

**THE REGULAR MEETING OF THE COUNCIL OF THE
VILLAGE OF FOREST PARK, COOK COUNTY, ILLINOIS
HELD ON MONDAY EVENING, DECEMBER 14, 2020**

Mayor Hoskins led all assembled in the Pledge of Allegiance at 7:00 p.m.

ROLL CALL

Commissioners Novak, Byrnes, Nero, Voogd and Mayor Hoskins answered the Roll Call. Mayor Hoskins announced that all members are attending remotely via video teleconference and he is present in the Village Hall due to Social Distancing regulations resulting from the COVID-19 pandemic.

APPROVAL OF THE MINUTES OF PREVIOUS MEETINGS

It was moved by Commissioner Novak and seconded by Commissioner Byrnes that the minutes from the November 23, 2020, Regular Meeting of the Village Council be approved without reading as each member has received a copy thereof.

ROLL CALL:

AYES: Commissioners Novak, Byrnes, Voogd
and Mayor Hoskins

NAYES: None

ABSTAIN: Commissioner Nero

The motion carried.

It was moved by Commissioner Novak and seconded by Commissioner Nero that the minutes from the December 4, 2020, Special Meeting of the Village Council be approved without reading as each member has received a copy thereof.

ROLL CALL:

AYES: Commissioners Novak, Byrnes, Nero, Voogd
and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

PUBLIC COMMENT

None

COMMUNICATIONS:

None

DEPARTMENT REPORTS:

The Finance Department submitted its October report

APPROVAL OF BILLS:

It was moved by Commissioner Novak and seconded by Commissioner Byrnes that the Resolution for the payment of bills be adopted. The Commissioner of Accounts and Finance has reviewed the bills as applicable to each department and found the aggregate amounts to be correct and recommends payment when funds are available. The bills totaled \$1,114,908.79.

**R-84-20
RESOLUTION FOR
PAYMENT OF BILLS IN THE
AMOUNT OF \$1,114,908.79
APPROVED**

ROLL CALL:

AYES: Commissioners Novak, Byrnes, Nero, Voogd and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Mr. Greg Bielawski from Illinois City Managers Association gave an overview of the confidential services they can provide to assist in the recruitment and selection of a successor Village Administrator at no charge. Mr. Bielawski urged the village to use an executive search firm, considering there are currently 5 nearby communities competing with Forest Park in the same search. He urged the Village Council to commit to stay on schedule as the process will take at least three months to complete.

**DISCUSSION ABOUT
RECRUITMENT OF
SUCCESSOR VILLAGE
ADMINISTRATOR**

It was moved by Commissioner Novak and seconded by Commissioner Nero that the Annual Tax Levy Ordinance of the Village of Forest Park, Cook County, Illinois for the fiscal year beginning May 1, 2020, and ending April 30, 2021, be adopted.

**O-33-20
ANNUAL TAX LEVY
ORDINANCE
APPROVED**

ROLL CALL:

AYES: Commissioners Novak, Byrnes, Nero, Voogd
and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

It was moved by Commissioner Novak and seconded by
Commissioner Byrnes that the Ordinance specifying those
funds to be reduced by the County Clerk in the event that the
Village annual tax levy exceeds a statutory tax limitation be
adopted.

**0-34-20
ORDINANCE SPECIFYING
FUNDS TO BE REDUCED
BY COUNTY CLERK IF TAX
LIMIT IS EXCEEDED
APPROVED**

ROLL CALL:

AYES: Commissioners Novak, Byrnes, Nero, Voogd
and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

It was moved by Commissioner Byrnes and seconded by
Commissioner Nero that the Resolution directing the County
Clerk to calculate separate limiting rates for the Tax Levy of
the Village of Forest Park, Illinois for the 2020 Tax Levy Year
be adopted.

**R-85-20
RESOLUTION DIRECTING
COUNTY CLERK TO
CALCULATE SEPARATE
LIMITING RATES FOR LEVY
APPROVED**

ROLL CALL:

AYES: Commissioners Novak, Byrnes, Nero, Voogd
and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

It was moved by Commissioner Voogd and seconded by
Commissioner Nero that the Resolution authorizing the
execution of Change Order No. 1 to the contract with Genco
Industries, Inc. for the Hannah Pump Station Emergency
Generator Improvements Project be adopted. Administrator
Gillian confirmed that the extra work was for a venting system,
which will be covered under the original financial scope of the
grant.

**R-86-20
RESOLUTION
AUTHORIZING CHANGE
ORDER FOR HANNAH
PUMP STATION
EMERGENCY GENERATOR
PROJECT
APPROVED**

ROLL CALL:

AYES: Commissioners Novak, Byrnes, Nero, Voogd
and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

It was moved by Commissioner Nero and seconded by Commissioner Voogd that the Resolution authorizing the execution of Pay Request #4 for the 2020 Circle Avenue Sewer Separation Improvements Project to Swallow Construction be adopted.

**R-87-20
RESOLUTION APPROVING
PAY REQUEST #4 FOR
CIRCLE SEWER
SEPARATION PROJECT
APPROVED**

ROLL CALL:

AYES: Commissioners Novak, Byrnes, Nero, Voogd
and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

It was moved by Commissioner Nero and seconded by Commissioner Voogd that the Resolution authorizing the waiver of the Hiring Freeze for IMRF Employees regarding the hiring of a full-time Chauffeur be adopted.

