

# Online Village Council March 08, 2021 ZOOM Meeting at 7PM

in Response to COVID-19

**\*Join Meeting ONLINE or CALL-IN\*** -Observe live ZOOM meeting

<https://us02web.zoom.us/j/81299200715?pwd=dHo1MGN4dVhXOXIrRmFqRzFSZmZmUT09>

**or Call-in** (+1 312 626 6799, Webinar ID: 812 9920 0715, Password: 491926)

**\*Public COMMENT\*** -Required to be sent in advance via email to Vanessa Moritz, [vmoritz@forestpark.net](mailto:vmoritz@forestpark.net) before 6:30PM

## VILLAGE OF FOREST PARK REGULAR COUNCIL MEETING AGENDA

Monday, March 08, 2021

*Observe live ZOOM meeting (Online or Call-in)*

### PLEDGE OF ALLEGIANCE

### ROLL CALL

### APPROVAL OF THE MINUTES:

- Approval of the Minutes from the February 22, 2021 Regular Meeting of the Council

### PUBLIC COMMENT:

- Any Public Comments for the March 8<sup>th</sup>, 7:00 PM (ONLINE) Council Meeting are REQUIRED to be sent in advance BEFORE 6:30 PM by EMAIL to the Village Clerk (Vanessa Moritz, [vmoritz@forestpark.net](mailto:vmoritz@forestpark.net))

### COMMUNICATIONS:

- Municipal Forms of Government Presentation

### DEPARTMENT REPORTS:

### BILLS BY RESOLUTION:

- Bills by Resolution

### UNFINISHED BUSINESS

### NEW BUSINESS:

1. Ordinance Amending Chapter 10, entitled "Taxicabs Taximeters, and Drivers", of the village code
2. Ordinance Amending Chapter 1 of Title 5, entitled "Dog Park Regulations", of the Village code
3. Resolution Approving and Authorizing the Execution of the CDBG 2021 Program Year Application for the Capital Improvement/Demolition and Economic Development
4. Motion to direct the Board of Fire and Police Commissioners to appoint one candidates from its current Police Sergeant's Eligibility List to fill a vacancy

### ADMINISTRATOR REPORT

### COMMISSIONER REPORTS

### ADJOURNMENT

**THE REGULAR MEETING OF THE COUNCIL OF THE  
VILLAGE OF FOREST PARK, COOK COUNTY, ILLINOIS  
HELD ON MONDAY EVENING, FEBRUARY 22, 2021**

Mayor Hoskins led all assembled in the Pledge of Allegiance at 7:00 p.m.

**ROLL CALL**

Commissioners Novak, Byrnes, Nero, Voogd and Mayor Hoskins answered the Roll Call. Mayor Hoskins announced that all members are attending remotely via video teleconference and he is present in the Village Hall due to Social Distancing regulations resulting from the COVID-19 pandemic.

**APPROVAL OF THE MINUTES OF PREVIOUS MEETINGS**

It was moved by Commissioner Nero and seconded by Commissioner Voogd that the minutes from the February 8, 2021, Regular Meeting of the Village Council be approved without reading as each member has received a copy thereof.

**ROLL CALL:**

**AYES:** Commissioners Novak, Byrnes, Nero, Voogd  
and Mayor Hoskins

**NAYES:** None

**ABSENT:** None

The motion carried unanimously.

**PUBLIC COMMENT**

Mr. Paul Price expressed his enthusiasm for being nominated to the Plan Commission, hoping the nomination is approved.

Mr. Thomas Kovac asked numerous questions about the Plan Commission appointments and the circumstances leading to the appointments.

**COMMUNICATIONS:**

Mayor Hoskins introduced Cook County President, Toni Preckwinkle, who updated the village on what's happening at the county level. The county passed a balanced budget, which included no new taxes, an equity fund, earmarked for transportation and \$20 million in violence prevention. In addition, the county is administering 500 COVID-19 vaccinations at the Triton site daily, in addition to the Tinley Park and South Suburban Community College sites. The president thanked the members for their hard work and stated that the county plans to continue to partner with the village and to provide funding for Invest in Cook and Community Development Block Grant funds.

## **DEPARTMENT REPORTS:**

The Fire Department submitted its January, 2021 report.

## **APPROVAL OF BILLS:**

It was moved by Commissioner Novak and seconded by Commissioner Byrnes that the Resolution for the payment of bills be adopted. The Commissioner of Accounts and Finance has reviewed the bills as applicable to each department and found the aggregate amounts to be correct and recommends payment when funds are available. The bills totaled \$588,784.80.

**R-18-21  
RESOLUTION FOR  
PAYMENT OF BILLS IN THE  
AMOUNT OF \$588,784.80  
APPROVED**

## **ROLL CALL:**

**AYES:** Commissioners Novak, Byrnes, Nero, Voogd  
and Mayor Hoskins

**NAYES:** None

**ABSENT:** None

The motion carried unanimously.

## **UNFINISHED BUSINESS:**

None

## **NEW BUSINESS:**

It was moved by Commissioner Nero and seconded by Commissioner Voogd that the Ordinance approving and authorizing the execution of a Time Stamp System & Support Agreement with Midwest Time Recorder, Inc. be adopted.

**O-04-21  
ORDINANCE AUTHORIZING  
TIME STAMP AGREEMENT  
WITH MIDWEST TIME  
RECORDER, INC.  
APPROVED**

## **ROLL CALL:**

**AYES:** Commissioners Novak, Byrnes, Nero, Voogd  
and Mayor Hoskins

**NAYES:** None

**ABSENT:** None

The motion carried unanimously.

It was moved by Commissioner Voogd and seconded by Commissioner Nero that the Resolution of the Village of Forest Park to approve and authorize the execution and acceptance of a Construction License Agreement with 1540 Hannah, LLC be adopted.

**R-19-21  
RESOLUTION APPROVING  
CONSTRUCTION LICENSE  
AGREEMENT WITH 1540  
HANNAH, LLC  
APPROVED**

**ROLL CALL:**

**AYES:** Commissioners Novak, Byrnes, Nero, Voogd  
and Mayor Hoskins

**NAYES:** None

**ABSENT:** None

The motion carried unanimously.

It was moved by Commissioner Voogd and seconded by Commissioner Novak to appoint Mr. Paul Price, Mr. Ryan Russ and Mr. Scott Whitebone to the Forest Park Plan Commission. It was discussed that these appointments are to fill expired terms.

**PAUL PRICE, RYAN RUSS  
AND SCOTT WHITEBONE  
APPOINTED TO PLAN  
COMMISSION**

It was moved by Commissioner Nero and seconded by Commissioner Byrnes to table the motion concerning the Plan Commission appointments until the next Village Council meeting on March 8, 2021.

**MOTION TO TABLE PLAN  
COMMISSION  
APPOINTMENTS  
FAILS**

**ROLL CALL:**

**AYES:** Commissioners Byrnes and Nero

**NAYES:** Commissioners Novak and Voogd  
and Mayor Hoskins

**ABSENT:** None

The motion failed.

The clerk was instructed to take the roll call on the main motion.

**ROLL CALL:**

**AYES:** Commissioners Novak, Voogd  
and Mayor Hoskins

**NAYES:** Commissioners Byrnes and Nero

**ABSENT:** None

The motion carried.

**ADMINISTRATOR'S REPORT:**

None

**COMMISSIONER'S REPORTS:**

Commissioner Novak requested a progress report from the Village Administrator Search Sub-Committee.

Commissioner Nero thanked the residents who provided feedback and kind comments to the snow removal crews after the recent large snowfall event. The commissioner further commented that he, Commissioner Voogd and John Doss are working on gathering hard numbers to replace some of the

equipment that is either in disrepair or out of commission. Last, the demolition of the village-owned Altenheim buildings is scheduled to begin on March 1<sup>st</sup> and is hoped to be completed by June 15<sup>th</sup>.

Commissioner Voogd reported that the application for Tree City USA has been approved, thanks to the help from John Doss, Tim Gillian and village staff. The designation is something to be proud of and includes an official Arbor Day event. The 2020 event had to be scaled back due to COVID-19, however we did plant an oak tree at the Park District. The oak tree was donated by McAdam Landscaping. The commissioner added that we are planning an Arbor Day event for 2021. Those details will follow.

Mayor Hoskins gave an update on the Village Administrator sub-committee activities. The committee members have found it difficult to conduct discussions in a public forum, due mostly to the requirement to keep the candidates' names confidential. The committee has had two meetings that did not include a majority of a quorum of the Village Council and therefore did not require compliance with the Open Meetings Act and public involvement in the meeting. The deadline for receiving resumes was extended to 5:00 today and the committee decided that they did not require outside assistance with recruitment efforts. Initial interviews are expected to be conducted in early March.

Mayor Hoskins further reported that he participated in an Illinois Association of Park Districts meeting, which included Park District Director Jackie Iovanelli's report. Last, the mayor reported that today, the United States reached the milestone of 500,000 COVID-19 deaths and flags are being flown at half-mast in honor of the individuals. The mayor urged all to continue to be vigilant to prevent the spread of the virus.

### **ADJOURNMENT**

There being no further business to be addressed, Commissioner Nero moved and Commissioner Voogd seconded to adjourn the meeting. The motion carried.

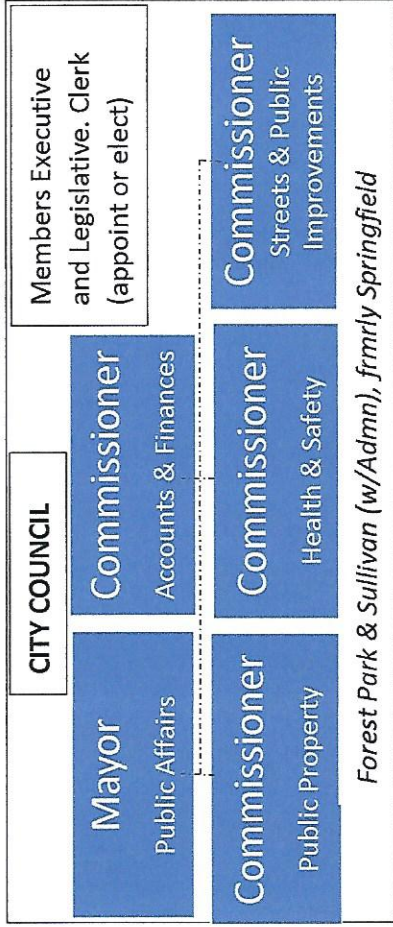
Mayor Hoskins declared the meeting adjourned at 8:00 P.M.

Respectfully submitted,

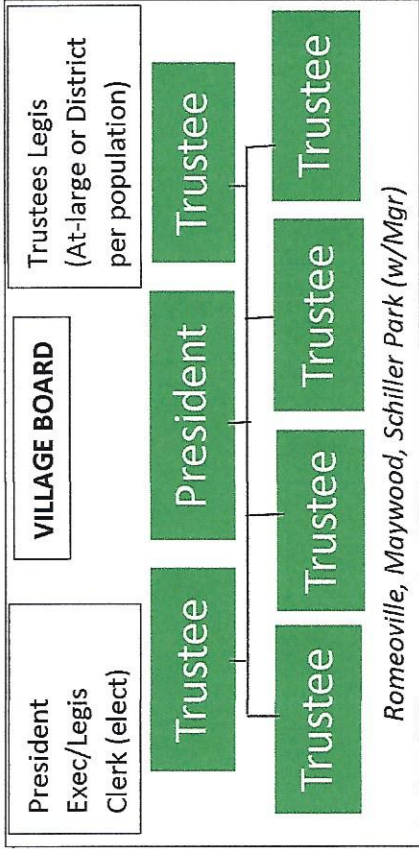
Vanessa Moritz  
Village Clerk

# MUNICIPAL FORMS OF GOVERNMENT IN STATE OF ILLINOIS

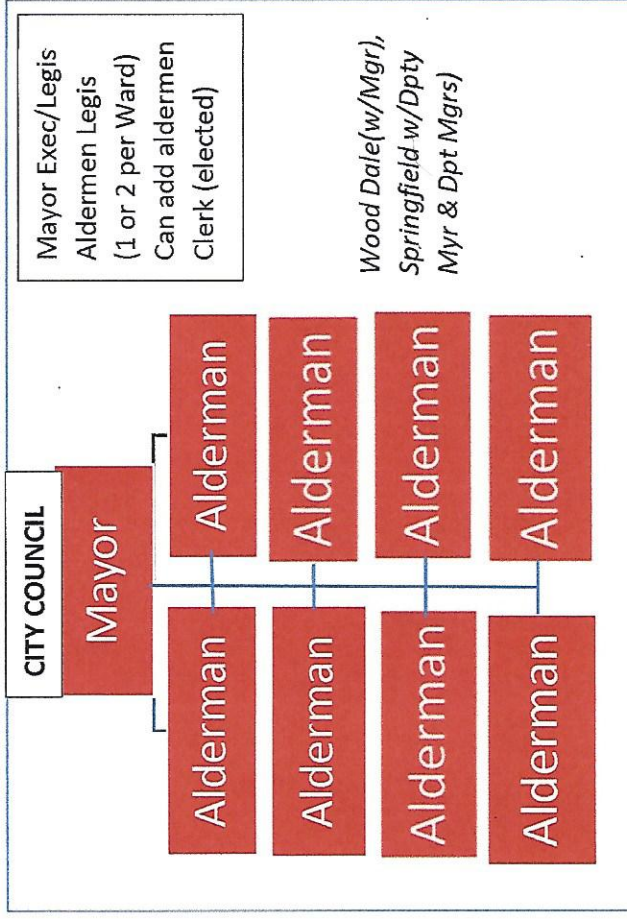
## COMMISSION (65 ILCS 5/4, et al)



## TRUSTEE VILLAGE (65 ILCS 5/3, et al)

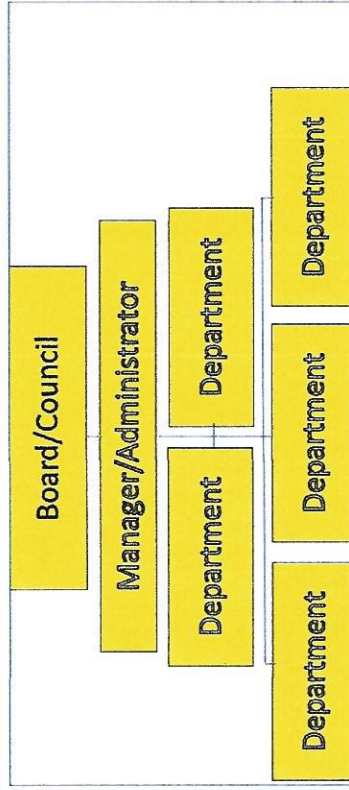


## ALDERMANIC CITY (65 ILCS 5/3, et al)



## COUNCIL OR BOARD WITH MANAGER (65 ILCS 5/5, et al)

An Administrator or Manager position can be established in any city, village, or town. Referendum version places executive authority in the Manager by statute. Ordinance version delegates to the Administrator.



## STRONG MAYOR (65 ILCS 5/6, et al)

No communities in Illinois officially have this format. Some do operate informally as strong mayor by practice or tradition. (e.g., Chicago)

**SPECIAL CHARTER:** Towns created by statute per the original State constitution.

A change to any form of government requires a referendum. Charts prepared by Bradford J Townsend February 2021. Sources: 40 years of experience working in municipal government (all formats shown here), Illinois Municipal League (2018 Illinois Municipal Handbook, Manual on Municipal Forms of Government 2014 edition, A Candidate's Guide to Municipal Government 2021, and International City/County Management Association webpage on Council Manager Form of Government-Key Roles).

