22 June 2021

SUBJECT: Council Vote for CTA Police Detail

Mayor,

I am requesting the village council vote on a recent IGA with the CTA that will provide off duty police officers to patrol CTA property. This agreement is the same special detail that was originally approved in 2019 but has since expired. The CTA special detail pays officers the off duty flat rate of pay. The officers specifically patrol CTA properties and vehicles (rail and bus) in order to enforce law and order and protect CTA passengers, employees and property.

Tom Aftanas
Chief of Police



RESOLUTION NO. R-_____-21

**A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT
BETWEEN THE CHICAGO TRANSIT AUTHORITY AND THE VILLAGE OF
FOREST PARK FOR SPECIAL TRANSIT POLICE DETAIL SERVICES**

WHEREAS, the security of Chicago Transit Authority (“CTA”) passengers, employees, and property is a matter of public concern, and the provision of such security is in the public interest; and

WHEREAS, both the CTA and the Village of Forest Park (the “Village”) desire to develop a long range strategy for the provision of such security to CTA passengers, employees and property; and

WHEREAS, the Police Department of the Village (“PD”) allows sworn police officers to volunteer to work, during their off-duty hours, for municipal corporations that are separate and independent from the Village; and

WHEREAS, in furtherance of providing security to CTA passengers, employees and property, the CTA and the Village wishes to provide for the use of sworn, off-duty, fulltime PD officers as security personnel within a collaborative project known as the CTA Special Detail within the Village; and

WHEREAS, the CTA and Village are separate and independent municipal corporations, authorized to enter into this Agreement under the Constitution and the laws of the State of Illinois in accordance with the provisions of the Illinois Intergovernmental Cooperation Act.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Forest Park, Cook County, Illinois, as follows:

Section 1. That certain Intergovernmental Agreement for Special Transit Police Detail Services (“Intergovernmental Agreement”) between the Village of Forest Park and the Chicago Transit Authority, a copy of which is attached hereto as Exhibit “A,” is hereby approved.

Section 2. The Village Administrator and Chief of Police are hereby authorized to execute, and the Village Clerk is authorized to attest, two original copies of the Intergovernmental Agreement, and the Village Clerk is further directed to return such executed agreements to the Chicago Transit authority for execution, along with a certified copy of this Resolution.

Section 3. This Resolution shall be in full force and effect from and after its passage as required by law.

ADOPTED by the Council of the Village of Forest Park, Cook County, Illinois this 28th day of June, 2021.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this 28th day of June, 2021.

Rory E. Hoskins, Mayor

ATTESTED and filed in my office,
And published in pamphlet form
This _____ day of June, 2021.

Vanessa Moritz, Village Clerk

EXHIBIT A

Chicago Transit Authority Intergovernmental Agreement Special Transit Police Detail

**INTERGOVERNMENTAL COOPERATION AGREEMENT BETWEEN THE
CHICAGO TRANSIT AUTHORITY AND THE VILLAGE OF FOREST PARK FOR
SPECIAL TRANSIT POLICE DETAIL SERVICES**

THIS **AGREEMENT**, made and entered into on this ____ day of _____, 2021 (the "Effective Date"), by and between the **VILLAGE OF FOREST PARK**, an Illinois municipal corporation, through its Department of Police (hereinafter referred to as the "PD"), and the **CHICAGO TRANSIT AUTHORITY**, a municipal corporation (hereinafter referred to as the "CTA").

WHEREAS, the security of CTA passengers, employees, and property is a matter of public concern, and the provision of such security is in the public interest; and

WHEREAS, both the CTA and the PD desire to develop a long range strategy for the provision of such security to CTA passengers, employees and property; and

WHEREAS, the PD allows sworn police officers to volunteer to work, during their off-duty hours, for municipal corporations that are separate and independent from the Village of Forest Park; and

WHEREAS, in furtherance of providing security to CTA passengers, employees and property, the CTA and the Village of Forest Park wishes to provide for the use of sworn, off-duty, fulltime PD officers as security personnel within a collaborative project known as the CTA Special Detail ("CTA Special Detail"), within the Village of Forest Park; and

WHEREAS, the CTA and Village of Forest Park are separate and independent municipal corporations, authorized to enter into this Agreement under the Constitution and the laws of the State of Illinois in accordance with the provisions of the Illinois Intergovernmental Cooperation Act;

NOW THEREFORE, in consideration of the covenants and mutual agreements herein contained, the parties hereto agree as follows:

- 1. Incorporation of the Recitals.** The above recitals are expressly incorporated by reference and made part of this Agreement as though fully set forth below.
- 2. PD's Obligations.** Pursuant to this Agreement to provide security to CTA passengers, employees and property, through a CTA Special Detail, the PD agrees to do the following:
 - a). Assign voluntary PD officers, on a daily basis, including weekends and holidays, to such CTA surface and elevated vehicles, routes and locations, located within the Village of Forest Park, as requested by CTA.

- b). Facilitate the voluntary employment of PD officers on CTA Special Detail solely at each individual officer's option. The PD will be responsible for accepting requests of officers who wish to participate in the CTA Special Detail, maintaining a roster of officers who wish to perform such work, and selecting officers from the list.
- c). With authorization by CTA to enter into or on all CTA vehicles (rail and bus) and properties, enforce law and order and protect all CTA passengers, employees and property.
- d). Participation in the CTA Special Detail shall be voluntary and officers shall only be allowed to participate in the CTA Special Detail when off-duty, including but not limited to before or after shifts, they are on furlough, regular day-off, day off due to holiday, personal day or compensatory time.
- e). Maintain weekly employment schedules, and daily logs and statistics on CTA incidents, crimes, fires, arrests, etc., and any activity performed by PD officers relating to such types of events. The CTA shall have the right, upon reasonable notice to the PD, to inspect and copy the above daily logs and statistics. It will be the responsibility of the PD to forward a summary of said data to the CTA on a weekly basis, in the same manner as invoices are forwarded pursuant to paragraph 9 of this Agreement.
- f). Conduct meetings with CTA representatives via teleconference, videoconference, or in person, on a regular basis throughout the term of the Agreement, to discuss the status of the CTA Special Detail, including but not limited to schedules, incidents that affect passengers, employees, and properties of CTA and any other appropriate item.

3. CTA's Obligations. CTA hereby agrees to do the following:

- a). Reimburse the PD for all wages paid at the then-current off-duty officer flat rate. In no event shall CTA reimburse the PD more than \$95,000 per annum (the "Per Annum Amount").
- b). Provide the PD with access to all CTA premises necessary for the performance of this Agreement as provided in paragraph 6 of this Agreement.

4. Scope of Work. CTA shall establish overall goals and objectives for the security of its employees, passengers and property. The CTA may make recommendations as to the locations and routes to be patrolled by the PD officers and the PD shall give those recommendations due consideration. Officers on CTA Special Detail shall continue to be subject to the rules and regulations, practices and procedures, of any and all PD General and Special Orders and directives, any amendments thereto or modification of such rules and regulations as promulgated by the Chief of Police. Officers on CTA Special Detail shall also comply with all the CTA's rules and regulations. The daily performance of the CTA Special Detail shall also be monitored by CTA personnel designated by its Chairman or President. Because the Scope

of Work described herein is not intended to cover every detail of the CTA Special Detail, the PD will furnish all labor, materials, equipment and incidentals as required and necessary to complete the Scope of the Work, whether or not these details are specified in this Agreement. Duties of the officers within the CTA Special Detail shall herein be defined as listed below. CTA, reserves the right to amend and/or modify duties, without prior notice.

- a). The primary duty of the PD officers is to protect life and property, prevent, detect and investigate criminal acts, collect and preserve evidence, and enforce Municipal, Local, State and Federal laws, as they would do in their capacity as PD officers of the Village of Forest Park.

5. **Emergencies.** In the case of an emergency, nothing in this Agreement shall preclude the PD from reassigning a PD officer on CTA Special Duty to work the emergent situation(s) in the Village of Forest Park.
6. **Right of Entry.** The CTA will permit access to its vehicles, rail cars, and facilities in connection with the performance of this Agreement. The PD officers will, while on the CTA premises, and in the course of their CTA Special Detail, comply with all the CTA's rules and regulations. Also, while on the CTA premises, the PD's CTA Special Detail activities may not prevent or unreasonably interfere with the use and enjoyment of the CTA premises by CTA, its employees, agents or passengers, for the purpose(s) to which the CTA premises are now, or may hereinafter be, committed by CTA.
7. **Compensation of Officers Funded by CTA Security Agreement.** All officers on the CTA Special Detail shall be paid wages for their work hereunder at a rate equal to the then-current off-duty officer flat rate. In addition to wages paid as identified herein, CTA shall also reimburse the PD an additional 10% of the flat rate to cover payment for time lost and medical benefits paid due to an injury while engaged in work on CTA Special Detail assignment and other benefits and administrative overhead ("Administrative Costs"). Reimbursement of said Administrative Costs shall not exceed the Per Annum Amount.
8. **Invoices.** On a monthly basis, the PD will submit an invoice to the CTA for reimbursement of the then-current off-duty officer flat rate for officers working in the CTA Special Detail. CTA will reimburse the PD within thirty (30) days of receipt of said invoices. Invoices must be sent to the CTA at the following address:

Chicago Transit Authority
General Manager, Security Services
567 W. Lake Street – 5th Floor
Chicago, IL 60661

9. **Accounting.** PD shall notify the CTA in writing when ninety percent (90%) of the total Per Annum Amount has been expended. PD shall not accept any requests by its officers for work in the CTA Special Detail in excess of the total Agreement expenditure authorization unless authorized in writing to do so by the CTA. The PD shall be liable for any costs incurred as a result of its failure to either notify the CTA when 90% has been expended or for accepting work requests not authorized by the CTA.
10. **Labor Guidelines.** Under no circumstances shall CTA be considered a party to the collective bargaining agreement between the Village of Forest Park and the Fraternal Order of Police. The Village of Forest Park/PD believes that the officers in the CTA Special Detail are not and shall not be legally entitled to any additional overtime or premium compensation for their work hereunder any collective bargaining agreement or any Federal, state or local law or judicial ruling.
11. **Indemnification by CTA.** Upon receipt of reasonable notice of a claim or suit seeking additional compensation alleged or claimed to be due to any PD officers employed on the CTA Special Detail for overtime or premium compensation which in any manner results from, arises out of, or is connected with CTA Special Detail work performed by these officers on the CTA Special Detail, the CTA shall indemnify and hold harmless the Village of Forest Park, PD, and each of their officers, agents, or employees from, for, and against, and agrees to defend same from and against, any and all suits, claims, grievances, damages, costs, expenses, judgments and/or liabilities, including costs of defense and reasonable attorneys' fees, and further agrees to pay any settlement entered into or on behalf of, or judgment entered against, the foregoing individuals and/or entities, for any additional compensation.

Any liabilities on the part of CTA for overtime shall not include liquidated damages in excess of actual damages for overtime pay under 29 U.S.C. § 216 which in any manner results from, arises out of, or is connected with work performed on the CTA Special Detail. The obligation of the CTA, pursuant to this paragraph, to reimburse, indemnify and hold harmless is not limited to the Per Annum Amount.

12. **Procedures for Indemnification by the CTA.** In such instances where the Village of Forest Park, PD, and/or officers, agents and employees are entitled to be indemnified (as set forth in paragraph 11, Indemnity by CTA, above), and held harmless with respect to such overtime or premium compensation claims against them, the parties further agree as follows:
- a). Such party(ies) shall have a right to counsel
 - b). In grievance and arbitration proceedings, the Village Attorney of the Village of Forest Park, or his designee, shall act as counsel and direct the defense, or at his option, appoint outside counsel, and in the latter

instance, the Village of Forest Park will be responsible for the payment of attorney's fees, but not the other costs of defense.

- c). The Village of Forest Park, with the approval of the CTA, which will not be unreasonably withheld, is authorized to settle such grievance and/or arbitration proceedings, and the CTA will be responsible for payment of those settlements. The service of notice of the settlement of any of the aforesaid claims shall be personal service upon the CTA or by certified mail, and the failure of the CTA to respond in writing within thirty (30) days from the date of receipt, shall constitute approval of the settlement by the CTA.
- d). Except as otherwise provided above, in all other venues other than grievance and arbitration proceedings, CTA will pay for defense costs of the Village of Forest Park including counsel, and counsel shall be selected by the CTA in consultation with the Village Attorney of the Village of Forest Park, and the CTA will also direct the defense of the claim in consultation with the Village Attorney of the Village of Forest Park.
- e). If any claim against the Village of Forest Park or any of its officers, agents, or employees is made for overtime or premium compensation wherein liquidated damages are sought pursuant to 29 U.S.C. § 216, and where the claim results from, arises out of or is connected with work performed by officers pursuant to this Agreement, the Village Attorney of the Village of Forest Park, at the expense of the Village of Forest Park, may appoint counsel and direct the defense of said claim for liquidated damages. This will not affect the CTA's obligation to assume the representation and/or defense of claims for actual damages and to pay for settlements or awards based on said claims.

13. Indemnification by the VILLAGE OF FOREST PARK. Upon receipt of reasonable notice of a claim or suit, for the action of PD officers or supervisors while performing duties of the CTA Special Detail and otherwise hereunder, the Village of Forest Park shall indemnify and hold harmless the CTA and any of its officers, agents, or employees from, for, and against, and agrees to defend same from and against, any and all suits, claims, grievances, damages, costs, expenses, judgments and/or liabilities, including costs of defense and reasonable attorneys' fees, and further agrees to pay any settlement entered into or on behalf of, or judgment entered against, the foregoing individuals and/or entities, excluding punitive damages.

14. Procedures for Indemnification by the VILLAGE OF FOREST PARK. In such instances where the CTA or any of its officers, agents and employees are entitled to be indemnified, and held harmless with respect to claims against them, the parties further agree as follows:

- a). Such party(ies) shall have a right to counsel.

- b). Such counsel shall be selected by the Village Attorney of the Village of Forest Park, who will also be responsible for directing the defense of the claim.

The CTA, its officers, agents and employees are obligated to cooperate with the Village of Forest Park during the course of the investigation, administration and/or litigation of any tort or civil rights claim. Failure to cooperate with the Village of Forest Park during the course of the investigation, administration and or litigation of claims extinguishes any obligation of the Village of Forest Park hereunder to represent and/or defend against the claim or to pay for any settlement or award based on such claim with regard to the CTA and/or the non-cooperating officer, agent or employee.

- 15. Claims Against Officers in the CTA Special Detail.** The Village of Forest Park upon receipt of reasonable notice of a claim or suit, shall be responsible for, hold officers harmless from and pay for damages or monies which may be adjudged, assessed, or otherwise levied against any PD officer working on the CTA Special Detail, subject to the conditions set forth herein and excluding punitive damages. These PD officers shall have legal representation by the Village of Forest Park in any civil cause of action brought against an officer resulting from or arising out of the performance of duties of the CTA Special Detail. The Village of Forest Park will provide the protections set forth above so long as the officer is acting within the scope of his/her employment on the CTA Special Detail and the officer cooperated with the Village of Forest Park during the course of the investigation, administration and/or litigation of the claim.

The Village of Forest Park shall not assume the representation and/or defense of any of the aforementioned claims if it is determined by the Village of Forest Park that the officer alleged to have committed the tortious act or violation of civil rights was acting outside the scope of his/her employment on the CTA Special Detail, was not acting in the performance of duties of the CTA Special Detail, or is deemed to have acted in a willful and wanton manner, nor shall the Village of Forest Park pay any settlements or awards based on such claims. The Village of Forest Park shall have the sole right to determine whether or not the officer was working within the scope of his/her employment or performance of duty on the CTA Special Detail or acted in a willful and wanton manner. A determination by the Village of Forest Park, that the officer was acting outside the scope of his/her employment or performance of duty on the CTA Special Detail, is not equivalent to a determination that the CTA is responsible for the actions of the officer.

- 16. Confidentiality.** The PD, and its officers, agents and employees will keep confidential all information furnished to it by the CTA or otherwise learned by it in the performance of this Agreement. Except as may be required by

law, the PD or its officers, agents and employees must not make any announcements or release any information concerning this Agreement, the Scope of the Work, or any thereof, to any member of the public, press, or any official body, unless prior written consent is obtained from the CTA.

17. Consents. Whenever the consent or approval of one or both parties to this Agreement is required hereunder, such consent or approval shall not be unreasonably withheld.

18. Notices. Notice to the CTA of pending claims as provided for in paragraph 12 shall be addressed to:

General Counsel
Chicago Transit Authority
567 W. Lake Street
Chicago, IL 60661-1498

Notice to the Village of Forest Park of pending claims as provided for in paragraph 14 shall be addressed to:

Village of Forest Park
Attn: Mayor Rory E. Hoskins
517 Desplaines Avenue
Forest Park, IL 60130

With a copy to:

Nicholas S. Peppers, Esq.
Storino, Ramello & Durkin
9501 West Devon Avenue, Suite 800
Rosemont, Illinois 60018

All notices, demands, elections, and other instruments required or permitted to be given or made by either party upon the other under the terms of this Agreement or any statute shall be in writing. Such communications shall be deemed to have been sufficiently served if sent by commercial courier, certified or registered mail, return receipt requested, with proper postage prepaid or sent by facsimile transmission by PD or CTA at the respective addresses shown above or to such other party or address as either party may from time to time furnish to the other in writing. Such notices, demands, elections and other instruments shall be considered as delivered to recipient on the day of delivery if sent by commercial courier, on the second business day after deposit in the U.S. Mail if sent by certified or registered mail or on the business day of successful transmission if sent by facsimile transmission (or the first business day after successful transmission if such successful transmission is on a weekend, holiday, or after business hours).

19. No Waivers. It is understood and agreed that nothing contained herein is intended or should be construed as in any way affecting the status of the CTA and the Village of Forest Park as separate, independent and distinct municipal corporations under Illinois or any other law. It is further understood and agreed that the entry into this Agreement by the Village of Forest Park or the CTA shall not operate or be construed as a waiver of any rights, claims or actions they may have against the other, including but not limited to any claims resulting from the providing of officers to the CTA pursuant to this Agreement.

20. Term and Extension. Subject to an approved funding appropriation during this calendar year and the approval of the Mayor and Village Council of the Village of Forest Park, this Agreement shall become effective on the Effective Date and continue for three (3) years (the "Term"). The Term of this Agreement may be extended after approval by the Chicago Transit Board and agreement by the PD. Should the Term expire before this Agreement can be extended or a new agreement executed, the terms of this Agreement shall stay in effect until this Agreement is extended or a new agreement is executed.

21. Termination. It is the intent of each party to this Agreement that its commitments made hereunder be conditioned upon satisfactory performance of the commitments made by the other party hereto. Each party shall have the right to terminate this Agreement if the other fails or refuses to honor any of its commitments under this Agreement. Such termination shall be made promptly in writing, with reasonable detail of the alleged unsatisfactory performance by the other party. Otherwise, this Agreement may be terminated by either party upon the giving of ninety (90) days prior written notice. Upon termination of this Agreement, the PD shall have no obligation to continue to provide officers for the additional security provided for herein. Moreover, upon termination, the PD shall promptly remove the PD officers from CTA Special Duty. Within 30 days of termination, the parties shall meet to conduct an accounting of any and all payments owed under this Agreement.

22. Governing Law. This Agreement shall be governed by the laws of the State of Illinois. If any provision of this Agreement shall be held or deemed to be or shall in fact be inoperative or unenforceable as applied in any particular case in any jurisdiction or jurisdictions or in all cases because it conflicts with any other provision or provisions hereof or any constitution, statute, ordinance, rule of law, or public policy, or for any other reason, such circumstance shall not have the effect of rendering the provision in question inoperative or unenforceable in any other case or circumstances, or of rendering any other provision or provisions herein contained invalid, inoperative or unenforceable to any extent whatever.