**R-88-90
RESOLUTION WAIVING
IMRF HIRING FREEZE FOR
FULL TIME CHAUFFEUR
APPROVED**

ROLL CALL:

AYES: Commissioners Novak, Byrnes, Nero, Voogd
and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

It was moved by Commissioner Nero and seconded by Commissioner Novak that the Resolution approving a CY2021 Agreement with Edward-Elmhurst Occupational Health Services for a Substance Abuse Random Management Program in the Village of Forest Park, Illinois be adopted.

**R-89-20
RESOLUTION APPROVING
2021 RANDOM DRUG
TESTING MANAGEMENT
PROGRAM WITH EDWARD-
ELMHURST
OCCUPATIONAL HEALTH
APPROVED**

ROLL CALL:

AYES: Commissioners Novak, Byrnes, Nero, Voogd
and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

It was moved by Commissioner Novak and seconded by Commissioner Byrnes to ratify the Mayor's signature on the Resolution honoring Ms. May Rose Bill upon turning age 100 on November 28, 2020, be adopted.

**R-90-19
MAYOR'S SIGNATURE
RATIFIED ON RESOLUTION
HONORING MAY BILL
UPON TURNING AGE 100**

ROLL CALL:

AYES: Commissioners Novak, Byrnes, Nero, Voogd
and Mayor Hoskins

NAYES: None

ABSENT: None

The motion carried unanimously.

ADMINISTRATOR'S REPORT:

Administrator Gillian introduced Director Steve Glinke and Firefighter Lindsey Hankus, who spoke about the preliminary preparations and planning they are conducting in anticipation of possible distribution of COVID-19 vaccinations. Forest Park has been a part of a group called Trip-Com, which developed and trains, using live exercises, for mass distribution of medications in our area. Mr. Gillian further reported the following:

- Trip-Comm has been in existence for almost twenty years. Back in the beginning staff planned and trained, thinking it would never happen, and here we are in 2020 having done the legwork in advance and being as prepared as ever.
- Kudos to Swallow Construction, its sub-contractors and especially to Brad Bahn of Burke Engineering on the completion of the Circle Sewer Separation project. The project was completed ahead of schedule and is better than the village could have hoped for.
- Mr. Gillian gave a common-sense overview of the levy. People think that the village gets the entire property tax revenue, when in reality, the village receives about 15% to 16% of the total tax bill. The village is capped at the lower of 5% or CPI. We are applying for 5%, however we will likely get 2.3% due to the cap. Our sales tax revenue is down 30-40% this year alone and all revenue sources are below our original estimates.
- There will be an Intergovernmental Agreement from DCEO on the next agenda for the demolition of the Altenheim buildings. The Village Council has already approved the plans and specifications, therefore we will advertise for bids and open the bids on January 13, 2021. The plan is to have the award of bid on the January 25, 2021 agenda for approval.
- We received an official letter from Metropolitan Water Reclamation District that we have been awarded a grant for green infrastructure to be used to reconstruct our employee parking lot with permeable pavers. Once completed, the lot will be able to retain about 40,000 gallons of rain water per occurrence.
- We received notice that we are receiving an ITEP grant to resurface Jackson from Des Plaines to Madison. This work will be done in 2021.

Mr. Gillian wished all a Happy Holiday season.

COMMISSIONER'S REPORTS:

Commissioner Novak wished all Happy Holidays and urged residents to stay safe and well.

Commissioner Byrnes wished all Happy Holidays and encouraged everyone to promote our local businesses by shopping and spending locally.

Commissioner Nero gave an overview of all of the projects and work completed in 2020, ending with the recruiting, hiring and training of two new employees in the Public Works Department. The commissioner wished all a Merry Christmas and Happy Holidays.

Commissioner Voogd expressed her gratitude to the Steve Glinke and Lindsey Hankus for the presentation and for their preparedness. The commissioner stated that it's great news about the pavers for the employee parking lot and that the village is succeeding in making our facilities more sustainable. Last, Commissioner Voogd thanked the staff, department heads, Commissioners and Mayor and wished all a safe and Happy Holidays, Hanukkah, and a Happy New Year.

In the absence of our annual Holiday Party, Mayor Hoskins recognized the following individuals for their years of service to the village:

- 35 Years: Steve Brhel, Rocky Panzani and Steve Glinke
- 30 Years: Pat Braniff
- 20 Years: Ken Gross, Scott McClintock, Andrea Caines and Katie Murphy
- 15 Years: Letitia Olmsted, Nick Defors, Mike Marasco, Lindsey Hankus, Brenda Powers, Vanessa Moritz and Phil Damato
- 10 Years: Brian Valtman
- 5 Years: Keith Banaszak, Aaron Hannon, Meghan Dowdle and John Ryan Doss

In addition, the Mayor announced his annual Toy Drive will be held this Friday at the American Legion on Circle and Adams. The toys will be gathered by drive-up due to COVID-19 restrictions. Mayor Hoskins announced that Pastor Maurice Streeter from Mt. Moriah Church is giving away 75 turkey dinners to needy families in Forest Park. Director Karen Dylewski is assisting by helping identify families to give the food to. Thanks to Pastor Streeter for his generosity. Last, Mayor Hoskins thanked all of the village's public safety officials and expressed his appreciation for their hard work.

ADJOURNMENT

There being no further business to be addressed, Commissioner Nero moved and Commissioner Voogd seconded to adjourn the meeting. The motion carried unanimously.

Mayor Hoskins declared the meeting adjourned at 8:45 P.M.

Respectfully submitted,

Vanessa Moritz
Village Clerk