**RESOLUTION No.**

**BE IT RESOLVED** by the Council of the Village of Forest Park, Cook County, Illinois, that we dispense with the reading of the individual bills inasmuch as each department head has approved and signed bills in the following aggregate amount for their respective departments.

Refunds and Allocations	\$ 855.00
Public Affairs	\$ 54,740.21
Police Department	\$ 386.25
Accounts & Finance (Clerks Office)	\$ 148,245.42
Accounts & Finance (Fire Department)	\$ 670.23
Department of Health & Safety	\$ 3,547.66
Street Department	\$ 39,147.52
Public Property	\$ 39,577.30
Seizure	\$ 572.94
Federal Customs	\$ 60.00
TIF	\$ 1,690.00
VIP	\$ 38.01
Water Department	\$ 8,733.18
<b>TOTAL</b>	<b>\$ 298,263.72</b>

**ADOPTED BY THE Council of the Village of Forest Park this 8th Day of March, 2021.**

Ayes:

Nays:

Absent:

\_\_\_\_\_  
Rory Hoskins, Mayor

ATTEST:

\_\_\_\_\_  
Vanessa Moritz, Village Clerk



Account Number	Vendor	Invoice Date	Amount
100-00-000-4220-227	Dennis Close	02/23/2021	25.00
100-00-000-4220-227	Dennis Close	02/23/2021	500.00
100-00-000-4410-100	United Health Care	02/18/2021	330.00
Refunds and Allocations			855.00





<b>Account Number</b>	<b>Vendor</b>	<b>Invoice Date</b>	<b>Amount</b>
100-10-101-6120-160	Verizon Wireless	02/22/2021	249.03
100-10-101-6140-100	Crain's Chicago Business	02/12/2021	169.00
100-10-101-6150-152	Verizon Wireless	02/22/2021	344.68
100-10-101-6150-152	Verizon Wireless	02/22/2021	349.99
100-10-101-6150-152	Verizon Wireless	02/22/2021	84.92
100-10-101-6150-202	Stanard & Associates Inc.	02/21/2021	45.00
100-10-101-6150-220	Shavon Wesley	02/24/2021	660.00
100-10-101-6150-300	West Suburban Cons Dispatch Center	02/10/2021	47,820.59
100-11-111-6110-105	Techno Consulting Inc	02/22/2021	5,017.00
	Public Affairs		54,740.21



Account Number	Vendor	Invoice Date	Amount
100-12-124-6150-114	Thomson Reuters-West	02/01/2021	386.25
	Police Department		386.25



Account Number	Vendor	Invoice Date	Amount
100-21-211-5005-002	Blue Cross-Blue Shield of Ill	02/12/2021	125,430.58
100-21-211-5005-002	Fidelity Security Life Ins Co.	02/22/2021	600.28
100-21-211-5005-002	Fidelity Security Life Ins Co.	02/22/2021	93.40
100-21-211-5005-002	Guardian - Appleton	02/22/2021	8,068.44
100-21-211-6110-110	Xerox Financial Services	02/08/2021	405.88
100-21-211-6110-110	Xerox Financial Services	02/08/2021	45.73
100-21-211-6140-102	FED EX	02/03/2021	(26.00)
100-21-211-6140-102	FED EX	02/03/2021	28.33
100-21-211-6140-102	FED EX	02/10/2021	28.40
100-21-211-6140-102	FED EX	02/17/2021	36.57
100-21-211-6140-102	Suburban Mailing Services Inc	02/18/2021	4,728.65
100-21-211-6140-104	Quill	01/21/2021	48.26
100-21-211-6140-104	Quill	01/27/2021	59.18
100-21-211-6140-104	Quill	02/10/2021	27.35
100-21-211-6140-110	Forest Printing	02/19/2021	1,432.31
100-21-211-6140-112	Rydin Decal	02/09/2021	525.19
100-21-211-6140-140	Quill	01/27/2021	18.26
100-21-211-6140-140	Quill	02/03/2021	15.54
100-21-211-6140-140	Quill	02/10/2021	33.45
100-21-211-6140-140	Quill	02/10/2021	169.56
100-21-211-6150-122	Illinois GFOA	02/18/2021	15.00
100-21-211-6150-150	AT&T	02/19/2021	468.08
100-21-211-6150-150	AT&T	02/19/2021	693.40
100-21-211-6160-001	Robert Marino	02/26/2021	713.97
100-21-211-7000-080	PITNEY BOWES	02/07/2021	844.74
100-21-211-7000-080	Xerox Financial Services	02/08/2021	119.42
100-21-211-7000-080	Xerox Financial Services	02/08/2021	1,684.21
100-22-221-6320-310	Chicago Tribune Media Group	12/21/2020	1,637.24
100-22-221-6320-310	Darien Marion-Burton	02/19/2021	300.00
Accounts & Finance (Clerks Office)			148,245.42



Account Number	Vendor	Invoice Date	Amount
100-30-302-6110-150	Verizon Wireless	02/22/2021	155.28
100-30-302-6145-105	Air One Equipment Inc	02/09/2021	415.00
100-30-302-6145-105	VCG Uniform	02/07/2021	99.95
	Accounts & Finance (Fire Department)		670.23



Account Number	Vendor	Invoice Date	Amount
100-40-401-5000-017	Raymond Traynor	02/22/2021	495.00
100-40-402-6150-232	B&F Construction Code Service	02/10/2021	642.70
100-40-402-6150-232	B&F Construction Code Service	02/18/2021	547.75
100-40-402-6150-232	B&F Construction Code Service	02/23/2021	1,595.50
100-40-402-6150-240	Growing Community Media NFP	02/10/2021	224.00
100-40-410-6140-202	SCHAUERS HARDWARE	01/31/2021	42.71
	Department of Health & Safety		3,547.66



Account Number	Vendor	Invoice Date	Amount
100-50-502-6185-106	Cargill Salt Road Safety	02/04/2021	1,008.67
100-50-502-6185-106	Cargill Salt Road Safety	02/05/2021	7,194.89
100-50-502-6185-106	Chicago Salt Company Inc.	02/12/2021	8,572.24
100-50-502-6185-106	Chicago Salt Company Inc.	02/18/2021	8,189.00
100-50-502-6185-505	West Cook County Solid Waste	01/31/2021	14,182.72
	Street Department		39,147.52



Account Number	Vendor	Invoice Date	Amount
100-55-552-6145-100	Joseph Decosola	02/18/2021	47.22
100-55-552-6145-100	Red Wing Shoe Store	01/10/2021	188.99
100-55-552-6145-100	Red Wing Shoe Store	02/10/2021	188.99
100-55-552-6180-101	SCHAUERS HARDWARE	01/31/2021	352.58
100-55-553-6180-150	Lyons Pinner Electric Co	01/24/2021	1,348.90
100-55-553-6180-150	Lyons Pinner Electric Co	02/15/2021	840.00
100-55-553-6180-152	State Treasurer-IDOT	02/11/2021	3,530.10
100-55-553-6180-152	West Town Refrigeration	02/11/2021	562.50
100-55-553-6180-160	AEP Energy	01/30/2021	3,334.83
100-55-553-6180-160	Com Ed	01/15/2021	179.02
100-55-553-6180-160	Com Ed	01/27/2021	614.38
100-55-553-6180-160	Com Ed	01/28/2021	162.89
100-55-553-6180-160	Com Ed	02/22/2021	1,845.98
100-55-555-6180-100	Comcast	02/08/2021	210.45
100-55-555-6180-100	Quill	01/27/2021	307.59
100-55-555-6180-100	Quill	02/03/2021	31.85
100-55-555-6180-100	Quill	02/03/2021	112.39
100-55-555-6180-100	Quill	02/03/2021	63.70
100-55-555-6180-100	Quill	02/08/2021	10.61
100-55-555-6180-100	Quill	02/10/2021	385.24
100-55-555-6180-110	Comcast	02/02/2021	50.40
100-55-555-6180-110	Comcast	02/12/2021	2.10
100-55-555-6180-110	Comcast	02/13/2021	128.95
100-55-555-6180-130	SCHAUERS HARDWARE	01/31/2021	45.86
100-55-555-6180-130	Comcast	02/01/2021	374.03
100-55-555-6180-140	Comcast	02/07/2021	2.10
100-55-570-6150-122	Municipal Fleet Managers Assoc	02/16/2021	30.00
100-55-570-6155-101	Mohr Oil Company	02/11/2021	7,382.70
100-55-570-6155-102	Leahy-Wolf	02/16/2021	1,297.32
100-55-570-6155-106	Atlas Bobcat LLC	02/10/2021	276.94
100-55-570-6155-106	Atlas Bobcat LLC	02/11/2021	40.29
100-55-570-6155-106	Atlas Bobcat LLC	02/13/2021	163.80
100-55-570-6155-106	Atlas Bobcat LLC	02/13/2021	46.82
100-55-570-6155-106	Certified Laboratories	01/29/2021	373.11
100-55-570-6155-106	Commercial Tire Service	02/05/2021	1,003.42
100-55-570-6155-106	Commercial Tire Service	02/09/2021	640.30
100-55-570-6155-106	Currie Motors Chevrolet	08/11/2020	50.37
100-55-570-6155-106	Currie Motors Chevrolet	12/04/2020	172.46
100-55-570-6155-106	Currie Motors Chevrolet	01/04/2021	5.51



Account Number	Vendor	Invoice Date	Amount
100-55-570-6155-106	Currie Motors Chevrolet	01/13/2021	100.25
100-55-570-6155-106	Currie Motors Chevrolet	01/13/2021	499.71
100-55-570-6155-106	Currie Motors Chevrolet	01/18/2021	163.52
100-55-570-6155-106	Currie Motors Chevrolet	01/20/2021	463.52
100-55-570-6155-106	Factory Motor Parts Co	02/01/2021	(150.71)
100-55-570-6155-106	Factory Motor Parts Co	02/08/2021	(72.83)
100-55-570-6155-106	Factory Motor Parts Co	02/11/2021	(44.40)
100-55-570-6155-106	Factory Motor Parts Co	02/12/2021	273.40
100-55-570-6155-106	Kimball Midwest	02/05/2021	381.55
100-55-570-6155-106	Kimball Midwest	02/15/2021	83.62
100-55-570-6155-106	Lindco Equipment Sales Inc.	02/05/2021	715.71
100-55-570-6155-106	Winter Equipment Company Inc,	02/03/2021	2,272.96
100-55-570-6155-106	Zeigler Ford North Riverside	12/08/2020	58.83
100-55-570-6155-106	Zeigler Ford North Riverside	12/14/2020	565.52
100-55-570-6155-106	Zeigler Ford North Riverside	12/18/2020	266.33
100-55-570-6155-106	Zeigler Ford North Riverside	01/04/2021	117.26
100-55-570-6155-106	Zeigler Ford North Riverside	01/08/2021	506.80
100-55-570-6155-106	Zeigler Ford North Riverside	01/08/2021	14.46
100-55-570-6155-106	Zeigler Ford North Riverside	01/11/2021	5.25
100-55-570-6155-106	Zeigler Ford North Riverside	01/11/2021	35.53
100-55-570-6155-106	Zeigler Ford North Riverside	01/12/2021	30.18
100-55-570-6155-106	Zeigler Ford North Riverside	01/21/2021	32.20
100-55-570-6155-112	Caliber Collision	01/06/2021	1,091.90
100-55-570-6155-112	AM Auto Glass & Windows	02/17/2021	225.00
100-55-570-6155-112	Commercial Tire Service	02/09/2021	48.00
100-55-570-6155-112	Lindco Equipment Sales Inc.	02/16/2021	5,235.07
100-55-570-6155-112	Zeigler Ford North Riverside	01/14/2021	12.00
100-55-570-6155-202	Berwyn Garage	01/12/2021	178.14
100-55-585-6180-160	Com Ed	01/28/2021	63.84
Public Property			39,577.30





Account Number	Vendor	Invoice Date	Amount
230-00-000-6150-152	Verizon Wireless	02/22/2021	212.20
230-00-000-6150-152	Verizon Wireless	02/22/2021	134.74
230-00-000-6900-230	Arleta Kochan	01/01/2021	75.00
230-00-000-6900-230	Secretary of State	02/10/2021	151.00
	Seizure		572.94



Account Number	Vendor	Invoice Date	Amount
232-00-000-6900-232	XTreme Graphics Lettering	02/09/2021	60.00
	Federal Customs		60.00



Account Number	Vendor	Invoice Date	Amount
304-00-000-6185-700	1540 Hannah LLC	02/23/2021	1,690.00
		TIF	1,690.00



Account Number	Vendor	Invoice Date	Amount
312-00-000-6150-152	Verizon Wireless	02/22/2021	38.01
		VIP	38.01



<b>Account Number</b>	<b>Vendor</b>	<b>Invoice Date</b>	<b>Amount</b>
501-80-800-6110-105	Verizon Wireless	02/22/2021	36.01
501-80-800-6150-154	Com Ed	01/15/2021	37.61
501-80-800-6150-154	Com Ed	02/01/2021	45.14
501-80-800-6150-156	NICOR	02/04/2021	216.68
501-80-800-6150-156	NICOR	02/05/2021	508.20
501-80-800-6800-152	Core & Main LP	02/10/2021	62.14
501-80-800-6800-153	Comcast	02/06/2021	82.40
501-80-800-6800-176	Core & Main LP	02/10/2021	7,745.00
	Water Department		8,733.18

**ORDINANCE NO. O-\_\_\_\_\_-21**

**AN ORDINANCE AMENDING CHAPTER 10,  
ENTITLED “TAXICABS, TAXIMETERS, AND DRIVERS,”  
OF THE VILLAGE CODE OF THE VILLAGE OF FOREST PARK**

WHEREAS, the State of Illinois authorizes municipalities to regulate the business of taxicabs (65 ILCS 5/11-42-6); and

WHEREAS, a majority of the corporate authorities of the Village of Forest Park deem it advisable, necessary and in furtherance of the health, safety, and welfare of the Village of Forest Park and its citizens to amend its regulation of the business of taxicabs within the Village; and

WHEREAS, the Village deems it necessary and desirable to amend Chapter 10, entitled “Taxicabs, Taximeters and Drivers,” of Title 3, entitled “Business and License Regulations,” of the Village Code of the Village of Forest Park.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF FOREST PARK, COOK COUNTY, ILLINOIS, as follows:

**Section 1:** That Chapter 10, entitled “Taxicabs, Taximeters and Drivers,” of Title 3, entitled “Business and License Regulations,” of the Village Code of the Village of Forest Park, be and is hereby amended as follows:

**“Chapter 10: Taxicabs, Taximeters and Drivers**

**3-10-1: DEFINITIONS:**

Unless otherwise expressly stated, whenever used in this chapter, the following terms shall respectively be deemed to mean:

**DRIVER:** Any person driving a taxicab.

**OPERATOR:** Any person engaging in the business of the operation of a taxicab and having control of the operation and maintenance of a taxicab or of the collection of revenue from its operation.

**OWNER:** Every person having the use or control of one or more taxicabs as defined herein.

**TAXICAB:** All public vehicles driven by mechanical power used to transport passengers for hire, except those vehicles commonly known as buses.

**TAXICAB COMPANY:** Every individual, trustee, partnership, association, firm, or corporation engaged in business as a proprietor, franchisor or dispatcher of one or more taxicabs.

**TAXIMETER:** A mechanical instrument, device or software application by which the charge for hire of a taxicab is mechanically calculated, either for distance traveled or for waiting time, or for both, and upon which such charge shall be indicated by means of figures or an approved GPS mapping application which provides a locked-in predetermined fare.

### **3-10-2: SCOPE; JURISDICTION; NUMBER OF LICENSES ISSUED:**

A. Nothing in this chapter shall be construed to prohibit any public passenger vehicle from coming into the village to discharge passengers accepted for transportation outside the village.