23. Severability. If any provision of this Agreement is held or deemed inoperative or unenforceable because it conflicts with any other provision or provisions hereof, or any constitution, statute, ordinance, rule of law, public

policy, or any other reason, the circumstances will not render the provision in question inoperative or unenforceable in any other case or circumstance, or render any other provision herein contained invalid, inoperative, or unenforceable to any extent. The invalidity of any one or more phrases, sentences, clauses or sections contained in this Agreement shall not affect the remaining portions of this Agreement or any part hereof.

24. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same agreement.

25. Construction. All parties have participated in the drafting of this Agreement. No term or provision set forth herein which may be considered ambiguous will be presumptively interpreted against any party as the drafter of the Agreement.

26. Entire Agreement. The making, execution, and delivery of this Agreement by CTA and PD has been induced by no representation, statements, warranties, or agreements other than those herein expressed. This Agreement embodies the entire understanding of the parties with respect to the CTA Special Detail, and there are no further or other agreements or understandings, written or oral, in effect between the parties, relating to the subject matter hereof. This instrument cannot be modified or amended except by a mutual, written, and signed agreement of the parties.

27. Separate Entities. It is understood and agreed that nothing herein contained is intended or should be construed as in any way creating or establishing the relationship of co-partners or joint venturers between the parties hereto, or as constituting CTA or the Village of Forest Park as representatives of each other for any purpose.

28. Authority. This Agreement is entered into by authority of and in accordance with the provisions of the Intergovernmental Cooperation Act.

29. Resolution. Execution of this Agreement by the VILLAGE OF FOREST PARK is authorized by virtue of a resolution passed by the Village Council of the VILLAGE OF FOREST PARK on _____, 2021. Execution of this Agreement was authorized by the Chicago Transit Authority by Ordinance _____, adopted on _____, 2021.

IN WITNESS WHEREOF, the VILLAGE OF FOREST PARK has caused this Agreement to be signed by its Mayor and Chief of Police, with consent of the Village Council and its seal to be hereto affixed and duly attested by its CLERK, and the

CHICAGO TRANSIT AUTHORITY has caused the same to be executed by the Chairman of the CHICAGO TRANSIT BOARD, approved by the Chicago Transit Board and duly attested to by its Secretary as of the date and year set forth at the beginning of this Agreement.

APPROVED AS TO
FORM AND LEGALITY

VILLAGE OF FOREST PARK

By: _____
Village Attorney

By: _____
Mayor

ATTEST:

By: _____
Village Clerk

By: _____
Chief of Police

APPROVED AS TO
FORM, LEGALITY,
TERMS AND CONDITIONS

Chicago Transit Authority
A municipal corporation

By: _____
CTA Attorney

By: _____
Chairman

Approved by Ordinance
No. _____

Attest:

By: _____
Secretary to Board

INTEROFFICE MEMORANDUM

TO: MOSES AMIDEI

FROM: MATTHEW HOLMES

SUBJECT: SMALL WIRELESS FACILITY LICENSE SUPPLEMENTS

DATE: JUNE 23, 2021

CC: NICHOLAS PEPPERS

The Small Wireless Facilities Deployment Act, 50 ILCS 840/1 et seq., (the “Act”) provides a comprehensive set of standards and procedures regarding zoning, regulation and location of small wireless facilities in public rights-of-way, including those under the jurisdiction of the Village. It expressly authorizes wireless telecommunication service providers, their agents and contractors, to locate, install, mount, maintain, modify, operate or replace a small wireless facility on any freestanding pole, electric utility pole, street light, billboard, traffic signal or other structure that is capable of supporting the facility in any right-of-way of the Village.

The Act classifies small wireless facilities as permitted uses which are not subject to zoning review anywhere in commercial and industrial zoning districts and in all of the Village’s rights-of-way in all zoning districts including residential districts. Further, the Act mandates certain review and permitting processes for applications for permits by small wireless providers to utilize the Village’s rights-of-way and Village owned utility poles, light poles and traffic signal poles. The Act mandates approval of use permits if the applications comply with the requirements of the Act. The Act limits the amount the Village can charge wireless service providers for application fees to locate their equipment on the Village’s property in the Village’s rights-of-way.

On October 17, 2019, the Village of Forest Park entered into a Master Pole Attachment Agreement with Chicago SMSA d/b/a Verizon (“Verizon”). The Master Pole Attachment Agreement sets forth terms by which Verizon can utilize Village owned utility poles for installation of small wireless telecommunication facilities. Each individual pole location requires a separate license supplement to identify the poles that have been authorized for Verizon’s use. The license supplements also identify any site specific requirements for individual pole locations.

At this time, Verizon is requesting the use of three (3) additional pole locations. They are located at 7339 Madison Street, 419 Hannah Avenue, and 7424 Warren Avenue. They would be utilized under the same terms as the small wireless facility to be deployed at 114 Lathrop, authorized in the initial license supplement in October 2019.

ORDINANCE NO. O-____-21

**AN ORDINANCE TO APPROVE AND AUTHORIZE
THE EXECUTION OF
SUPPLEMENTAL LICENSE AGREEMENTS FOR USE OF CERTAIN VILLAGE
INFRASTRUCTURE IN RIGHTS-OF-WAY BY AND BETWEEN
CHICAGO SMSA LIMITED PARTNERSHIP D/B/A VERIZON WIRELESS
AND THE VILLAGE OF FOREST PARK, ILLINOIS**

WHEREAS, Chicago SMSA Limited Partnership d/b/a Verizon Wireless, an Illinois Limited Partnership (“Verizon”) is a public telecommunications utility in Illinois, holding a Certificate of Service Authority from the Illinois Commerce Commission;

WHEREAS, Verizon seeks to install small wireless facilities, as that term is defined by the Small Wireless Facilities Deployment Act, 50 ILCS 840/1 *et seq.*, within the Village of Forest Park right-of-way (“Right-of-Way”), on utility poles owned and under the control of the Village of Forest Park pursuant to the terms and conditions of that certain Master Pole Attachment Agreement entered into by and between the Village of Forest Park and Verizon dated October 17, 2019 and the Supplement Agreements attached hereto as Exhibit A, Exhibit B, and Exhibit C and made a part hereof by reference (the “Supplements”); and

WHEREAS, in the opinion of the corporate authorities of the Village, it is advisable, necessary and in the public interest that the Village enter into Supplements with Verizon for the use of certain infrastructure in the Right-of-Way for the installation of small wireless facilities;

NOW, THEREFORE, BE IT ORDAINED by the Village Council of the Village of Forest Park, Cook County, Illinois, as follows:

Section 1: The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

Section 2: The Supplemental License Agreements by and between Chicago SMSA Limited Partnership d/b/a Verizon Wireless and the Village of Forest Park for use of Village-

owned infrastructure in the Right-of-Way for the installation of small wireless facilities, in form substantially similar to the Supplements attached hereto and made a part hereof as Exhibit A, are hereby approved.

Section 3: The Mayor shall be and is hereby authorized and directed to execute, and the Village Clerk shall be and is hereby authorized and directed to attest and to place the municipal seal on, the Supplements and to take all necessary steps to effectuate the terms thereof.

Section 4: This Ordinance shall be effective immediately upon its passage, approval and adoption in accordance with law.

ADOPTED this ____ day of June, 2021, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED:

Rory E. Hoskins, Mayor

ATTEST:

Vanessa Moritz, Village Clerk

Exhibit A

**Supplements to Master Pole Attachment Agreement
By and Between
Chicago SMSA Limited Partnership d/b/a Verizon Wireless
and the Village of Forest Park, Illinois
7339 Madison St.**

LICENSE SUPPLEMENT

This License Supplement (Supplement) is made this ____ day of _____, _____, between the Village of Forest Park, an Illinois municipal corporation (LICENSOR), and Chicago SMSA Limited Partnership d/b/a Verizon Wireless, an Illinois limited partnership, whose principal place of business is One Verizon Way, Mail Stop 4AW100, Basking Ridge, NJ 07920 (LICENSEE).

1. **Master License Agreement.** This Supplement is a Supplement as referenced in that certain Master License Agreement between the Village of Forest Park and Chicago SMSA Limited Partnership d/b/a Verizon Wireless, dated October 17, 2019 (the Agreement). All of the terms and conditions of the Agreement are incorporated herein by reference and made a part hereof without the necessity of repeating or attaching the Agreement. In the event of a contradiction, modification or inconsistency between the terms of the Agreement and this Supplement, the terms of this Supplement shall govern. Capitalized terms used in this Supplement shall have the same meaning described for them in the Agreement unless otherwise indicated herein.
2. **Premises.** The Property owned by LICENSOR is located at 7339 Madison Street, Forest Park, Illinois. The Premises licensed by the LICENSOR to the LICENSEE hereunder is described on Exhibit "1" attached hereto and made a part hereof.
3. **Term.** The Commencement Date and the Term of this Supplement shall be as set forth in Paragraph 5 of the Agreement.
4. **Consideration.** License Fees under this Supplement shall be Two Hundred Dollars (\$200.00) per year, payable to LICENSOR at 517 Des Plaines Avenue, Forest Park, Illinois 60130. Thereafter, License Fees will be due at each annual anniversary of the "Commencement Date" of this Supplement. LICENSEE shall obtain electrical service and provide for a separate meter and billing from the applicable utility provider.
5. **Site Specific Terms.** None.

IN WITNESS WHEREOF, the Parties hereto have set their hands and affixed their respective seal the day and year first above written.

LICENSOR

**Village of Forest Park,
an Illinois Municipal Corporation**

Name: _____

Title: _____

Date: _____

LICENSEE

Name: _____

Title: _____

Date: _____

EXHIBIT 1

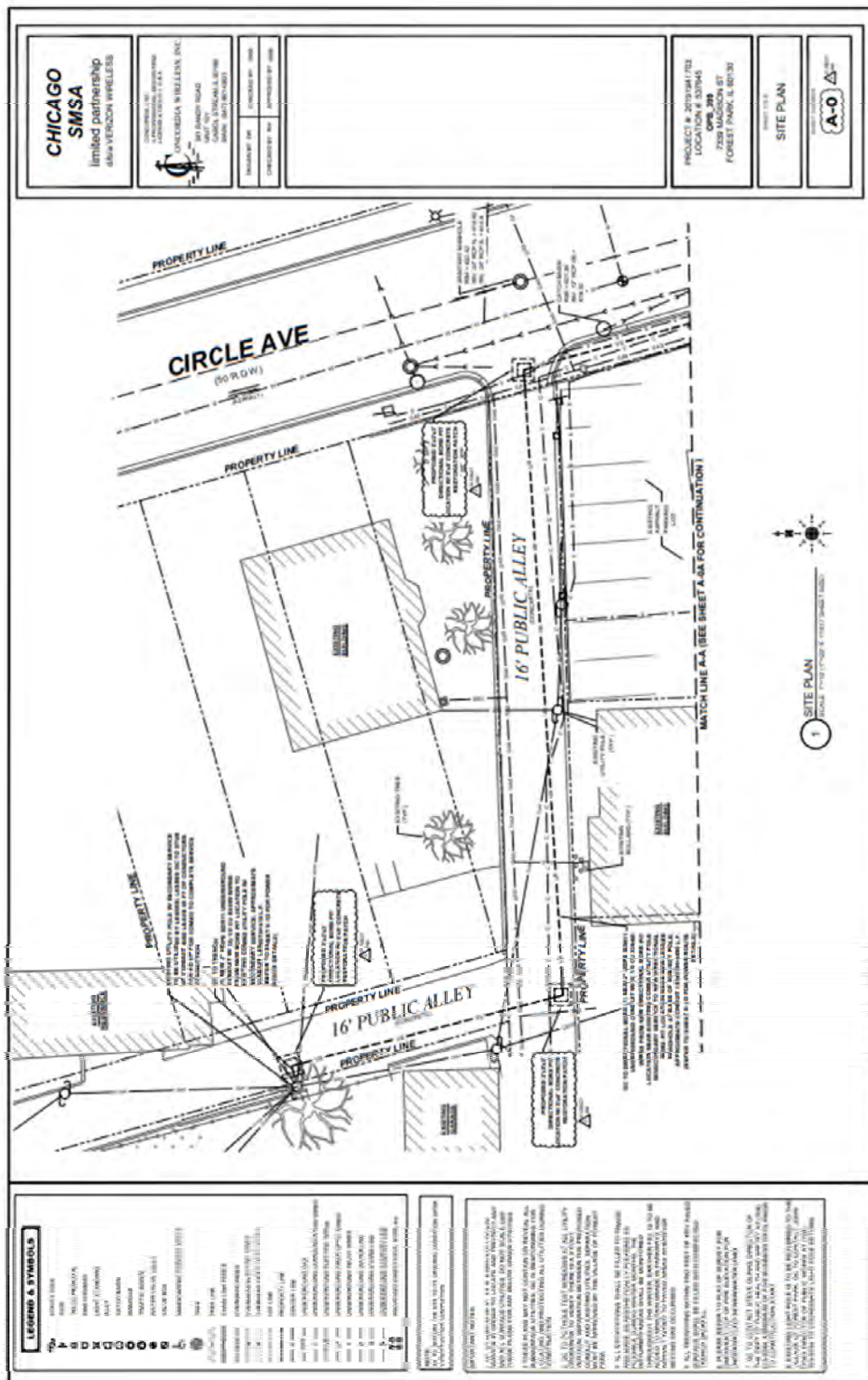
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此乃天恩，臣等不敢不遵。臣等已遵旨，將所屬各屬，分別蠲免，以資賑濟。臣等謹此具奏，伏乞聖鑒。謹奏。

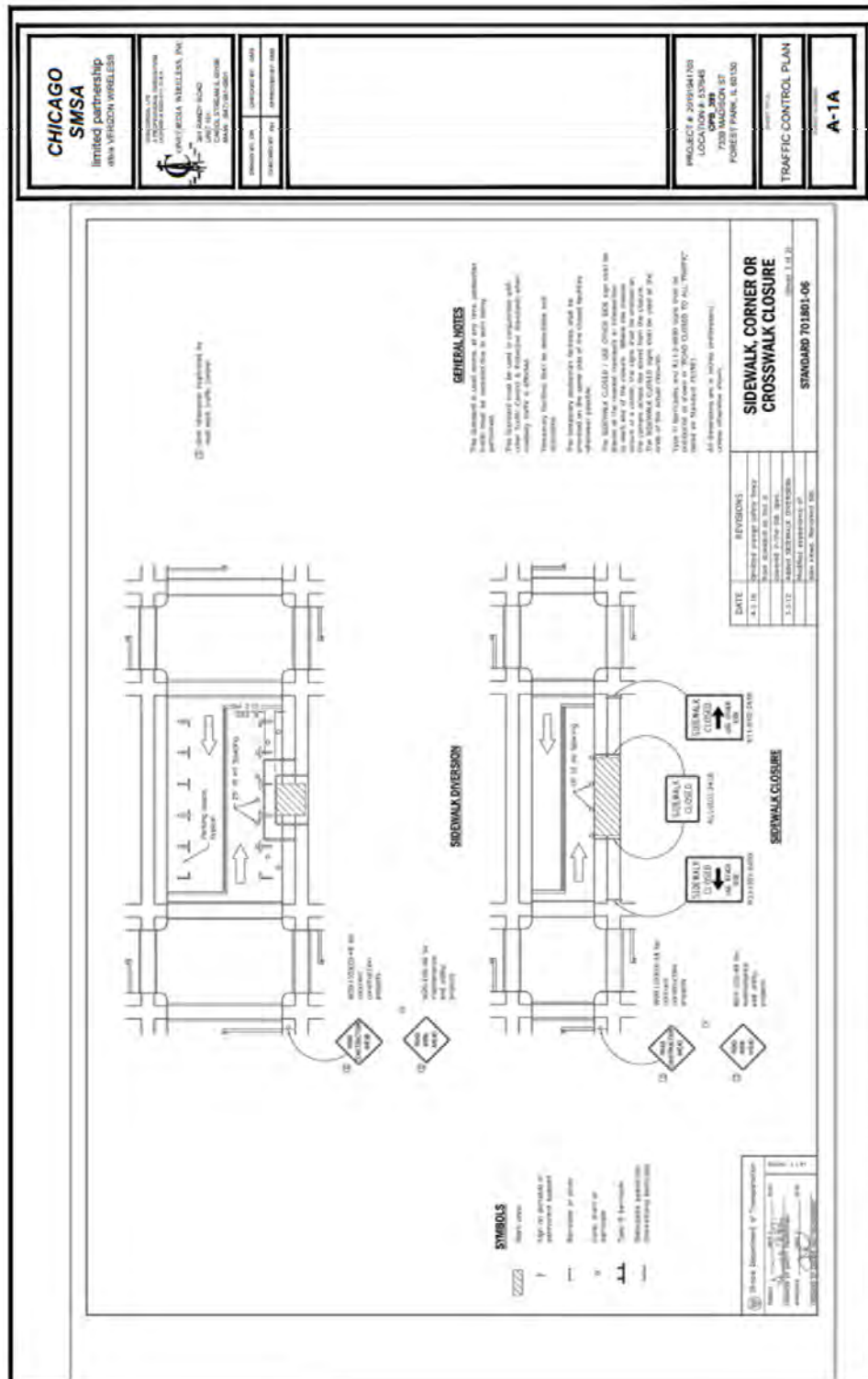
CHICAGO SMSA limited partnership d/b/a WILSON WHEELERS		PROJECT NO. 17200-000001-0000 PROVIDERA WHEELERS, INC. 1000 N. LAKE STREET CHICAGO, IL 60610		PROJECT & SITE INFORMATION LOCATION & EIR CPM 289 7338 BRADSHAW ST FOREST PARK, IL 60130	
GENERAL NOTES & SPECIFICATIONS SP-2		PROJECT & SITE INFORMATION LOCATION & EIR CPM 289 7338 BRADSHAW ST FOREST PARK, IL 60130			

