



\_\_\_\_\_ Fees: \_\_\_\_\_ Sq. ft.  
 \_\_\_\_\_ Job License  
 \_\_\_\_\_ Dumpster  
 \_\_\_\_\_ Alterations \_\_\_\_\_ Demolition

**\*APPLICATION FOR BUILDING PERMIT\***

**TOTAL DUE:**

\$ \_\_\_\_\_

Permit # \_\_\_\_\_  
 Total Paid \$ \_\_\_\_\_  
 Date Issued \_\_\_\_\_

**Village of Forest Park**  
 517 Desplaines Ave  
 DIRECT: 708-615-6276  
 FAX: 708-366-6505

Property Address: \_\_\_\_\_ PIN: \_\_\_\_\_

Owner: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Description of Work: \_\_\_\_\_

Gross Cost of Proposed Work: \$ \_\_\_\_\_ Less Electric: \$ \_\_\_\_\_ Less Plumbing: \$ \_\_\_\_\_

**Type of Project: (Check all that apply)**

**Documents Submitted:**

- |  |   |  |
|--|---|--|
| <input type="radio"/> Alteration/Remodel | <input type="radio"/> HVAC (\$25/\$50)                  | <input type="radio"/> Plat of Survey             |
| <input type="radio"/> New Construction   | <input type="radio"/> Residential Roof (\$25/\$50/\$75) | <input type="radio"/> Drawings (3 sets)          |
| <input type="radio"/> Residential        | <input type="radio"/> Demo Interior (\$25/\$50)         | <input type="radio"/> Digital Plans              |
| <input type="radio"/> Commercial         | <input type="radio"/> Demo Structural                   | <input type="radio"/> <b>Contract (Required)</b> |

CONTRACTOR TYPE	B	I	L	NAME	ADDRESS	PHONE	REG
ARCHITECT	-						
GENERAL	-						
CONCRETE	-						
CARPENTER	-						
DEMOLITION	-						
<b>*ELECTRICIAN*</b>							
HVAC/MECHANICAL	-						
<b>*PLUMBER*</b>	-	-					
ROOFER							
OTHER							

**\*SEPARATE PERMIT REQUIRED**

\_\_\_\_\_ Reviewed  
 \_\_\_\_\_ Approved  
 \_\_\_\_\_ Date

I declare that I have examined and made this application and it is true and correct to the best of my knowledge and belief. I have been given authorization from the property owner to obtain this permit. By signing this document; you acknowledge this is NOT a permit. You will NOT work until this application is processed, approved, and permit placard is issued.

Applicant's Name (PRINT) \_\_\_\_\_ Signature: \_\_\_\_\_ Date \_\_\_\_\_

**Questions? Call the Building Department (708) 615-6276.**



## **REQUIRED BUILDING PERMIT INSPECTIONS** **ALL INSPECTIONS REQUIRE A 24 HOUR NOTICE!**

### **FOOTINGS/PREPOUR:**

All footings or sidewalk opening shall be inspected before any concrete is poured. All forms and reinforcing steel shall be in place prior to the inspection. Abnormal or unusual soil conditions may require additional tests and footing modifications. Survey stakes shall be in place and located so as to assure that the construction is properly located.

### **FOUNDATIONS:**

All foundations shall be inspected before any backfill; all foundation drain tile (if installed) and foundation waterproofing shall be complete before the inspection.

### **WATER & SEWER UNDERGROUND:**

All water and sewer trenches shall be open and piping installed at the time of the inspection. Given the nature of this inspection, we would request this inspection to be scheduled with a close estimate to when the trench will be open to avoid open trenches for lengthy time periods.

### ***REMODEL JOBS—INSPECTIONS MUST BE DONE IN ORDER***

### **ROUGH PLUMBING:**

All water and drainage/waste and vent piping shall be in place and complete, with all parts visible. All piping shall have a minimum of a 4 hour water pressure test, (or in cold weather with the approval of the plumbing inspector, a 24 hour air pressure test) to assure no leakage.

### **ROUGH ELECTRIC:**

All electrical piping shall be in place and be complete with all parts visible.

### **ROUGH FRAMING:**

All framing shall be exposed and visible for inspection. Framing needs to be complete in order to pass inspection.

### **INSULATION INSPECTION:**

Insulation, fire block and fire caulk must be in place and ready in order to pass inspection.

### **FINAL PLUMBING:**

To be performed upon the completion of all plumbing work; fixtures, piping, water heaters, etc.

### **FINAL ELECTRICAL:**

To be performed upon the completion of all electrical work; all cover plates, switch plates, junction box covers, etc. must be in place, and all circuits labeled.

### **FINAL INSPECTION:**

All other work must be completed before the final inspection. **NO** occupancy will be permitted unless ALL items are complete. In cold weather, some items may be left incomplete, but only upon specific advance request and approval. In **NO** case will any item be approved for later completion if those items affect health, welfare, or safety.

**Questions? Call the Building Department (708) 615-6276.**