B. The village clerk shall be responsible for licensing all taxicabs and owner/operators operating taxicabs within the village.

C. The village clerk shall issue taxicab vehicle licenses on an annual basis. Applications must be complete at the time of submission with the village clerk's office and no incomplete application will be held by the village clerk pending submission of the required information. There shall be no limit on the number of taxicab company licenses nor the number of taxicab vehicle licenses.

### **3-10-3: TAXICAB SERVICE:**

Every owner and driver is required to furnish reasonably safe and adequate service at just and reasonable rates within the village as may reasonably be required to ensure adequate accommodations to the public in accordance with the provisions of this chapter.

### **3-10-4: LICENSES REQUIRED:**

#### **3-10-4-1: TAXICAB COMPANY LICENSE:**

No taxicab company shall engage in business unless there shall first have been obtained therefor licenses from the village clerk.

#### **3-10-4-2: TAXICAB VEHICLE LICENSE:**

No person shall operate a taxicab without first having obtained a valid taxicab vehicle license in the manner set forth in this chapter, and unless the license is in full force and effect.

#### **3-10-4-3: TAXICAB DRIVER'S LICENSE:**

No person shall operate a taxicab as the driver thereof without first having obtained a valid taxicab driver's license in the manner set forth in this chapter, and unless the license is in full force and effect.

### **3-10-5: TAXICAB COMPANY LICENSES:**

#### **3-10-5-1: APPLICATION; TERM; RENEWAL; LATE PENALTY:**

A. Application: Applications for taxicab company licenses shall be made in writing to the village clerk on forms as reasonably required and approved by the village administrator. Such application shall contain the following:

1. The address of the company's principal place of business.
2. The full name and address of the owner or operator.
3. The financial status of the applicant, including the amounts of all unpaid judgments against the applicant and the nature of the transaction or acts giving rise to such judgments.
4. The number of vehicles to be operated or controlled by the applicant and the location of proposed depots and terminals.
5. The color scheme or insignia to be used to designate the vehicle or vehicles of the applicant.
6. A rate sheet to be in effect for the period the taxicab company license shall be in effect.
7. Any facts which the applicant believes tend to prove that public convenience and necessity require the granting of a license.
8. Such further information as the village clerk may require.

B. License Fee: Each applicant for a taxicab company license shall submit to the village clerk at the time of filing its application, a license fee as is set out in section [3-5-1](#) of this title. This license fee shall be nonrefundable.

C. Renewal: Each licensee shall annually pay the license fee in full for each taxicab company license before May 1 of each year.

D. Penalty: If licensee does not renew his/her license and pay the annual license fee in accordance with subsection D of this section before June 1, the licensee will incur a penalty of one hundred percent (100%) of the annual license fee, in addition to the annual license fee. If licensee does not renew his/her license and pay the annual license fee in accordance with subsection D of this section before July 1, the licensee will incur a penalty of two hundred percent (200%) of the annual license fee, in addition to the annual license fee.

E. Change Of Address: If a licensee holding a taxicab company license under this chapter changes its principal place of business, it shall notify the village clerk in writing. Upon receipt, the village clerk shall make the necessary alteration to the village's records. No fee shall be required for a change in address.



F. Change Of Ownership: If ownership of a cab company licensed under this chapter is conveyed to a new owner, said new owner shall apply for a new license in its name in accordance with this chapter. There shall be no transfer of a license from one owner of a business to another.

G. License For Each Taxicab: Each taxicab company, along with its application for a taxicab company license, shall license or cause to be licensed each individual taxicab operated by, for or on behalf of such company within the village, in accordance with this section.

### **3-10-5-2: INSURANCE REQUIREMENTS:**

A. Every licensee shall carry public liability and property damage insurance and, where applicable, workers' compensation insurance for his employees with solvent and responsible insurers approved by the village attorney, licensed by and authorized to do business in the state of Illinois, and qualified under the laws of Illinois to assume the risk in the amounts hereinafter set forth, to secure payment by the licensee, his agents, employees or lessees of any final judgment or settlement of any claim against them resulting from any occurrence caused by or arising out of the operation or use of any of the licensee's public passenger vehicles.

B. Every insurance policy or contract for such insurance shall provide that suit may be brought in any court of competent jurisdiction upon such policy or contract by any person for the payment and satisfaction of any final judgment rendered against the licensee or person insured arising from the operation or use of such vehicle.

C. Every public liability insurance policy must meet the requirements of state law, governing coverage for damages from owners or operators of uninsured motor vehicles, hit and run motor vehicles, and underinsured motorists.

D. Each public liability insurance policy shall provide for coverage in an amount as required by state law, as may be amended from time to time 1 .

E. The insurance policy shall contain a description of each public passenger vehicle insured, manufacturer's name and number, the state license number and the public passenger vehicle license number.

F. In lieu of an insurance policy or contract, a surety bond or bonds with a corporate surety or sureties licensed by and authorized to do business under the laws of Illinois, may be accepted by the village for all or any part of such insurance; provided, that each bond shall be in the form and language prescribed by the village and approved as to form and legality by the village attorney and shall provide terms and conditions for the payment and satisfaction of any final judgment in conformity with and containing equivalent indemnity provisions of an insurance policy or contract required by this section.

G. All insurance policies or contracts or surety bonds required by this section, or copies thereof certified by the insurers or sureties shall be filed with the village clerk. The policy or contract or bond shall be further endorsed to provide thirty (30) day advance notice of any cancellation thereof to the village clerk. If any insurance policy or contract or bond is canceled or permitted to lapse for any reason, the village shall suspend the license for the vehicle affected for a period not

to exceed ten (10) days to permit another insurance policy or contract or bond to be supplied in compliance with the provisions of this section. If such other insurance policy or contract or bond is not supplied within the period of suspension of the license, the village shall revoke the license for such vehicle. In the event that such insurance or bond is supplied, the commissioner shall nevertheless suspend the license for each vehicle affected for an additional period of five (5) days for every day of noncompliance, except by reason of the insolvency of the insurer without advance written notice to the licensee, for the first such violation of insurance or bond requirements, and a period of ten (10) days for every day of noncompliance for the second such violation within any three (3) year period. The third violation of this insurance or bond requirement within any three (3) year period shall result in revocation of the licenses of the affected vehicles.

### **3-10-5-3: DISPATCH CENTER:**

Each taxicab company must be equipped with a central, twenty four (24) hour dispatch office wherein customer calls are received and drivers are dispatched. Each dispatch center must maintain records of calls received and rides dispatched for a minimum of thirty (30) days. Each licensee shall cause the telephone number for the dispatch center to be published in the local telephone directory. Each company shall answer all calls received by it for service inside the corporate limits of the village as soon as it can do so, and if said service cannot be rendered within a reasonable time, the taxicab company shall notify the prospective passenger(s) how long it will be before the call can be answered. Each dispatch center must maintain a lost and found.

### **3-10-6: TAXICAB VEHICLE LICENSES:**

No taxicab vehicle may be operated in the village unless the person who owns or operates or drives or controls the taxicabs shall have first obtained and shall have in force a taxicab vehicle license issued under the provisions of this section. The requirements of this section shall be in force in addition to those of section [3-10-5](#) of this chapter, relating to taxicab company licenses.

#### **3-10-6-1: APPLICATION; TERM; RENEWAL; LATE PENALTY:**

A. Contents Of Application: Each taxicab vehicle license applicant shall submit in writing to the clerk an application that includes the following information:

1. A full description of the motor vehicle for which the license is desired, including the make, model and vehicle identification number and the state license number;
2. The length of time the vehicle has been in use, the number of persons it is capable of carrying;
3. Any other information that the mayor or the village clerk may require.

B. License Fees: Each applicant shall submit the annual fee of fifty dollars (\$50.00) to the village clerk at the time of submitting the application. This annual license fee shall be paid for each and every taxicab which shall operate upon the streets of the village. Such license fee shall be in lieu of the regular annual vehicle sticker fees charged by the village for motor vehicles housed in the village as heretofore established.

C. Renewal: Each licensee shall annually pay the license fee in full for each taxicab company license before May 1 of each year.

D. Penalty: If licensee does not renew his/her license and pay the annual license fee in accordance with subsection C of this section before June 1, the licensee will incur a penalty of one hundred percent (100%) of the annual license fee, in addition to the annual license fee. If licensee does not renew his/her license and pay the annual license fee in accordance with subsection C of this section before July 1, the licensee will incur a penalty of two hundred percent (200%) of the annual license fee, in addition to the annual license fee.

E. Verification Of State Registration: Such application shall thereupon be referred by the village clerk to the chief of police who shall verify that the taxicab is properly registered with the state of Illinois. Upon approval of the chief of police of the application, he shall so endorse the application and file same with the village clerk who shall, upon payment of the required fee, issue the license.

F. Issuance Of License: Upon approval of the chief of police, payment of the fee, and verification that the applicant has complied with all requirements of this chapter, the village clerk shall issue the license.

G. Term Of License: Such licenses shall be issued annually on May 1 in each and every year and shall be valid for one year to and including April 30 next succeeding unless sooner suspended or revoked.

### **3-10-6-2: VEHICLE INSPECTIONS:**

A. Safety Test: All licenses under this chapter must be accompanied by a satisfactory completed vehicle inspection report stating that the vehicle is in a good and safe mechanical condition. Said safety test shall be conducted by a duly licensed state mechanic. The passing of the safety test shall not be a bar at any time to prosecution for operating or causing to be operated a taxicab not in good and safe condition. Charges for all safety inspections are to be paid by the owner/operator of the taxicab.

B. Outward Appearance: Any member of the police department designated by the chief of police shall inspect the outward appearance of all taxicabs to assure compliance with similar taximeter placement and lighted dial and the general condition of the vehicle before licensing by the village clerk.

C. Owner To Submit Vehicle For Inspection: It shall be the duty of the owner of each taxicab to submit to the Chief of Police each taxicab for inspection prior to the issuance of a license.

D. Age Of Vehicle: No vehicle shall be licensed as a taxicab, whether upon application or renewal, unless it is ten (10) years old or less at the time of application, commencing with fiscal year 2020, and for each subsequent year.

E. Safe Condition Required: No vehicle shall be issued a license until it has been thoroughly inspected and examined and found to be in a thoroughly safe condition for the transportation of passengers, clean, fit, of good appearance and well painted.

F. Periodic Inspections: The Chief of Police or his designated inspector(s) may inspect any taxicab from time to time that he may feel is in a condition not fit for public use in compliance with this chapter as written and Illinois State law, or on the complaint of any person or persons.

### **3-10-6-3: VEHICLE REQUIREMENTS:**

A. Size: Licenses may be issued for vehicles to operate as taxicabs only if the vehicle has a capacity for no more than six (6) passengers, excluding the driver. No vehicle shall be licensed unless it has two (2) doors on each side, and is a "full size" vehicle or larger. Exceptions shall be made for specialty vehicles or hybrid vehicles.

B. The taxi driver's picture, the taxi driver's license or registration number, and the taxicab medallion number or an exterior identification number must be posted in a visible location in each cab.

C. There must be posted in a visible location in each taxicab a telephone number for a passenger to call if the taxi driver is operating the taxicab in a reckless manner.

D. Lighted Dome: The cab shall also have a lighted dome light on the roof or a recognizable lighted identifier displayed on the front windshield of the vehicle noting that the vehicle is a taxicab.

E. License Decal: The taxicab vehicle license to be issued by the Village Clerk as hereinabove provided shall be in the form of a decal which shall contain the official license number of the taxicab, together with the date of the safety inspection. Such decal shall be signed by the Village Clerk and shall be of a distinctly different color each year. Said decal shall be affixed to the bottom left rear window of the taxicab.

F. Safety Features: No license for a taxicab shall be issued or renewed unless the taxicab is equipped with at least one of the following safety features or combination of safety features:

1. A bulletproof safety shield device capable of completely separating the driver's seat from the rear passenger compartment; or

2. A mounted camera unit that will take a visual record or photograph(s) of the passenger(s); or

3. Such other system that the Chief of Police determines provides at least as much protection as the systems described above.

The equipment required by this subsection E shall be maintained in good working order at all times. The license of any licensee who violates this section shall be subject to immediate suspension until the licensee demonstrates compliance with this section.

The requirements of this subsection E do not apply to a licensee who owns or controls no more than one taxicab license and who certifies that no person other than the licensee, the licensee's spouse or natural or legally adopted child of the licensee will operate the taxicab throughout the entire license period. Any licensee who makes such a certification and permits any other person other than those persons specified above to operate the taxicab during the license period shall be subject to a fine not less than fifty dollars (\$50.00) nor more than five hundred dollars (\$500.00) for each offense, plus the revocation of his or her taxicab license.

G. Taximeter: Every taxicab operated by a taxicab company and licensed by the Village shall be equipped with a taximeter, in good working order, connected with and operating from the transmission of the taxicab or an approved GPS mapping application which provides a locked-in pre-determined fee.

1. Functioning: No taxicab vehicle license shall be issued unless and until said taximeter functions as follows:

a. Be equipped with a light to enable the passenger or passengers engaging and using such taxicab to read the figures indicated thereon.

b. Every taximeter hereafter placed on a taxicab shall be so arranged in plain view of the passenger while riding in such taxicab, or upon alighting from the same.

2. Inspection: No license shall be issued for a taxicab until the taximeter attached thereto shall have been inspected by the inspector of weights and measures as provided herein and proof thereof provided to the village clerk.

3. Testing: No person owning or operating any taxicab shall offer or let the same for hire or reward anywhere within the village unless the taximeter placed, attached or installed thereon has been inspected and tested by said inspector.

4. Transfer Of Meters: No person shall detach any certified or inspected taximeter from any taxicab and attach the same to any other taxicab, the front wheels of which are of different diameter than those with reference to which said taximeter was originally tested, unless a new inspection or certification is made on such taximeter.

5. Unapproved Meters: No person shall drive a vehicle to which is attached a taximeter that has not been duly inspected and approved.

H. Navigational Tools: Each vehicle shall be equipped with either of the following:

1. Global positioning system (GPS) in good working order; or

2. Detailed street map.

I. Two-Way Dispatch: Each vehicle shall be equipped with a two-way radio dispatch system as follows:

1. "Two-way radio dispatch system" means a method of radio communication by which a dispatcher may communicate with the drivers of all vehicles in the organization, with the exception of those vehicles described in subsection H4 of this section.

2. With respect to an unaffiliated licensee, the term "organization" refers to the licensee and all vehicles for which a license is owned or controlled by him; with respect to an affiliation, the term "organization" refers to the affiliation and all its affiliate's vehicles.

3. A two-way radio dispatch system shall enable the dispatcher to communicate with the drivers of all vehicles in the organization simultaneously and for each driver to communicate with the dispatcher for the purpose of both providing service to customers and driver safety.

4. In the case of a taxicab company licensee who is an individual and who is not a member of an affiliation and who holds no more than one taxicab vehicle license and who certifies that no person other than the licensee, the licensee's spouse or a natural or legally adopted child of the licensee will operate the taxicab throughout the entire license period, a "two-way radio dispatch system" may consist of any two-way radio communication device which permits direct customer communication with the driver of the vehicle, including a telephonic device.

5. In lieu of a "Two-way radio dispatch system," a vehicle may be equipped with a computerized system that dispatches to mobile data terminals, tablets or the operator's cell phone. Such system must receive prior written approval of the Village administrators.

J. Credit Card Payments: Each vehicle shall be equipped to process credit card payments by passengers.

K. No Smoking: It shall be unlawful for any person to smoke any tobacco at any time in any taxicab.

L. Cellular Telephones: Taxicab operators may not use cellular telephones while transporting passengers.

M. Insurance: The application for a taxicab vehicle license shall be accompanied by evidence of the liability insurance as required in section [3-10-5-2](#) of this chapter.