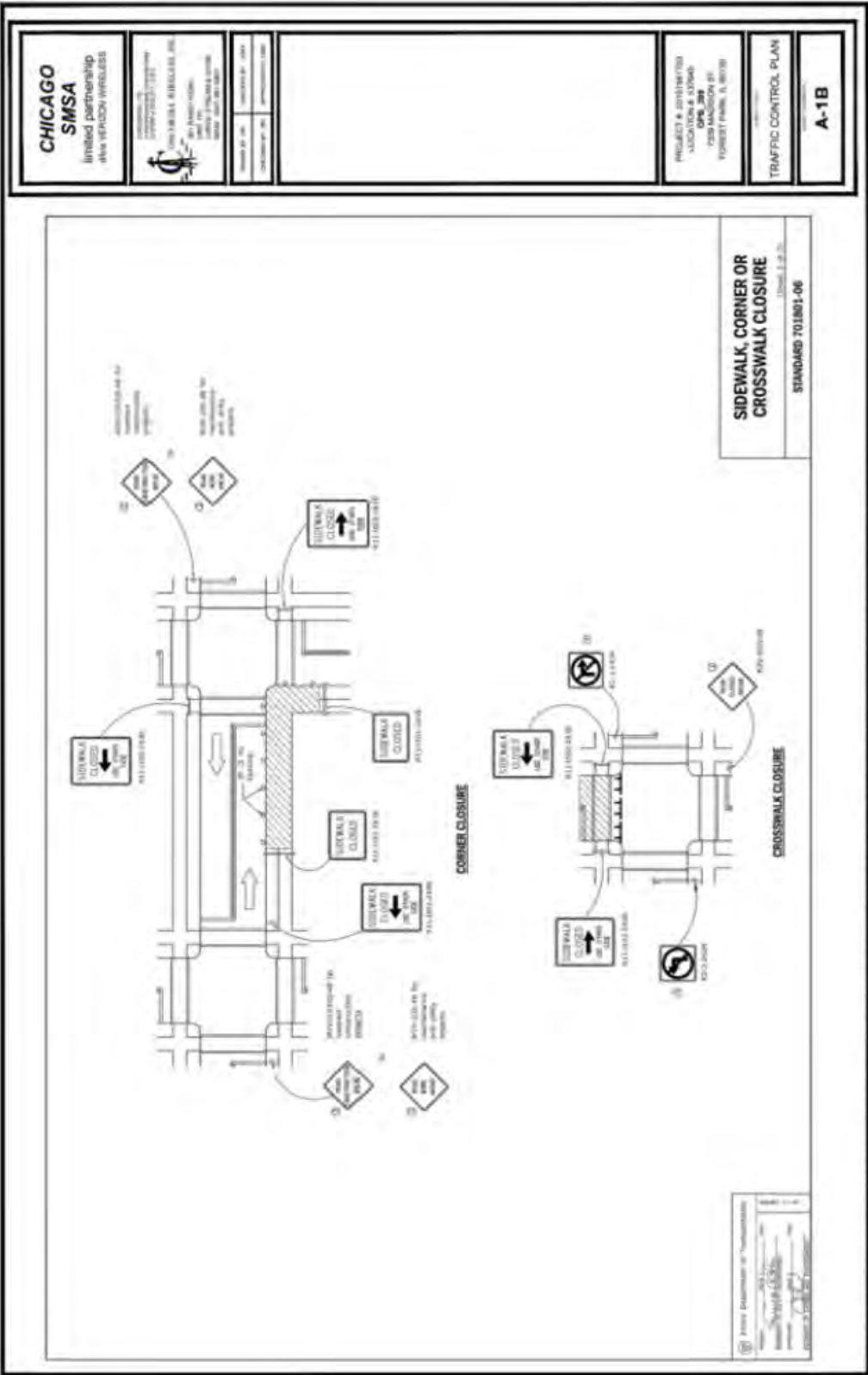
1. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS.	2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS.	3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS.	4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS.	5. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS.	6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS.
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<p>CHICAGO SMSA limited partnership AIAA VERISON WIRELESS</p>	<p>CHICAGO, ILL. 60607-2000-1700 CHICAGO WIRELESS, INC. 800 N. LAKE ST. CHICAGO, ILLINOIS 60610 847.467.0000</p>	<p>APPROVED BY: [Signature] DATE: 11/14/2017 APPROVED BY: [Signature] DATE: 11/14/2017</p>		<p>PROJECT & DESIGN FIRM LOCATION & LYNAGE CITY, ILL. 7325 MADISON ST FOREST PARK, IL 60130</p>	<p>PROJECT NAME MAPS & EXHIBIT PHOTOS</p>	<p>LP-1</p>
				<p>3 EXHIBIT PHOTOS OF LIGHT POLE SCALE: N.T.S.</p>		
<p>1 AERIAL MAP SCALE: N.T.S.</p>	<p>2 COOK COUNTY GIS MAP SCALE: N.T.S.</p>					










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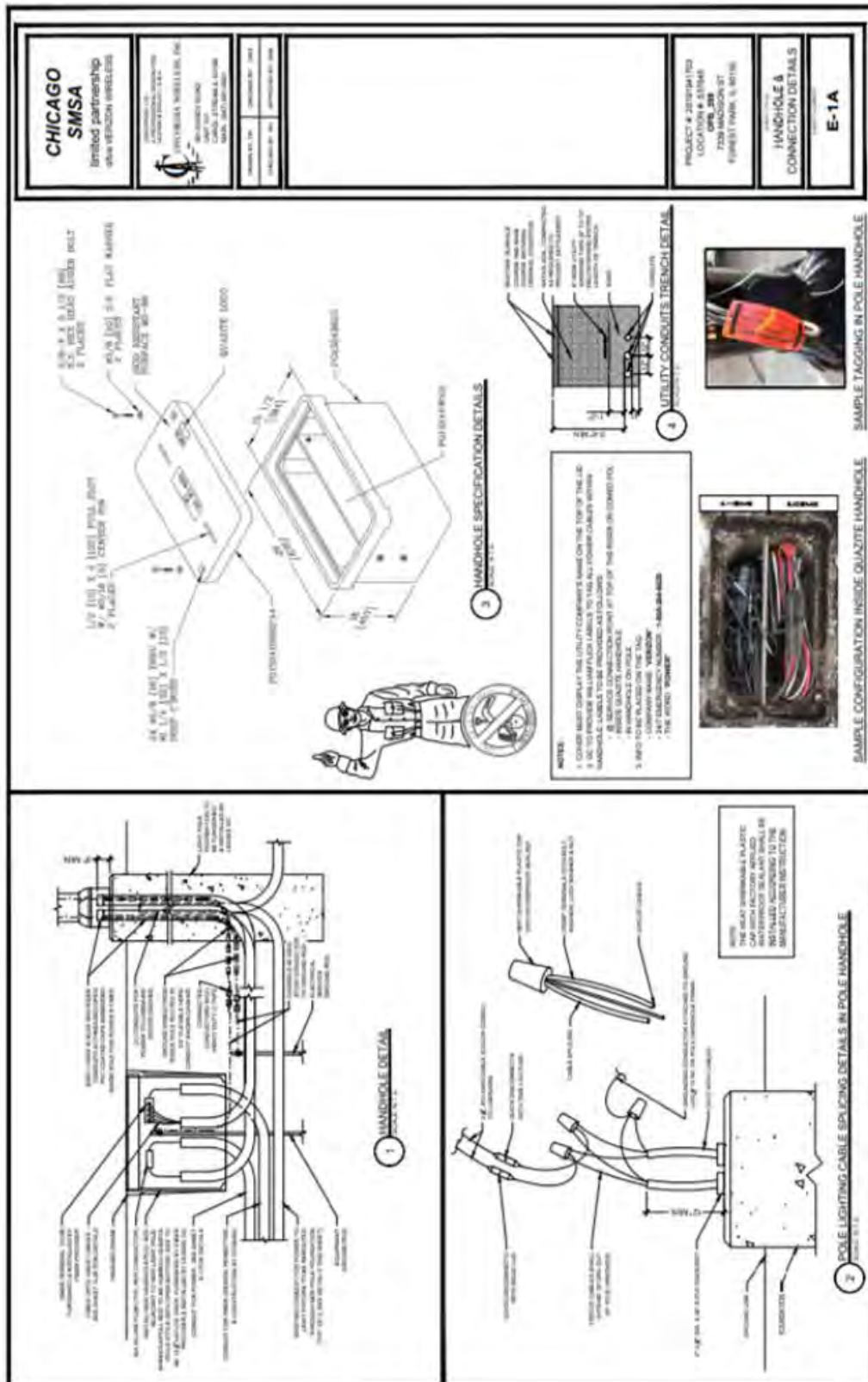
CHICAGO SMSA limited partnership d/b/a CHICAGO SHELTER	 <small>INCORPORATED IN ILLINOIS 07/2007 FIDELITY+TYLER 1000 N. LAKE STREET, SUITE 1000 CHICAGO, ILLINOIS 60610 TEL: 312.427.1000 FAX: 312.427.1001</small>	<small>CHICAGO SHELTER 1000 N. LAKE STREET, SUITE 1000 CHICAGO, ILLINOIS 60610 TEL: 312.427.1000 FAX: 312.427.1001</small>	<small>CHICAGO SHELTER 1000 N. LAKE STREET, SUITE 1000 CHICAGO, ILLINOIS 60610 TEL: 312.427.1000 FAX: 312.427.1001</small>	
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RFDG SHEETS				
A-3C				

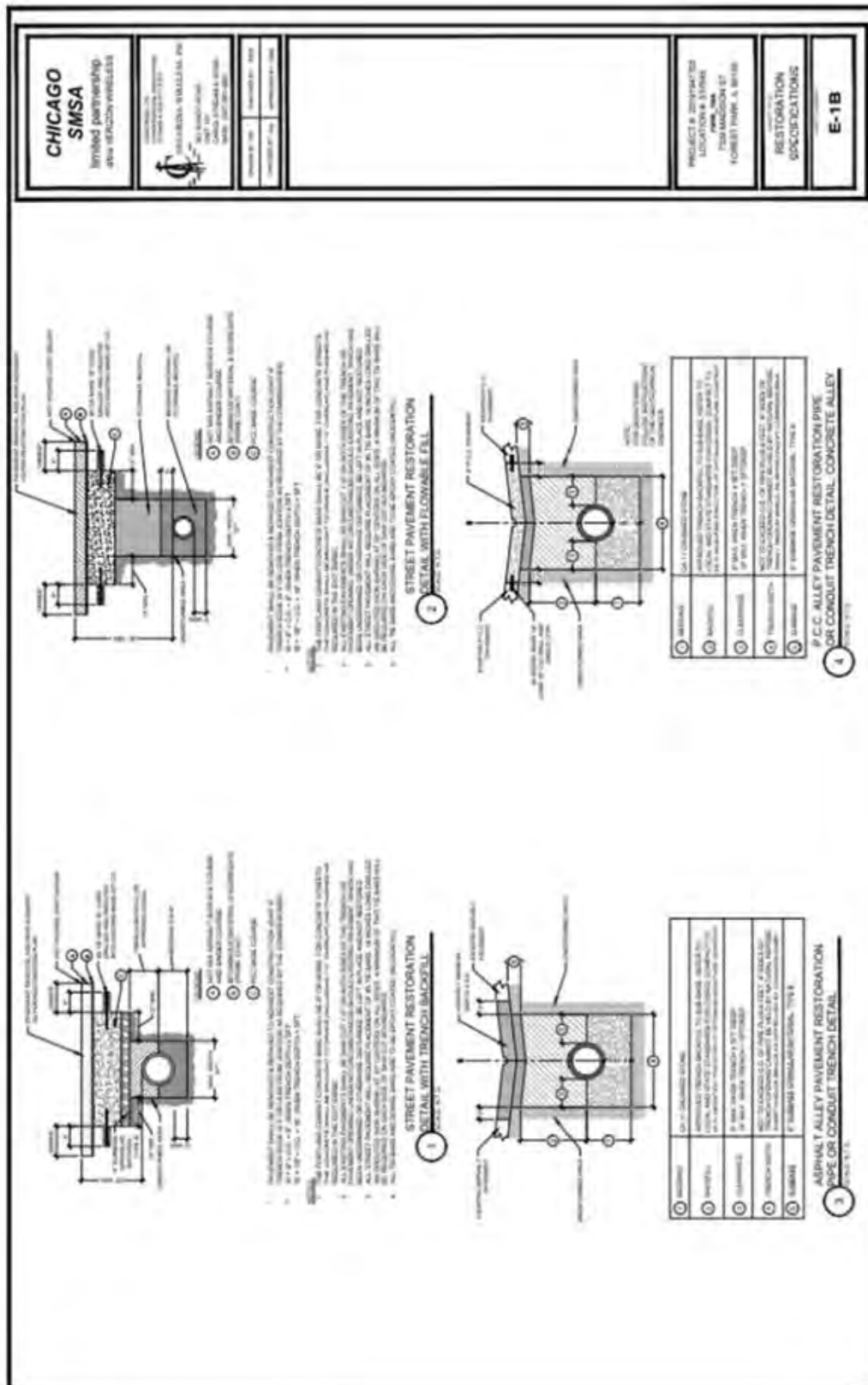
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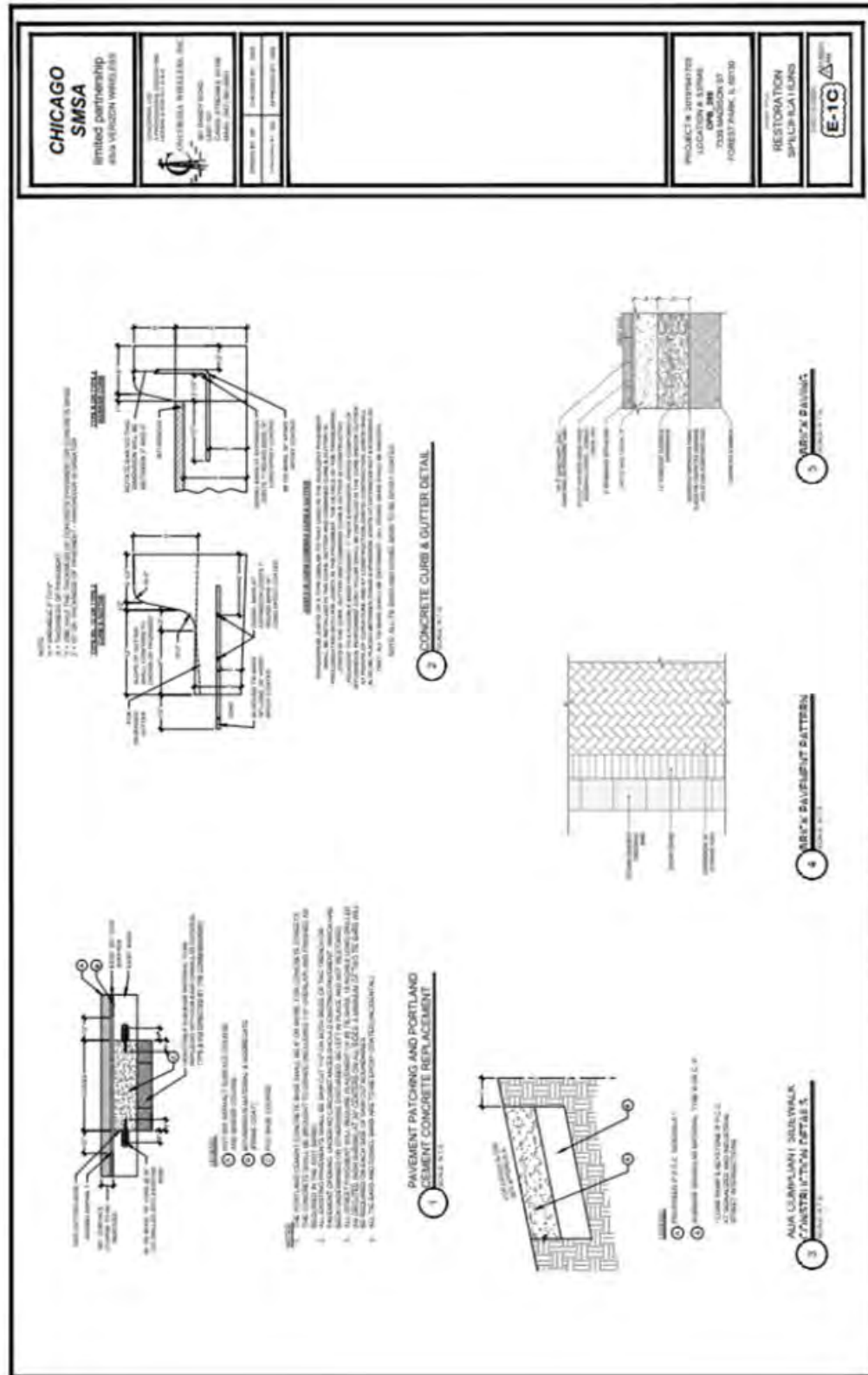
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1. *Phragmites australis* (Cav.) Trin. ex Steud.

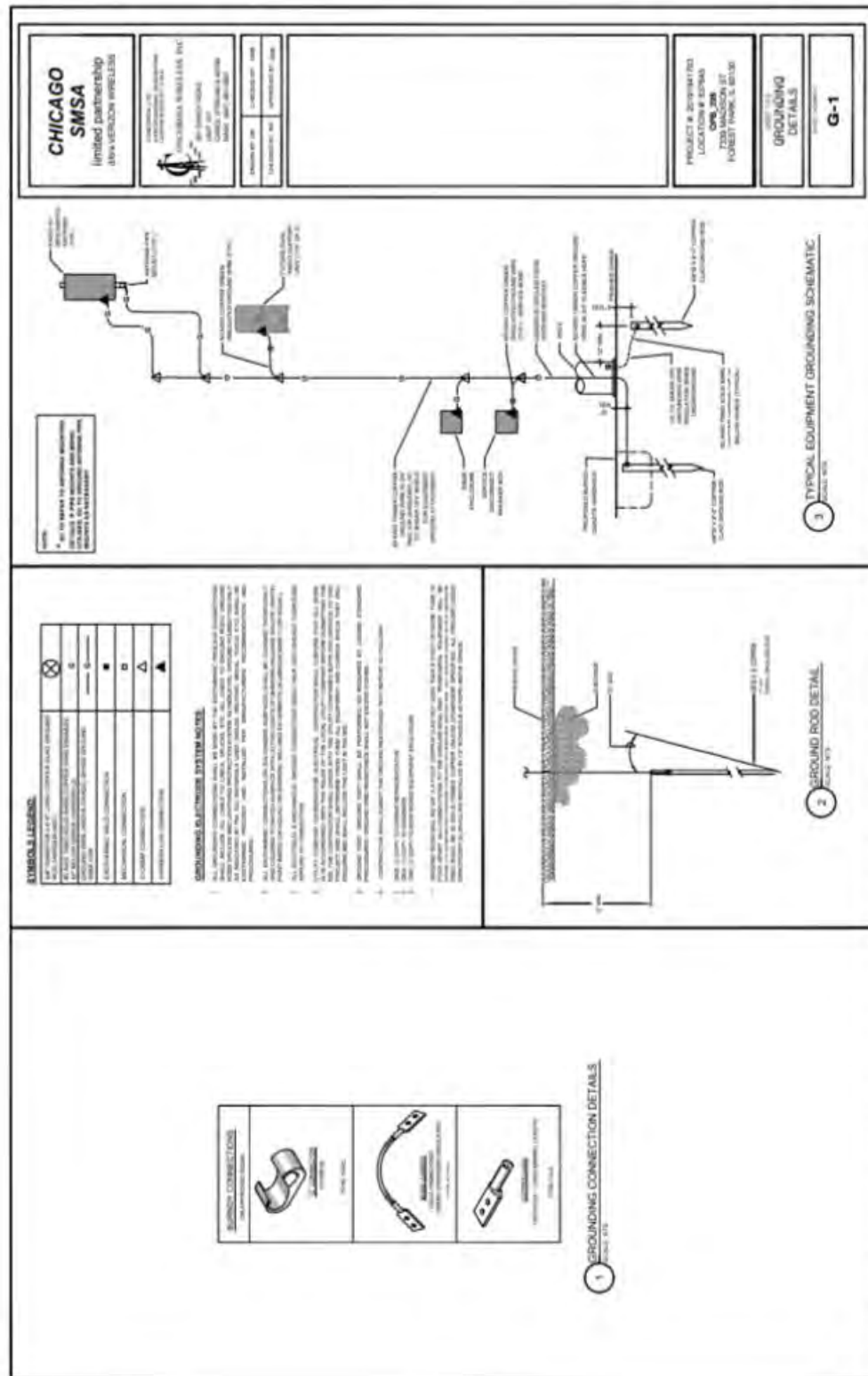
EQUIPMENT SPECIFICATIONS











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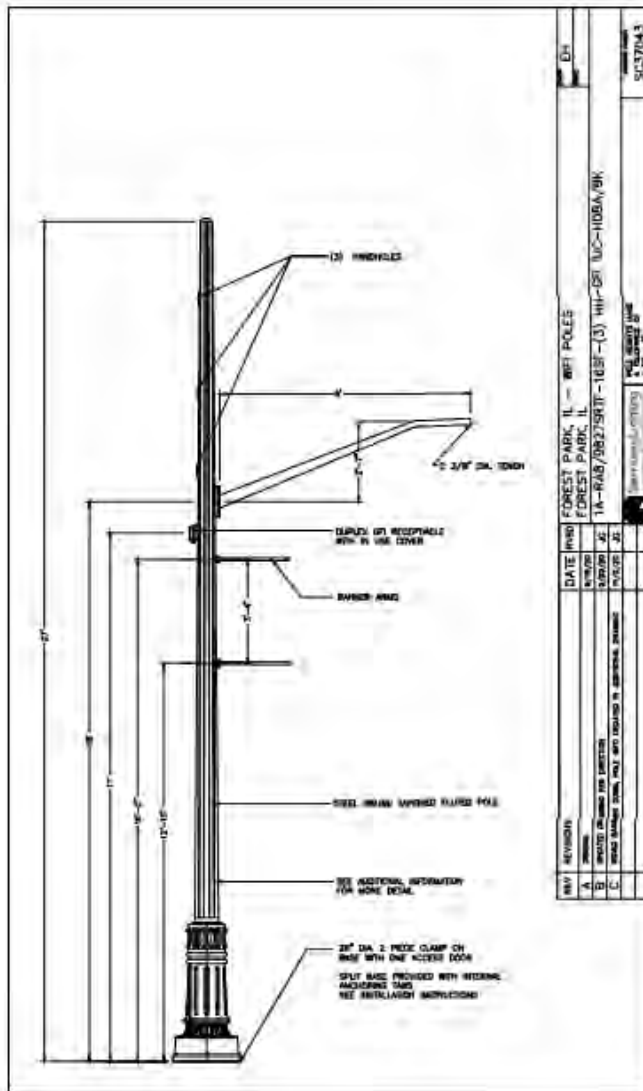


Exhibit B

**Supplements to Master Pole Attachment Agreement
By and Between
Chicago SMSA Limited Partnership d/b/a Verizon Wireless
and the Village of Forest Park, Illinois
419 Hannah Ave.**

LICENSE SUPPLEMENT

This License Supplement (Supplement) is made this ____ day of _____, _____, between the Village of Forest Park, an Illinois municipal corporation (LICENSOR), and Chicago SMSA Limited Partnership d/b/a Verizon Wireless, an Illinois limited partnership, whose principal place of business is One Verizon Way, Mail Stop 4AW100, Basking Ridge, NJ 07920 (LICENSEE).

