

WATER
PAYMENTS
MADE
EASIER

VILLAGE OF



BIG CITY ACCESS

SMALL TOWN CHARM

VILLAGE OF FOREST PARK AUTOMATIC DEBIT PROGRAM



Village of Forest Park
517 Desplaines Avenue
Forest Park, IL 60130
(708) 366-2323
www.forestpark.net

The Automatic Debit Program is a free and convenient method to pay your water bill from checking or savings accounts. The Village of Forest Park offers this as a free service to customers. This will eliminate the need to mail checks, and avoid late fees.

The amount due on your bimonthly water bill will be automatically debited from your designated bank account on the scheduled due date. You will still receive statements showing consumption and rates. Once your automatic debit account is activated, your statement will read “**Auto Pay**” in the amount enclosed box.

To enroll, please complete this authorization form and return to the Water Department. If a checking account is designated, please provide a voided check. For savings accounts, verification from your financial institution is required.

Automatic Debit Authorization

By completing and signing this authorization, you agree to the following terms and conditions:

I authorize the Village of Forest Park and the Financial Institution listed on this application to debit my account the amount due for my water bill on the scheduled due date. I understand that sufficient funds must be available at the time of transfer, and that a fee of \$30.00 plus late fees will be applied in the event of insufficient funds.

I agree to pay my water bill by check, cash or credit card until my bill indicates the automatic debit has been activated. Additionally, items returned to the Village of Forest Park from the bank as insufficient must be paid immediately by cash or credit card.

This agreement will remain in effect until the Village of Forest Park receives written notice of termination a minimum of 30 days prior to the next billing cycle. In addition, if my financial institution or account information changes, I agree to provide written notice a minimum of 30 days prior to the next billing cycle.

Automatic Debit will not be applied to Final Bills.

Name as it appears on water bill

Water Account Number

Service Address

Phone Number

Name of Financial Institution

Checking *Savings*

Bank Routing Number

Account Number

Signature & Date

I have read and agree to all terms and conditions of this agreement