N. Nontransferable: It shall be unlawful to transfer any taxicab vehicle license from one vehicle to another. Transferring any taxicab vehicle license shall be grounds for revocation of all licenses issued pursuant to this chapter to both the owner of the license and the vehicle to which the license is transferred.

### **3-10-7: RATES OF FARE:**

Taxicab maximum rates shall be as follows:

A. Two dollars twenty five cents (\$2.25) upon hire for the first passenger and one dollar (\$1.00) for each additional passenger above the age of twelve (12), provided that there shall be no more than four (4) passengers, including passengers over the age of twelve (12), permitted in a taxicab



which is an automobile or more than seven (7) passengers, including passengers over the age of twelve (12), in a taxicab which is a minivan;

B. An additional twenty two cents (\$0.22) for each one-tenth ( $\frac{1}{10}$ ) mile or fraction thereof that is traveled in the taxicab.

C. In lieu of the mileage fees set forth in A and B of this Section, an agreed upon fixed rate may be charged for travel to specific destinations.

D. Rates of fare for taxicabs shall be disclosed on the website or within the software application service of the service company, entity or persons owning, operating or causing to be operated a taxicab in the Village. If such service company, entity or person does not have a website or a software application on which to post rates of fare for taxicabs, the rates of fare for taxicabs shall be filed with the Village Administrator prior to July 1 of each calendar year. Such rates shall be available for inspection and copying at the office of the Village Administrator. No rates shall be charged except in conformance with this Section.

### **3-10-8: TAXICAB DRIVER'S LICENSE:**

Every person driving a taxicab must be licensed as such and carry said license on his person while operating a taxicab in the village.

#### **3-10-8-1: DRIVER QUALIFICATIONS:**

Each driver who shall drive any taxicab in the village shall at all times meet the following qualifications:

A. Possess a valid state of Illinois driver's license of a classification required by state law for the transport of persons for hire;

B. Be twenty one (21) years of age or older;

C. Be in good physical condition; and shall not have any nervous, organic, or functional condition or disease which is likely to interfere with the safe performance of his or her duties as a driver;

D. Be able to read, write, speak and comprehend the English language, as determined by a test administered by the village clerk. Such test shall consist of the applicant completing the taxicab driver's license application in the presence of the village clerk or his/her designee; and

E. Have a secretary of state's court purposes driving abstract showing no convictions for any of the following offenses:

1. Driving under the influence of a controlled substance, cannabis or an intoxicating compound or similar provision of a local ordinance or any like offense of another state or country within the past five (5) years; and

2. Reckless driving or a similar provision of a local ordinance or any like offense of another state or country, within the past five (5) years; and

3. Any offense originally charged as listed in this subsection and later reduced to any negotiated lesser offense, within the past five (5) years.

### **3-10-8-2: APPLICATION; TERM; RENEWAL; LATE PENALTY:**

Any person desiring to secure a license as driver of any public vehicle licensed hereunder and used for the carriage of passengers for hire or reward, shall make application in writing therefor to the village clerk. Such application shall include the following information:

A. Personal Information: The name of the applicant, his residence and occupation.

B. Affidavit: An affidavit filed with the village clerk stating as follows:

1. Applicant's full name, residence, places of residence during the previous five (5) years,
2. Age, sex, race, height, color of eyes and hair, place of birth, whether a citizen of the United States,
3. Places of previous employment,
4. Whether he has been convicted of a felony or misdemeanor, whether his driver's license has ever been revoked and for what cause,
5. Whether he has previously been licensed as a driver or chauffeur.

C. Investigation/Approval: Said application shall be referred by the village clerk to the chief of police who shall then verify that the driver is properly licensed by the state of Illinois. Upon the chief of police's approval of the application, he shall so endorse the application and return same to the village clerk who shall, upon payment of the fee prescribed herein, issue the license.

D. License Fee: The annual fee for taxicab drivers' licenses shall be ten dollars (\$10.00).

E. Term: Taxicab drivers' licenses shall be issued as of May 1 in each and every year, and shall be valid to and including April 30 of the next succeeding year.

F. Renewal: Each licensee shall annually pay the license fee in full for each taxicab driver's license before May 1 of each year.

G. Penalty: If licensee does not renew his/her license and pay the annual license fee in accordance with subsection D of this section before June 1, the licensee will incur a penalty of one hundred percent (100%) of the annual license fee, in addition to the annual license fee. If licensee does not renew his/her license and pay the annual license fee in accordance with subsection D of this section before July 1, the licensee will incur a penalty of two hundred percent (200%) of the annual license fee, in addition to the annual license fee.



### **3-10-8-3: FORM OF LICENSE:**

The taxicab driver's license shall contain the following information: driver's name, address, Illinois driver's license number, name of taxicab company, company phone number and the driver's photograph.

### **3-10-8-4: DEFACING LICENSE:**

Any licensee who defaces, removes or obliterates any official entry made upon his license shall be punished by the revocation of his license.

### **3-10-8-5: DRIVER'S CHANGE OF RESIDENCE:**

If any person licensed as a taxicab driver under this chapter shall change his residence at any time while his license is in force, the driver shall notify the village clerk within ten (10) days of said change.

### **3-10-8-6: RECORD OF LICENSES:**

There shall be kept in the office of the village clerk a complete record of each taxicab driver's license and of all renewals, suspensions or revocations thereof. The village clerk's record shall be kept on file with the original application.

### **3-10-8-7: LICENSE SUSPENSION OR REVOCATION:**

A taxicab driver's license may be suspended or revoked at any time by the mayor for cause. Any such suspension shall be noted on the license, together with a statement of the reason therefor, and the village shall deprive the driver of his license.

### **3-10-9: CONDUCT AND APPEARANCE OF TAXICAB DRIVERS:**

#### **3-10-9-1: CONDUCT:**

It shall be unlawful for any driver to conduct himself in a disrespectful or contemptuous manner toward any person, or to use abusive or profane language while so occupied or in charge of such vehicle.

#### **3-10-9-2: APPEARANCE:**

Every driver of a taxicab shall maintain a reasonable degree of personal hygiene and be dressed in clean clothing. Taxicab drivers are prohibited from wearing the following articles of clothing as outer garments: underwear, tank tops, swimwear, jogging suits, body shirts, shorts, cutoffs, trunks or similar attire, or sandals without socks. Bermuda or post office type shorts may be worn between May 1 and September 30.

### **3-10-10: MANDATORY OPERATION; ABANDONMENT OF SERVICE:**

The applicant shall regularly and daily operate his or its licensed taxicab during each day of the licensed year to the extent reasonably necessary to meet the public demand for such taxicab service. Upon complete abandonment of taxicab service for the period of ten (10) consecutive days by the owner or operator of such taxicab service, the chief of police, upon hearing, shall after five (5) days' notice to said owner or operator, thereupon recommend to the mayor that the license of such owner or operator shall be revoked covering such taxicabs of the said owner or operator.

### **3-10-11: REGISTER OF LICENSED VEHICLES:**

The village clerk shall keep a register of the name and address of each taxicab company owning or operating a taxicab licensed under this chapter, together with a list of each licensed driver and each licensed vehicle, with the license number and the description, make and necessary dimensions of such vehicle, and with the date and complete record of inspections made of it. Such records shall be open to the inspection of the public at all reasonable times and shall be public records.

### **3-10-12: LICENSE SUSPENSION OR REVOCATION:**

Licenses granted hereunder are subject to revocation at any time by the mayor for good cause shown or if it shall have been determined that said vehicle is not in good condition for operation. Licenses, when so revoked or suspended, shall not be reissued until the cause of such revocation shall have been removed to the satisfaction of the mayor.

### **3-10-13: TAXICABS FROM OUTSIDE VILLAGE:**

It shall be unlawful for any taxicab not licensed by the village to come into the village to pick up a passenger unless that passenger is to return to that community in which the taxicab is licensed, and then only when such transportation has been arranged for in advance either by writing or by telephone. While said vehicle is in the village, no roof light shall be used to indicate that the vehicle is vacant or subject to hire, but a white card bearing the words "Not for Hire" printed in black letters not less than two inches (2") in height shall be displayed on the windshield of said vehicle. No person shall be solicited or accepted in said vehicle for transportation from any place within the village unless prearranged as indicated above. Any person in control or possession of said vehicle who violates any of the provisions of this chapter shall be subject to the penalties as herein provided in this chapter.

### **3-10-14: VIOLATION; PENALTY:**

Any person who violates any provisions of this chapter shall be ticketed and fined the sum of two hundred dollars (\$200.00). If after fourteen (14) days the ticket is not paid, the fine shall increase to three hundred fifty dollars (\$350.00). If the fine is not received within thirty (30) days after issuance, the ticket will be set up for an adjudication hearing in accordance with the administrative adjudication of traffic and other violations provisions contained in [title 1, chapter 3](#), article A of this code, and if found to be in violation, could be fined up to the maximum provided in the general penalty in section [1-3-1](#) of this code for each violation. In addition to

such fine, any license issued pursuant to this chapter may be suspended or revoked as provided herein.”

**Section 2:** This Ordinance shall be in full force and effect upon its passage and approval as provided by law.

ADOPTED by the Council of the Village of Forest Park, Cook County, Illinois, this \_\_\_\_ day of \_\_\_\_\_, 2021.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED:

\_\_\_\_\_  
Rory E. Hoskins, Mayor

ATTEST:

\_\_\_\_\_  
Vanessa Moritz, Village Clerk

**ORDINANCE NO. O-\_\_\_\_\_-21**

**AN ORDINANCE AMENDING SECTION 5-1-11  
OF CHAPTER 1 OF TITLE 5 OF THE  
MUNICIPAL CODE OF THE VILLAGE OF FOREST PARK**

BE IT ORDAINED by the Council of the Village of Forest Park, Cook County, Illinois,  
as follows:

**Section 1.** Section 5-1-11, entitled “Dog Park Regulations,” of Chapter 1, entitled  
“Animal Control,” of Title 5, entitled “Police and Public Safety,” of the Code of the Village of  
Forest Park (“Code”) is hereby amended as follows:

**5-1-11: DOG PARK AREA REGULATIONS:**

A. Operator Compliance: No person, including the village of Forest Park, shall be an operator  
of a dog park unless such dog park is in compliance with this section.

B. Fencing: A dog park must be completely enclosed by a contiguous fence with each  
entrance designed in such a manner as to secure against accidental opening.

C. Signage: There must be prominently displayed at each entrance to a dog park, a sign that  
sets forth the operator's rules for use of the dog park by patrons, which rules shall not be  
inconsistent with the requirements set forth in this section, including, without limitation,  
subsections D, E1, E2 and E3 of this section.

D. Leashes: Dogs must be on a leash when entering into and leaving a dog park. Dogs may  
be taken off a leash while within the dog park, except as necessary for the safety of the dog or  
patrons.

E. Dogs Only: The operator must institute a plan (e.g., licensing/permitting and/or use of a  
key or keycard system) satisfactory to the Cook County administrator for each dog park that  
reasonably ensures that access to the dog park is limited to dogs:

1. For whom there is written proof of an examination within the past year for any  
communicable diseases, including an examination of a stool specimen for internal parasites,  
and current vaccinations or titers if possible for distemper, hepatitis, parainfluenza, parvovirus  
and bordetella (kennel cough), unless an exemption to this requirement has been granted by  
the Cook County administrator upon the written recommendation from the owner's veterinarian;  
and

2. Who are in compliance with rabies vaccination requirements of the Illinois animal control  
act 1 ; and

3. Who are currently licensed by the local government where the dog's owner lives.

F. Plan: The plan required by subsection E of this section shall be filed in writing with and must be approved by the Cook County administrator prior to the operator permitting patrons to use a dog park after the effective date hereof. Once approved by the Cook County administrator, any proposed change in the plan must be approved by the Cook County administrator prior to such change becoming effective.

G. Surveillance: The operator must institute a system of periodic surveillance to monitor compliance by dog park patrons with the operator's dog park plan and rules. The operator shall have a policy for those instances in which a patron does not observe the operator's rules. The operator shall permit the Cook County administrator to monitor and enforce compliance by dog park patrons with the operator's dog park plans and rules.

H. Waste Containers: The dog park must have covered leakproof containers available for storage of waste materials before disposal to control vermin and insects, which containers shall be periodically emptied and maintained in a sanitary condition.

I. Dog Park License Required:

1. No dog shall be permitted to enter a dog park unless a current dog park license issued by the village of Forest Park has been obtained. Each dog entering a dog park shall require a separate dog park license. Such license shall be valid for the period commencing on May 1 of each year and expiring on April 30 of each year. Fees ~~for dog park licenses~~ shall be as follows:

a. Licenses:

(i) Residents of Forest Park: Ten dollars (\$10.00) for the first dog; two dollars (\$2.00) for each additional dog.

(ii) Nonresidents: Fifty dollars (\$50.00) for the first dog; five dollars (\$5.00) for each additional dog.

Such license fees shall not be prorated for periods which may be less than twelve (12) months.

b. Keys: One (1) key will be provided at no charge upon payment of applicable license fee, as provided for above, and a fee of twenty dollars (\$20.00) shall be charged for any replacement of a lost key.

2. Upon payment of the required dog park license fee and proof that such dog complies with the requirements of subsection E of this section, a dog park license tag will be issued by the village to the owner, and such tag must be worn on the collar of the licensed dog upon entry into the dog park and at all times while such dog is in the dog park. Upon payment of the required dog park license fee, the village will also issue a badge to the owner of such dog(s), which badge shall be worn by the owner upon entry into the dog park and at all times while present in the dog park.

J. Patron Compliance: Patrons shall comply with the operator's rules and regulations. It shall be unlawful for patrons to fail to comply with the operator's rules and regulations when using a dog park of which the village of Forest Park is the operator and any violation of the rules and regulations shall subject the patron to a fine pursuant to subsection K of this section. Each day on which such patron violates the rules and regulations shall constitute a separate offense.

K. Violation: All patrons shall comply with the operator's rules and regulations. Any violation of the operator's rules and regulations will result in a fine of fifteen dollars (\$15.00). Upon proof that the patron complied with the dog licensing requirements of subsection I of this section by obtaining such dog park license within fourteen (14) days of the issuance of a citation for any such violation, such fine shall be voided.

**Section 2.** The corporate authorities of the City intend that this Ordinance will be made part of the City Code and that sections of this Ordinance can be renumbered or relettered and can be changed to “Section,” “Article,” Chapter” or some other appropriate word or phrase to accomplish codification, and typographical errors can be corrected with the authorization of the City Attorney, or his or her designee.

**Section 3.** All parts of the City Code in conflict with the terms or provisions of this Ordinance shall be and the same are hereby amended or repealed to the extent of such conflict, and said City Code and all other existing ordinances shall otherwise remain in full force and effect.

**Section 4.** If any section, subsection, paragraph, sentence, clause or phrase of this Ordinance or any part thereof is, for any reason, held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance, or any part thereof. The corporate authorities hereby declare that they would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases be declared unconstitutional, invalid or ineffective.

**Section 5.** This Ordinance shall be in full force and effect upon its passage, approval and publication in pamphlet form as provided by law.