1. **Master License Agreement.** This Supplement is a Supplement as referenced in that certain Master License Agreement between the Village of Forest Park and Chicago SMSA Limited Partnership d/b/a Verizon Wireless, dated October 17, 2019 (the Agreement). All of the terms and conditions of the Agreement are incorporated herein by reference and made a part hereof without the necessity of repeating or attaching the Agreement. In the event of a contradiction, modification or inconsistency between the terms of the Agreement and this Supplement, the terms of this Supplement shall govern. Capitalized terms used in this Supplement shall have the same meaning described for them in the Agreement unless otherwise indicated herein.
2. **Premises.** The Property owned by LICENSOR is located at 419 Hannah Avenue, Forest Park, Illinois. The Premises licensed by the LICENSOR to the LICENSEE hereunder is described on Exhibit "1" attached hereto and made a part hereof.
3. **Term.** The Commencement Date and the Term of this Supplement shall be as set forth in Paragraph 5 of the Agreement.
4. **Consideration.** License Fees under this Supplement shall be Two Hundred Dollars (\$200.00) per year, payable to LICENSOR at 517 Des Plaines Avenue, Forest Park, Illinois 60130. Thereafter, License Fees will be due at each annual anniversary of the "Commencement Date" of this Supplement. LICENSEE shall obtain electrical service and provide for a separate meter and billing from the applicable utility provider.
5. **Site Specific Terms.** None.

IN WITNESS WHEREOF, the Parties hereto have set their hands and affixed their respective seal the day and year first above written.

LICENSOR

**Village of Forest Park,
an Illinois Municipal Corporation**

Name: _____

Title: _____

Date: _____

LICENSEE

Name: _____

Title: _____

Date: _____

-35-

1001152.1








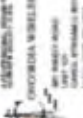
CHICAGO SMSA limited partnership 800 N. LAKE STREET, SUITE 1000 CHICAGO, IL 60611	CHICAGO SOUTHERN 100 N. LAKE STREET, SUITE 1000 CHICAGO, IL 60611 (312) 467-1000 WWW.CHICAGO-SOUTHERN.COM	PROJECT # 2018/01/008 LOCATION # 10000 OFFICE # 10000 PROJECT NAME: S. 100TH	
GENERAL NOTES 1. SEE PLAN FOR ALL NOTES. 2. SEE PLAN FOR ALL NOTES.		GENERAL NOTE 1. SEE PLAN FOR ALL NOTES.	

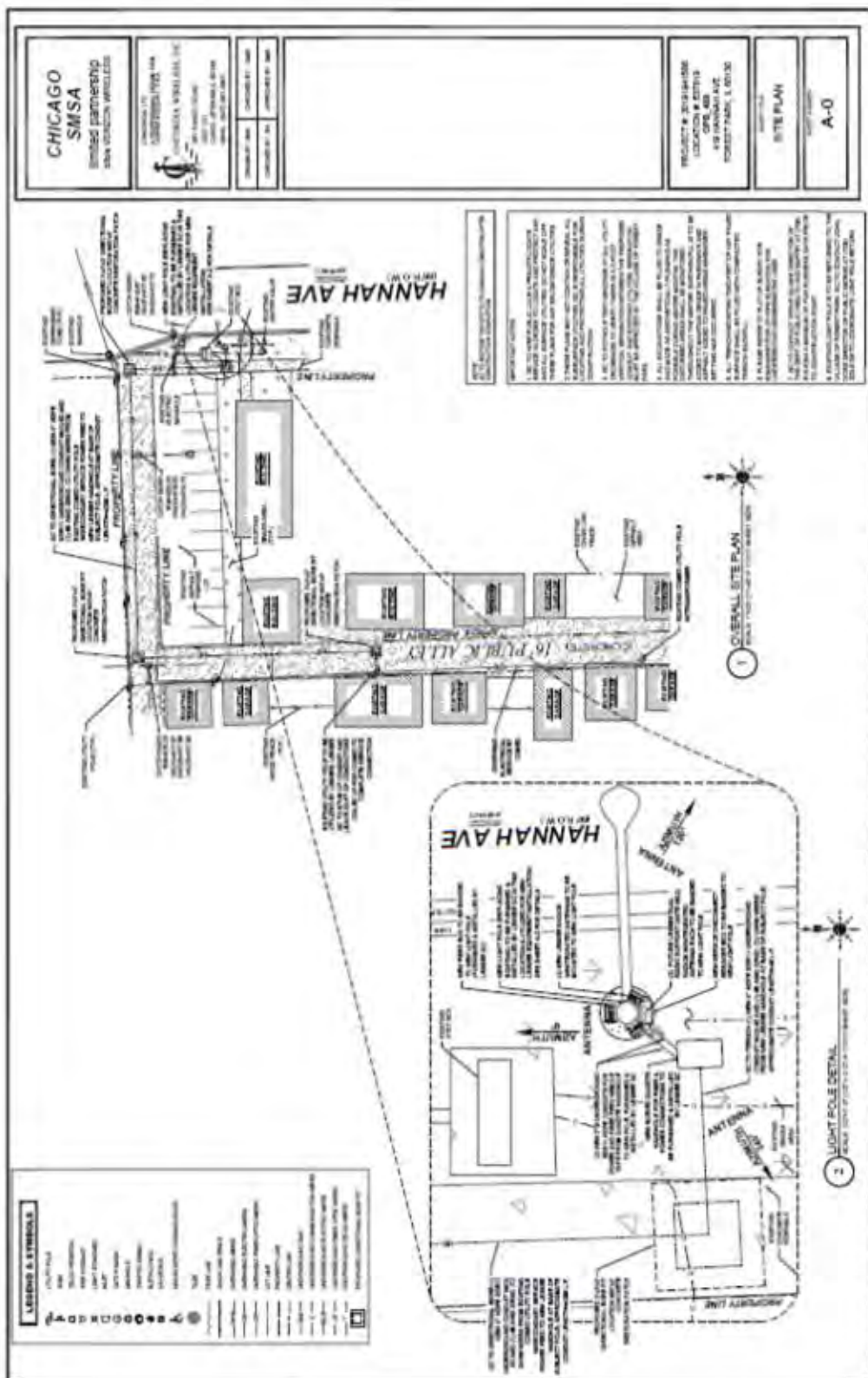
1 PROJECT SYMBOLS 1. SEE PLAN FOR ALL NOTES. 2. SEE PLAN FOR ALL NOTES.	2 PROJECT ABBREVIATIONS 1. SEE PLAN FOR ALL NOTES. 2. SEE PLAN FOR ALL NOTES.	3 GENERAL NOTE 1. SEE PLAN FOR ALL NOTES.	
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CHICAGO SM SA united partnership 1800 N. LAKE STREET CHICAGO, IL 60610		UNIVERSITY OF ILLINOIS 601 S. EAST ST. CHICAGO, IL 60607	
PROJECT # 2019-01-001 LOCATION # 001-01 OPER. # 001-01 FOREST PARK, IL 60610		GENERAL NOTES & SPECIFICATIONS 8P-2	

1. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS.	2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS.	3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS.	4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CHICAGO AND THE STATE OF ILLINOIS.
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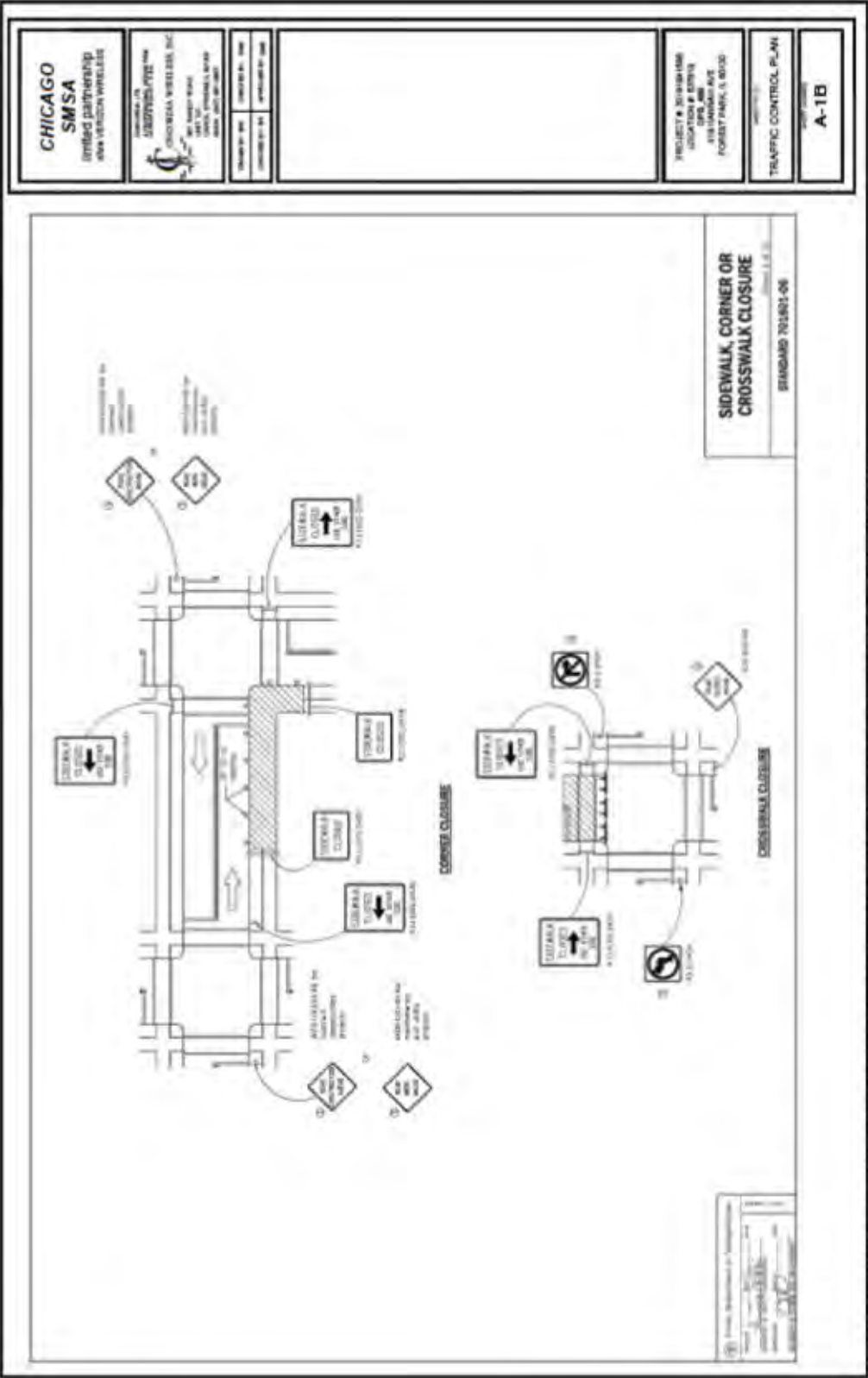


 <p>1 AERIAL MAP SCALE 1" = 100'</p>		 <p>2 COOK COUNTY GIS MAP SCALE 1" = 100'</p>		 <p>3 EXHIBIT PHOTOS OF LIGHT POLE SCALE 1" = 10'</p>								<div> <div>  <p>CHICAGO SMSA limited partnership ANNA VERONICA WIRELESS</p> </div> <div>  <p>SALISBURY PINES CHICAGO WIRELESS, INC. 100 N. MICHIGAN AVE. SUITE 1000 CHICAGO, ILLINOIS 60611 PHONE: 312.467.1000</p> </div> <div> <p>PROJECT # 2019/04/1506 LOCATION # 137519 GPS AND GPS MARKER FOREST PARK, IL 60130</p> </div> <div> <p>MAPS & EXHIBIT PHOTOS</p> </div> <div> <p>LP-1</p> </div> </div>	
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RF EMISSIONS REPORT REQUIRED
☐ YES ☒ NO

RF CONFIG. TEMPLATE 2



PORT POSITION	COMBSCOPE PART - MAT - (RHOZOL - ADPOSE)	FIBER STRAND	BAND
1	1	1/2	LAMC-RMS
2	2	3/4	LAMC-RMS
3	3	5/8	SPART-2000-042"
4	4	7/8	2020-042"
5	5	NOT USED	NOT USED
6	6	NOT USED	NOT USED