PASSED by the Council of the Village of Forest Park, Cook County, Illinois this 8<sup>th</sup> day of  
March, 2021.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED:

\_\_\_\_\_  
Rory E. Hoskins, Mayor

ATTEST:

\_\_\_\_\_  
Vanessa Moritz, Village Clerk

**RESOLUTION NO. R-\_\_\_\_\_-21**

**RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION  
OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (“CDBG”)  
2021 PROGRAM YEAR CAPITAL IMPROVEMENT/DEMOLITION  
AND ECONOMIC DEVELOPMENT PROJECT APPLICATION**

WHEREAS, the Village of Forest Park (“Village”) is applying to the County of Cook, State of Illinois, for a Bureau of Economic Development Community Development Block Grant Program for the 2021 Program Year (“2021 CDBG”); and

WHEREAS, the Village wishes to make an application for the 15<sup>th</sup> Street Resurfacing and Sewer Separation Project (“Project”), with an estimated total Project budget cost of Four Hundred Thousand (\$4000,000.00) Dollars, which Project is eligible for funding under the 2021 CDBG; and

WHEREAS, the Village deems it advisable and necessary for the protection and safety of the public and in the public interest that the Village apply for the 2021 CDBG.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Forest Park, Cook County, Illinois, as follows:

Section 1. The Village’s application for a 2021 CDBG, pursuant to the terms and conditions contained in said application, a copy of which is attached hereto and made a part hereof as Exhibit “A” (“Application”), is hereby approved, and the Mayor’s signature on the Application and the Village Clerk’s attestation are hereby authorized.

Section 2. The officials, officers and employees of the Village are hereby authorized to take such further actions and execute such documents as are necessary to obtain the Application and carry out the purpose and intent of this Resolution, the Application and 2021 CDBG.



Section 3. The Village will make available the Village's share of the Project costs, if the Village's application for the 2021 CDBG is approved, equal to the local matching budget fund of Forty Thousand (\$40,000.00) Dollars.

Section 4. This Resolution shall be in full force and effect upon its adoption.

RESOLVED by the Council of the Village of Forest Park, Cook County, Illinois, this 8<sup>th</sup> day of March, 2021.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Rory E. Hoskins, Mayor

\_\_\_\_\_  
Vanessa Moritz, Village Clerk

**EXHIBIT “A”**

2021 CDBG APPLICATION



# COOK COUNTY

## Bureau of Economic Development Community Development Block Grant Program (CDBG)

### 2021 Program Year Capital Improvement/Demolition and Economic Development Project Application

Village of Forest Park

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**Applicant Municipality/Agency**

Mayor Rory E. Hoskins

---

**Applicant's Name and Title**

*(Mayor, President, Supervisor, Chief Executive Officer, Executive Director)*

**Toni Preckwinkle, President**  
**Cook County Board of Commissioners**

Cook County Department of Planning and Development  
69 West Washington, Suite 2900  
Chicago, Illinois 60602

Susan M. Campbell, Director

January 2021



# 2021 CDBG Capital Improvement/Demolition and Economic Development Project Application

## APPLICATION CHECKLIST

Please complete all applicable sections of the application before submitting, and make sure that the person who signed your application is the person authorized in your resolution. If your project is a demolition, be sure to complete the demolition information on pages 30-31.

The following attachments are required and **must** be submitted as part of this application.

### Public Agency (Municipal/Township) (Form samples are attached.)

- ☒ Resolution and Certification of Resolution – (See Forms A-1/A-2 and A-3)
- ☒ Estimated Matching Funds Certification - Form B
- ☒ Maintenance of Effort and Project Sustainability - Form C.
- ☒ Fair Housing Action Plan - Form D.
- ☒ Audited Financial Statements (most current) - Submit your A133 Single Audit, if applicable. Otherwise, submit your latest audited financial. If you do not have audited financial, you may submit other financial documents for consideration. Audited financials are preferred.

### Non-Profit Agency (Form samples are attached.)

- ☐ Resolution and Certification of Resolution – (See Forms A-2 and A-3)
- ☐ Estimated Matching Funds Certification - Form B
- ☐ Maintenance of Effort and Project Sustainability - Form C.
- ☐ Racial Equity Information – Form E
- ☐ List of Board of Directors
- ☐ Copy of 501(c)3
- ☐ Current Certificate of Good Standing (dated within the last 45 days)
- ☐ Copy of Articles of Incorporation or Copy of Amended Articles of Incorporation, if amended, **from the Illinois Secretary of State.**
- ☐ Audited Financial Statements (most current) - Submit your A133 Single Audit, if applicable. Otherwise, submit your latest audited financial. If you do not have audited financial, you may submit other financial documents for consideration. Audited financials are preferred.

**Note: You will lose 15 points for each of the above items that is missing from your submitted application. For more about application scoring, please see the application guide.**

If you have any questions or need assistance regarding the application, please contact Sylvia Parham at (312) 603-1030 or [sylvia.parham@cookcountyil.gov](mailto:sylvia.parham@cookcountyil.gov). DPD staff is available to help clarify application fields and provide guidance.

Please upload an electronic copy of the completed application PDF and all related attachments through the Cook County CDBG Capital Improvement application submission page at:

<https://www.cookcountyil.gov/service/2021CDBGCapital>

**Please see the application guide for detailed submission instructions.\***

***The deadline for submitting all applications is: FRIDAY, MARCH 12, 2021, 5:00PM  
(Applications received after this date and time will not be accepted. No exceptions.)***



# 2021 CDBG Capital Improvement/Demolition and Economic Development Project Application

## APPLICANT INFORMATION SHEET

*Municipality, Township, Agency*

*Name:* \_\_\_\_\_

*Mayor/Chief Executive Officer Name:* \_\_\_\_\_

*E-mail Address:* \_\_\_\_\_

*Contact Person Name & Title:* \_\_\_\_\_

*E-mail Address:* \_\_\_\_\_

*Telephone:* \_\_\_\_\_

*Applicant Website Address:* \_\_\_\_\_

Total Amount Requested: \$ \_\_\_\_\_

Total Project Estimate: \$ \_\_\_\_\_

\*Total Matching Funds (if applicable): \$ \_\_\_\_\_

\*Note: Matching funds, though not required for CDBG, are encouraged and will be looked upon favorably during application review. Matching funds will be expected for facility projects and will be assessed based on the income level of the service area/beneficiaries.

**"The signature below must be from the person authorized to sign the application in your resolution."**

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Title*



# 2021 CDBG Capital Improvement/Demolition and Economic Development Project Application

## APPLICANT INFORMATION SHEET (CONT'D)

2021 PROGRAM YEAR - October 1, 2021 through September 30, 2022

***Please complete all pages for each project, as applicable.***

Applicant Address: \_\_\_\_\_

City: Forest Park Illinois Zip Code: \_\_\_\_\_  
(include full ZIP + 4)

Project Manager  
(if different from  
contact person): \_\_\_\_\_

E-Mail: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

County Commissioner District #: \_\_\_\_\_

Project Title: \_\_\_\_\_

Is this project consistent with Cook County's  
current Consolidated Plan? If no, **"STOP"**. ☒ Yes  
(See related question on page 6.)

☐ No

Is this capital improvement project a  
continuation of a prior year project? ☐ Yes  
(If yes, please specify how this project links and  
the anticipated completion dates. (Please attach  
your statement.)

☒ No

Is your agency a faith-based entity? ☐ Yes

☒ No

### Activity Category:

#### CAPITAL IMPROVEMENT PROJECTS

- ☒ Infrastructure
- ☐ Public Facility
- ☐ Non-Profit Facility
- ☐ Demolition
- ☐ \*\*Economic Development

\*\*Please refer to the CDBG Application Guide for  
guidelines regarding economic development activities.



## 2021 CDBG Capital Improvement/Demolition and Economic Development Project Application

### National Objective: *(Check One)*

CDBG requires that each activity funded, except for program administration and planning activities, must meet one of the three national objectives outlined below. An activity that does not meet a national objective is not compliant with CDBG requirements and is therefore ineligible for funding. Applicants are strongly encouraged to consult the application guide for more detailed information.

#### ☒ **Benefit to low- and moderate income (LMI) persons**

1. **Area Benefit Activities** benefit all residents in a particular area, where at least **51%** of the people are low- and moderate-income. The service area of the project must be specifically identified and the area must be primarily residential (see the Appendix of the application guide for details).
2. **Limited clientele activities** benefit low- and moderate-income persons without regard to the area being served. At least **51%** of the persons participating in the activity must be low- and moderate-income and the activity must meet one of the following criteria (see application guide for details):
  - **Presumption of low- and moderate-income:** the activity serves persons who are presumed to be low- and moderate-income: abused children; battered spouses; elderly persons; severely-disabled adults; homeless persons; illiterate adults; persons living with AIDS and migrant workers; or
  - **Income Guidelines:** the activity must have eligibility requirements which limit the activity exclusively to low- and moderate-income persons, or income must be documented.
3. **Housing activities** that are undertaken for the purpose of providing or improving permanent residential structures which, upon completion, will be occupied by at least 51% low- and moderate-income households.
4. **Job creation or retention activities** designed to create or retain permanent jobs, at least 51% of which (computed on a full-time equivalent basis) will be made available to or held by low- and moderate-income persons.

#### ☐ **Aid in the prevention or elimination of slums or blight**

Prevent or eliminate slum and blight on an area basis, or eliminate specific conditions of blight or physical decay on a spot basis that are not located in a slum or blighted area.

#### ☐ **Meet a need having a particular urgency (Demolition Projects Only)**

Use of the urgent need national objective category is rare. It is designed only for activities that alleviate emergency conditions. Activities qualified under urgent need must meet the following criteria:

- The existing conditions must pose a serious and immediate threat to the health or welfare of the community;
- The existing conditions are of recent origin or recently became urgent (generally, within the past 18 months);
- The grantee is unable to finance the activity on its own; and
- Other sources of funding are **not** available.

Does this project meet a National Objective  
and other eligibility requirements, as noted in  
HUD's 24 CFR Part 570.201 regulations?

(Please refer to the 2021 CDBG Application  
Guide for details.) If no, **"STOP"**.

☒ Yes

☐ No



# 2021 CDBG Capital Improvement/Demolition and Economic Development Project Application

DUNS Number (Required For Funding): \_\_\_\_\_

FEIN Number: \_\_\_\_\_

CFDA Number: 14.218

If acquisition or demolition ☐ Yes  
is required for this project, is  
the property vacant?

☐ No

If yes, please specify how long  
property has been vacant. \_\_\_\_\_

## PROJECT NEED AND JUSTIFICATION (35 Pts.)

For the questions below, please attach additional pages if needed when providing your answers.

### Describe the proposed project and designated project area (must be suburban Cook County):

(Provide a DETAILED description and a map that shows the project site and area that will benefit, if applicable. The map should also include any public transit stations (rail and bus) and bicycle facilities. Please also attach any applicable photos.)

The project consists of installing 48" diameter storm sewers to separate the storm water from the existing combination sewer on 15th Street from Circle Avenue to Marengo Avenue. The sewer separation expands on previous improvements in an effort to fully separate the Village sewer system. The project will also include roadway resurfacing, ADA sidewalks and spot curb repairs.

### Project Location Information:

Please ensure the following fields are filled in as completely as possible. Also, attach a map with sufficient detail to accurately locate your project in a GIS System.

### Project Limits

\_\_\_\_\_  
*Name of Street or Facility*

\_\_\_\_\_  
*Municipality or Agency*

\_\_\_\_\_  
*South/West Project Extents*

\_\_\_\_\_  
*North/East Project Extents*

Linear Feet: \_\_\_\_\_

**Summary of Project Need and Justification:** Provide a concise summary of the need for the project and why this project is a priority. If the project is for a community center or other public facility, please indicate who is served or will be served by the facility, and include information about the location of similar facilities; the demand for services in the surrounding area; pedestrian, bicycle and public transit accessibility; and the applicant's financial ability to operate and maintain the facility. (If additional space is required, please include attachments.)

The Village of Forest Park is challenged with an outdated and undersized combination sewer system. In 2014, the Village undertook a study to determine how to separate the sewer system. Recently in 2020, the Village took the first step by separating sewers along Circle Avenue providing a dedicated storm sewer main. This project expands on that previous improvement and will provide additional protection from sewer backups to the nearby properties.





## 2021 CDBG Capital Improvement/Demolition and Economic Development Project Application

**Specific Anticipated Accomplishments:** *(Please provide details of the proposed activity. If additional space is required, please include attachments.)*

Anticipated Accomplishments consist of:

Installing 330 linear feet of 48" diameter storm sewer  
Resurfacing 330 linear feet of roadway  
Replacing 660 linear feet of concrete curb and gutter  
Replacing 1000 square feet of concrete sidewalk

Please describe how your agency's proposed project is consistent with Cook County's current Consolidated Plan. The plan can be found here: <https://www.cookcountyil.gov/content/grant-applicants-cdbg-esg>. If your proposed project is consistent with the County's Policy Roadmap or South Suburban Economic Growth Initiative (SSEGI), please describe that connection here as well. Documents related to the Policy Roadmap or SSEGI can be found at the following links: <https://www.cookcountyil.gov/service/policy-roadmap> or <https://www.cookcountyil.gov/content/south-suburban-economic-growth-initiative-ssegi>

This project supports the Consolidated Plan's to target infrastructure projects and programs to economic development efforts as well as continue to support capital improvements for public facilities.



# 2021 CDBG Capital Improvement/Demolition and Economic Development Project Application

## **Specific Outcome Indicators**

### **Anticipated Number of Persons to be Assisted (Infrastructure & Public Facility Projects)**

*(For municipal infrastructure projects, census tract or block group data is permissible.)*

With NEW access to service or benefit

With IMPROVED access to service or benefit

1,045

### **Anticipated Number of Businesses to be Assisted (For Profit & Non Profit)**

With NEW access to service or benefit

With IMPROVED access to service or benefit

### **Anticipated Economic Development Impact (if applicable)**

Estimated number of jobs created

Estimated number of jobs retained

Estimated amount of taxes generated

Estimated number of businesses retained and/or recruited

### **Anticipated Number of Housing Units Assisted (if applicable)**

Estimated number of units occupied by low- or moderate income households



## 2021 CDBG Capital Improvement/Demolition and Economic Development Project Application

### CAPACITY AND SKILLS TO EXECUTE THE PROJECT (25 Pts.)

#### PREVIOUSLY FUNDED APPLICANTS:

Does your municipality or agency have any CDBG project balances, ☐ Yes ☒ No  
with the exception of a current Program Year 2020 grant?

If yes, please explain why the project(s) currently have balances and the planned steps to expend remaining funds. Please specify expected deadlines for expending the remaining funds.

Does your municipality or agency have any outstanding CDBG  
performance reports, HUD reports or monitoring findings? ☐ Yes ☒ No

If yes, please identify the project(s) via project number(s) and explain why the project(s) currently have outstanding performance reports, HUD reports or monitoring findings. Cook County maintains reporting records and will be verifying this information. Outstanding performance reports/HUD reports/monitoring findings can be submitted with the application, or preferably prior to submission of the application.

On your past CDBG projects, please describe your performance related to contracting with Minority Business Enterprises (MBE's), Women Business Enterprises (WBE's) and Section 3 businesses, as well as your hiring of Section 3 residents. *(If additional space is required, please include attachments.)*

#### NEW AND PREVIOUSLY FUNDED APPLICANTS:

Has your municipality or agency previously executed  
similar projects (whether with CDBG or other funding)? ☒ Yes ☐ No

If yes, please describe the project(s) previously completed and the outcome(s).

In 2020, the Village constructed a similar sewer separation project. On an annual basis, the Village performs roadway resurfacing projects. On all previous projects, the Village has had success in meeting the project budget, schedule, and anticipated outcomes.