1 MAT SPECIFICATIONS & PORT ASSIGNMENT

1. MAT SPECIFICATIONS & PORT ASSIGNMENT

2. FIBER CABLE MOUNTING ASSEMBLY

3. FIBER OPTIC CABLE - ORDERING CHART

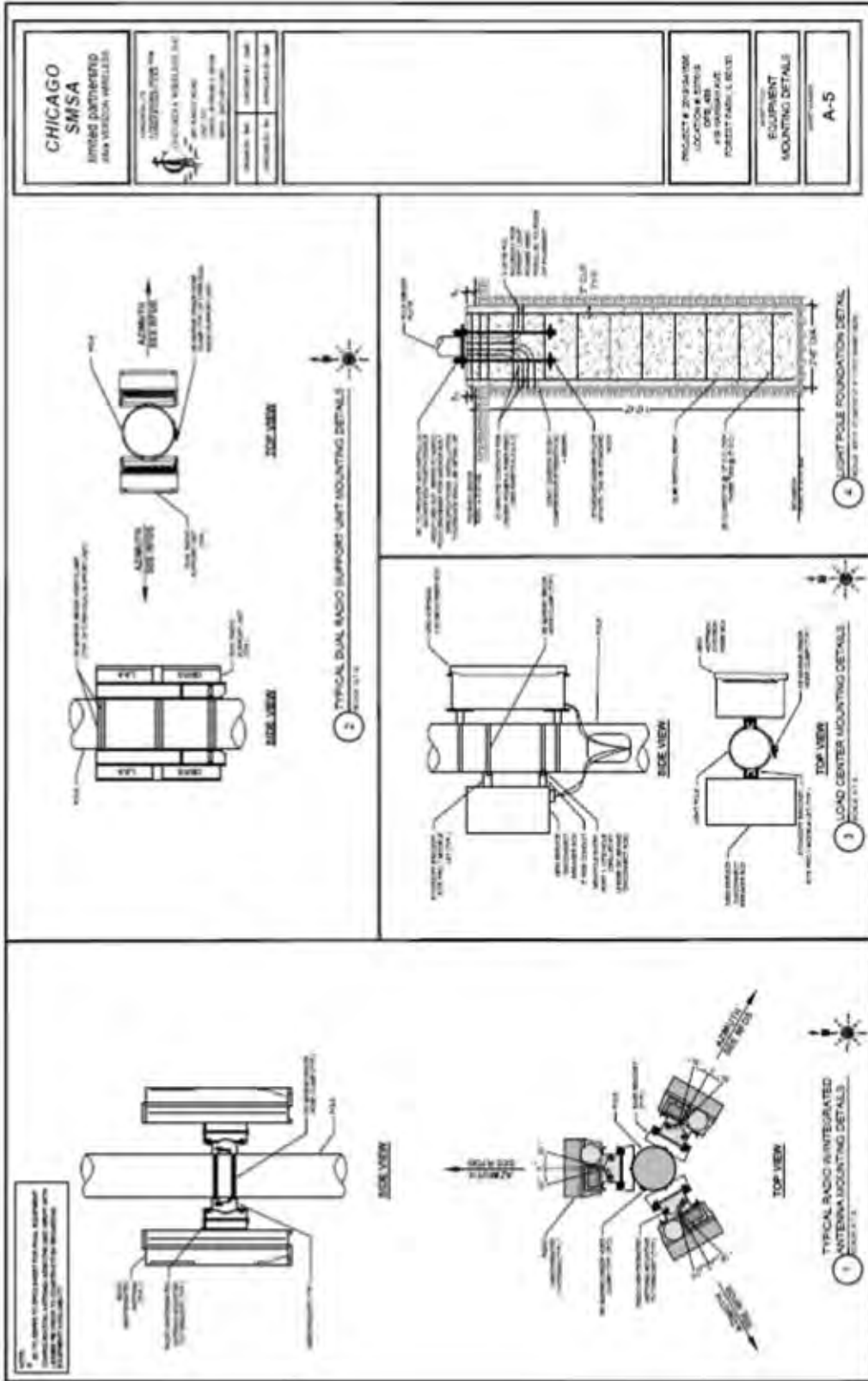
LEGEND

--- 100% CABLE ---
 --- 50% CABLE ---
 --- 25% CABLE ---
 --- 12.5% CABLE ---
 --- 6.25% CABLE ---
 --- 3.125% CABLE ---
 --- 1.5625% CABLE ---
 --- 0.78125% CABLE ---
 --- 0.390625% CABLE ---
 --- 0.1953125% CABLE ---
 --- 0.09765625% CABLE ---
 --- 0.048828125% CABLE ---
 --- 0.0244140625% CABLE ---
 --- 0.01220703125% CABLE ---
 --- 0.006103515625% CABLE ---
 --- 0.0030517578125% CABLE ---
 --- 0.00152587890625% CABLE ---
 --- 0.000762939453125% CABLE ---
 --- 0.0003814697265625% CABLE ---
 --- 0.00019073486328125% CABLE ---
 --- 0.000095367431640625% CABLE ---
 --- 0.0000476837158203125% CABLE ---
 --- 0.00002384185791015625% CABLE ---
 --- 0.000011920928955078125% CABLE ---
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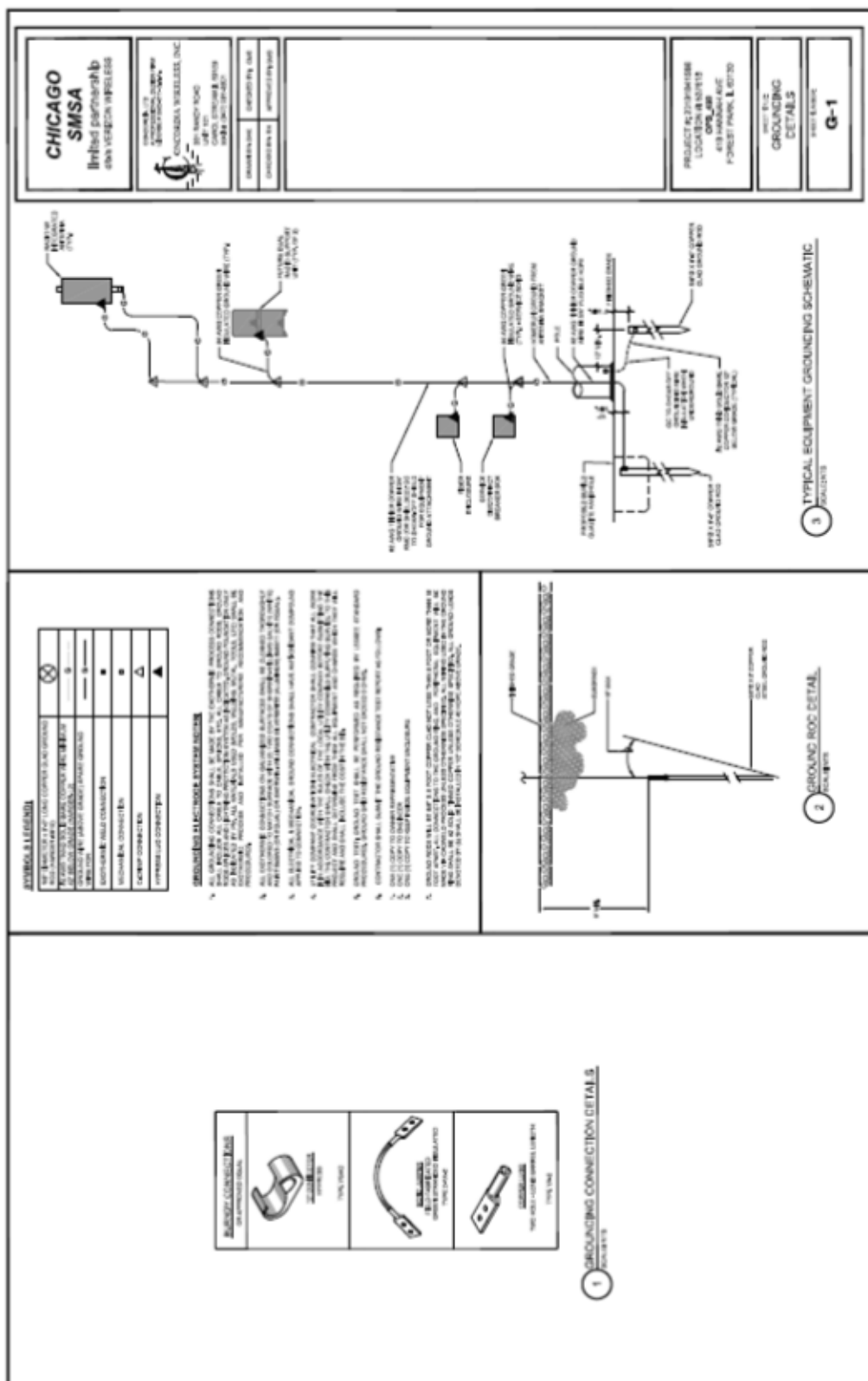
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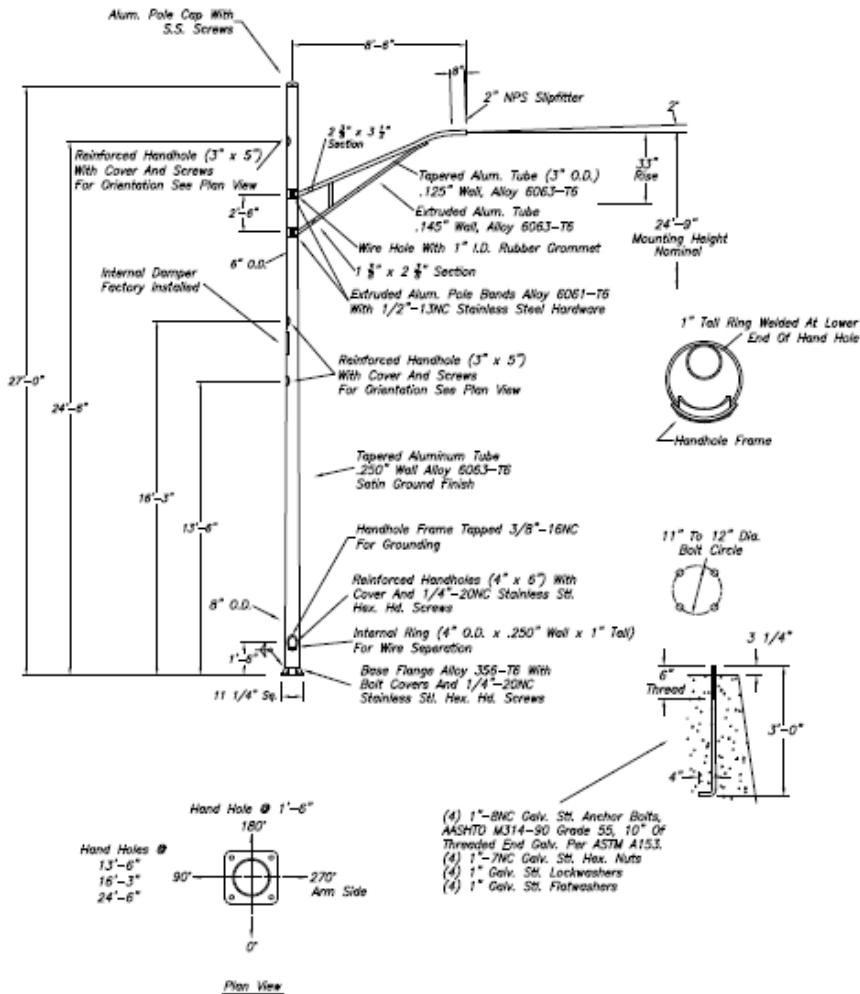




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Design Notes:
 Pole is Designed Per 2013 AASHTO For A Wind Speed Of 90 MPH With A 50 Year
 Design Life When Supporting The Following:
 A) 5G Antenna Integrated Radio Units: 7.05 Sq. Ft., Weighing 140 Lbs. At 25'
 B) Dual Radio Units: 2.24 Sq. Ft., 86.4 Lbs. At 17'-6"
 C) Proposed Fiber And Service Disconnect Box: 2.274 Sq. Ft., 28 Lbs. At 14'-6"
 D) Transferred Sign: 2.41 Sq. Ft., 10 Lbs. At 6'-9"
 E) Light Fixture With An EPH = 1.5 Sq. Ft., Weighing 50 Lbs.
 Installed At 25' On An 8'-6" Truss Arm



Ref. 34745, 100878

REVISIONS			DATE	BY	CHK'D	TITLE
NO.	DESCRIPTION	DATE				
1	Update HP Locations, Arm Dimensions & Height, Add Pole Cap (DG)	12.19				27' Antenna / Truss Arm Pole
2	Added Wire Separator/Removed Meter Loading (DG)	8.20				

happco
 Abingdon, Va.

CUSTOMER: OPP-50809
 SCALE: NTS
 DATE: 12.5.19
 DWS. NO.
 SKDG120519A

SKDG120519A

Exhibit C

**Supplements to Master Pole Attachment Agreement
By and Between
Chicago SMSA Limited Partnership d/b/a Verizon Wireless
and the Village of Forest Park, Illinois
7424 Warren Ave.**

LICENSE SUPPLEMENT

This License Supplement (Supplement) is made this ____ day of _____, _____, between the Village of Forest Park, an Illinois municipal corporation (LICENSOR), and Chicago SMSA Limited Partnership d/b/a Verizon Wireless, an Illinois limited partnership, whose principal place of business is One Verizon Way, Mail Stop 4AW100, Basking Ridge, NJ 07920 (LICENSEE).

1. **Master License Agreement.** This Supplement is a Supplement as referenced in that certain Master License Agreement between the Village of Forest Park and Chicago SMSA Limited Partnership d/b/a Verizon Wireless, dated October 17, 2019 (the Agreement). All of the terms and conditions of the Agreement are incorporated herein by reference and made a part hereof without the necessity of repeating or attaching the Agreement. In the event of a contradiction, modification or inconsistency between the terms of the Agreement and this Supplement, the terms of this Supplement shall govern. Capitalized terms used in this Supplement shall have the same meaning described for them in the Agreement unless otherwise indicated herein.
2. **Premises.** The Property owned by LICENSOR is located at 7424 Warren Avenue, Forest Park, Illinois. The Premises licensed by the LICENSOR to the LICENSEE hereunder is described on Exhibit "1" attached hereto and made a part hereof.
3. **Term.** The Commencement Date and the Term of this Supplement shall be as set forth in Paragraph 5 of the Agreement.
4. **Consideration.** License Fees under this Supplement shall be Two Hundred Dollars (\$200.00) per year, payable to LICENSOR at 517 Des Plaines Avenue, Forest Park, Illinois 60130. Thereafter, License Fees will be due at each annual anniversary of the "Commencement Date" of this Supplement. LICENSEE shall obtain electrical service and provide for a separate meter and billing from the applicable utility provider.
5. **Site Specific Terms.** None.

IN WITNESS WHEREOF, the Parties hereto have set their hands and affixed their respective seal the day and year first above written.

LICENSOR

**Village of Forest Park,
an Illinois Municipal Corporation**

Name: _____

Title: _____

Date: _____

LICENSEE

Name: _____

Title: _____

Date: _____

-60-

1001152.1

<p>CHICAGO SMSA UNITED PARTNERSHIP AND VISION WIRELESS</p>	<p>CHICAGO, IL CHICAGO WIRELESS INC. 1000 N. LAKE STREET SUITE 1000 CHICAGO, IL 60610 PHONE: 312.467.7000</p>	<p>PROJECT NO. 1001152.1 DATE 01/15/2010 PROJECT NO. 1001152.1 DATE 01/15/2010</p>	<p>PROJECT # 1001152.1 LOCATION 1000 N. LAKE STREET OFFICE 1000 N. LAKE STREET PROJECT AREA 1000 N. LAKE STREET</p>	<p>GENERAL NOTES</p>	<p>SP-1</p>
<p>2 PROJECT ABBREVIATIONS</p>					
<p>1 PROJECT SYMBOLS</p>					

CHICAGO
SM SA
limited partnership
500 N. VERNON AVENUE

CHICAGO, ILL
500 N. VERNON AVENUE
CHICAGO, ILL 60610
CHICAGO, ILL 60610
CHICAGO, ILL 60610
CHICAGO, ILL 60610

CHICAGO, ILL
CHICAGO, ILL
CHICAGO, ILL

PROJECT # 2019-04-1002
LOCATION # 000001
TAX MAP # 000001
PROJECT NAME, ILL 000001

MAPS & EXHIBIT
PHOTOS

LP-1

1 AERIAL MAP
SCALE 1:10,000

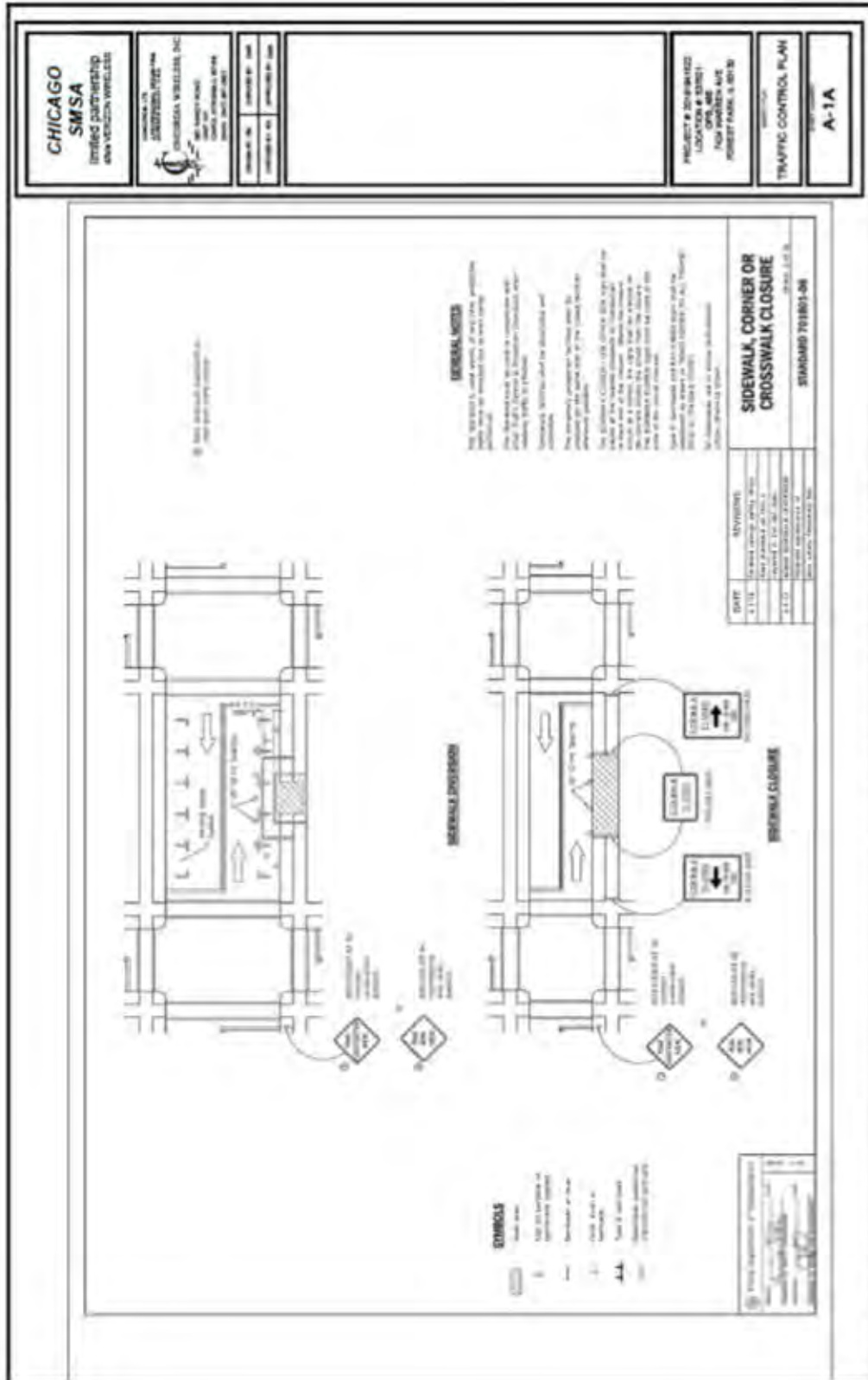
2 COOK COUNTY GIS MAP
SCALE 1:10,000

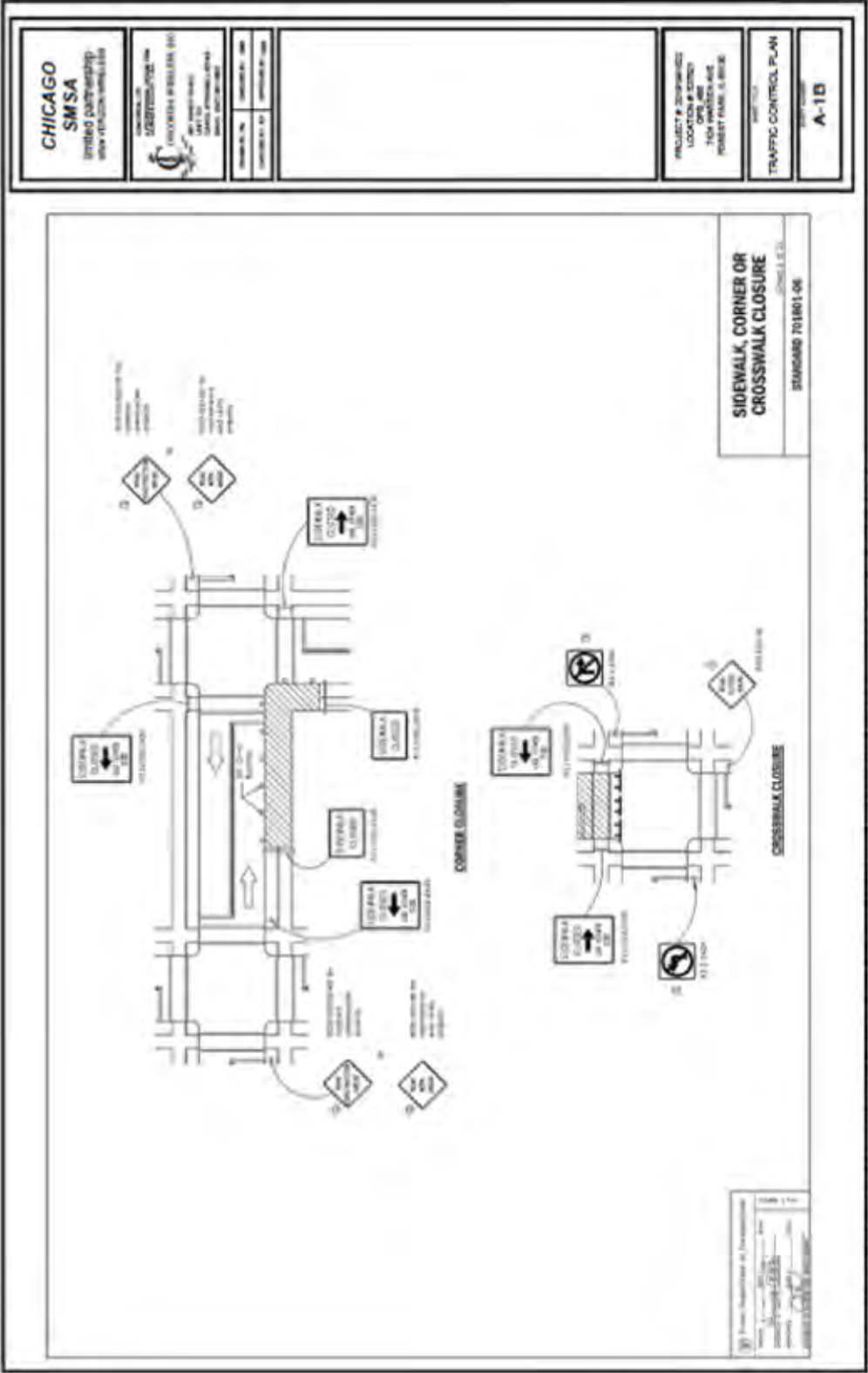
3 EXHIBIT PHOTOS OF LIGHT POLE
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-64-







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1. The first step in the process is to identify the problem or issue that needs to be addressed. This involves gathering information and understanding the context of the problem.

CHICAGO SMSA
limited partnership
AIRCRAFT WIRELESS


CHICAGO SMSA
AIRCRAFT WIRELESS, INC.
1001 N. LAUREL AVE.
CHICAGO, ILL. 60610
TELEPHONE: 312-467-1000
FAX: 312-467-1001

PROJECT # 2010-01-001
LOCATION # 01001
TO: CHICAGO SMSA
PROJECT NAME: A-40

EQUIPMENT SPECIFICATIONS

A-40

Streetmaster S701




Dimensions, Weight, and Color


Overall Length	110 in.
Overall Width	30 in.
Overall Height	10 in.
Weight	14 lb.