If not, please explain how you will successfully administer this program and execute the proposed project given that you have not previously executed similar efforts. *(If additional space is required, please include attachments.)*



## 2021 CDBG Capital Improvement/Demolition and Economic Development Project Application

### **LEVERAGING OTHER FUNDING (10 Pts.)**

If applicable, please describe how this CDBG funding will help you leverage future funding and/or how your municipality or agency will leverage other funds (public or private) over the long-term to support your efforts and reduce reliance upon Cook County CDBG funding. *(If applicable, please complete and certify "FORM B: ESTIMATED MATCHING FUNDS CERTIFICATION" included in this application.)*

The Village is always searching for ways to leverage other funding to reduce reliance on CDBG funding. The Village has applied for MWRD and other agencies for funding assistance to separate the sewer system and for roadway improvements. The Village is also committing matching funds towards the cost of this project.



## 2021 CDBG Capital Improvement/Demolition and Economic Development Project Application

### PROPOSED PROJECT BUDGET (10 Pts.) (Clarity and Reasonableness of Proposed Costs)

#### STAFF SALARIES, IF APPLICABLE (3 Person Limit)

Position	(A) Annual Salary	(B) % of time spent on project	(A) multiplied by B) Salary allocated for project	Salary CDBG Portion	Project Match (In-Kind)
<b>TOTAL SALARIES</b>					

*Please note: Fringe benefits and indirect costs are not applicable for Capital, Demolition or Economic Development Projects.*



# 2021 CDBG Capital Improvement/Demolition and Economic Development Project Application

## PROPOSED PROJECT BUDGET (CONT'D) (Clarity and Reasonableness of Proposed Costs)

### LINE ITEM BUDGET

<i>Project Activity</i>	<i>CDBG Funds</i>	<i>Matching Funds</i>	<i>TOTAL</i>
Capital Improvements		0	360,000
Public Facilities			
Demolition			
Economic Development			
<b>Total Project Activity</b>		0	360,000

<i>Project Delivery</i>	<i>CDBG Funds</i>	<i>Matching Funds</i>	<i>TOTAL</i>
Staff Salaries			
Postage			
Printing			
Publication/Notices			
Project Travel @ \$0.56 per mile			
<b>Total Project Delivery</b>			
<b>***Professional Services</b>	<b>CDBG Funds</b>	<b>Matching Funds</b>	<b>TOTAL</b>
Engineering		40,000	40,000
Architectural			
Legal			
Accounting (except Single Audit)			
Other:			
<b>Total Professional Services</b>			
<b>Grand Total</b> (Project Activity, Project Delivery & Prof. Services)		40,000	400,000

**\*\*\*Professional Services MUST be procured if you are using CDBG funds.**

**{Please attach any construction cost estimates, preferably provided by a certified engineer.}**



# 2021 CDBG Capital Improvement/Demolition and Economic Development Project Application

## PROJECT ELIGIBILITY

Please see the Application Guide for more information on eligibility.

### A. AREA BENEFIT: (if applicable)

Total percentage of low and moderate-income persons served in area:

Census Tract	Block Group	% Low/Mod Income
	3	57.4
TOTAL AVERAGE LOW/MOD INCOME AREA PERCENTAGE:		

(Please see the 2021 CDBG Application Guide for appropriate website links.)

### B. LIMITED CLIENTELE BENEFIT: (if applicable)

1. Presumed Benefit		2. Low- and Moderate-Income Persons* Served	
Qualifying group	_____	Moderate-income (61-80% of AMI)	_____
Number of persons served	_____	Low-income (51-60% of AMI)	_____
		- OR - Very Low (31-50% of AMI)	_____
		Extremely Low (<30% of AMI)	_____
		Total Served (add above lines)	_____
		Number of Female-Headed Households	_____

\*How will income be verified? Check below:

- ☐ Income Verification Request Forms (Attach a sample of the form you will use.)
- ☐ Eligibility Status for other Governmental Assistance program
- ☐ Self-Certification (You must request source documentation for 20% of certifications and must inform the beneficiary that all sources of income and assets must be included when calculating annual income)



## 2021 CDBG Capital Improvement/Demolition and Economic Development Project Application

### READINESS TO PROCEED (0 to -15 Pts.)

**Summary of Project Readiness:** Please indicate if all funds have been secured for this project and the date the project is ready to start. Please describe any obstacles that will prevent this project from starting on time. Please explain if this project will require phases/multi-year to complete. *(If additional space is required, please include attachments.)*

The local matching funds have been secured for this project and the Village is prepared to start design and bidding work upon execution of an agreement with Cook County. We anticipate Spring 2022 construction start and completion by Fall of 2022. There are no known obstacles that would prevent this project from starting on time.





# 2021 CDBG Capital Improvement/Demolition and Economic Development Project Application

## PROJECT COMPLETION SCHEDULE

**Capital Improvement Projects** - Please provide a detailed time line outlining specific plans for completing this project within 12 months after issuance of the "Authorization to Incur Grant Costs", including but not limited to project specification development, bid and contractor procurement, pre-construction, construction and completion schedule. Assume that the authorization to incur grant costs will be issued by 12/31/21. Construction should begin in the spring to the extent possible.

January 2022 (Notice to Proceed Issuance)
February 2022
March 2022
April 2022
May 2022
June 2022
July 2022
August 2022
September 2022
October 2022
November 2022
December 2022 (Project Completion, if not earlier)



## 2021 CDBG Capital Improvement/Demolition and Economic Development Project Application

### **BROADER CONTEXT OF PROJECT (20 Pts.)**

Please describe how your agency's proposed project is part of a broader organizational strategic plan or vision, and/or consistent with an existing local plan (e.g., comprehensive plan, capital improvement plan) or a plan produced through CMAP's Local Technical Assistance Program, RTA's Community Planning Program, or similar programs. Describe any connection to the Cook County Department of Transportation and Highways' **Invest in Cook** program - <https://www.cookcountyil.gov/investincook>. If your project relates to the United Way Neighborhood Network in Blue Island/Robbins, describe the connection. (In addition to your narrative response below, please provide a copy of or a link to relevant plans, pages, etc.)

This project is part of the Village's capital improvement plan for sewer separation and also addresses deteriorating roadways.

Does your proposed project connect to a geographic target area or to other recent projects? If so, describe the connection. Please provide a map showing recent investments/developments and the proposed 2021 project. This question applies to demolition projects as well as construction and facility improvements.

This project is a continuation of the Village's recently completed sewer separation project along Circle Avenue.



## 2021 CDBG Capital Improvement/Demolition and Economic Development Project Application

### BROADER CONTEXT OF PROJECT (CONT'D)

If you are proposing an infrastructure improvement, how are you considering storm water management, flood issues or "Complete Streets" in the design of the project, where applicable? Cook County encourages applicants to consider these broader impacts of the proposed project. We will be examining proposals in the context of local flooding data, as well as assessing a project's impact on making the County less auto dependent. Please also describe any sustainable or resilient features of the proposed project.

The Village considers storm water management and complete streets with every project they undertake. Typically the Village is able to install green alleys as a storm water management strategy and we are constructing separate sewer system.

#### Regional Collaboration

Does your proposed project offer or support a plan for regional or sub-regional collaboration?

☐ Yes ☒ No

Is your proposed project consistent with the [ON TO 2050 comprehensive regional plan](#)?

☒ Yes ☐ No

Please describe how your efforts are related to regional or sub-regional collaboration and/or is consistent with ON TO 2050. *(If additional space is required, please include attachments.)*

This project is consistent with the ON TO 2050 comprehensive regional plan as it addresses aging infrastructure.



## 2021 CDBG Capital Improvement/Demolition and Economic Development Project Application

### Innovative or Creative Aspects of Proposal

Does your proposed project include innovative aspects?

☐

Yes

☒

No

If yes, please describe the creative elements of your proposal?

### Economic Development Activities

Does your proposed project directly or indirectly facilitate economic development using any of the activities described below? (check all that apply):

- |   |  |
|---|--|
| <input type="checkbox"/> Business Incubator                           | <input type="checkbox"/> Commercial/Industrial Rehabilitation/Improvements |
| <input type="checkbox"/> Economic Development Infrastructure Projects | <input type="checkbox"/> Façade Improvements                               |
| <input type="checkbox"/> Non-Profit Business and Technical Assistance | <input type="checkbox"/> Micro-Enterprise Assistance                       |
|   | <input type="checkbox"/> Public Facilities                                 |

### Economic Development Impact

Does your proposed project directly or indirectly facilitate economic development targeting the following as major goals? (check all that apply):

- |                                       |  |  |
|---------------------------------------|--|--|
| <input type="checkbox"/> Job Creation | <input type="checkbox"/> Job Retention | <input type="checkbox"/> Goods or Services Provision |
|---------------------------------------|--|--|

Please describe how your proposed project will facilitate economic development directly or indirectly, including specifying major goals. *(If additional space is required, please include attachments.)*



## 2021 CDBG Capital Improvement/Demolition and Economic Development Project Application

Does your proposed project/program incorporate any of the following components? (check all that apply):

### Capital Improvements

- |  |   |
|--|---|
| <input type="checkbox"/> Facilitates broadband connectivity ("last mile infrastructure readiness")                     | <input checked="" type="checkbox"/> Incorporates underground utility lines as appropriate |
| <input type="checkbox"/> Improves infrastructure or adds facilities that promote walking, bicycling, or transit access | <input type="checkbox"/> Supports new affordable housing development                      |

### Economic Development

- |  |   |
|--|---|
| <input type="checkbox"/> Generates tax revenue   | <input type="checkbox"/> Facilitates additional investments in industrial and/or commercial corridors |
| <input type="checkbox"/> Promotes economic development focused public or non-profit capacity building as part of an existing regional plan | <input type="checkbox"/> Encompasses foreclosure prevention strategies                                |
| <input type="checkbox"/> Functions as part of broader Transit Oriented Development (TOD) or Cargo Oriented Development (COD) area          | <input type="checkbox"/> Attracts employers to area of need, or links residents to jobs               |

### Long Range Planning and Sustainability

- |   |   |
|---|---|
| <input type="checkbox"/> Promotes energy efficiency improvements                            | <input checked="" type="checkbox"/> Encourages environmentally friendly or green initiatives        |
| <input checked="" type="checkbox"/> Functions as part of a broader strategic plan or vision | <input type="checkbox"/> Demonstrates ongoing efforts to promote and enforce fair housing practices |



## 2021 CDBG Capital Improvement/Demolition and Economic Development Project Application

Please describe your municipality's ongoing efforts to affirmatively further fair housing.

We continue to work with other agencies to promote fair housing. Please note that fair housing policies and contacts are listed on the Village's website (see attached exhibits).

Please explain how your project supports any of the other boxes checked above.

The project is part of our capital improvement plan to address roadways and separate the sewer system.

Please describe any other funding you currently receive from other departments or agencies of Cook County. If you do receive other Cook County funding, please indicate whether or not that funding supports the activity(ies) you are applying for in this CDBG application. *(If additional space is required, please include attachments.)*

For years, the Village of Forest Park has actively pursued CDBG funding and has successfully implemented various Capital Improvement projects. The Village is very familiar with CDBG procedures, construction documentation, draw down requests, time lines, and County personnel.

Our most recent project with CDBG funding was the 2020 program year. This project is currently wrapping up the design process and will be going out for bid shortly.

Previous CDBG projects have been completed on time and within budget.



# 2021 CDBG Capital Improvement/Demolition and Economic Development Project Application

## APPLICATION RESOLUTION AND CERTIFICATION

### Instructions

**Cook County** has prepared two versions of the authorizing resolution: one for municipalities and one for all other applicants. Please choose the appropriate resolution. Samples of the versions are included in this application.

**The person signing the application must be the same person authorized to sign by the resolution.**

The resolution must be adopted by your governing body and a **certified** copy submitted with the application. A sample form for certification by non-municipal agencies is included.

A municipal or agency seal should be included on both the resolution and the certification. If an agency does not have a seal, please indicate that on the forms.



# 2021 CDBG Capital Improvement/Demolition and Economic Development Project Application

## FORM A-1: SAMPLE RESOLUTION Municipality

NOW, THEREFORE BE IT RESOLVED by the Mayor/President and Council/Board of Trustees of Municipality, Illinois as follows:

Section 1. That a Request is hereby made to the County of Cook, Illinois for Community Development Block Grant ("CDBG") funds for Program Year 2021 in the amount of \$\_\_\_\_\_ for the following project(s):

Project: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

as identified in **Municipality's** CDBG 2021 Program Year

Section 2. That the (insert position title of person signing the application) is hereby authorized to sign the application and various forms contained therein, make all required submissions and do all things necessary to complete the application for the funds requested in Section 1 of this Resolution, a copy of which application is on file with the Secretary.

### **-B Optional -B**

Section 3. That the (insert position title of person signing the matching funds certification) is hereby authorized to certify that matching funds which have been identified as supporting its projects as set out within its application will be made available upon the approval of the projects by the County of Cook, Illinois or the prorated share thereof.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2021

By: \_\_\_\_\_  
Print Name - Mayor/President Sign - Mayor/President

Attest: \_\_\_\_\_  
Print Name - Clerk Sign - Clerk

{SEAL}





# 2021 CDBG Capital Improvement/Demolition and Economic Development Project Application

## FORM A-2: SAMPLE RESOLUTION Not-for-Profit Organization/Non-Municipal Agency

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of (insert agency name) as follows:

Section 1. That a Request is hereby made to the County of Cook, Illinois for Community Development Block Grant ("CDBG") funds for Program Year 2021 in the amount of \$\_\_\_\_\_for the following project(s):

Project: \_\_\_\_\_ Amount: \$\_\_\_\_\_

as identified in agency's CDBG 2021 Program Year application.

Section 2. That the (insert position title of person signing the application) is hereby authorized to sign the application and various forms contained therein, make all required submissions and do all things necessary to complete the application for the funds requested in Section 1 of this Resolution, a copy of which application is on file with the Secretary.

### **-B Optional -B**

Section 3. That the (insert position title of person signing the matching funds certification) is hereby authorized to certify that matching funds which have been identified as supporting its projects as set out within its application will be made available upon the approval of the projects by the County of Cook, Illinois or the prorated share thereof.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2021

By: \_\_\_\_\_  
Print Name – Chairman/President Signature - Chairman/President

Attest: \_\_\_\_\_  
Print Name – Board Secretary Signature – Board Secretary

{SEAL}



## 2021 CDBG Capital Improvement/Demolition and Economic Development Project Application

### FORM A-3: SAMPLE CERTIFICATION Not-for-Profit Organization/Non-Municipal Agency

The undersigned Duly Qualified and Acting Secretary of the Board of Directors of (insert agency name) hereby certifies that the attached Resolution authorizing execution of the Application for the County of Cook, Illinois' 2021 Community Development Block Grant ("CDBG") Program Year is a true and correct copy of said Resolution as passed by the Board of Directors of (insert agency name) on (insert Board meeting date), which Resolution is still in full force and effect.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2021

Attest: \_\_\_\_\_  
Print Name – Board Secretary                      Signature – Board Secretary

{SEAL}



# 2021 CDBG Capital Improvement/Demolition and Economic Development Project Application

## FORM B: ESTIMATED MATCHING FUNDS CERTIFICATION

Matching funds are defined as any local, county, state, federal (other than CDBG) or private funds used in conjunction with CDBG funds to implement or construct a proposed project. This form must be filled out to document matching funds entered on the project budget (page 10-11). **Please note** that the use of special assessments against property owned and occupied by low- and moderate-income persons is prohibited.

In the event that the proposed project is funded at a lesser amount than requested, the matching funds will be reduced in the same proportion. For example, if you request \$100,000 with a \$30,000 (30%) match, and actually receive \$50,000 in block grant funds, your required match will be \$15,000 (30% x \$50,000).