Technical Data

Description	Value
Frequency	800-900 MHz (27.5-28.5 GHz)
Modulation	QPSK, 16-QAM, 64-QAM
Bandwidth	10 MHz
Power Output	100 W
Efficiency	30%
Operating Temperature	-40°C to +70°C
Storage Temperature	-40°C to +70°C
Humidity	5% to 95%
Vibration	10 g, 10-2000 Hz
Shock	100 g, 10-2000 Hz
MTBF	100,000 hours
Warranty	3 years

Connection Interfaces





Technical Data

Parameter	Description
1	Stands for the Streetmaster S701
2	Stands for the Streetmaster S701
3	Stands for the Streetmaster S701
4	Stands for the Streetmaster S701
5	Stands for the Streetmaster S701
6	Stands for the Streetmaster S701
7	Stands for the Streetmaster S701

Lab	Item	Label	Dimensions (mm)	W	H	Volume	Area	Weight	Machine	Transmittance	Total Absorption	Ref
						mm ³	mm ²	g	mmol/L	%T	A	
Blank / Reference	Amphipol	Optic 520 Blank, 2mm	20x2	22	2.2	0.484	1.96	0.27	1.5	0.00	0.00	
	Amphipol	Optic 520 Blank, 2mm	24.5	24.5	7	1.78	2.76	2.5	1.5	0.00	0.00	
	Amphipol	Optic 520 Blank, 2mm	24	24	2.2	1.96	0.27	0.28	0.2	0.00	0.00	
	Amphipol	Optic 520 Blank, 2mm	24	24	2.2	1.96	0.27	0.28	0.2	0.00	0.00	
	Amphipol	Optic 520 Blank, 2mm	24	24	2.2	1.96	0.27	0.28	0.2	0.00	0.00	
	Amphipol	Optic 520 Blank, 2mm	24	24	2.2	1.96	0.27	0.28	0.2	0.00	0.00	
	Amphipol	Optic 520 Blank, 2mm	24	24	2.2	1.96	0.27	0.28	0.2	0.00	0.00	
	Amphipol	Optic 520 Blank, 2mm	24	24	2.2	1.96	0.27	0.28	0.2	0.00	0.00	
	Amphipol	Optic 520 Blank, 2mm	24	24	2.2	1.96	0.27	0.28	0.2	0.00	0.00	
	Amphipol	Optic 520 Blank, 2mm	24	24	2.2	1.96	0.27	0.28	0.2	0.00	0.00	
Blank / Reference	Amphipol	Optic 520 Blank, 2mm	24	24	2.2	1.96	0.27	0.28	0.2	0.00	0.00	
	Amphipol	Optic 520 Blank, 2mm	24	24	2.2	1.96	0.27	0.28	0.2	0.00	0.00	
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	Amphipol	Optic 520 Blank, 2mm	24	24	2.2	1.96	0.27	0.28	0			

4. To ensure a high level of accuracy, the data were double-checked by two independent reviewers.

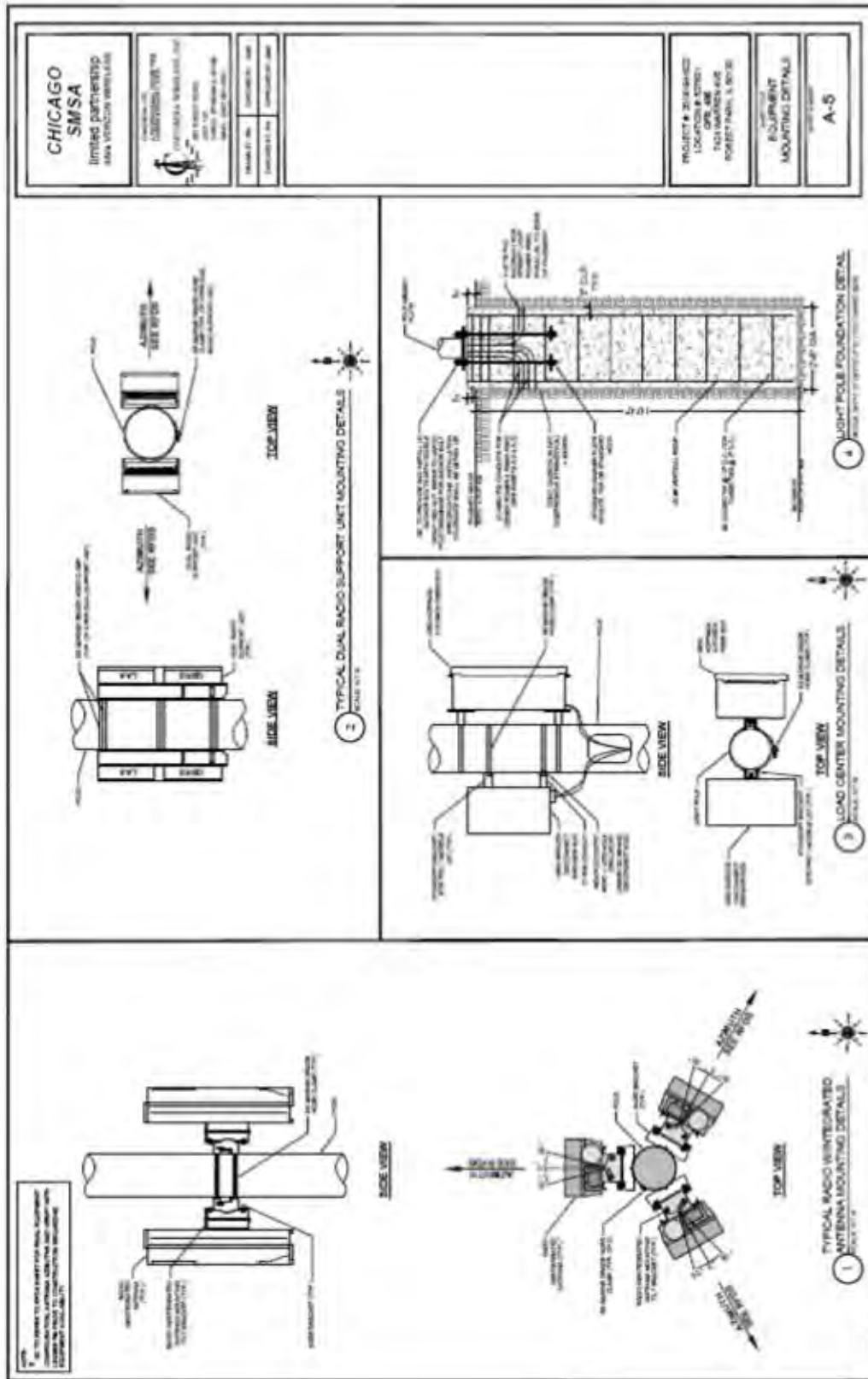
PROPOSED EQUIPMENT SPECIFICATIONS

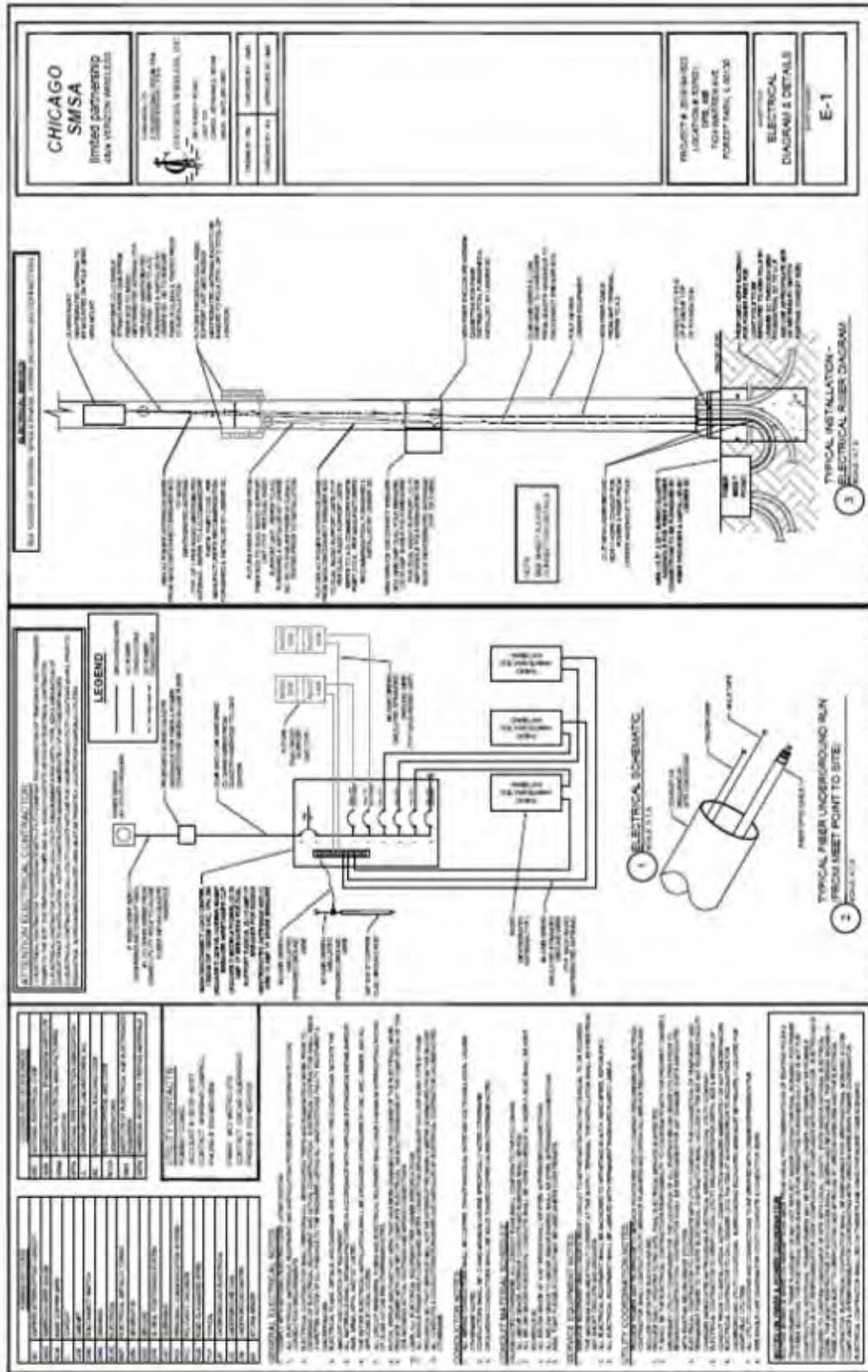
ALL ITEMS MARKED WITH A (*) TO
ADD UP TO A VOLUME ≤ 25 CU. FT.

A-4C 2/15

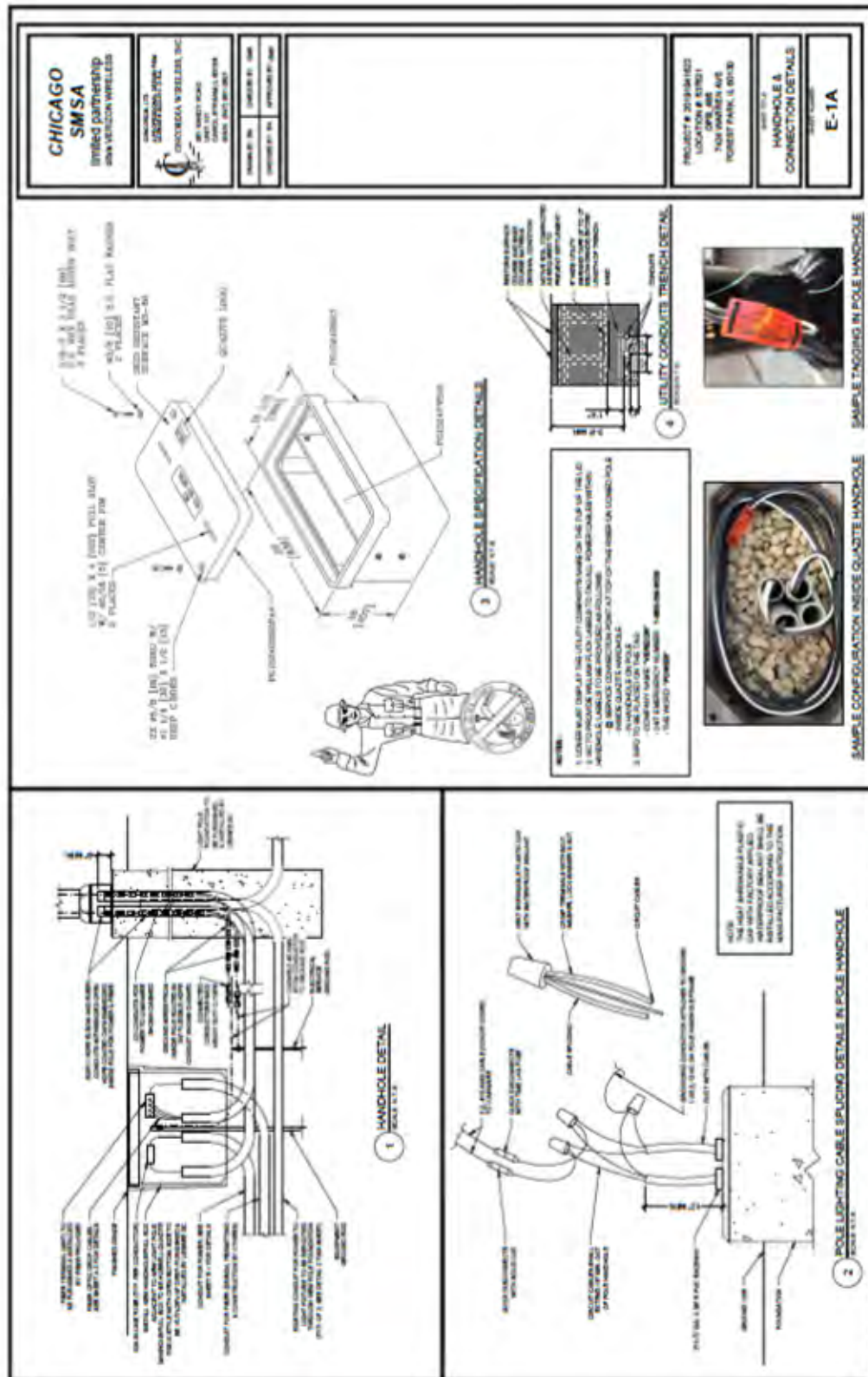
A-4C 2/15

A-4C 2/15





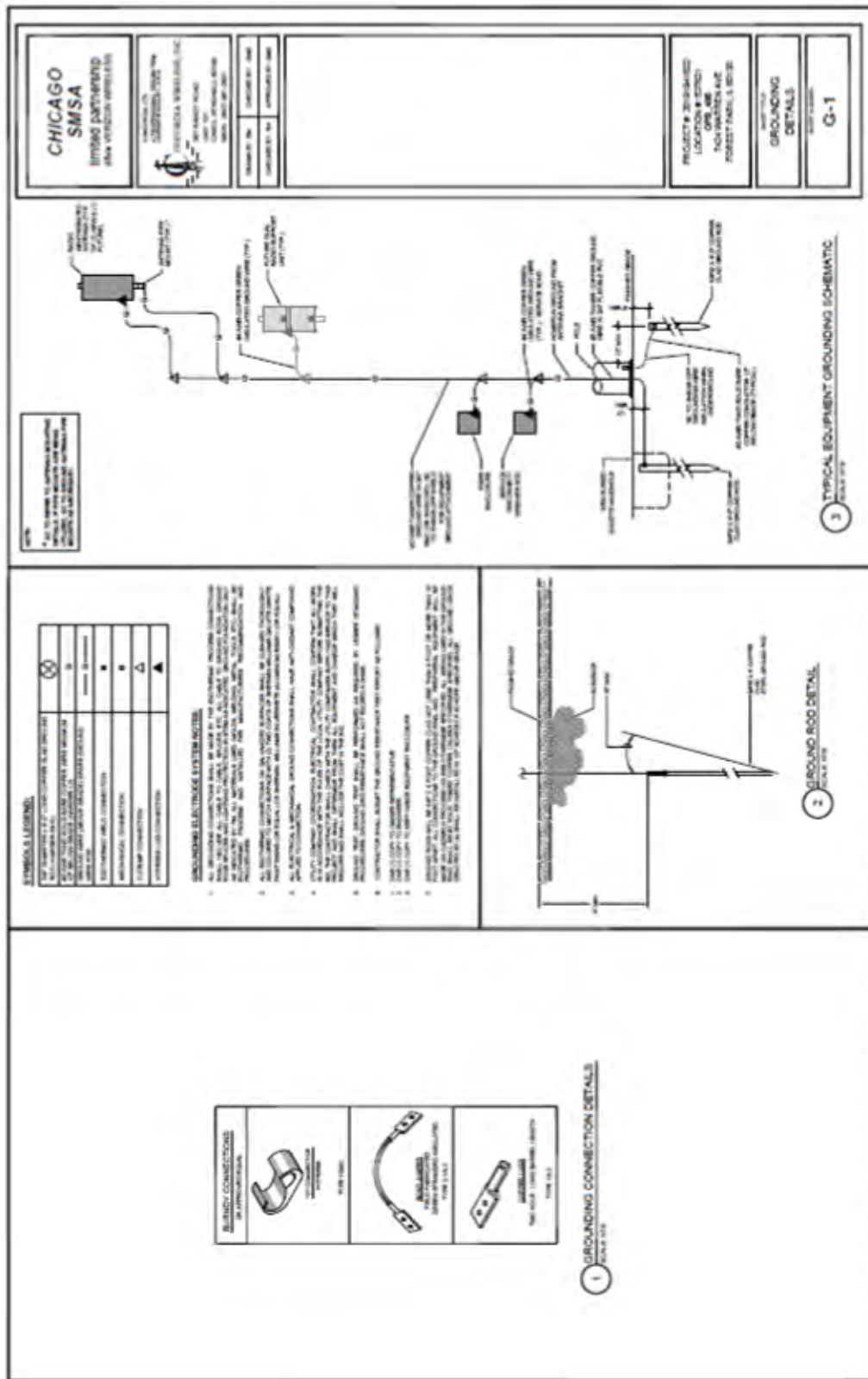
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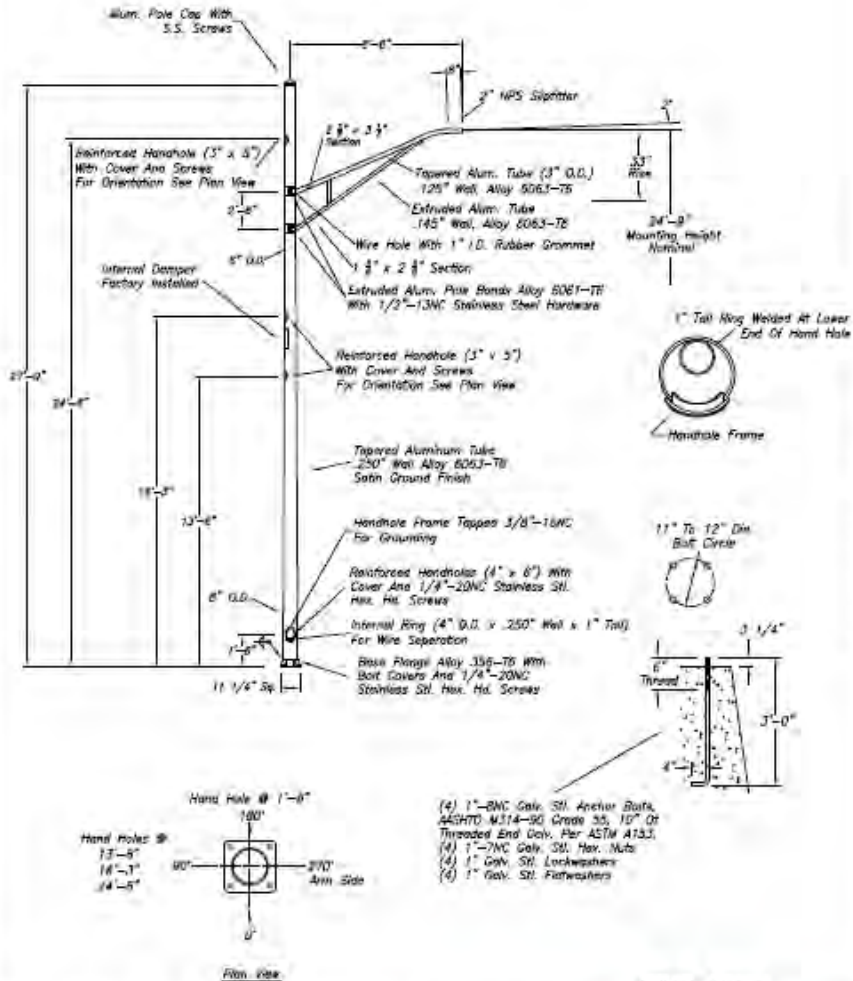




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Design Notes:

- Pole is Designed Per 2013 AASHTO For A Wind Speed Of 80 MPH With A 50 Year Design Life When Supporting The Following:
- 50 Antenna Integrated Radio Unit: 7.05 Sq. Ft., Weighing 140 Lbs. At 26'
 - Dist Radio Unit: 2.24 Sq. Ft., 85.4 Lbs. At 17'-6"
 - Proposed Fiber And Service Disconnect Box: 2.2/4 Sq. Ft., 28 Lbs. At 14'-6"
 - Transfered Sign: 2.41 Sq. Ft., 10 Lbs. At 6'-9"
 - Light Fixture With An EPA = 1.3 Sq. Ft., Weighing 50 Lbs. Installed At 25' On An 8'-6" Truss Arm



Ref. 34745, 1008/8

NO.	REVISIONS	DATE
1	Update Ht Locations, Arm Dimensions & Height, Add Pole Cap (DG)	12.19
2	Added Wire Separator/Disconnect After Loading (DG)	8.20

WARNING: DO NOT INSTALL LIGHTING POLES WITHOUT LUMINAIRE!	
TITLE	27' Antenna / Truss Arm Pole
CUSTOMER	OPP-50809
SCALE	NTS
DATE	12.5.19
BY	RDG
CHECKED	SKDG120519A

Memo

To: Mayor Hoskins
From: Fire Chief Phil Chiappetta
CC: File
Date: 06/21/2021
Re: New Vehicle Purchase

Mayor Hoskins,

The Fire Department has budgeted to purchase a new vehicle. The cost of the vehicle is \$36,500. There were no objections brought up during the budget meeting by any of the Commissioners. I am requesting to have this item placed on the Village Council agenda for approval.