***Subrecipients are urged to use matching funds whenever possible.***

1. Project Type

\_\_\_\_\_

2. Amount of Matching Funds to Assist Project

\_\_\_\_\_

3. Source(s) of Matching Funds to Assist Project

\_\_\_\_\_

4. Timetable of Availability of Matching Funds

\_\_\_\_\_

5. Designated Use of Matching Funds

\_\_\_\_\_

The authorized official of the applicant must certify the availability of the above matching funds by signing in the designated area below. Municipal/Agency seal is also required, if available. If there is no seal, please note that below.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2021

By: \_\_\_\_\_

Print Name – Authorized Official

Signature – Authorized Official

\_\_\_\_\_  
Title of Authorized Official

Attest: \_\_\_\_\_

Print Name – Clerk/Board Secretary

Signature – Clerk/Board Secretary

{SEAL}



## 2021 CDBG Capital Improvement/Demolition and Economic Development Project Application

### FORM C: MAINTENANCE OF EFFORT AND PROJECT SUSTAINABILITY **Capital Improvement Project**

CDBG funds cannot be used for on-going maintenance, building operations and staffing requirements for projects constructed or rehabilitated with CDBG funds. Please provide the following information concerning these costs:

Amount of Annual Funds Required for Maintenance of Effort/Project: \$\_\_\_\_\_

Source of Funds: \_\_\_\_\_

Designated Use of Maintenance Funds: (i.e. utilities, staff, equipment, maintenance). An applicant must demonstrate the availability of funding to perform routine maintenance/upkeep on the proposed CDBG project and should strive to have adequate reserves to cover needed larger improvements with less reliance on CDBG funding.

Public Works shall will maintain the sewer system and roadway as part of their annual duties.



## 2021 CDBG Capital Improvement/Demolition and Economic Development Project Application

### FAIR HOUSING ACTION PLAN - 2021 PROGRAM YEAR

The Secretary of the United States Department of Housing and Urban Development requires that Community Development Block Grant recipients certify that they will comply with Title VIII of the Civil Rights Act of 1968. To fulfill this certification, Cook County requires each **municipal** Subrecipient to take action each year to affirmatively further fair housing.

In accordance with Cook County's revised *Analysis of Impediments to Fair Housing Choice*, please indicate on the list below *all* of the items that currently apply to your municipality:

- ☒ Existence of a fair housing ordinance
- ☒ Existence of a fair housing enforcement body that is responsible for reviewing fair housing complaints
- ☒ An individual identified as the fair housing compliance officer
- ☒ Existence of an action plan for affirmatively furthering fair housing
- ☐ Outreach to the public on fair housing issues via workshops, educational materials, etc.
- ☐ Outreach to housing-related industries including real estate, finance and property management on fair housing issues via workshops, educational materials, etc.
- ☐ Annual fair housing training for municipal staff, especially those answering public phone calls
- ☐ Annual reviews of land use and zoning ordinances and building codes to ensure they are not impediments to fair housing

As part of the application, a municipal Subrecipient must submit a Fair Housing Action Plan. If you already have a plan, you should review it to ensure the plan is still relevant and up-to-date before submission.

The following are examples of actions your municipality can take to affirmatively further fair housing. Please check the appropriate sections that you plan to undertake during this program year. On the attached Form D, provide a narrative of actions to be undertaken and what your agency plans to accomplish during this program year to affirmatively further fair housing.

- ☐ Provide copies of fair housing brochures published and distributed among realtors and other businesses in your community.
- ☐ Provide copies of newspaper articles published locally about fair housing issues in your community.
- ☐ Provide a summary of activities conducted to promote an open community.
- ☐ Enact a Fair Housing Ordinance.
- ☐ Update/Amend your Fair Housing Ordinance, if applicable.
- ☐ Attend Cook County's Fair Housing Seminar.
- ☐ Submit notices, agendas and minutes of Fair Housing meetings sponsored by your municipality.

These points are merely suggestions for the types of actions that are acceptable to demonstrate your community's active commitment to fair housing. Additional or different action may be acceptable as well, and your submissions are not limited to the types listed above.

The County is required to provide documentation supporting its activities in compliance with Title VIII of the Civil Rights Acts of 1968. The activities of Cook County's Subrecipients, therefore, require this documentation. Failure by a municipal Subrecipient to provide complete and accurate information to the County in a timely manner may jeopardize current and/or future funding for that community.



## 2021 CDBG Capital Improvement/Demolition and Economic Development Project Application

### FORM D: FAIR HOUSING ACTION PLAN (0 to -10Pts.) Municipalities Only

Please complete the Department of Planning and Development's Municipal Fair Housing Survey at this link:  
<https://www.surveymonkey.com/r/municipalfairhousingsurvey>

**All municipal applicants should complete the survey by the application due date of March 12, 2021.**

If you have questions regarding the Fair Housing Survey, please feel contact Dominic Tocci at  
[Dominic.tocci@cookcountyil.gov](mailto:Dominic.tocci@cookcountyil.gov) or Sylvia Parham at [sylvia.parham@cookcountyil.gov](mailto:sylvia.parham@cookcountyil.gov)

#### **ACTIONS TO BE UNDERTAKEN FOR THIS 2021 PROGRAM YEAR:**

The Village of Forest Park is a member of the West Cook County Housing Collaborative (WCCHC). As a working group, we have received cooperation and advice from the Department of Commerce and Economic Opportunity (DCEO) and Department of Housing and Urban Development (HUD) to assist with fair housing. Oak Park required housing has an office in Forest Park and we frequently promote it in newsletters to the community.



## 2021 CDBG Capital Improvement/Demolition and Economic Development Project Application

### FORM E: RACIAL EQUITY INFORMATION Non-Profit Agencies Only

Please answer the following question and complete the table below.

How is your organization and/or this project advancing racial equity? *(If additional space is required, please include attachments.)*

Please complete the following table with demographic data on your Board, staff and clients/beneficiaries.

<b>RACE</b>	<b>Number of Board Members</b>	<b>Number of Staff Members</b>	<b>Number of Clients/Beneficiaries</b>
White			
Black or African American			
American Indian or Alaska Native			
Asian			
Native Hawaiian or Other Pacific Islander			
Some other race			
Two or more races			
<b>ETHNICITY</b>	<b>Number of Board Members</b>	<b>Number of Staff Members</b>	<b>Number of Clients/Beneficiaries</b>
<b>Hispanic or Latino</b>			
<b>Not Hispanic or Latino</b>			



# 2021 CDBG Capital Improvement/Demolition and Economic Development Project Application

## AUDITED FINANCIAL STATEMENTS

*(Please attach the most current.)*





# 2021 CDBG Capital Improvement/Demolition and Economic Development Project Application

## DEMOLITION PROJECTS **ONLY**

***(This section must also be completed for any demolition project, as noted on page 5 of the application guide.)***

69 West Washington - Suite 2900  
Chicago, Illinois 60602

Phone #: (312) 603-1000  
Fax #: (312) 603-9770

### COMMUNITY INFORMATION

**Name of Municipality:** \_\_\_\_\_

**DUNS # :** \_\_\_\_\_

**Municipal Contact Person:** \_\_\_\_\_

**Municipal Contact Person Title :** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

### PROPERTY OWNER INFORMATION (If different from municipality)

**Owner/Business:** \_\_\_\_\_

**Owner/Business Contact Person:** \_\_\_\_\_

**Owner/Business Contact Person Title:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

### NATIONAL OBJECTIVE (Please check one)

☐

Elimination or Prevention of Slums and Blight

If selecting this National Objective, all of the following must be included with this application:

- A. Slum/Blight Criteria selected (include narrative description)
- B. Additional Documentation (Photos, Letters from Officials, etc.)
- C. Declaration/Resolution of Slum/Blight Condition

☐

Urgent Health and Welfare Threat

If selecting this National Objective, all of the following criteria must be met (include narrative description where needed):

- A. Determination of immediate threat – when and by whom; include documentation
- B. Applicant's inability to finance
- C. Confirmation that no other financial sources are available
- D. Confirmation that threat did **not** exist for more than 18 months



# 2021 CDBG Capital Improvement/Demolition and Economic Development Project Application

## DEMOLITION RATIONALE

Provide the rationale for demolishing this structure and why the municipality does not consider rehabilitation a viable option. Include a letter from the municipal solicitor describing the municipality's condemnation process, acknowledging that condemnation proceedings ensued in accordance with all municipal ordinances and that the municipality has the authority to remove the subject structure.

Include copies of the following documents in support of your rationale for demolition:

- ☐ On-site inspection reports identifying the nature of the unsafe condition(s) (e.g. engineer, building inspector/code enforcement officer, fire/police officials, etc.).  
Municipal notification of an unsafe condition to the property owner, agent or person in control of the structure. The correspondence must describe the unsafe condition(s), specifying the required repairs or improvements necessary to abate the existing conditions, or require the owner, agent or person in control to demolish the structure. Supply evidence that sufficient time was permitted to address the situation. Provide proof that notice was properly served (i.e. copy of certified or registered mail return receipt).
- ☐ Any correspondence from the owner, agent or person in control of the structure in response to municipal notification of unsafe conditions.
- ☐ Order of Condemnation (as posted at the site of the proposed demolition site).

## PROPERTY INFORMATION

**Property Identification  
Number:** \_\_\_\_\_

**Street Address:** \_\_\_\_\_

**Legal Description:** \_\_\_\_\_

**Please Describe Property:**

- i.e. building size, type, condition

**Intended Use of Property After  
Demolition:**

NOTE: If parcel is to remain vacant, describe how the municipality will assure that the resulting lot will be maintained and kept clear of health and safety hazards (e.g. trash, debris).

**Estimated Demolition Cost:** \_\_\_\_\_

## CERTIFICATIONS

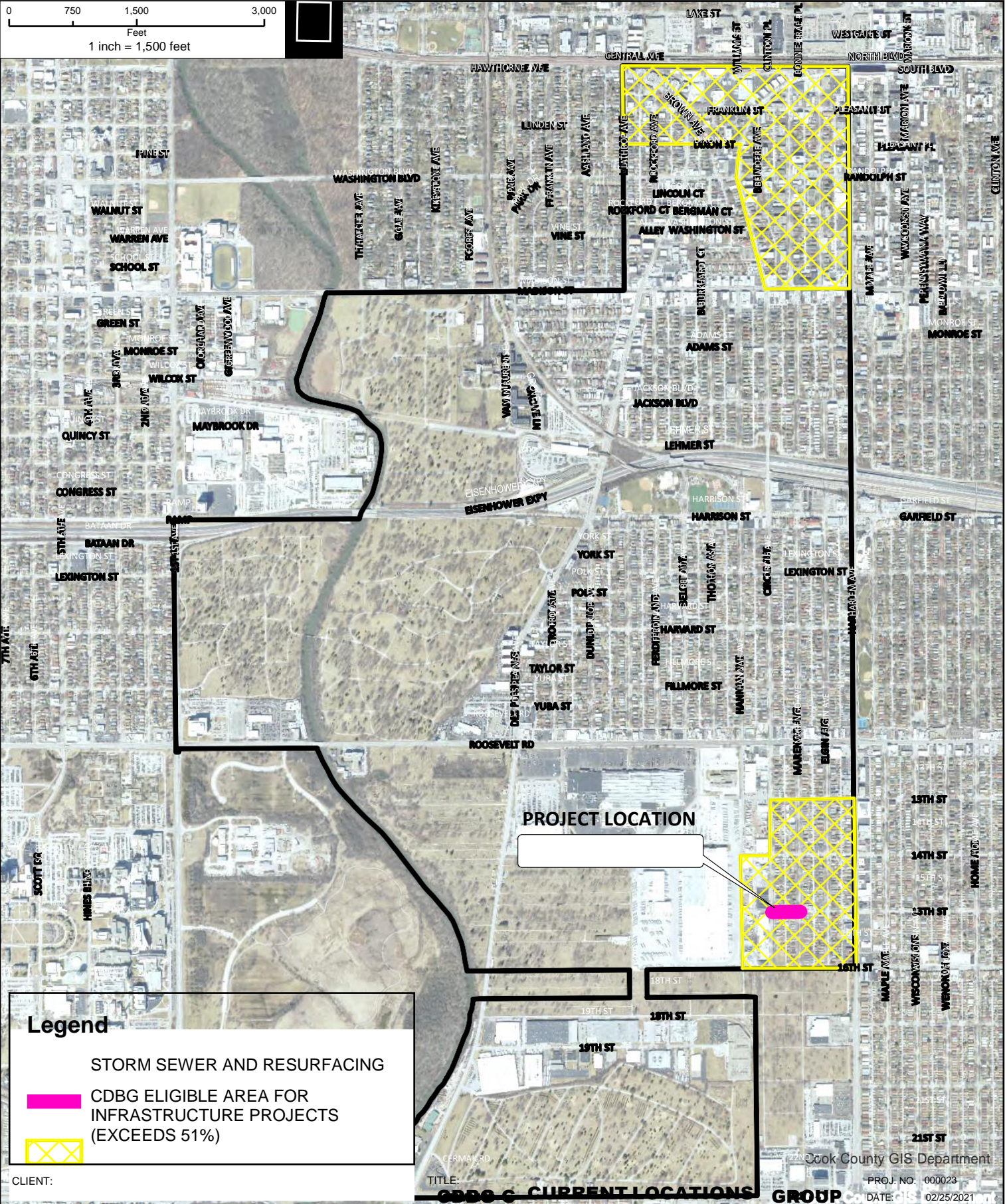
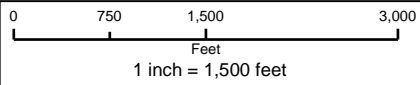
- A. There are no pending legal actions underway or being contemplated that would significantly impact the demolition of this facility.
- B. There are no unpaid property taxes filed against the property.
- C. There are no liens/assessments on the property, or proof of any are attached
- D. The property owner signing has full legal authority to sign

\_\_\_\_\_  
Print Name – Mayor/President

\_\_\_\_\_  
Signature – Mayor/President

\_\_\_\_\_  
Date





## Legend

STORM SEWER AND RESURFACING



CDBG ELIGIBLE AREA FOR  
INFRASTRUCTURE PROJECTS  
(EXCEEDS 51%)



CLIENT:

TITLE:



## ENSUS TRACT & BLOCK LOW/ MODERATE INCOME PERCENTAGE

DSGN.

DWN.

CHKD

DRW

SCALE:

AUTHOR:

PLOT DATE:

1:18,000

DWALTERS

2/25/2021

SHEET 1 OF 1

DRAWING NO.