The Northwest Suburban Purchasing Cooperative order cutoff date for this vehicle is 06/25/2021. If we do not get this order placed by this date, or shortly thereafter, we will have to wait until the next purchasing cycle; the cost of the vehicle is certainly going to increase. The delivery of the vehicle is expected 6-9 months from the order date.

If you have any questions please do not hesitate to ask.

Thank you,

Phil Chiappetta

Forest Park Fire Chief



2021 Ford Utility Police Interceptor AWD Hybrid Contract #152



Currie Motors Commercial Center
Your Full Line Municipal Dealer

"Nice People to do Business With"

**HYBRID MOTOR STANDARD
MARK OPTION 99B FOR GASOLINE MOTOR**

**Order Cut Off 06/25/21
Production Delayed**



2021 Ford Utility Police Interceptor AWD Hybrid

Contract #152

\$35,259

MECHANICAL

3.3L Police-Calibrated V6 Direct-Injection Hybrid Engine System

— Standard (Hybrid technology is optimal for performance and long days spent idling on the job)

• AWD Drivetrain — Standard for enhanced handling precision and

unsurpassed traction on wet or dry surfaces

Transmission — 10-speed automatic, police calibrated for maximum acceleration and faster closing speeds

Lithium-Ion Battery Pack

Brakes — Police calibrated high-performance regenerative braking system

• 4-Wheel heavy-duty disc w/heavy-duty front and rear calipers

• Brake Rotors — large mass for high thermal capacity and calipers

with large swept area.

• Electric Power-Assist Steering (EPAS) — Heavy-Duty DC/DC converter — 220-Amp (in lieu of alternator)

H7 AGM Battery (Standard; 800 CCA/80-amp)

• Cooling System — Heavy-duty, large high volume radiator, Engine

oil cooler and transmission oil cooler

• Engine Idle Hour Meter

• Engine Hour Meter

• Powertrain mounts — Heavy-Duty

50-State Emissions System

INTERIOR/COMFORT

• Cargo Area — Spacious area for police equipment; Lithium-Ion

Battery Pack does not intrude into the cargo area

• Cargo Hooks

• Climate Control — Dual-Zone Electronic Automatic Temperature Control (DEATC)

• Door-Locks — Power — Rear-Door Handles and Locks Operable • Fixed Pedals (Driver Dead Pedal)

• Floor — Flooring — Heavy-Duty Thermoplastic Elastomer

• Glove Box — Locking/non-illuminated

• Grab Handles — (1 — Front-passenger side, 2-Rear)

• Liftgate Release Switch located in overhead console (45 second timeout feature)

• Lighting — Overhead Console — Red/White Task Lighting in

• Overhead Console — 3rd row overhead map light

• Mirror — Day/night Rear View

• Particulate Air Filter

• Powerpoints — (1) First Row

• Rear-window Defrost

• Scuff Plates — Front & Rear

• Speed (Cruise) Control

• Speedometer — Calibrated (includes digital readout)

• Steering Wheel — Manual / Tilt, Urethane wheel finish w/Silver Painted Bezels with Speed Controls and 4-user configurable latching switches

• Sun visors, color-keyed, non-illuminated

INTERIOR/COMFORT (CONTINUED)

• Seats — 1st Row Police Grade Cloth Trim, Dual Front Buckets with reduced bolsters — 1st Row — Driver 6-way Power track (fore/aft. Up/down, tilt with manual recline, 2-way manual lumbar) — 1st Row — Passenger 2-way manual track (fore/aft. with manual recline) — Built-in steel intrusion plates in both driver/passenger seatbacks — 2nd Row Vinyl, 35/30/35 Split Bench Seat (manual fold-flat, no tumble) — fixed seat track

• Universal Top Tray — Center of I/P for mounting aftermarket equipment

• Windows, Power, 1-touch Up/Down Front Driver/Passenger-Side with disable feature

EXTERIOR

• Antenna, Roof-mounted Cladding — Lower bodyside cladding MIC • Door Handles — Black (MIC)

• Exhaust True Dual (down-turned)

• Front-Door-Lock Cylinders (Front Driver / Passenger / Liftgate)

• Glass — 2nd Row, Rear Quarter and Liftgate Privacy Glass

• Grille — Black (MIC)

• Headlamps — Automatic, LED Low-and-High-Beam Note: Includes Front Headlamp / Police Interceptor Housing (with LED wig-wag feature) — Pre-drilled hole for side marker police use, does not include LED strobe, but includes LED wig-wag functionality (eliminates need to drill housing assemblies and provides LED wig-wag feature) — Pre-molded side warning LED holes with standard sealed capability (does not include LED installed lights)

• Liftgate — Manual 1-Piece — Fixed Glass w/Door-Lock

Cylinder • Mirrors — Black Caps (MIC), Power Electric Remote, Manual Folding with Integrated Spotter (Integrated blind spot mirrors not included when equipped with BLIS®)

• Spare — Full size 18" Tire w/TPMS

• Spoiler — Painted Black Tailgate Handle — (MIC)

• Tail lamps — LED

• Tires — 255/60R18 A/S BSW

• Wheel-Lip Molding — Black (MIC)

• Wheels — 18" x 8.0 painted black steel with wheel hub cover

• Windshield — Acoustic Laminated

POLICE UPFIT FRIENDLY

• Consistent 11-inch space between driver and passenger seats

for aftermarket consoles (9-inch center console mounting plate)

• Console mounting plate

• Dash pass-thru opening for aftermarket wiring

• Headliner — Easy to service

• Two (2) 50 amp battery ground circuits — power distribution

junction block (repositioned behind 2nd row seat floorboard).

<input checked="" type="checkbox"/>	99B	3.3L V-6 TIVCT Gasoline Motor	-\$3,165
<input type="checkbox"/>	99C	3.0 V-6 Eco-Boost Engine	\$743
<input type="checkbox"/>	41H	Engine Block Heater	\$85
<input type="checkbox"/>	19K	H8 AGM Battery (900 CCA/92 AMP)	\$103
<input type="checkbox"/>	43D	Dark Car Feature—Courtesy Lights Inoperative	\$24
<input type="checkbox"/>	942	Daytime Running Lights	\$42
<input checked="" type="checkbox"/>	17T	Dome Lamp Red/White Cargo Area	\$47
<input type="checkbox"/>	51R	Spot Light Drivers Side LED Bulb—Unity	\$371
<input type="checkbox"/>	51T	Spot Light Drivers Side LED Bulb—Whelen	\$394
<input type="checkbox"/>	51S	Spot Light Dual LED Bulbs—Unity	\$582
<input type="checkbox"/>	51V	Spot Light Dual LED Bulbs—Whelen	\$625
<input type="checkbox"/>	51P	Spot Lamp Prep Kit—Driver Side (does not include housing & bulb)	\$132
<input type="checkbox"/>	51W	Spot Lamp Prep Kit—Dual Side (does not include housing & bulb)	\$264
<input type="checkbox"/>	21L	Front Auxiliary Light Red/Blue	\$517
<input checked="" type="checkbox"/>	60A	Prewiring Grille Lamp, Siren, Speaker	\$47
<input type="checkbox"/>	63B	Side Marker LED—Red/Blue—requires option 60A	\$273
<input type="checkbox"/>	63L	Rear Quarter Glass Side Marker Lights—Red/Blue	\$541
<input type="checkbox"/>	87R	Rearview Camera—Includes Electrochromic Rearview Mirror (replaces standard camera in center stack area)	N/C
<input type="checkbox"/>	19V	Rear Camera-On-Demand	\$217
<input type="checkbox"/>	76P	Pre-Collision Assist w/ Pedestrian Detection (N/A w/ 96W)	\$136
<input type="checkbox"/>	68B	Police Perimeter Alert	\$641
<input type="checkbox"/>	68G	Rear Door Handles Inoperable/Locks Inoperable	\$71
<input type="checkbox"/>	52P	Hidden Door Lock Plunger w/ Rear Door Handles Inoperable	\$150
<input checked="" type="checkbox"/>	16C	1 st & 2 nd Row Carpet Floor Covering (includes mats)	\$118
<input type="checkbox"/>	18D	Global Lock/Unlock (Disables Auto Lock on Rear Hatch)	\$24
<input type="checkbox"/>	87P	Power Passenger Seat (8-Way) w/ manual recline/lumbar	\$306
<input type="checkbox"/>	85D	Front Console Plate Delete	N/C
<input type="checkbox"/>	85R	Rear Console Plate	\$42
<input type="checkbox"/>	90D	Ballistic Door Panels—Level III Driver Front Only	\$1,506
<input type="checkbox"/>	90E	Ballistic Door Panels—Level III Driver/Passenger Front	\$3,012
<input type="checkbox"/>	90F	Ballistic Door Panels—Level IV Driver Front Only	\$2,294
<input type="checkbox"/>	90G	Ballistic Door Panels—Level IV Driver/Passenger Front	\$4,588
<input type="checkbox"/>	96W	Front Interior Windshield Warning Lights N/A with 76P	\$1,087
<input type="checkbox"/>	96T	Rear Spoiler Traffic Light (requires 60A)	\$1,405
<input type="checkbox"/>	55B	BLIS Blind Spot Monitoring (includes manual heated mirrors)	\$512
<input type="checkbox"/>	52T	Class III Trailer Tow Light Wiring Package	\$76
<input checked="" type="checkbox"/>	549	Mirrors—Heated Side view	\$56

<input type="checkbox"/>	593	Perimeter Anti-Theft Alarm— (Requires Keyless 55F)	\$112
<input type="checkbox"/>	55F	Keyless Entry—4 Fobs	\$320
<input type="checkbox"/>	43A	Rear Auxiliary Lights	\$371
<input type="checkbox"/>	47E	12.1" Screen	\$2,580
<input type="checkbox"/>	61B	OBD-II Split Connector	\$52
<input type="checkbox"/>	68E	Noise Suppression Kit	\$183
<input type="checkbox"/>	76D	Deflector Plate	\$315

<input type="checkbox"/>	76R	Reverse Sensing	\$261
<input type="checkbox"/>		Keyed Alike Code _____ Please Specify Current Keyed Alike Code	\$47
<input type="checkbox"/>	65L	18" 5 Spoke Full Face Wheel Covers w/ Metal Clips	\$56
<input type="checkbox"/>	64E	18" Painted Aluminum Wheels	\$451
<input type="checkbox"/>	17A	Aux Air Conditioning	\$573
<input type="checkbox"/>	16D	Badge Delete	N/C
<input type="checkbox"/>	63V	Cargo Storage Vault—(lockable/ideal for contraband/small arms)	\$230
<input checked="" type="checkbox"/>	60R	Noise Suppression Bonds (Ground Straps)	\$94
<input type="checkbox"/>	18X	100 Watt Siren/Speaker (includes bracket & pigtail)	\$296
<input checked="" type="checkbox"/>	47A	Engine Idle Control	\$385
<input type="checkbox"/>		Rustproofing (Sound shield N/A)	\$395
<input type="checkbox"/>		4 Corner LED Strokes (aftermarket using 86T)	\$895
<input type="checkbox"/>		CD-ROM Service Manual	\$325
<input type="checkbox"/>		Delivery Greater than 50 Miles of Dealership	\$150
<input type="checkbox"/>		License & Title—Municipal _____ Municipal Police _____	\$203
<input type="checkbox"/>		License & Title—Passenger Plates	\$221
<input type="checkbox"/>		Dealership Handled License Plate Transfer	\$95
<input type="checkbox"/>		Manufacturer's Statement of Origin (MSO) / Customer completes their own license & title work for the municipality.	N/C

<input checked="" type="checkbox"/>		ESP Extended Warranty Extra Care 5 Year/100,000 Miles	\$1,940
<input type="checkbox"/>		ESP Extended Warranty Base Care 3 Year/100,000 Miles	\$1,710
<input type="checkbox"/>		ESP Extended Warranty Powertrain 6 Year/100,000 Miles	\$1,795
<input type="checkbox"/>		ESP Extended Warranty Base Care 6 Year/100,000 Miles	\$1,850

<input checked="" type="checkbox"/>	67V	Police Wire Harness Connector Kit—Front/Rear Front —2 male 4-pin connectors for siren, 5 female 4-pin connectors for lighting/siren/speaker, 4-pin IP connector for speakers, 4-pin IP connector for siren controller connectivity, 8-pin sealed connector, & 14-pin IP connector Rear —2 male 4-pin connectors for siren, 5 female 4-pin connectors for lighting/siren/speaker, 4-pin IP connector for speakers, 4-pin IP connector for siren controller connectivity, 8-pin sealed connector, & 14-pin IP connector	\$174
<input checked="" type="checkbox"/>	66A	Front Headlamp Lighting Solution —Includes Base LED low beam/halogen high beam w/ wig-wag function, 2 white LED side warning lights, wiring, LED lights included, controller not included (N/A w/ 67H) Recommend using 67G or 67U	\$850
<input type="checkbox"/>	65U	Police Interior Upgrade Package —1 st & 2 nd row carpet floor covering, rear cloth seats, center floor console less shifter—include console. Deletes standard console mounting plate. SYNC 3 (Enhanced Voice Recognition Communications and Entertainment System), 4.2 Color LCD Screen Center Stack, Applink, & 911 Assist (N/A w/ 67G, 67H, 67U)	\$367

<input type="checkbox"/> 66C	Rear Lighting Solution —Includes two backlit flashing LED lights (mounted to inside lift gate glass), two lift gate flashing LED lights (N/A w/ 67H)	\$428
<input type="checkbox"/> 66B	Tail Lamp Lighting Solution —Recommend using Ultimate Wiring Package (67U). Includes LED lights plus (2) rear integrated hemispheric light head white LED side warning lights in tail lamps. LED lights only. Wiring and controller not included.	\$405
<input type="checkbox"/> 86T	Tail lamp Housing Only —Includes pre-existing holes with standard twist lock sealed capability, does not include LED lights (N/A w/ 66B, 67H)	\$58
<input type="checkbox"/> 67U	Ultimate Wiring Package —Includes rear console mounting plate (85R)—contours through 2 nd row, channel for wiring, pre-wiring for grille LED lights, siren & speaker, wiring harness I/P to rear (overlay), 2 light cables—supports up to 6 LED lights (engine compartment/grille), 2 50 amp battery & ground circuits in RH rear quarter, 1 10 amp siren/speaker circuit engine cargo area, rear hatch/cargo area wiring—supports up to 6 rear LED lights (N/A w/ 65U, 67G, 67H)	\$526
<input type="checkbox"/> 67H	Ready for the Road—All-in Complete Package—Includes Police Interceptor Packages 66A, 66B, 66C plus— <ul style="list-style-type: none"> • Whelen Cencom Light Controller • Whelen Concom Relay Center/Siren Amp w/ Traffic Advisor • Light Controller/Relay Cencom Wiring • Grille LED Lights • 100 Watt Siren/Speaker • 9 I/O Digital Serial Cable (console to cargo) • Hidden Door Lock Plunger & Read Door Handles Inoperable • Rear Console Mounting Plate (N/A w/ 66A, 66B, 66C, 67G, 67U, 65U)	\$3,415

<input type="checkbox"/> BU	Medium Brown Metallic	N/C
<input type="checkbox"/> E3	Arizona Beige Metallic Clear coat	N/C
<input checked="" type="checkbox"/> E4	Vermillion Red	N/C
<input type="checkbox"/> FT	Blue Metallic	N/C
<input type="checkbox"/> HG	Smokestone Metallic	N/C
<input type="checkbox"/> J1	Kodiak Brown Metallic	N/C
<input type="checkbox"/> JL	Dark Toreador Red Metallic	N/C
<input type="checkbox"/> JS	Iconic Silver Metallic	N/C
<input type="checkbox"/> M7	Carbonized Gray	N/C
<input type="checkbox"/> LK	Dark Blue	N/C
<input type="checkbox"/> LM	Royal Blue	N/C
<input type="checkbox"/> LN	Light Blue Metallic	N/C
<input type="checkbox"/> TN	Silver Grey Metallic	N/C
<input type="checkbox"/> UJ	Sterling Grey Metallic	N/C
<input type="checkbox"/> UM	Agate Black	N/C
<input type="checkbox"/> YG	Medium Titanium Metallic	N/C
<input type="checkbox"/> YZ	Oxford White	N/C

<input type="checkbox"/>	Charcoal Black w/ Vinyl Rear	N/C
<input type="checkbox"/>	Charcoal Black w/ Cloth Rear	\$58



Please complete the following in its entirety.

Title Information:

Village of Forest Park
517 Desplaines

Contact Name:

Forest Park IL 60130
Phil Chiappetta

Phone Number:

708-366-1234

Purchase Order Number:

Ford FIN Code:

Tax Exempt Number:

E99981718

Total Number of Units:

1

Total Dollar Amount:

Delivery Address:

517 Desplaines
Forest Park IL 60130

**Orders require an original signed purchase order & tax exempt letter.
Scheduled Orders Cannot be canceled**

Currie Motors Commercial Center
10125 W. Laraway Road
Frankfort, IL 60423
(815) 464-9200

Kristen De La Riva fleetcurrie@gmail.com

Tom Sullivan tsullivan@curriemotors.com

License Plates and Titles Shipped From SOS-Delays >90 Days

35640



To: Forest Park Village Council, Moses Amidei, Leticia Olmstead

From: Salvatore Stella, Director of Public Works

Date: June 23, 2021

Subject: REQUEST FOR APPROVAL OF THE PURCHASE OF A 2021/2022 FORD EXPLORER

Rory E. Hoskins
MAYOR

517 DESPLAINES AVENUE
FOREST PARK, IL 60130
PH: 708-366-2323
FAX: 708-488-0361
www.forestpark.net

Daniel Novak
COMMISSIONER
ACCOUNTS & FINANCE

Ryan Nero
COMMISSIONER
STREETS & PUBLIC IMPROVEMENTS

Jessica L. Voogd
COMMISSIONER
PUBLIC PROPERTY

Joseph Byrnes
COMMISSIONER
PUBLIC HEALTH & SAFETY

Timothy E. Gillian
VILLAGE ADMINISTRATOR

Vanessa Moritz
VILLAGE CLERK

I am currently driving a 2005 Cadillac Escalade as my Director vehicle. The vehicle is a drug seizure and has 120,600 miles. Within the last few months, the village has put in a significant amount of funds to fix this vehicle. The thermostat and rear air shocks were just replaced, with the rear air shocks costing over \$800. Just this past Sunday, I was dispatched to assess the storm damage in the middle of the night. After getting a crew together to attend to a downed tree and making sure the rest of the right of ways were safe, I headed home at 2:00am to attempt to get a couple hours of sleep before sunrise, so I could lead my department. Halfway home, the dashboard started to ding and I noticed that the speedometer was stuck around 20mph and the truck was also overheating. I could have been left stranded alone, in the early hours of the morning. Fleet Services is doing everything they can to keep this truck operational, at as low of a cost as possible.

I am putting in a request for a 2021 Ford Explorer. This vehicle is, minimum, 6 months out for production and might fall into the 2022 year and model. The order cutoff date is June 25, 2021. Any order placed after this date will not guarantee a delivery date in the near future. I am requesting this vehicle as the director vehicle due to the lower price than a full sized pick-up truck and for the versatility it will give me. In hopes of a vehicle replacement program being put into place, this will be part of the program and will give me, roughly, 10 years of service. Having a reliable vehicle will allow me to perform my job more efficiently in an everyday environment, but also in extreme times, such as snow storms and rain storms. This vehicle will be equipped with some common civilian convenience and safety options. It is AWD and will be outfitted with amber and white emergency lights. The SUV is a state bid vehicle valued at roughly \$38,311. This includes the housing and wiring for the emergency lights and a 5yr/100,000 mi warranty. Lighting will be additional but we should be at the \$40,000 I budgeted for under line item 100-50-501-7000-035.

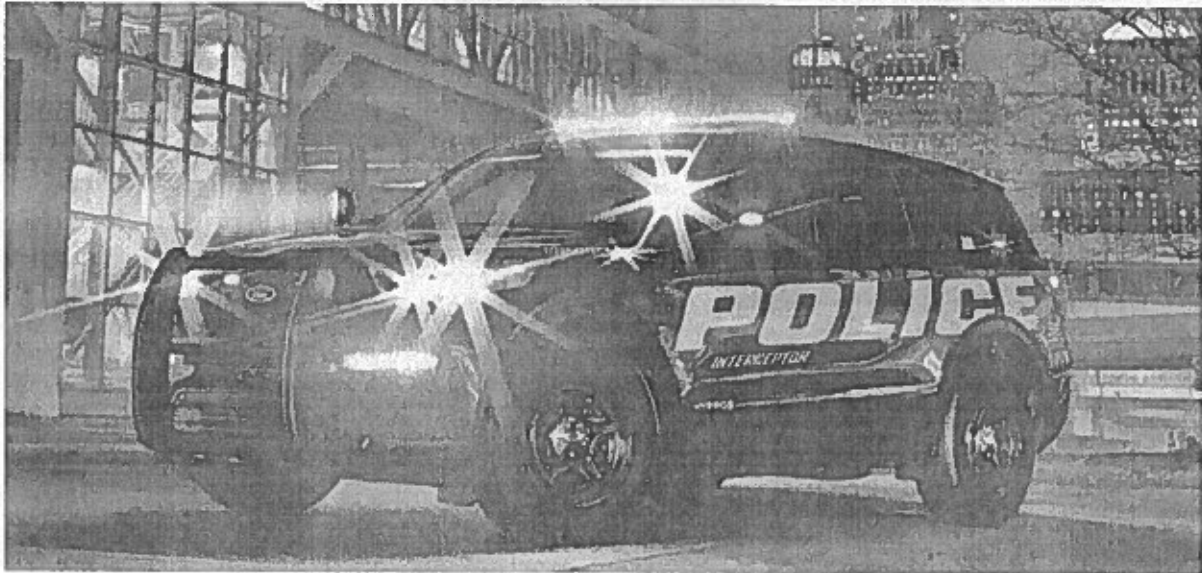
\$35,615
correction

Respectfully,

Salvatore Stella



**2021 Ford Utility Police Interceptor AWD Hybrid
Contract #152**



Currie Motors Commercial Center

Your Full Line Municipal Dealer

"Nice People to do Business With"

**HYBRID MOTOR STANDARD
MARK OPTION 99B FOR GASOLINE MOTOR**

**Order Cut Off 06/25/21
Production Delayed**



2021 Ford Utility Police Interceptor AWD Hybrid

Contract #152

\$35,259

MECHANICAL

3.3L Police-Calibrated V6 Direct-Injection Hybrid Engine System

— Standard (Hybrid technology is optimal for performance and long days spent idling on the job)

• AWD Drivetrain — Standard for enhanced handling precision and

unsurpassed traction on wet or dry surfaces

Transmission — 10-speed automatic, police calibrated for maximum acceleration and faster closing speeds

Lithium-Ion Battery Pack

Brakes — Police calibrated high-performance regenerative braking system

• 4-Wheel heavy-duty disc w/heavy-duty front and rear calipers

• Brake Rotors — large mass for high thermal capacity and calipers

with large swept area.

• Electric Power-Assist Steering (EPAS) — Heavy-Duty DC/DC converter — 220-Amp (in lieu of alternator)

H7 AGM Battery (Standard; 800 CCA/80-amp)

• Cooling System — Heavy-duty, large high volume radiator, Engine

oil cooler and transmission oil cooler

• Engine Idle Hour Meter

• Engine Hour Meter

• Powertrain mounts — Heavy-Duty

50-State Emissions System

INTERIOR/COMFORT

• Cargo Area — Spacious area for police equipment; Lithium-Ion

Battery Pack does not intrude into the cargo area

• Cargo Hooks

• Climate Control — Dual-Zone Electronic Automatic Temperature Control (DEATC)

• Door-Locks — Power — Rear-Door Handles and Locks

Operable • Fixed Pedals (Driver Dead Pedal)

• Floor — Flooring — Heavy-Duty Thermoplastic Elastomer

• Glove Box — Locking/non-illuminated

• Grab Handles — (1 — Front-passenger side, 2-Rear)

• Liftgate Release Switch located in overhead console (45 second timeout feature)

• Lighting — Overhead Console — Red/White Task Lighting in

• Overhead Console — 3rd row overhead map light

• Mirror — Day/night Rear View

• Particulate Air Filter

• Powerpoints — (1) First Row

• Rear-window Defrost

• Scuff Plates — Front & Rear

• Speed (Cruise) Control

• Speedometer — Calibrated (includes digital readout)

• Steering Wheel — Manual / Tilt, Urethane wheel finish w/Silver Painted Bezels with Speed Controls and 4-user configurable latching switches

• Sun visors, color-keyed, non-illuminated

INTERIOR/COMFORT (CONTINUED)

• Seats — 1st Row Police Grade Cloth Trim, Dual Front Buckets with reduced bolsters — 1st Row — Driver 6-way Power track (fore/aft. Up/down, tilt with manual recline, 2-way manual lumbar) — 1st Row — Passenger 2-way manual track (fore/aft. with manual recline) — Built-in steel intrusion plates in both driver/passenger seatbacks — 2nd Row Vinyl, 35/30/35 Split Bench Seat (manual fold-flat, no tumble) — fixed seat track

• Universal Top Tray — Center of I/P for mounting aftermarket equipment

• Windows, Power, 1-touch Up/Down Front Driver/Passenger-Side with disable feature

EXTERIOR

• Antenna, Roof-mounted Cladding — Lower bodyside cladding MIC • Door Handles — Black (MIC)

• Exhaust True Dual (down-turned)

• Front-Door-Lock Cylinders (Front Driver / Passenger / Liftgate)

• Glass — 2nd Row, Rear Quarter and Liftgate Privacy Glass

• Grille — Black (MIC)

• Headlamps — Automatic, LED Low-and-High-Beam Note: Includes Front Headlamp / Police Interceptor Housing (with LED wig-wag feature) — Pre-drilled hole for side marker police use, does not include LED strobe, but includes LED wig-wag functionality (eliminates need to drill housing assemblies and provides LED wig-wag feature) — Pre-molded side warning LED holes with standard sealed capability (does not include LED installed lights)

• Liftgate — Manual 1-Piece — Fixed Glass w/Door-Lock

Cylinder • Mirrors — Black Caps (MIC), Power Electric Remote, Manual Folding with Integrated Spotter (integrated blind spot mirrors not included when equipped with BLIS®)

• Spare — Full size 18" Tire w/TPMS

• Spoiler — Painted Black Tailgate Handle — (MIC)

• Tail lamps — LED

• Tires — 255/60R18 A/S BSW

• Wheel-Lip Molding — Black (MIC)

• Wheels — 18" x 8.0 painted black steel with wheel hub cover

• Windshield — Acoustic Laminated

POLICE UPFIT FRIENDLY

• Consistent 11-inch space between driver and passenger seats

for aftermarket consoles (9-inch center console mounting plate)

• Console mounting plate

• Dash pass-thru opening for aftermarket wiring

• Headliner — Easy to service

• Two (2) 50 amp battery ground circuits — power distribution

junction block (repositioned behind 2nd row seat floorboard).

SAFETY/SECURITY HIGHLIGHTS

- 75-mph Rear-impact Crash Tested

Note: The full-size spare tire secured in the factory location is necessary to achieve police-rated 75-mph rear impact crash-test performance attributes

- AdvanceTrac® w/RSC® (Roll Stability Control™) police tuned

gyroscopic sensors work seamlessly with the ABS

- Rear Video Camera with Washer (standard)

- Airbags, dual-stage driver & front-passenger, side seat, passenger-side knee, Roll Curtain Airbags and Safety Canopy®

- Anti-Lock Brakes (ABS) with Traction Control Brakes – Police calibrated high-performance regenerative braking system

- Belt-Minder® (Front Driver / Passenger)

- Child-Safety Locks (capped)

- Individual Tire Pressure Monitoring System (TPMS)

- LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations

- Seat Belts, Pretensioner/Energy-Management System w/adjustable height in 1st Row

- SOS Post-Crash Alert System™

WARRANTY

- 3 Year / 36,000 Miles Bumper / Bumper

- 8 Year / 100,000 Miles Hybrid Unique Components

FUNCTIONAL

- Audio — AM/FM / MP3 Capable / Clock / 4-speakers — Bluetooth® interface — 4.2" Color LCD Screen Center-Stack "Smart Display" Note: Standard radio does not include USB Port or Aux. Audio Input ● Jack; Aux. Audio Input Jack requires SYNC 3®

- Easy Fuel® Capless Fuel-Filler

- Ford Telematics™ — Includes Ford Modem and complimentary 2- year trial subscription

- Front door tether straps (driver/passenger)

- Power pigtail harness

- Recovery Hooks; two in front and trailer bar in rear

- Simple Fleet Key (w/o microchip, easy to replace; 4-keys)

- Two-way radio pre-wire

- Two (2) 50 amp battery ground circuits – power distribution junction block (behind 2nd row passenger seat floorboard)

- Wipers – Front Speed-Sensitive Intermittent; Rear Dual Speed Wiper

POWERTRAIN CARE EXTENDED SERVICE PLAN

- 5-year/100,000-mile Powertrain CARE Extended Service Plan

(zero deductible) – Standard

<input checked="" type="checkbox"/>	99B	3.3L V-6 TIVCT Gasoline Motor	-\$3,165
<input type="checkbox"/>	99C	3.0 V-6 Eco-Boost Engine	\$743
<input type="checkbox"/>	41H	Engine Block Heater	\$85
<input type="checkbox"/>	19K	H8 AGM Battery (900 CCA/92 AMP)	\$103
<input type="checkbox"/>	43D	Dark Car Feature—Courtesy Lights Inoperative	\$24
<input checked="" type="checkbox"/>	942	Daytime Running Lights	\$42
<input type="checkbox"/>	17T	Dome Lamp Red/White Cargo Area	\$47
<input type="checkbox"/>	51R	Spot Light Drivers Side LED Bulb—Unity	\$371
<input type="checkbox"/>	51T	Spot Light Drivers Side LED Bulb—Whelen	\$394
<input type="checkbox"/>	51S	Spot Light Dual LED Bulbs—Unity	\$582
<input type="checkbox"/>	51V	Spot Light Dual LED Bulbs—Whelen	\$625
<input type="checkbox"/>	51P	Spot Lamp Prep Kit—Driver Side (does not include housing & bulb)	\$132
<input type="checkbox"/>	51W	Spot Lamp Prep Kit—Dual Side (does not include housing & bulb)	\$264
<input type="checkbox"/>	21L	Front Auxiliary Light Red/Blue	\$517
<input checked="" type="checkbox"/>	60A	Prewiring Grille Lamp, Siren, Speaker	\$47
<input type="checkbox"/>	63B	Side Marker LED—Red/Blue—requires option 60A	\$273
<input type="checkbox"/>	63L	Rear Quarter Glass Side Marker Lights—Red/Blue	\$541
<input checked="" type="checkbox"/>	87R	Rearview Camera—Includes Electrochromic Rearview Mirror (replaces standard camera in center stack area)	N/C
<input type="checkbox"/>	19V	Rear Camera-On-Demand	\$217
<input type="checkbox"/>	76P	Pre-Collision Assist w/ Pedestrian Detection (N/A w/ 96W)	\$136
<input type="checkbox"/>	68B	Police Perimeter Alert	\$641
<input type="checkbox"/>	68G	Rear Door Handles Inoperable/Locks Inoperable	\$71
<input type="checkbox"/>	52P	Hidden Door Lock Plunger w/ Rear Door Handles Inoperable	\$150
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<input checked="" type="checkbox"/>	18D	Global Lock/Unlock (Disables Auto Lock on Rear Hatch)	\$24
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<input type="checkbox"/>	85D	Front Console Plate Delete	N/C
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<input checked="" type="checkbox"/>	549	Mirrors—Heated Side view	\$56

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<input type="checkbox"/>	76D	Deflector Plate	\$315

<input checked="" type="checkbox"/>	76R	Reverse Sensing	\$261
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<input type="checkbox"/>		License & Title—Municipal _____ Municipal Police _____	\$203
<input type="checkbox"/>		License & Title—Passenger Plates	\$221
<input type="checkbox"/>		Dealership Handled License Plate Transfer	\$95
<input type="checkbox"/>		Manufacturer's Statement of Origin (MSO) / Customer completes their own license & title work for the municipality.	N/C

<input checked="" type="checkbox"/>		ESP Extended Warranty Extra Care 5 Year/100,000 Miles	\$1,940
<input type="checkbox"/>		ESP Extended Warranty Base Care 3 Year/100,000 Miles	\$1,710
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<input type="checkbox"/>		ESP Extended Warranty Base Care 6 Year/100,000 Miles	\$1,850

<input type="checkbox"/>	67V	Police Wire Harness Connector Kit —Front/Rear Front—2 male 4-pin connectors for siren, 5 female 4-pin connectors for lighting/siren/speaker, 4-pin IP connector for speakers, 4-pin IP connector for siren controller connectivity, 8-pin sealed connector, & 14-pin IP connector Rear—2 male 4-pin connectors for siren, 5 female 4-pin connectors for lighting/siren/speaker, 4-pin IP connector for speakers, 4-pin IP connector for siren controller connectivity, 8-pin sealed connector, & 14-pin IP connector	\$174
<input checked="" type="checkbox"/>	66A	Front Headlamp Lighting Solution —Includes Base LED low beam/halogen high beam w/ wig-wag function, 2 white LED side warning lights, wiring, LED lights included, controller not included (N/A w/ 67H) Recommend using 67G or 67U	\$850
<input type="checkbox"/>	65U	Police Interior Upgrade Package —1 st & 2 nd row carpet floor covering, rear cloth seats, center floor console less shifter—include console. Deletes standard console mounting plate. SYNC 3 (Enhanced Voice Recognition Communications and Entertainment System), 4.2 Color LCD Screen Center Stack, Applink, & 911 Assist (N/A w/ 67G, 67H, 67U)	\$367

<input type="checkbox"/> 66C	Rear Lighting Solution —Includes two backlit flashing LED lights (mounted to inside lift gate glass), two lift gate flashing LED lights (N/A w/ 67H)	\$428
<input type="checkbox"/> 66B	Tail Lamp Lighting Solution —Recommend using Ultimate Wiring Package (67U). Includes LED lights plus (2) rear integrated hemispheric light head white LED side warning lights in tail lamps. LED lights only. Wiring and controller not included.	\$405
<input type="checkbox"/> 86T	Tail lamp Housing Only —Includes pre-existing holes with standard twist lock sealed capability, does not include LED lights (N/A w/ 66B, 67H)	\$58
<input type="checkbox"/> 67U	Ultimate Wiring Package —Includes rear console mounting plate (85R)—contours through 2 nd row, channel for wiring, pre-wiring for grille LED lights, siren & speaker, wiring harness I/P to rear (overlay), 2 light cables—supports up to 6 LED lights (engine compartment/grille), 2 50 amp battery & ground circuits in RH rear quarter, 1 10 amp siren/speaker circuit engine cargo area, rear hatch/cargo area wiring—supports up to 6 rear LED lights (N/A w/ 65U, 67G, 67H)	\$526
<input type="checkbox"/> 67H	Ready for the Road—All-in Complete Package—Includes Police Interceptor Packages 66A, 66B, 66C plus— <ul style="list-style-type: none"> • Whelen Cencom Light Controller • Whelen Concom Relay Center/Siren Amp w/ Traffic Advisor • Light Controller/Relay Cencom Wiring • Grille LED Lights • 100 Watt Siren/Speaker • 9 I/O Digital Serial Cable (console to cargo) • Hidden Door Lock Plunger & Read Door Handles Inoperable • Rear Console Mounting Plate (N/A w/ 66A, 66B, 66C, 67G, 67U, 65U)	\$3,415

<input type="checkbox"/> BU	Medium Brown Metallic	N/C
<input type="checkbox"/> E3	Arizona Beige Metallic Clear coat	N/C
<input type="checkbox"/> E4	Vermillion Red	N/C
<input type="checkbox"/> FT	Blue Metallic	N/C
<input type="checkbox"/> HG	Smokestone Metallic	N/C
<input type="checkbox"/> J1	Kodiak Brown Metallic	N/C
<input type="checkbox"/> JL	Dark Toreador Red Metallic	N/C
<input type="checkbox"/> JS	Iconic Silver Metallic	N/C
<input type="checkbox"/> M7	Carbonized Gray	N/C
<input type="checkbox"/> LK	Dark Blue	N/C
<input type="checkbox"/> LM	Royal Blue	N/C
<input type="checkbox"/> LN	Light Blue Metallic	N/C
<input type="checkbox"/> TN	Silver Grey Metallic	N/C
<input type="checkbox"/> UJ	Sterling Grey Metallic	N/C
<input type="checkbox"/> UM	Agate Black	N/C
<input type="checkbox"/> YG	Medium Titanium Metallic	N/C
<input type="checkbox"/> YZ	Oxford White	N/C

<input type="checkbox"/>	Charcoal Black w/ Vinyl Rear	N/C
<input checked="" type="checkbox"/>	Charcoal Black w/ Cloth Rear	\$58



Please complete the following in its entirety.

Title Information:

Contact Name:

Phone Number:

Purchase Order Number:

Ford FIN Code:

Tax Exempt Number:

Total Number of Units:

Total Dollar Amount:

Delivery Address:

VILLAGE OF FOREST PARK
 517 S. DESPLAINES AVE.
 FOREST PARK IL. 60130
 GEORGE PRESCOTT
 708-875-3524
 PIN 61
 E99981718
 ①
~~35,615~~ 35,615
 7343 W. 15TH ST.
 FOREST PARK. IL. 60130

Orders require an original signed purchase order & tax exempt letter.
 Scheduled Orders Cannot be canceled

Currie Motors Commercial Center
 10125 W. Laraway Road
 Frankfort, IL 60423
 (815) 464-9200

Kristen De La Riva fleetcurrie@gmail.com
 Tom Sullivan tsullivan@curriemotors.com

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