**EXH 1**



**CHRISTOPHER B. BURKE ENGINEERING, LTD.**  
9575 W. Higgins Road, Suite 600 · Rosemont, Illinois 60018 · (847) 823-0500

FILE:

Aerial Exhibit 2021 B

PROJ. NO. 000023

DATE 02/25/2021



**Estimated Schedule of Prices**  
**CBBEL Project No. 00-23 GENERAL**  
**2021 CDBG Application**

**PROJECT:** 15th Street Sewer Separation and Resurfacing  
**LOCATION:** 15th Street from Circle to Marengo

**DATE:** 2/25/2021

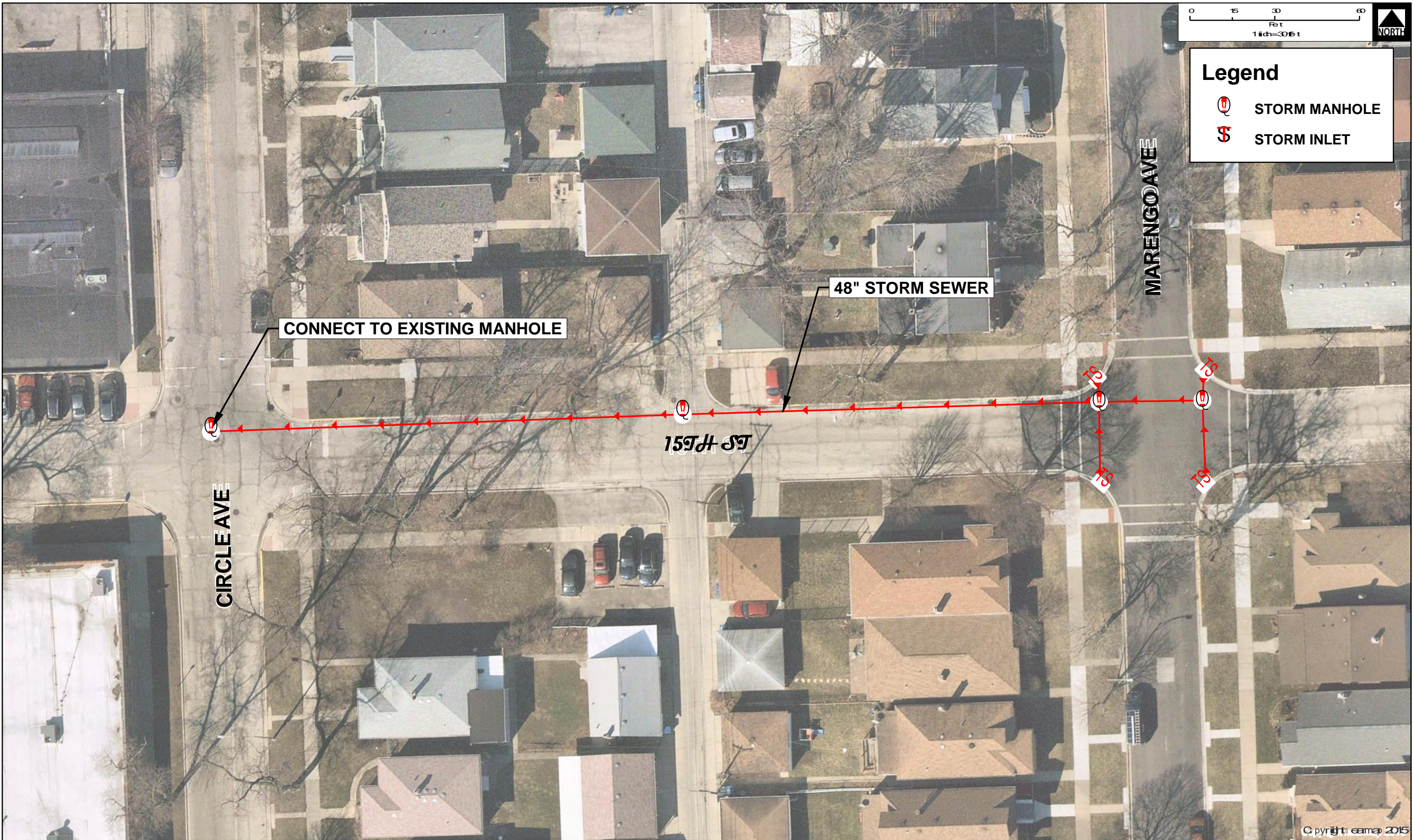
SP	ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	
						COST	
	20800150	TRENCH BACKFILL	CU YD	400	\$ 40.00	\$ 16,000.00	
	21101615	TOPSOIL FURNISH AND PLACE, 4"	SQ YD	500	\$ 10.00	\$ 5,000.00	
	25200110	SODDING, SALT TOLERANT	SQ YD	500	\$ 10.00	\$ 5,000.00	
	28000510	INLET FILTERS	EACH	10	\$ 200.00	\$ 2,000.00	
	40201000	AGGREGATE FOR TEMPORARY ACCESS	TON	10	\$ 20.00	\$ 200.00	
	40600290	BITUMINOUS MATERIAL (TACK COAT)	POUND	500	\$ 0.10	\$ 50.00	
	40600825	POLYMERIZED LEVELING BINDER (MACHINE METHOD), N50	TON	70	\$ 105.00	\$ 7,350.00	
	40603335	HOT-MIX ASPHALT SURFACE COURSE, MIX "D", N50	TON	120	\$ 95.00	\$ 11,400.00	
	42400200	PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH	SQ FT	1000	\$ 7.00	\$ 7,000.00	
	42400800	DETECTABLE WARNINGS	SQ FT	50	\$ 40.00	\$ 2,000.00	
	44201771	CLASS D PATCHES, TYPE IV, 10 INCH	SQ YD	600	\$ 100.00	\$ 60,000.00	
	44000158	HOT-MIX ASPHALT SURFACE REMOVAL, 2 1/4"	SQ YD	1200	\$ 6.00	\$ 7,200.00	
	44000600	SIDEWALK REMOVAL	SQ FT	1000	\$ 2.00	\$ 2,000.00	
	550A0050	STORM SEWERS, CLASS A, TYPE 1 12"	FOOT	100	\$ 125.00	\$ 12,500.00	
	550A0480	STORM SEWERS, CLASS A, TYPE 2 48"	FOOT	330	\$ 300.00	\$ 99,000.00	
	60224459	MANHOLES, TYPE A, 8' DIAMETER, TYPE 1 FRAME, CLOSED LID	EACH	3	\$ 10,000.00	\$ 30,000.00	
	60406000	FRAMES AND LIDS, TYPE 1, OPEN LID	EACH	2	\$ 350.00	\$ 700.00	
	60406100	FRAMES AND LIDS, TYPE 1, CLOSED LID	EACH	2	\$ 350.00	\$ 700.00	
	78000400	THERMOPLASTIC PAVEMENT MARKING - LINE 6"	FOOT	150	\$ 4.00	\$ 600.00	
	78000650	THERMOPLASTIC PAVEMENT MARKING - LINE 24"	FOOT	50	\$ 6.00	\$ 300.00	
*	X0326862	STRUCTURES TO BE ADJUSTED	EACH	5	\$ 400.00	\$ 2,000.00	
*	X7010216	TRAFFIC CONTROL AND PROTECTION, (SPECIAL)	LSUM	1	\$ 15,000.00	\$ 15,000.00	
*	Z0013798	CONSTRUCTION LAYOUT	LSUM	1	\$ 5,000.00	\$ 5,000.00	
*	N/A	CATCH BASIN TO BE REMOVED AND REPLACED	EACH	4	\$ 5,000.00	\$ 20,000.00	
*	N/A	COMBINATION CONCRETE CURB AND GUTTER REMOVAL AND REPLACEMENT (SPECIAL)	FOOT	660	\$ 40.00	\$ 26,400.00	
*	N/A	COMBINATION SEWER REMOVAL AND REPLACEMENT	FOOT	20	\$ 130.00	\$ 2,600.00	
*	N/A	DRIVEWAY REMOVAL AND REPLACEMENT	SQ YD	150	\$ 60.00	\$ 9,000.00	
*	N/A	ITEMS ORDERD BY ENGINEER	DOLLAR	2000	\$ 1.00	\$ 2,000.00	
*	N/A	SEWER CLEANING AND TELEVISION	FOOT	500	\$ 8.00	\$ 4,000.00	
*	N/A	WATER MAIN ADJUST	LSUM	1	\$ 5,000.00	\$ 5,000.00	
						<b>Subtotal</b>	<b>\$ 360,000.00</b>
						Design	\$ 20,000.00
						CM	\$ 20,000.00
						<b>Total</b>	<b>\$ 400,000.00</b>

  
ENGINEER



**JAMES F. AMELIO**  
ILLINOIS REGISTRATION NO. 062-060779  
EXPIRATION DATE: 11/30/21





Legend

STORM MANHOLE

STORM INLET

**CHRISTOPHER B. BURKE** ENGINEERING LTD.  
9575 West Higgins Road, Suite 600  
Rosemont, Illinois 60018  
(847) 823-0500

CLIENT:

NO.	DATE	NATURE OF REVISION	CHD.	SCALE	1:500
FILE NAME	Aerial Exhibit 15th St				
PATH	N:\FOREST PARK\23\GENERAL\CD\GIS\Exhibit 15th St.txd				

DSGN.	DRW.
CHD.	
MODEL	ARC GIS 10.6
PLOT DATE	2/25/2021

TITLE:

**15TH STREET  
FROM CIRCLE AVE TO MARENGO AVE  
STORM SEWER AND RESURFACING**

PROJ. NO.

000023

DATE:

02/25/2021

SHEET 1 OF 1

DRAWING NO.

**EXH 2**



## EXISTING CONDITION PHOTOGRAPHS – 15<sup>TH</sup> STREET





- > Department Contacts
- > Fair Housing
- > Discrimination Grievance
- > Nondiscrimination Disability

- > Apply for Village Jobs
- > Obtain a Building Permit
- > Enroll in the Community Notification System
- > View Council Agendas
- > View Council Minutes
- > Find Elected Officials
- > Make a Service Request
- > Obtain a copy of a Record
- > Register to Vote
- > View Village Audits
- > View Village Maps
- > Volunteer

## Fair Housing Policy Contact

### Affirmative Fair Housing Policy

This notice is published pursuant to the requirements of Executive Order 11063 on equal opportunity in housing and nondiscrimination in the sale or rental of housing built with federal assistance, and with Title VIII of the Civil Rights Act of 1968, as amended, which prohibits discrimination in the provision of housing because of race, color, creed, religion, sex, national origin, disability or familial status.

The Village of Forest Park advises the public that it will administer its assisted programs and activities relating to housing and community development in a manner to affirmatively further fair housing in the sale or rental of housing, the financing of housing and the provision of brokerage services.

The Village of Forest Park shall assist individuals who believe they have been subject to discrimination in housing through the resources of the Illinois Department of Human Rights or the U.S. Department of Housing and Urban Development.

The Village of Forest Park has designated the following as the contact to coordinate efforts to comply with this policy. Inquiries should be directed to:

**Village Administrator**  
Mr. Timothy E. Gillian  
517 Desplaines Avenue  
Forest Park, IL 60130  
(P) 708-615-6201  
8am to 5pm Monday - Friday

Village Community Departments Government Resources Contact Internal

Village of Forest Park © 2013 [Privacy Policy](#)  
517 Desplaines Avenue  
Forest Park, IL 60130





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## Policies

### Affirmative Fair Housing Policy

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### Village Administrator

Mr. Timothy E. Gillian  
517 Desplaines Avenue  
Forest Park, IL 60130  
(P) 708-615-6201  
8am to 5pm Monday - Friday

### Section 504 Grievance Procedure

It is the policy of the Village of Forest Park not to discriminate on the basis of disability. The Village of Forest Park has adopted an internal grievance procedure providing for prompt and equitable resolution of complaints alleging any action prohibited by Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794). Section 504 prohibits discrimination on the basis of disability in any program or activity receiving Federal financial assistance. The Law and Regulations may be examined in the office of the Village Administrator, 517 Des Plaines Avenue, Forest Park, Illinois, 708-366-2323(the "Section 504 Coordinator"), who has been designated to coordinate the efforts of the Village of Forest Park to comply with Section 504.

Any person who believes she or he has been subjected to discrimination on the basis of disability may file a grievance under this procedure. It is against the law for the Village of Forest Park to retaliate against anyone who files a grievance or cooperates in the investigation of a grievance.

### Procedure:

- > Grievances must be submitted to the Section 504 Coordinator within 30 days of the date the person filing the grievance becomes aware of the alleged discriminatory action.
- > A complaint must be in writing, containing the name and address of the person filing it. The complaint must state the problem or action alleged to be discriminatory and the remedy or relief sought.
- > The Section 504 Coordinator (or her/his designee) shall conduct an investigation of the complaint. This investigation may be informal, but it must be thorough, affording all interested persons an opportunity to submit evidence relevant to the complaint. The Section 504 Coordinator will maintain the files and records of the Village of Forest Park relating to such grievances.



- > The Section 504 Coordinator will issue a written decision on the grievance no later than 30 days after its filing.
- > The person filing the grievance may appeal the decision of the Section 504 Coordinator in writing to the Mayor of the Village of Forest Park within 15 days of receiving the Section 504 Coordinator's decision. The Mayor shall issue a written decision in response to the appeal no later than 30 days after its filing.
- > The availability and use of this grievance procedure does not prevent a person from filing a complaint of discrimination on the basis of disability with the Illinois Department of Commerce and Economic Opportunity.

The Village of Forest Park will make appropriate arrangements to ensure that disabled persons are provided other accommodations, if needed, to participate in this grievance process. Such arrangements may include, but are not limited to, providing interpreters for the deaf, providing taped cassettes of material for the blind, or assuring a barrier-free location for the proceedings. The Section 504 Coordinator will be responsible for such arrangements.

**Notice of Nondiscrimination on the Basis of Disability**

The Village of Forest Park does not discriminate on the basis of disability in the admission to, access to, or operations of programs, services or activities.

Qualified individuals who need accessible communication aids and services or other accommodations to participate in programs and activities are invited to make your needs and preferences known to the Section 504 coordinator. Please give us at least three to five day's advance notice so we can adequately meet your needs.

An internal grievance procedure is available to resolve complaints. Questions, concerns, or requests for additional information regarding Section 504 should be forwarded to:

**Section 504 Coordinator** Tim Gillian  
**Village Administrator**  
517 Desplaines Avenue, Forest Park, IL 60130  
(P) 708-615-6201  
TDD: 708-366-2425  
8am to 5pm Monday - Friday

Upon request, this notice and other materials may be made available in alternative formats (for example, large print or audio tape) from the Section 504 coordinator.

The Americans with Disabilities Act Coordinator for the Village of Forest Park is Village Administrator Tim Gillian. Written correspondence should be sent to Mr. Gillian in care of the Village of Forest Park, 517 Desplaines Avenue, Forest Park, IL 60130 or email at **tgillian@forestpark.net**. Mr. Gillian's office line is 708-615-6201 and can be reached Monday through Friday from 8:00 am until 5:00 pm.

ADA Notice - **[click here](#)**  
ADA Grievance Procedure - **[click here](#)**

Village	Community	Departments	Government	Resources	Contact	Internal	Village of Forest Park © 2013 <a href="#">Privacy Policy</a>
							517 Desplaines Avenue Forest Park, IL 60130

**VILLAGE COUNCIL**  
**VILLAGE OF FOREST PARK, ILLINOIS**  
(Under Commission Form of Government)

**MONDAY, MARCH 8, 2021**

**TO THE HONORABLE MAYOR AND COMMISSIONERS:**

I hereby Move to direct the Forest Park Board of Fire and Police Commissioners to appoint one candidate from its current Police Sergeant Eligibility list to fill a vacancy.

<b>COUNCIL MEMBERS:</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>YEAS</b>	<b>NAYS</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
COMMISSIONER NOVAK						
COMMISSIONER BYRNES						
COMMISSIONER NERO						
COMMISSIONER VOOGD						
MAYOR HOSKINS						

I certify that the above is a true and correct record of the action taken by the Mayor and Village Council of the Village of Forest Park on March 8, 2021

Signed:

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Vanessa Moritz  
Village Clerk

**Forest Park Police Department**

**Chief of Police**

**Memorandum**

**TO: Mayor Rory Hoskins**

**FROM: Chief of Police Tom Aftanas**

**DATE: 24 February 2021**

**SUBJECT: Promotional Vacancy Request**

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With the recent retirement of Sergeant Mike Harrison there is an open position for a police Sergeant. I am requesting the Village Council to direct the Board of Fire and Police Commission to promote Detective Adam Stasinopoulos to the rank of Sergeant. Detective Stasinopoulos is the next person on the active Police Sergeant's eligibility list.

If approved by the Board of Fire and Police Commissioners, Detective Stasinopoulos will be promoted on Monday, March 15, 2021 at 1200 hours.

Tom Aftanas  
Chief of Police

A handwritten signature in black ink that reads "Chief Tom Aftanas". The signature is written in a cursive, flowing style.